



No.	IFB Section	IFB Page	Question	Response
1	3.3	19	<p>would you please kindly tell us which forms below we need to include for the administrative proposals? can we only include "Attachment 9 - Diversity Practices Questionnaire." for the administrative proposals submission?</p> <p>Do we need to submit the administrative proposals now or submit them later after if we are selected as semifinals for phase two?</p>	<p>Per RFP Section 3.2.1.4 Diversity Practices, Attachment 9 - Diversity Practices Questionnaire is to be submitted with the Technical Proposal.</p> <p>Per RFP Section 3.2.3 Administrative Proposal, the following must be included as part of the administrative proposal at the time of Bid:</p> <ul style="list-style-type: none"> • Extraneous terms, if applicable • Request for exemption from Disclosure, if applicable • Attachment 2 – Lobbying Law Certification • Attachment 3 – Non-Collusive Bidding Certification • Attachment 4 – Public Officers Law Form • Attachment 5 – Encouraging Use of New York State Businesses in Contract Performance • Attachment 6 – NYS Finance Law §139-I and Executive Order No. 177 Certification • Attachment 7 – Minority and Women-Owned Business Enterprises – Equal Employment Opportunity Policy Statement • Attachment 8 – Vendor Responsibility Attestation • Form A: State Consultation Services - Contractor's Planned Employment • ST-220-CA: Contractor Certification to Covered Agency



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2	3.3	19	Is there a height limit for the monument? Is there width limit for the monument or as long as fit in side the designated space? Would you let us know the footprint of the monument allowed inside the site? how much feet by how much feet are the designated space?	There is no minimum size requirement for the Monument. Size is at the Bidder's discretion, but must complement both the park and the surrounding neighborhood. As a point of reference, the height of the solar-powered light fixtures in the park are approximately 25 feet tall.
3	2.13	15 - 16	<i>Concept Sketch(es) to convey the essence of the Monument including multiple views of the proposed work that incorporates various existing features of the site.", the " various existing features of the site" are refer to the photos of the existing site not incorporate the rendering images of the future landscape?</i>	Evaluators need to understand how the monument relates to the elements in the park. The Bidder should incorporate various site features (e.g., the East River or surrounding structures) as well as potential future landscape features based on the information provided in the RFP.
4	2.13	15 - 16	Regarding: " elevation views from the street side and from within the park" and "3D representation/rendering of the proposed Monument at the site" should we incorporate elevation views with the existing street /site or incorporate with the rendering of the site plan or both? up to the artist?	The choice is up to the Bidder what to incorporate into the elevations and 3D representations/renderings. Evaluators should be able to understand the impact of the artwork on the neighborhood and park.



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5	2.1.1	15	Is it possible to submit several slightly different versions of the same concept (e.g., different colors, different materials, or other change), or are you looking for the artist to edit it down to a single design?	Bidders are to submit one design in their bid.
6	2.1.1	15	What is your expectation regarding the "fabrication and development drawings produced for the project?" Given that this is a concept-level design, what level of detail is necessary? Do you expect full specification of all materials? overall dimensions?	The drawings should clearly convey the concept for the design so evaluators may score the submission. Full specifications are not required, but the materials proposed should be clearly described to illustrate their qualities, sustainability and durability. The Bidder's proficiency and experience with the proposed materials should be explained as well.
7	2.1.5	16	What is your expectation regarding the "artwork maintenance plan" to be submitted with the proposal? Given that this is a concept-level design, Is it acceptable to write a statement regarding the long term maintenance requirements for the installation for this proposal, and turn in a more detailed "artwork maintenance plan" as a part of the close-out package?	The "artwork maintenance plan" should describe at a high level what will be required in terms of long-term and short-term maintenance.



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8	2.1.8	16	Is the Bidder responsible for the laying of foundations for the Monument, or is the Site Contractor?	The Bidder will be required to work with OPRHP's landscape architecture consultant to design the foundations based on the final design. OPRHP will be responsible for constructing the foundations; the Bidder is responsible for securing the Monument to the foundations.
9	2.1.8	16	Is the Bidder responsible for landscaping around the Monument, or is the Site Contractor?	The Bidder will be required to work with OPRHP's landscape architecture consultant to design the landscaping based on the final design. OPRHP will be responsible for implementing the landscaping.
10	2.2.1	17	Should the maquette include the entirety of the park, or just the area around the monument?	The maquette for the Monument should include enough of the surrounding context for evaluators to understand its scale and impact on the park.
11	2.2.1	17	The production of a maquette can be quite expensive. Is it possible to submit a 3D digital "fly-through" video instead? If the answer is "no," then can we bring down the cost of a maquette by hand-delivering, so that it does not have to be built to survive shipping? Does the maquette need to have a vitrine top?	OPRHP declines this request. The intention of the maquette is to "see" the proposal in three dimensions. A maquette is only required if the Bidder is invited to present and an honorarium of \$1,500 will be provided to offset the cost of maquette production. The Bidder may bring the maquette to the presentation by the most effective means as decided by themselves. No vitrine top is required.
12	2.2.1	17	Will the Bidders advancing to the interview stage have access to the Landscape Architect to discuss plantings, paving and foundation conditions for the Monument?	No, the selected Bidder will work with OPRHP's Landscape Architect after the contract has been awarded.



