



Parks, Recreation and Historic Preservation

Invitation for Bid

| | |
|--|---------------------------|
| Title: Philipse Manor Hall State Historic Site Exhibits 29 Warburton Ave, Yonkers, NY 10701 | |
| Contract Period/Term: One Year, Upon OSC Approval 02/07/2022 to 02/06/2023 | Number: C003539 |

Designated Contact(s) & Bid Submission Address

Rachel Flood

Joseph Scandurra

Sharon Featherstone

Contracts@parks.ny.gov

Office of Parks, Recreation and Historic Preservation
Procurement and Diversity Compliance Unit
625 Broadway, 2nd Floor
Albany, NY 12207

IFB Timeline

| Action | Date/Time |
|-------------------------------------|--------------------------|
| IFB Release | 10/21/2021 |
| Questions Deadline | 11/12/2021 3:00 PM ET |
| Questions Response | Approximately 11/19/2021 |
| Bids Due | 12/6/2021 3:00 PM ET |
| Tentative Award | Approximately 12/15/2021 |
| Contract Start Date | Approximately 02/07/2022 |
| Substantial Project Completion Date | No Later Than 5/27/2022 |
| Project Completion Date | No Later Than 6/10/2022 |

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Key Points

- **Read this document and associated attachments in their entirety.**

Note key items such as critical dates, services required, qualifying and mandatory requirements, and proposal submission requirements.

- **Bidder proposals must completely address all qualifying and mandatory requirements.**

To ensure your proposal is valid, thoroughly read all proposal requirements and provide complete responses. Ensure all aspects of each requirement are met. Use the forms provided to submit your response.

- **Note the name and email of the designated contacts listed on the front page of this document.**

These are the only individuals that you are permitted to contract regarding this procurement in accordance with Procurement Lobbying Law.

- **All announcements relating to this bid will be disseminated via electronic mail (e-mail).**

It is the Bidder's responsibility to check their e-mail periodically for any updates. All applicable amendment information must be incorporated into the Bidder's proposal. Failure to include any such information in your proposal may result in disqualification.

- **Take advantage of the question and answer periods.**

Question and Answer periods are your opportunity to seek clarification. Please utilize this process to understand requirements, as well as raise any questions or concerns with your ability to bid. Submit your questions via e-mail by the dates listed in the timeline on the front page of this document. Responses to the questions will be disseminated to all potential bidders via e-mail. Additional information about Question and Answers can be found in *Section 2.1 Questions/Inquiries*.

- **Review this document and your proposal.**

Make sure all requirements are fully addressed and all copies are identical, legible, and complete.

- **Package your proposal as required.**

Make sure your proposal conforms to the packaging requirements. Proposals not packaged accordingly may be deemed non-responsive. Additional information about packaging and content can be found in *Section 2.8 Submission Requirements*.

- **Submit your proposal on time.**

Except as specified in *Section 3.4 States Rights to Proposals*, proposals received after the date and time in the IFB Timeline will not be considered for award and may be returned, unopened, to the sender.

1. IFB Requirements

It is the intent of this solicitation to seek a vendor to provide all necessary services and/or commodities. Bidders shall provide proposals which meet mandatory requirements of this IFB. Mandatory Requirements must be met by the Bidder in order to have a conforming bid.

OPRHP will evaluate proposals against these requirements to understand the extent to which they will meet OPRHP's needs. These requirements are written from OPRHP's point of view and define what the solution must accomplish.

1.1 Agency

The mission of the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) is to provide safe and enjoyable recreational and interpretive opportunities for all New York State residents and visitors and to be responsible stewards of our valuable natural, historic, and cultural resources.

Fundamental to the successful achievement of our mission is the dedication of our employees and the adherence to a common set of values. These guiding principles serve as a pledge to the people we serve and a commitment to ourselves and to each other.

- **A Commitment to People.** We are committed to serving and protecting the public to the best of our ability, with courtesy and respect. We are committed to our employees and volunteers, encouraging teamwork, self-improvement, and mutual support.
- **A Commitment to Preservation.** State parks and historic sites are unique and irreplaceable public assets. We are committed to wise acquisition, planning, and, where appropriate, development; timely and professional care and maintenance; and a responsibility to future generations in whose trust we manage our resources. We are committed to providing encouragement to all agencies and individuals to identify, evaluate, and protect recreational, natural, historic, and cultural resources.

1.2 Overview / Purpose

The New York State Office of Parks, Recreation and Historic Preservation has begun construction of a new elevator and bathroom wing, interior and exterior rehabilitation and exterior enhancements at Philipse Manor Hall State Historic Site. A component of this effort is a series of new exhibits on the first and second floors of Philipse Manor Hall and exterior interpretive signage.

This IFB seeks to solicit proposals from Exhibit Fabrication firms that specialize in the construction of interpretive exhibits.

1.3 Minimum Qualifications to Bid

Bidders are advised that the State's intent is to ensure that only responsive, responsible, qualified and reliable Contractors with the personnel, facilities, and organization to meet the demands of a contract of this scope as described in Section 1.11 and Exhibits A-D, enter into a contract to perform the work. Bidders shall comply with the laws of the State of New York and shall possess or obtain any required licenses, permits, or authorizations.

The State considers the following qualifications to be a pre-requisite of the prime contractor in order to be considered as a qualified Bidder for purposes of the solicitation. Bidders not meeting the qualifications below will be disqualified. Bidders may use a subcontractor's qualifications to meet these requirements.

1.3.1 *Experience through Project References*

Using Attachment 10 – Project References, the Bidder shall provide three (3) successful exhibit projects (Project References) produced within the last five (5) years for which the Bidder was the prime contractor. All of the functions identified below must be illustrated within the three Project References; not all must be in the same Project Reference:

1. Exhibit detailing
2. Exhibit fixture fabrication and installation including woods, metals, plastics
3. Graphic Production
4. AV Integration
5. Archival artifact cases
6. Artifact mounts
7. Highly realistic human figures
8. Landscape models
9. Artifact reproductions
10. The bidder's ability to produce exhibits that meet legal accessibility requirements, as well as best practices for universally accessible and inclusive design.

1.3.2 *Reference Check*

The Bidders references will be scored on a pass/fail basis for the highest ranked Bidder after all other evaluation steps. If a reference is not accepted for evaluation, the reference will be scored as a fail.

1.4 **Pre-Proposal Site Visit**

N/A

1.5 **Glossary**

| Term | Description |
|---------------------------|---|
| Agency | New York State Office of Parks, Recreation and Historic Preservation (OPRHP). |
| Director's Representative | OPRHP or their designee. |
| Exhibit Designer | Contractor secured by OPRHP to provide exhibit designs. |
| Graphic Designer | Contractor secured by OPRHP to provide graphic designs. |
| OPRHP | Office of Parks, Recreation and Historic Preservation |
| N/A | Not applicable to this procurement |
| Exhibit Contractor | The person, firm, partnership or corporation executing the Contract, or the successor or assignee of the Contractor approved in writing by the Commissioner or his/her designee. Also called Exhibit Fabricator. |
| Substantial Completion | Substantial Completion would be after the Exhibit Fabricator installs the exhibits, but before OPRHP has provided final payment. Everything should be correct and finished except for minor items such as, minor damages to finishes, missing a minor piece of hardware, etc. |

1.6 **List of Appendices, Attachments, Forms, and Exhibits**

Appendices

Appendix A - Standard Clauses for New York State Contracts

Appendix B - General Specifications for OPRHP Contracts

Appendix D - Bid Protest Procedures

Appendix F – Insurance Requirements

Attachments

Attachment 1 – Bid Form
Attachment 2 – Lobbying Law Certification
Attachment 3 – Non-Collusive Bidder Certification
Attachment 4 - Public Officers Law
Attachment 5 - Encouraging Use of New York State Businesses in Contract Performance
Attachment 6 - NYS Finance Law §139-I and Executive Order No. 177 Certification
Attachment 7 – Minority and Women-Owned Business Enterprises – Equal Employment Opportunity Policy Statement
Attachment 8 – Vendor Responsibility Attestation
Attachment 9 – No Bid Form
Attachment 10 – Project References
ST-220-CA Contractor Certification to Covered Agency
ST-220-TD Contractor Certification

Exhibits

Exhibit A - Exhibit Drawings
Exhibit B - Exhibit Specifications
Exhibit C - Comprehensive database report
Exhibit D - Schedule of Graphic Elements

1.7 Public Building Law § 8(6)

Pursuant to Public Building Law § 8(6), effective January 11, 2020, for any projects where the project design commenced on or after January 1, 2020 and for any contracts over \$5,000 for the work of construction, reconstruction, alteration, repair, or improvement of any State building, a responsible and reliable NYS-certified Minority or Women-Owned Business Enterprise that submits a bid within ten (10) percent of the lowest bid will be deemed the apparent low bidder provided that the bid is \$1,400,000 or less, as adjusted annually for inflation beginning January 1, 2020. If more than one responsible and reliable MWBE firm meets the requirements, the MWBE firm with lowest bid will be deemed the apparent low bidder. This Project commenced design on or after January 1, 2020; therefore, it is subject to provision. List of Exhibits, Attachments, Appendices and Forms.

1.8 Downstream Prohibition

Any entity, contractor (or sub-contractor) involved with OPRHP for the development of specifications related to this project is not eligible to receive an award or subcontract with the contractor or any subcontractor in connection with this bid or subsequent award.

The following entities have been identified as ineligible to participate in this IFB:

| Role | Entity |
|--------------------------------|----------------------|
| Architect/ Landscape Architect | Saratoga Associates |
| Audio-Visual Consultants | Trivium Interactive |
| Engineer | Barton & Loguidice |
| Exhibit Lighting Designer | Christensen Lighting |
| Exhibits Designer | Amaze Design |

1.9 Reference to Manufacturer Products

Exhibits A through D refer to specific brand names and models as a reference to describe requirements such as functionality, style or capacity. OPRHP will make award to the low bid offering the specified product or approved equal.

1.10 Service Requirements

It is the intent of this solicitation to seek an Exhibit Contractor to provide a complete and working exhibition as stated in this Invitation for Bid at Philipse Manor State Historic Site. All equipment, labor and material required to manage, fabricate and install the exhibition shall be provided by the Exhibit Contractor and/or sub-contractors.

Mandatory requirements must be met by the Bidder, and if applicable, it's sub-contractors to have a conforming bid. These requirements set forth the functionality that OPRHP requires. OPRHP will evaluate proposals against these requirements to understand the extent to which they will meet OPRHP's needs. These requirements are written from OPRHP's point of view and define what the solution must accomplish.

Exhibits A – D included in IFB Section 1.6 List of Appendices, Attachments, Forms, and Exhibits, are included to describe the needs of OPRHP with respect to products and services.

Exhibit A - Exhibit Drawings are intended to establish the locations, basic dimensions, materials and finishes of the exhibits. The Exhibit Contractor is responsible for further detailing and engineering within these parameters. The drawings are design requirements, not completely detailed on the drawings. Exhibit A - Exhibit Drawings do not cover some conditions or modifications, which may be required. The Exhibit Contractor, by accepting this Contract, acknowledges this and agrees that the Exhibit Designer shall have final acceptance of all matters whether detailed or not for the exhibit design details.

Exhibit B - Exhibit Specifications are intended to set forth mandatory requirements for project management, fabrication drawings, samples/mockups/prototypes, set-up and installation and project closeout. Exhibit B - Exhibit Specifications also describe quality assurance, product handling, materials, and execution for exhibit structures including human figures and models, electrical/electronic elements, graphics and artifact cases.

Exhibit C - Comprehensive Database Report is intended to provide a complete accounting of every exhibit element.

Exhibit D - Schedule of Graphic Elements is intended to provide information about sizes and production methods for exhibit graphics. Please note that final approved production-ready graphics files will be provided to the Contractor by the Exhibit Designer upon notice to proceed.

1.11 Scope of Work

The Work of Project is defined by the Contract documents. A general description of the primary work elements is listed below for reference, including but not limited to:

- Production of detailed shop drawings for all exhibits described in Exhibit A - Exhibit Drawings. To facilitate this, CAD versions of these drawings will be provided to the Contractor by the Exhibit Designer.
- Fabrication and installation of exhibit structures, as described in Exhibit A - Exhibit Drawings, including but not limited to exhibit walls, platforms, rails and artifact cases that include wood & composites, metals, solid surface material, acrylic and glass.
- Fabrication and installation of custom elements including three human figures, a landscape model that includes both built structures and vegetation, artifact reproductions, tactile scale models of an historic inn and barracks, scenic elements representing a stone & brick wall and the top surface of a

millstone. Image resources including historical clothing references for the human figures will be provided for each custom element upon notice to proceed.

- Fabrication and installation of graphic elements as described in both Exhibit A - Exhibit drawings and Exhibit D - Schedule of Graphic Elements.
- Purchase and installation of AV hardware and provide systems integration as described in Exhibit A - Exhibit drawings and Exhibit B - Exhibit Specifications. Please note that media programs will be provided to the Contractor during or before the installation period.

1.12 Project Schedule

Maintaining the project schedule is critical and time of the essence. All “contractor milestone” dates listed below must be met. If a “contractor milestone” date is not met, NYS OPRHP reserves the right to assess liquidated damages, per IFB Section 1.13 *Liquidated Damages*. Any use of overtime and premium time, if required to meet the schedule, must be included in the prices bid.

| Milestone # | Project Schedule/Milestone Dates/Project Completion | | Milestone Owner |
|-------------|---|--|---------------------------------|
| N/A | February 7, 2022 | Anticipated Contract Award | OPRHP |
| 1 | On or About April 15, 2022 | Turn Over Interior Space to Exhibit Contractor | General Construction Contractor |
| 2 | On or before May 27, 2022 | Substantial Completion | Exhibit Contractor |
| 3 | On or before June 10, 2022 | Project Completion | Exhibit Contractor |

The General Contractor on the project may have other work taking place beyond April 15 on the exterior of the building, new elevator/restroom structure, grounds, or at other building on the site. The exhibition installation team must coordinate deliveries and work with the General Contractors work.

1.13 Liquidated Damages

The work represented in the resulting Contract is part of a comprehensive program, undertaken by the Office on behalf of the People of the State of New York in the belief that the expenditures are justified by the benefits which accrue to the public. If the public does not get the full and complete use of facilities for which the expenditures are made, a resulting financial loss cannot be exactly computed. Accordingly, a deduction as indicated below in the Schedule of Liquidated Damages will be made from the Contract price for every calendar day after the contractor milestone and/or project completion dates specified in the Contract Documents for which the Contract and/or relevant milestone are not completed in every detail. Said sum, because of the difficulty in determining accurately the loss to the State, is hereby fixed and agreed as the Liquidated Damages that the State will suffer by reason of such delay, and not as a penalty; such Liquidated Damages, as defined for this Project, are understood and agreed to be the actual cost of all extra inspection, and salaries of contingent force entailed upon the State as a result of such delay. The Liquidated Damages set forth herein apply only to a delay in completion of the Project and in no way are such damages to be interpreted as being the Office's exclusive remedy under the Contract or in Law.

| SCHEDULE OF LIQUIDATED DAMAGES | | |
|-----------------------------------|------------------|-------------------------------------|
| Original Total Contract Bid Price | | Liquidated Damages per Calendar Day |
| From More Than | To and Including | |
| \$0 | \$100,000 | \$500 |
| \$100,000 | \$500,000 | \$1,000 |
| \$500,000 | \$1,000,000 | \$1,500 |
| \$1,000,000 | \$2,000,000 | \$1,750 |

| | | |
|--------------|--------------|---------|
| \$2,000,000 | \$5,000,000 | \$2,000 |
| \$5,000,000 | \$10,000,000 | \$2,500 |
| \$10,000,000 | \$20,000,000 | \$4,000 |
| \$20,000,000 | | \$7,000 |

1.14 Contractor Responsibilities – Exhibits

The awarded Contractor will be responsible for the fabrication and installation of the exhibit, meeting NYS Building Code and ADA Requirements, including but not limited to the following:

- Preparation of a production schedule based on the desired start & completion dates for review and approval by OPRHP.
- Create and provide shop drawings for exhibits as described in Exhibit B - Exhibit specifications, Division 2.
- Provide all submittals, including product data, shop drawings, structural calculations, art proofs, samples and warranties to the Directors Representative as indicated in Exhibit B Exhibit specifications, Division 3.
- Fabrication of exhibit, as per contract documents and approved shop drawings including management of any fabrication sub-contractors, if applicable.
- Installation of the exhibits as described in Exhibit B - Exhibit specifications, Division 8.
- Close out the project as described in Exhibit B - Exhibit specifications, Division 9.

1.15 Quality Assurance

1.15.1 Engineering

Where applicable, OPRHP reserves the right to request that the Exhibit Fabricator shall provide shop drawings produced, signed, and sealed by a qualified Engineer licensed to practice in the jurisdiction of the project.

1.15.2 In-Fabrication Review

Exhibit Designer and Director's Representative will visit the Exhibit Fabricator's fabrication facility to review the progress and condition of the Work, at mutually agreed upon times.

Exhibit Fabricator will make available for review by Exhibit Designer and Director's Representative documentation of the source and quality of materials used in the fabrication of the exhibits and graphics.

Quantity of fabrication facility visits: maximum of three (3).

- Initial visit to occur within 60 days of Contract approval to review exhibit prototypes.
- Two additional visits to monitor the progress and quality of the work.

1.15.3 Products

- Products shall be new stock, free from defects.
- Fabrication or installation methods or procedures shall not change the material warranty, quality, nor have an adverse effect on existing materials and surfaces.
- Exhibit Fabricator shall handle and install products according to manufacturer's instructions.

1.15.4 Fire Resistance

- Potentially combustible materials shall be fire-resistant. Whenever possible, fire resistance shall be inherent in the material. If necessary, application of fire retardants will be acceptable if they do not adversely affect the quality of the finished material.
- Exhibit Fabricator shall provide documentation of flammability testing by qualified testing services for potentially combustible materials.
- Class A (1) fire-rating for any interior sign.

1.15.5 *Painting and Finishing*

- For each individual system, provide primer and other undercoat paint produced by the same manufacturer as finish coat.
- Graphic Panels, Graphic Flats, and Signs shall have finished fronts, sides and backs whether or not shown on the Drawings.

1.16 **Project Conditions**

- Exhibit Fabricator shall take field measurements and existing owner provided item measurements prior to fabrication to ensure proper fitting of exhibits and graphics. Exhibit Fabricator must show recorded measurements on shop drawings.
- Exhibit Fabricator will coordinate exhibits with final building layout as be constructed by others.
- Exhibits and graphics shall not have protrusions, sharp edges, and other potential hazards for both guests and employees.
- Exterior mounted graphics are to be installed in a commercial, high-traffic area with exposure to weather, including humidity, heat, winds, and rain. Graphic panels must be durable under these conditions.
- Exhibits and graphics will be within reach of guests and employees. Exhibits and graphics must be durable under these conditions.

1.17 **Property Rights**

Exhibits, graphics, and media shall be work for hire. Exhibit Fabricator and all applicable subcontractors will grant and assign to the State of New York all right, title and interest to the work done under this contract, and will sign and deliver to the State of New York necessary documents and otherwise assist the State of New York to obtain intellectual property or other appropriate legal rights of the United States and foreign countries and to vest title in the State of New York. If the State of New York is unable for any reason to get Exhibit Fabricator's or any subcontractor's, as applicable, signature to any lawful document needed to obtain intellectual property or other appropriate legal rights, Exhibit Fabricator or the applicable subcontractor irrevocably appoints the State of New York and the State of New York's duly authorized officers and agents as its attorney in fact to execute and file any such application, assignment, or document and do all other lawfully permitted acts to further the procurement and maintenance of copyrights and other proprietary rights with the same legal force and effect as if signed by the Exhibit Fabricator and/or applicable subcontractor.

Exhibit Fabricator shall not employ the use of any material, method, system, component or process that is patented and/or copyrighted for which the use would require payment of a royalty or license fee without first obtaining the copyright and the State of New York's or their representative's written consent to the use of such patented material, method, system, component or process.

Exhibit Fabricator shall indemnify and hold the State of New York and the Designer harmless from and against liability, judgments, losses, costs or expenses including attorneys' fees incurred to defend any claims for infringement of any patent rights relating to or arising out of any materials delivered which constitute or is claimed to constitute an infringement of any patent rights or copyrights related thereto.

In the event the use of designated materials or methods are enjoined, the Exhibit Fabricator at its expense shall secure for the State of New York the right to continue using said materials or methods, replace the materials or methods with non-infringing materials, modify them so they become non-infringing, or remove the infringing materials or methods and refund to the State of New York costs and damages associated therewith without prejudice to any other rights the State of New York may have.

1.18 **Contractor Documentation**

After contract award, the awarded contractor will be responsible for submitting within (10) business days a schedule of submittals, arranged in chronological order by dates required by project schedule. Schedule

must include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates.

Contractor must also include additional time for making corrections or revisions to submittals noted by the OPRHP Architect and/or Construction Manager and additional time for handling and reviewing submittals required by those corrections.

- **Initial Review:** Allow OPRHP seven (7) calendar days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Construction Manager will advise Contractor when a submittal being processed must be delayed for coordination.
- **Intermediate Review:** If intermediate submittal is necessary, process it in same manner as initial submittal.
- **Resubmittal Review:** Allow OPRHP seven (7) calendar days for review of each resubmittal.

1.19 Submittals

Submittals are identified in Exhibit A - Exhibit Drawings and Exhibit B - Exhibit Specifications. Upon contract execution, forward all submittals to the Director's Representative for review and approval.

1.20 Delivery, Storage and Handling

- Inspect buy-out material upon receipt from the manufacturer.
- Reject any defective or damaged materials.
- Handle and store materials according to manufacturer's instructions.
- Deliver elements to the project site in undamaged protective packaging labeled with specific contents.
- Protect materials from damage on construction site and store in a safe, dry location.
- Any material that becomes damaged during manufacture, shipping, or while being stored shall be replaced at no additional cost to the State of New York.

1.21 Contractor Site Management

Contractor shall be responsible for the following:

- Restore, by the end of each workday, existing in place safety/security items such as doors, screens, and alarm systems components that required removal, replacement, or adjustment to perform the Work, unless otherwise authorized in writing by the Director's Representative.
- Remove all tools and materials from public areas when the work areas are not attended by employees and at the end of each workday. Store tools in a locked toolbox, cabinet, or shed.
- Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.
- Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
- Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.
- Take field measurements to fit work to actual construction. If it is not possible or practical to take field measurements before fabrication, provide adequate installation tolerances and trim to fit.
- Coordinate installation of work with other project construction.
- Do not begin installation until potentially damaging conditions are corrected in the installation area.

1.22 Warranty

- Exhibit Fabricator shall warranty works for two (2) years from the date of Substantial Completion.
- Paint finishes are to be warranted against fading, discoloration, cracking and peeling for a minimum of five (5) years from the date of Substantial Completion.

- Products with a manufacturer's warranty exceeding two years shall be warranted for the manufacturer's specified length of time from the date of Substantial Completion.
- Exhibit Fabricator shall provide copies of written statements of warranty to the State of New York prior to Final Acceptance.

1.23 Execution

1.23.1 Site Examination

- Verify that blocking and backings have been installed in the appropriate locations for anchoring.
- Examine substrates and finishes of areas to receive elements and determine if they are in satisfactory condition for installation.
- Do not proceed with installation of elements until unsatisfactory conditions have been corrected.
- Do not install work until potentially damaging construction operations in the installation areas are completed.
- Install exhibits and graphics level and plumb, without rack or warp.

1.23.2 Location

- Comply with location information on contract drawings except where project conditions require adjustment of said locations.
- Notify Exhibit Designer and Director's Representative of any significant deviations from specified locations.

1.23.3 Attachment

- All elements are to be securely and permanently attached at locations shown unless otherwise indicated.
- Conceal all fasteners. Where concealment is not possible, countersink hardware and fill.
- Cut work precisely to fit.
- Use epoxy or other permanent adhesive for attachment only when other means are not possible.

1.24 Adjust and Clean

- Repair or remove and replace defective work.
- Remove packing material from elements and leave units in clean condition, ready for use.
- Repair or remove and replace defective work as directed upon completion of installation.
- After installation, clean all exposed surfaces, touch-up as required, and remove or refinish damaged or soiled areas.
- Clean and touch up any soiled or damaged graphic, wall or casework surfaces.

1.25 Protection

- Advise General Contractor of procedures and precautions for protection of materials and installed elements from damage by work of other trades.
- Protect installed elements during construction period.
- Remove temporary protection at final completion.

1.26 Instruction

- Before leaving site, instruct designated facility personnel designated by Exhibit Designer and Director's Representative in the operation and maintenance of all elements.
- Provide Exhibit Designer and Director's Representative with maintenance information for all elements.

1.27 Compensation Requirements

Contractor will be compensated for each of the following project milestones and the percent remitted will be based on the bidder's not-to-exceed total project budget bid. Compensation will be realized upon contractor submission and acceptance by OPRHP. Each milestone may be divided into smaller payments associated with deliverables identified depending on the exhibit and sequence of production. Milestones do not need to be completed in order.

1.27.1 Milestone 1 (10%) Approved Shop Drawings

1. Approved project schedule identifying all milestones in production and fabrication;
2. Approved Shop Drawings, including product data, shop drawings, structural calculations, art proofs, samples and warranties to the Directors Representative as indicated in technical specifications.

1.27.2 Milestone 2 (40%) Fabricated Exhibit

1. Fabrication of the exhibit.
2. OPRHP Shop Approval/Visit
3. Written Installation Plan

1.27.3 Milestone 3 (50%) Installation and Acceptance

1. Written Maintenance Guidelines and Closeout Submittals
2. Installation of Work
3. Final Acceptance by OPRHP

2. Instructions to Bidders

2.1 Questions/Inquiries

Prospective Bidders will have an opportunity to submit written questions and requests for clarification regarding this Invitation for Bids (IFB). All questions regarding this IFB must be submitted via e-mail or mail and be received by the date and time specified in the IFB Timeline. Questions must reference the relevant page and section of the IFB and must be directed to the designated contact.

Questions submitted by Bidders should be printed or in a Word or Excel document in the following format:

| No. | IFB Section | IFB Page | Vendor Name | Question |
|-----|----------------|-------------|-------------|----------|
|-----|----------------|-------------|-------------|----------|

Prospective Bidders should note that all clarifications and exceptions, including those relating to the terms and conditions of the IFB, are to be resolved prior to the submission of a bid by utilizing the Question and Answer period. Also, during the Question and Answer period, Bidders should be certain to bring forward terms and conditions in the IFB that would prohibit a Bidder from bidding. Bidders entering a contract with the State are expected to comply with all the terms and conditions contained herein.

Contacting individuals other than the designated contact listed above may result in the disqualification of the Bidder's proposal.

2.2 Procurement Lobbying Guidelines

Pursuant to State Finance Law §§139-j and 139-k, this solicitation includes and imposes certain restrictions on communications between OPRHP and an Offerer/bidder during the procurement process. An Offerer/bidder is restricted from making contacts from the earliest notice of intent to solicit offers/bids through final award and approval of the Procurement Contract by OPRHP and, if applicable, the Office of the State Comptroller ("restricted period") to other than the Designated Contact(s) unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law §139-j (3) (a).

Designated Contact(s), as of the date hereof, is identified above. OPRHP employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Offerer/bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a four-year period, the Offerer/bidder is debarred from obtaining governmental Procurement Contracts. Information related to the Procurement Lobbying Law and guidelines can be found with in Attachment 2.

2.3 Response to Bidder Questions and Requests for Clarification

The Agency will provide a written response to all substantive questions and requests for clarification. Responses to Bidder questions and requests for clarifications will be distributed via e-mail to the Agency-maintained Bidders List.

2.4 Notification of Intent to Bid/Not Bid

2.4.1 "No Bid" Submission

If you do not intend to bid on this procurement, please complete Attachment 9 - No Bid Form and send to the designed contact address listed on the cover of this IFB.

2.4.2 Removal from Bidders List

If you would like to have your organization removed from the mailing list for procurements of this type, please send an e-mail requesting such to the designated contact listed on the cover of this IFB.

2.5 Method of Award

In the sole discretion of OPRHP, the award of the contract will be made to a responsive, responsible and qualified bidder who offers the lowest Grand Total bid to perform work as outlined in these specifications. The successful bidder will be found non-responsible if OPRHP finds that he/she does not have sufficient resources.

No later than 45 days after the bid opening, OPRHP shall accept bids or reject all bids. Written notification of OPRHP's selection will be furnished to all responding bidders, and a final contract shall be mailed or delivered to the recommended awardee. If the selected bidder fails to execute and return the contract to OPRHP within the time allotted, OPRHP reserves the right to reject the selected bidder's bid and select the next lowest responsible bidder that will best promote the public interest. If all bids are rejected, each solicited bidder will be so notified.

2.6 Contract Signing and Contract Term

The Agency intends to award one, one-year Contract to the successful Bidder, contingent upon New York State Attorney General (AG) and the Office of the State Comptroller (OSC) approval.

2.7 Form of Bids

The Attachment 1 - Bid Form shall be completed in ink. The grand total bid amount must be shown in both words and numeric form. In case of a discrepancy between the words and numerals, the price indicated in words shall govern. Bidders may elect to submit either a hardcopy bid or a scanned copy of the original signed bid via e-mail,

All bids must be received at or before the time specified and at the place designated for the bid opening. A late bid will not be eligible for consideration unless no bids were received when due.

All bids and accompanying documentation submitted in response to this IFB will become the property of OPRHP and will not be returned. The resulting contract will include a copy of the specifications and the successful Bidder's Bid.

Bid submissions **MUST** be addressed to the designated contact listed on the cover page of this IFB.

2.7.1 Hardcopy Bids

The bid shall be submitted in a sealed envelope marked in the lower left-hand corner with the following information:

| |
|---|
| PROPOSAL ENCLOSED IFB C003539 Philipse Manor Hall Historic Site Exhibits Proposal Submission Due December 06, 2021, 3:00 PM ET |
|---|

2.7.2 E-Mail Bids

The bid shall be submitted via e-mail to ServiceContracts@parks.ny.gov with the subject of the e-mail clearly marked with the following information:

| |
|--|
| Proposal Enclosed - IFB C003539 – Philipse Manor Hall Historic Site Exhibits - Due 12/6/2021 3:00 PM ET |
|--|

2.8 Submission Requirements

2.8.1 Bid Requirements – to establish responsibility

A. A Statement of Experience which, at a minimum, must include the following information:

- The business name of the bidder and the legal entity under which the quote is being submitted.
- The number of years the bidder has been providing services under the present business name.
- Any other name(s)/business entity (entities) under which the bidder has conducted similar business and the number of years' services were provided under that/those name(s).

B. The information requested in *Section 1.3, Minimum Qualifications to Bid* of this document.

2.8.2 Completed Forms

- Attachment 1 - Bid Form
- Attachment 2 - Lobbying Law Certification
- Attachment 3 - Non-Collusive Bidding Certification
- Attachment 4 - Public Officers Law Form
- Attachment 5 - Encouraging Use of New York State Businesses in Contract Performance
- Attachment 6 - NYS Finance Law §139-I and Executive Order No. 177 Certification
- Attachment 7 Minority and Women-Owned Business Enterprises – Equal Employment Opportunity Policy Statement
- Attachment 8 - Vendor Responsibility Attestation
- Attachment 10 – Project Reference
- ST-220-CA: Contractor Certification to Covered Agency

2.9 Tie Bids

In the event there is a tie in the Grand Total Bid, Final determination will be made by the Commissioner of OPRHP or his/her designee.

2.10 Modification or Withdrawal of Bids

Bid modifications that are submitted in writing and signed by an authorized representative of the bidding firm will be considered for award if received at the place of the bid opening any time prior to the scheduled bid opening. Bids may be withdrawn or cancelled prior to the scheduled bid opening. A bid may be rejected by OPRHP: if it shows any alteration of terms, conditions or requirements; for any other irregularities; if it is incomplete, or if it offers an alternate bid not invited by the specifications.

3. Administrative Requirements

With the submission of a response to this Invitation for Bid, the Bidder agrees to the proposal conditional outlined in this section.

3.1 Issuing Agency

This IFB is issued by the New York State Office of Parks, Recreation and Historic Preservation, which is responsible for all criteria stated herein and for evaluation of all bids submitted.

3.2 Solicitation

This IFB is a solicitation to bid, not an offer of a contract.

3.3 Liability

OPRHP/The State of New York is not liable for any costs incurred by a Bidder in the preparation and production of any proposal, or for any work performed prior to the execution of a formal contract.

3.4 State's Rights to Proposals

By submitting a bid, the Bidder agrees not to make any claim for, or have any right to, damages because of any misinterpretation or misunderstanding of the specifications, or because of any misinformation or lack of information. OPRHP reserve the right to exercise the following:

- Change any of the scheduled dates herein;
- Amend IFB Requirement(s) after their release to correct errors or oversights, or to supply additional information as it becomes available and so notify all potential Bidders;
- Withdraw the IFB, at its sole discretion without any obligation or liability to any vendor;
- Eliminate any mandatory, non-material requirement that cannot be complied with by all of the prospective Bidders;
- Evaluate, accept and/or reject any and all bids, in whole or in part, and to waive technicalities, irregularities, and omissions if, in OPRHP's judgement, the best interests of OPRHP will be served. In the event compliant bids are not received, OPRHP reserves the right to consider late or non-conforming bids as offers;
- Require the Bidder to demonstrate, to the satisfaction of OPRHP, any information presented as part of their proposal;
- Require clarification at any time during the procurement process and/or require correction of arithmetic or other apparent errors for the purpose of assuring a full and complete understanding of an Offerer's proposal and/or to determine an Offerer's compliance with the requirements of this solicitation;
- Disqualify any Bidder whose conduct and/or bid fails to conform to the requirements of the solicitation;
- Use proposal information obtained through OPRHP investigation of a Bidder's qualifications, experience, ability or financial standing, and any material or information submitted by the Bidder in response to OPRHP's request for clarifying information in the course of evaluation and selection under this IFB;
- Prior to the bid opening, determine a tie breaking mechanism for award of the Contract to serve the best interests of OPRHP and the State of New York;
- Negotiate with the successful Bidder within the scope of the IFB to serve the best interests of OPRHP and the State of New York;
- Conduct Contract negotiations with the next ranked responsible Bidder, should OPRHP be unsuccessful in negotiating an Agreement with the selected Bidder;
- Conduct negotiations with the next ranked responsible Bidder should the awarded Contractor fail to implement these Services upon approval of the Contract;

- If OPRHP terminates the Contract for non-performance, OPRHP reserves the right, with the approval of the Attorney General and the Office of the State Comptroller, to award a contract to the next highest ranked Bidder of the original bid submission within the first twelve months of the award;
- Utilize any and all ideas submitted in the bids received;
- Make an award under the IFB in whole or in part; and
- Seek revisions of bids.

Bids containing false or misleading statements, or which provide project contacts that do not support an attribute or condition claimed by a Bidder, may be disqualified from consideration. If, in the opinion of the Agency, a statement is intended to mislead the Agency in its evaluation of the bid, and the attribute, condition, or capability is a requirement of the IFB, the bid shall be disqualified from consideration.

3.5 Freedom of Information Law

Your bid to OPRHP, including accompanying documents, is subject to the Freedom of Information Law (FOIL) found in Article 6 of the N.Y. Public Officer Law. FOIL provides that certain records are exempt from disclosure, including those that contain (1) trade secrets, (2) information that, if disclosed, would cause substantial injury to the competitive position of your organization, or (3) critical infrastructure information. Records may be redacted to protect only the portions of documents that fall within a FOIL exemption. An entire document may not be withheld if only a portion of the document is exempt from disclosure. Blanket assertions that information is a trade secret, confidential, or proprietary are insufficient to justify withholding information under FOIL. If you identify information seeking an exemption from public disclosure due to the above-mentioned reasons such request will be reviewed and a determination will be made as to whether the information is exempt from disclosure under FOIL. However, such submissions seeking non-disclosure will not be considered unless it is accompanied with an explanation justifying the privilege. The State's determination may be appealed pursuant to POL §89(5)(c). Pursuant to POL §87(2)(b), the State, without having to request it, will redact information that "if disclosed would constitute an unwarranted invasion of personal privacy."

3.6 Bid Security

Each Bidder's bid will be held in strict confidence by OPRHP/State of New York staff and will not be disclosed except to the Office of the Attorney General and the Office of the State Comptroller as may be necessary to obtain approvals of those agencies for the final Contract and except as required by law.

Public inspection of the bids is regulated by the Freedom of Information Law (Article 6 of the New York State Public Officers Law). The bids are presumptively available for public inspection. If this would be unacceptable to Bidders, they should apply to OPRHP for trade secret protection for their bid.

The public officers' code of ethics (Section 74 of the Public Officers Law) sets the standard that no officer or employee of a State agency shall disclose confidential information that he acquires during the course of his official duties. These standards control the confidentiality of a Bidder's bid unless OPRHP grants a petition for records access in accordance with the Freedom of Information Law.

Bidders should be advised that the confidentiality of their proposals is founded upon statute, as described above. A nondisclosure agreement, whether prescribed by OPRHP or the Bidder, would not alter the rights and responsibilities of either party under the Freedom of Information Law. Bidders should not propose a nondisclosure agreement for OPRHP employees, for that would be legally ineffective to alter any legal responsibility under the Freedom of Information Law or the code of ethics.

The provisions of the Freedom of Information Law will also govern the confidentiality of any and all products or services supplied by the successful Bidder.

3.7 Timely Submission

The Bidders are solely responsible for timely delivery of their bid to the location set forth by the stated bid due date/time and are solely responsible for delays in receipt, including but not limited to those due to third-party carriers.

3.8 Bid Effective Period

The Bidder's bid must be firm and binding for a period of at least 180 days following the bid due date.

3.9 Bid Opening

Bids will not be opened publicly. OPRHP reserves the right at any time to postpone or cancel a scheduled bid opening.

3.10 Bidder Proposal Clarification

Prior to award, OPRHP reserves the right to seek clarifications, request proposal revisions, or to request any information deemed necessary for proper evaluation of proposals from all Bidders deemed to be eligible for Contract award. Failure of a bidder to cooperate with OPRHP's effort to clarify a proposal may result in the proposal being labeled as non-responsive and be given no further consideration.

Additionally, OPRHP reserve the right to use information submitted by the Bidder in response to OPRHP's request for clarifying information in the course of evaluation and selection under this IFB.

3.11 Bid Evaluation and Selection

See *Section 2.5 Method of Award*, regarding bid selection and evaluation methodology. Submitted bids may be reviewed and evaluated by any personnel or agents of OPRHP, other than one associated with a competing Bidder.

3.12 Contract Negotiations and Authorized Negotiators

During contract negotiations, OPRHP must have direct access to Bidder personnel who have full authority to make commitments on behalf of the Bidder. Bidders must include, as part of their proposal, any restrictions under which their primary negotiators will operate.

3.13 Bid Review and Contract Approval

The Contract resulting from this IFB will not be effective until approved by the Office of the Attorney General and the Office of the State Comptroller.

3.14 Debriefing Sessions

A debriefing is available to any entity that submitted a proposal or bid in response to a solicitation ("Bidder"). A Bidder will be accorded fair and equal treatment with respect to its opportunity for debriefing.

Debriefing must be requested in writing by any bidder within fifteen (15) calendar days of OPRHP notifying the unsuccessful bidders that another vendor was selected.

A bidder's written request for a debriefing must be submitted to the designated contact listed on the cover of this IFB.

The debriefing will be scheduled within ten (10) business days of receipt of written request by OPRHP or as soon after that time as practicable under the circumstances.

3.15 Bid Protest Procedure

OPRHP procedures for handling protests of bid awards are set forth in *Appendix D, Bid Protest Procedures*.

3.16 NYS Finance Law § 139-I

Pursuant to N.Y. State Finance Law § 139-I, every bid made on or after January 1, 2019 to the State or any public department or agency thereof, where competitive bidding is required by statute, rule or regulation, for work or services performed and where otherwise required by such public department or agency, shall contain a certification that the bidder has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees. Such policy shall, at a minimum, meet the requirements of N.Y. State Labor Law § 201-g.

N.Y. State Labor Law § 201-g provides requirements for such policy and training and directs the Department of Labor, in consultation with the Division of Human Rights, to create and publish a model sexual harassment prevention guidance document, sexual harassment prevention policy, and sexual harassment prevention training program that employers may utilize to meet the requirements of N.Y. State Labor law § 201-g. The model sexual harassment prevention policy, model sexual harassment training materials, and further guidance for employers, can be found online at the following URL:<https://www.ny.gov/combating-sexual-harassment-workplace/> employers.

Pursuant to N.Y. State Finance Law § 139-I, any bid by a corporate bidder containing the certification required above shall be deemed to have been authorized by the board of directors of such bidder, and such authorization shall be deemed to include the signing and submission of such bid and the inclusion therein of such statement as the act and deed of the bidder.

If the Bidder cannot make the required certification, such Bidder shall so state and shall furnish with the bid a signed statement that sets forth in detail the reasons that the Bidder cannot make the certification. After review and consideration of such statement, OPRHP may reject the bid or may decide that there are sufficient reasons to accept the bid without such certification.

3.17 Conformance to IFB

Any exceptions or objections to the terms, conditions, and requirements of this IFB are governed by, and to be submitted in accordance with *Appendix B, Section 10, Extraneous Terms*. Bidders are cautioned that any such exceptions or objections may render their bid non-responsive.

3.18 Encouraging use of New York State Business in Contract Performance

New York State businesses have a substantial presence in State contracts and strongly contribute to the economies of the state and nation. In recognition of their economic activity and leadership in doing business in New York State, bidders/proposers for this contract for commodities, services or technology are strongly encouraged and expected to consider New York State businesses in the fulfillment of the requirements of the contract. Such partnering may be as subcontractors, suppliers, protégés or other supporting roles.

Each Bidder must complete and submit Encouraging Use of New York State Business in Contract Performance.

3.19 Bidder Assurances

The Bidder warrants that it has carefully reviewed OPRHP's needs as described in the IFB and its attachments/supplements. Bidder also warrants that it has familiarized itself with OPRHP's specifications and that it can provide such services as described in the IFB and as offered in its Bid.

If awarded the contract, the Bidder agrees that it will perform its obligations hereunder in accordance with all applicable Federal, State and local laws, rules, and regulations now or hereafter in effect.

The Bidder further warrants and affirms that the terms of this IFB and any resultant contract do not violate any contracts or agreements to which it is a party and that its other contractual obligations will not adversely influence its capabilities to perform under the contract.

3.20 Vendor Responsibility Questionnaire

If this or any other contract you have with the State of New York is valued at \$100,000.00 or more, OPRHP requires that Vendor file the required Vendor Responsibility Questionnaire online via the New York State VendRep System. However, vendors may choose to complete and submit a paper questionnaire. To enroll in and use the New York State VendRep System, see the VendRep System Instructions available at <https://osc.state.ny.us/vendrep/index.htm>. For direct VendRep System user assistance, the Office of State Comptroller's Help Desk may be reached at (866) 370-4672 or (518) 408-4672 or by email at ciohelpdesk@osc.state.ny.us. Vendors opting to file a paper questionnaire can obtain the appropriate questionnaire from the VendRep website at <https://osc.state.ny.us/vendrep/index.htm> or may contact OPRHP or the Office of the State Comptroller's Help Desk for a copy of the paper form.

Vendors must provide their New York State Vendor Identification number when enrolling. To request assignment of a Vendor ID or for VendRep System assistance, contact the Office of the State Comptroller's help desk at (866) 370-4672 or (518) 408-4672 or by e-mail at ciohelpdesk@osc.state.ny.us.

To be considered timely, questionnaires filed via the VendRep System require that a vendor certify a questionnaire no more than six months before the due date of the bid. If you are bidding on other state contracts in the future, you only have to update any changes that have occurred in the last six months or since the last time you updated your questionnaire, (you do not have to completely fill out a new questionnaire unless you have made a major change to your company).

3.21 Tax Law §5-A

Tax Law §5-a is effective with all solicitations to purchase issued by covered agencies on or after January 1, 2005. It applies to contracts where: (1) the total amount of such persons' sales delivered into New York State are in excess of \$300,000 for the four quarterly periods immediately preceding the quarterly period in which the certification is made, and with respect to any affiliates, subcontractors, or affiliates of subcontractors whose sales delivered into New York State exceeded \$300,000 for the four quarterly periods immediately preceding the quarterly period in which the certification is made; and (2) the contracts or agreements with State agencies or public authorities for the sale of commodities or services have a value in excess of \$100,000. This law imposes upon certain contractors the obligation to certify whether or not the contractor, its affiliates, its subcontractors and affiliates of the subcontractors are required to register to collect State sales and compensating use tax. Where required to register, the contractor must also certify that it is, in fact, registered with the New York State Department of Taxation and Finance (DTF). The law prohibits the Comptroller, or other approving agency, from approving a contract awarded to a vendor meeting the registration requirements but who is not so registered in accordance with the law.

Upon notice of potential award, the responsive Bidder may be required to submit, within ten business days of receipt of the notice, the New York State Tax Law §5-A Contractor Certification Forms (ST-220-

CA and ST-220-TD). Failure to respond may render a Bidder non-responsive and non-responsible. Bidders shall take the necessary steps to provide properly certified forms to ensure compliance with the law.

Bidders may call the DTF at (800) 972-1233 for any and all questions relating to Tax Law §5-a and relating to a company's registration status with the DTF. For additional information and frequently asked questions, please refer to the DTF website www.tax.ny.gov.

4. Contractual Requirements

With the submission of a response to this Invitation for Bids, the Bidder agrees to all contract conditions outlined in this Section except that Bidders may propose changes as allowable in *Appendix B, Section 6, Extraneous Terms*.

4.1 Appendix A Standard Clauses for New York State Contracts

The terms of *Appendix A, Standard Clauses for New York State Contracts*, attached hereto, are hereby incorporated into this IFB and any resulting contract. The contractor is required to adhere to all clauses.

4.2 Appendix B General Specifications for OPRHP Contracts

The terms of *Appendix B, General Specifications for OPRHP Contracts*, attached hereto, are hereby incorporated into this IFB and any resulting contract and shall govern any situations not covered by this IFB or *Appendix A*.

4.3 Appendix C Participation by Minority Group Members and Women with Respect to State Contracts

N/A

4.4 Order of Precedence

In the event of any inconsistency in or conflict among the document elements of the future contract identified herein, such inconsistency or conflict shall be resolved by giving precedence to the document elements in the order set forth below:

- A. Appendix A Standard Clauses for New York State Contracts
- B. Appendix B General Specifications for OPRHP Contracts
- C. Contract, including all schedules, exhibits, attachments, and amendments
- D. IFB and Addenda, including any modifications by OPRHP and by official OPRHP responses to questions; and
- E. Contractor's Bid in Response to the IFB

4.5 Procedures for Amendments

See *Appendix B, Section 31, Modification of Contract Terms*.

Any request by the contractor to change or amend any part of the contract shall be made, in writing, to OPRHP and may be subject to approval by the Office of the State Comptroller and/or the Office of the Attorney General.

4.6 Conflict of Interest

The Contractor will be responsible for establishing procedures to identify potential conflicts of interest. If during the term of this Agreement, and any extensions thereof, the Contractor becomes aware of an actual or potential relationship which may be considered a conflict of interest, the Contractor shall immediately notify the State in writing and disclose the nature of the potential conflict of interest in the manner prescribed by the State. The State will have sole discretion in evaluating the nature of the identified conflict of interest and will make the final decision regarding its resolution.

4.7 Litigation Support

In the event that the Agency becomes involved in litigation related to the subject matter of the resulting contract, the Contractor agrees to provide background support and other litigation support, including but not limited to depositions, appearances, and testimony. Compensation may be negotiated.

4.8 Interpretation & Disputes

Any dispute arising from this IFB, or from any resulting contract, shall be submitted in writing within seven (7) business days after the issuance of the award recommendation letter, to the Designated Contact provided on the cover of this IFB.

4.9 Indemnification

The Contractor agrees to indemnify, defend, save, and hold harmless the State of New York, OPRHP, and their officers, employees and agents of and from any claims, demands, actions, or causes of action of any kind arising out of the services of the Contractor provided for in this agreement.

4.10 Equal Employment Opportunities

- A. The provisions of Article 15-A of the Executive Law and the rules and regulations promulgated thereunder pertaining to equal employment opportunities for minority group members and women shall apply to the Contract.
- B. In performing the Contract, the Contractor shall:
 - 1. Ensure that each contractor and subcontractor performing work on the Contract shall undertake or continue existing EEO programs to ensure that minority group members and women are afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status. For these purposes, EEO shall apply in the areas of recruitment, employment, job assignment, promotion, upgrading, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation.
 - 2. The Contractor shall submit an EEO policy statement to the New York State office of Parks, Recreation and Historic Preservation within seventy-two (72) hours after the date of the notice by the New York State office of Parks, Recreation and Historic Preservation to award the Contract to the Contractor.
 - 3. If the Contractor, or any of its subcontractors, does not have an existing EEO policy statement, the New York State office of Parks, Recreation and Historic Preservation may require the Contractor or subcontractor to adopt a model statement (see Attachment 7 – Equal Employment Opportunity Policy Statement).
 - 4. The Contractor's EEO policy statement shall include the following language:
 - a. The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, age, disability, or marital status, will undertake or continue existing EEO programs to ensure that minority group members and women are afforded equal employment opportunities without discrimination, and shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force.
 - b. The Contractor shall state in all solicitations or advertisements for employees that, in the performance of the contract, all qualified applicants will be afforded equal employment

opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

- c. The Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union, or representative will not discriminate on the basis of race, creed, color, national origin, sex age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein.
- d. The Contractor will include the provisions of Subdivisions (a) through (c) of this Subsection 4 and Paragraph "E" of this Section III, which provides for relevant provisions of the Human Rights Law, in every subcontract in such a manner that the requirements of the subdivisions will be binding upon each subcontractor as to work in connection with the Contract.

C. Staffing Plan

To ensure compliance with this Section, for those contracts reaching \$250,000 or greater, the Contractor shall submit a staffing plan to document the composition of the proposed workforce to be utilized in the performance of the Contract by the specified categories listed, including ethnic background, gender, and Federal occupational categories. The Contractor shall complete the Staffing plan form and submit it as part of their bid or proposal or within a reasonable time, but no later than the time of award of the contract.

D. Workforce Utilization Report

- 1) The Contractor shall submit a Workforce Utilization Report, and shall require each of its subcontractors to submit a Workforce Utilization Report, in such form as shall be required by the New York State Office of Parks, Recreation and Historic Preservation on a quarterly basis during the term of the Contract.
- 2) Separate forms shall be completed by the Contractor and any subcontractors.
- 3) Pursuant to Executive Order #162, contractors and subcontractors are also required to report the gross wages paid to each of their employees for the work performed by such employees on the contract on a quarterly basis.

- E. The Contractor shall comply with the provisions of the Human Rights Law, and all other State and Federal statutory and constitutional non-discrimination provisions. The Contractor and its subcontractors shall not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, and shall also follow the requirements of the Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

4.11 Relationship as Independent Contractor

The relationship of the Contractor to OPRHP is that of an independent contractor, and the Contractor, in accordance with its status as such, covenants and agrees that it will conduct itself in a manner consistent with such status, that it will not hold itself out as an agent of OPRHP by reason of this agreement, and that no employee of Contractor, by reason of this agreement, will claim to be an officer or employee of OPRHP or make any claim, demand, or application for any benefit, right, or privilege applicable to employees of the State of New York.

4.12 Payment Requirements

The Contractor's compensation will be based on the Contractor's response to this IFB and in accordance with 1.27 Compensation Requirements.

If applicable, payment requests shall be made on forms mutually agreed upon by the Contractor and the Agency and shall include appropriate back-up documentation to support the request for payment. All payments will be made in accordance with Article XI-A of the State Finance Law.

