



Parks, Recreation and Historic Preservation

NYS Parks
Marine Services Bureau
Albany, NY 12238

Ph: (518) 474-0445

Notification of Racing Shell Regatta

Note: As prescribed by §34-a. of the New York State Navigation Law, educational or amateur rowing organizations must file a notification setting forth dates, a description of the race course and the number of entrants in each race. All sections of the New York State Navigation Law must be followed. The filing of this Notification does not allow for the exclusive use of any waterway nor does it permit the placement of unattended floating objects. Should an applicant wish to have these added protections please fill out the **Application for a Marine Regatta Permit**.

-INSTRUCTIONS-

1. Complete all applicable sections of the attached notification. Since this form may have to be reproduced, it is requested that a typewriter or black ink **only** be used in filling out this form.

2. Attach an accurate section of a chart or **scale drawing** of the waterway upon which the event is to be held, indicating: 1) the boundaries of the Racing Shell Regatta area, 2) the various courses, 3) areas to be used for official boats, 4) starting and finishing lines, 5) launching pits, 6) area to be used for spectator craft, 7) a description of how various areas are marked, 8) location of any officials' stand, 9) distances from shore, and any other information you deem relevant to the event. The drawing must show that other recreational and commercial boating traffic have sufficient room to maneuver around the event. If the size of the waterway does not permit sufficient room, include details as to how traffic will be guided through the course during the event.

*****For events on the Erie Barge Canal, the Champlain Canal, Mohawk River and all connecting waterways notifications must be made to the New York State Parks. For more information on racing shell regattas for this area please call (518) 474-0445.**

*****For events taking place in the Adirondack or Catskill Park regions notifications must be made to the New York State Department of Environmental Conservation. For more information on racing shell regattas for this area please call (518) 473-9518.**

3. This notification will be used to advise local and state marine law enforcement of this event in order that they may ensure the safety of the race participants and spectators. For this reason this package **MUST** be submitted to State Parks at least 30 days prior to the date of the event. Send the notification, drawing and letter to the address at the top of this page.

Sponsoring Organization Telephone #: _____ Organization Name: _____ Organization Address: _____ City: _____ State: _____ Zip Code: _____		Person In Charge of Racing Shell Regatta Telephone #: _____ Name: _____ Address: _____ City: _____ State: _____ Zip Code: _____	
Location Waterway: _____ County: _____	Did you attach approval from law enforcement? YES NO		Will this be an annual event? YES NO
Duration of Racing Shell Regatta Begins: Date _____ Time _____ Ends: Date _____ Time _____			
Are trial runs necessary in the area prior to the Racing Shell Regatta ? YES NO		If yes, when will they begin? Date _____ Time _____	
Approximately how many racing shells will participate in the regatta? _____		Did you attach a chart or scale drawing showing the Racing Shell Regatta area, including prominent landmarks, and applicable distances? YES NO	
How will you allow traffic through your race course?		<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	

Your signature below will attest to the fact that you have answered all questions truthfully and provided all requested information to the best of your ability.

Signature of Person in Charge of Racing Shell Regatta _____ Date _____

RACING SHELL REGATTA

DETAIL DRAWING OF SURROUNDING WATER/LAND/OBSTRUCTIONS

Include distances from shore, length of course, spectator locations (if applicable), and any other pertinent information regarding your desired course.



Your signature below will attest to the fact that the drawing is accurate, that all measurements are correct, and all surrounding buoys and structures are represented to the best of your knowledge.

Applicants Signature