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13	6.4.4	32	Will all public meetings with Brooklyn Community Board 1 be in-person (not virtual)?	The Bidder may attend the BCB1 meetings virtually; however, the meetings are now being held in person.
14	6.4.4	32	Do you anticipate modifications to the design resulting from the public meetings? If so, will the Bidder be able to modify our fee?	Selected Contractor may not modify their fee. OPRHP does not anticipate major changes based on the public meetings as there was public outreach done prior to the release of the RFP.
15	site plan rendering, planting plan, section	120, 122, 123	Will the Bidder have the opportunity to work with the Landscape Architect prior to the interview to discuss changes to the grading, paving, and planting around the monument?	No, the selected Bidder will work with OPRHP's Landscape Architect after the contract has been awarded.
	Will OPRHP be providing additional plantings to help incorporate the monument into the surrounding landscape? Or should additional plants and landscaping be included in the vendor's budget?	OPRHP is responsible for the site improvements based on the Bidder's final design. Plants and landscaping should not be included in the Bidder's budget.		



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22	1.15	15	<p>If a Contractor is submitting an application for both the "Gate" RFP and the "Monument" RFP, should the applications be submitted in duplicate as two completely separate applications? Or can the two submissions be compiled into one application? If combined, there would still be separate Bidder's presentation information for both the monument and the gate (i.e. technical and financial proposals, statement of artist concept, and site views/renderings ... as outlined in sections 2.1.1-2.1.8) but only one set of all the forms listed as attachments 1-11 ... (as outlined in section 1.15 on pages 13-14) as well as one set of references, CV, and background history/credentials. Or would the committee prefer to see two completely separate applications with no shared application background, or overlapping paper work.</p>	<p>RFP C003550 and RFP C003601 are two separate procurements and therefore each must be responded to separately.</p>



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23	7.31	44	Are the responsibilities for loss and damage only during the period of the contract? Is there a clause that stops the responsibilities once the project is completes?	No. A Contractor is required to warrant their work per RFP Section 7.21 Warranties. Additionally, per Appendix A, Section 10 Records "The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, the "Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter.
24	7.2	41	Is the Bidder and its vendors released from any liability once the parks department has formally accepted your installation as complete?	There are certain liabilities that end with the acceptance of a Contractor's work, outlined under RFP Section 7.31 Responsibility for Damage and Indemnification. Aside from those liabilities, a contractor is required to warrant their work per RFP Section 7.21 Warranties. Additionally, per Appendix A, Section 10 Records "The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, the "Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter.



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25			Are Contractor certifications from other states valid?	There is not enough information to respond to this question. Unless specified in the RFP, certifications from other states may be acceptable.
26	ST-220-CA		Which permits and licenses are the responsibility of the Bidders?	OPRHP will work with the Bidder to obtain all permits necessary for the installation of the Monument.
27		83	Will location and corporation status impact whether or not I am eligible to bid?	As long as a Bidder meets all minimum requirements of the RFP, they are eligible to bid.
28	Appendix F	78	What are my insurance requirements that I need as Bidder and / or as the artist?	Insurance requirements of a Bidder and all subcontractors are stated in Appendix F - Insurance Requirements and must be met upon award.
29			The artist's fee can not exceed 20% of the total proposed budget. What is the difference between Project Cost and Artist Fee in % of Project Cost?	The Project Cost is the Total Cost Bid. Per the RFP and Attachment 1 - Financial Proposal, the Artist Fee cannot exceed 20% of the Total Cost Bid.
30			Am I required to have an experienced site/installation manager on the premises at all times during the period of the contract?	Per RFP Section 2.1.6 Installation, Bidder shall provide an Installation Plan. Please also see RFP Section 6.3 Project Management.



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31	Appendix F		If the park is open to the public/community, is there permanent insurance within the premisses?	The State is self-insured and would remain responsible to injuries caused by its own negligence through regular park operations outside of the project Premises. However, the Contractor must provide all insurance as required by Appendix F to cover injuries and damages within the project Premises (all land, buildings, structures, or other items of any kind located around or adjacent to the Site and owned, occupied or otherwise used by the State).
32			Can we have rendering quality images of the area?	The requested items are not available. However, prospective Bidders may visit the site prior to preparing their proposal.
33			What are the minimum size specification for each project?	There is no minimum size for the Monument. The size and form of the artwork is at the discretion of the Bidder, but must complement the park and surrounding neighborhood. For reference, the height of the solar-powered lighting in the park is approximately 25 feet.
34	1.8.1.	10	Do we need 3 references to each vendor / fabricator?	As provided in RFP Section 1.8.1, The Project Team must include at least three (3) Reference Clients for each the artist, fabricator and installer for which they have provided similar artwork and fabrication/installation services within seven (7) years immediately preceding the issuance of this RFP. The artist, fabricator and installer may use the same reference if work was performed on the same project.