All requests for payment must include an explanation and breakdown showing determination of all charges.

The Agency pays charges after the services and or/products are provided and does not pay in advance for these services and/or products. Fees paid for which it is subsequently determined that the Contractor was not entitled must be reimbursed to the Agency, and the Agency may do so by subtracting such fees from any payments that later become due to the Contractor under the Contract.

Payment shall be made as follows:

- A. The Contractor shall submit to OPRHP for its approval, and for the audit and warrant of the State Comptroller, a proper invoice, receipts, and documents that verify the Contractor's expenditures as directed by OPRHP. The Contractor shall reference the contract number on the invoice.
- B. Invoices should be submitted for services rendered and for acceptance by OPRHP to the following designated payment office:

Lavada Nahon
Peebles Island Resource Center
P.O. Box 189, Waterford, NY 12188
Lavada.Nahon@parks.ny.gov

- C. Contractor shall provide complete and accurate billing invoices to OPRHP in order to receive payment. Billing invoices submitted to OPRHP must contain all information and supporting documentation required by the Contract, OPRHP, and the State Comptroller. Payment for invoices submitted by the Contractor shall be sent to the address listed on the W-9 submitted by the Contractor with the returned, signed contract. In order to expedite payment, the Contractor may register for Electronic Funds Transfer by updating its registration with the Vendor Management Unit in the Office of the State Comptroller. Vendor support information is available at <http://www.sfs.ny.gov> as well as helpdesk@sfs.ny.gov and toll-free at (855) 233-8363.
- D. Contractor shall agree that payments for invoices submitted by the Contractor shall only be rendered electronically unless payment by paper check is expressly authorized by the Agency, in the Agency's sole discretion, due to extenuating circumstances. Such electronic payments shall be made in accordance with ordinary State procedures and practices. The Contractor shall comply with the State Comptroller's procedures to authorize electronic payments. Authorization forms are available at the State Comptroller website at www.osc.state.ny.us, by e-mail at HelpDesk@sfs.ny.gov, or by telephone at (518) 457-7737 or toll free (877) 737-4185. Contractor acknowledges that it will not receive payment on any invoices submitted under this Contract that are payable by the State Comptroller if it does not comply with the State Comptroller's electronic payment procedures, except where the Agency has expressly authorized payment by paper check as set forth above.

4.13 CPI Price Adjustments

N/A

4.14 Prime Contractor/Subcontractor

The successful Bidder shall act as prime Contractor under the Contract and shall be held solely responsible for Contractor performance by the Bidder, its partners, officers, employees, Subcontractors and agents. The Bidder shall be responsible for payment of all Subcontractors and suppliers, including all third-party service providers contracted by or through the Bidder in performance of the Contract.

Where Services are supplied by or through the Contractor under the Contract, it is mandatory for the Contractor to assume full integration responsibility for delivery, installation, maintenance, performance and support services for such items, as applicable. The Contractor shall also be responsible for payment of any license fees, rents or other monies due third parties for Services or materials provided under the Contract.

4.15 Diesel

Contractor certifies and warrants that all heavy-duty vehicles, as defined in New York State Environmental Conservation Law (ECL) section 19-0323, to be used under this Contract will comply with the specifications and provisions of ECL section 19-0323, as well as any regulations promulgated pursuant thereto, including NYCRR Part 248; which, requires the use of Best Available Retrofit Technology (BART) and Ultra-Low Sulfur Diesel (ULSD) fuel.

4.16 Advertising

The Contractor agrees not to use the Agency's name, logos, images, or any data or results arising from this procurement process or Contract as a part of any commercial advertising without prior written approval by OPRHP.

4.17 Termination Provisions

In addition to the provisions for termination set forth in Appendix B, Section 51, Termination, the following apply:

4.17.1 Lobby Law Termination Provision

OPRHP reserves the right to terminate this contract in the event it is found that this certification filed by the Contractor, in accordance with NYS Finance Law 139-k, was intentionally false or incomplete. Upon such finding, OPRHP may exercise its termination right by providing written notification to the Contractor in accordance with the written notification terms of this contract.

4.17.2 Termination Pursuant to Tax Law §5-a

the Agency reserves the right to terminate this Contract in the event it is found that the certification filed by the Contractor in accordance with §5-a of the Tax Law was not timely filed during the term of the Contract, or the certification furnished was intentionally false or intentionally incomplete. Upon such finding, the Agency may exercise its termination right by providing written notification to the Contractor.

4.17.3 Termination Pursuant to Vendor Responsibility (for Non-Responsibility):

Upon written notice to the Contractor and a reasonable opportunity to be heard with appropriate OPRHP officials or staff, the Contract may be terminated by the Commissioner or his or her designee, at the Contractor's expense, where the Contractor is determined by the Commissioner or his or her designee to be non-responsible. In such event, the Commissioner or his or her designee may complete the contractual requirements in any manner he or she may deem advisable and pursue available legal or equitable remedies for breach.

4.18 Vendor Responsibility Provisions

The State must conduct business only with responsible entities.

4.18.1 General Responsibility

The contractor shall, at all times during the Contract term, remain responsible. The Contractor agrees, if requested by the Commissioner or his or her designee, to present evidence of its continuing legal authority to do business in New York State, integrity, experience, ability, prior performance, and organizational and financial capacity.

4.18.2 Suspension of Work (for Non-Responsibility)

The Commissioner or his or her designee, in his or her sole discretion, reserves the right to suspend any or all activities under this Contract, at any time, when he or she discovers information that calls into question the responsibility of the Contractor. In the event of such suspension, the Contractor will be given written notice outlining the particulars of such suspension. Upon issuance of such notice, the Contractor must comply with the terms of the suspension order. Contract activity may resume at such time as the Commissioner or his or her designee issues a written notice authorizing a resumption of performance under the Contract.

4.19 Insurance Requirements

OPRHP insurance requirements are set forth in *Appendix F, Insurance Requirements*.

4.20 Prevailing Wages / Payroll Certification

The work under this contract has been determined to be a public work pursuant to Article 8 of the New York Labor Law. That law requires prevailing wages to be paid. A willful violation of such may result in civil penalties and debarment from public contracting in the State of New York.

The applicable Prevailing Wage Rate Schedule for this bid and subsequently awarded contract is:

| Prevailing Wage Schedule | |
|--------------------------|---|
| PRC Number | 2021010776 |
| Link | https://apps.labor.ny.gov/wpp/publicViewProject.do?method=showWlt&id=1521601 |

OPRHP reserves the right to request that payroll certification reports be submitted with each invoice. Failure to provide this requested documentation shall result in non-payment of invoices. Additional requirements can be found in the Prevailing Wage Rate Schedule.

4.21 Contractor's Compensatory Liability

If the Contractor fails to complete any of the specified services within the timeframe required, OPRHP reserves the right to have such work completed either by another company or with in-house staff. In any such event, the Contractor shall be liable to reimburse OPRHP for all costs incurred to complete the work. OPRHP further reserves the right to collect such reimbursement from any outstanding payments due to the Contractor.

4.22 Warranties

Contractor warrants that the services acquired under the resultant contract will be provided in a professional and workmanlike manner in accordance with industry standards.

Unless otherwise indicated, all materials and workmanship provided under the resultant contract shall be warranted for a minimum of two years. Where the Contractor, Product manufacturer, or service provider generally offers additional or more advantageous warranties, such additional or more advantageous warranty shall apply. All warranties contained in the resultant contract shall survive the termination of the resultant contract.

4.23 Security Procedures

Please note OPRHP locations may have on-site security policies that must be followed. The Contractor will work with OPRHP to obtain necessary clearances. The Contractor may be required to provide information such as, but not limited to, the company name, the employee's name (as it appears on valid driver license or photo identification), vehicle make, model and license plate, etc. to OPRHP.

4.24 Travel, Meals and Lodging

N/A

4.25 Damages

It is the Contractor's responsibility to replace or repair any property lost or damaged in the course of performing the contract through no fault of OPRHP. If, during the term of the contract, loss or damage to property occurs through no fault of OPRHP, OPRHP has the right to withhold monies from the Contractor equivalent to the costs of the loss or damage sustained until the property is returned by the winning bidder to the condition immediately preceding the loss or damage, either by repair or replacement. OPRHP will not be liable for any deductible through any claim and retains the right to inspect and reject insufficient repairs.

4.26 Contract Staffing Requirements

The awarded bidder shall provide capable personnel to effectuate the business relationship, discovery, implementation, and ongoing services of the resultant contract. Any changes to the Contractor's project team must be approved by OPRHP. The contractor shall provide for the continuity of the responsibilities of any position that must be reassigned or replaced with a qualified replacement made available within ten (10) business days, subject to the review and approval by OPRHP. Should the need arise to make substitutions for any member of the project team, the Contractor will promptly provide resumes of comparably experienced staff for OPRHP's review and approval.

4.27 Additional Consultant Hours

N/A

4.28 Vehicles

Vehicles to be used in the performance of this service will be clearly marked as property of the Contractor, and will travel to and from the service areas strictly in accordance with the directions and/or maps furnished by park staff.

4.29 Retainage

N/A

APPENDIX A

STANDARD CLAUSES FOR NEW YORK STATE CONTRACTS

PLEASE RETAIN THIS DOCUMENT
FOR FUTURE REFERENCE.

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STANDARD CLAUSES FOR NYS CONTRACTS

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "the contract" or "this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State, whether a contractor, licenser, licensee, lessor, lessee or any other party):

1. EXECUTORY CLAUSE. In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

2. NON-ASSIGNMENT CLAUSE. In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the State's previous written consent, and attempts to do so are null and void. Notwithstanding the foregoing, such prior written consent of an assignment of a contract let pursuant to Article XI of the State Finance Law may be waived at the discretion of the contracting agency and with the concurrence of the State Comptroller where the original contract was subject to the State Comptroller's approval, where the assignment is due to a reorganization, merger or consolidation of the Contractor's business entity or enterprise. The State retains its right to approve an assignment and to require that any Contractor demonstrate its responsibility to do business with the State. The Contractor may, however, assign its right to receive payments without the State's prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.

3. COMPTROLLER'S APPROVAL. In accordance with Section 112 of the State Finance Law (or, if this contract is with the State University or City University of New York, Section 355 or Section 6218 of the Education Law), if this contract exceeds \$50,000 (or the minimum thresholds agreed to by the Office of the State Comptroller for certain S.U.N.Y. and C.U.N.Y. contracts), or if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money when the value or reasonably estimated value of such consideration exceeds \$25,000, it shall not be valid, effective or binding upon the State until it has been approved by the State Comptroller and filed in his office. Comptroller's approval of contracts let by the Office of General Services is required when such contracts exceed \$85,000 (State Finance Law § 163.6-a). However, such pre-approval shall not be required for any contract established as a centralized contract through the Office of General Services or for a purchase order or other transaction issued under such centralized contract.

4. WORKERS' COMPENSATION BENEFITS. In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the

Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

5. NON-DISCRIMINATION REQUIREMENTS. To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment, nor subject any individual to harassment, because of age, race, creed, color, national origin, sexual orientation, gender identity or expression, military status, sex, disability, predisposing genetic characteristics, familial status, marital status, or domestic violence victim status or because the individual has opposed any practices forbidden under the Human Rights Law or has filed a complaint, testified, or assisted in any proceeding under the Human Rights Law. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

6. WAGE AND HOURS PROVISIONS. If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-

a of Section 220 of the Labor Law shall be a condition precedent to payment by the State of any State approved sums due and owing for work done upon the project.

7. NON-COLLUSIVE BIDDING CERTIFICATION. In accordance with Section 139-d of the State Finance Law, if this contract was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the State a non-collusive bidding certification on Contractor's behalf.

8. INTERNATIONAL BOYCOTT PROHIBITION. In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2 NYCRR § 105.4).

9. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Comptroller.

10. RECORDS. The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, the "Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as the

agency or agencies involved in this contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The State shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate State official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified; and (iii) designation of said records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the State's right to discovery in any pending or future litigation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION. (a) Identification Number(s). Every invoice or New York State Claim for Payment submitted to a New York State agency by a payee, for payment for the sale of goods or services or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. The number is any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Failure to include such number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or Claim for Payment, must give the reason or reasons why the payee does not have such number or numbers.

(b) Privacy Notification. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the State is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (2) The personal information is requested by the purchasing unit of the agency contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in the Statewide Financial System by the Vendor Management Unit within the Bureau of State Expenditures, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN. In accordance with Section 312 of the Executive Law and 5 NYCRR Part 143, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of

\$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then the following shall apply and by signing this agreement the Contractor certifies and affirms that it is Contractor's equal employment opportunity policy that:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on State contracts and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a," "b," and "c" above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State. The State shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this clause. The

contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

13. CONFLICTING TERMS. In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix A, the terms of this Appendix A shall control.

14. GOVERNING LAW. This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. LATE PAYMENT. Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

16. NO ARBITRATION. Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized), but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. SERVICE OF PROCESS. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

18. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS. The Contractor certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of Section 165 of the State Finance Law, (Use of Tropical Hardwoods) which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this law will be the responsibility of the contractor to establish to meet with the approval of the State.

In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by

any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in § 165 State Finance Law. Any such use must meet with the approval of the State; otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

19. MACBRIDE FAIR EMPLOYMENT PRINCIPLES. In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that the Contractor either (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165 of the New York State Finance Law), and shall permit independent monitoring of compliance with such principles.

20. OMNIBUS PROCUREMENT ACT OF 1992. It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority- and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development
Division for Small Business
Albany, New York 12245
Telephone: 518-292-5100
Fax: 518-292-5884
email: opa@esd.ny.gov

A directory of certified minority- and women-owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business Development
633 Third Avenue
New York, NY 10017
212-803-2414
email: mwbecertification@esd.ny.gov
<https://ny.newnycontracts.com/FrontEnd/VendorSearchPublic.asp>

The Omnibus Procurement Act of 1992 (Chapter 844 of the Laws of 1992, codified in State Finance Law § 139-i and Public Authorities Law § 2879(3)(n)-(p)) requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

(a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority- and

women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to the State;

(b) The Contractor has complied with the Federal Equal Opportunity Act of 1972 (P.L. 92-261), as amended;

(c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The Contractor agrees to document these efforts and to provide said documentation to the State upon request; and

(d) The Contractor acknowledges notice that the State may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

21. RECIPROCITY AND SANCTIONS PROVISIONS. Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively, codified in State Finance Law § 165(6) and Public Authorities Law § 2879(5))) require that they be denied contracts which they would otherwise obtain. NOTE: As of October 2019, the list of discriminatory jurisdictions subject to this provision includes the states of South Carolina, Alaska, West Virginia, Wyoming, Louisiana and Hawaii.

22. COMPLIANCE WITH BREACH NOTIFICATION AND DATA SECURITY LAWS. Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law § 899-aa and State Technology Law § 208) and commencing March 21, 2020 shall also comply with General Business Law § 899-bb.

23. COMPLIANCE WITH CONSULTANT DISCLOSURE LAW. If this is a contract for consulting services, defined for purposes of this requirement to include analysis, evaluation, research, training, data processing, computer programming, engineering, environmental, health, and mental health services, accounting, auditing, paralegal, legal or similar services, then, in accordance with Section 163 (4)(g) of the State Finance Law (as amended by Chapter 10 of the Laws of 2006), the Contractor shall timely, accurately and properly comply with the requirement to submit an annual employment report for the contract to the agency that awarded the contract, the Department of Civil Service and the State Comptroller.

24. PROCUREMENT LOBBYING. To the extent this agreement is a "procurement contract" as defined by State Finance Law §§ 139-j and 139-k, by signing this agreement the contractor certifies and affirms that all disclosures made in accordance with State Finance Law §§ 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the State may terminate the agreement by providing written notification to the Contractor in accordance with the terms of the agreement.

25. CERTIFICATION OF REGISTRATION TO COLLECT SALES AND COMPENSATING USE TAX BY CERTAIN STATE CONTRACTORS, AFFILIATES AND SUBCONTRACTORS.

To the extent this agreement is a contract as defined by Tax Law § 5-a, if the contractor fails to make the certification required by Tax Law § 5-a or if during the term of the contract, the Department of Taxation and Finance or the covered agency, as defined by Tax Law § 5-a, discovers that the certification, made under penalty of perjury, is false, then such failure to file or false certification shall be a material breach of this contract and this contract may be terminated, by providing written notification to the Contractor in accordance with the terms of the agreement, if the covered agency determines that such action is in the best interest of the State.

26. IRAN DIVESTMENT ACT. By entering into this Agreement, Contractor certifies in accordance with State Finance Law § 165-a that it is not on the "Entities Determined to be Non-Responsive Bidders/Offerers pursuant to the New York State Iran Divestment Act of 2012" ("Prohibited Entities List") posted at: <https://ogs.ny.gov/list-entities-determined-be-non-responsive-biddersofferers-pursuant-nys-iran-divestment-act-2012>

Contractor further certifies that it will not utilize on this Contract any subcontractor that is identified on the Prohibited Entities List. Contractor agrees that should it seek to renew or extend this Contract, it must provide the same certification at the time the Contract is renewed or extended. Contractor also agrees that any proposed Assignee of this Contract will be required to certify that it is not on the Prohibited Entities List before the contract assignment will be approved by the State.

During the term of the Contract, should the state agency receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, the state agency will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then the state agency shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The state agency reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

27. ADMISSIBILITY OF REPRODUCTION OF CONTRACT. Notwithstanding the best evidence rule or any other legal principle or rule of evidence to the contrary, the Contractor acknowledges and agrees that it waives any and all objections to the admissibility into evidence at any court proceeding or to the use at any examination before trial of an electronic reproduction of this contract, in the form approved by the State Comptroller, if such approval was required, regardless of whether the original of said contract is in existence.

APPENDIX B

**GENERAL SPECIFICATIONS
FOR OPRHP CONTRACTS**

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GENERAL

1. APPLICABILITY The terms and conditions set forth in this Appendix B are expressly incorporated in and applicable to all procurements and resulting procurement contracts let by the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP” or the “Agency”), or let by any other Issuing Entity where incorporated by reference in its Bid Documents. Appendix B shall govern such procurements or contracts unless expressly modified or amended by the terms of a Bid Specification, Solicitation, or a negotiated Contract/Clarification document, if any. Captions are intended as descriptive and are not intended to limit or otherwise restrict the terms and conditions set forth herein.

2. GOVERNING LAW This procurement, the resulting Contract and/or any purchase orders issued hereunder shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise, and actions or proceedings arising from the Contract shall be heard in a court of competent jurisdiction in the State of New York.

3. APPENDIX A The terms of Appendix A (*Standard Clauses for New York State Contracts*) are expressly incorporated herein.

4. ETHICS COMPLIANCE All Bidders/Contractors and their employees must comply with the requirements of Sections 73 and 74 of the Public Officers Law, other State codes, rules, regulations and executive orders establishing ethical standards for the conduct of business with New York State. In signing the Bid, Bidder certifies full compliance with those provisions for any present or future dealings, transactions, sales, contracts, services, offers, relationships, etc., involving New York State and/or its employees. Failure to comply with those provisions may result in disqualification from the bidding process, termination of contract, and/or other civil or criminal proceedings as required by law.

5. DEFINITIONS Terms used herein shall have the following meanings:

a. AFFILIATE Any individual or other legal entity (including, but not limited to sole proprietor, partnership, limited liability company, firm or corporation) that effectively controls another company in which (a) the Bidder owns more than 50% of the ownership; or (b) any individual or other legal entity which owns more than 50% of the ownership of the Bidder. In addition, if a Bidder owns less than 50% of the ownership of another legal entity, but directs or has the right to direct such entity’s daily operations, then that entity shall be considered an Affiliate hereunder.

b. AGENCY The State of New York, acting by or through one or more departments, boards, commissions, offices or institutions of the State of New York, including the Office of Parks, Recreation and Historic Preservation (“OPRHP”).

c. ATTORNEY GENERAL Attorney General of the State of New York.

d. BID A response to the Solicitation submitted by a Bidder to provide Products.

e. BIDDER Any person or entity who submits a response to the Solicitation. At the time that a Bidder executes a Contract with the State, the Bidder shall become a “Contractor.” See also “Contractor.”

f. BID SPECIFICATIONS A written description drafted by OPRHP setting forth the specific terms of the intended procurement, which may include: physical or functional characteristics, the nature of a Product, any description of the work to be performed, Products to be provided, the necessary qualifications of the Bidder, the capacity and capability of the Bidder to successfully carry out the proposed Contract, or the process for achieving specific results and/or anticipated outcomes or any other requirement necessary to perform work. Where this Appendix B is incorporated in negotiated Contracts that have not been competitively solicited, the term “Bid Specifications” shall be deemed to refer to the terms and conditions set forth in the negotiated Contract and associated documentation.

g. COMMISSIONER The Commissioner of the Agency.

h. COMPTROLLER Comptroller of the State of New York.

i. CONTRACT The writings that contain the agreement of the Agency and the Bidder/Contractor setting forth the total legal obligation between the parties as determined by applicable rules of law, and which most typically include the following classifications of public procurements:

1. Agency Specific Contracts Contracts where the written description for a Product or a particular scope of work is described and defined to meet the needs of one or more Agencies.

2. Centralized Contracts Single- or multiple-award Contracts where the written description for a Product or general scope of work is described and defined by OGS to meet the needs of Authorized Users. Centralized Contracts may be awarded through multiple awards or through adoption of another jurisdiction’s contract or on a sole source, single source, emergency, or competitive basis. Once established, procurements may be made from the selected Contractors without further competition or Mini-Bid unless otherwise required by the Contract.

3. Back-Drop Contracts Multiple-award Centralized Contracts where OGS provides a written description for a Product or general scope of work to meet the needs of Authorized Users. Bids may be submitted either at a date and time certain or may be accepted on a continuous or periodic recruitment basis, as set forth in the Solicitation. Selection of a Contractor from among Back-Drop contract holders for an actual Product, project or particular scope of work may be subsequently made as set forth in the Contract.

4. Piggyback Contract A Contract let by any department, agency or instrumentality of the United States government, or any department, agency, office, political subdivision or instrumentality of any state or group of states that is adopted and extended for use by OGS in accordance with the requirements of the State Finance Law.

5. Contract Letter A letter to the successful Bidder indicating acceptance of its Bid in response to a Solicitation. Unless otherwise specified, the issuance of a letter of acceptance forms a Contract but is not an order for Product, and the Contractor should not take any action with respect to actual Contract deliveries except on the basis of Purchase Orders sent from Authorized Users.

j. CONTRACT AWARD NOTIFICATION

An announcement to Bidders that a Contract has been recommended for award prior to any negotiation and approval by the Office of the New York State Comptroller.

k. CONTRACTOR Any successful Bidder to whom a Contract has been awarded by the Agency.

l. DOCUMENTATION The complete set of manuals (e.g., user, installation, instruction or diagnostic manuals) in either hard or electronic copy, that are necessary to enable the Agency to properly test, install, operate and enjoy full use of the Product.

m. EMERGENCY An urgent and unexpected requirement where health and public safety or the conservation of public resources is at risk.

n. ENTERPRISE The total business operations in the United States of OPRHP without regard to geographic location where such operations are performed or the entity actually performing such operations on behalf of the OPRHP.

o. ENTERPRISE LICENSE A license grant of unlimited rights to deploy, access, use and execute Product anywhere within the Enterprise up to the maximum capacity stated on the Purchase Order or in the Contract.

p. ERROR CORRECTIONS Machine executable software code furnished by Contractor which corrects the Product so as to conform to the applicable warranties, performance standards and/or obligations of the Contractor.

q. GROUP A classification of a Product.

r. INVITATION FOR BIDS (IFB) A type of Solicitation that is most typically used for procurements where requirements can be stated and award will be made based on lowest price to the responsive and responsible Bidder or Bidders.

s. ISSUING ENTITY The Agency who issued the Solicitation for a procurement.

t. LATE BID A bid not received in the location established in the Bid Specifications on or before the date and time of the submission deadline specified in the Solicitation.

u. LICENSED SOFTWARE Software transferred upon the terms and conditions set forth in the Contract. "Licensed Software" includes Error Corrections, upgrades, enhancements or New Licensed Software Releases, and any deliverables due under a technical support/maintenance or service contract (e.g., patches, fixes, PTFs, programs, code or data conversion, or custom programming).

v. LICENSEE The Agency who acquires Product from Contractor by issuing a Purchase Order in accordance with the terms and conditions of the Contract; provided that, for purposes of compliance with an individual license, the term "Licensee" shall be deemed to refer separately to the Agency who took receipt of and who is executing the Product, and who shall be solely responsible for performance and liabilities incurred. In the case of acquisitions by State Agencies, the Licensee shall be the State of New York.

w. LICENSE EFFECTIVE DATE The date Product is delivered to the Agency. Where a License involves Licensee's right to copy a

previously licensed and delivered master copy of a program, the License Effective Date for additional copies shall be deemed to be the date on which the Purchase Order is executed.

x. LICENSOR A Contractor who transfers rights in proprietary Product to in accordance with the rights and obligations specified in the Contract.

y. NEW LICENSED SOFTWARE RELEASES (Licensed Software Revisions) Any commercially released revisions to the licensed version of Licensed Software as may be generally offered and available to the Agency that is currently on technical support/maintenance. New Licensed Software Releases involve a substantial revision of functionality from a previously released version of the Licensed Software. Updates are provided when available, and Contractor is under no obligation to develop any future Product or functionality.

z. OGS The New York State Office of General Services.

aa. PROCUREMENT RECORD Documentation by the Issuing Entity of the decisions made and approach taken during the procurement process, including but not limited to a copy of the Solicitation, any modification and justification for same, and any documentation considered necessary for contract review purposes by the Office of the New York State Comptroller.

bb. PRODUCTS Items or deliverables under any Solicitation or Contract and may include commodities, services and/or technology.

cc. PROPRIETARY Owned by a private individual, corporation or governmental entity under copyright, trademark, trade secret or patent laws.

dd. PURCHASE ORDER The Agency's fiscal form or format that is used when making a purchase (e.g., formal written Purchase Order, Purchasing Card, electronic Purchase Order, or other authorized instrument).

ee. REQUEST FOR PROPOSALS (RFP) A type of Solicitation which is used for procurements where factors in addition to cost are considered and weighted in awarding the contract and where the award will be made based on "best value," as defined by the State Finance Law.

ff. REQUEST FOR QUOTATION (RFQ) A type of Solicitation that can be used when a formal Bid opening is not required (e.g., discretionary, sole source, single source or emergency purchases).

gg. RESPONSIBLE BIDDER A Bidder that is determined to have financial and organizational capacity, legal authority, satisfactory previous performance, skill, judgment and integrity, and that is found to be competent, reliable and experienced, as determined by the Agency. For purposes of being deemed responsible, a Bidder must also be determined to be in compliance with Sections 139-j and 139-k of the State Finance Law relative to restrictions on contacts during the procurement process and disclosure of contacts and prior findings of non-responsibility under these statutes.

hh. RESPONSIVE BIDDER A Bidder meeting the specifications or requirements prescribed in the Solicitation, as determined by the Agency.

ii. SINGLE SOURCE A procurement where two or more Bidders can supply the required Product, and the Agency may award the contract to one Bidder over the other.

jj. SITE The location (street address) where Product will be delivered or executed.

kk. SOLE SOURCE A procurement where only one Bidder is capable of supplying the required Product.

ll. SOLICITATION Writings by the State setting forth the scope, terms, conditions and technical specifications for a procurement of Product. The procurement may be undertaken on a competitive or non-competitive basis. Such writings typically include, but are not limited to: Invitation for Bids (IFB), Request for Quotations (RFQ), Request for Proposals (RFP), addenda or amendments thereto, and terms and conditions that are incorporated by reference, including but not limited to Appendix A (Standard Clauses for NYS Contracts), Appendix B (General Specifications for OPRHP Contracts), and identified attachments. Where the procurement is undertaken on a non-competitive basis, the term “Solicitation” shall be deemed to refer to all the terms and conditions identified by the State.

mm. SOURCE CODE The programming statements or instructions written and expressed in any language understandable by a human being skilled in the art which are translated by a language compiler to produce executable machine object code.

nn. STATE State of New York.

oo. STATE AGENCY OR AGENCIES The State of New York, acting by or through one or more departments, boards, commissions, offices or institutions of the State of New York, including OPRHP.

pp. SUBCONTRACTOR Any individual or legal entity (including but not limited to sole proprietor, partnership, limited liability company, firm or corporation) who has entered into a contract, express or implied, for the performance of a portion of a Contract with a Contractor.

qq. TERMS OF LICENSE The terms and conditions set forth in the Contract that are in effect and applicable to a Purchase Order at the time of order placement.

rr. VIRUS Any computer code, whether or not written or conceived by Contractor, that disrupts, disables, harms, or otherwise impedes in any manner the operation of the Product, or any other associated software, firmware, hardware, or computer system (such as local area or wide-area networks), including aesthetic disruptions or distortions, but does not include security keys or other such devices installed by Product manufacturer.

BID SUBMISSION

6. INTERNATIONAL BIDDING All Bids, including all information and Product required by the Solicitation or provided as explanation thereof, shall be submitted in English. All prices shall be expressed, and all payments shall be made, in United States Dollars (\$US). Any Bids submitted which do not meet the above criteria will be rejected.

7. BID OPENING Bids may, as applicable, be opened publicly. The Agency reserves the right at any time to postpone or cancel a scheduled Bid opening.

8. LATE BIDS REJECTED Any Bid received at the specified location after the time specified will be considered a late Bid. A late Bid shall not be considered for award unless: (i) no timely Bids meeting the requirements of the Solicitation are received or, (ii) in the case of a multiple award, an insufficient number of timely Bids were received to satisfy the multiple award; and acceptance of the late Bid is in the best interests of the Agency. Bids submitted for continuous or periodic recruitment contract awards must meet the submission requirements associated with the Solicitation. Delays in United States mail deliveries or any other means of transmittal, including couriers or agents of the Agency, shall not excuse late Bid submissions. Similar types of delays, including but not limited to, bad weather, or security procedures for parking and building admittance, shall not excuse late Bid submissions. Determinations relative to Bid timeliness shall be at the sole discretion of the Agency.

9. BID CONTENTS Bids must be complete and legible. All bids must be signed. All information required by the Bid Specifications must be supplied by the Bidder on the forms or in the format specified. No alteration, erasure or addition is to be made to the Solicitation. Changes may be ignored by the Agency or may be grounds for rejection of the bid. Changes, corrections and/or use of white-out in the bid or Bidder's response portion of the Bid Document must be initialed by an authorized representative of the Bidder. Bidders are cautioned to verify their bids before submission, as amendments to bids or requests for withdrawal of bids received by the Agency after the time specified for the bid opening, may not be considered

10. EXTRANEOUS TERMS Bids must conform to the terms set forth in the Solicitation. Extraneous terms or material deviations (including additional, inconsistent, conflicting or alternative terms) may render the Bid non-responsive and may result in rejection of the Bid.

Extraneous terms submitted on standard, pre-printed forms (including but not limited to: product literature, order forms, license agreements, contracts or other documents) that are attached or referenced with submissions shall not be considered part of the Bid or resulting Contract, but shall be deemed included for informational or promotional purposes only.

Only those extraneous terms that meet all the following requirements may be considered as having been submitted as part of the Bid:

- a.** Each proposed extraneous term (addition, deletion, counter-offer, deviation, or modification) must be specifically enumerated in a writing which is not part of a pre-printed form;
- b.** The writing must identify the particular Solicitation requirement (if any) that Bidder rejects or proposes to modify by inclusion of the extraneous term; and
- c.** The Bidder shall enumerate the proposed addition, deletion, counter-offer, deviation, or modification from the Solicitation, and the reasons therefor.

No extraneous terms, whether or not deemed “material,” shall be incorporated into a Contract or Purchase Order unless submitted in accordance with the above and the Agency expressly accepts each such terms in writing. Acceptance and/or processing of the Bid shall not constitute such written acceptance of extraneous terms.

11. CONFIDENTIAL/TRADE SECRET MATERIALS

a. CONTRACTOR Confidential, trade secret or proprietary materials as defined by the laws of the State of New York must be clearly marked and identified as such upon submission by the Bidder. Marking the Bid as “confidential” or “proprietary” on its face or in the document header or footer shall not be considered by the Agency to be sufficient without specific justification as to why disclosure of particular information in the Bid would cause substantial injury to the competitive position of the Bidder. Bidders/Contractors intending to seek an exemption from disclosure of these materials under the Freedom of Information Law must request the exemption in writing, setting forth the reasons for the claimed exemption. The State’s receipt/acceptance of the claimed materials does not constitute a determination on the exemption request, which determination will be made in accordance with statutory procedures. Properly identified information that has been designated confidential, trade secret, or proprietary by the Bidder will not be disclosed except as may be required by the Freedom of Information Law or other applicable State and federal laws.

b. AGENCY Contractor warrants, covenants and represents that any confidential information obtained by Contractor, its agents, Subcontractors, officers, distributors, resellers or employees in the course of performing its obligations, including without limitation, security procedures, business operations information, or commercial proprietary information in the possession of the State or the Agency hereunder or received from another third party, will not be divulged to any third parties without the written consent of the Agency. Contractor shall not be required to keep confidential any such material that is publicly available through no fault of Contractor, independently developed by Contractor without reliance on confidential information of the Agency, or otherwise obtained under the Freedom of Information Law or other applicable New York State laws and regulations. This warranty shall survive termination of this Contract. Contractor further agrees to take commercially reasonable steps to inform its agents, Subcontractors, officers, distributors, resellers or employees of the obligations arising under this clause to ensure such confidentiality.

12. PREVAILING WAGE RATES - PUBLIC WORKS AND BUILDING SERVICES CONTRACTS If any portion of work being solicited is subject to the prevailing wage rate provisions of the Labor Law, the following shall apply:

a. PREVAILING WAGE RATE APPLICABLE TO BIDS A copy of the applicable prevailing wage rate schedule is attached to the Solicitation and may also be obtained by visiting www.labor.ny.gov and typing in the search box: Prevailing Wage Schedule Request. Bidders must submit Bids which are based upon the prevailing hourly wages, and supplements in cash or equivalent benefits (i.e., fringe benefits and any cash or non-cash compensation which are not wages, as defined by law) that equal or exceed the applicable prevailing wage rate(s) for the location where the work is to be performed. Bidders may not submit Bids based upon hourly wage rates and supplements below the applicable prevailing wage rates as established by the New York State Department of Labor. Bids that fail to comply with this requirement will be disqualified.

b. WAGE RATE PAYMENTS/CHANGES DURING CONTRACT TERM The wages to be paid under any resulting Contract shall not be less than the prevailing rate of wages and supplements as set forth by law. It is required that the Contractor keep informed of all changes in the prevailing wage rates during the Contract term that apply to the classes of individuals supplied by the Contractor on any projects resulting from this Contract, subject to the provisions of the Labor Law. Contractor is solely liable for and must pay such

required prevailing wage adjustments during the Contract term for its employees as required by law and is responsible for ensuring any Subcontractors utilized on the Contract also comply with the prevailing wage provisions of the New York State Labor Law.

c. ARTICLE 8 CONSTRUCTION/PUBLIC WORKS CONTRACTS In compliance with Article 8, Section 220 of the New York State Labor Law:

i. Posting The Contractor must publicly post on the work Site, in a prominent and accessible place, a legible schedule of the prevailing wage rates and supplements.

ii. Payroll Records Contractors and Subcontractors must keep original payrolls or transcripts subscribed and affirmed as true under the penalties of perjury as required by law. For public works contracts over \$25,000 where the Contractor maintains no regular place of business in the State, such records must be kept at the work Site. For building services contracts, such records must be kept at the work Site while work is being performed.

iii. Submission of Certified Payroll Transcripts for Public Works Contracts Only Contractors and Subcontractors on public works Contracts must submit monthly payroll transcripts to the Agency issuing the Purchase Order for the work. This provision does not apply to Article 9 of the Labor Law building services contracts.

iv. Day’s Labor No laborers, workmen or mechanics in the employ of the Contractor, Subcontractor or other person doing or contracting to do all or part of the work contemplated by the Contract shall be permitted or required to work more than eight hours in any one calendar day or more than five calendar days in any one week except in cases of extraordinary emergency including fire, flood or danger to life or property. “Extraordinary emergency” shall be deemed to include situations in which sufficient laborers, workers and mechanics cannot be employed to carry on public work expeditiously as a result of such restrictions upon the number of hours and days of labor and the immediate commencement or prosecution or completion without undue delay of the public work is necessary in the judgment of the NYS Commissioner of Labor for the preservation of the Contract Site or for the protection of the life and limb of the persons using the Contract Site.

d. ARTICLE 9 BUILDING SERVICES CONTRACTS In compliance with Article 9, Section 230 of the New York State Labor Law:

i. Payroll Records Contractors and Subcontractors must keep original payrolls or transcripts subscribed and affirmed as true under the penalties of perjury as required by law. Where the Contractor or Subcontractor maintains no regular place of business in New York State, such records must be kept at the work Site while work is being performed.

ii. Overtime Employees of Contractors and Subcontractors who work in excess of eight hours in a day or forty hours in a week shall be paid at the overtime rate identified by the New York State Department of Labor.

13. TAXES

a. Unless otherwise specified in the Solicitation, Bid Specifications or Contract, the quoted Bid price includes all taxes applicable to the transaction.

b. Purchases made by the State of New York and the Agency are exempt from New York State and local sales taxes and, with certain exceptions, federal excise taxes. To satisfy the requirements of the New York State Sales tax exemption, either the Purchase Order issued by a State Agency or the invoice forwarded to authorize payment for such purchases will be sufficient evidence that the sale by the Contractor was made to the State, an exempt organization under Section 1116 (a) (1) of the Tax Law. No person, firm or corporation is, however, exempt from paying the State Truck Mileage and Unemployment Insurance or Federal Social Security taxes, which remain the sole responsibility of the Bidder/Contractor.

14. EXPENSES PRIOR TO CONTRACT EXECUTION The Agency is not liable for any costs incurred by a Bidder or Contractor in the preparation and production of a Bid, Mini-Bid, cost proposal revision, or for any work performed prior to Contract execution.

15. ADVERTISING RESULTS The prior written approval of the Agency is required in order for results of the Solicitation to be used by the Contractor as part of any commercial advertising. The Contractor shall also obtain the prior written approval of the Agency relative to the Solicitation or Contract for press or other media releases.

16. PRODUCT REFERENCES

a. “Or Equal” In all Solicitations or Bid Specifications, the words “or equal” are understood to apply where a copyrighted, brand name, trade name, catalog reference, or patented Product is referenced. References to such specific Product are intended as descriptive, not restrictive, unless otherwise stated. Comparable Product will be considered if proof of compatibility is provided, including appropriate catalog excerpts, descriptive literature, specifications and test data, etc. The Agency’s decision as to acceptance of the Product as equal shall be final.

b. **Discrepancies in References** In the event of a discrepancy between the model number referenced in the Solicitation or Bid Specifications and the written description of the Products that cannot be reconciled, then the written description shall prevail.

17. REMANUFACTURED, RECYCLED, RECYCLABLE OR RECOVERED MATERIALS Upon the conditions specified in the Solicitation and in accordance with the laws of the State of New York, Contractors are encouraged to use recycled, recyclable or recovered materials in the manufacture of Products and packaging to the maximum extent practicable without jeopardizing the performance or intended end use of the Product or packaging unless such use is precluded due to health, welfare, safety requirements or in the Solicitation. Contractors are further encouraged to offer remanufactured Products to the maximum extent practicable without jeopardizing the performance or intended end use of the Product unless such use is precluded due to health, welfare, safety requirements or by the Solicitation. Where such use is not practical, suitable, or permitted by the Solicitation, Contractor shall deliver new materials in accordance with the “Warranties” set forth below.

Items with recycled, recyclable, recovered, refurbished or remanufactured content must be identified in the Bid or Bidder will be deemed to be offering new Product.

18. PRODUCTS MANUFACTURED IN PUBLIC INSTITUTIONS Bids offering Products that are manufactured or produced in public institutions will be rejected.

19. PRICING

a. **Unit Pricing** If required by the Solicitation, the Bidder should insert the price per unit specified and the price extensions in decimals, not to exceed four places for each item unless otherwise specified, in the Solicitation. In the event of a discrepancy between the unit price and the extension, the unit price shall govern unless, in the sole judgment of the Agency, such unit pricing is obviously erroneous.

b. **Net Pricing** Unless otherwise required by the Solicitation, prices shall be net, including transportation, customs, tariff, delivery and other charges fully prepaid by the Contractor to the destination(s) indicated in the Solicitation.

c. **“No Charge” Bid** When Bids are requested on a number of Products as a Group or lot, a Bidder desiring to Bid “no charge” on a Product in the Group or lot must clearly indicate such. Otherwise, such Bid may be considered incomplete and be rejected, in whole or in part, at the discretion of the Agency.

d. **Educational Pricing** All Products to be supplied for educational purposes that are subject to educational discounts shall be identified in the Bid and such discounts shall be made available to qualifying institutions.

e. **Third Party Financing** If Product acquisitions are financed through any third party financing, Contractor may be required as a condition of Contract award to agree to the terms and conditions of a “Consent & Acknowledgment Agreement” in a form acceptable to the Agency.

f. **Best Pricing Offer** During the Contract term, if substantially the same or a smaller quantity of a Product is sold by the Contractor outside of this Contract upon the same or similar terms and conditions as that of this Contract at a lower price to a federal, state or local governmental entity, the price under this Contract, at the discretion of the Agency, shall be immediately reduced to the lower price.

g. Specific Price Decreases:

(i) **GSA Changes:** Where net pricing under the Contract is based on an approved GSA schedule, price decreases shall take effect automatically during the Contract term and apply to Purchase Orders submitted on or after the date the approved GSA schedule pricing decreases during the Contract term; or

(ii) **Commercial Price List Reductions:** Where net pricing under the Contract is based on a discount from Contractor’s list prices, price decreases shall take effect automatically during the Contract term and apply to Purchase Orders submitted on or after the date Contractor lowers its pricing to its customers generally or to similarly situated government customers during the Contract term; or

(iii) **Special Offers/Promotions Generally:** Where Contractor generally offers more advantageous special price promotions or special discount pricing to other customers during the Contract term for a similar quantity, and the maximum price or discount associated with such offer or promotion is better than the discount or net pricing otherwise available under this Contract, such better price or discount shall apply for similar quantity transactions under this Contract for the life of such general offer or promotion; and

(iv) **Special Offers/Promotions to the Agency:** Contractor may offer the Agency, under either this Contract or any other contracting vehicle, competitive pricing which is lower than the net pricing set forth herein at any time during the Contract term and such lower pricing shall not be applied as a global price reduction under the Contract pursuant to the foregoing paragraph (iii).

Unless otherwise specified in the Solicitation, Contractor may offer lower prices or better terms (see Modification of Contract Terms) on any specific Purchase Order(s) from the Agency without being in conflict with, or having any obligation to comply on a global basis with, the terms of this clause.

h. Cost Proposal Revisions A Contractor may be solicited prior to Contract award to propose the best possible offer for the Product being bid on, in accordance with State Finance Law § 163(9)(c). A cost proposal revision must be a lower price than the initial price.

20. DRAWINGS

a. Drawings Submitted With Bid When the Solicitation requires the Bidder to furnish drawings and/or plans, such drawings and/or plans shall conform to the mandates of the Solicitation and shall, when approved by the Agency, be considered a part of the Bid and of any resulting Contract. All symbols and other representations appearing on the drawings shall be considered a part of the drawing.

b. Drawings Submitted During the Contract Term Where required to develop, maintain and deliver diagrams or other technical schematics regarding the scope of work, Contractor shall do so on an ongoing basis at no additional charge, and must, as a condition of payment, update drawings and plans during the Contract term to reflect additions, alterations, and deletions. Such drawings and diagrams shall be delivered to the Agency's representative.

c. Accuracy of Drawings Submitted All drawings shall be neat and professional in manner and shall be clearly labeled as to locations and type of Product, connections and components. Drawings and diagrams are to be in compliance with accepted drafting standards. Acceptance or approval of such plans shall not relieve the Contractor from responsibility for design or other errors of any sort in the drawings or plans, or from its responsibility for performing as required, furnishing Product, or carrying out any other requirements of the intended scope of work.

21. SITE INSPECTION Where a Site inspection is required, Bidder shall be required to inspect the Site, including environmental or other conditions, for pre-existing deficiencies that may affect the installed Product or that may affect Bidder's ability to properly deliver, install or otherwise provide the required Product. All inquiries regarding such conditions shall be made in writing. Bidder shall be deemed to have knowledge of any deficiencies or conditions that such inspection or inquiry might have disclosed. Bidder must provide a detailed explanation with its Bid if additional work is required under this clause in order to properly provide the required Product.

22. PURCHASING CARD The State's Purchasing Card program is designed to be an efficient and cost effective way to expedite purchases. The Purchasing Card (also referred to as the Procurement Card) is a credit card that enables the Agency to make authorized purchases directly from a Contractor without processing formal Purchase Orders. Purchasing Cards are issued to selected employees who are authorized to make purchases for the Agency. Cardholders can make purchases directly from any Contractor that accepts the Purchasing Card.

23. SAMPLES

a. Bidder Supplied Samples The Agency reserves the right to request from the Bidder/Contractor a representative sample(s) of the Product offered at any time prior to or after award of a Contract. Unless otherwise instructed, samples shall be furnished within the time specified in the request. Untimely submission of a sample may constitute grounds for rejection of the Bid or cancellation of the Contract. Samples must be submitted free of charge and be accompanied by the Bidder's name and address, any descriptive literature relating to the Product and a statement indicating how and where the sample is to be returned. Where applicable, samples must be properly labeled with the appropriate Solicitation or Contract reference.

A sample may be held by the Agency during the entire term of the Contract and for a reasonable period thereafter for comparison with deliveries. At the conclusion of the holding period, the sample, where feasible, will be returned as instructed by the Bidder, at the Bidder's expense and risk. Where the Bidder has failed to fully instruct the Agency as to the return of the sample (i.e., mode and place of return, etc.) or refuses to bear the cost of its return, the sample shall become the sole property of the receiving entity at the conclusion of the holding period.

b. Enhanced Samples When an approved sample exceeds the minimum specifications, all Product delivered must be of the same enhanced quality and identity as the sample. Thereafter, in the event of a Contractor's default, the Agency may procure a Product substantially equal to the enhanced sample from other sources, charging the Contractor for any additional costs incurred.

c. Conformance with Samples Submission of a sample (whether or not such sample is tested by, or for, the Agency) and approval thereof shall not relieve the Contractor from full compliance with all terms and conditions, performance related and otherwise, specified in the Solicitation. If in the judgment of the Agency the sample or Product submitted is not in accordance with the specifications or testing requirements prescribed in the Solicitation, the Agency may reject the Bid. If an award has been made, the Agency may cancel the Contract at the expense of the Contractor.

d. Testing All samples are subject to tests in the manner and place designated by the Agency, either prior to or after Contract award. Unless otherwise stated in the Solicitation, Bidder samples consumed or rendered useless by testing will not be returned to the Bidder. Testing costs for samples that fail to meet Contract requirements may be at the expense of the Contractor.

e. Requests For Samples By the Agency Requests for samples by the Agency require the consent of the Contractor. Where Contractor refuses to furnish a sample, the Agency may, in its sole discretion, make a determination on the performance capability of the Product or on the issue in question.

BID EVALUATION

24. BID EVALUATION The Agency reserves the right to accept or reject any and all Bids, or separable portions of Bids, and waive technicalities, irregularities, and omissions if the Agency determines the best interests of the State will be served. The Agency, in its sole discretion, may accept or reject illegible, incomplete or vague Bids and his/her decision shall be final. A conditional or revocable Bid which clearly communicates the terms or limitations of acceptance may be

considered, and Contract award may be made in compliance with the Bidder's conditional or revocable terms in the Bid.

25. TIE BIDS In the event two Bids are found to be substantially equivalent, price shall be the basis for determining the award recipient. While prompt payment discounts will not be considered in determining the low Bid, the Agency may consider any prompt payment discount in resolving Bids which are otherwise tied. If two or more Bidders submit substantially equivalent Bids as to pricing or other factors, the decision of the Agency to award a Contract to one or more of such Bidders shall be final.

26. QUANTITY CHANGES PRIOR TO AWARD The Agency reserves the right, at any time prior to the award of a specific quantity Contract, to alter in good faith the quantities listed in the Solicitation. In the event such right is exercised, the lowest responsible Bidder meeting the Solicitation requirements will be advised of the revised quantities and afforded an opportunity to extend or reduce its Bid price in relation to the changed quantities. Refusal by the low Bidder to so extend or reduce its Bid price may result in the rejection of its Bid and the award of such Contract to the lowest responsible Bidder who accepts the revised qualifications.

27. CLARIFICATION / REVISIONS Prior to award, the Agency reserves the right to seek clarifications on Bids, request revisions to Bids, or to request any information deemed necessary for proper evaluation of Bids from all Bidders deemed to be eligible for contract award. Failure to provide requested information may result in rejection of the Bid.

28. TIMEFRAME FOR OFFERS The Agency reserves the right to make awards within sixty days after the date of the Bid opening or such other period of time as set forth in the Solicitation, during which period, Bids must remain firm and cannot be withdrawn. Where an award is not made within the sixty day period or other time specified as set forth in the Solicitation, the Bids shall remain firm until such later time as either a Contract is awarded or the Bidder delivers to the Agency written notice of the withdrawal of its Bid.

TERMS & CONDITIONS

29. CONTRACT CREATION / EXECUTION Except for contracts governed by Article 11-B of the State Finance Law, subject to and upon receipt of all required approvals as set forth in the Solicitation, a Contract shall be deemed executed and created with the successful Bidder(s) upon the Agency's mailing or electronic communication to the address on the Bid/Contract of: (i) the final Contract Award Notice; (ii) a fully executed Contract; or (iii) a Purchase Order authorized by the Agency.

30. OFFICIAL USE ONLY/NO PERSONAL USE The Contract is only for official use by the Agency. Use of the Contract for personal or private purposes is strictly prohibited.

31. MODIFICATION OF CONTRACT TERMS The terms and conditions set forth in the Contract shall govern all transactions by the Agency under this Contract. The Contract may only be modified or amended upon mutual written agreement of the Agency and Contractor.

The Contractor may, however, offer the Agency more advantageous pricing, payment, or other terms and conditions than those set forth in the Contract. In such event, a copy of such terms shall be furnished to the Agency by the Contractor at the time of such offer.

Other than where such terms are more advantageous for the Agency than those set forth in the Contract, no alteration or modification of the terms of the Contract, including substitution of Product, shall be valid or binding against the Agency unless authorized by the Agency or specified in the Contract Award Notification. No such alteration or modification shall be made by unilaterally affixing such terms to Product upon delivery (including, but not limited to, attachment or inclusion of standard pre-printed order forms, product literature, "shrink wrap" terms accompanying software upon delivery, or other documents) or by incorporating such terms onto order forms, Purchase Orders or other documents forwarded by the Contractor for payment, notwithstanding the Agency's subsequent acceptance of Product, or that the Agency has subsequently processed such document for approval or payment.

32. SCOPE CHANGES The Agency reserves the right, unilaterally, to require, by written order, changes altering, adding to or deducting from the Contract specifications, such changes to be within the general scope of the Contract. The Agency may make an equitable adjustment in the Contract price or delivery date if the change affects the cost or time of performance. Such equitable adjustments require the consent of the Contractor, which consent shall not be unreasonably withheld.

33. ESTIMATED/SPECIFIC QUANTITY CONTRACTS Estimated quantity contracts, also referred to as indefinite delivery/indefinite quantity contracts, are expressly agreed and understood to be made for only the quantities, if any, actually ordered during the Contract term. No guarantee of any quantity is implied or given. Unless otherwise set forth in the Bid Specifications, contracts for services and technology are completely voluntary as to use, and therefore no quantities are guaranteed.

