



Amendment 1 Memo

DATE: September 17, 2025

TO: All Potential Bidders

FROM: Guenevere Palmatier

Re: Summary of IFB #C003757 Amendment 1 Changes

A. Revisions to IFB

The changes found below are outlined within the IFB document as well. Language that has been added is demonstrated by an underline, language that has been deleted is demonstrated by a strikethrough. Only those paragraphs that include changes are excerpted below. Please see the relevant document for complete language.

Note: Certain conforming non-substantive changes, including formatting and grammar, have been made but not explicitly noted below or in the IFB documents.

1. Page 1, IFB Timeline

The Bid Due date and the Tentative Award date have been changed as follows:

IFB Timeline	
Action	Date/Time
IFB Release	8/1/2025
Site Visit Registration Deadline	8/20/2025 4:00 PM ET
Optional Site Visit	8/21/2025 11:00 AM ET
Questions Deadline	8/28/2025 3:00 PM ET
Questions Response	Approximately 9/5/2025
Bids Due	9/18/2025 3:00 PM ET 10/02/2025 3:00 PM ET
Tentative Award	Approximately 10/1/2025 Approximately 10/16/2025
Contract Start Date	Upon OSC Approval

2. Page 13, Section 3.7.1, E-Mail Bids (PREFERRED)

The bid shall be submitted via e-mail to ServiceContracts@parks.ny.gov with the subject of the e-mail clearly marked with the following information:

Proposal Enclosed – IFB C003757 – Tree Maintenance at RSPP and OCA – ~~Due 9/18/2025 3:00 PM ET~~ Due 10/02/2025 3:00 PM ET

Every signature page of an e-mail submission must be a scanned copy of the original ink signature. Electronic signatures are not acceptable.

Bidders are permitted to submit their proposal in multiple email submissions should any circumstance, including file size, prevent a single email submission. If any specific file or element (e.g.: Attachment 1; Attachment 2; etc.) is duplicated, the element received latest will be considered for evaluation and all other same elements will be disregarded.

3. Page 14, Section 3.7.2, Hardcopy Bids

The bid shall be submitted in a sealed envelope and addressed to a designated contact listed on the cover of this IFB. The envelope shall be marked in the lower left-hand corner with the following information:

PROPOSAL ENCLOSED
IFB C003757
Tree Maintenance at RSPP and OCA
Proposal Submission Due September 18, 2025, 3:00 PM ET October 2, 2025, 3:00 PM ET

4. Page 19, Section 4.18, Encouraging New York State Business in Contract Performance

“New York State businesses have a substantial presence in State contracts and strongly contribute to the economies of the state and nation. In recognition of their economic activity and leadership in doing business in New York State, bidders/proposers for this contract for commodities, services or technology are strongly encouraged and expected to consider New York State businesses in the fulfillment of the requirements of the contract. Such partnering may be as subcontractors, suppliers, protégés or other supporting roles.

~~Each Bidder must complete and submit Encouraging Use of New York State Business in Contract Performance.”~~

5. Page 55, Attachment 1 – Bid Form

The table below the first paragraph has been updated as indicated below. A line for use of a Stump Grinder has been added.

Rockefeller State Park Preserve – Chart A			
	Estimated # of Annual Hours (A)	Rate Bid (B)	Total Annual Cost (A x B)
Arborist/Tree Maintenance	500	\$	\$
Use of:			
Wood Chipper	200	\$	\$
Chainsaw	500	\$	\$
Cherry Picker	200	\$	\$
<u>Stump Grinder</u>	<u>50</u>	<u>\$</u>	<u>\$</u>
Rockefeller State Park Preserve Annual Total			\$