With respect to any specific quantity stated in the Contract, the Agency reserves the right after award to order up to 20% more or less (rounded to the next highest whole number) than the specific quantities called for in the Contract. Notwithstanding the foregoing, the Agency may purchase greater or lesser percentages of Contract quantities should the Agency and Contractor so agree. Such agreement may include an equitable price adjustment.

34. EMERGENCY CONTRACTS In the event that a disaster emergency is declared by Executive Order under Section 28 of Article 2-B of the Executive Law, or the Commissioner of the Agency determines pursuant to his/her authority under Section 163(10)(b) of the State Finance Law that an emergency exists requiring the prompt and immediate delivery of Product, the Commissioner reserves the right to obtain such Product from any source, including but not limited to this Contract(s), as the Commissioner in his/her sole discretion determines will meet the needs of such emergency. Contractor shall not be entitled to any claim for lost profits for Product procured from other sources pursuant to this clause. The reasons underlying the finding that an emergency exists shall be included in the procurement record.

35. PURCHASE ORDERS Unless otherwise authorized in writing by the Agency, no Product is to be delivered or furnished by Contractor until transmittal of an official Purchase Order from the Agency. Unless terminated or cancelled pursuant to the authority vested in the Agency, Purchase Orders shall be effective and binding upon the Contractor when placed in the mail or electronically transmitted prior to the termination of the Contract period, addressed to the Contractor at the address for receipt of orders set forth in the Contract or in the Contract Award Notification.

All Purchase Orders issued pursuant to a Contract let by the Agency must bear the appropriate Contract number and, if necessary, required

State approvals. As deemed necessary, the Agency may confirm pricing and other Product information with the Contractor prior to placement of the Purchase Order. The State reserves the right to require any other information from the Contractor which the State deems necessary in order to complete any Purchase Order placed under the Contract. Unless otherwise specified, all Purchase Orders against Contracts will be placed by the Agency directly with the Contractor and any discrepancy between the terms stated on the Contractor's order form, confirmation or acknowledgment, and the Contract terms shall be resolved in favor of the terms most favorable to the Agency.

The Purchase Order shall indicate the address for delivery of the Product. The Agency shall confirm pricing, supported hardware platforms and model availability with Contractor prior to placement of orders. Contractor's order form shall, at a minimum, contain the NYS Product reference number, license type, price, and must separately itemize quantities for software, documentation, and services. The State reserves the right to require any other information from the Contractor which the State deems necessary in order to verify any Purchase Orders placed under the Contract.

36. PRODUCT DELIVERY Delivery must be made as ordered to the address specified on the Purchase Order and in accordance with the terms of the Contract. Delivery shall be made within thirty calendar days after receipt of a Purchase Order by the Contractor, unless otherwise agreed to by the Agency and the Contractor. The decision of the Agency as to compliance with delivery terms shall be final. The burden of proof for delay in receipt of a Purchase Order shall rest with the Contractor. In all instances of a potential or actual delay in delivery, the Contractor shall immediately notify the Agency, and confirm in writing the explanation of the delay, and take appropriate action to avoid any subsequent late deliveries. Any extension of time for delivery must be requested in writing by the Contractor and approved in writing by the Agency. Failure to meet such delivery time schedule may be grounds for cancellation of the order or, in the Agency's discretion, the Contract.

37. WEEKEND AND HOLIDAY DELIVERIES Unless otherwise specified in the Contract or by the Agency, deliveries will be scheduled for ordinary business hours, Monday through Friday (excluding legal holidays observed by the State of New York). Deliveries may be scheduled by mutual agreement for Saturdays, Sundays or legal holidays observed by the State of New York where the Product is for daily consumption, an emergency exists, the delivery is a replacement, delivery is late, or other reasonable circumstance in which event the convenience of the Agency shall govern.

38. SHIPPING/RECEIPT OF PRODUCT

a. Packaging Product shall be securely and properly packed for shipment, storage and stocking in appropriate, clearly labeled shipping containers and according to accepted commercial practice, without any extra charges for packing materials, cases or other types of containers. The container shall become and remain the property of the Agency unless otherwise specified in the Contract documents.

b. Shipping Charges Unless otherwise stated in the Contract, all deliveries shall be deemed to be freight on board (F.O.B.) destination tailgate delivery at the dock of the Agency. Unless otherwise agreed, items purchased at a price F.O.B. shipping point plus transportation charges shall not relieve the Contractor from responsibility for safe and proper delivery notwithstanding the Agency's payment of transportation charges. Contractor shall be responsible for ensuring that the bill of lading states "charges prepaid" for all shipments.

c. Receipt of Product The Contractor shall be solely responsible for assuring that deliveries are made to personnel authorized to accept delivery on behalf of the Agency. Any losses resulting from the Contractor's failure to deliver Product to authorized personnel shall be borne exclusively by the Contractor.

39. TITLE AND RISK OF LOSS Notwithstanding the form of shipment, title or other property interest, risk of loss shall not pass from the Contractor to the Agency until the Products have been received, inspected and accepted by the receiving entity. Acceptance shall occur within a reasonable time or in accordance with such other defined acceptance period as may be specified in the Contract or Purchase Order. Mere acknowledgment by Agency personnel of the delivery or receipt of goods (e.g., signed bill of lading) shall not be deemed or construed as acceptance of the Products received. Any delivery of Product that is substandard or does not comply with the Contract may be rejected or accepted on an adjusted price basis, as determined by the Agency.

40. RE-WEIGHING PRODUCT Deliveries are subject to re-weighing at the point of destination by the Agency. If shrinkage occurs which exceeds that normally allowable in the trade, the Agency shall have the option to require delivery of the difference in quantity or to reduce the payment accordingly. Such option shall be exercised in writing by the Agency.

41. PRODUCT SUBSTITUTION In the event a specified Product listed in the Contract becomes unavailable or cannot be supplied by the Contractor for any reason (except as provided for in the Savings/Force Majeure clause), a Product deemed in writing by the Agency to be equal to or better than the specified Product must be substituted by the Contractor at no additional cost or expense to the Agency. Unless otherwise specified, any substitution of Product prior to the Agency's written approval may be cause for termination of Contract.

42. REJECTED PRODUCT When Product is rejected, it must be removed by the Contractor from the premises of the Agency within ten calendar days of notification of rejection by the Agency. Upon notification of rejection, risk of loss of rejected or non-conforming Product shall remain with Contractor. Rejected items not removed by the Contractor within ten calendar days of notification shall be regarded as abandoned by the Contractor, and the Agency shall have the right to dispose of Product as its own property. The Contractor shall promptly reimburse the Agency for any and all costs and expenses incurred in storage or effecting removal or disposition after the ten-calendar-day period.

43. INSTALLATION Where installation is required, Contractor shall be responsible for placing and installing the Product in the required locations. All materials used in the installation shall be of good quality and shall be free from any and all defects that would mar the Product or render it unsound. Installation includes the furnishing of any equipment, rigging and materials required to install or place the Product in the proper location. The Contractor shall protect the Site from damage for all its work and shall repair damages or injury of any kind caused by the Contractor, its employees, officers or agents. If any alteration, dismantling or excavation, etc. is required to effect installation, the Contractor shall thereafter promptly restore the structure or Site. Work shall be performed to cause the least inconvenience to the Agency and with proper consideration for the rights of other Contractors or workers. The Contractor shall promptly perform its work and shall coordinate its activities with those of other Contractors. The Contractor shall clean up and remove all debris and rubbish from its work as required or directed. Upon completion of the work, the building and surrounding area of work shall be left clean and

in a neat, unobstructed condition, and everything in satisfactory repair and order.

44. REPAIRED OR REPLACED PRODUCTS, PARTS, OR COMPONENTS Where the Contractor is required to repair, replace or substitute Product or parts or components of the Product under the Contract, the repaired, replaced or substituted Products shall be subject to all terms and conditions for new parts and components set forth in the Contract including warranties, as set forth in the Warranties clause herein. Replaced or repaired Product or parts and components of such Product shall be new and shall, if available, be replaced by the original manufacturer's component or part. Remanufactured parts or components meeting new Product standards may be permitted by the Agency. Before installation, all proposed substitutes for the original manufacturers' installed parts or components must be approved by the Agency. The part or component shall be equal to or of better quality than the original part or component being replaced.

45. ON-SITE STORAGE With the written approval of the Agency, materials, equipment or supplies may be stored at the Agency's site(s) at the Contractor's sole risk.

46. EMPLOYEES, SUBCONTRACTORS AND AGENTS All employees, Subcontractors or agents performing work under the Contract must be trained staff or technicians who meet or exceed the professional, technical and training qualifications set forth in the Contract, and must comply with all security and administrative requirements of the Agency. The Agency reserves the right to conduct a security background check or otherwise approve any employee, Subcontractor or agent furnished by Contractor and to refuse access to or require replacement of any personnel for cause based on professional, technical or training qualifications, quality of work or change in security status or non-compliance with the Agency's security or other requirements. Such approval shall not relieve the Contractor of the obligation to perform all work in compliance with the Contract terms. The Agency reserves the right to reject and/or bar from any facility for cause any employee, Subcontractor, or agent of the Contractor.

47. ASSIGNMENT In accordance with Section 138 of the State Finance Law, the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of the Contract or its right, title or interest therein, or its power to execute such Contract to any other person, company, firm or corporation in performance of the Contract without the prior written consent of the Agency (as applicable); provided, however, any consent shall not be unreasonably withheld, conditioned, delayed or denied. Notwithstanding the foregoing, the State shall not hinder, prevent or affect assignment of money by a Contractor for the benefit of its creditors. Prior to a consent to assignment of monies becoming effective, the Contractor shall file a written notice of such monies assignments with the State Comptroller. Prior to a consent to assignment of a Contract, or portion thereof, becoming effective, the Contractor shall submit the request for assignment to the Agency and seek written agreement from the Agency which will be filed with the State Comptroller. The Agency shall use reasonable efforts to promptly respond to any request by Contractor for an assignment, provided that Contractor supplies sufficient information about the party to whom the Contractor proposes to assign the Contract.

Upon notice to the Contractor, the Contract may be assigned without the consent of the Contractor to another State Agency or subdivision of the State pursuant to a governmental reorganization or assignment of functions under which the functions are transferred to a successor Agency or to another Agency that assumes responsibility for the Contract.

48. SUBCONTRACTORS AND SUPPLIERS The Agency reserves the right to reject any proposed Subcontractor or supplier for bona fide business reasons, which may include, but are not limited to: they are on the Department of Labor's list of companies with which New York State cannot do business; the Agency determines that the company is not qualified; the Agency determines that the company is not responsible; the company has previously provided unsatisfactory work or services; the company failed to solicit New York State certified minority- and women-owned business enterprises as required by prior Contracts.

49. PERFORMANCE/BID BOND The Agency reserves the right to require a Bidder or Contractor to furnish, without additional cost, a performance, payment or Bid bond, negotiable irrevocable letter of credit, or other form of security for the faithful performance of the Contract. Where required, such bond or other security shall be in the form prescribed by the Agency.

50. SUSPENSION OF WORK The Agency, in its sole discretion, reserves the right to suspend any or all activities under the Contract, at any time, in the best interests of the Agency. In the event of such suspension, the Contractor will be given a formal written notice outlining the particulars of such suspension. Examples of the reason for such suspension include, but are not limited to, a budget freeze or reduction in State spending, declaration of emergency, contract compliance issues or other circumstances. Upon issuance of such notice, the Contractor is not to accept any Purchase Orders, and shall comply with the suspension order. Activity may resume at such time as the Agency issues a formal written notice authorizing a resumption of performance under the Contract.

51. TERMINATION

a. For Cause For a material breach that remains uncured for more than thirty (30) calendar days or other longer period as specified by written notice to the Contractor, the Contract or Purchase Order may be terminated by the Agency at the Contractor's expense. Such termination shall be upon written notice to the Contractor. In such event, the Agency may complete the contractual requirements in any manner it may deem advisable and pursue available legal or equitable remedies for breach.

b. For Convenience This Contract may be terminated at any time by Agency for convenience upon sixty (60) calendar days or other longer period as specified by written notice, without penalty or other early termination charges due. Such termination of the Contract shall not affect any project or Purchase Order that has been issued under the Contract prior to the date of such termination. If the Contract is terminated pursuant to this subdivision, the Agency shall remain liable for all accrued but unpaid charges incurred through the date of the termination. Contractor shall use due diligence and fulfill any outstanding Purchase Orders.

c. For Violation of Sections 139-j and 139-k of the State Finance Law The Agency reserves the right to terminate the Contract in the event it is found that the certification filed by the Bidder in accordance with Section 139-k of the State Finance Law was intentionally false or intentionally incomplete. Upon such finding, the Agency may exercise its termination right by providing written notification to the Contractor in accordance with the written notification terms of the Contract.

d. For Violation of Section 5-a of the New York State Tax Law The Agency reserves the right to terminate the Contract in the event it is found that the certification filed by the Contractor in accordance with Section 5-a of the Tax Law is not timely filed during the term of the Contract or the certification furnished was intentionally false or

intentionally incomplete. Upon such finding, the Agency may exercise his or her termination right by providing written notification to the Contractor in accordance with the written notification terms of the Contract.

e. For Non-Responsibility The Bidder agrees that if it is found by the State that the Bidder's responses to the Vendor Responsibility Questionnaire were intentionally false or intentionally incomplete, on such finding, the Agency may terminate the Contract.

Upon written notice to the Contractor, and a reasonable opportunity to be heard with appropriate Agency officials or staff, the Contract may be terminated by the Agency at the Contractor's expense where the Contractor is determined by the Agency to be non-responsible. In such event, the Agency may complete the contractual requirements in any manner he or she may deem advisable and pursue available legal or equitable remedies for breach.

In no case shall such termination of the Contract by the State be deemed a breach thereof, nor shall the State be liable for any damages for lost profits or otherwise, which may be sustained by the Contractor as a result of such termination.

f. Upon Conviction of Certain Crimes The Agency reserves the right to terminate the Contract in the event it is found that a member, partner, director or officer of Contractor is convicted of one or more of the following: Bribery Involving Public Servants and Related Offenses as defined in Article 200 of the New York State Penal Law; Corrupting the Government as defined in Article 496 of the New York State Penal Law; or Defrauding the Government as defined in Section 195.20 of the New York State Penal Law.

52. SAVINGS/FORCE MAJEURE A force majeure occurrence is an event or effect that cannot be reasonably anticipated or controlled and is not due to the negligence or willful misconduct of the affected party. Force majeure includes, but is not limited to, acts of God, acts of war, acts of public enemies, terrorism, strikes, fires, explosions, actions of the elements, floods, or other similar causes beyond the control of the Contractor or the Agency in the performance of the Contract where non-performance, by exercise of reasonable diligence, cannot be prevented.

The affected party shall provide the other party with written notice of any force majeure occurrence as soon as the delay is known and provide the other party with a written contingency plan to address the force majeure occurrence, including, but not limited to, specificity on quantities of materials, tooling, people, and other resources that will need to be redirected to another facility and the process of redirecting them. Furthermore, the affected party shall use its commercially reasonable efforts to resume proper performance within an appropriate period of time. Notwithstanding the foregoing, if the force majeure condition continues beyond thirty (30) days, the parties to the Contract shall jointly decide on an appropriate course of action that will permit fulfillment of the parties' objectives under the Contract.

The Contractor agrees that in the event of a delay or failure of performance by the Contractor under the Contract due to a force majeure occurrence:

- a. The Agency may purchase from other sources (without recourse to and by the Contractor for the costs and expenses thereof) to replace all or part of the Products which are the subject of the delay, which purchases may be deducted from the Contract quantities without penalty or liability to the State, or

- b. The Contractor will provide the Agency with access to Products first in order to fulfill orders placed before the force majeure event occurred. The Agency may accept allocated performance or deliveries during the occurrence of the force majeure event.

Neither the Contractor nor the Agency shall be liable to the other for any delay in or failure of performance under the Contract due to a force majeure occurrence. Any such delay in or failure of performance shall not constitute default or give rise to any liability for damages. The existence of such causes of such delay or failure shall extend the period for performance to such extent as determined by the Contractor and the Agency to be necessary to enable complete performance by the Contractor if reasonable diligence is exercised after the cause of delay or failure has been removed.

Notwithstanding the above, at the discretion of the Agency where the delay or failure will significantly impair the value of the Contract to the State or to the Agency, the Agency may terminate the Contract or the portion thereof which is subject to delays, and thereby discharge any unexecuted portion of the Contract or the relative part thereof.

In addition, the Agency reserves the right, in his or her sole discretion, to make an equitable adjustment in the Contract terms and/or pricing should extreme and unforeseen volatility in the marketplace affect pricing or the availability of supply. "Extreme and unforeseen volatility in the marketplace" is defined as market circumstances which meet the following criteria: (i) the volatility is due to causes outside the control of Contractor; (ii) the volatility affects the marketplace or industry, not just the particular Contract source of supply; (iii) the effect on pricing or availability of supply is substantial; and (iv) the volatility so affects Contractor's performance that continued performance of the Contract would result in a substantial loss. In the event of a dispute between the Contractor and the Agency, such dispute shall be resolved in accordance with the Agency's Dispute Resolution Procedures set forth in herein; provided, however, that nothing in this clause shall excuse the Contractor from performing in accordance with the Contract as changed.

53. CONTRACT INVOICING

a. Invoicing Contractor and the dealers/distributors/resellers designated by the Contractor, if any, shall provide complete and accurate billing invoices to the Agency in order to receive payment. Billing invoices submitted to the Agency must contain all information required by the Contract and the State Comptroller or other appropriate fiscal officer. Submission of an invoice and payment thereof shall not preclude the Agency from requesting reimbursement or demanding a price adjustment in any case where the Product delivered is found to deviate from the terms and conditions of the Contract or where the billing was inaccurate.

Contractor shall provide, upon request of the Agency, any and all information necessary to verify the accuracy of the billings. Such information shall be provided in a commercially reasonable manner as requested by the Agency. The Agency may direct the Contractor to provide the information to the State Comptroller.

b. Payment of Contract Purchases made by the Agency when the State Comptroller is responsible for issuing such payment The Agency and Contractor agree that payments for invoices submitted by the Contractor shall only be rendered electronically unless payment by paper check is expressly authorized by the Agency, in the Agency's sole discretion, due to extenuating circumstances. Such electronic payments

shall be made in accordance with ordinary State procedures and practices. The Contractor shall comply with the State Comptroller's procedures to authorize electronic payments. Authorization forms are available at the State Comptroller website at www.osc.state.ny.us, by e-mail at HelpDesk@sfs.ny.gov, or by telephone at (518) 457-7737 or toll free (877) 737-4185. Contractor acknowledges that it will not receive payment on any invoices submitted under this Contract that are payable by the State Comptroller if it does not comply with the State Comptroller's electronic payment procedures, except where the Agency has expressly authorized payment by paper check as set forth above.

c. Payment of Contract Purchases made by the Agency when the State Comptroller is not responsible for issuing such payment The Agency and Contractor agree that payments for such Contract purchases shall be billed directly by Contractor on invoices/vouchers, together with complete and accurate supporting documentation as required by the Agency. Such payments shall be as mandated by the appropriate governing law from the receipt of a proper invoice. The Agency strongly encourages the Contractor to establish electronic payments.

54. DEFAULT – BY AGENCY

a. Breach by Agency The Agency's breach shall not be deemed a breach of the Contract; rather, it shall be deemed a breach of the Agency's performance under the terms and conditions of the Contract.

b. Failure to Make Payment In the event the Agency fails to make payment to the Contractor for Products delivered, accepted and properly invoiced, within thirty calendar days of such delivery and acceptance, the Contractor may, upon five business days advance written notice to the Agency, suspend additional provision of Products to such entity until such time as reasonable arrangements have been made and assurances given by such entity for current and future Contract payments.

c. Notice of Breach Notwithstanding the foregoing, the Contractor shall, at least ten business days prior to declaring a breach of Contract by the Agency, by certified or registered mail, notify the Agency of the specific facts, circumstances and grounds upon which a breach will be declared.

d. Insufficient basis If the Contractor's basis for declaring a breach is insufficient, the Contractor's declaration of breach and failure to provide Products to the Agency may constitute a breach of the Contract, and the Agency may thereafter seek any remedy available at law or equity.

55. PROMPT PAYMENTS

a. State Agencies Upon acceptance of Product or as otherwise provided by Contract, Contractor may invoice for payment. The required payment date shall be thirty (30) calendar days, excluding legal holidays, from the receipt of a proper invoice, as determined in accordance with State Finance Law Section 179-f(2) and 2 NYCRR Part 18. The payment of interest on certain payments due and owed by the State Agency may be made in accordance with State Finance Law Sections 179-d et seq. and the implementing regulations (2 NYCRR § 18.1 et seq.).

b. By Contractor Should the Contractor be liable for any payments to the State hereunder, interest, late payment charges and collection fee charges will be determined and assessed pursuant to Section 18 of the State Finance Law.

56. REMEDIES FOR BREACH It is understood and agreed that all rights and remedies afforded below shall be in addition to all remedies or actions otherwise authorized or permitted by law:

a. Cover/Substitute Performance In the event of Contractor's material, uncured breach, the Agency may, with or without issuing a formal Solicitation: (i) purchase from other sources; or (ii) if the Agency is unsuccessful after making reasonable attempts, under the circumstances then-existing, to timely obtain acceptable replacement Product of equal or comparable quality, the Agency may acquire acceptable replacement Product of lesser or greater quality.

Such purchases may be deducted from the Contract quantity without penalty or liability to the State. The Agency shall accept allocated performance or deliveries during a period where Contractor is making good faith efforts to cure a material breach.

b. Withhold Payment In any case where a reasonable question of material, uncured non-performance by Contractor arises, payment may be withheld in whole or in part at the discretion of the Agency. Should Contractor and the Agency fail to agree upon the question of "materiality" in an instance of non-performance, such failure to agree shall be a dispute to be resolved in accordance with the Agency's Dispute Resolution Procedures.

c. Bankruptcy In the event that the Contractor files, or there is filed against Contractor, a petition under the U.S. Bankruptcy Code during the term of this Contract, the Agency may, at its discretion, make application to exercise their right to set-off against monies due the debtor or, under the doctrine of recoupment, be credited the amounts owed by the Contractor arising out of the same transactions.

d. Reimbursement of Costs Incurred The Contractor agrees to reimburse the Agency promptly for any and all additional costs and expenses incurred for acquiring acceptable replacement Product. Should the cost of cover be less than the Contract price, the Contractor shall have no claim to the difference. The Contractor covenants and agrees that in the event suit is successfully prosecuted for any default on the part of the Contractor, all costs and expenses, including reasonable attorney's fees, shall be paid by the Contractor.

Where the Contractor fails to timely deliver pursuant to the guaranteed delivery terms of the Contract, the Agency may obtain replacement Product temporarily and the cost of the replacement Product shall be deducted from the Contract quantity without penalty or liability to the State.

e. Deduction/Credit Sums due as a result of these remedies may be deducted or offset by the Agency from payments due, or to become due, the Contractor on the same or another transaction. If no deduction or only a partial deduction is made in such fashion the Contractor shall pay to the Agency the amount of such claim or portion of the claim still outstanding, on demand. The Agency reserves the right to determine the disposition of any rebates, settlements, restitution, damages, etc., that arise from the administration of the Contract.

57. ASSIGNMENT OF CLAIM Contractor hereby assigns to the State any and all claims for overcharges associated with this Contract that may arise under the antitrust laws of the United States, 15 USC Section 1, et seq. and the antitrust laws of the State of New York, General Business Law Section 340, et seq.

58. TOXIC SUBSTANCES Each Contractor furnishing a toxic substance, as defined by Section 875 of the Labor Law, shall provide

the Agency with not less than two copies of a Material Safety Data Sheet, which sheet shall include for each such substance the information outlined in Section 876 of the Labor Law.

Before any chemical product is used or applied on or in any building, a copy of the product label and Material Safety Data Sheet must be provided to and approved by the Agency representative.

59. INDEPENDENT CONTRACTOR It is understood and agreed that the legal status of the Contractor, its Subcontractors, agents, officers and employees under this Contract is that of an independent contractor, and in no manner shall they be deemed employees of the Agency, and therefore are not entitled to any of the benefits associated with such employment.

60. SECURITY Contractor warrants, covenants and represents that it will comply fully with all security procedures of the Agency in performance of the Contract including but not limited to physical, facility, documentary and cyber security rules, procedures and protocols.

61. COOPERATION WITH THIRD PARTIES The Contractor shall be responsible for fully cooperating with any third party, including but not limited to other Contractors or Subcontractors of the Agency, as necessary to ensure delivery or performance of Product.

62. CONTRACT TERM - RENEWAL The Agency may extend by mutual agreement of the Agency and the Contractor any stated renewal periods in the Contract.

63. WARRANTIES

a. Product Performance Contractor hereby warrants and represents that the Products acquired by the Agency under this Contract conform to the manufacturer's specifications, performance standards and Documentation and that the Documentation fully describes the proper procedure for using the Products.

b. Title and Ownership Contractor warrants and represents that it has (i) full ownership, clear title free of all liens, or (ii) the right to transfer or deliver specified license rights to any Products acquired by the Agency under this Contract. Contractor shall be solely liable for any costs of acquisition associated therewith. Contractor shall indemnify and hold harmless the Agency from any damages and liabilities (including reasonable attorneys' fees and costs) arising from any breach of Contractor's warranties as set forth herein.

c. Product Warranty Contractor further warrants and represents that Products, components or parts specified and furnished by or through Contractor, whether specified and furnished individually or as a system, shall be free from defects in material and workmanship and will conform to all requirements of the Contract for the manufacturer's standard commercial warranty period, if applicable, or for a minimum of one (1) year from the date of acceptance, whichever is longer (the "Product warranty period").

During the Product warranty period, defects in the materials or workmanship of Products, components, or parts specified and furnished by or through Contractor, whether specified and furnished individually or as a system, shall be repaired or replaced by Contractor at no cost or expense to the Agency. Contractor shall extend the Product warranty period for individual Products, or for the system as a whole, as applicable, by the cumulative periods of time, after notification, during which an individual Product, or the system as a whole, requires repairs or replacement resulting in down time or is in the possession of the

Contractor, its agents, officers, Subcontractors, distributors, resellers or employees ("extended warranty").

Any component or part replaced by the Contractor under the Contract warranties shall be guaranteed for the greater of: (i) the Product warranty period set forth herein; or (ii) the manufacturer's standard commercial warranty period offered for the component or part, if applicable.

All costs for materials, labor, and transportation incurred to repair or replace Products, parts, components, or systems as a whole during the warranty period shall be borne solely by the Contractor, and the State or the Agency shall in no event be liable or responsible therefor.

Where Contractor, the independent software vendor (ISV), or other third-party manufacturer markets any Product delivered by or through Contractor with a standard commercial warranty, such standard warranty shall be in addition to, and not relieve the Contractor from, Contractor's warranty obligations during the Product warranty and extended warranty periods. Where such standard commercial warranty covers all or some of the Product warranty or extended warranty periods, Contractor shall be responsible for the coordination during the Product warranty or extended warranty periods with ISV or other third-party manufacturers for warranty repair or replacement of ISV or other third-party manufacturer's Product.

Where Contractor, ISV or other third-party manufacturer markets any Product with a standard commercial warranty that goes beyond the Product warranty or extended warranty periods, Contractor shall notify the Agency and pass through the standard commercial warranty to the Agency at no additional charge; provided, however, that Contractor shall not be responsible for coordinating services under the standard commercial warranty after expiration of the Product warranty and extended warranty periods.

Unless recycled, recyclable, or recovered materials are available in accordance with the Remanufactured, Recycled, Recyclable or Recovered Materials clause, Product offered shall be standard new equipment, current model or most recent release of regular stock product with all parts regularly used with the type of equipment offered. Contractor further warrants and represents that no component or part has been substituted or applied contrary to the manufacturer's recommendations and standard practice.

Contractor shall not be responsible for any modification of the Products made by the Agency without Contractor's approval.

d. Virus Warranty The Contractor represents and warrants that any Licensed Software acquired under the Contract by the Agency does not contain any known Viruses. Contractor is not responsible for Viruses introduced at Licensee's Site.

e. Date/Time Warranty Contractor warrants that Product furnished pursuant to this Contract shall, when used in accordance with the Product Documentation, be able to accurately process date/time data (including, but not limited to, calculating, comparing, and sequencing) transitions, including leap year calculations. Where a Contractor proposes or an acquisition requires that specific Products must perform as a package or system, this warranty shall apply to the Products as a system.

Where Contractor is providing ongoing services, including but not limited to: (i) consulting, integration, code or data conversion, (ii) maintenance or support services, (iii) data entry or processing, or (iv) contract administration services (e.g., billing, invoicing, claim processing), Contractor warrants that services shall be provided in an accurate and

timely manner without interruption, failure or error due to the inaccuracy of Contractor's business operations in processing date/time data (including, but not limited to, calculating, comparing, and sequencing) various date/time transitions, including leap year calculations. Contractor shall be responsible for damages resulting from any delays, errors or untimely performance resulting therefrom, including but not limited to the failure or untimely performance of such services.

f. Workmanship Warranty Contractor warrants that the services acquired under this Contract will be provided in a professional and workmanlike manner in accordance with industry standards. The Agency must notify Contractor of any services warranty deficiencies within ninety calendar days from performance of the services that gave rise to the warranty claim.

g. Survival of Warranties All warranties contained in this Contract shall survive the termination of this Contract.

h. Prompt Notice of Breach The Agency shall promptly notify the Contractor in writing of any claim of breach of any warranty provided herein.

i. Additional Warranties Where Contractor, Product manufacturer or service provider generally offers additional or more advantageous warranties than those set forth herein, Contractor shall offer or pass through any such warranties to the Agency.

j. No Limitation of Rights The rights and remedies of the State and the Agency provided in this clause are in addition to and do not limit any rights afforded to the State and the Agency by any other clause of the Contract.

64. LEGAL COMPLIANCE Contractor represents and warrants that it shall secure all notices and comply with all applicable laws, ordinances, rules and regulations of any governmental entity in conjunction with the performance of obligations under the Contract. Prior to award and during the Contract term and any renewals thereof, Contractor must establish to the satisfaction of the Agency that it meets or exceeds all requirements of the Solicitation and Contract and any applicable laws, including but not limited to, permits, licensing, and shall provide such proof as required by the Commissioner. Failure to comply or failure to provide proof may constitute grounds for the Agency to terminate or suspend the Contract, in whole or in part, or to take any other action deemed necessary by the Agency. Contractor also agrees to disclose information and provide affirmations and certifications to comply with Sections 139-j and 139-k of the State Finance Law.

65. INDEMNIFICATION Contractor shall be fully liable for the actions of its agents, employees, partners or Subcontractors and shall fully defend, indemnify and hold harmless the Agency from suits, actions, damages and costs of every name and description relating to personal injury and damage to real or personal tangible property caused by any intentional act or negligence of Contractor, its agents, employees, partners or Subcontractors, which shall arise from or result directly or indirectly from this Contract, without limitation; provided, however, that the Contractor shall not indemnify to the extent any claim, loss or damage arising hereunder solely due to the negligent act, failure to act, gross negligence or willful misconduct of the Agency.

The Agency shall give Contractor: (i) prompt written notice of any action, claim or threat of suit, or other suit for which Contractor is required to fully indemnify the Agency, (ii) the opportunity to take over, settle or defend such action, claim or suit at Contractor's sole expense,

and (iii) assistance in the defense of any such action, claim or suit at the expense of Contractor. Notwithstanding the foregoing, the State reserves the right to join such action, at its sole expense, if it determines there is an issue involving a significant public interest.

In the event that an action or proceeding at law or in equity is commenced against the Agency arising out of a claim for death, personal injury or damage to real or personal tangible property caused by any intentional or willful act, gross negligence, or negligence of Contractor, its agents, employees, partners or Subcontractors, which shall arise from or result directly or indirectly from the Products supplied under this Contract, and Contractor is of the opinion that the allegations in such action in whole or in part are not covered by the indemnification and defense provisions set forth in the Contract, Contractor shall immediately notify the Agency and the New York State Office of the Attorney General in writing and shall specify to what extent Contractor believes it is obligated to defend and indemnify under the terms and conditions of the Contract and to what extent it is not so obligated to defend and indemnify. Contractor shall in such event attempt to secure a continuance to permit the State and the Agency to appear and defend their interests in cooperation with Contractor, as is appropriate, including any jurisdictional defenses the State and the Agency may have. In the event of a dispute regarding the defense, the Contractor and the Attorney General shall try to reach an amicable resolution, but the Attorney General shall have the final determination on such matters.

66. INDEMNIFICATION RELATING TO INFRINGEMENT

The Contractor will also defend, indemnify and hold the Agency harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities and costs in any action for infringement of a patent, copyright, trademark, trade secret or other proprietary right provided: (a) such claim arises solely out of the Products as supplied by the Contractor, and not out of any modification to the Products made by the Agency or by someone other than Contractor at the direction of the Agency without Contractor's approval, and (b) the Agency gives Contractor prompt written notice of any such action, claim suit or threat of suit alleging infringement.

The Agency shall give Contractor the opportunity to take over, settle or defend such action, claim or suit at Contractor's sole expense, and to provide assistance in the defense of any such action, claim or suit at the expense of Contractor.

Such indemnity shall only be applicable in the event of claims, judgments, liabilities and/or costs that may be finally assessed against the Agency in any action for infringement of a patent, or of any copyright, trademark, trade secret or other third party proprietary right except to the extent such claims, judgments, liabilities and/or costs arise solely from the Agency's negligent act, failure to act, gross negligence or willful misconduct.

If usage of a Product shall be enjoined for any reason or if Contractor believes that it may be enjoined, Contractor shall have the right, at its own expense and sole discretion to take action in the following order of precedence: (i) to procure for the Agency the right to continue usage (ii) to modify the service or Product so that usage becomes non-infringing, and is of at least equal quality and performance; or (iii) to replace such Product or parts thereof, as applicable, with non-infringing Product of at least equal quality and performance. If the above remedies are not available, the parties shall terminate the Contract, in whole or in part as necessary and applicable, provided that the Agency is given a refund for any amounts paid for the period during which usage was not feasible.

In the event that an action at law or in equity is commenced against the

Agency arising out of a claim that the Agency's use of the Product under the Contract infringes any patent, copyright, trademark, trade secret or proprietary right, and Contractor is of the opinion that the allegations in such action in whole or in part are not covered by the indemnification and defense provisions set forth in the Contract, Contractor shall immediately notify the Agency and the New York State Office of the Attorney General in writing and shall specify to what extent Contractor believes it is obligated to defend and indemnify under the terms and conditions of the Contract and to what extent it is not so obligated to defend and indemnify. Contractor shall in such event protect the interests of the Agency and seek to secure a continuance to permit the Agency to appear and defend their interests in cooperation with Contractor, as is appropriate, including any jurisdictional defenses the Agency may have. This constitutes the Agency's sole and exclusive remedy for patent infringement, or for infringement of any other third party proprietary right.

67. LIMITATION OF LIABILITY Except as otherwise set forth in the Indemnification clause and the Indemnification Relating to Infringement clause, the limit of liability shall be as follows:

a. Contractor's liability for any claim, loss or liability arising out of, or connected with the Products provided, and whether based upon default, or other liability such as breach of contract, warranty, negligence, misrepresentation or otherwise, shall in no case exceed direct damages in: (i) an amount equal to two (2) times the charges specified in the Purchase Order for the Products forming the basis of the Agency's claim or (ii) five hundred thousand dollars (\$500,000), whichever is greater.

b. The Agency may retain such monies from any amount due Contractor as may be necessary to satisfy any claim for damages, costs and the like asserted against the Agency unless Contractor at the time of the presentation of claim shall demonstrate to the Agency's satisfaction that sufficient monies are set aside by the Contractor in the form of a bond or through insurance coverage to cover associated damages and other costs.

c. Notwithstanding the above, neither the Contractor nor the Agency shall be liable for any consequential, indirect or special damages of any kind which may result directly or indirectly from such performance, including, without limitation, damages resulting from loss of use or loss of profit by the Agency, the Contractor, or by others.

68. AGENCY'S DISPUTE RESOLUTION PROCEDURES The first step of the dispute resolution will be through conference between the Agency and the Contractor. The party initiating the process shall notify the other party in writing and set forth the issues for resolution and provide all necessary documentation. Unresolved disputes will be resolved by the Commissioner or his/her designee, whose decision is final and binding. During this period all work required hereunder shall be performed. If the Contractor pursues any legal or equitable remedy outside the Agency, the Contractor will continue to perform work in accordance with the direction of the Agency until such proceedings may be concluded and will continue to be paid in accordance with the Agreement, and less any amounts attributable to the dispute. Disputes that go to litigation must be pursued in a court of competent jurisdiction of the State of New York. New York law will govern the dispute and venue must be laid in Albany County, New York.

THE FOLLOWING CLAUSES PERTAIN TO TECHNOLOGY & NEGOTIATED CONTRACTS

69. SOFTWARE LICENSE GRANT Where Product is acquired on a licensed basis the following shall constitute the license grant:

a. License Scope Licensee is granted a non-exclusive, perpetual license to use, execute, reproduce, display, perform, or merge the Product within its business enterprise in the United States up to the maximum licensed capacity stated on the Purchase Order. Product may be accessed, used, executed, reproduced, displayed or performed up to the capacity measured by the applicable licensing unit stated on the Purchase Order (i.e., payroll size, number of employees, CPU, MIPS, MSU, concurrent user, workstation). Licensee shall have the right to use and distribute modifications or customizations of the Product to and for use by the Agency otherwise licensed to use the Product, provided that any modifications, however extensive, shall not diminish Licensor's proprietary title or interest. No license, right or interest in any trademark, trade name, or service mark is granted hereunder.

b. License Term The license term shall commence upon the License Effective Date, provided, however, that where an acceptance or trial period applies to the Product, the license term shall be extended by the time period for testing, acceptance or trial.

c. Licensed Documentation If commercially available, Licensee shall have the option to require the Contractor to deliver, at Contractor's expense: (i) one (1) hard copy and one (1) master electronic copy of the Documentation in a mutually agreeable format; (ii) hard copy instructions for access by downloading from the Internet; and (iii) hard copies of the Product Documentation by type of license in the following amounts, unless otherwise mutually agreed:

- Individual/Named User License - one (1) copy per License
- Concurrent Users - 10 copies per Site
- Processing Capacity - 10 copies per Site

Software media must be in a format specified by the Agency, without requiring any type of conversion.

Contractor hereby grants to Licensee a perpetual license right to make, reproduce (including downloading electronic copies of the Product) and distribute, either electronically or otherwise, copies of Product Documentation as necessary to enjoy full use of the Product in accordance with the Terms of License.

d. Product Technical Support & Maintenance Licensee shall have the option of electing the Product technical support and maintenance ("maintenance") set forth in the Contract by giving written notice to Contractor any time during the Contract term. Maintenance terms and any renewals thereof are independent of the expiration of the Contract term and shall not automatically renew.

Maintenance shall include, at a minimum, (i) the provision of Error Corrections, updates, enhancements, revisions, fixes, upgrades and New Licensed Software Releases to Licensee, and (ii) help desk assistance with locally accessible "800" or toll free, local telephone service, or alternatively on-line help desk accessibility. Contractor shall maintain the Product so as to provide Licensee with the ability to utilize the Product in accordance with the Product Documentation without significant functional downtime to its ongoing business operations during the technical support/maintenance term.

The Agency shall not be required to purchase maintenance for use of Product, and may discontinue maintenance at the end of any current maintenance term upon notice to Contractor. In the event that the Agency does not initially acquire or discontinue maintenance of licensed Product, it may, at any time thereafter, reinstate maintenance for Product without any additional penalties or other charges, by paying Contractor the amount which would have been due under the Contract for the period of time that such maintenance had lapsed, at then current NYS net maintenance rates.

e. Permitted License Transfers As Licensee's business operations may be altered, expanded or diminished, licenses granted hereunder may be transferred or combined for use at an alternative or consolidated Site not originally specified in the license, including transfers between Agencies ("permitted license transfers"). Licensee(s) do not have to obtain the approval of Contractor for permitted license transfers, but must give thirty (30) days prior written notice to Contractor of such move(s) and certify in writing that the Product is not in use at the prior Site. There shall be no additional license or other transfer fees due Contractor, provided that: (i) the maximum capacity of the consolidated machine is equal to the combined individual license capacity of all licenses running at the consolidated or transferred Site (e.g., named users, seats, or MIPS); or (ii) if the maximum capacity of the consolidated machine is greater than the individual license capacity being transferred, a logical or physical partition or other means of restricting access will be maintained within the computer system so as to restrict use and access to the Product to that unit of licensed capacity solely dedicated to beneficial use for Licensee. In the event that the maximum capacity of the consolidated machine is greater than the combined individual license capacity of all licenses running at the consolidated or transferred Site, and a logical or physical partition or other means of restricting use is not available, the fees due Contractor shall not exceed the fees otherwise payable for a single license for the upgrade capacity.

f. Restricted Use By Outsourcers, Facilities Management, Service Bureaus, or Other Third Parties Outsourcers, facilities management or service bureaus retained by Licensee shall have the right to use the Product to maintain Licensee's business operations, including data processing, for the time period that they are engaged in such activities, provided that: (i) Licensee gives notice to Contractor of such party, site of intended use of the Product, and means of access; and (ii) such party has executed, or agrees to execute, the Product manufacturer's standard nondisclosure or restricted use agreement which executed agreement shall be accepted by the Contractor ("Non-Disclosure Agreement"); and (iii) if such party is engaged in the business of facility management, outsourcing, service bureau or other services, such third party will maintain a logical or physical partition within its computer system so as to restrict use and access to the program to that portion solely dedicated to beneficial use for Licensee. In no event shall Licensee assume any liability for third party's compliance with the terms of the Non-Disclosure Agreement, nor shall the Non-Disclosure Agreement create or impose any liabilities on the State or Licensee.

Any third party with whom a Licensee has a relationship for a State function or business operation, shall have the temporary right to use Product (e.g., JAVA Applets), provided that such use shall be limited to the time period during which the third party is using the Product for the function or business activity.

g. Archival Back-Up and Disaster Recovery Licensee may use and copy the Product and related Documentation in connection with: (i) reproducing a reasonable number of copies of the Product for archival backup and disaster recovery procedures in the event of destruction or

corruption of the Product or disasters or emergencies that require Licensee to restore backups or to initiate disaster recovery procedures for its platform or operating systems; (ii) reproducing a reasonable number of copies of the Product and related Documentation for cold site storage. The phrase "cold site" storage shall be defined as a restorable back-up copy of the Product not to be installed until and after the declaration by the Licensee of a disaster; (iii) reproducing a back-up copy of the Product to run for a reasonable period of time in conjunction with a documented consolidation or transfer otherwise allowed herein. "Disaster Recovery" shall be defined as the installation and storage of Product in ready-to-execute, back-up computer systems prior to disaster or breakdown which is not used for active production or development.

h. Confidentiality Restrictions The Product is a trade secret, copyrighted and proprietary product. Licensee and its employees will keep the Product strictly confidential, and Licensee will not disclose or otherwise distribute or reproduce any Product to anyone other than as authorized under the terms of Contract. Licensee will not remove or destroy any proprietary markings of Contractor.

i. Restricted Use by Licensee Except as expressly authorized by the Terms of License, Licensee shall not: (i) copy the Product; (ii) cause or permit reverse compilation or reverse assembly of all or any portion of the Product; or (iii) export the Licensed Software in violation of any U.S. Department of Commerce export administration regulations.

70. PRODUCT ACCEPTANCE Unless otherwise provided by mutual agreement of the Agency and the Contractor, the Agency shall have thirty (30) days from the date of delivery to accept hardware Products and sixty (60) days from the date of delivery to accept all other Product. Where the Contractor is responsible for installation, acceptance shall be from completion of installation. Title or other property interest and risk of loss shall not pass from Contractor to the Agency until the Products have been accepted. Failure to provide notice of acceptance or rejection or a deficiency statement to the Contractor by the end of the period provided for under this clause constitutes acceptance by the Agency as of the expiration of that period. The license term shall be extended by the time periods allowed for trial use, testing and acceptance unless the Agency agrees to accept the Product at completion of trial use.

Unless otherwise provided by mutual agreement of the Agency and the Contractor, the Agency shall have the option to run testing on the Product prior to acceptance, such tests and data sets to be specified by the Agency. Where using its own data or tests, the Agency must have the tests or representative set of data available upon delivery. This demonstration will take the form of a documented installation test, capable of observation by the Agency, and shall be made part of the Contractor's standard documentation. The test data shall remain accessible to the Agency after completion of the test.

In the event that the documented installation test cannot be completed successfully within the specified acceptance period, and the Contractor or Product is responsible for the delay, the Agency shall have the option to cancel the order in whole or in part, or to extend the testing period for an additional thirty (30) day increment. The Agency shall notify Contractor of acceptance upon successful completion of the documented installation test. Such cancellation shall not give rise to any cause of action against the Agency for damages, loss of profits, expenses, or other remuneration of any kind.

If the Agency elects to provide a deficiency statement specifying how the Product fails to meet the specifications within the testing period, Contractor shall have thirty (30) days to correct the deficiency, and the Agency shall have an additional sixty (60) days to evaluate the Product as provided herein. If the Product does not meet the specifications at

the end of the extended testing period, the Agency, upon prior written notice to Contractor, may then reject the Product and return all defective Product to Contractor, and Contractor shall refund any monies paid by the Agency to Contractor therefor. Costs and liabilities associated with a failure of the Product to perform in accordance with the functionality tests or product specifications during the acceptance period shall be borne fully by Contractor to the extent that said costs or liabilities shall not have been caused by negligent or willful acts or omissions of the Agency's agents or employees. Said costs shall be limited to the amounts set forth in the Limitation of Liability clause for any liability for costs incurred at the direction or recommendation of Contractor. When Product is not accepted, it must be removed by the Contractor from the premises of the Agency within ten calendar days of notification of non-acceptance by the Agency. Rejected items not removed by the Contractor within the ten calendar day period shall be regarded as abandoned by the Contractor and the Agency shall have the right to dispose of Product as its own property. The Contractor shall promptly reimburse the Agency for any costs incurred in storage or effecting removal or disposition after the ten calendar day period.

71. AUDIT OF LICENSED PRODUCT USAGE Contractor shall have the right to periodically audit, no more than annually, at Contractor's expense, use of licensed Product at any Site where a copy of the Product resides provided that: (i) Contractor gives Licensee at least thirty (30) days advance written notice, (ii) such audit is conducted during such party's normal business hours, (iii) the audit is conducted by an independent auditor chosen on mutual agreement of the parties. Contractor shall recommend a minimum of three (3) auditing/accounting firms from which the Licensee will select one (1). In no case shall the Business Software Alliance (BSA), Software Publishers Association (SPA), Software and Industry Information Association (SIIA) or Federation Against Software Theft (FAST) be used directly or indirectly to conduct audits, or be recommended by Contractor; (iv) Contractor and Licensee are each entitled to designate a representative who shall be entitled to participate, and who shall mutually agree on audit format, and simultaneously review all information obtained by the audit. Such representatives also shall be entitled to copies of all reports, data or information obtained from the audit; and (v) if the audit shows that such party is not in compliance, Licensee shall be required to purchase additional licenses or capacities necessary to bring it into compliance and shall pay for the unlicensed capacity at the net pricing in effect under the Contract at time of audit, or if none, then at the Contractor's U.S. commercial list price. Once such additional licenses or capacities are purchased, Licensee shall be deemed to have been in compliance retroactively, and Licensee shall have no further liability of any kind for the unauthorized use of the software.

72. OWNERSHIP/TITLE TO PROJECT DELIVERABLES

a. Definitions

(i) For purposes of this clause, "Products." Deliverables furnished under this Contract by or through Contractor, including existing and custom Products, including, but not limited to: a) components of the hardware environment, b) printed materials (including but not limited to training manuals, system and user documentation, reports, drawings), whether printed in hard copy or maintained on diskette, CD, DVD or other electronic media c) third party software, d) modifications, customizations, custom programs, program listings, programming tools, data, modules, components, and e) any properties embodied therein, whether in tangible or intangible form (including but not limited to utilities, interfaces, templates, subroutines, algorithms, formulas, Source Code, object code).

(ii) For purposes of this clause, "Existing Products." Tangible Products and intangible licensed Products that exist prior to the commencement of work under the Contract. Contractor bears the burden of proving that a particular product was in existence prior to the commencement of the Project.

(iii) For purposes of this clause, "Custom Products." Products, preliminary, final or otherwise, which are created or developed by Contractor, its Subcontractors, partners, employees or agents for the Agency under the Contract.

b. Title to Project Deliverables Contractor acknowledges that it is commissioned by the Agency to perform the services detailed in the Purchase Order. Unless otherwise specified in writing in the Solicitation or Purchase Order, the Agency shall have ownership and license rights as follows:

(i) Existing Products:

1. Hardware - Title and ownership of Existing Hardware Product shall pass to the Agency upon acceptance.

2. Software - Title and ownership to Existing Software Products delivered by Contractor under the Contract that is normally commercially distributed on a license basis by the Contractor or other independent software vendor proprietary owner ("Existing Licensed Product"), whether or not embedded in, delivered or operating in conjunction with hardware or Custom Products, shall remain with Contractor or the proprietary owner of other independent software vendor(s) (ISV). Effective upon acceptance, such Product shall be licensed to the Agency in accordance with the Contractor or ISV owner's standard license agreement, provided, however, that such standard license, must, at a minimum: (a) grant the Agency a non-exclusive, perpetual license to use, execute, reproduce, display, perform, adapt (unless Contractor advises the Agency as part of Contractor's proposal that adaptation will violate existing agreements or statutes and Contractor demonstrates such to the Agency's satisfaction) and distribute Existing Licensed Product to the Agency up to the license capacity stated in the Purchase Order or work order with all license rights necessary to fully effect the general business purposes stated in the Solicitation or the Agency's Purchase Order or work order, including the financing assignment rights set forth in paragraph (c) below; and (b) recognize the State of New York as the Licensee where the Agency is a State Agency. Where these rights are not otherwise covered by the ISV's owner's standard license agreement, the Contractor shall be responsible for obtaining these rights at its sole cost and expense. The Agency shall reproduce all copyright notices and any other legend of ownership on any copies authorized under this clause.

(ii) **Custom Products:** Effective upon creation of Custom Products, Contractor hereby conveys, assigns and transfers to the Agency the sole and exclusive rights, title and interest in Custom Product(s), whether preliminary, final or otherwise, including all trademark and copyrights. Contractor hereby agrees to take all necessary and appropriate steps to ensure that the Custom Products are protected against unauthorized copying, reproduction and marketing by or through Contractor, its agents, employees, or Subcontractors. Nothing herein shall preclude the Contractor from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under a Purchase Order, project definition or work order in the course of Contractor's business. The Agency may, by providing written notice thereof to the Contractor, elect in the alternative to take a non-exclusive perpetual license to Custom Products in lieu of the Agency taking exclusive ownership and title to such Products. In such case, Licensee on behalf of all the Agency shall

be granted a non-exclusive perpetual license to use, execute, reproduce, display, perform, adapt and distribute Custom Product as necessary to fully effect the general business purpose(s) as stated in paragraph (b)(i)(2), above.

c. Transfers or Assignments to a Third Party Financing Agent It is understood and agreed by the parties that a condition precedent to the consummation of the purchases under the Contract may be the obtaining of acceptable third party financing by the Agency. The Agency shall make the sole determination of the acceptability of any financing proposal. The Agency will make all reasonable efforts to obtain such financing, but makes no representation that such financing has been obtained as of the date of Bid receipt. Where financing is used, the Agency may assign or transfer its rights in Licensed Products (existing or custom) to a third party financing entity or trustee ("Trustee") as collateral where required by the terms of the financing agreement. Trustee's sole rights with respect to transferability or use of Licensed Products shall be to exclusively sublicense to the Agency all of its Licensee's rights under the terms and conditions of the License Agreement; provided, further, however, in the event of any termination or expiration of such sublicense by reason of payment in full, all of Trustee's rights in such Licensed Product shall terminate immediately and the Agency's prior rights to such Existing Licensed Product shall be revived.

d. Sale or License of Custom Products Involving Tax-Exempt Financing (i.e., Certificates of Participation - COPS) The Agency's sale or other transfer of Custom Products which were acquired by the Agency using third party, tax-exempt financing may not occur until such Custom Products are, or become, useable. In the event that the Contractor wishes to obtain ownership rights to Custom Product(s), the sale or other transfer shall be at fair market value determined at the time of such sale or other transfer, and must be pursuant to a separate written agreement in a form acceptable to the Agency which complies with the terms of this clause.

e. Contractor's Obligation with Regard to ISV (Third Party) Product Where Contractor furnishes Existing Licensed Product(s) as a project deliverable, and sufficient rights necessary to effect the purposes of this section are not otherwise provided in the Contractor or ISV's standard license agreement, Contractor shall be responsible for obtaining from the ISV third party proprietary owner/developer the rights set forth herein to the benefit of the Agency at Contractor's sole cost and expense.

73. PROOF OF LICENSE The Contractor must provide to each Licensee who places a Purchase Order either: (i) the Product developer's certified License Confirmation Certificates in the name of such Licensee; or (ii) a written confirmation from the proprietary owner accepting Product invoice as proof of license. Contractor shall submit a sample certificate, or alternatively such written confirmation from the proprietary developer. Such certificates must be in a form acceptable to the Licensee.

74. PRODUCT VERSION Purchase Orders shall be deemed to reference Manufacturer's most recently released model or version of the Product at time of order, unless an earlier model or version is specifically requested in writing by the Agency and Contractor is willing to provide such version.

75. CHANGES TO PRODUCT OR SERVICE OFFERINGS

a. Product or Service Discontinuance Where Contractor is the Product Manufacturer/Developer, and Contractor publicly announces to all U.S. customers ("date of notice") that a Product is being withdrawn from the U.S. market or that maintenance service or technical support provided by Contractor ("withdrawn support") is no longer going to be

offered, Contractor shall be required to: (i) notify the Agency and each Licensee then under contract for maintenance or technical support in writing of the intended discontinuance; and (ii) continue to offer Product or withdrawn support upon the Contract terms previously offered for the greater of: (a) the best terms offered by Contractor to any other customer, or (b) not less than twelve (12) months from the date of notice; and (iii) at the Agency's option, provided that the Agency is under contract for maintenance on the date of notice, either: provide the Agency with a Product replacement or migration path with at least equivalent functionality at no additional charge to enable the Agency to continue use and maintenance of the Product.

In the event that the Contractor is not the Product Manufacturer, Contractor shall be required to: (i) provide the notice required under the paragraph above, to the entities described within five (5) business days of Contractor receiving notice from the Product Manufacturer, and (ii) include in such notice the period of time from the date of notice that the Product Manufacturer will continue to provide Product or withdraw support.

The provisions of this subdivision (a) shall not apply or eliminate Contractor's obligations where withdrawn support is being provided by an independent Subcontractor. In the event that such Subcontractor ceases to provide service, Contractor shall be responsible for subcontracting such service, subject to State approval, to an alternate Subcontractor.

b. Product or Service Re-Bundling In the event that Contractor is the Product manufacturer and publicly announces to all U.S. customers ("date of notice") that a Product or maintenance or technical support offering is being re-bundled in a different manner from the structure or licensing model of the prior U.S. commercial offering, Contractor shall be required to: (i) notify the State and the Agency in writing of the intended change; (ii) continue to provide Product or withdrawn support upon the same terms and conditions as previously offered on the then-current NYS Contract for the greater of: (a) the best terms offered by Contractor to any other customer, or (b) not less than twelve (12) months from the date of notice; and (iii) shall submit the proposed re-bundling change to the Agency for approval prior to its becoming effective for the remainder of the Contract term. The provisions of this section do not apply if the Contractor is not the Product manufacturer.

76. NO HARDSTOP/PASSIVE LICENSE MONITORING Unless the Agency is otherwise specifically advised to the contrary in writing at the time of order and prior to purchase, Contractor hereby warrants and represents that the Product and all upgrades do not and will not contain any computer code that would disable the Product or upgrades or impair in any way its operation based on the elapsing of a period of time, exceeding an authorized number of copies, advancement to a particular date or other numeral, or other similar self-destruct mechanisms (sometimes referred to as "time bombs," "time locks," or "drop dead" devices) or that would permit Contractor to access the Product to cause such disablement or impairment (sometimes referred to as a "trap door" device). Contractor agrees that in the event of a breach or alleged breach of this provision that the Agency shall not have an adequate remedy at law, including monetary damages, and that the Agency shall consequently be entitled to seek a temporary restraining order, injunction, or other form of equitable relief against the continuance of such breach, in addition to any and all remedies to which the Agency shall be entitled.

77. SOURCE CODE ESCROW FOR LICENSED PRODUCT If Source Code or Source Code escrow is offered by either Contractor or Product manufacturer or developer to any other commercial customers, Contractor shall: (i) provide Licensee with the Source Code for the

Product; or (ii) place the Source Code in a third party escrow arrangement with a designated escrow agent who shall be named and identified to the State, and who shall be directed to release the deposited Source Code in accordance with a standard escrow agreement acceptable to the State; or (iii) certify to the State that the Product manufacturer/developer has named the State, acting by and through the Agency, and the Licensee, as a named beneficiary of an established escrow arrangement with its designated escrow agent who shall be named and identified to the State and Licensee, and who shall be directed to release the deposited Source Code in accordance with the terms of escrow. Source Code, as well as any corrections or enhancements to such Source Code, shall be updated for each new release of the Product in the same manner as provided above and such updating of escrow shall be certified to the State in writing. Contractor shall identify the escrow agent upon commencement of the Contract term and shall certify annually that the escrow remains in effect in compliance with the terms of this clause.

The State may release the Source Code to Licensees under this Contract who have licensed Product or obtained services, who may use such copy of the Source Code to maintain the Product.

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Appendix D - Bid Protest Procedures

It is the policy of the Office of Parks, Recreation and Historic Preservation (OPRHP) to provide bidders with an opportunity to administratively resolve disputes or inquiries related to OPRHP contract awards. Bidders are encouraged to seek resolution of disputes through consultation with the Designated Contact(s). After being notified of the results of this contract opportunity, any entity or individual that participated in the procurement may submit a protest of the resulting contract award.

OPRHP reserves the right to suspend, modify, or cancel this procurement at any time during the procurement process. OPRHP also reserves the right to waive or extend the deadlines in this procedure.

Submission of Formal Written Protests

Protests must be received by the Designated Contact no later than five (5) business days after a debriefing or ten (10) business days after the written notice of selection or non-selection for contract award, whichever is later.

Protests must be submitted in writing, clearly marked as a protest on the envelope or in the email subject line, and include the following information:

1. Solicitation or contract number
2. Name, address, email address and telephone number of the filer
3. Detailed statement of the legal and factual grounds for the protest
4. Statement of the relief requested
5. Copies of relevant documents

Agency Response

Within 30 business days of receipt of a protest, OPRHP's protest officer (the Director of Audit or her designee) will respond with a protest determination stating the agency's decision on the protest and the reasoning on which it is based. In making a determination, the protest officer will consider the legal and factual grounds stated in the protest, consult with the Designated Contact and appropriate program staff, and review all relevant documents.

Finality: Appeal

For contract opportunities subject to the approval of the Office of the State Comptroller, the protesting party may appeal OPRHP's protest determination to the Office of the State Comptroller in accordance with the regulations contained in Part 24 of Title 2 of the New York Codes, Rules and Regulations.

For contract opportunities that are not subject to the approval of the Office of the State Comptroller, OPRHP's protest determination is the conclusive and final determination of the protest.

Nothing in these bid protest procedures is intended to limit or impair the rights of any bidder to seek and pursue remedies of law through the judicial process.

(Revised 6/2020)

Appendix F – Insurance Requirements

Prior to the start of this Agreement, the Contractor shall procure, at its sole cost and expense, all insurance coverage required by this Appendix. During the term of this Agreement, the Contractor shall maintain in force any and all policies of insurance required by this Appendix.

All policies of insurance required by this Appendix shall be written by companies licensed or authorized by the New York State Department of Financial Services to issue insurance in the State of New York (“Authorized Carriers”) with an A.M. Best Company rating of “A-” Class “VII” or better. If during the term of the policy, a carrier’s rating falls below “A-” Class “VII”, the insurance must be replaced no later than the renewal date of the policy with an insurer acceptable to the Office of Parks, Recreation and Historic Preservation (OPRHP) and rated at least “A-” Class “VII” in the most recently published Best’s Insurance Report.

The Contractor shall deliver to OPRHP evidence of such policies in a form acceptable to OPRHP. These policies must be written in accordance with the requirements of the paragraphs below, as applicable. Acceptance and/or approval by OPRHP does not and shall not be construed to relieve Contractor of any obligations, responsibilities, or liabilities under any contract resulting from this solicitation.

All policies of insurance required by any contract resulting from this solicitation must meet the following requirements:

- All required policies of insurance shall be endorsed to name the “State of New York, Office of Parks, Recreation, and Historic Preservation, and their officers, employees, and agents” as an additional insured.
- Forms shall be filled out with the date of issuance, names of the insured, carrier, policy numbers, coverage period, any deductible or self-insured retention amounts, each occurrence and aggregate limits, and exclusions or additional insured endorsements to the policy.
- Forms shall be signed by an authorized representative of the reference insurance carriers.
- Only original forms or electronic versions of the same that can be directly traced back to the insurer, agent, or broker via email distribution or similar means will be accepted.
- Forms shall refer to the contract number resulting from the solicitation.
- Upon renewal of insurance coverage, the Contractor shall submit to OPRHP current proof of insurance.
- All required policies shall provide that the required coverage shall be primary and non-contributory to other insurance available to the State.
- If the policy is written on a claims-made basis, Contractor must submit to OPRHP an Endorsement providing proof that the policy provides the option to purchase an Extended Reporting Period (“tail coverage”) providing coverage for no less than one (1) year after work is completed in the event that coverage is cancelled or not renewed. This requirement applies to both primary and excess liability policies, as applicable.
- All required policies shall be written such that OPRHP is afforded at least thirty (30) calendar days’ prior notice of cancellation, modification or renewal of coverage.
- The Contractor shall notify OPRHP of any claims arising from the activities or operations under this Agreement as soon as practicable, but in no event more than five (5) business days from the Contractor’s receipt of notice of the accident or claim.

Subcontractors

Contractor shall require any of its subcontractors retained in relation to this Agreement to meet the requirements of this Section, including but not limited to naming the “State of New York, Office of Parks, Recreation, and Historic Preservation, and their officers, employees, and agents” as additional insureds on all required policies of insurance. Prior to the commencement of any work, an Additional Insured Endorsement CG 20 38 04 13 (or the equivalent) evidencing such coverage shall be provided to the Contractor by their subcontractor and shall be provided to OPRHP upon request.

Insurance Coverage Types and Minimum Policy Limits

Contractor shall procure the types of insurance coverage and minimum liability limits set forth below. Contractor may meet the required insurance coverage limits through a combination of primary and excess/umbrella liability policies. If coverage limits are provided through excess/umbrella liability policies, then a Schedule of underlying insurance listing policy information for all underlying insurance policies (insurer, policy number, policy term, coverage and limits of insurance), including proof that the excess/umbrella insurance follows form must be provided after renewal and/or upon request.

- A. **Commercial General Liability** Said policy shall cover the liability of the Contractor for bodily injury, property damage, premises liability and personal/advertising injury from all work and operations under any contract resulting from this solicitation. The limits under such policy shall not be less than the following:

- Each Occurrence limit \$2,000,000.00
- General Aggregate \$2,000,000.00
- Products/Completed Operations \$2,000,000.00
- Personal Advertising Injury \$1,000,000.00
- Damage to Rented Premises \$50,000.00
- Medical Expense \$5,000.00

The following ISO forms must be endorsed to the policy:

- a. CG 00 01 01 96 or an equivalent – Commercial General Liability Coverage Form
- b. CG 20 10 11 85 or an equivalent – Additional Insured – Owner, Lessees or Contractors (Form B)
- c. Waiver of Subrogation

- B. **Comprehensive Business Automobile Liability Insurance** Such policy shall have a combined single limit for Bodily Injury and Property Damage of at least \$2,000,000 each accident. Said policy shall cover liability arising out of any automobile used in connection with performance under this Agreement including owned, leased, hired, and non-owned automobiles bearing or, under the circumstances under which they are being used, required by the Motor Vehicles Law of the State of New York to bear license plates.

If the Contractor does not own, lease, or hire any automobiles used in connection with performance under this Agreement, the Contractor is not required to obtain Comprehensive Business Automobile Liability Insurance.

- C. **Fire Insurance**. Said policy shall have a liability limit of at least \$500,000; if such insurance contains an aggregate limit, it shall apply separately on a per-location basis.

Workers' Compensation and Disability Benefits Insurance

Prior to the start of this Agreement, the Contractor shall provide OPRHP with proof of Workers' Compensation Insurance and Disability Benefits Insurance. The following are the only acceptable means of proof; ACORD forms are NOT acceptable proof of coverage.

| Acceptable Proof of Workers' Compensation | |
|--|--|
| CE-200 | Certificate of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage |
| C-105.2 | Certificate of Workers' Compensation Insurance |
| U-26.3 | NYS Insurance Fund Certificate |
| GSI-105.2 | Certificate of Participation in Workers' Compensation Group Board - approved self-insurance |
| SI-12 | Certificate of Workers' Compensation Self-Insurance |

| Acceptable Proof of Disability Benefits | |
|--|--|
| CE-200 | Certificate of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage |
| DB-120.1 | Certificate of Disability Benefits Insurance |

For more information about Workers' Compensation and Disability insurance, log onto the Workers Compensation Board website at www.wcb.state.ny.us or call them toll-free at 1-866-546-9322.

Attachment 1 - Bid Form

Method of Award is based on the lowest Grand Total Cost to OPRHP from a responsive and responsible vendor.

The figures shown below represent OPRHP's best estimate, included for bidding purposes. OPRHP guarantees no minimum or maximum amount of work. Payment to awarded contractor will reflect only work completed. All ancillary costs **must** be included in rates bid. To submit a bid, please enter your price(s) below, being mindful of any required mathematical extensions (i.e. multiplied by quantities/frequency, etc.). **All figures must be rounded to two decimal places.**

By completing this bid and by signing the "Non-Collusive Bidding Certification" that follows, the bidder acknowledges a full understanding of OPRHP's requirements and, if awarded the contract, agrees to provide the requested service at the bid price offered.

Bidder's Not to Exceed Project Cost →

| |
|--|
| |
|--|

| Certification | | |
|--|-------------|--|
| Company Name: | | |
| Doing Business As: | | |
| Federal ID No.: | SFS ID No.: | |
| Address: | City | |
| | State | |
| | Zip Code | |
| Name of Official: | Title: | |
| E-Mail | Telephone: | |
| <div><div>_____</div><div>Signature</div></div> <div><div>_____</div><div>Date</div></div> | | |

Attachment 2 – Lobbying Law Certification

Pursuant to State Finance Law §§139-j and 139-k, this solicitation [or use identifier that is pertinent such as “Invitation for Bid” or “Request for Proposal”, etc.] includes and imposes certain restrictions on communications between a Governmental Entity and an Offerer/bidder during the procurement process. An Offerer/bidder is restricted from making contacts from the earliest posting, on a Governmental Entity’s website, in a newspaper of general circulation, or in the procurement opportunities newsletter in accordance with article four-C of the economic development law of written notice, advertisement or solicitation of a request for proposal, invitation for bids, or solicitation of proposals, or any other method provided for by law or regulation for soliciting a response from Offerers intending to result in a Procurement Contract with a Governmental Entity through final award and approval of the Procurement Contract by the Governmental Entity and, if applicable, the Office of the State Comptroller (“Restricted Period”) [conform for pertinent government entity] to other than the Designated Contacts for the Governmental Procurement unless it is a Contact that is included among certain statutory exceptions set forth in State Finance Law §139-j(3)(a). The Designated Contact(s) for this Governmental Procurement, as of the date hereof, are identified on the first page of this solicitation [or conform to whatever location is used to identify Designated Contacts]. Governmental Entity employees [conform for pertinent government entity] are also required to obtain certain information when Contacted during the Restricted Period and make a determination of the responsibility of the Offerer/bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a 4-year period, the Offerer/bidder is debarred from obtaining governmental Procurement Contracts. Further information about these requirements can be found [conform for how will provide copies of the rules, regulations, guidelines or procedures].

Offerer Disclosure of Prior Non-Responsibility Determinations

New York State Finance Law §139-k(2) obligates a Governmental Entity to obtain specific information regarding prior non-responsibility determinations with respect to State Finance Law §139-j. This information must be collected in addition to the information that is separately obtained pursuant to State Finance Law §163(9). In accordance with State Finance Law §139-k, an Offerer must be asked to disclose whether there has been a finding of non-responsibility made within the previous four (4) years by any Governmental Entity due to: (a) a violation of State Finance Law §139-j or (b) the intentional provision of false or incomplete information to a Governmental Entity. The terms “Offerer” and “Governmental Entity” are defined in State Finance Law § 139-k(1). State Finance Law §139-j sets forth detailed requirements about the restrictions on Contacts during the procurement process. A violation of State Finance Law §139-j includes, but is not limited to, an impermissible Contact during the restricted period (for example, contacting a person or entity other than the designated contact person, when such Contact does not fall within one of the exemptions).

As part of its responsibility determination, State Finance Law §139-k(3) mandates consideration of whether an Offerer fails to timely disclose accurate or complete information regarding the above non-responsibility determination. In accordance with law, no Procurement Contract shall be awarded to any Offerer that fails to timely disclose accurate or complete information under this section, unless a finding is made that the award of the Procurement Contract to the Offerer is necessary to protect public property or public health safety, and that the Offerer is the only source capable of supplying the required Article of Procurement within the necessary timeframe. See State Finance Law §§139-j (10)(b) and 139-k(3).

Instructions

The Governmental Entity reserves the right to terminate this contract in the event it is found that the certification filed by the Offerer in accordance with New York State Finance Law §139-k was intentionally false or intentionally incomplete. Upon such finding, the Governmental Entity may exercise its termination right by providing written notification to the Offerer in accordance with the written notification terms of this contract.

The Office of State Parks, Recreation and Historic Preservation (OPRHP) includes this disclosure request regarding prior non-responsibility determinations in accordance with State Finance Law §139-k in its solicitation of proposals or bid documents or specifications or contract documents, as applicable, for procurement contracts. The attached form is to be completed and submitted by the individual or entity seeking to enter into a Procurement Contract. It shall be submitted to OPRHP unit conducting the Governmental Procurement.

1. Has any Governmental Entity made a finding of non-responsibility regarding the individual or entity seeking to enter into the Procurement Contract in the previous four years? (Please mark):
☐ No ☐ Yes

If yes, please answer the next questions:

2. Was the basis for the finding of non-responsibility due to a violation of State Finance Law §139-j (Please mark):
☐ No ☐ Yes
3. Was the basis for the finding of non-responsibility due to the intentional provision of false or incomplete information to a Governmental Entity? (Please mark):
☐ No ☐ Yes
4. If you answered yes to any of the above questions, please provide details regarding the finding of non-responsibility below.

Governmental Entity: _____

Date of Finding of Non-responsibility: _____

Basis of Finding of Non-Responsibility: _____

(attach additional pages as necessary)

5. Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named individual or entity due to the intentional provision of false or incomplete information? (Please mark):
☐ No ☐ Yes
6. If yes, please provide details below.

Governmental Entity: _____

Date of Finding of Non-responsibility: _____

Basis of Finding of Non-Responsibility: _____

(attach additional pages as necessary)

Lobbying Affirmation and Certification

Offerer affirms that it understands and agrees to comply with the procedures of the OPRHP relative to permissible Contacts as required by State Finance Law §139-j(3) and §139-j(6)(b). Offerer certifies that all information provided to the Governmental Entity with respect to State Finance Law §139-k, §139-j(3) and §139-j(6)(b), §139-k(5) is complete, true and accurate.

| | |
|--|------------|
| Company Name: | |
| Doing Business As: | |
| Address: | City |
| | State |
| | Zip Code |
| Name of Official: | Title |
| E-Mail | Telephone: |
| <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div>_____ Signature</div> <div>_____ Date</div> </div> | |

Attachment 3 - Non-Collusive Bidding Certification

The undersigned hereby certifies his or her compliance with the following:

By submission of this bid, each bidder and each person signing on behalf of any other bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his or her knowledge and belief:

- A. The prices of this bid have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - B. Unless otherwise required by law, the prices which have been quoted in this bid have not have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - C. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
1. Within the previous four years, has the bidder been found non-responsible by a government entity?
(Please mark):
☐ No ☐ Yes
 2. If "yes," was the determination of non-responsibility due to (1) engaging in impermissible contacts with a government entity, or (2) the intentional provision of false or incomplete information to a government entity? (Please mark)
☐ No ☐ Yes - If yes, please explain on a separate sheet.

| Certification | |
|--|---|
| The undersigned has carefully examined the bidding and contract documents and agrees to perform this contract and to provide all goods and / or services, labor, material and equipment necessary for this contract. In addition, the bidder certifies that all information submitted regarding the Procurement Lobbying Law * is complete, true and accurate. If such information is found to be intentionally false or intentionally incomplete, OPRHP reserves the right to terminate the resulting contract. | |
| Company Name: | |
| Doing Business As: | |
| Address: | <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px;"></div> |
| Name of Official: | City |
| E-Mail | State |
| | Zip Code |
| | Title |
| | Telephone: |
| <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 60%; border-top: 1px solid black; text-align: center;">Signature</div> <div style="width: 35%; border-top: 1px solid black; text-align: center;">Date</div> </div> | |

* Relevant to transactions with an annualized value in excess of \$15,000.

Attachment 4 - Public Officers Law

THE FOLLOWING PROHIBITIONS PERTAIN TO THE SALE OF GOODS AND SERVICES BY STATE EMPLOYEES TO NEW YORK STATE AGENCIES PURSUANT TO THE NYS PUBLIC OFFICERS LAW

(Please complete this form and return it with your bid.)

Current State Employees - Current employees of New York State cannot sell goods or services valued at \$25 or more to any state agency, either as a private contractor or through a company in which that employee holds Director'ship of at least 10%, unless the procurement opportunity is first advertised in the NYS Contract Reporter and competitively bid.

Former State Employees - Former employees of the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) cannot sell goods or services to OPRHP under any circumstance for two (2) years following the date they leave OPRHP's employ. (This applies only to OPRHP and OPRHP's employees, and does not preclude a former employee of another state agency from selling goods or services to OPRHP within two years following the last date of that person's state employment.)

Please check (X) as appropriate, sign and date.

- ☐ I am currently a state employee, and/or own at least 10% of the company that is being asked to provide goods or services to OPRHP.
- ☐ I am a former OPRHP employee, and my service with them ended less than two years prior to the date of my signature below.
- ☐ Neither of the above apply.

| Certification | |
|---|------------|
| Company Name: | |
| Doing Business As: | |
| Name of Official: | Title |
| E-Mail | Telephone: |
| <div style="display: flex; justify-content: space-between; margin-top: 20px;"><div>_____ Signature</div><div>_____ Date</div></div> | |

October 1, 2003

Attachment 5 - Encouraging Use of New York State Businesses in Contract Performance

New York State businesses have a substantial presence in State contracts and strongly contribute to the economies of the state and the nation. In recognition of their economic activity and leadership in doing business in New York State, bidders/proposers for this contract for commodities, services or technology are strongly encouraged and expected to consider New York State businesses in the fulfillment of the requirements of the contract. Such partnering may be as subcontractors, suppliers, protégés or other supporting roles.

Bidders/proposers need to be aware that all authorized users of this contract will be strongly encouraged, to the maximum extent practical and consistent with legal requirements, to use responsible and responsive New York State businesses in purchasing commodities that are of equal quality and functionality and in utilizing services and technology. Furthermore, bidders/proposers are reminded that they must continue to utilize small, minority and women-owned businesses, consistent with current State law.

Utilizing New York State businesses in State contracts will help create more private sector jobs, rebuild New York's infrastructure, and maximize economic activity to the mutual benefit of the contractor and its New York State business partners. New York State businesses will promote the contractor's optimal performance under the contract, thereby fully benefiting the public sector programs that are supported by associated procurements.

Public procurements can drive and improve the State's economic engine through promotion of the use of New York businesses by its contractors. The State therefore expects bidders/proposers to provide the maximum assistance to New York businesses in their use of the contract. The potential participation by all kinds of New York businesses will deliver great value to the State and its taxpayers.

Bidders/proposers can demonstrate their commitment to the use of New York State businesses by responding to the question below:

Will New York State Businesses be used in the performance of this contract? ☐ Yes ☐ No

Winning bidders will be asked to identify the New York State businesses that will be used.

[illegible]

Attachment 6 - NYS Finance Law §139-I and Executive Order No. 177 Certification

State Finance Law § 139-I Certification

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that the bidder has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees. Such policy shall, at a minimum, meet the requirements of section two hundred one-g of the labor law.

Executive Order No. 177 Certification

The New York State Human Rights Law, Article 15 of the Executive Law, prohibits discrimination and harassment based on age, race, creed, color, national origin, sex, pregnancy or pregnancy-related conditions, sexual orientation, gender identity, disability, marital status, familial status, domestic violence victim status, prior arrest or conviction record, military status or predisposing genetic characteristics.

The Human Rights Law may also require reasonable accommodation for persons with disabilities and pregnancy-related conditions. A reasonable accommodation is an adjustment to a job or work environment that enables a person with a disability to perform the essential functions of a job in a reasonable manner. The Human Rights Law may also require reasonable accommodation in employment on the basis of Sabbath observance or religious practices.

Generally, the Human Rights Law applies to:

- all employers of four or more people, employment agencies, labor organizations and apprenticeship training programs in all instances of discrimination or harassment;
- employers with fewer than four employees in all cases involving sexual harassment; and,
- any employer of domestic workers in cases involving sexual harassment or harassment based on gender, race, religion or national origin.

In accordance with Executive Order No. 177, the Bidder hereby certifies that it does not have institutional policies or practices that fail to address the harassment and discrimination of individuals on the basis of their age, race, creed, color, national origin, sex, sexual orientation, gender identity, disability, marital status, military status, or other protected status under the Human Rights Law.

Executive Order No. 177 and this certification do not affect institutional policies or practices that are protected by existing law, including but not limited to the First Amendment of the United States Constitution, Article 1, Section 3 of the New York State Constitution, and Section 296(11) of the New York State Human Rights Law.

| Certification | |
|--|------------|
| By signing, you certify your express authority to sign on behalf of yourself, your company, or other entity and full knowledge and acceptance of the above certifications and that all information provided is complete, true and accurate. | |
| Company Name: | |
| Doing Business As: | |
| Name of Official: | Title |
| E-Mail | Telephone: |
| <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 60%; text-align: center;"> <hr style="border: none; border-top: 1px solid black;"/> Signature </div> <div style="width: 35%; text-align: center;"> <hr style="border: none; border-top: 1px solid black;"/> Date </div> </div> | |

Attachment 7 – Minority and Women-Owned Business Enterprises – Equal Employment Opportunity Policy Statement

M/WBE and EEO Policy Statement

I, _____, the (awardee/contractor) _____ agree to adopt the following policies with respect to the project being developed or services rendered at _____

M/WBE This organization will and will cause its contractors and subcontractors to take good faith actions to achieve the M/WBE contract participations goals set by the State for that area in which the State-funded project is located, by taking the following steps:

Actively and affirmatively solicit bids for contracts and subcontracts from qualified State certified MBEs or WBEs, including solicitations to M/WBE contractor associations.

Request a list of State-certified M/WBEs from AGENCY and solicit bids from them directly.

Ensure that plans, specifications, request for proposals and other documents used to secure bids will be made available in sufficient time for review by prospective M/WBEs.

Where feasible, divide the work into smaller portions to enhanced participations by M/WBEs and encourage the formation of joint venture and other partnerships among M/WBE contractors to enhance their participation.

Document and maintain records of bid solicitation, including those to M/WBEs and the results thereof. The Contractor will also maintain records of actions that its subcontractors have taken toward meeting M/WBE contract participation goals.

Ensure that progress payments to M/WBEs are made on a timely basis so that undue financial hardship is avoided, and that bonding and other credit requirements are waived or appropriate alternatives developed to encourage M/WBE participation.

EEO (a) This organization will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, age, disability or marital status, will undertake or continue existing programs of affirmative action to ensure that minority group members are afforded equal employment opportunities without discrimination, and shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on state contracts.

(b) This organization shall state in all solicitation or advertisements for employees that in the performance of the State contract all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex disability or marital status.

(c) At the request of the contracting agency, this organization shall request each employment agency, labor union, or authorized representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of this organization's obligations herein.

(d) The Contractor shall comply with the provisions of the Human Rights Law, all other State and Federal statutory and constitutional non-discrimination provisions. The Contractor and subcontractors shall not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, and shall also follow the requirements of the Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

(e) This organization will include the provisions of sections (a) through (d) of this agreement in every subcontract in such a manner that the requirements of the subdivisions will be binding upon each subcontractor as to work in connection with the State contract

Agreed to this _____ day of _____, 2____ By _____
Print: _____ Title: _____

_____ is designated as the Minority Business Enterprise Liaison
(Name of Designated Liaison), responsible for administering the Minority and Women-Owned Business Enterprises- Equal Employment Opportunity (M/WBE-EEO) program.

M/WBE Contract Goals

0 % Minority and Women's Business Enterprise Participation

0 % Minority Business Enterprise Participation

0 % Women's Business Enterprise Participation

Attachment 8 – Vendor Responsibility Attestation

If this or any other contract you have with the State of New York is valued at \$100,000.00 or more, Office of Parks, Recreation and Historic Preservation (OPRHP) requires that Vendor file the required Vendor Responsibility Questionnaire.

To comply with the Vendor Responsibility Requirements outlined in Section 6.20, Administrative. Vendor Responsibility Questionnaire, I hereby certify:

Choose One:

- ☐ The total value bid/proposed is less than \$100,000; therefore, a Vendor Responsibility Questionnaire is not required at this time.¹
- ☐ An on-line Vendor Responsibility Questionnaire has been updated or created at OSC's website: <https://portal.osc.state.ny.us> within the last six months.
- ☐ A hard copy Vendor Responsibility Questionnaire is included with this proposal/bid and is dated within the last six months. <https://www.osc.state.ny.us/state-vendors/vendrep/profit-non-construction-questionnaire>
- ☐ A Vendor Responsibility Questionnaire is not required due to an exempt status. Exemptions include governmental entities, public authorities, public colleges and universities, public benefit corporations, and Indian Nations. https://www.osc.state.ny.us/vendrep/documents/vendrep/document_requirements.pdf

| Certification | |
|---|------------|
| Company Name: | |
| Doing Business As: | |
| Name of Official: | Title |
| E-Mail | Telephone: |
| <div style="display: flex; justify-content: space-between;"><div>_____ Signature</div><div>_____ Date</div></div> | |

January 2019

¹ If during the term of the contract the value exceeds \$100,000 due to an amendment or extension, a Vendor Responsibility Questionnaire may be required.

Attachment 9 - No Bid Form

If your firm has chosen not to bid on this procurement opportunity, please use the space below to briefly explain why and return this form to:

Office of Parks, Recreation and Historic Preservation
Contract Bureau
625 Broadway
Albany, NY 12207

Reason(s):

| Certification | |
|--|------------|
| Company Name: | |
| Doing Business As: | |
| Name of Official: | Title |
| E-Mail | Telephone: |
| <div style="display: flex; justify-content: space-between;"><div>_____</div><div>_____</div></div> <div style="display: flex; justify-content: space-between;"><div>Signature</div><div>Date</div></div> | |

Attachment 10 – Project References

Bidder Name:

Bidders must provide three (3) Project References per IFB Section 1.3 Minimum Qualifications to Bid.

| Project Reference 1 | |
|--|--------------------------|
| Name of Project: | Location of the Project: |
| Square Footage: | Timeframe of Services: |
| Date of Installation: | Contract Amount: |
| Customer Name: | |
| Contact Name: | Title: |
| E-Mail: | Telephone: |
| Address: | |
| Brief Description of Services Provided: | |
| <input type="checkbox"/> Include full-color, high-resolution images of the completed, installed exhibit, including multiple viewpoints of the exhibits. <input type="checkbox"/> Include fabrication and development drawings produced for the project. | |

| | Services Performed by Project Reference 1 | As Prime | Sub-Contractor | |
|----|--|--------------------------|--------------------------|------|
| | | X | X | Name |
| 1 | Exhibit detailing | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2 | Exhibit fixture fabrication and installation including woods, metals, plastics | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3 | Graphic Production | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4 | AV integration | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5 | Archival artifact cases | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6 | Artifact Mounts | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7 | Highly realistic human figures | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | Landscape Models | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9 | Artifact reproductions | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10 | The bidder's ability to produce exhibits that meet legal accessibility requirements, as well as best practices for universally accessible and inclusive design | <input type="checkbox"/> | <input type="checkbox"/> | |

Attachment 10 – Project References

Bidder Name:

Bidders must provide three (3) Project References per IFB Section 1.3 Minimum Qualifications to Bid.

| Project Reference 2 | |
|---|--------------------------|
| Name of Project: | Location of the Project: |
| Square Footage: | Timeframe of Services: |
| Date of Installation: | Contract Amount: |
| Customer Name: | |
| Contact Name: | Title: |
| E-Mail: | Telephone: |
| Address: | |
| Brief Description of Services Provided: | |
| <input type="checkbox"/> Include full-color, high-resolution images of the completed, installed exhibit, including multiple viewpoints of the exhibits. | |
| <input type="checkbox"/> Include fabrication and development drawings produced for the project. | |

| | Services Performed by Project Reference 2 | As Prime | Sub-Contractor | |
|----|--|--------------------------|--------------------------|------|
| | | X | X | Name |
| 1 | Exhibit detailing | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2 | Exhibit fixture fabrication and installation including woods, metals, plastics | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3 | Graphic Production | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4 | AV integration | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5 | Archival artifact cases | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6 | Artifact Mounts | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7 | Highly realistic human figures | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | Landscape Models | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9 | Artifact reproductions | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10 | The bidder's ability to produce exhibits that meet legal accessibility requirements, as well as best practices for universally accessible and inclusive design | <input type="checkbox"/> | <input type="checkbox"/> | |

Attachment 10 – Project References

Bidder Name:

Bidders must provide three (3) Project References per IFB Section 1.3 Minimum Qualifications to Bid.

| Project Reference 3 | |
|--|--------------------------|
| Name of Project: | Location of the Project: |
| Square Footage: | Timeframe of Services: |
| Date of Installation: | Contract Amount: |
| Customer Name: | |
| Contact Name: | Title: |
| E-Mail: | Telephone: |
| Address: | |
| Brief Description of Services Provided: | |
| <input type="checkbox"/> Include full-color, high-resolution images of the completed, installed exhibit, including multiple viewpoints of the exhibits. <input type="checkbox"/> Include fabrication and development drawings produced for the project. | |

| | Services Performed by Project Reference 3 | As Prime | Sub-Contractor | |
|----|--|--------------------------|--------------------------|------|
| | | X | X | Name |
| 1 | Exhibit detailing | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2 | Exhibit fixture fabrication and installation including woods, metals, plastics | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3 | Graphic Production | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4 | AV integration | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5 | Archival artifact cases | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6 | Artifact Mounts | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7 | Highly realistic human figures | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | Landscape Models | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9 | Artifact reproductions | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10 | The bidder's ability to produce exhibits that meet legal accessibility requirements, as well as best practices for universally accessible and inclusive design | <input type="checkbox"/> | <input type="checkbox"/> | |

**Contractor Certification to Covered Agency**

(Pursuant to Section 5-a of the Tax Law, as amended, effective April 26, 2006)

ST-220-CA

(12/11)

For information, consult Publication 223, Questions and Answers Concerning Tax Law Section 5-a (see Need Help? on back).

| | | | | | |
|---|--|------|---|---|--|
| Contractor name | | | | For covered agency use only Contract number or description | |
| Contractor's principal place of business | | City | State | | |
| Contractor's mailing address (if different than above) | | | | | |
| Contractor's federal employer identification number (EIN) | | | Contractor's sales tax ID number (if different from contractor's EIN) | | |
| Contractor's telephone number | | | Covered agency name | | |
| Covered agency address | | | | Covered agency telephone number | |

I, _____, hereby affirm, under penalty of perjury, that I am _____
(name) (title)

of the above-named contractor, that I am authorized to make this certification on behalf of such contractor, and I further certify that:

(Mark an X in only one box)

☐ The contractor has filed Form ST-220-TD with the Department of Taxation and Finance in connection with this contract and, to the best of contractor's knowledge, the information provided on the Form ST-220-TD, is correct and complete.

☐ The contractor has previously filed Form ST-220-TD with the Tax Department in connection with _____
(insert contract number or description)

and, to the best of the contractor's knowledge, the information provided on that previously filed Form ST-220-TD, is correct and complete as of the current date, and thus the contractor is not required to file a new Form ST-220-TD at this time.

Sworn to this ____ day of _____, 20 ____

(sign before a notary public)

(title)

Instructions

General information

Tax Law section 5-a was amended, effective April 26, 2006. On or after that date, in all cases where a contract is subject to Tax Law section 5-a, a contractor must file (1) Form ST-220-CA, *Contractor Certification to Covered Agency*, with a covered agency, and (2) Form ST-220-TD with the Tax Department before a contract may take effect. The circumstances when a contract is subject to section 5-a are listed in Publication 223, Q&A 3. See *Need help?* for more information on how to obtain this publication. In addition, a contractor must file a new Form ST-220-CA with a covered agency before an existing contract with such agency may be renewed.

Note: Form ST-220-CA must be signed by a person authorized to make the certification on behalf of the contractor, and the acknowledgement on page 2 of this form must be completed before a notary public.

When to complete this form

As set forth in Publication 223, a contract is subject to section 5-a, and you must make the required certification(s), if:

- The procuring entity is a *covered agency* within the meaning of the statute (see Publication 223, Q&A 5);
- The contractor is a *contractor* within the meaning of the statute (see Publication 223, Q&A 6); and
- The contract is a *contract* within the meaning of the statute. This is the case when it (a) has a value in excess of \$100,000 and (b) is a contract for *commodities* or *services*, as such terms are defined for purposes of the statute (see Publication 223, Q&A 8 and 9).

Furthermore, the procuring entity must have begun the solicitation to purchase on or after January 1, 2005, and the resulting contract must have been awarded, amended, extended, renewed, or assigned *on or after April 26, 2006* (the effective date of the section 5-a amendments).

Individual, Corporation, Partnership, or LLC Acknowledgment

STATE OF _____ }
: _____ SS.:
COUNTY OF _____ }

On the ____ day of _____ in the year 20____, before me personally appeared _____, known to me to be the person who executed the foregoing instrument, who, being duly sworn by me did depose and say that _____ he resides at _____, Town of _____, County of _____, State of _____; and further that:

[Mark an **X** in the appropriate box and complete the accompanying statement.]

- ☐ (If an individual): _____ he executed the foregoing instrument in his/her name and on his/her own behalf.
- ☐ (If a corporation): _____ he is the _____ of _____, the corporation described in said instrument; that, by authority of the Board of Directors of said corporation, _____ he is authorized to execute the foregoing instrument on behalf of the corporation for purposes set forth therein; and that, pursuant to that authority, _____ he executed the foregoing instrument in the name of and on behalf of said corporation as the act and deed of said corporation.
- ☐ (If a partnership): _____ he is a _____ of _____, the partnership described in said instrument; that, by the terms of said partnership, _____ he is authorized to execute the foregoing instrument on behalf of the partnership for purposes set forth therein; and that, pursuant to that authority, _____ he executed the foregoing instrument in the name of and on behalf of said partnership as the act and deed of said partnership.
- ☐ (If a limited liability company): _____ he is a duly authorized member of _____, LLC, the limited liability company described in said instrument; that _____ he is authorized to execute the foregoing instrument on behalf of the limited liability company for purposes set forth therein; and that, pursuant to that authority, _____ he executed the foregoing instrument in the name of and on behalf of said limited liability company as the act and deed of said limited liability company.

Notary Public

Registration No.

Privacy notification

The Commissioner of Taxation and Finance may collect and maintain personal information pursuant to the New York State Tax Law, including but not limited to, sections 5-a, 171, 171-a, 287, 308, 429, 475, 505, 697, 1096, 1142, and 1415 of that Law; and may require disclosure of social security numbers pursuant to 42 USC 405(c)(2)(C)(i).

This information will be used to determine and administer tax liabilities and, when authorized by law, for certain tax offset and exchange of tax information programs as well as for any other lawful purpose.

Information concerning quarterly wages paid to employees is provided to certain state agencies for purposes of fraud prevention, support enforcement, evaluation of the effectiveness of certain employment and training programs and other purposes authorized by law.

Failure to provide the required information may subject you to civil or criminal penalties, or both, under the Tax Law.

This information is maintained by the Manager of Document Management, NYS Tax Department, W A Harriman Campus, Albany NY 12227; telephone (518) 457-5181.

Need help?



Visit our Web site at **www.tax.ny.gov**

- get information and manage your taxes online
- check for new online services and features



Telephone assistance

Sales Tax Information Center: (518) 485-2889

To order forms and publications: (518) 457-5431

Text Telephone (TTY) Hotline (for persons with hearing and speech disabilities using a TTY): (518) 485-5082



Persons with disabilities: In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, call the information center.

**Contractor Certification**(Pursuant to Tax Law Section 5-a, as amended,
effective April 26, 2006)**ST-220-TD**

(4/15)

For information, consult Publication 223, *Questions and Answers Concerning Tax Law Section 5-a* (see *Need help?* below).

| | | |
|--|---|--|
| Contractor name | | |
| Contractor's principal place of business | City | State ZIP code |
| Contractor's mailing address (if different than above) | City | State ZIP code |
| Contractor's federal employer identification number (EIN) | Contractor's sales tax ID number (if different from contractor's EIN) | Contractor's telephone number () |
| Covered agency or state agency | Contract number or description | Covered agency telephone number () |
| Covered agency address | City | State ZIP code |
| Is the estimated contract value over the full term of the contract (but not including renewals) more than \$100,000? Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown at this time <input type="checkbox"/> | | |

General information

Tax Law section 5-a, as amended, effective April 26, 2006, requires certain contractors awarded certain state contracts valued at more than \$100,000 to certify to the Tax Department that they are registered to collect New York State and local sales and compensating use taxes, if they made sales delivered by any means to locations within New York State of tangible personal property or taxable services having a cumulative value in excess of \$300,000, measured over a specified period. In addition, contractors must certify to the Tax Department that each affiliate and subcontractor exceeding such sales threshold during a specified period is registered to collect New York State and local sales and compensating use taxes. Contractors must also file Form ST-220-CA, *Contractor Certification to Covered Agency*, certifying to the procuring state entity that they filed Form ST-220-TD with the Tax Department and that the information contained on Form ST-220-TD is correct and complete as of the date they file Form ST-220-CA.

All sections must be completed including all fields on the top of this page, all sections on page 2, Schedule A on page 3, if applicable, and *Individual, Corporation, Partnership, or LLC Acknowledgement* on page 4. If you do not complete these areas, the form will be returned to you for completion.

For more detailed information regarding this form and Tax Law section 5-a, see Publication 223, *Questions and Answers Concerning Tax Law Section 5-a, (as amended, effective April 26, 2006)*. See *Need help?* for more information on how to obtain this publication.

Note: Form ST-220-TD must be signed by a person authorized to make the certification on behalf of the contractor, and the acknowledgement on page 4 of this form must be completed before a notary public.

Mail completed form to:

**NYS TAX DEPARTMENT
DATA ENTRY SECTION
W A HARRIMAN CAMPUS
ALBANY NY 12227-0826**

Privacy notification

New York State Law requires all government agencies that maintain a system of records to provide notification of the legal authority for any request, the principal purpose(s) for which the information is to be collected, and where it will be maintained. To view this information, visit our Web site, or, if you do not have Internet access, call and request Publication 54, *Privacy Notification*. See *Need help?* for the Web address and telephone number.

Need help?

Visit our Web site at **www.tax.ny.gov**

- get information and manage your taxes online
- check for new online services and features

**Telephone assistance**

Sales Tax Information Center: (518) 485-2889

To order forms and publications: (518) 457-5431

Text Telephone (TTY) Hotline (for persons with hearing and speech disabilities using a TTY): (518) 485-5082

**Persons with disabilities:** In compliance with the

Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, call the information center.

I, _____, hereby affirm, under penalty of perjury, that I am _____
(name) (title)
of the above-named contractor, and that I am authorized to make this certification on behalf of such contractor.

Complete Sections 1, 2, and 3 below. Make only one entry in each section.

Section 1 – Contractor registration status

- ☐ The contractor has made sales delivered by any means to locations within New York State of tangible personal property or taxable services having a cumulative value in excess of \$300,000 during the four sales tax quarters which immediately precede the sales tax quarter in which this certification is made. The contractor is registered to collect New York State and local sales and compensating use taxes with the Commissioner of Taxation and Finance pursuant to Tax Law sections 1134 and 1253, and is listed on Schedule A of this certification.
- ☐ The contractor has not made sales delivered by any means to locations within New York State of tangible personal property or taxable services having a cumulative value in excess of \$300,000 during the four sales tax quarters which immediately precede the sales tax quarter in which this certification is made.

Section 2 – Affiliate registration status

- ☐ The contractor does not have any affiliates.
- ☐ To the best of the contractor's knowledge, the contractor has one or more affiliates having made sales delivered by any means to locations within New York State of tangible personal property or taxable services having a cumulative value in excess of \$300,000 during the four sales tax quarters which immediately precede the sales tax quarter in which this certification is made, and each affiliate exceeding the \$300,000 cumulative sales threshold during such quarters is registered to collect New York State and local sales and compensating use taxes with the Commissioner of Taxation and Finance pursuant to Tax Law sections 1134 and 1253. The contractor has listed each affiliate exceeding the \$300,000 cumulative sales threshold during such quarters on Schedule A of this certification.
- ☐ To the best of the contractor's knowledge, the contractor has one or more affiliates, and each affiliate has not made sales delivered by any means to locations within New York State of tangible personal property or taxable services having a cumulative value in excess of \$300,000 during the four sales tax quarters which immediately precede the sales tax quarter in which this certification is made.

Section 3 – Subcontractor registration status

- ☐ The contractor does not have any subcontractors.
- ☐ To the best of the contractor's knowledge, the contractor has one or more subcontractors having made sales delivered by any means to locations within New York State of tangible personal property or taxable services having a cumulative value in excess of \$300,000 during the four sales tax quarters which immediately precede the sales tax quarter in which this certification is made, and each subcontractor exceeding the \$300,000 cumulative sales threshold during such quarters is registered to collect New York State and local sales and compensating use taxes with the Commissioner of Taxation and Finance pursuant to Tax Law sections 1134 and 1253. The contractor has listed each subcontractor exceeding the \$300,000 cumulative sales threshold during such quarters on Schedule A of this certification.
- ☐ To the best of the contractor's knowledge, the contractor has one or more subcontractors, and each subcontractor has not made sales delivered by any means to locations within New York State of tangible personal property or taxable services having a cumulative value in excess of \$300,000 during the four sales tax quarters which immediately precede the sales tax quarter in which this certification is made.

Sworn to this ____ day of _____, 20 ____

(sign before a notary public)

(title)

Schedule A – Listing of each entity (contractor, affiliate, or subcontractor) exceeding \$300,000 cumulative sales threshold

List the contractor, or affiliate, or subcontractor in Schedule A only if such entity exceeded the \$300,000 cumulative sales threshold during the specified sales tax quarters. See directions below. For more information, see Publication 223.

| A Relationship to contractor | B Name | C Address | D Federal ID number | E Sales tax ID number | F Registration in progress |
|---------------------------------------|-----------|--------------|------------------------|--------------------------|----------------------------------|
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- Column A – Enter **C** in column A if the contractor; **A** if an affiliate of the contractor; or **S** if a subcontractor.
- Column B – Name - If the entity is a corporation or limited liability company, enter the exact legal name as registered with the NY Department of State, if applicable. If the entity is a partnership or sole proprietor, enter the name of the partnership and each partner’s given name, or the given name(s) of the owner(s), as applicable. If the entity has a different DBA (doing business as) name, enter that name as well.
- Column C – Address - Enter the street address of the entity’s principal place of business. Do not enter a PO box.
- Column D – ID number - Enter the federal employer identification number (EIN) assigned to the entity. If the entity is an individual, enter the social security number of that person.
- Column E – Sales tax ID number - Enter only if different from federal EIN in column D.
- Column F – If applicable, enter an X if the entity has submitted Form DTF-17 to the Tax Department but has not received its certificate of authority as of the date of this certification.

Individual, Corporation, Partnership, or LLC Acknowledgment

STATE OF }
 : SS.:
COUNTY OF }

On the ____ day of _____ in the year 20____, before me personally appeared _____, known to me to be the person who executed the foregoing instrument, who, being duly sworn by me did depose and say that
_ he resides at _____,
Town of _____,
County of _____,
State of _____; and further that:

(Mark an X in the appropriate box and complete the accompanying statement.)

- ☐ (If an individual): _he executed the foregoing instrument in his/her name and on his/her own behalf.
- ☐ (If a corporation): _he is the _____
of _____, the corporation described in said instrument; that, by authority of the Board of Directors of said corporation, _he is authorized to execute the foregoing instrument on behalf of the corporation for purposes set forth therein; and that, pursuant to that authority, _he executed the foregoing instrument in the name of and on behalf of said corporation as the act and deed of said corporation.
- ☐ (If a partnership): _he is a _____
of _____, the partnership described in said instrument; that, by the terms of said partnership, _he is authorized to execute the foregoing instrument on behalf of the partnership for purposes set forth therein; and that, pursuant to that authority, _he executed the foregoing instrument in the name of and on behalf of said partnership as the act and deed of said partnership.
- ☐ (If a limited liability company): _he is a duly authorized member of _____
LLC, the limited liability company described in said instrument; that _he is authorized to execute the foregoing instrument on behalf of the limited liability company for purposes set forth therein; and that, pursuant to that authority, _he executed the foregoing instrument in the name of and on behalf of said limited liability company as the act and deed of said limited liability company.

Notary Public

Registration No. _____



Parks, Recreation and Historic Preservation

Invitation for Bids

C003539

**Philipse Manor Hall State Historic
Site**

Exhibit Fabrication and Installation

October 21, 2021

Exhibit A

Exhibit Drawings

| Designated Contact(s) |
|---|
| Joseph Scandurra, Rachel Flood, Sharon Featherstone ServiceContracts@parks.ny.gov Office of Parks, Recreation and Historic Preservation Contract Unit 625 Broadway, 2 nd Floor Albany, NY 12207 |

Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom Addition, Interior and
Exterior Rehabilitation and Site Enhancements

29 Warburton Ave, Yonkers, NY 10701

Governor: Kathy Hochul

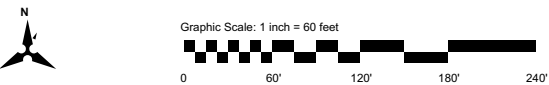
Commissioner: Erik Kulleseid

TA PM: 2022001
Contract Number: D005805

PROJECT LOCATION MAP



SITE LOCATION MAP



LIST OF DRAWINGS

General Information

| | |
|---------|----------------------|
| EX00.00 | Cover Sheet |
| EX00.01 | General Information |
| EX00.02 | Materials & Finishes |
| EX00.03 | Materials & Finishes |
| EX00.04 | Materials & Finishes |

Building Floor Plans

| | |
|---------|----------------------------|
| EX00.10 | First Floor Exhibits Plan |
| EX00.20 | Second Floor Exhibits Plan |

Gallery Drawings


| | |
|---------|--|
| EX05.00 | Gallery 106 - Manor's Whole History Plan |
| EX05.01 | Gallery 106 - Gallery Elevation |
| EX05.02 | Gallery 106 - Gallery Elevation |
| EX05.03 | Gallery 106 - Visitor Services Area |
| EX05.04 | Gallery 106 - Info Desk Plan |
| EX05.05 | Gallery 106 - Info Desk Elevations |
| EX05.06 | Gallery 106 - Info Desk Elevations |
| EX05.07 | Gallery 106 - Info Desk Section |
| EX05.08 | Gallery 106 - Info Desk Detail |
| EX05.09 | Gallery 106 - Retail Area |
| EX05.10 | Gallery 106 - Retail Area |
| EX05.11 | Gallery 106 - PMH Offerings |
| EX05.12 | Gallery 106 - Architecture Tour Panel |
| EX05.13 | Gallery 106 - Architecture Floor Stand Typical |
| EX05.14 | Gallery 106 - Virtual Wing and Programs |
| EX05.15 | Gallery 106 - Virtual Wing Station |
| EX05.16 | Gallery 106 - An Inclusive Story Intro Exhibit |
| EX05.17 | Gallery 106 - Power & AV plan |

| | |
|---------|---------------------------------------|
| EX10.00 | Gallery 105 - Home and Community Plan |
| EX10.01 | Gallery 105 - Gallery Elevation |
| EX10.02 | Gallery 105 - Gallery Elevation |
| EX10.03 | Gallery 105 - Gallery Elevation |
| EX10.04 | Gallery 105 - Gallery Elevation |
| EX10.05 | Gallery 105 - Gallery Intro |
| EX10.06 | Gallery 105 - Munsee |
| EX10.07 | Gallery 105 - Munsee |
| EX10.08 | Gallery 105 - Munsee |
| EX10.09 | Gallery 105 - Newly Arrived |
| EX10.10 | Gallery 105 - Newly Arrived |
| EX10.11 | Gallery 105 - Newly Arrived |
| EX10.12 | Gallery 105 - Enslaved & Free |
| EX10.13 | Gallery 105 - Enslaved & Free |
| EX10.14 | Gallery 105 - Power & AV Plan |
| EX10.15 | Gallery 105 - Typical Exhibit Fixture |
| EX10.16 | Gallery 105 - Typical Exhibit Fixture |
| EX10.17 | Gallery 105 - Typical Exhibit Fixture |
| EX10.18 | Gallery 105 - Typical Exhibit Fixture |
| EX10.19 | Gallery 105 - Barracks Model |
| EX10.20 | Gallery 105 - Odell Inn Model |

| | |
|---------|------------------------------------|
| EX15.00 | Gallery 104 - Primary Sources Plan |
| EX15.01 | Gallery 104 - Gallery Elevation |
| EX15.02 | Gallery 104 - Gallery Elevation |
| EX15.03 | Gallery 104 - Visualizing the Past |
| EX15.04 | Gallery 104 - Artifact Clues |

| | |
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| EX15.05 | Gallery 104 - Exploring the Archives |
| EX15.06 | Gallery 104 - Power & AV Plan |
| EX20.00 | Gallery 103 - Work and Commerce Plan |
| EX20.01 | Gallery 103 - Gallery Elevations |
| EX20.02 | Gallery 103 - Gallery Elevations |
| EX20.03 | Gallery 103 - Gallery Intro |
| EX20.04 | Gallery 103 - Cost of Luxury |
| EX20.05 | Gallery 103 - Cost of Luxury |
| EX20.06 | Gallery 103 - Cost of Luxury |
| EX20.07 | Gallery 103 - International Trade |
| EX20.08 | Gallery 103 - Farming & Milling |
| EX20.09 | Gallery 103 - Farming & Milling |
| EX20.10 | Gallery 103 - Domestic Labor |
| EX20.11 | Gallery 103 - Domestic Labor |
| EX20.12 | Gallery 103 - Building & Expansion |
| EX20.13 | Gallery 103 - Building & Expansion |
| EX20.14 | Gallery 103 - Munsee Settler Trade |
| EX20.15 | Gallery 103 - Munsee Settler Trade |
| EX20.16 | Gallery 103 - Typical Exhibit Details |
| EX20.17 | Gallery 103 - Typical Exhibit Details |
| EX20.18 | Gallery 103 - Typical Exhibit Details |
| EX20.19 | Gallery 103 - Typical Exhibit Details |
| EX20.20 | Gallery 103 - Typical Exhibit Details |
| EX20.21 | Gallery 103 - Power & AV plan |
| EX25.00 | Gallery 102 - Restricted Entry Plan |
| EX25.01 | Gallery 102 - Gallery Elevations |
| EX25.02 | Gallery 102 - Gallery Elevations |
| EX25.03 | Gallery 102 - Exhibit Details |
| EX25.04 | Gallery 102 - Podium Details |
| EX25.05 | Gallery 103 - Power & AV plan |
| EX30.00 | Gallery 101 - Surviving Change Plan |
| EX30.01 | Gallery 101 - Gallery Elevations |
| EX30.02 | Gallery 101 - Gallery Elevations |
| EX30.03 | Gallery 101 - Gallery Elevations |
| EX30.04 | Gallery 101 - Gallery Elevations |
| EX30.05 | Gallery 101 - Revolutionary Wartime |
| EX30.06 | Gallery 101 - Revolutionary Wartime |
| EX30.07 | Gallery 101 - Revolutionary Wartime |
| EX30.08 | Gallery 101 - Forced Relocation |
| EX30.09 | Gallery 101 - Fighting for Rights |
| EX30.10 | Gallery 101 - Abolishing Slavery |
| EX30.11 | Gallery 101 - Sweeping Change |
| EX30.12 | Gallery 101 - Fixture Typicals, platform, case |
| EX30.13 | Gallery 101 - Fixture Typicals, Smartglass |
| EX30.14 | Gallery 101 - Fixture Typicals, rail, case panel |
| EX30.15 | Gallery 101 - Replacement Cases |
| EX30.16 | Gallery 101 - AV & Power Plan |
| EX35.00 | Gallery 201 - Changes and Preservation Plan |
| EX35.01 | Gallery 201 - Preservation Gal. Elev.'s |
| EX35.02 | Gallery 201 - Preservation Gal. Elev.'s |
| EX35.03 | Gallery 201 - Preserving the Manor |
| EX35.04 | Gallery 201 - Preserving the Manor |
| EX35.05 | Gallery 201 - Preserving the Manor |
| EX35.06 | Gallery 201 - Preserving the Manor |
| EX35.07 | Gallery 201 - Succession of Landowners |

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| EX35.08 | Gallery 201 - City Use |
| EX35.09 | Gallery 201 - Chng. Neighborhood/ Preserving |
| EX35.10 | Gallery 201 - Power & AV Plan |
| EX40.00 | Gallery 202 - Maintaining Manor Hall Plan |
| EX40.01 | Gallery 202 - Restoration Gal. Elevations |
| EX40.02 | Gallery 202 - Restoration & Repair 1 |
| EX40.03 | Gallery 202 - Restoration & Repair 2 |
| EX45.00 | Gallery 203 - Connected Manors Plan |
| EX45.01 | Gallery 203 - Gallery Elevations |
| EX45.02 | Gallery 203 - Gallery Elevations |
| EX45.03 | Gallery 203 - Gallery Elevations |
| EX45.04 | Gallery 203 - Gallery Elevations |
| EX45.05 | Gallery 203 - Introducing the Manors |
| EX45.06 | Gallery 203 - Introducing the Manors |
| EX45.07 | Gallery 203 - Introducing the Manors |
| EX45.08 | Gallery 203 - Introducing the Manors |
| EX45.09 | Gallery 203 - Introducing the Manors |
| EX45.10 | Gallery 203 - Typical Fixture |
| EX45.11 | Gallery 203 - Wall Exhibits |
| EX45.12 | Gallery 203 - Wall Exhibits |
| EX45.13 | Gallery 203 - New Discoveries |
| EX45.14 | Gallery 203 - New Discoveries Case |
| EX45.15 | Gallery 203 - AV & Power Plan |
| EX50.00 | Gallery 204 - Descendant Communities Plan |
| EX50.01 | Gallery 204 - Gallery Elevations |
| EX50.02 | Gallery 204 - Exhibit Details |
| EX50.03 | Gallery 204 - Exhibit Details |
| EX55.00 | Gallery 205 - Gothic Chamber Plan |
| EX60.00 | Outdoor Exhibits Site Plan |
| EX60.01 | Welcome Sign |
| EX60.02 | Wayside Signs |
| EX60.03 | Wayside Typicals |
| EX60.04 | Warburton Fence Signage |
| EX60.05 | Fence Signage |
| EX60.06 | Dock St. Fence Signage |
| EX60.07 | Service Wing |
| AV Hardware | |
| EX70.00 | AV Elements First Floor Plan |
| EX70.01 | AV Elements Second Floor Plan |
| EX70.02 | AV Hardware Schedule |
| EX70.03 | AV Hardware Schedule |
| EX.70.04 | AV Infrastructure |
| Exhibit Lighting | |
| EL101 | Gallery 106 Intro Exhibit Lighting |
| EL102 | Gallery 106 Info Desk Lighting |
| EL103 | Gallery 105 Free and Enslaved Exhibit Lighting |
| EL104 | Gallery 104 Artifact Clues Case Lighting |
| EL105 | Gallery 103 Exhibit-mounted Lighting Plan |
| EL106 | Gallery 103 Typical Wall/Rail Lighting |
| EL107 | Gallery 203 New Discoveries Exhibit Lighting |
| EL201 | Exhibit Lighting Fixture Schedule |
| EL202 | Exhibit Lighting Fixture Schedule |



NEW YORK
STATE OF
OPPORTUNITY.

**Parks, Recreation
and Historic Preservation**

Governor Kathy Hochul

Commissioner Erik Kulleseid

Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA ASSOCIATES
Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

Barton & Loguidice

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761


amaze DESIGN

NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan



REVISIONS

| Rev No. | Description | Date: |
|---------|-----------------------|----------|
| #1 | Bid Question Response | 11/18/21 |
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Drawn By:
SR

Design By:
SR

Checked By:
SR

Approved By:
SR

Date:
11/18/2021

Seal and
Signature

Sheet Title:
Cover Sheet

Issued for Infomation

Project Number:
18006.47

Drawing Number:
EX. 00.00

Sheet:

A
B
C
D
E
F
G
H

A KEY COMPONENT OF THIS EFFORT IS A SERIES OF NEW INTERIOR EXHIBITS ON THE FIRST AND SECOND FLOORS OF PHILIPSE MANOR HALL AND A SET OF EXTERIOR INTERPRETIVE SIGNS.

THE WORK OF THIS PROJECT IS DEFINED BY THE CONTRACT DOCUMENTS WHICH INCLUDE THIS DRAWING SET THE EXHIBIT SPECIFICATIONS AND DATABASE REPORTS. A GENERAL DESCRIPTION OF THE PRIMARY WORK ELEMENTS IS LISTED BELOW FOR REFERENCE, INCLUDING BUT NOT LIMITED TO:

1. PHILIPSE MANOR HALL STATE HISTORIC SITE IS A NATIONAL HISTORIC LANDMARK AND IS LISTED ON THE NATIONAL REGISTER OF HISTORIC PLACES. THE CONTRACTOR SHALL COMMUNICATE THE HISTORIC SIGNIFICANCE OF THIS PROPERTY TO ITS EMPLOYEES AND THE EMPLOYEES OF ITS SUBCONTRACTORS AND SUPPLIERS AND DIRECT EACH TO TAKE PRECAUTIONS TO PROTECT AND PRESERVE THE BUILDING.

INSTALLATION SAFETY

7. THE CONTRACTOR SHALL TAKE EVERY REASONABLE PRECAUTION TO PROTECT THE FACILITY, STAFF, AND THE PUBLIC FROM THE WORK OF THIS CONTRACT, INCLUDING PREVENTING UNAUTHORIZED ACCESS TO LADDERS AND EQUIPMENT



IT IS A VIOLATION OF STATE EDUCATION LAW FOR ANY PERSON, UNLESS UNDER THE DIRECTION OF A LICENSED ARCHITECT/ENGINEER TO ALTER THIS DOCUMENT IN ANYWAY. ALTERATIONS MUST HAVE THE SEAL AFFIXED ALONG WITH A DESCRIPTION OF THE ALTERATIONS, DATE AND ARCHITECT'S/ENGINEER'S SIGNATURE.
COPYRIGHT © 2021

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Location:
29 Warburton Ave, Yonkers, NY 10701

A detailed architectural floor plan of the first floor. The plan shows a large central hall with a circular feature in the middle. To the left is a staircase and a smaller room. To the right is a long corridor with several rooms, including a kitchen area with a sink and stove. A north arrow is located in the bottom right corner, pointing towards the top right of the page.





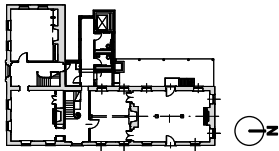
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| Drawn By: <i>SR</i> | Seal and Signature |
| Design By: <i>SR</i> | |
| Checked By: <i>SR</i> | |
| Approved By: <i>SR</i> | |
| Date: <i>10/01/2021</i> | |

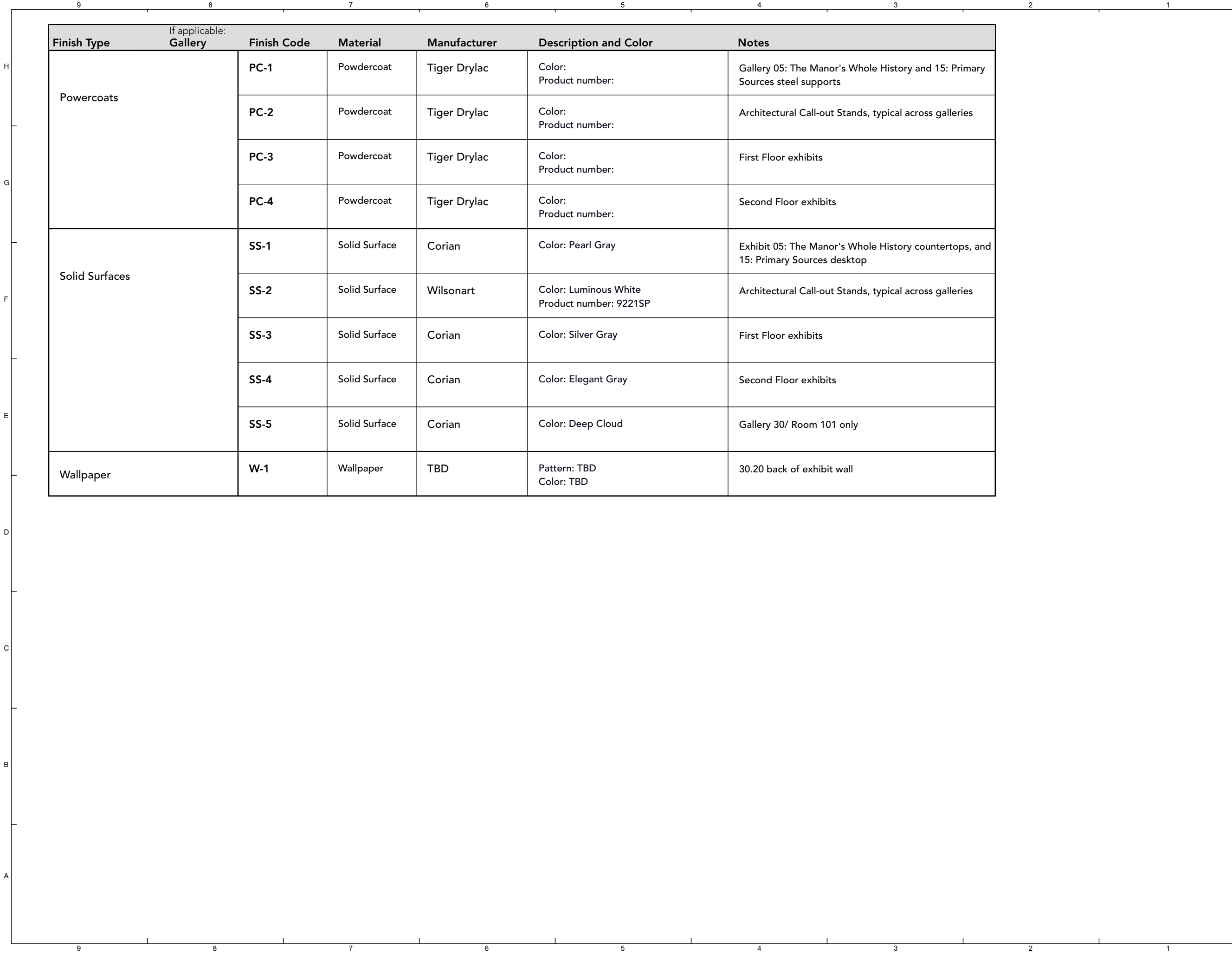
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| Sheet Title: General Notes | Drawing Number: EX. 00.01 |
| Issued for Bid | |

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|-----------------------------|--------|
| Project Number: 18006.47 | Sheet: |
|-----------------------------|--------|


| Finish Type | | If applicable: Gallery | Finish Code | Material | Manufacturer | Description and Color | Notes |
|-------------|------------------------------|---------------------------|-------------|----------------|----------------|--|---|
| Fabrics | | | F-01 | Fabric – Linen | TestFabrics | Color: Linen L-5040 | Archival fabric for case decks, pedestals |
| Laminates | | | L-01 | Laminate | TBD | Color: Product number: Finish: | Gallery 05: The Manor's Whole History information desk and Retail Area |
| | | | L-02 | Laminate | TBD | Color: Product number: Finish: | First Floor exhibits (except exhibit 30) |
| Paints | 05 The Manor's Whole History | | P-05.1 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | An Inclusive Story (05.30) platform edge color |
| | | | P-05.2 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | PMH Offerings (05.20) exhibit wall edge color |
| | | | P-05.3 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | Graphic panel backer color, exhibit wall backer and spacer color, and kick color for all of Whole History |
| | 10 Home and Community | | P-10.1 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | Home Gallery Intro (10.10) exhibit wall edge color |
| | | | P-10.2 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | Home Gallery exhibit wall edge color, in 10.20, 10.30, and 10.40 |
| | | | P-10.3 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | Exhibit wall back panel color in 10.20 |
| | | | P-10.4 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | Graphic panel backer color, exhibit wall backer and spacer color, and kick color for all of Whole History |
| | 15 Primary Sources | | P-15.1 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | Graphic panel backer color, artifact case kick color for all of Primary Sources |
| | 20 Work and Commerce | | P-20.1 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | Work and Commerce exhibit structures frame color |
| | | | P-20.2 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | Graphic panel backer color, exhibit wall backer and spacer color, and kick color for all of Work and Commerce |
| | 25 Restricted Entry | | P-25.1 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | Exhibit wall edge color for all of Restricted Entry |
| | | | P-25.2 | Paint | Benjamin Moore | Paint: Eco Spec Color: TBD Sheen: eggshell | Graphic panel backer color, exhibit wall backer and spacer color, and kick color for all of Restricted Entry |

|  <p>NEW YORK STATE OF OPPORTUNITY.</p> | <h1 style="margin: 0;">Parks, Recreation and Historic Preservation</h1> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|-----------------------|-------------------------|--------------------------|---------------------------|----------------------------|---|--|---|-----------------------|---------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Governor Kathy Hochul | Commissioner Erik Kulleseid | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <small>IT IS A VIOLATION OF STATE EDUCATION LAW FOR ANY PERSON, UNLESS UNDER THE DIRECTION OF A LICENSED ARCHITECT/ENGINEER TO ALTER THIS DOCUMENT IN ANYWAY. ALTERATIONS MUST HAVE THE SEAL AFFIXED ALONG WITH A DESCRIPTION OF THE ALTERATIONS, DATE AND ARCHITECT/ENGINEER'S SIGNATURE. COPYRIGHT © 2021</small> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Architect: Saratoga Associates 21 Congress Street, Suite 201 Saratoga Springs, NY 12866 |  <p>SARATOGA ASSOCIATES <small>Landscape Architects, Architects, Engineers, and Planners, P.C.</small></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engineer: Barton and Loguidice 443 Electronics Parkway Liverpool, NY 13088 |  <p>Barton & Loguidice</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exhibit Designer: Amaze Design PO Box 51905 Boston, MA 02205-9761 |  <p>amaze DESIGN</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p><u>NYS OPRHP Taconic Region</u> 9 Old Post Rd, PO Box 308 Staatsburg, New York 12580 (845) 889-4100 Regional Director: Linda Cooper District Manager: Garrett Jobson</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Project Title: Philipse Manor Hall State Historic Site Construction of Elevator/Restroom Addition, Interior and Exterior Rehabilitation and Site Enhancements</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Project Location: 29 Warburton Ave, Yonkers, NY 10701</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Key Plan</p>  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">REVISIONS</th> <th style="width: 80%;"></th> <th style="width: 10%;">Date:</th> </tr> </thead> <tbody> <tr><td>Rev No</td><td>Description</td><td></td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table> | | REVISIONS | | Date: | Rev No | Description | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Date: 10/01/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sheet Title: Materials & Finishes | Drawing Number: <div style="font-size: 2em; font-weight: bold; margin-top: 10px;">EX. 00.02</div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Project Number: 18006.47 | Sheet: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| Finish Type | If applicable: Gallery | Finish Code | Material | Manufacturer | Description and Color | Notes |
|----------------|---------------------------|-------------|---------------|--------------|---|--|
| Powercoats | | PC-1 | Powdercoat | Tiger Drylac | Color: Product number: | Gallery 05: The Manor's Whole History and 15: Primary Sources steel supports |
| | | PC-2 | Powdercoat | Tiger Drylac | Color: Product number: | Architectural Call-out Stands, typical across galleries |
| | | PC-3 | Powdercoat | Tiger Drylac | Color: Product number: | First Floor exhibits |
| | | PC-4 | Powdercoat | Tiger Drylac | Color: Product number: | Second Floor exhibits |
| Solid Surfaces | | SS-1 | Solid Surface | Corian | Color: Pearl Gray | Exhibit 05: The Manor's Whole History countertops, and 15: Primary Sources desktop |
| | | SS-2 | Solid Surface | Wilsonart | Color: Luminous White Product number: 9221SP | Architectural Call-out Stands, typical across galleries |
| | | SS-3 | Solid Surface | Corian | Color: Silver Gray | First Floor exhibits |
| | | SS-4 | Solid Surface | Corian | Color: Elegant Gray | Second Floor exhibits |
| | | SS-5 | Solid Surface | Corian | Color: Deep Cloud | Gallery 30/ Room 101 only |
| Wallpaper | | W-1 | Wallpaper | TBD | Pattern: TBD Color: TBD | 30.20 back of exhibit wall |



NEW YORK
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**Parks, Recreation
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Governor Kathy Hochul

Commissioner Erik Kulleseid

Architect:

Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866



Engineer:

Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088





Exhibit Designer:

Amaze Design
PO Box 51905
Boston, MA 02205-9761



NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan



REVISIONS

| Rev No | Description | Date |
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Design By:
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Checked By:
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Approved By:
SR

Date:
10/01/2021

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Sheet Title:

Materials &
Finishes

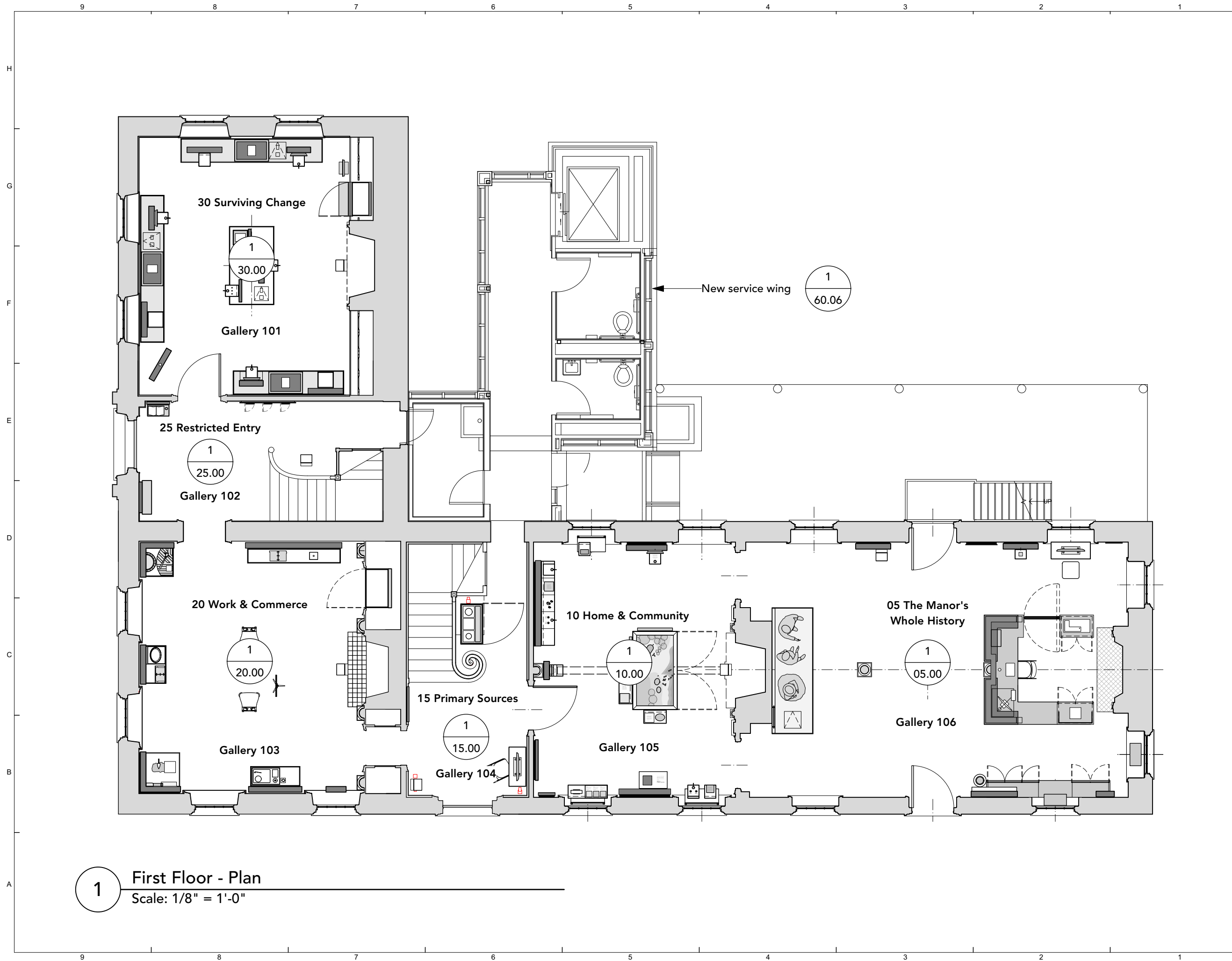
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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

**SARATOGA
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Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
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443 Electronics Parkway
Liverpool, NY 13088

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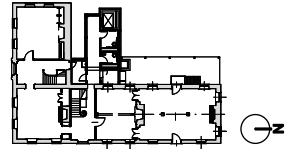
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SR

Design By:
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Checked By:
SR

Approved By:
SR

Date:
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Signature

Sheet Title:
First Floor Plan

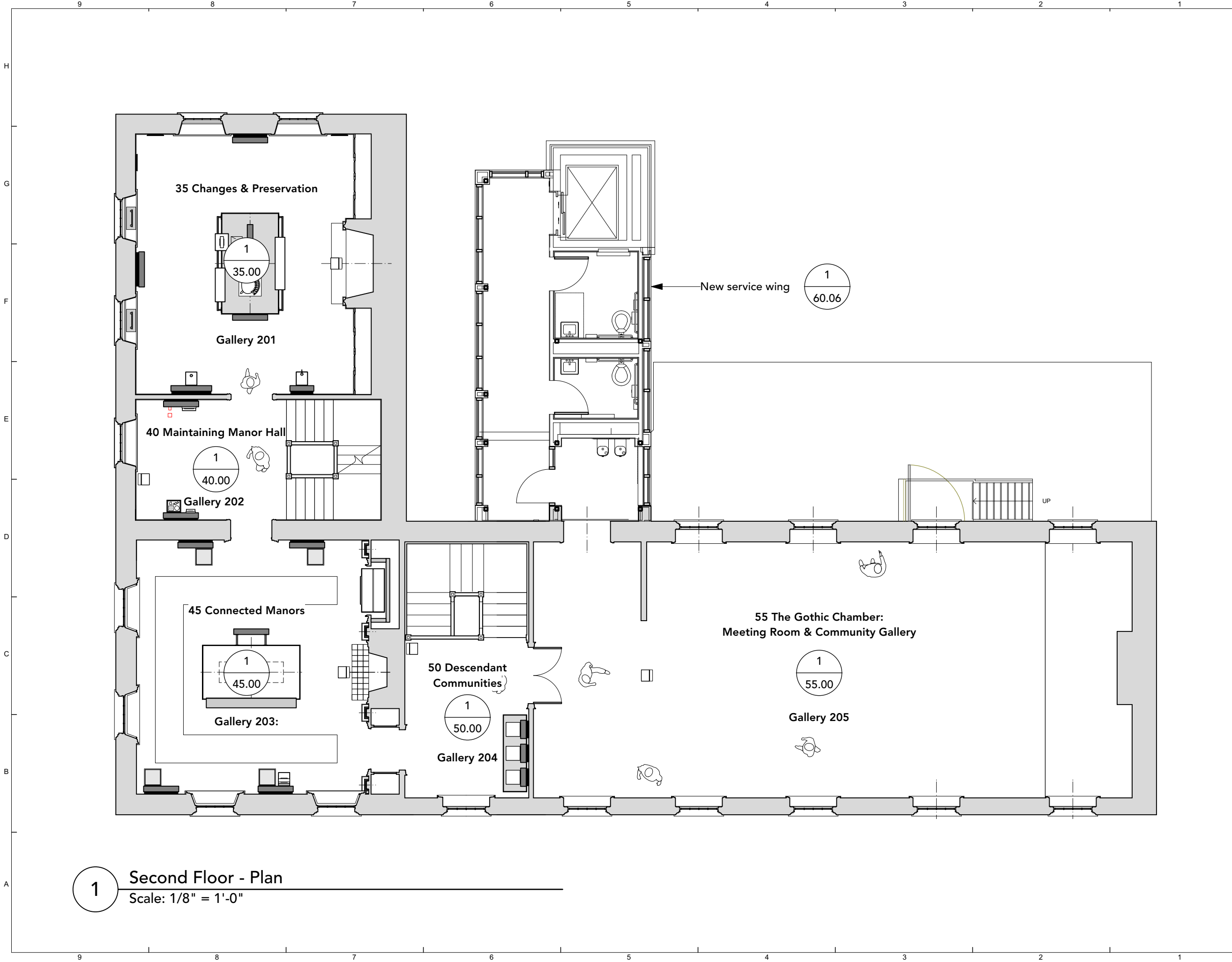
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18006.47

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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

**SARATOGA
ASSOCIATES**
Landscape Architects, Architects,
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Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
&Loguidice**

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

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Design By:
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Checked By:
SR

Approved By:
SR

Date:
10/01/2021

Seal and
Signature

Sheet Title:
Second Floor Plan

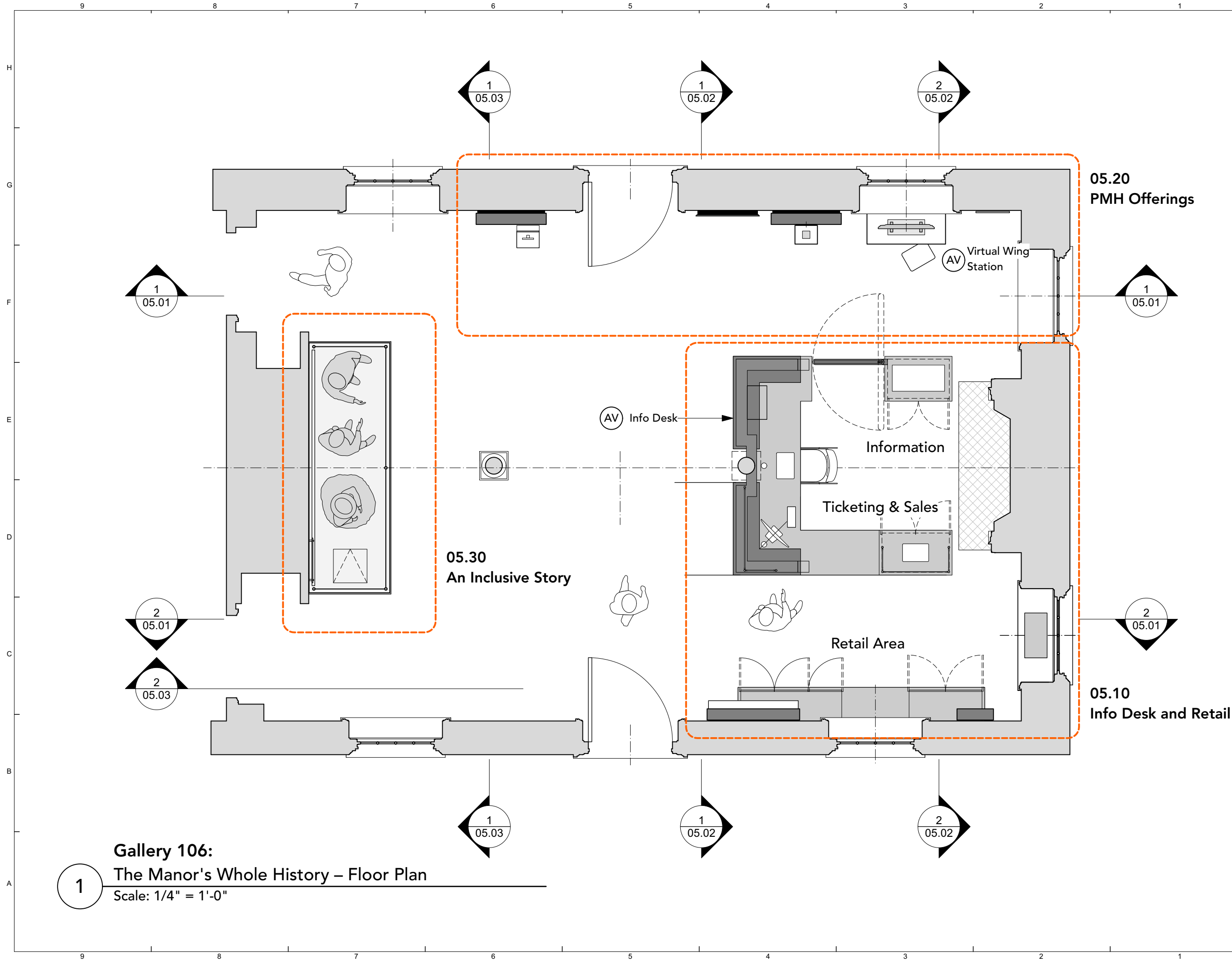
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Project Number:
18006.47

Drawing Number:

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Gallery 106:
The Manor's Whole History – Floor Plan
Scale: 1/4" = 1'-0"



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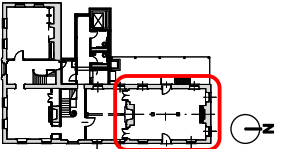
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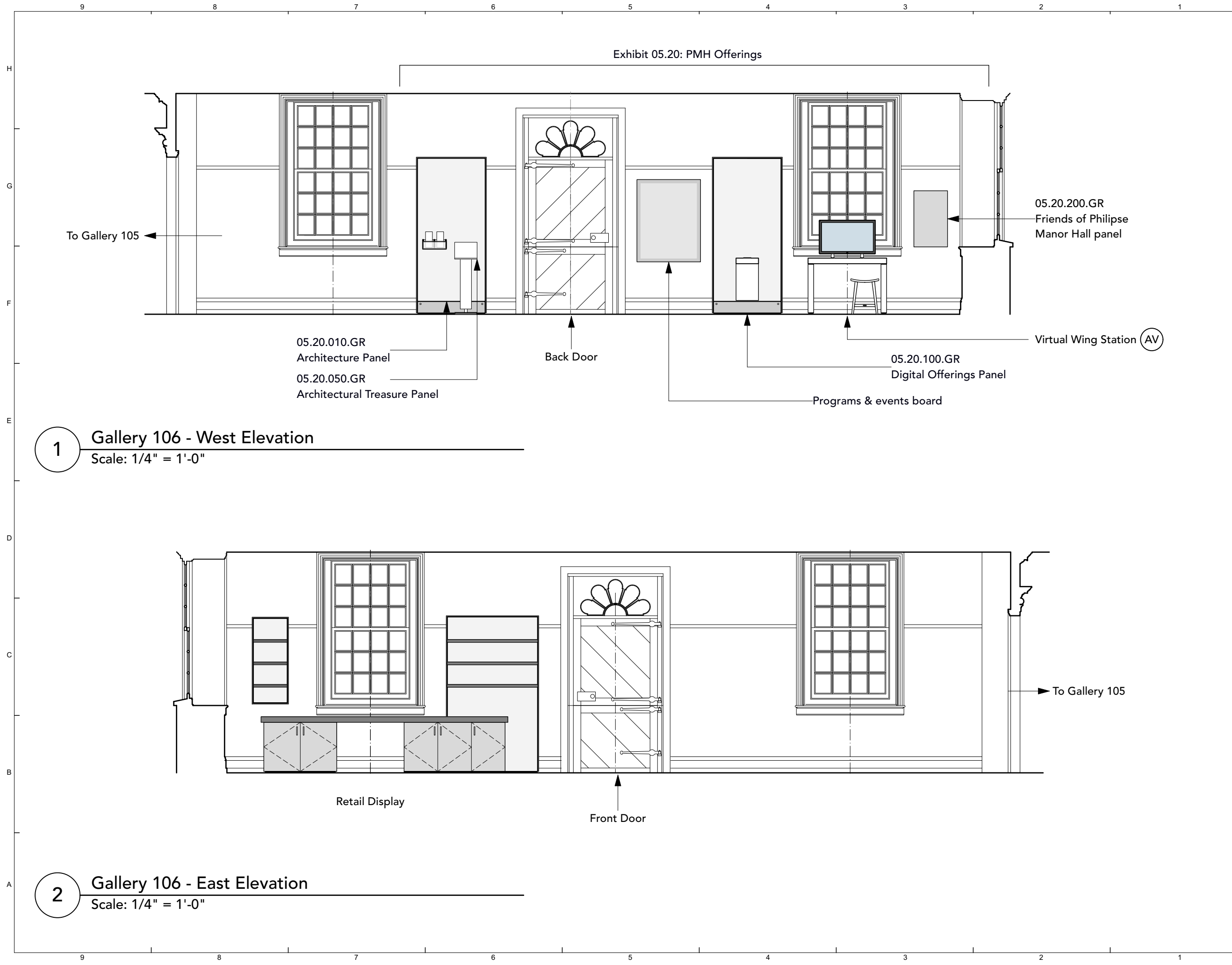
Sheet Title:
Gallery 106
The Manor's Whole
History – Floor
Plan


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Project Number:
18006.47

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Liverpool, NY 13088

**Barton
& Loguidice**

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

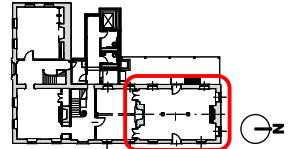
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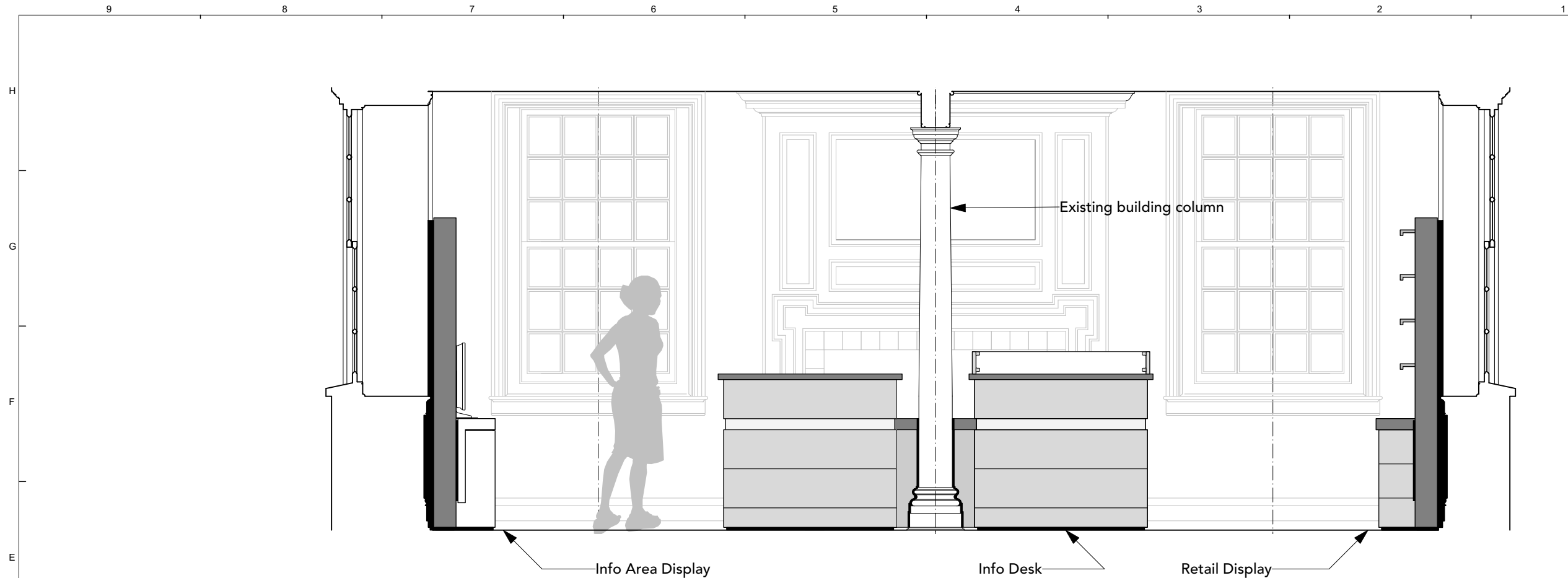
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Gallery 106
The Manor's Whole
History –
Elevations

Drawing Number:
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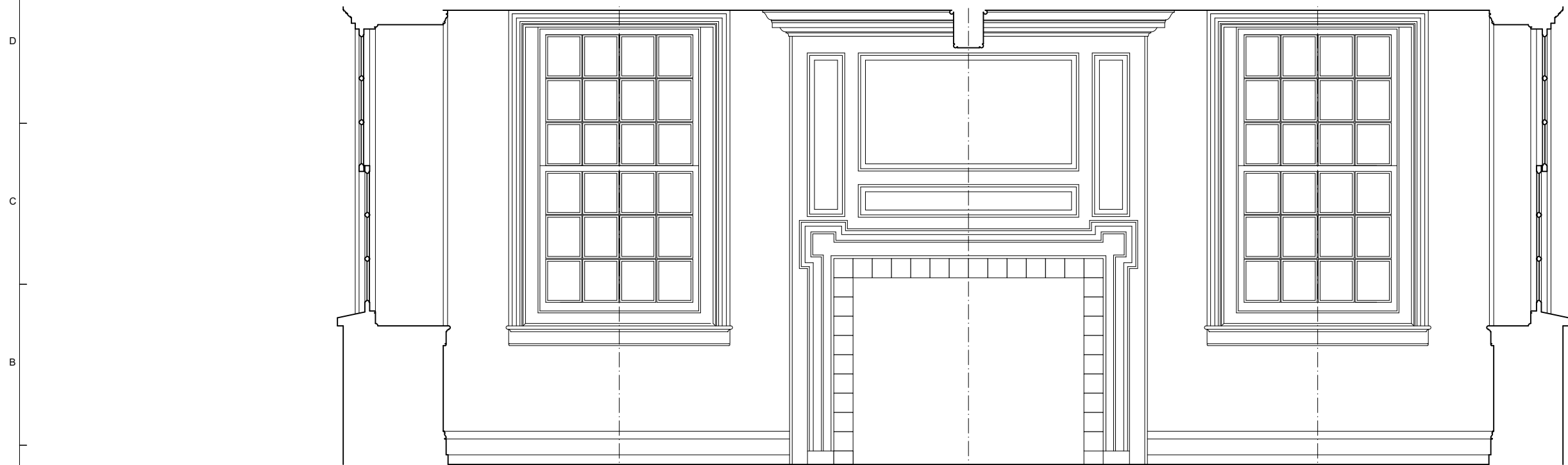
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1 Gallery 106 - North Elevation
Scale: 3/8" = 1'-0"



2 Gallery 106 - North Elevation
Scale: 3/8" = 1'-0"



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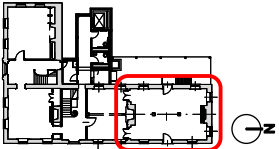
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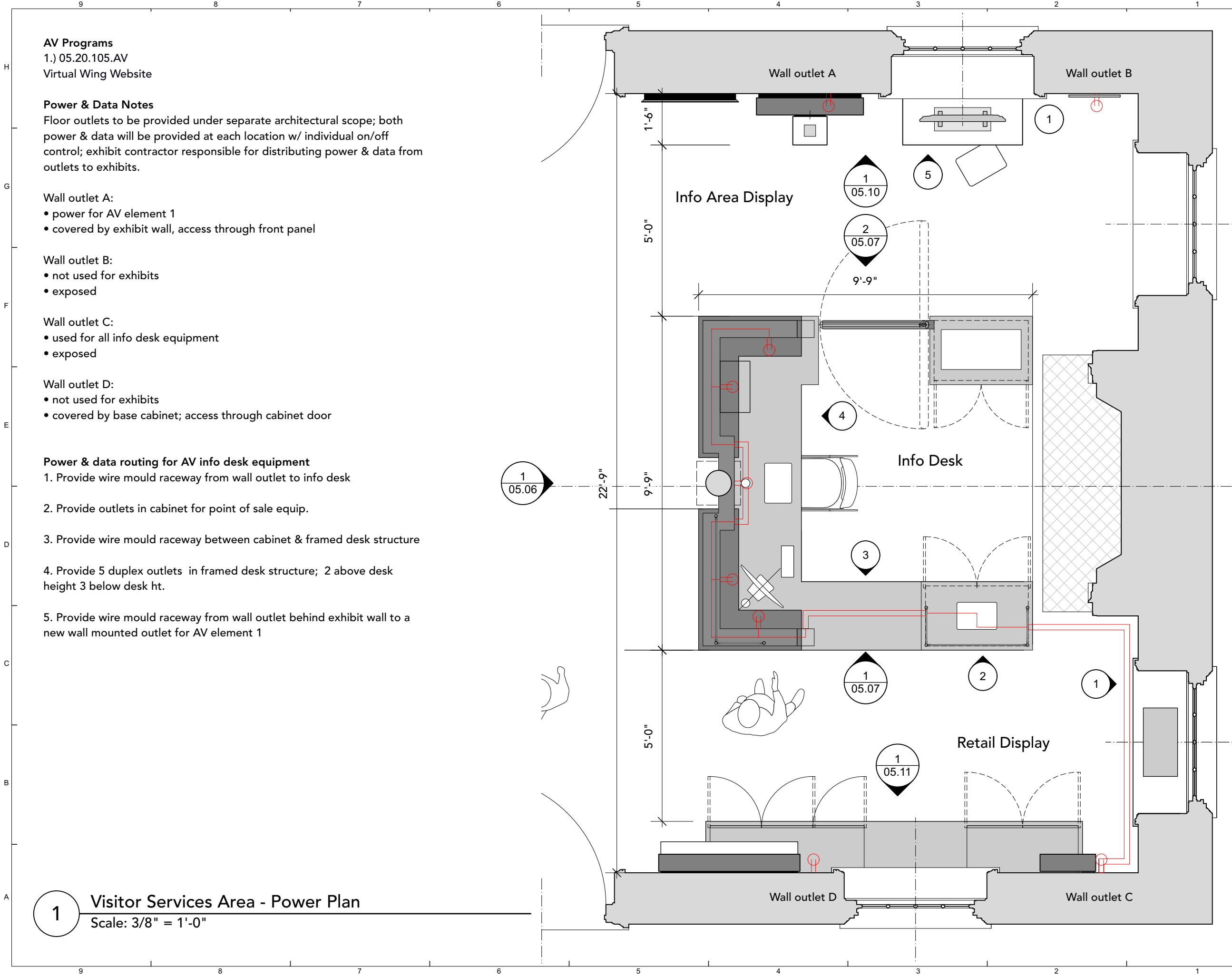
Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan



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| Sheet Title: Gallery 106 The Manor's Whole History – Elevations | | Drawing Number: EX. 05.02 |
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| Project Number: 18006.47 | | Sheet: |



AV Programs
1.) 05.20.105.AV
Virtual Wing Website

Power & Data Notes
Floor outlets to be provided under separate architectural scope; both power & data will be provided at each location w/ individual on/off control; exhibit contractor responsible for distributing power & data from outlets to exhibits.

Wall outlet A:
• power for AV element 1
• covered by exhibit wall, access through front panel


Wall outlet B:
• not used for exhibits
• exposed

Wall outlet C:
• used for all info desk equipment
• exposed

Wall outlet D:
• not used for exhibits
• covered by base cabinet; access through cabinet door

- Power & data routing for AV info desk equipment**
1. Provide wire mould raceway from wall outlet to info desk
 2. Provide outlets in cabinet for point of sale equip.
 3. Provide wire mould raceway between cabinet & framed desk structure
 4. Provide 5 duplex outlets in framed desk structure; 2 above desk height 3 below desk ht.
 5. Provide wire mould raceway from wall outlet behind exhibit wall to a new wall mounted outlet for AV element 1

1 Visitor Services Area - Power Plan
Scale: 3/8" = 1'-0"




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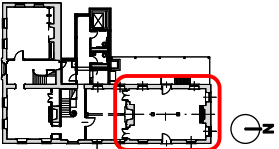
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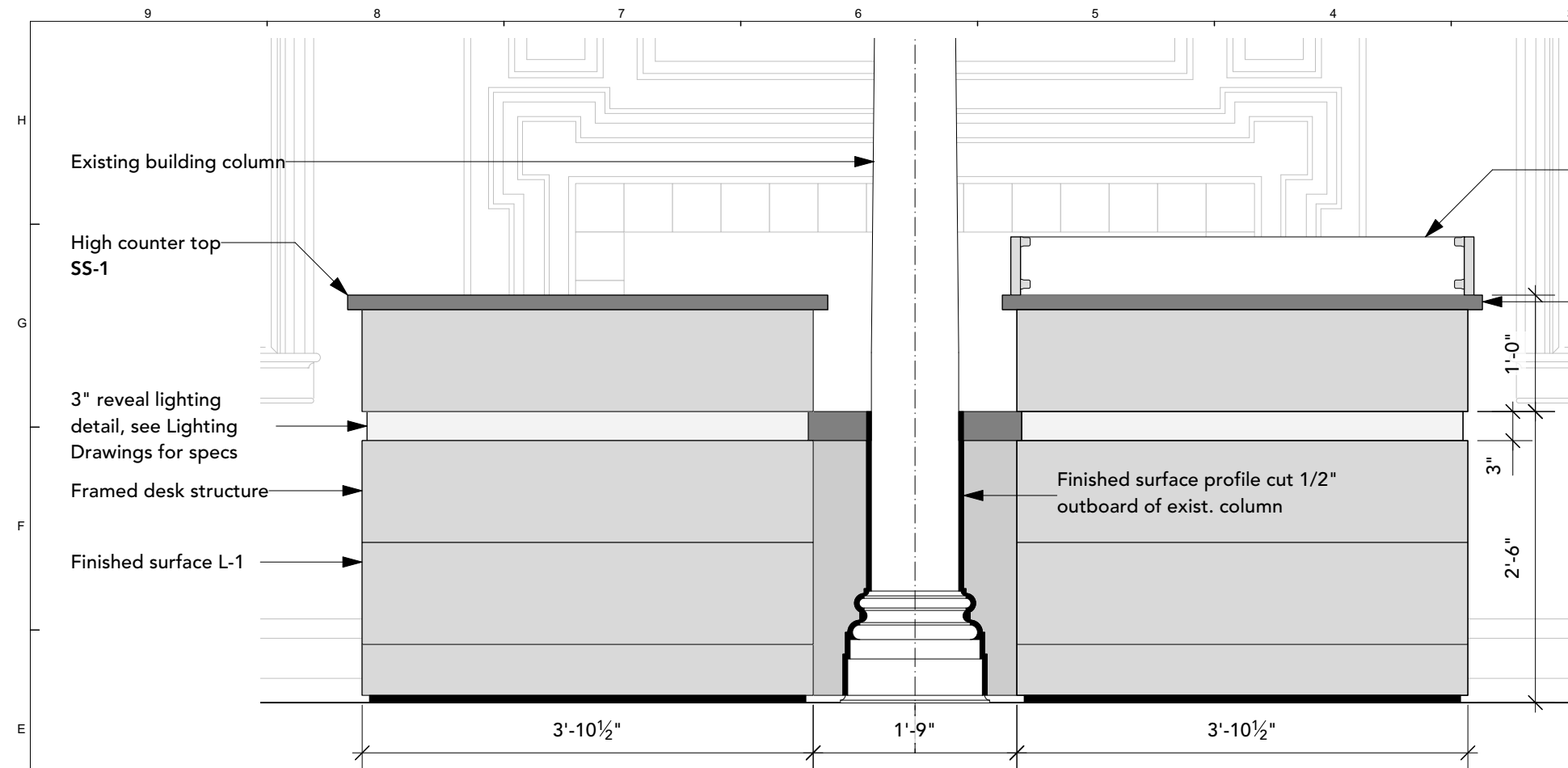
Sheet Title:
Gallery 106
Visitor Services –
Power Plan

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Project Number:
18006.47

Drawing Number:
**EX.
05.03**

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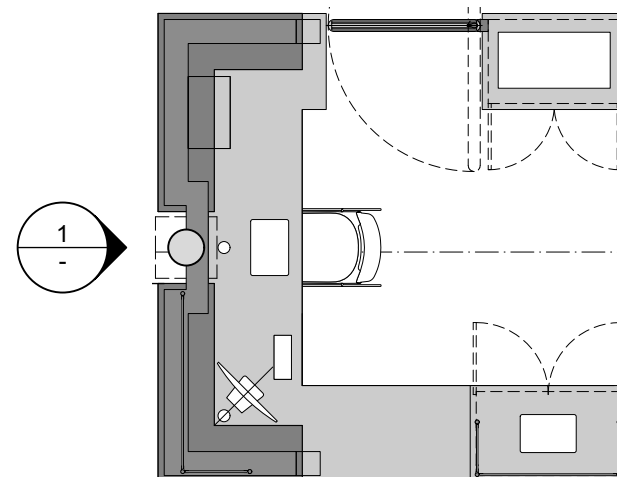


1 Info Desk - Elevation
Scale: 3/4" = 1'-0"

Acrylic privacy screen, with
05.30.010.GR OPRHP Logo Graphic
Privacy side panels P95 frosted acrylic, 3/8" thick.
— Supports: CRL HB55 series Slimline partition posts
with concealed base; powdercoat **PC-01** to match
Qty. 2 End – HB55EBS
Qty. 2 Corner – HB55LBS

—High counter top:
solid surface **SS-1**

Finished surface profile cut 1/2"
outboard of exist. column



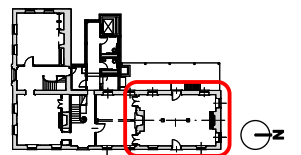
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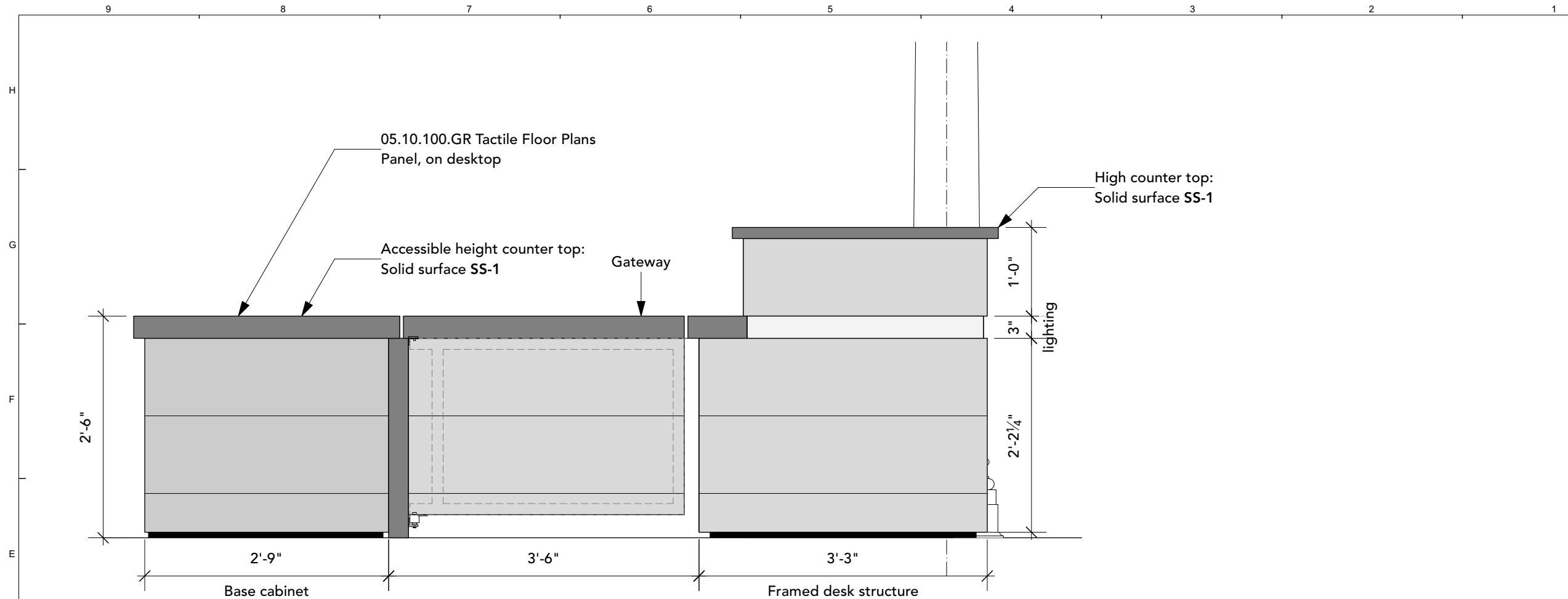
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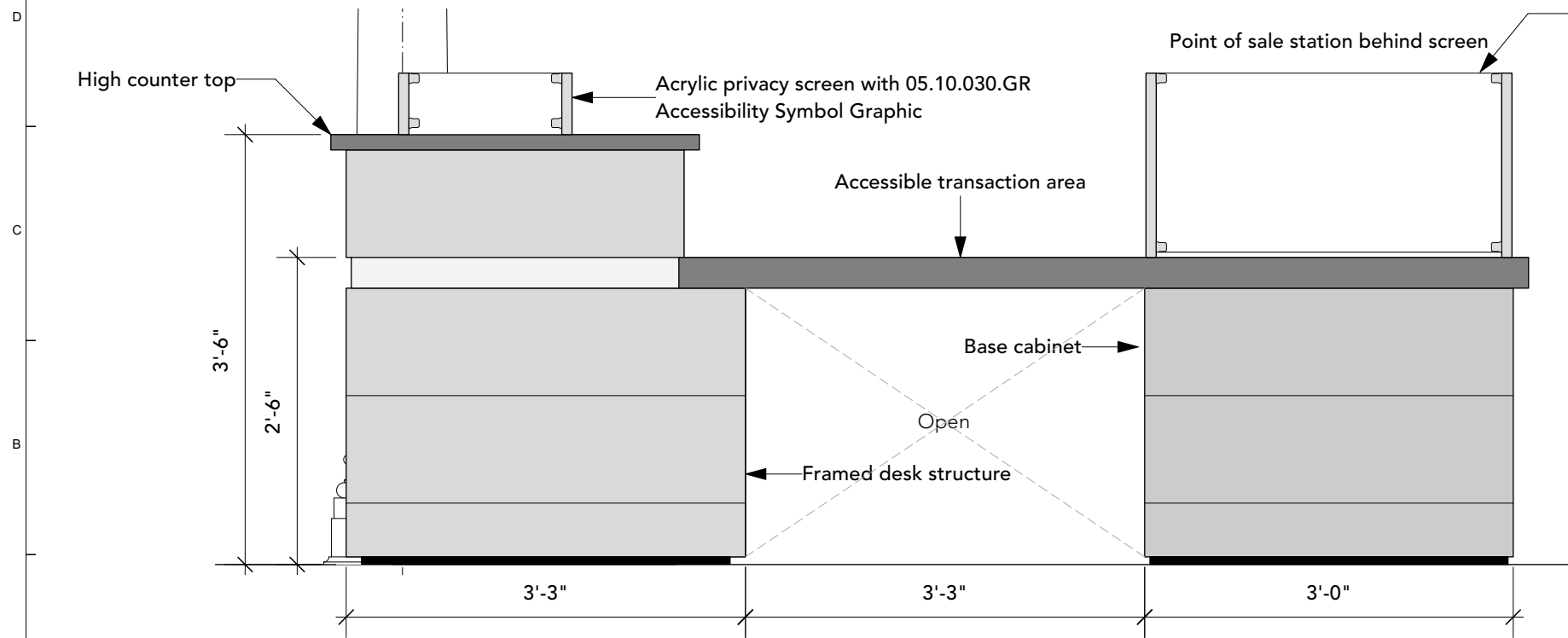
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| Design By: <i>Sr</i> | |
| Checked By: <i>Sr</i> | |
| Approved By: <i>Sr</i> | |
| Date: <i>10/01/2021</i> | |
| Sheet Title: Gallery 106 Info Desk – Elevations Issued for Bid | Drawing Number: <div style="text-align: center;"> EX. 05.05 </div> |
| Project Number: <i>18006.47</i> | Sheet: |

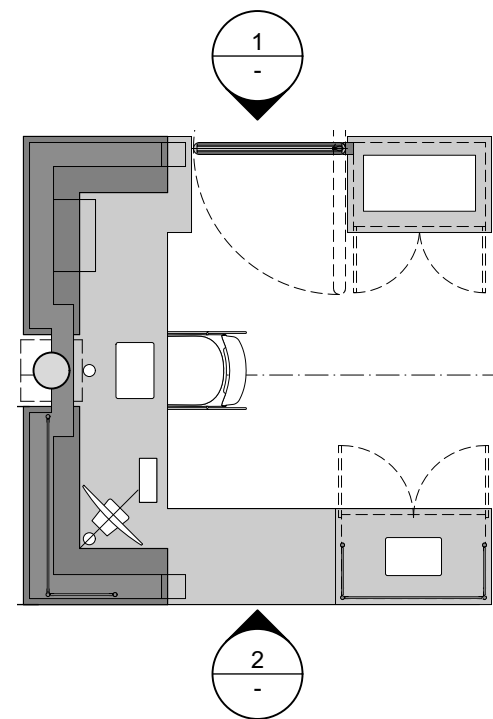



1 Info Desk - Elevation
Scale: 3/4" = 1'-0"



2 Info Desk - Elevation
Scale: 3/4" = 1'-0"

Three-sided acrylic privacy screen:
• 05.10.400.GR Ticketing - Purchasing Panel
Privacy side panels P95 frosted acrylic, 3/8" thick.
Supports: CRL HB55 series Slimline partition posts with concealed base; powdercoat PC-01 to match
Qty. 2 End – HB55EBS
Qty. 2 Corner – HB55LBS





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**Parks, Recreation
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Architect:
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Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
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Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

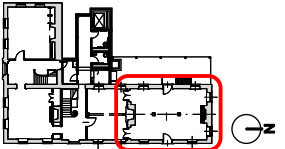
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NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan



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Approved By:
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10/01/2021

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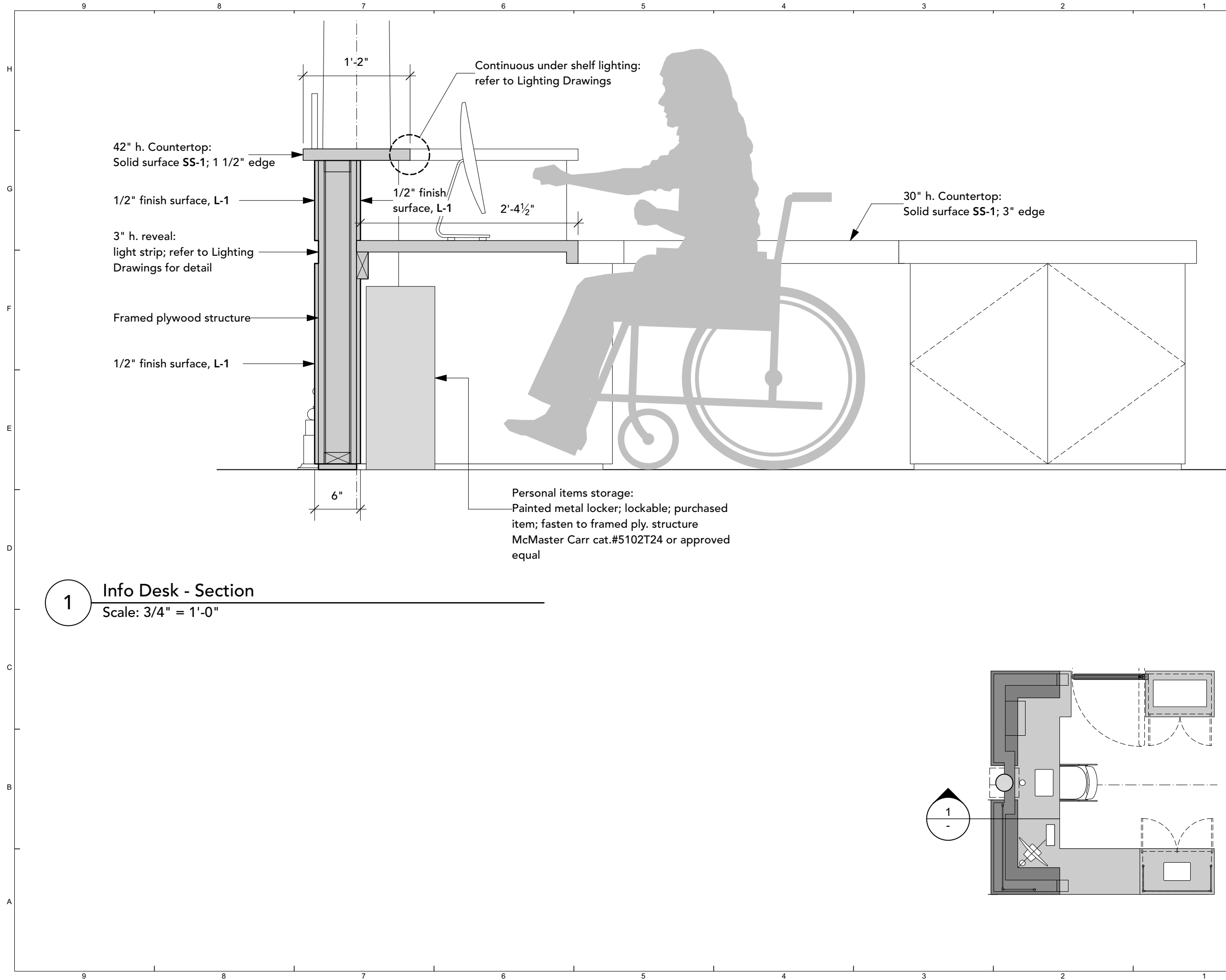
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Sheet Title:
Gallery 106
Info Desk –
Elevation

Issued for Bid

Project Number:
18006.47

Sheet:



1 Info Desk - Section
Scale: 3/4" = 1'-0"



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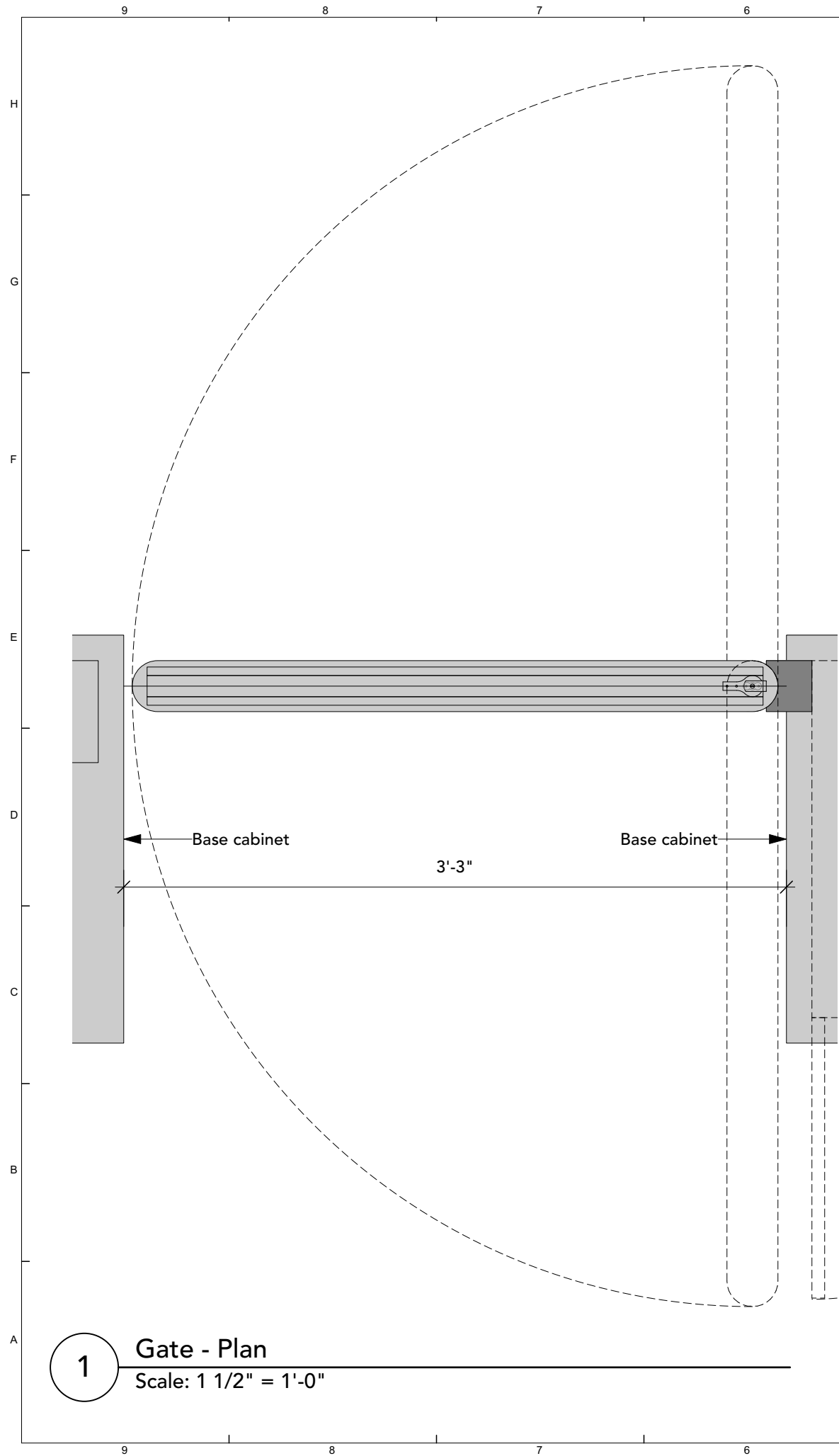
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Gallery 106
Info Desk –
Section

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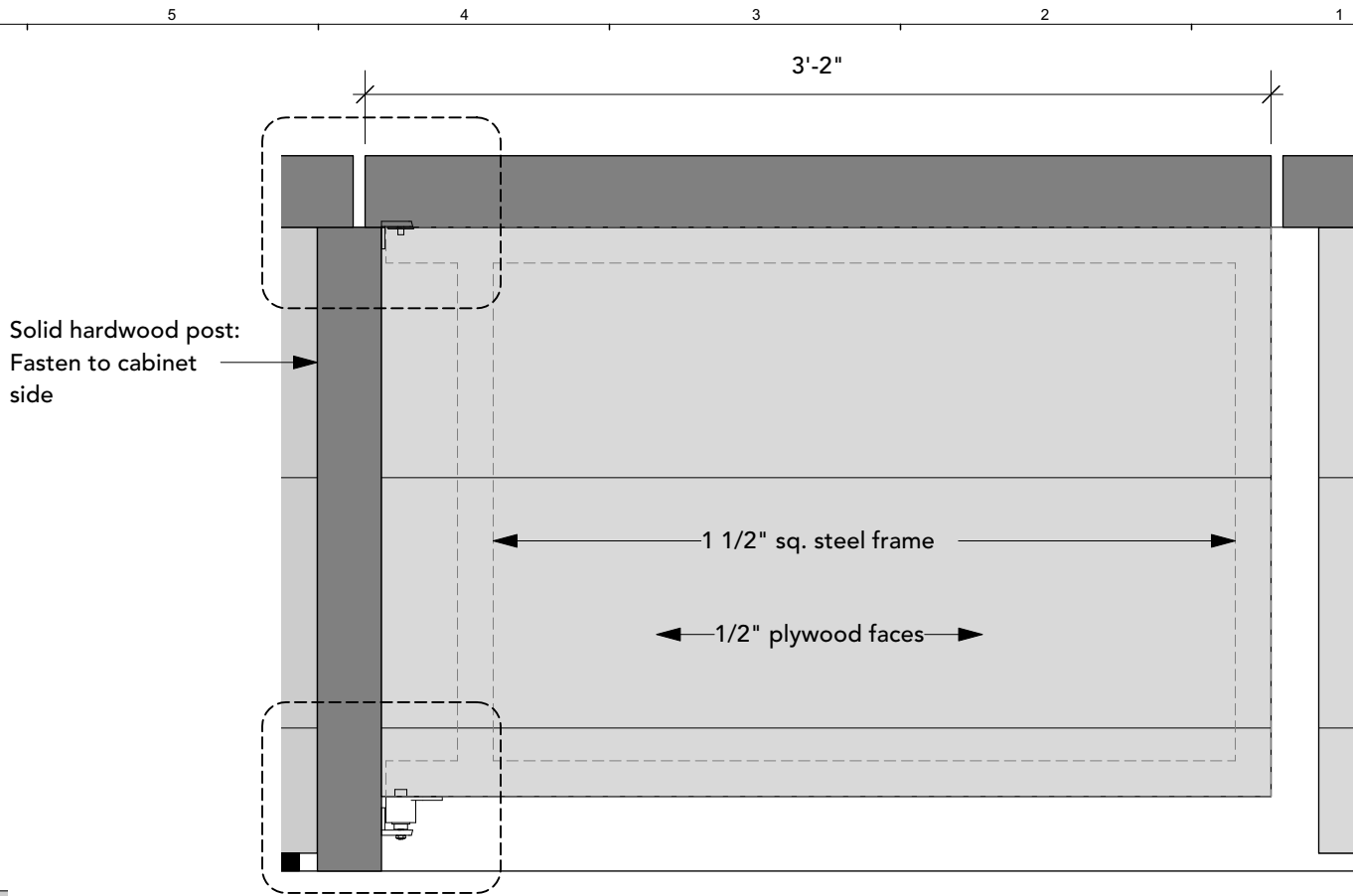
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18006.47

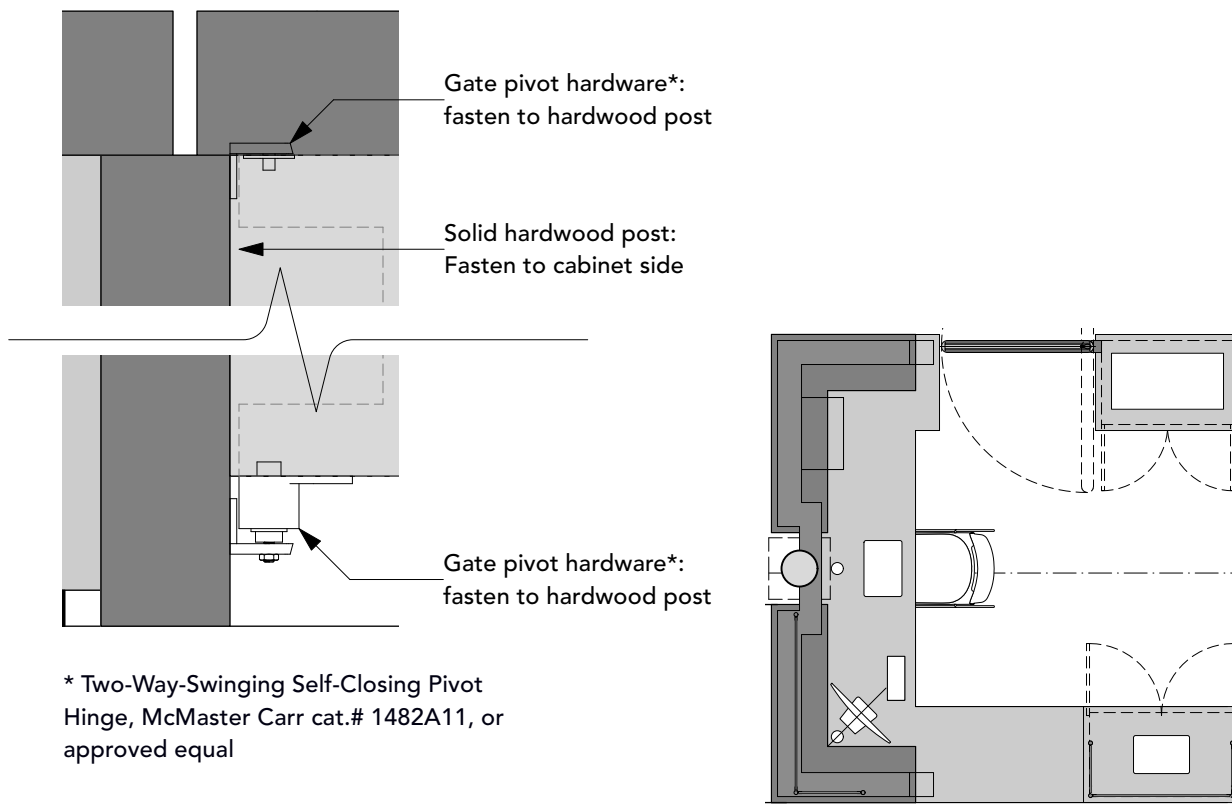
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1 Gate - Plan
Scale: 1 1/2" = 1'-0"




2 Gate - Elevation
Scale: 1 1/2" = 1'-0"



3 Gate - Detail
Scale: 3" = 1'-0"

* Two-Way-Swinging Self-Closing Pivot Hinge, McMaster Carr cat.# 1482A11, or approved equal



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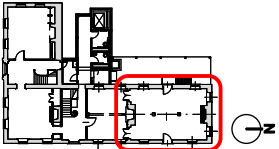
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Key Plan


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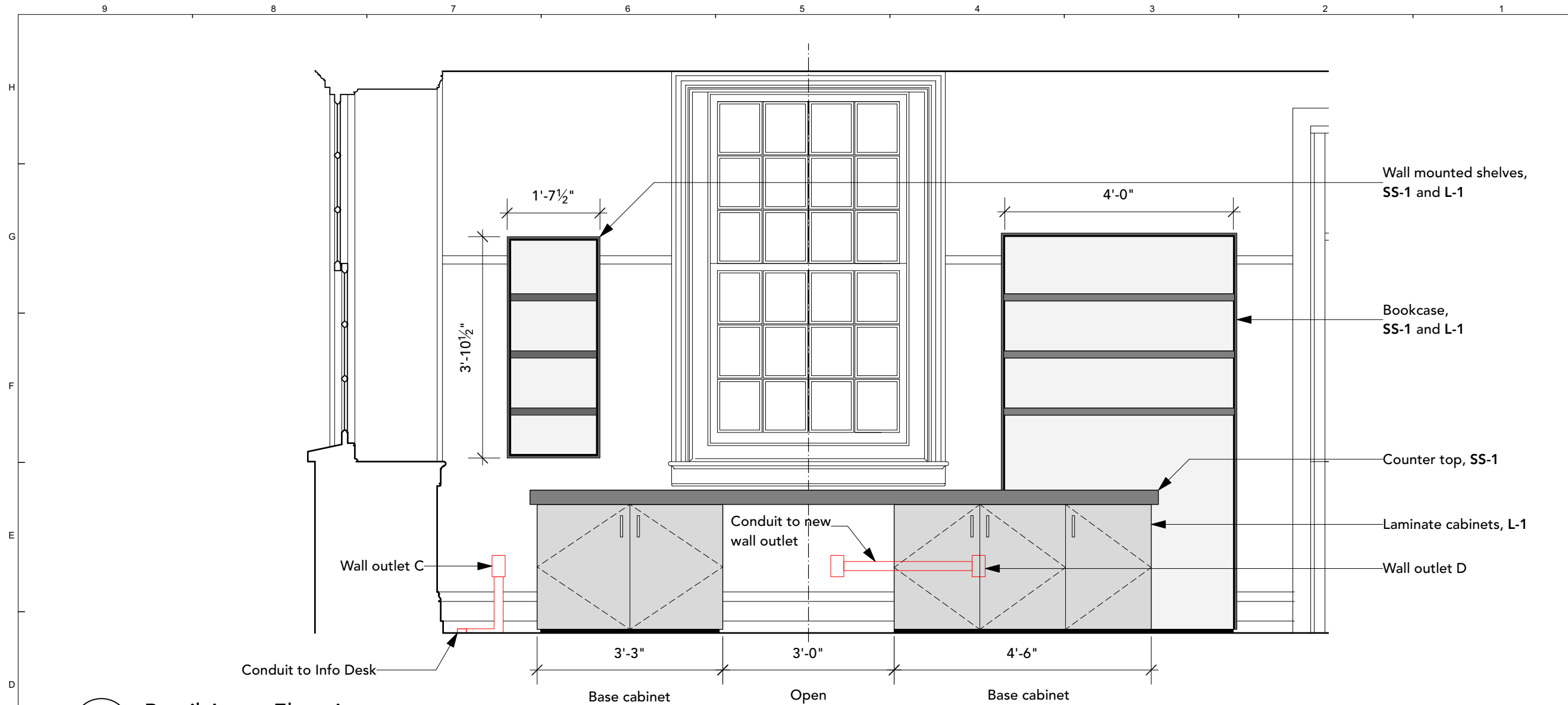
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Gallery 106
Info Desk –
Elevation

Drawing Number:
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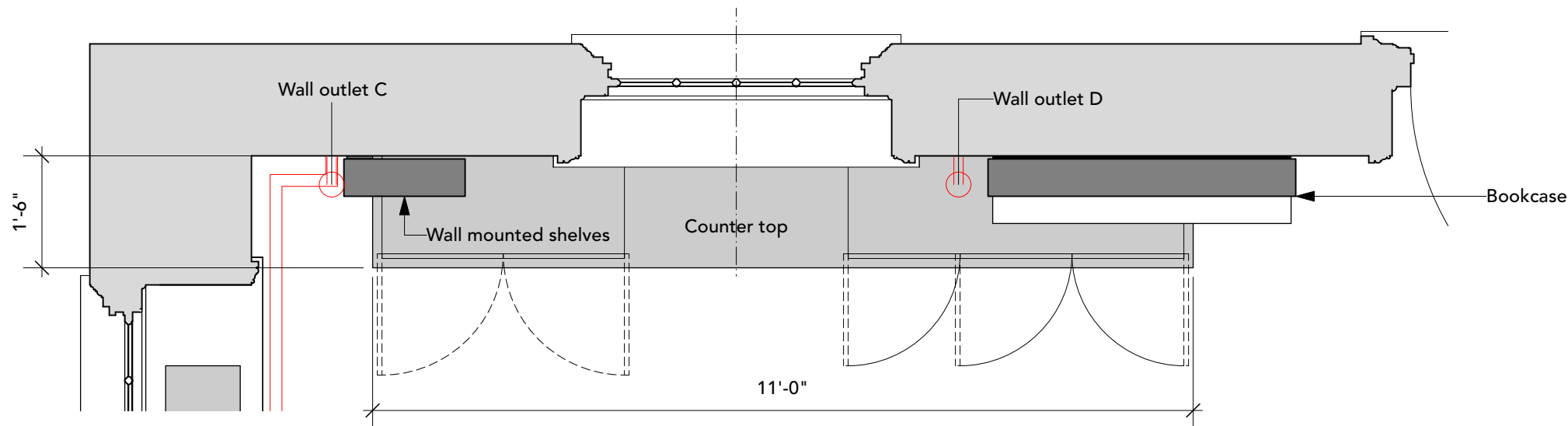
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18006.47


Sheet:



1 Retail Area - Elevation
Scale: 1/2" = 1'-0"



2 Retail Area - Plan
Scale: 1/2" = 1'-0"



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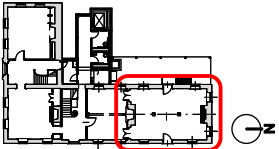
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Sheet Title:

Gallery 106
Retail Area -
Elevation

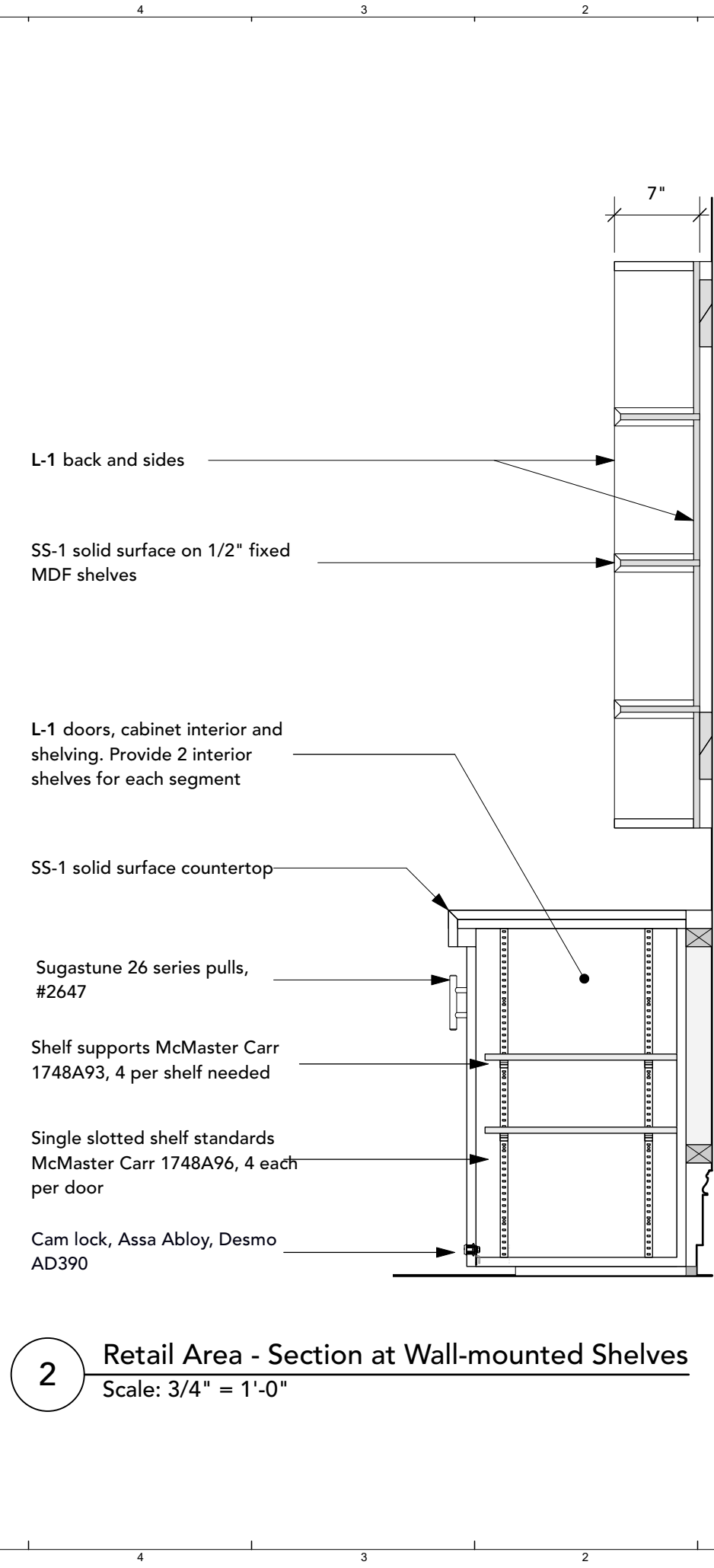
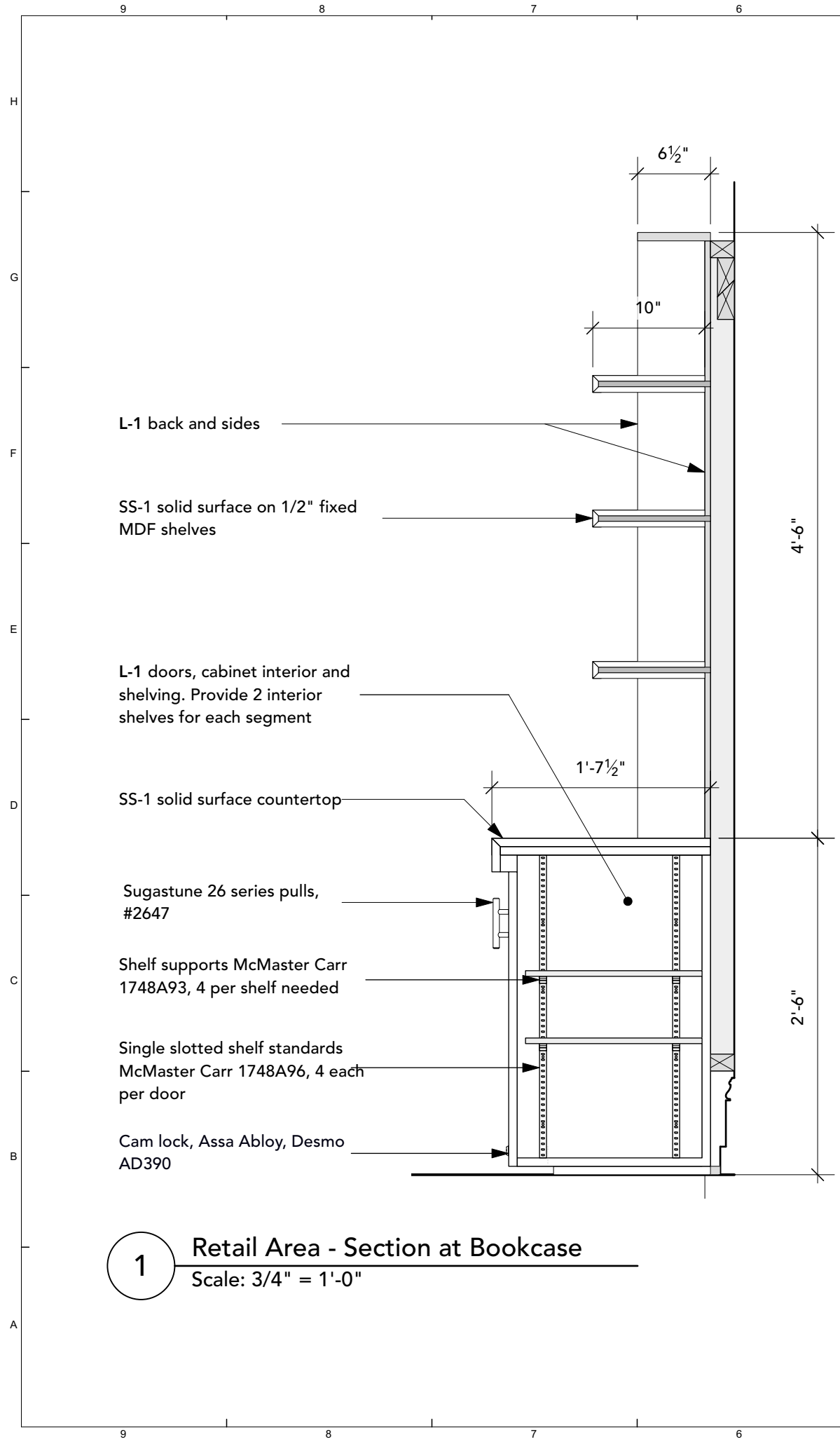
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05.09**

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Engineer:
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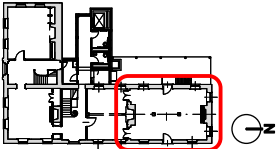
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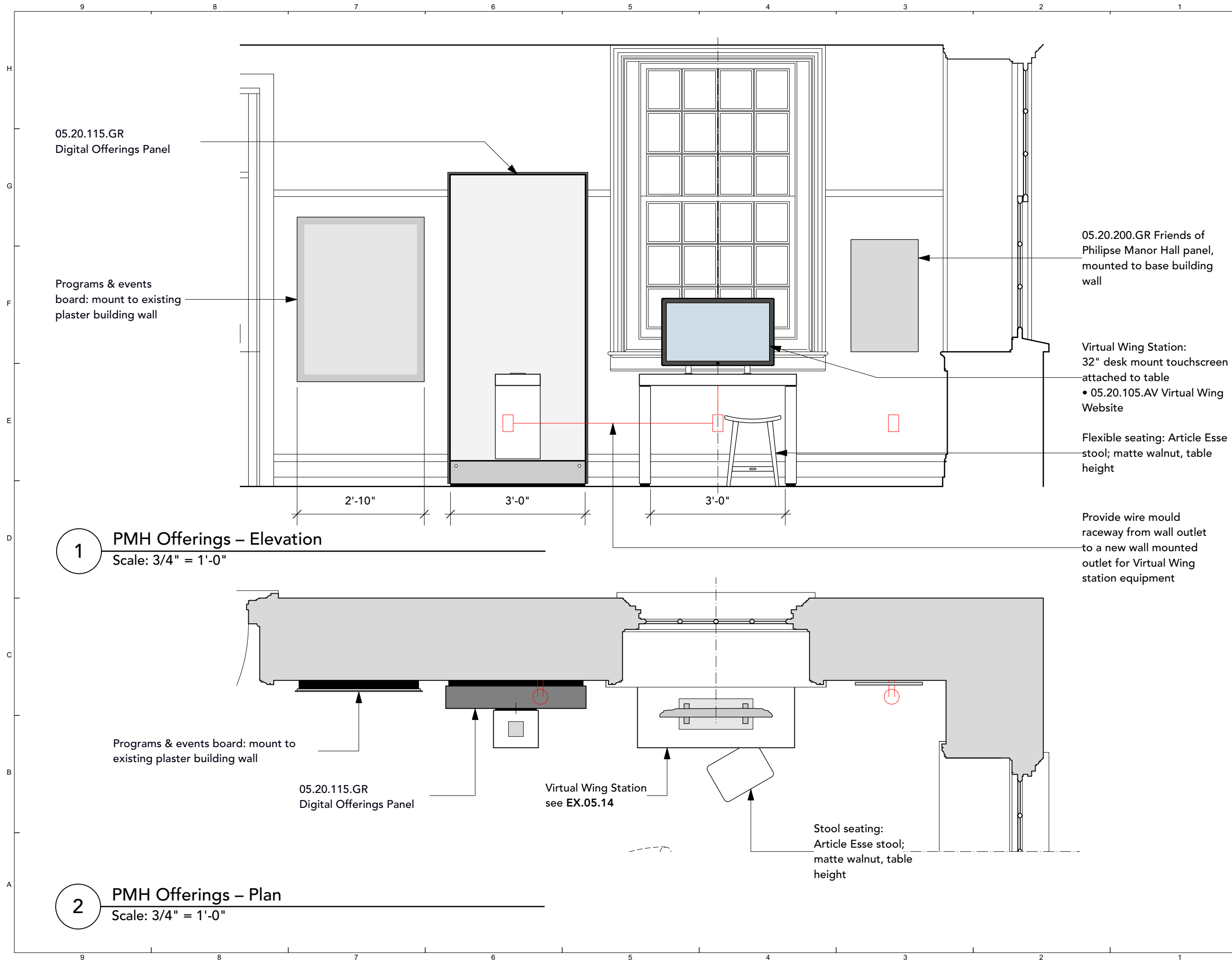
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Gallery 106
Retail Area -
Sections


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Project Number:
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Drawing Number:
**EX.
05.10**

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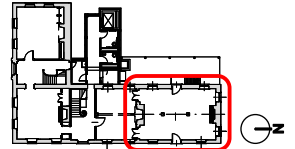
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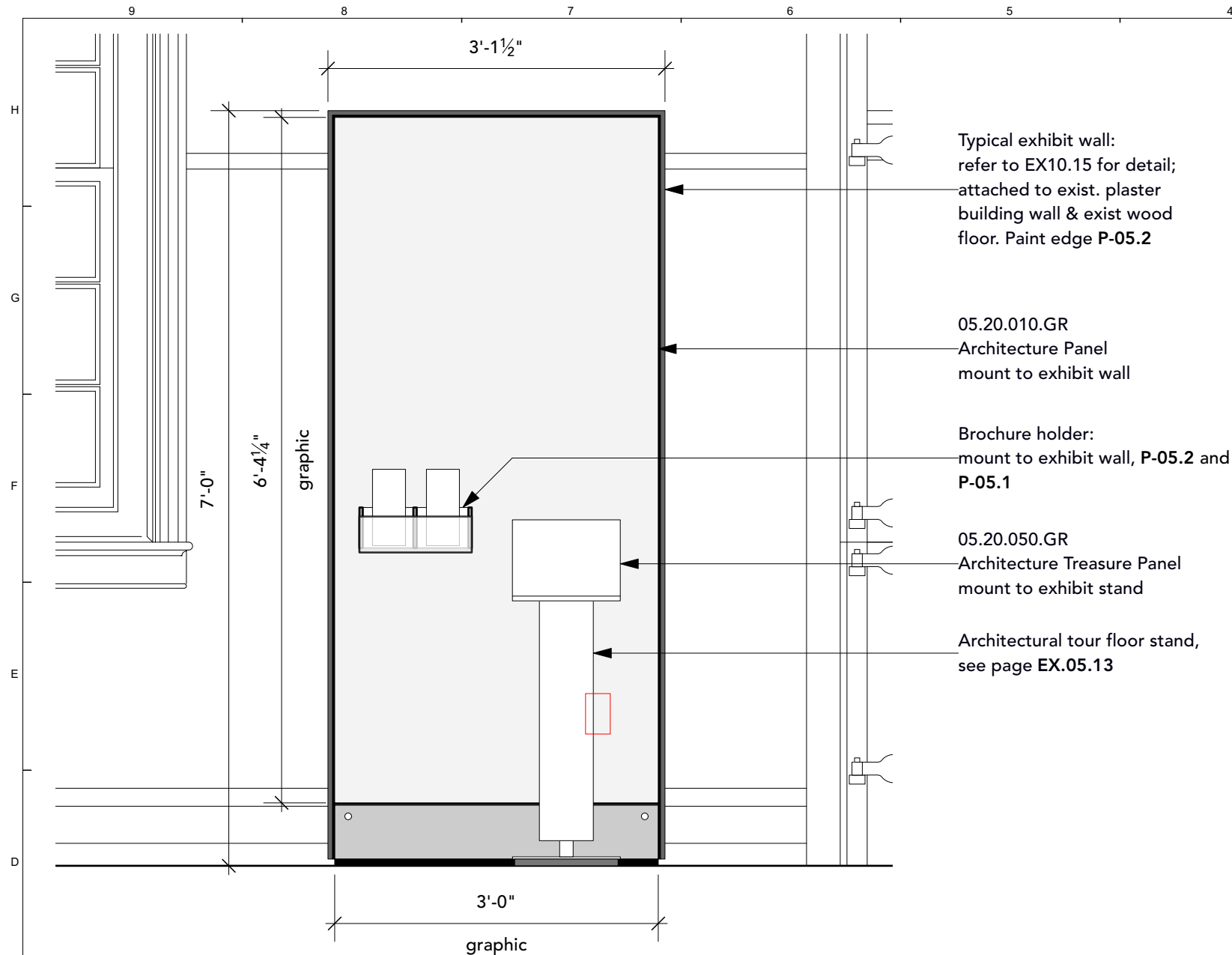
Sheet Title:
Gallery 106
PMH Offerings -
Elevation, Plan

**EX.
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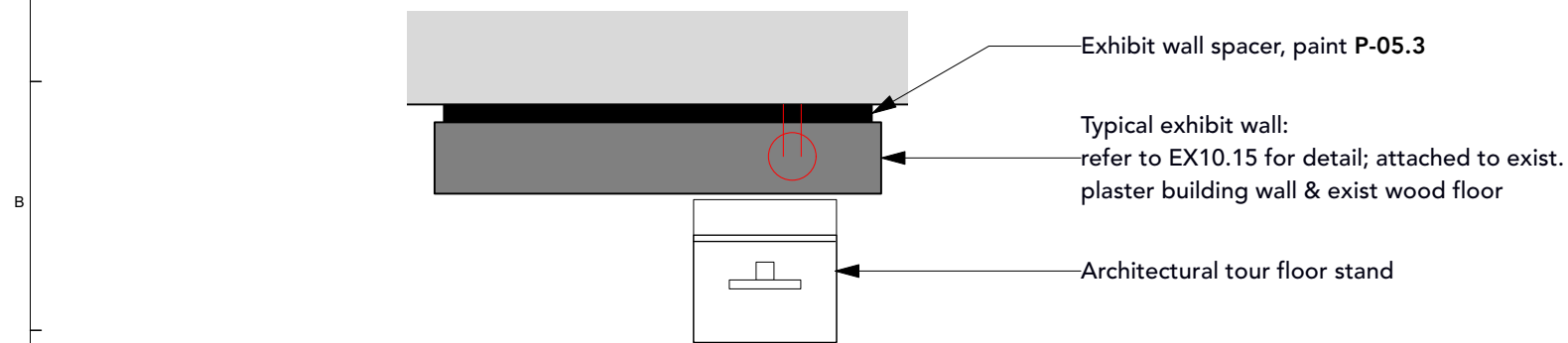
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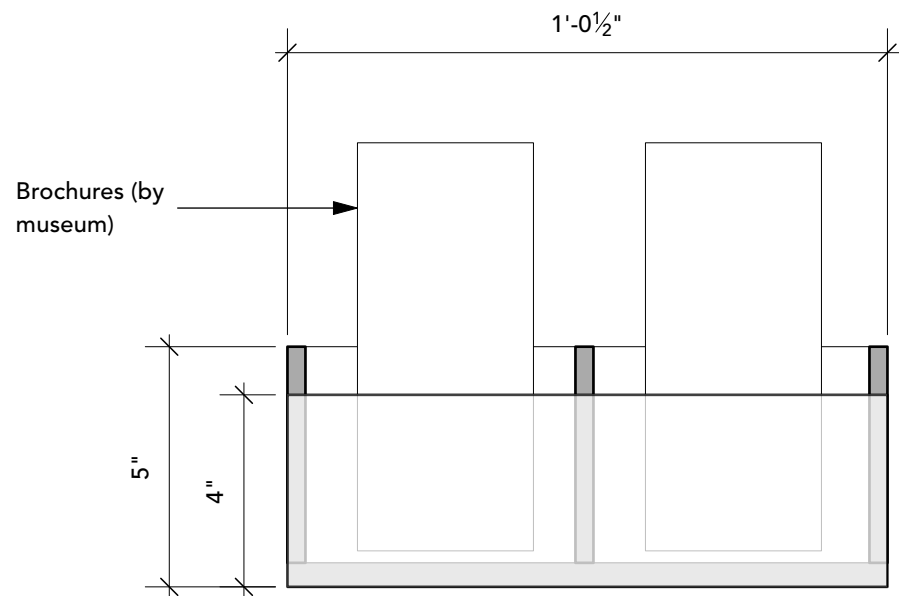
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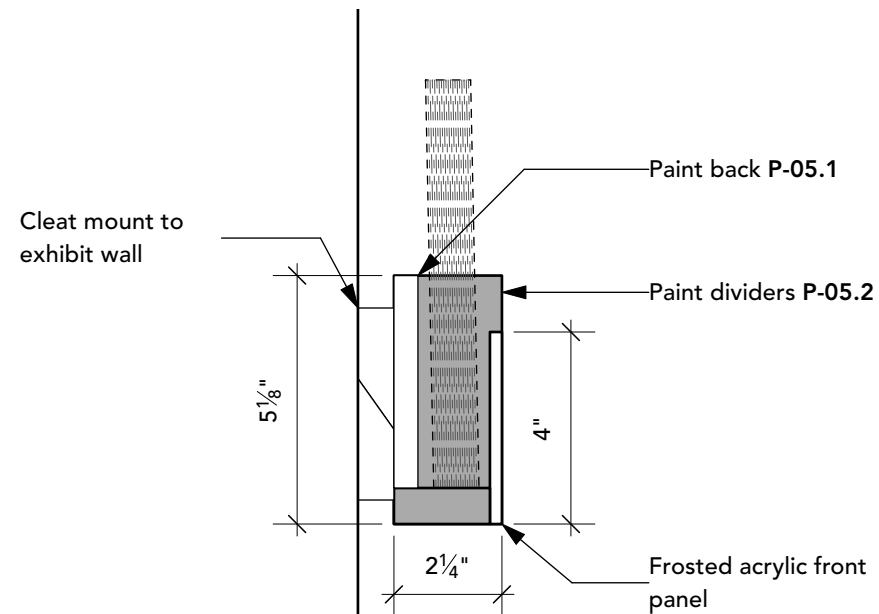
1 Architecture Panel - Elevation
Scale: 3/4" = 1'-0"




2 Architectural Panel - Plan
Scale: 3/4" = 1'-0"



3 Brochure Rack - Elevation
Scale: 3/4" = 1'-0"



4 Brochure Rack - Section
Scale: 3/4" = 1'-0"



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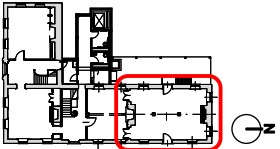
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Key Plan



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Sheet Title:
Gallery 106
Architecture Panel
— Elevation, Plan

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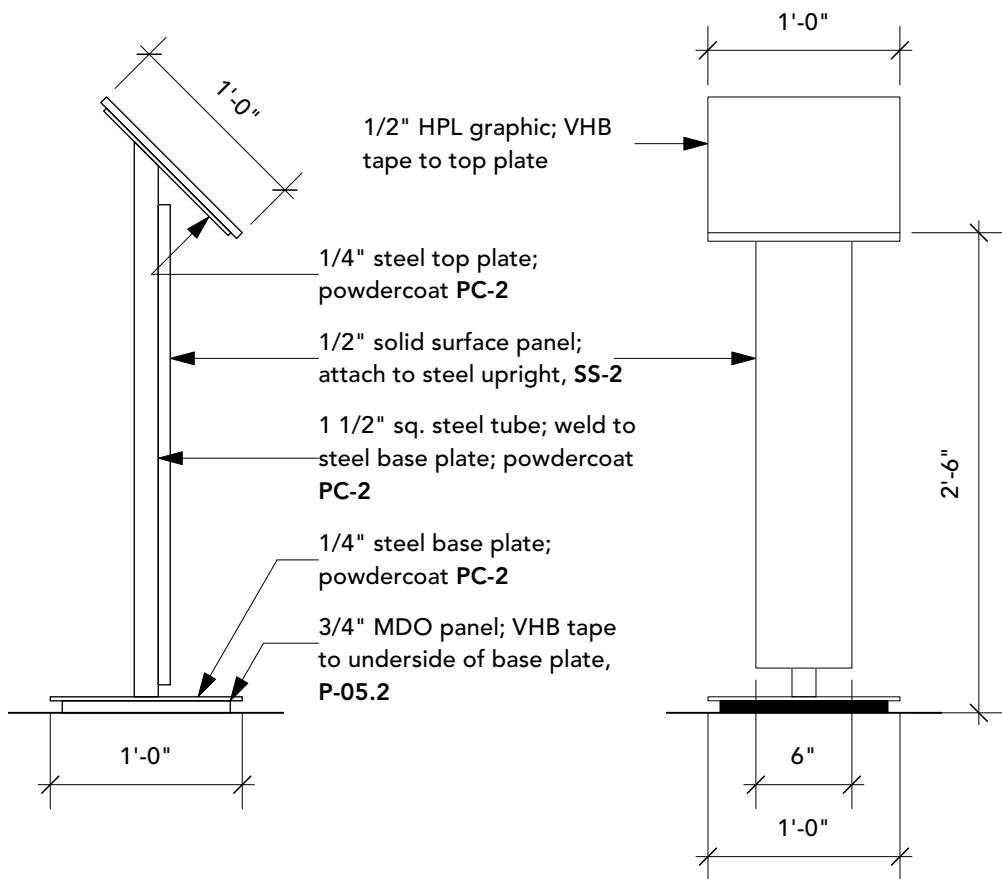
Project Number:
18006.47

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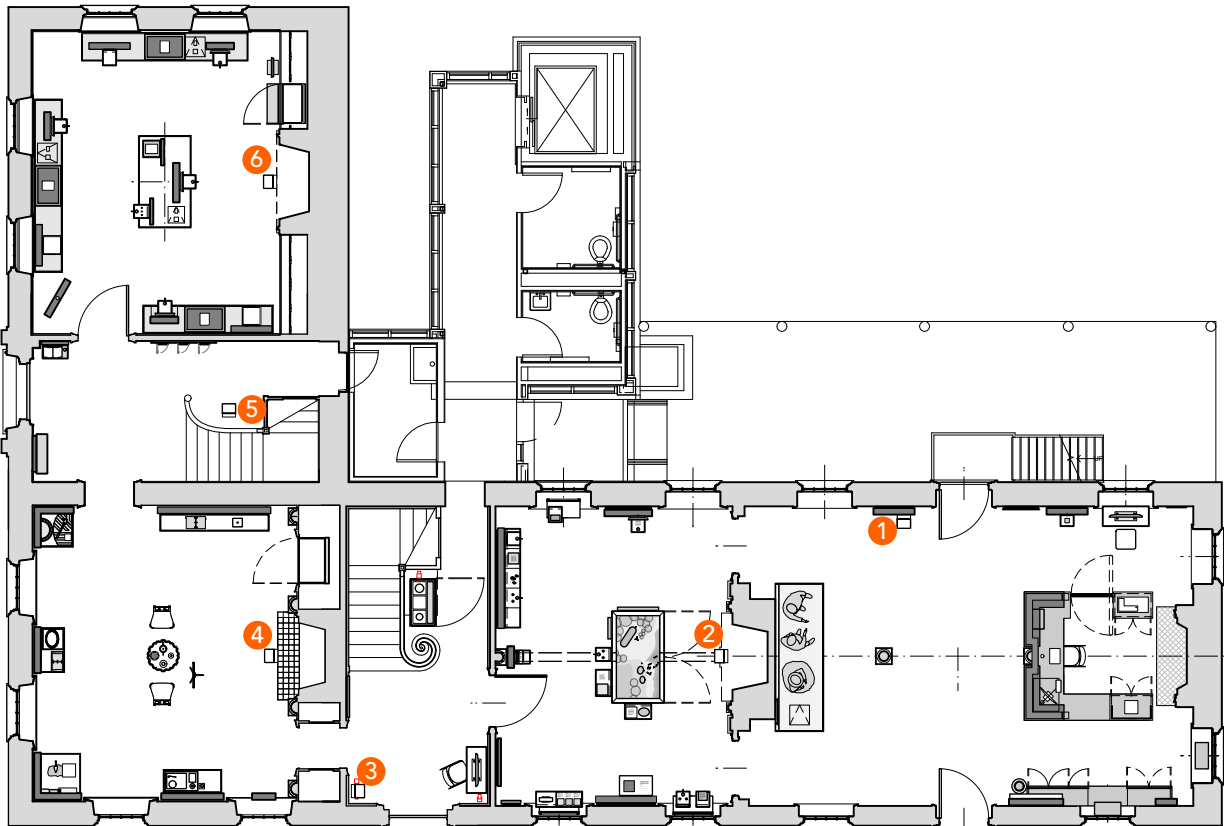


1 Architectural Tour Floor Stand Typical - Front & Side Views
Scale: 1" = 1'-0"

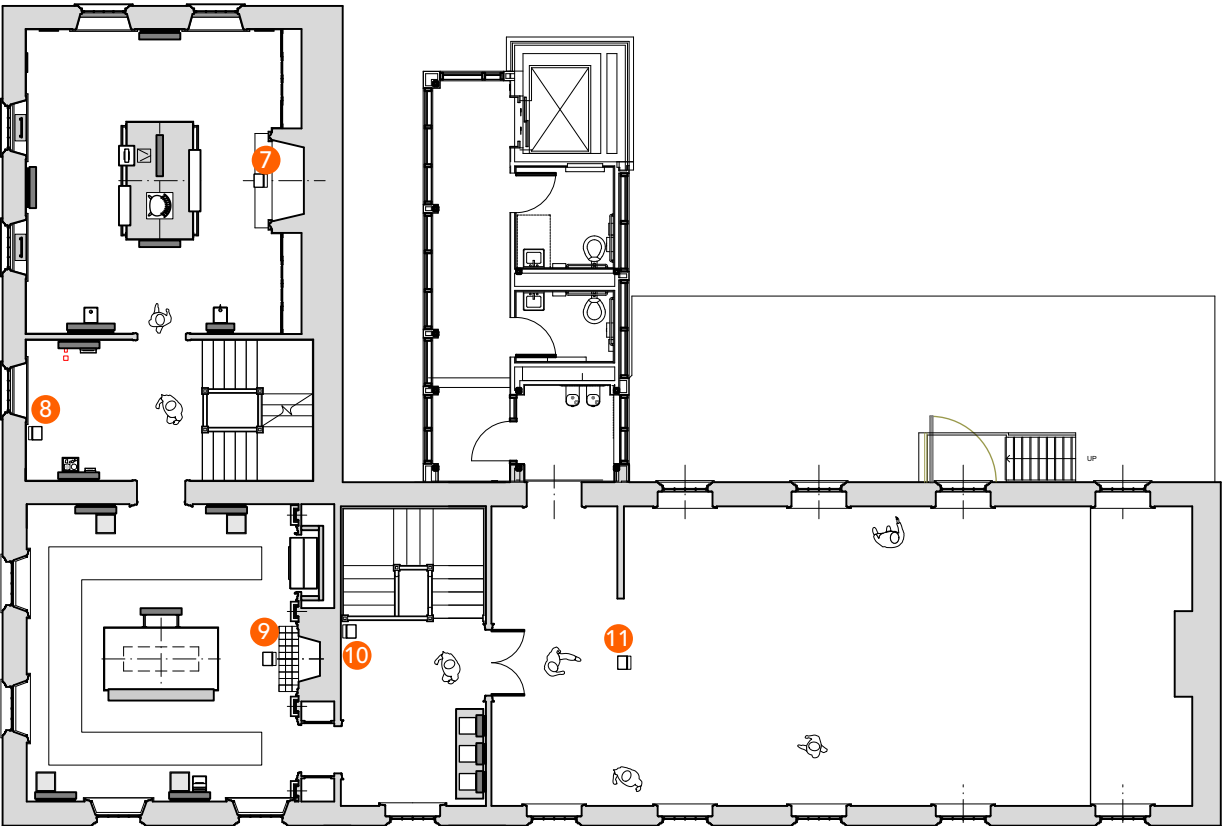
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|--------------|--|
| 1 | Gallery 106 05.20.050.GR Architectural Treasure Panel |
| 2 | Gallery 105 10.20.500.GR Architectural Treasure Panel |
| 3 | Gallery 104 15.30.800.GR Architectural Treasure Panel |
| 4 | Gallery 103 20.20.800.GR Architectural Treasure Panel |
| 5 | Gallery 102 25.10.800.GR Architectural Treasure Panel |
| 6 | Gallery 101 30.20.800.GR Architectural Treasure Panel |
| 7 | Gallery 201 35.10.800.GR Architectural Treasure Panel |
| 8 | Gallery 202 40.20.800.GR Architectural Treasure Panel |
| 9 | Gallery 203 45.10.800.GR Architectural Treasure Panel |
| 10 | Gallery 204 50.10.800.GR Architectural Treasure Panel |
| 11 | Gallery 205 55.10.800.GR Architectural Treasure Panel |

Note: Architecture floor stand fixture and materials typical across all galleries


First Floor Architectural Tour Stand Locations



Second Floor Architectural Tour Stand Locations



9 8 7 6 5 4 3 2 1



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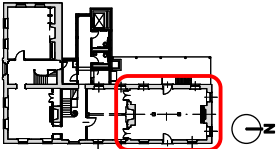
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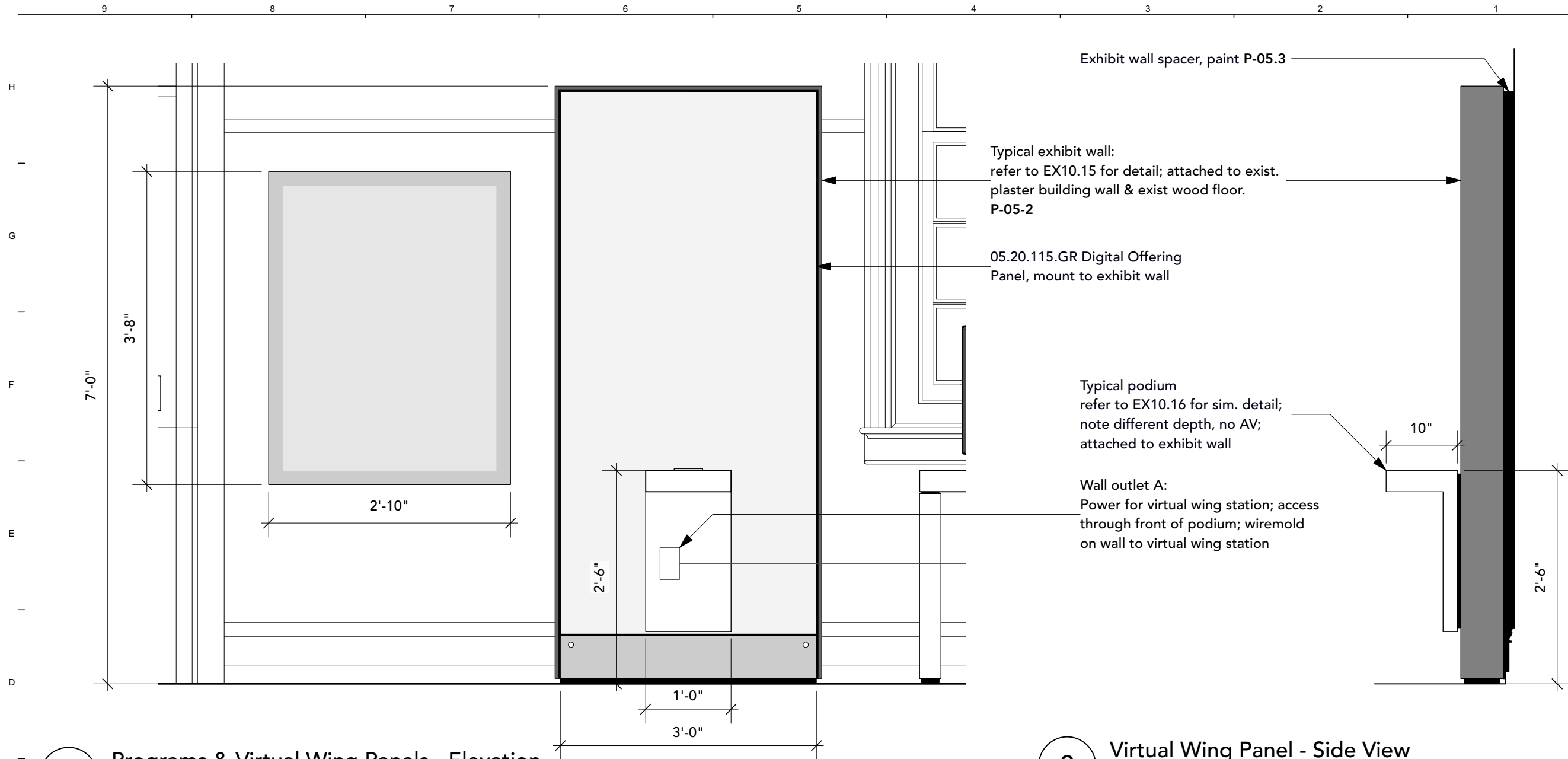
Project Location:
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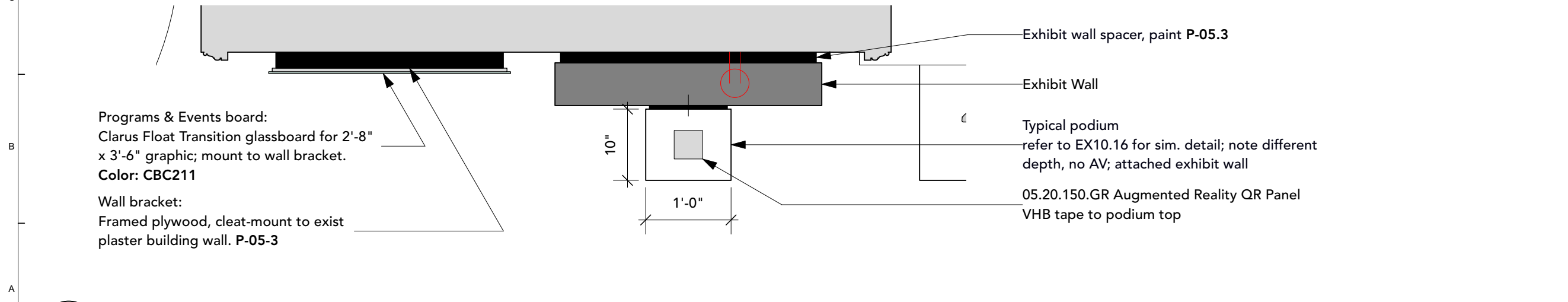
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| Design By: SR | |
| Checked By: SR | |
| Approved By: SR | |
| Date: 10/01/2021 | |
| Sheet Title: Gallery 106 Architecture Floor Stand Typical – Elevation, Plan | Drawing Number: EX. 05.13 |
| Issued for Bid | |
| Project Number: 18006.47 | Sheet: |




1 Programs & Virtual Wing Panels - Elevation
Scale: 3/4" = 1'-0"

2 Virtual Wing Panel - Side View
Scale: 3/4" = 1'-0"



3 Programs & Virtual Wing Panels - Plan
Scale: 3/4" = 1'-0"



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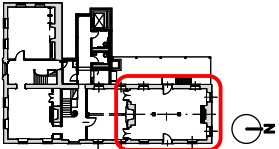
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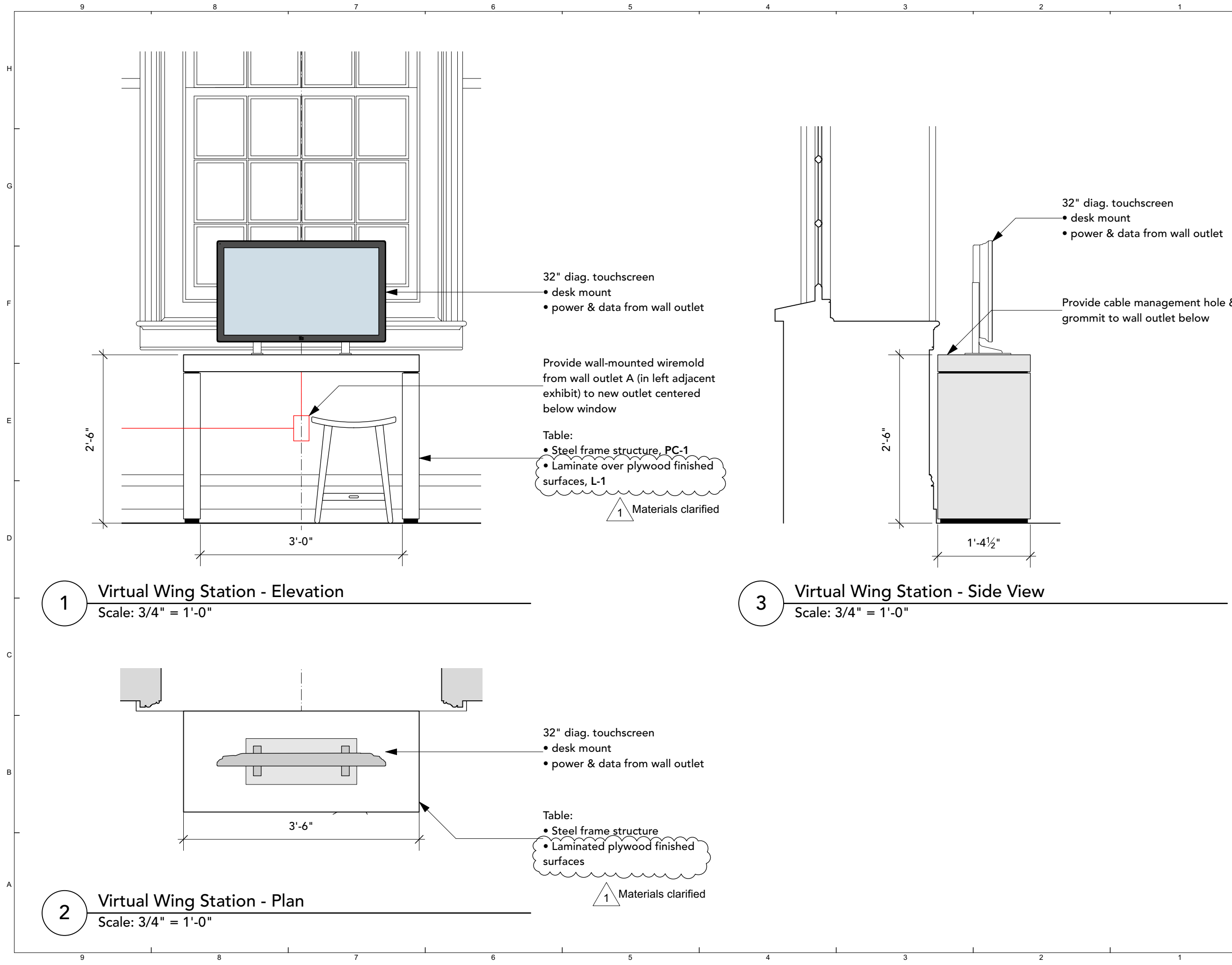
Sheet Title:
Gallery 106
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Elevation, Plan

**EX.
05.14**

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Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan

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Design By:
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Checked By:
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SR

Date:
11/18/2021

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Signature

Sheet Title:

Gallery 106
Virtual Wing
Station –
Elevation, Plan

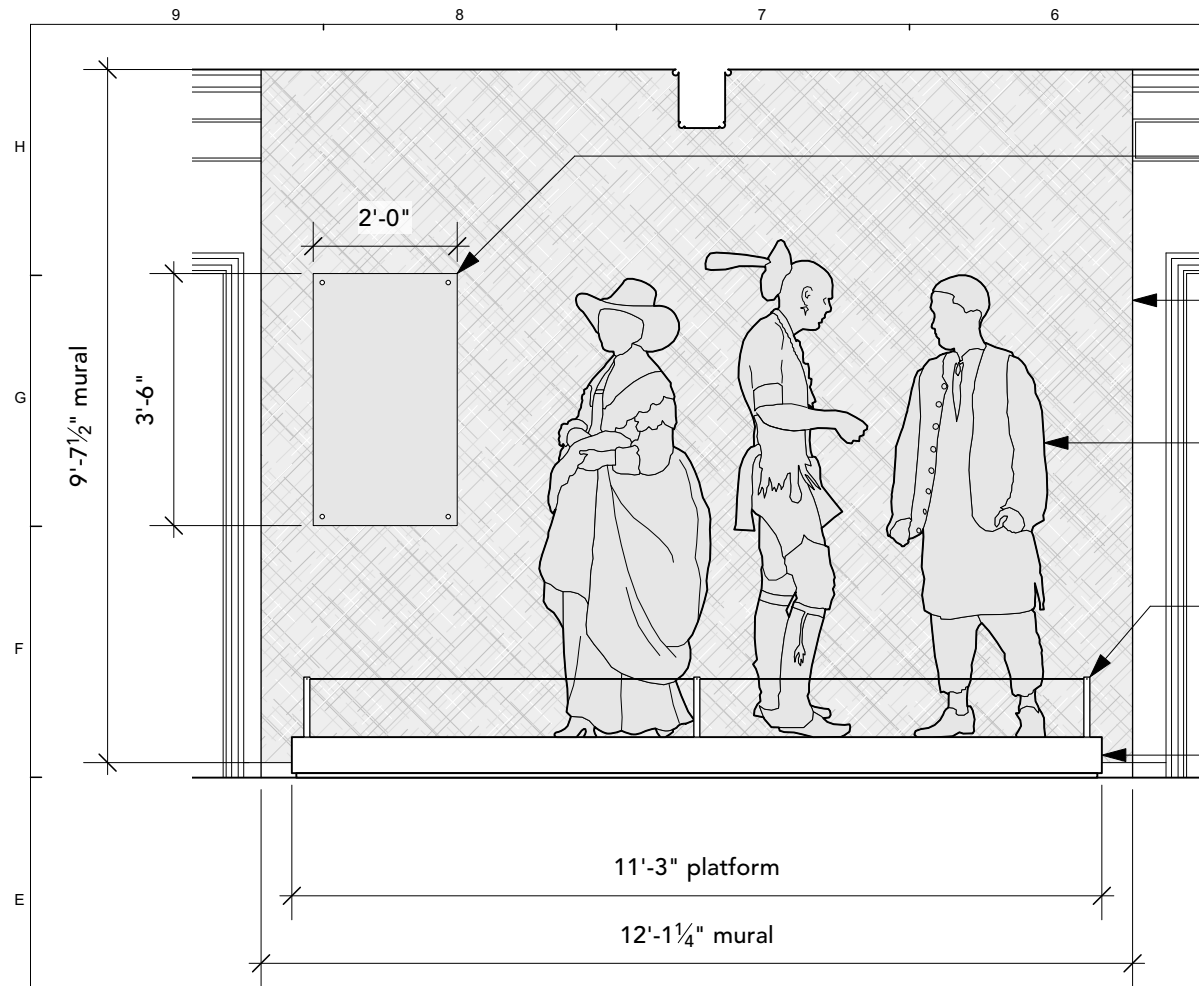
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18006.47

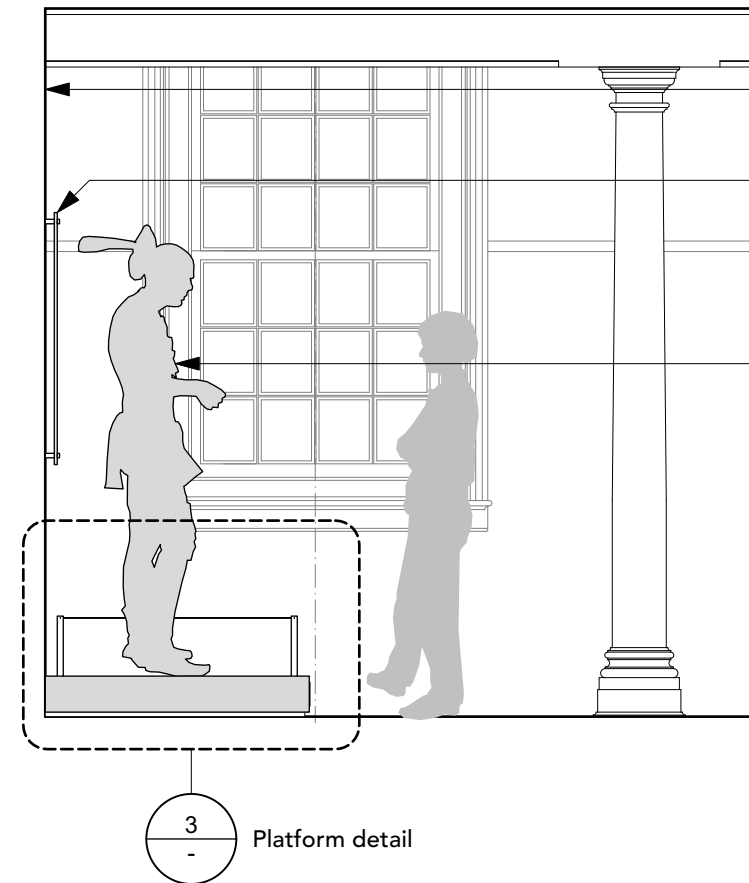
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05.15**

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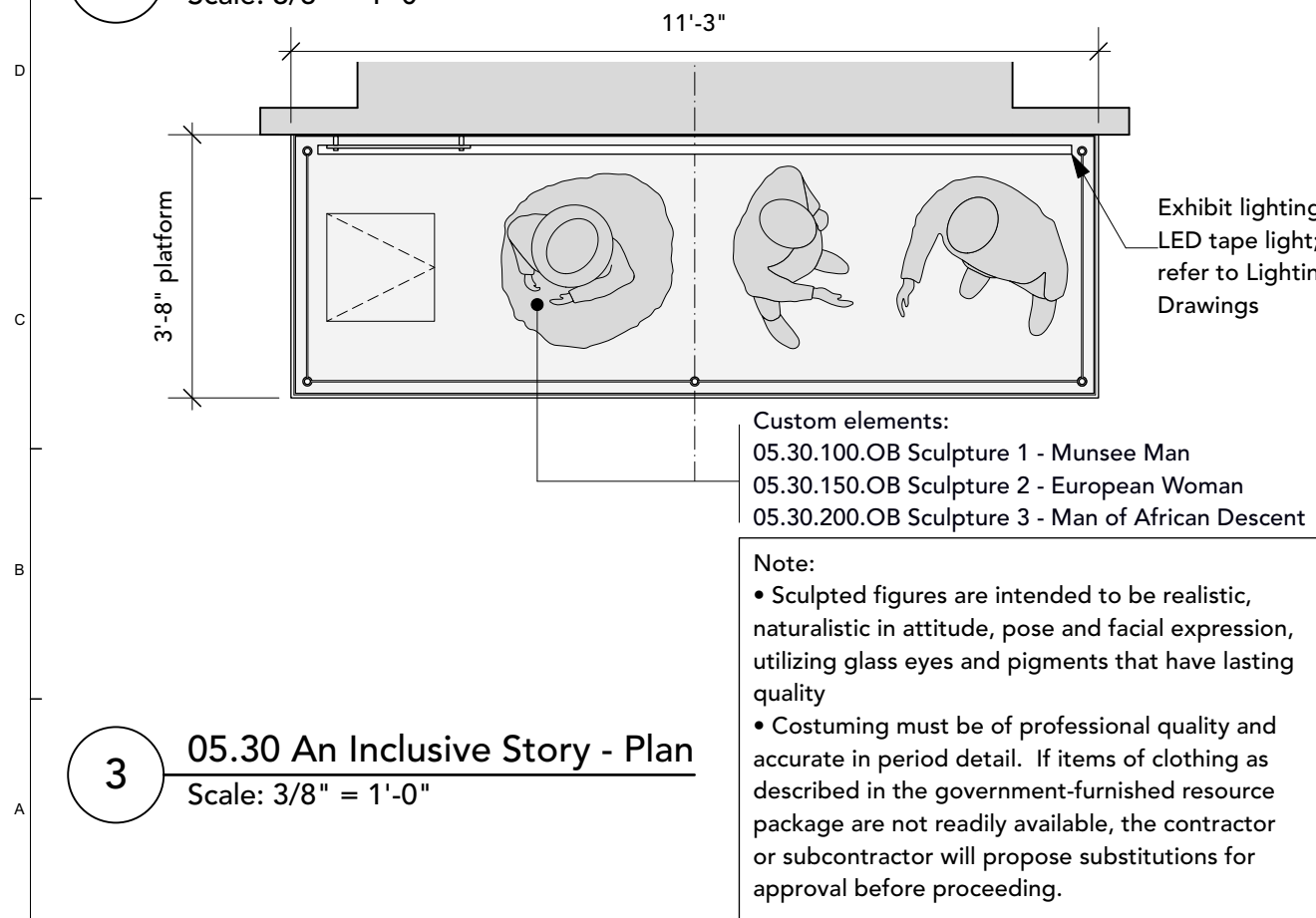
- 05.30.030.GR Our Whole History Intro Panel
Fastened via. standoffs to exist. building wall
- 05.30.010.GR
Our Whole History Mural Graphic
adhered direct to existing building wall
- Three human figures:
mechanically fastened to
exhibit platform
- Stanchions with wire
rope, custom height
(10") Art Display art
stanchion with floor
mount socket.
Powdercoat PC-1
- Exhibit platform:
framed structure w/ scenic
top surface treatment;
fastened to existing gallery
floor



- Exist. building wall,
with applied mural
- Graphic panel:
Fastened via.
standoffs to exist.
building wall
- Three human figures:
mechanically fastened
to exhibit platform

1 05.30 An Inclusive Story - Front View
Scale: 3/8" = 1'-0"

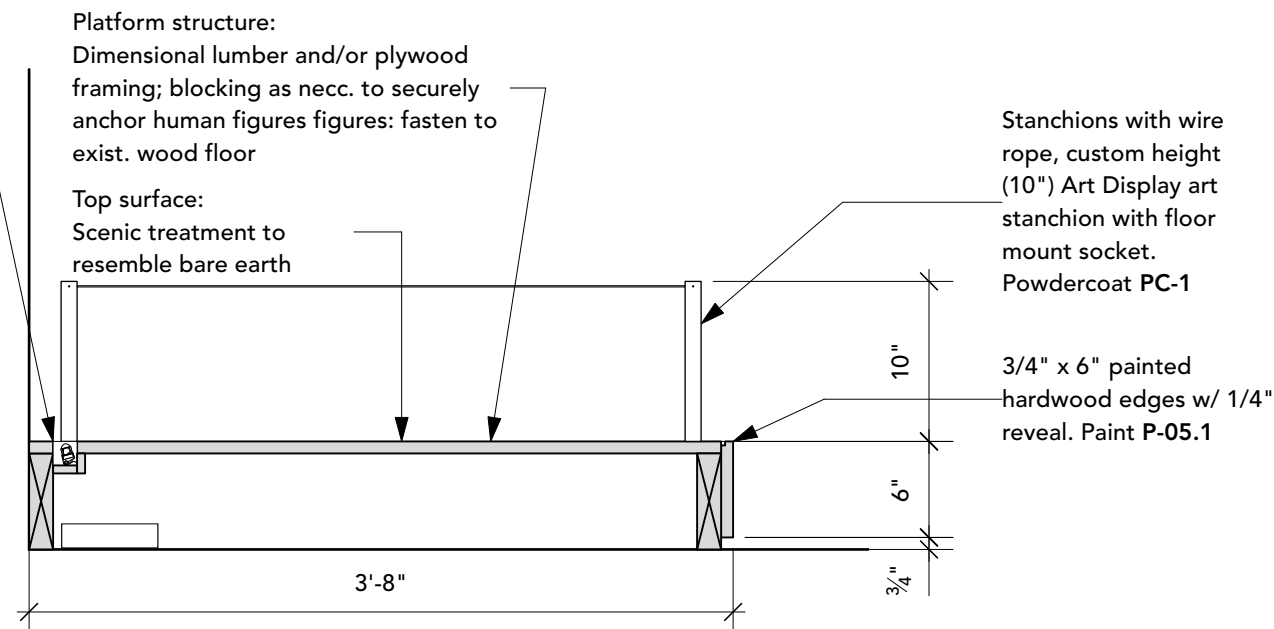
2 05.30 An Inclusive Story - Side View
Scale: 3/8" = 1'-0"



- Custom elements:
05.30.100.OB Sculpture 1 - Munsee Man
05.30.150.OB Sculpture 2 - European Woman
05.30.200.OB Sculpture 3 - Man of African Descent

Note:
• Sculpted figures are intended to be realistic, naturalistic in attitude, pose and facial expression, utilizing glass eyes and pigments that have lasting quality
• Costuming must be of professional quality and accurate in period detail. If items of clothing as described in the government-furnished resource package are not readily available, the contractor or subcontractor will propose substitutions for approval before proceeding.

3 05.30 An Inclusive Story - Plan
Scale: 3/8" = 1'-0"



4 Platform & Rail - Section
Scale: 3/8" = 1'-0"

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Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

**SARATOGA
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Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
& Loguidice**

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

amaze DESIGN

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Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
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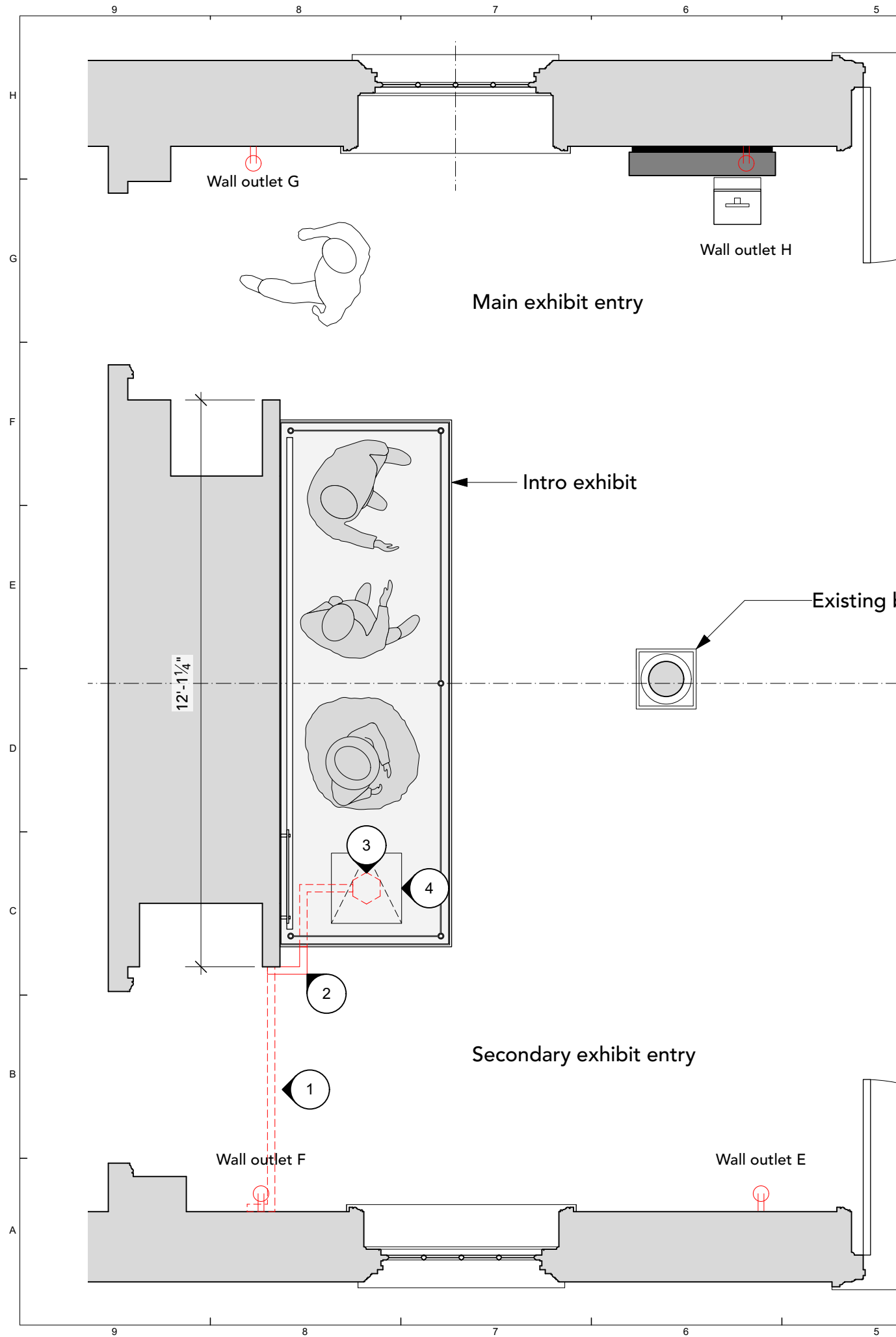
Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan

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| Design By: SR | | |
| Checked By: SR | | |
| Approved By: SR | | |
| Date: 10/01/2021 | | |
| Sheet Title: Gallery 106 Intro: An Inclusive Story – Front, Side, Top Views | | Drawing Number: EX. 05.16 |
| Issued for Bid | | |
| Project Number: 18006.47 | Sheet: | |



AV Programs
No AV element in this plan; power for lighting built into exhibit fixture shown here

Power & Data Notes
Floor outlets to be provided under separate architectural scope; both power & data will be provided at each location w/ individual on/off control; exhibit contractor responsible for distributing power & data from outlets to exhibits.

- Wall outlet E:
- not used for exhibits
 - exposed
- Wall outlet F:
- used for lighting built into exhibit platform; see routing notes below
 - located behind exhibit wall; access through front panel
- Wall outlet G:
- not used for exhibits
 - exposed
- Wall outlet H:
- not used for exhibits
 - located behind exhibit wall; access through front panel

- Power & data routing for AV info desk equipment**
1. Provide wire mould raceway from wall outlet G to adjacetnt wall base via. wall-mounted and ceiling mounted raceways
 2. Provide floor mounted wire mould raceway from base of wall to exhibit sturcture
 3. Provide wire mould raceway inside exhibit structure to location below deck
 4. Provide 18" sq. access panel in deck

1 Exhibit Area - Power Plan
Scale: 3/8" = 1'-0"

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Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA ASSOCIATES
Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

Barton & Loguidice

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

amaze DESIGN

NYS OPRHP Taconic Region
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Staatsburg, New York 12580
(845) 889-4100
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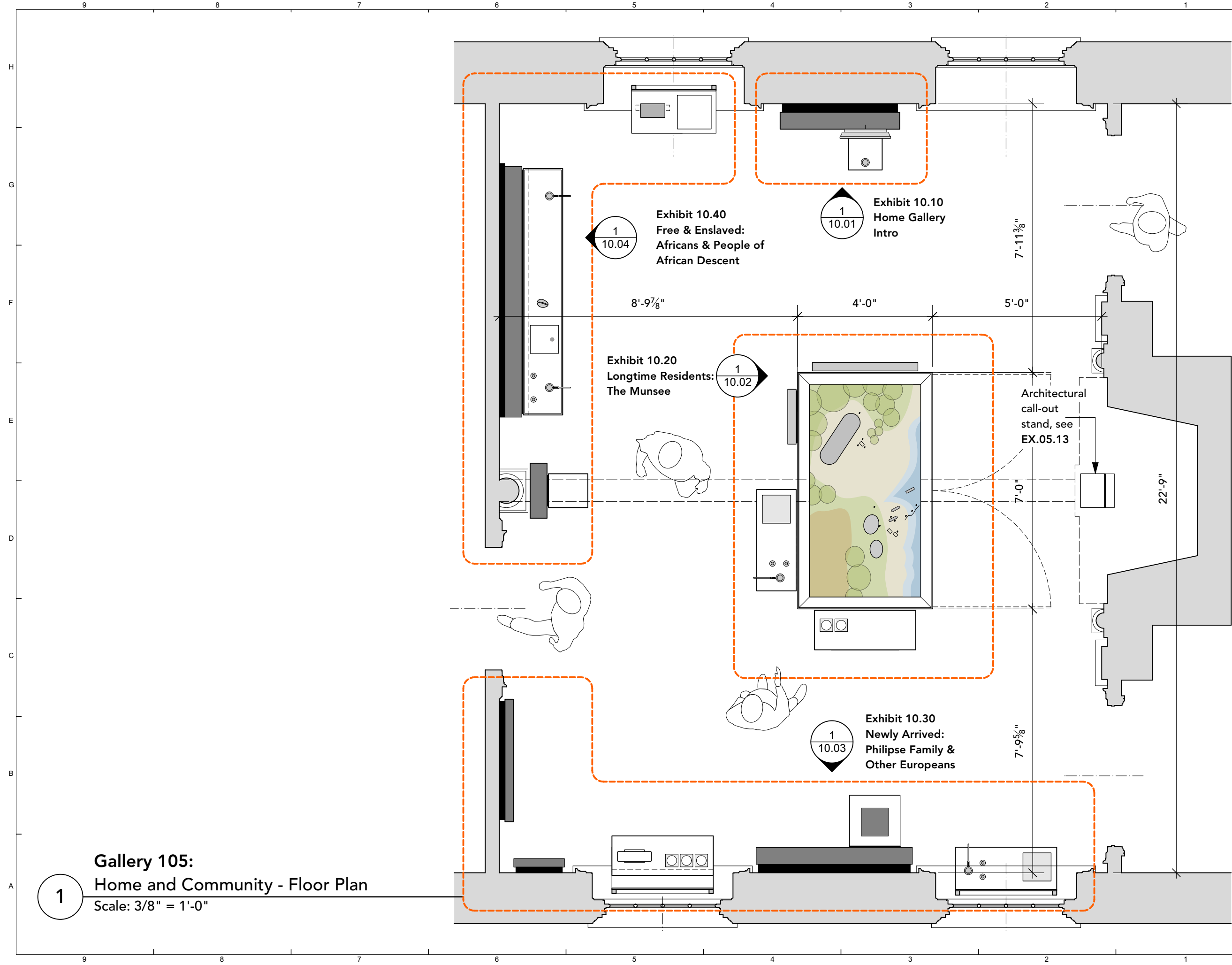
Sheet Title:
Gallery 106 –
Exhibit Power Plan

Drawing Number:
**EX.
05.17**

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Project Number:
18006.47

Sheet:



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Gallery 105:
Home and Community - Floor Plan
Scale: 3/8" = 1'-0"



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Saratoga Springs, NY 12866

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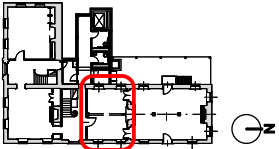
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Approved By:
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Sheet Title:
Gallery 105 – Floor
Plan

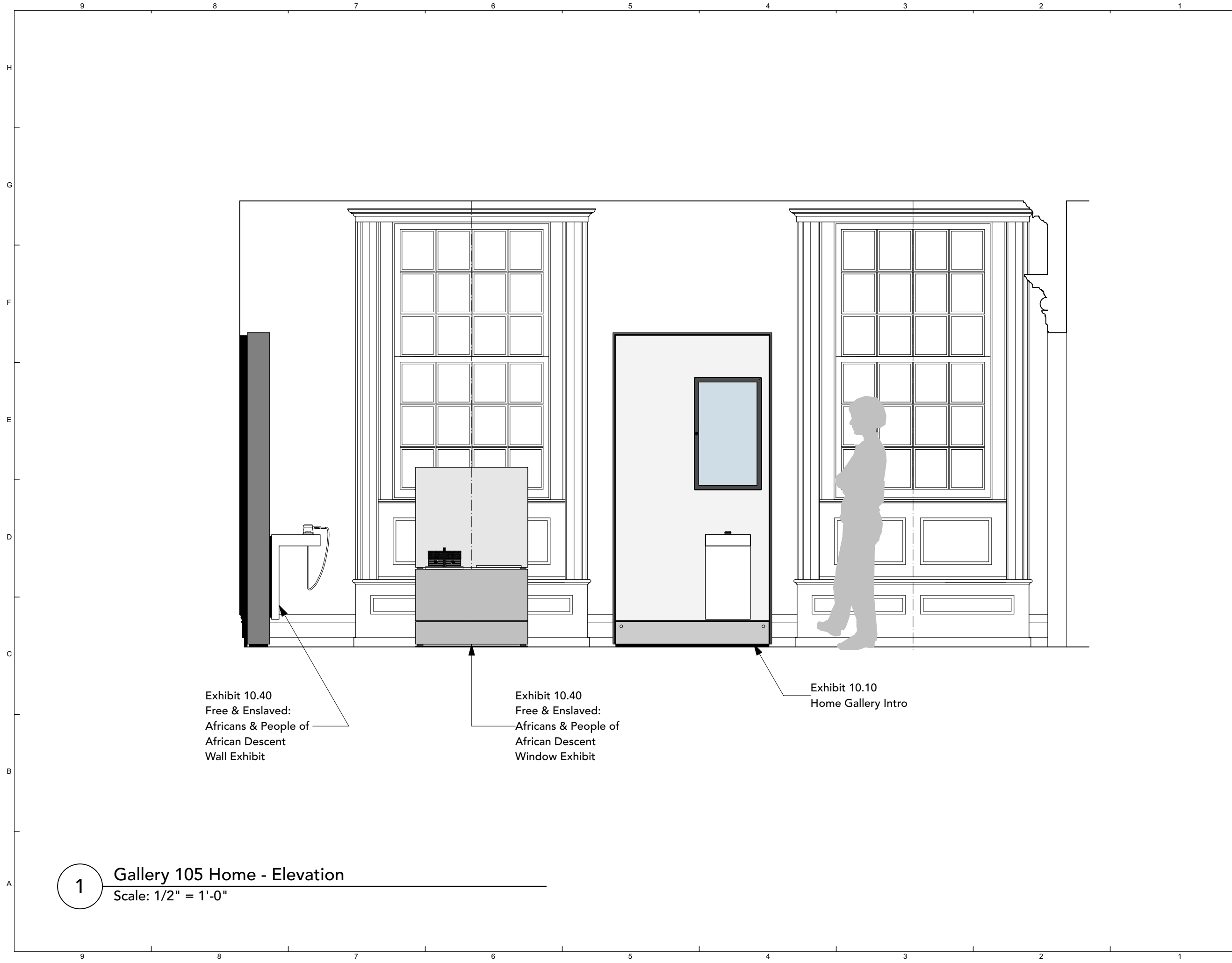
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**EX.
10.00**

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Liverpool, NY 13088

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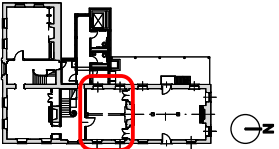
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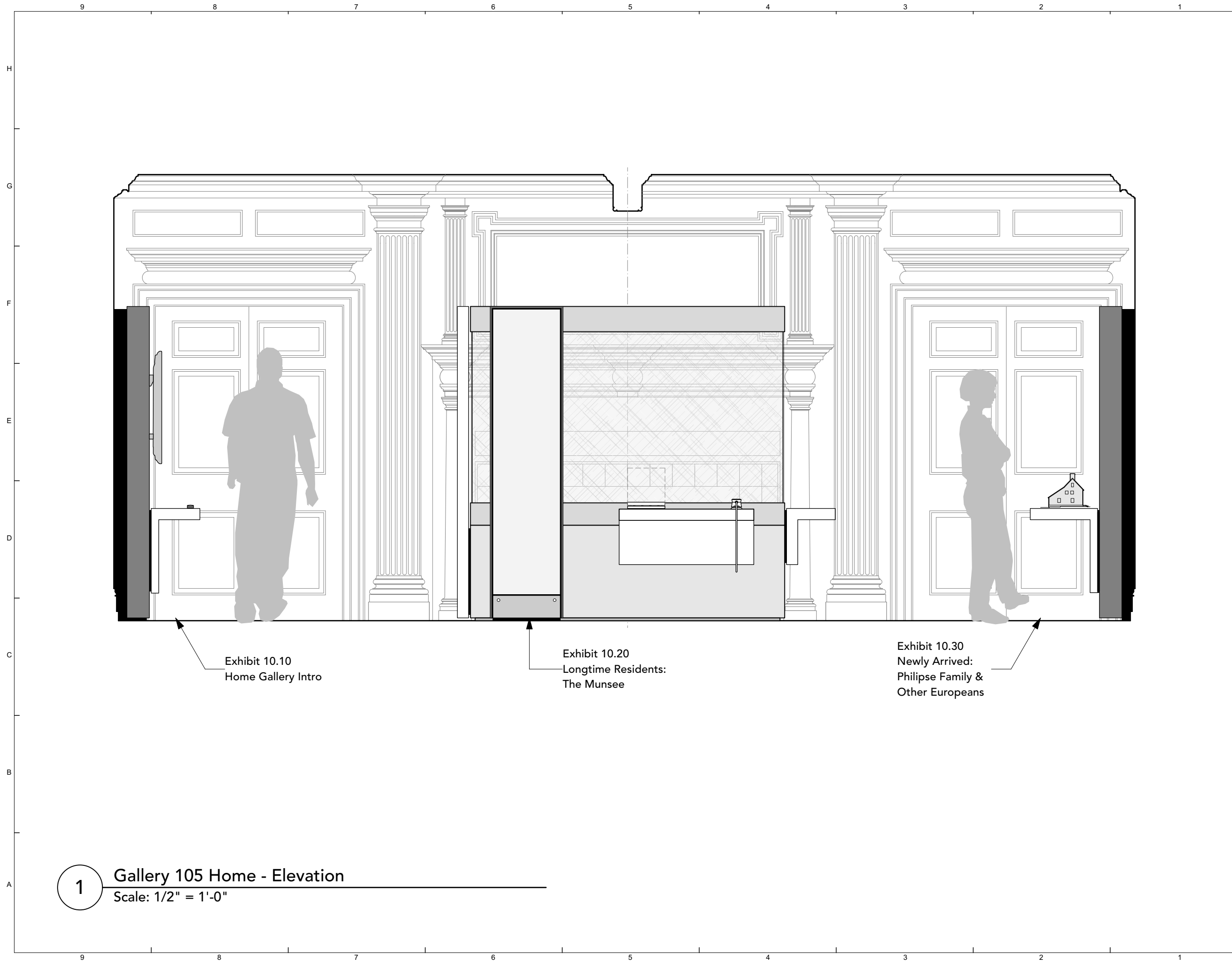
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Gallery 105 –
Gallery Elevation


Drawing Number:
**EX.
10.01**

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Engineer:
Barton and Loguidice
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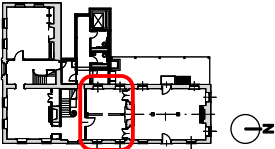
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Gallery 105 –
Gallery Elevation

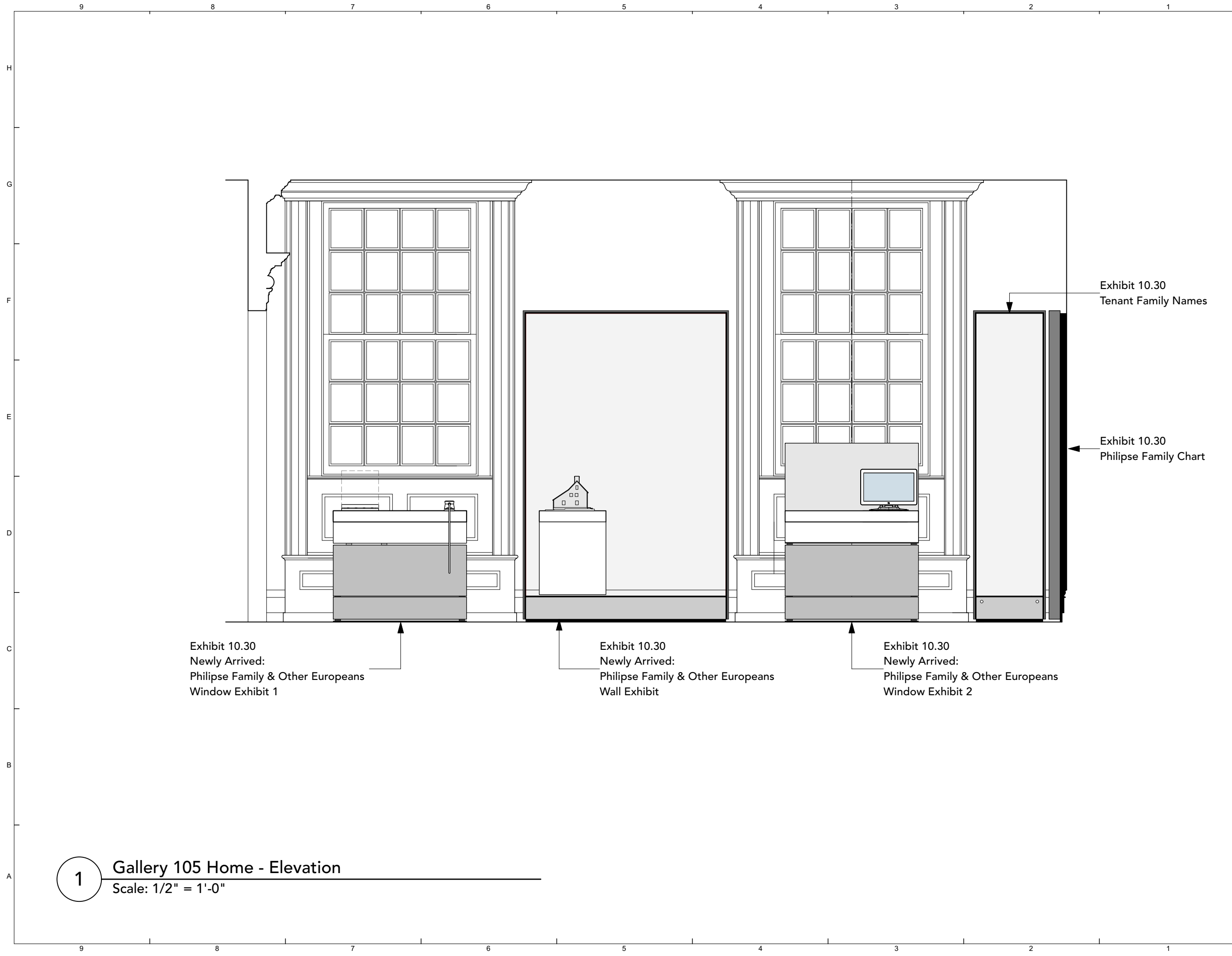
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21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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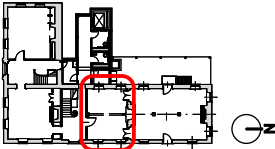
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Gallery 105 –
Gallery Elevation

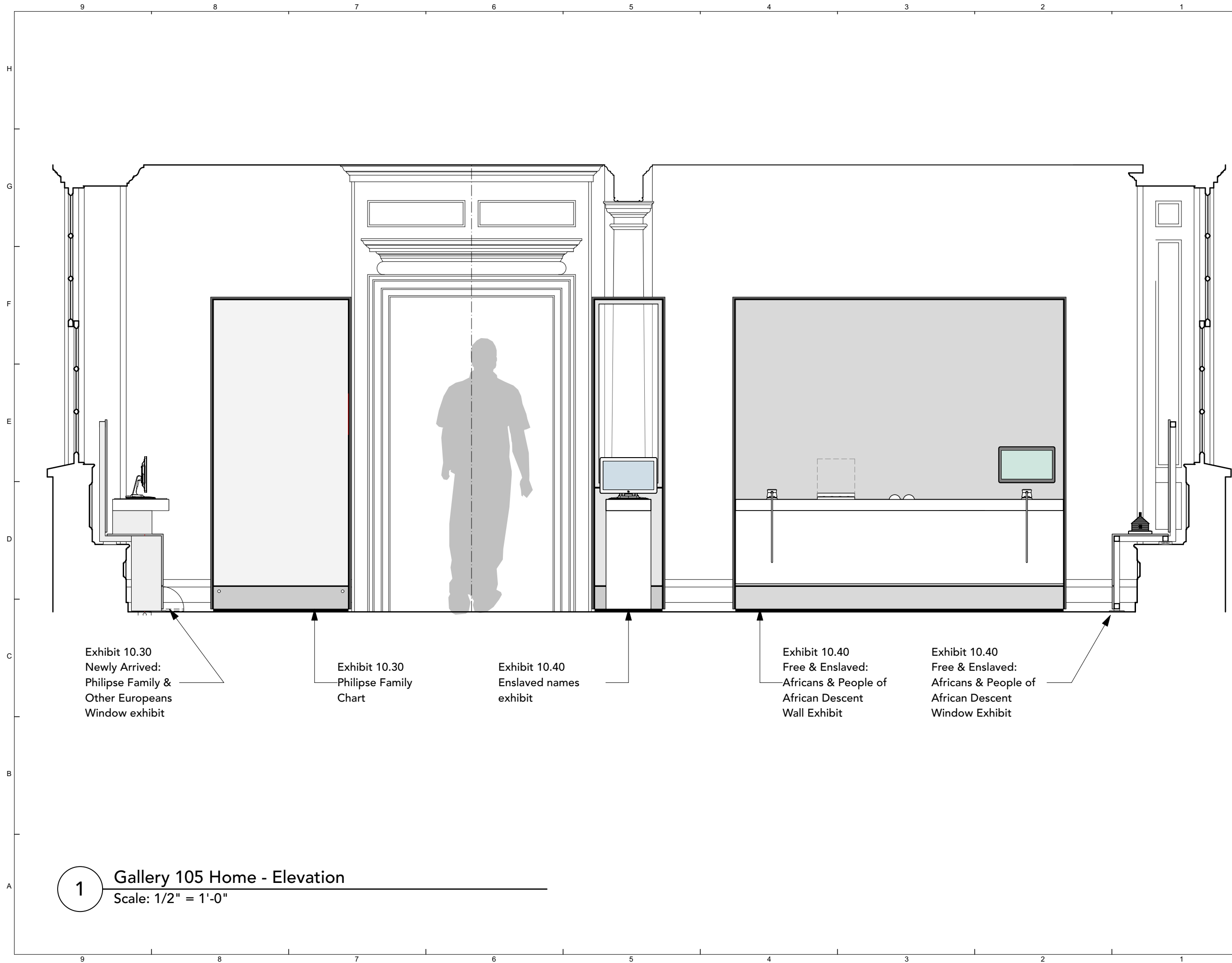
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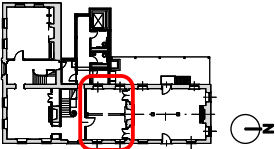
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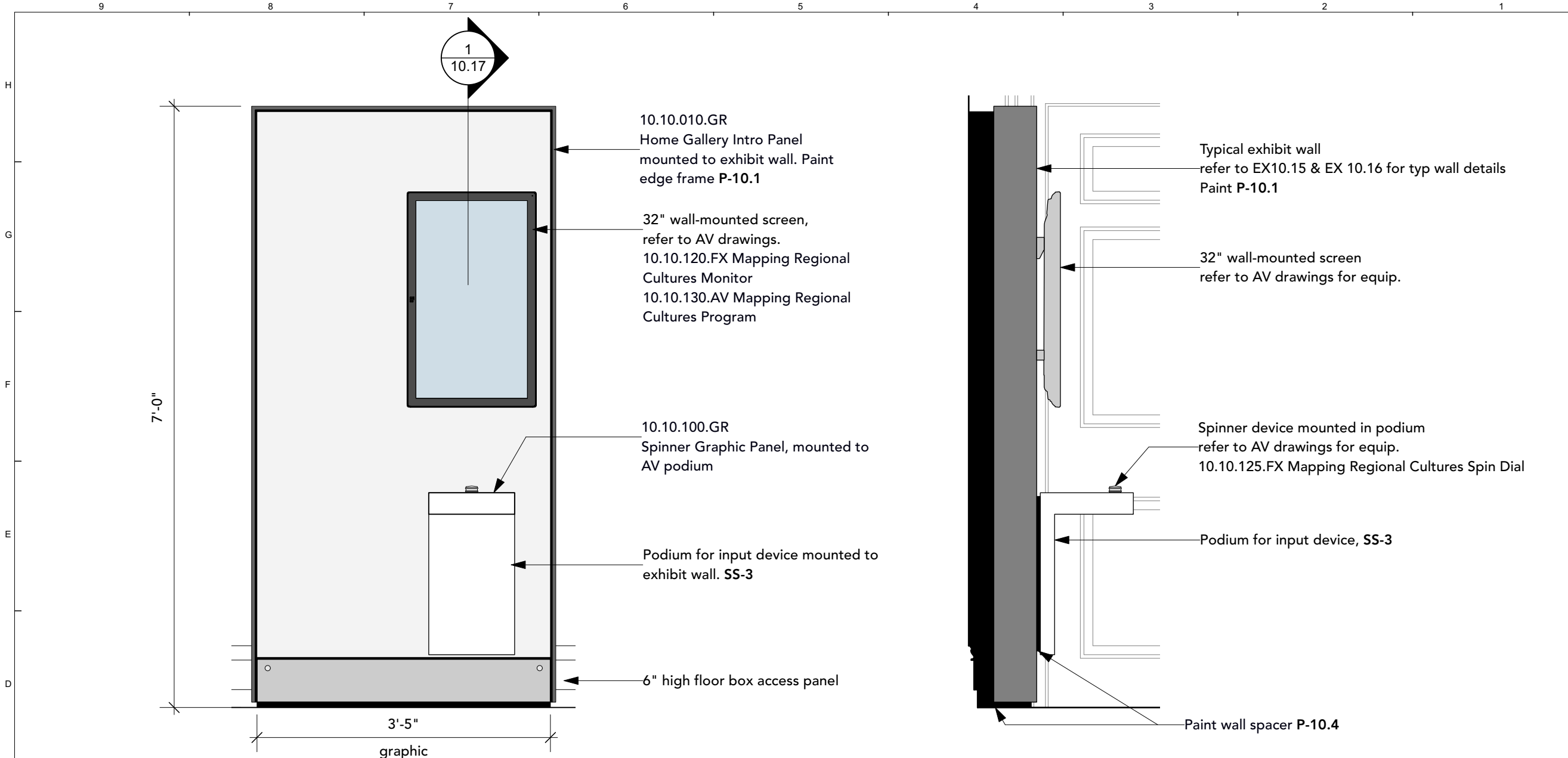
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Gallery 105 –
Gallery Elevation

Drawing Number:
**EX.
10.04**

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Project Number:
18006.47


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1 Exhibit 10.10 Home Gallery Intro - Elevation
Scale: 3/4" = 1'-0"

2 Exhibit 10.10 Home Gallery Intro - Side View
Scale: 3/4" = 1'-0"

3 Exhibit 10.10 Home Gallery Intro - Plan
Scale: 3/4" = 1'-0"



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Gallery 105
Gallery Intro -
Elevation, Plan,
Side

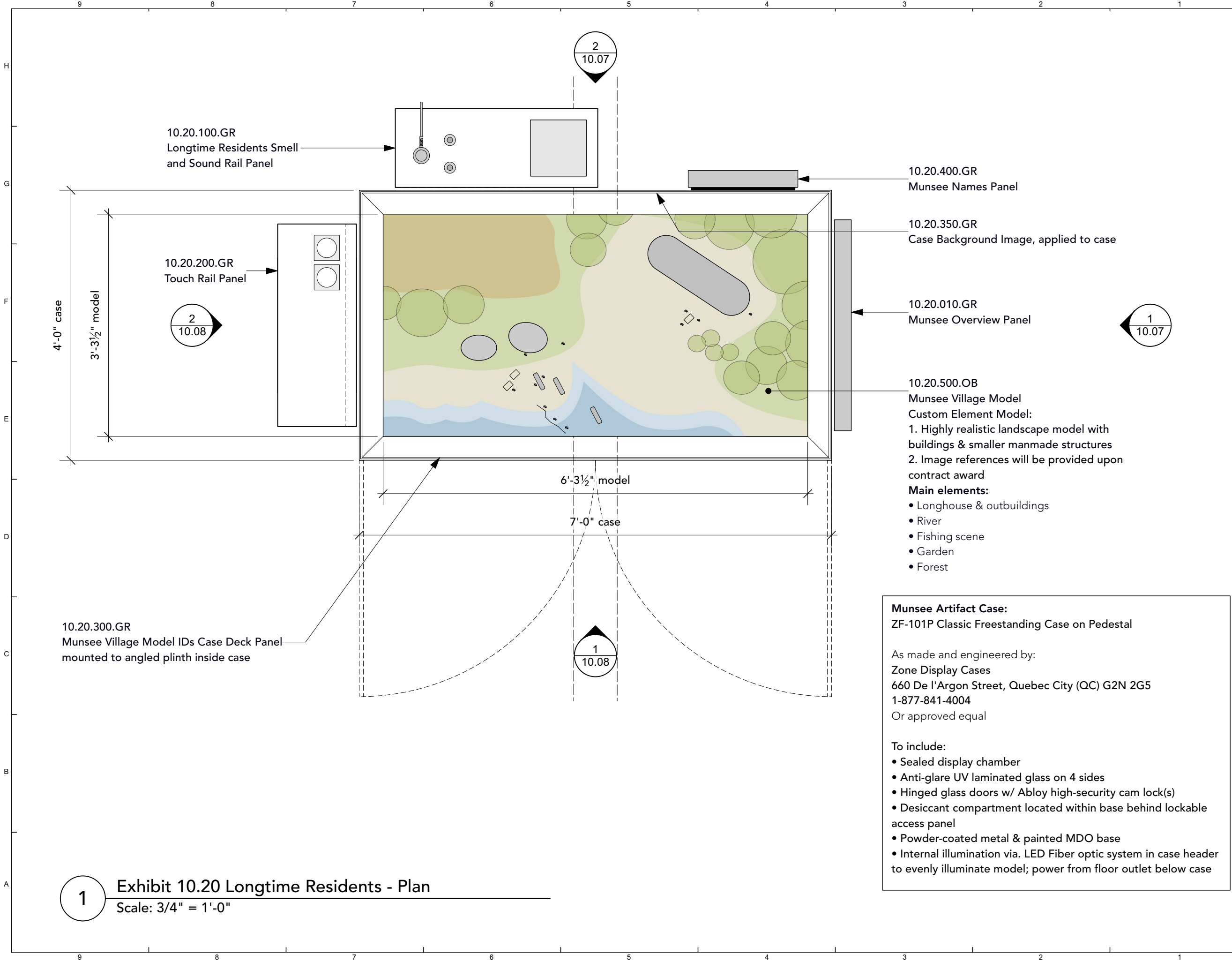
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Drawing Number:

**EX.
10.05**

Sheet:




1 Exhibit 10.20 Longtime Residents - Plan
Scale: 3/4" = 1'-0"

Munsee Artifact Case:
ZF-101P Classic Freestanding Case on Pedestal

As made and engineered by:
Zone Display Cases
660 De l'Argon Street, Quebec City (QC) G2N 2G5
1-877-841-4004
Or approved equal

To include:

- Sealed display chamber
- Anti-glare UV laminated glass on 4 sides
- Hinged glass doors w/ Abloy high-security cam lock(s)
- Desiccant compartment located within base behind lockable access panel
- Powder-coated metal & painted MDO base
- Internal illumination via. LED Fiber optic system in case header to evenly illuminate model; power from floor outlet below case



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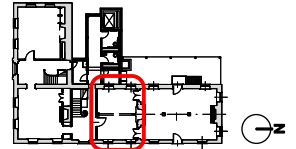
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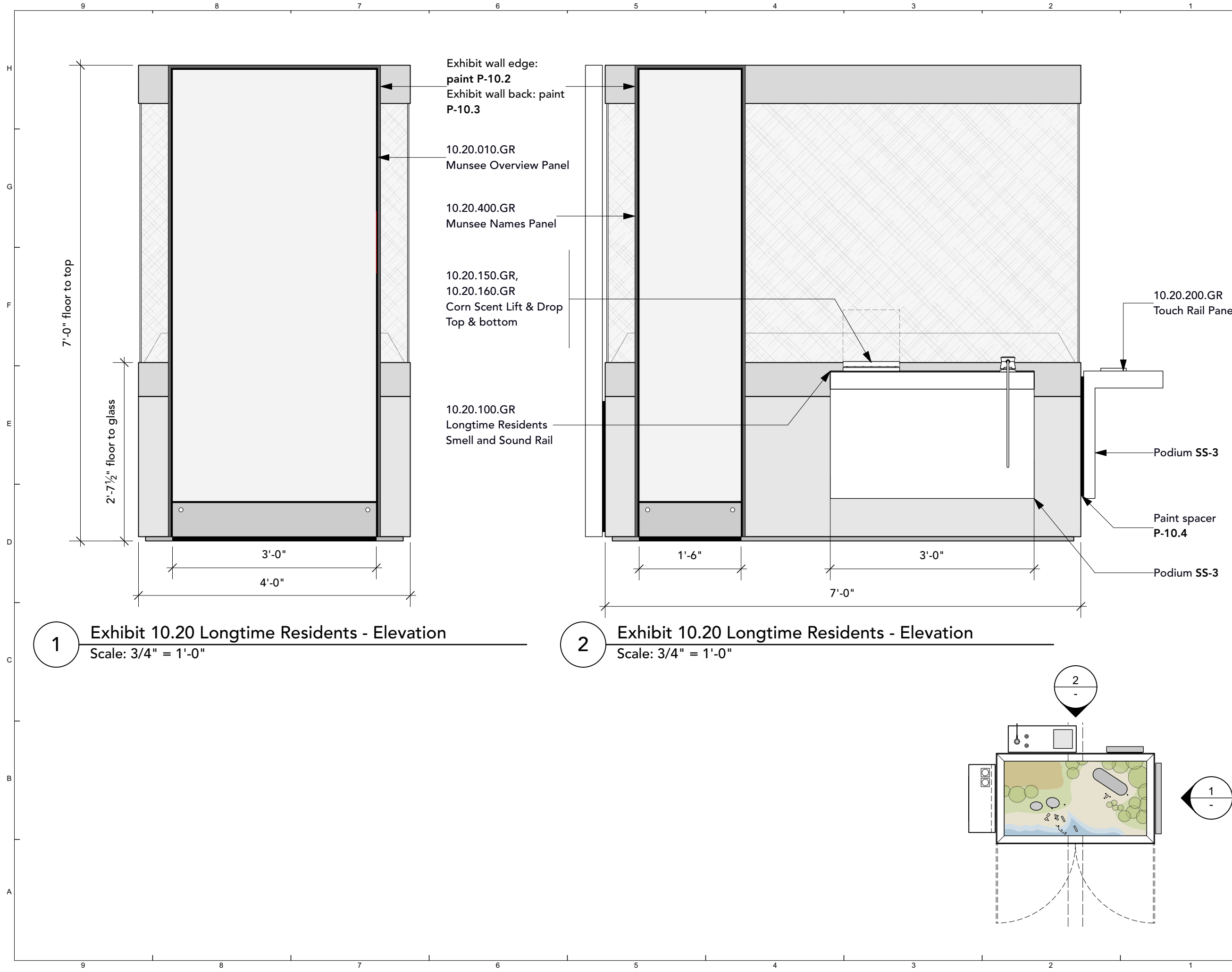
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Gallery 105
Longtime
Residents -
Elevation, Plan,
Side
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**EX.
10.06**

Project Number:
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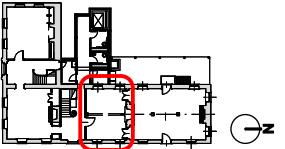
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9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

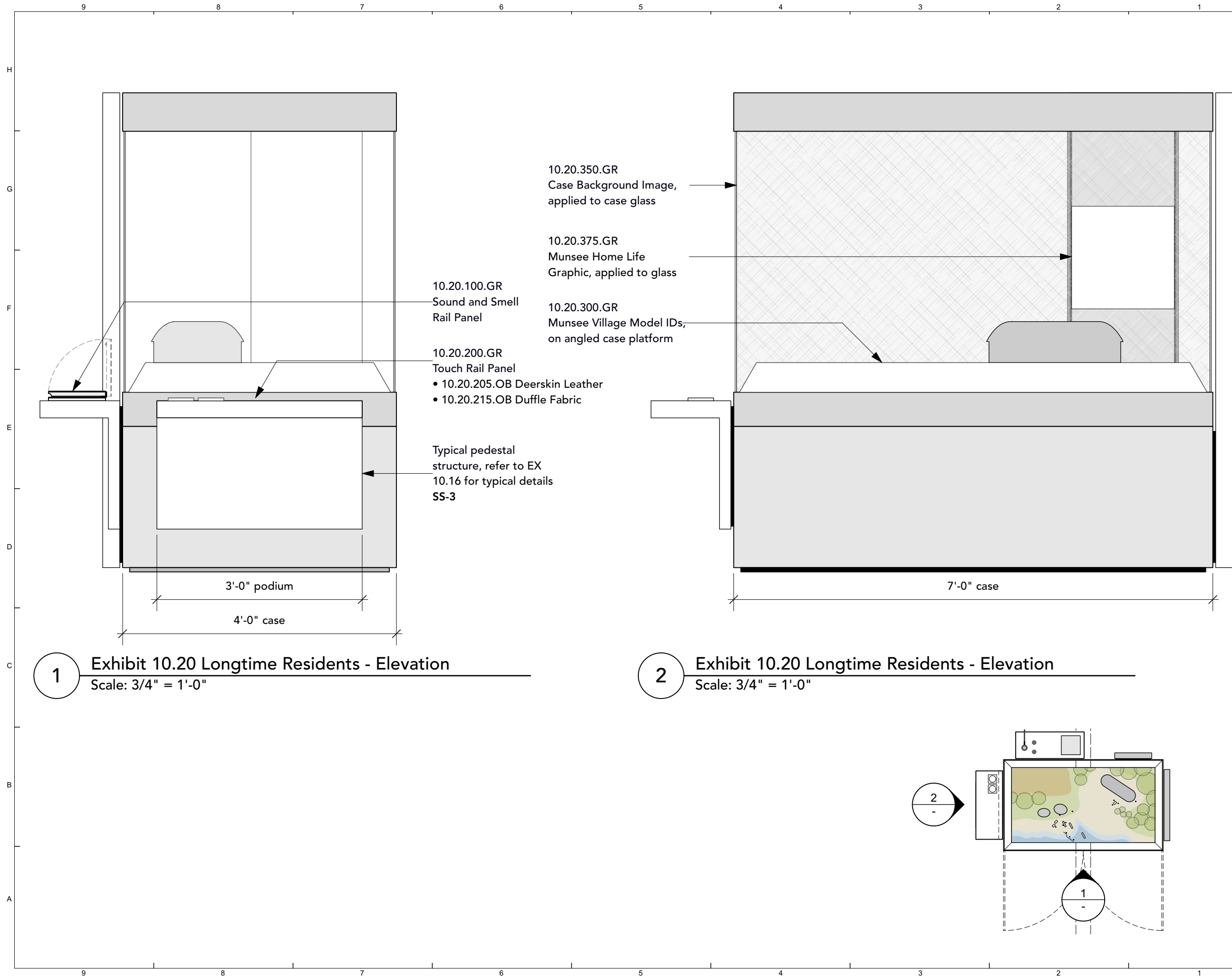
Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements


Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan


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| Design By: SR | |
| Checked By: SR | |
| Approved By: SR | |
| Date: 10/01/2021 | |
| Sheet Title: Gallery 105 Longtime Residents - Elevation, Plan, Side Issued for Bid | Drawing Number: EX. 10.07 |
| Project Number: 18006.47 | Sheet: |





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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
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Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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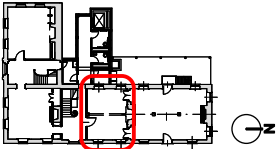
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10/01/2021

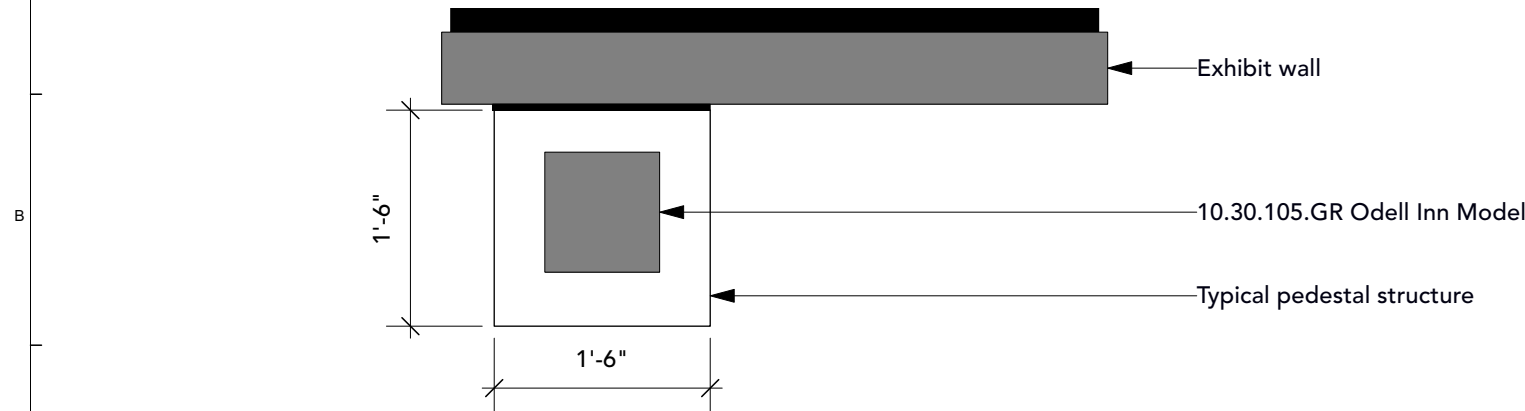
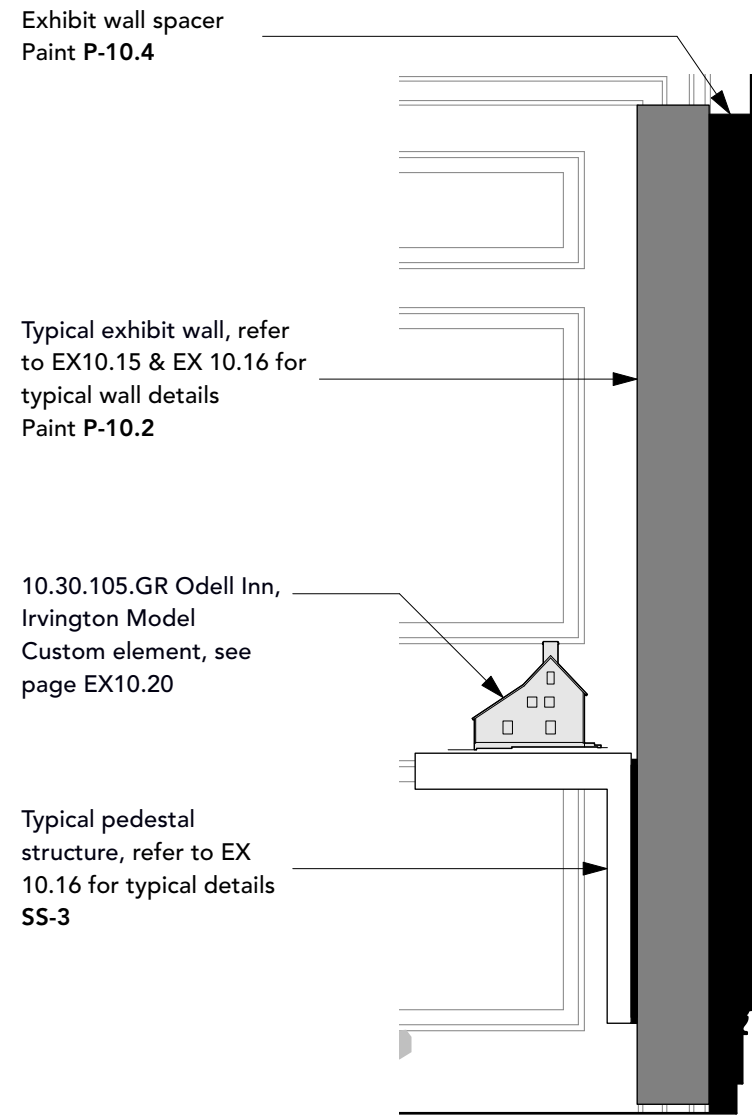
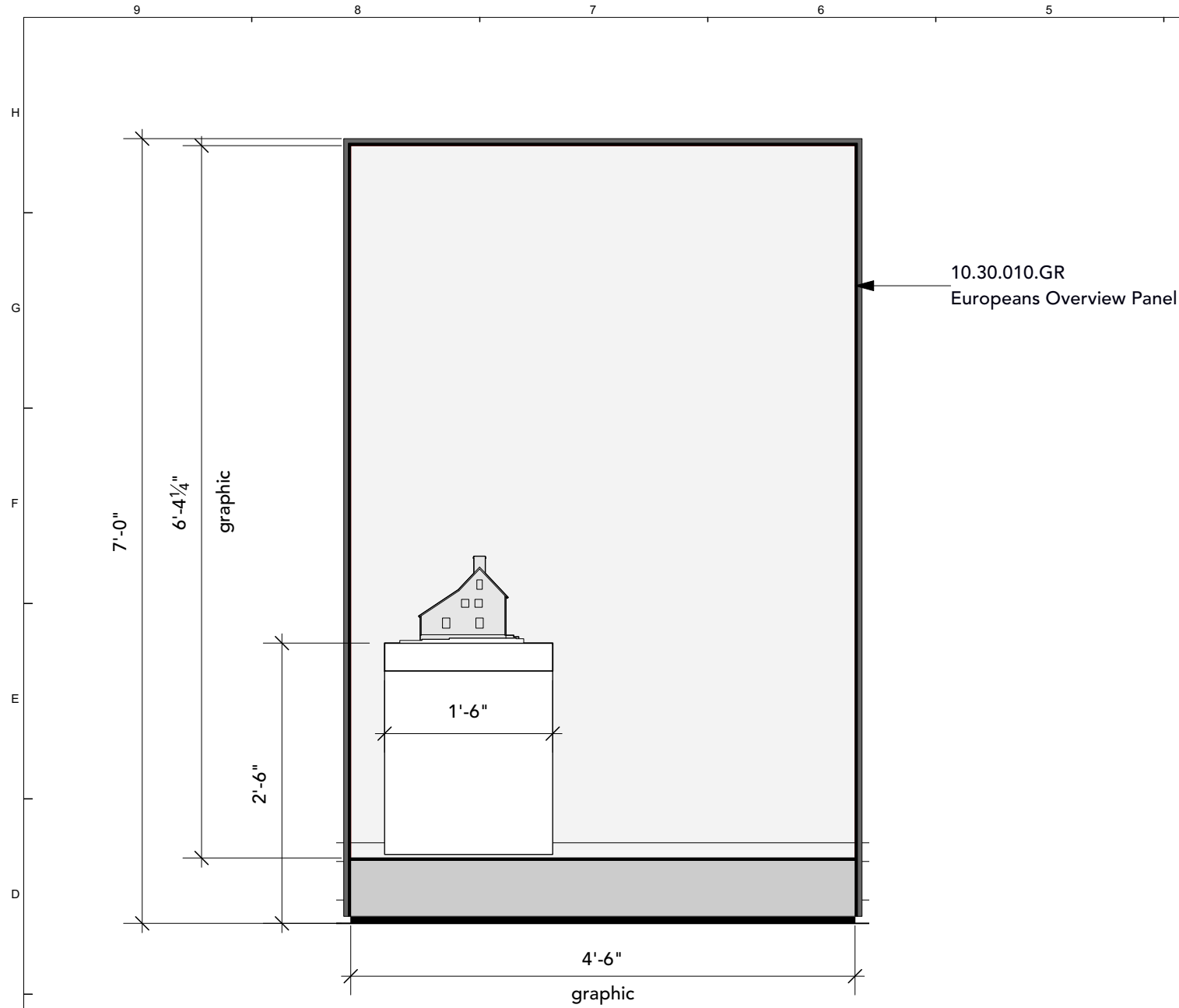
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Sheet Title:
Gallery 105
Longtime
Residents -
Elevation, Plan,
Side
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Drawing Number:
**EX.
10.08**

Project Number:
18006.47

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21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
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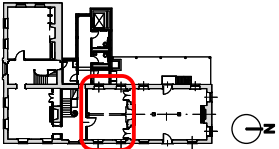
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Sheet Title:

Gallery 105
Newly Arrived -
Elevation, Plan,
Side

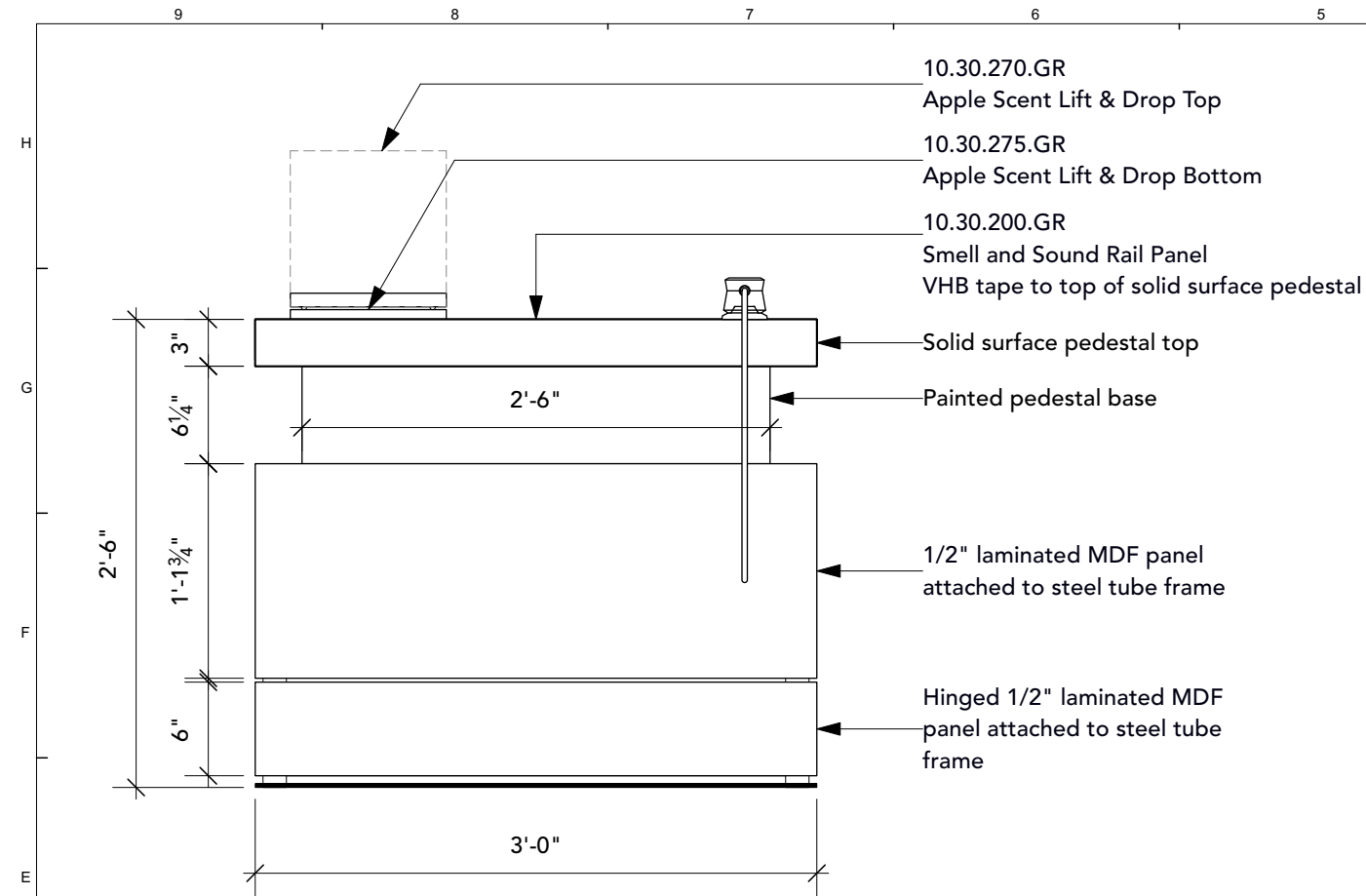
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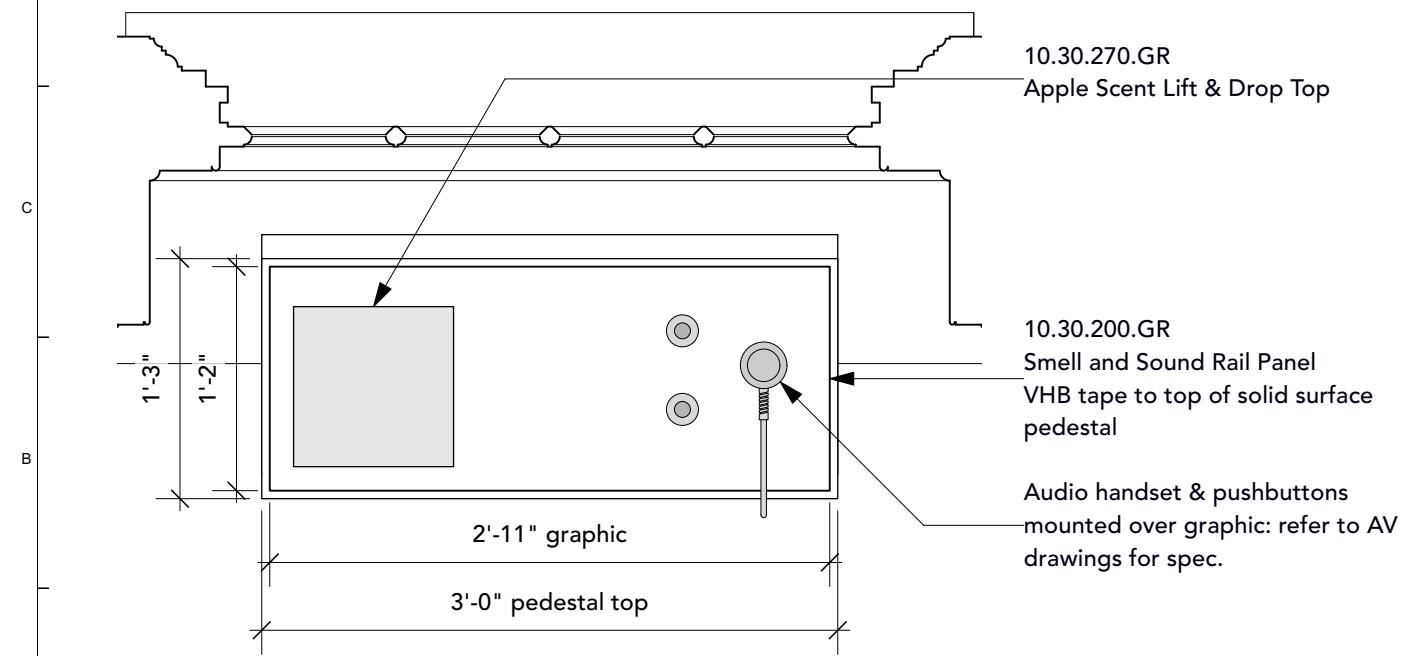
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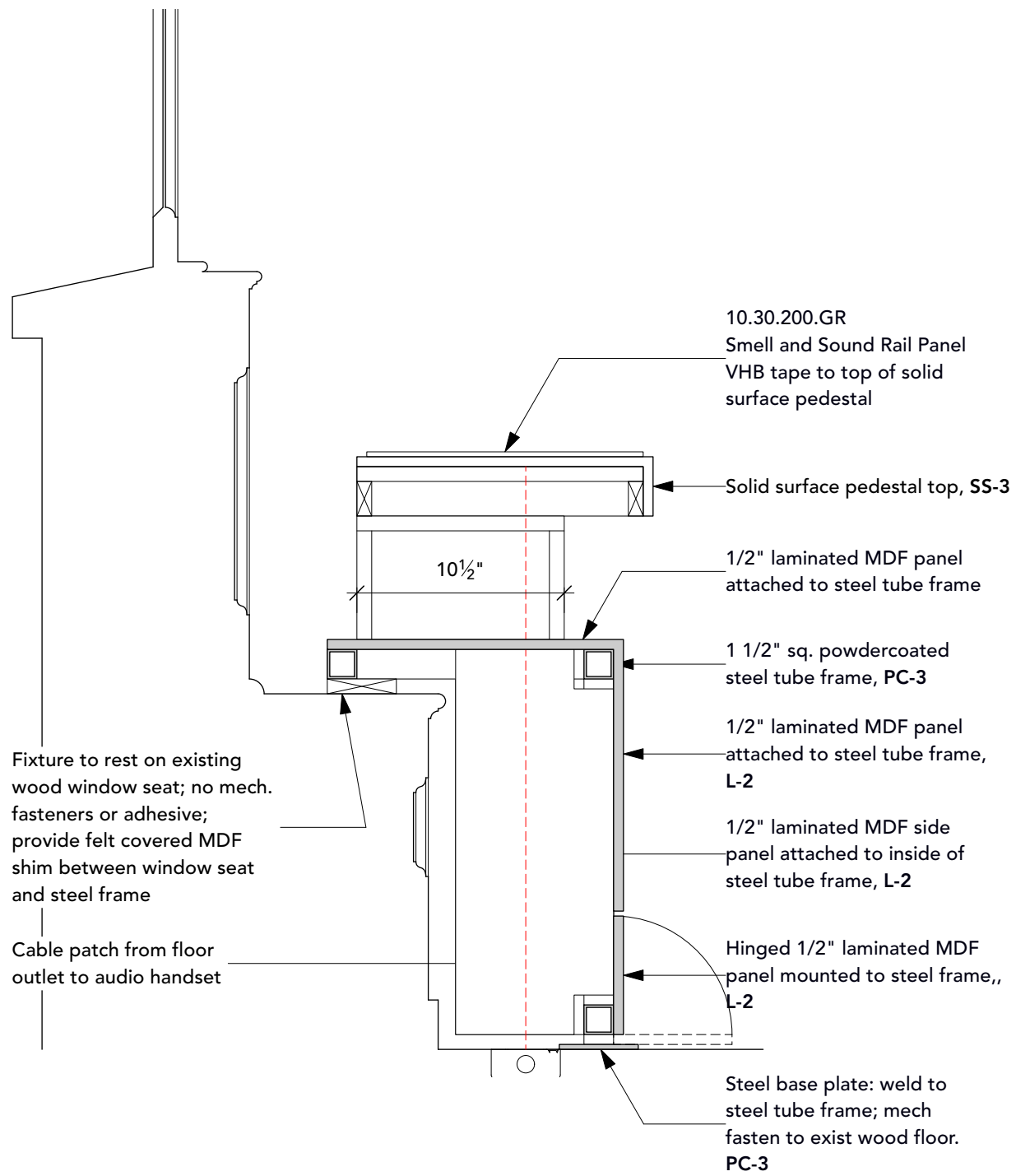
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1 Exhibit 10.30 Newly Arrived Window Exhibit 1 - Elevation
Scale: 1" = 1'-0"



2 Exhibit 10.30 Newly Arrived Window Exhibit 1 - Plan
Scale: 1" = 1'-0"



3 Exhibit 10.30 Newly Arrived Window Exhibit 2 - Section
Scale: 1 1/2" = 1'-0"

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 Saratoga Springs, NY 12866

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Engineer:
 Barton and Loguidice
 443 Electronics Parkway
 Liverpool, NY 13088

Barton & Loguidice

Exhibit Designer:
 Amaze Design
 PO Box 51905
 Boston, MA 02205-9761

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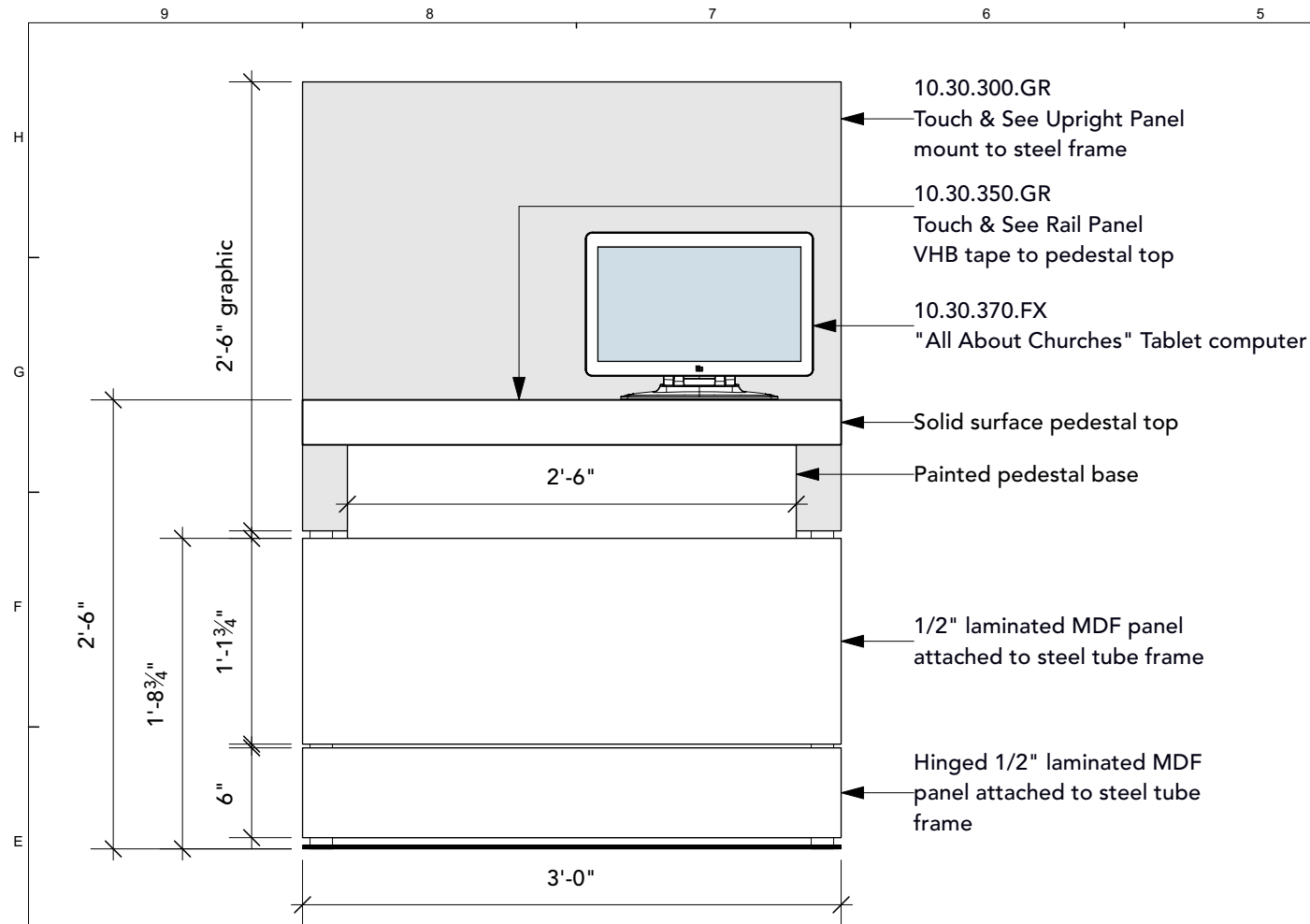
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 Elevation, Plan,
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EX. 10.10

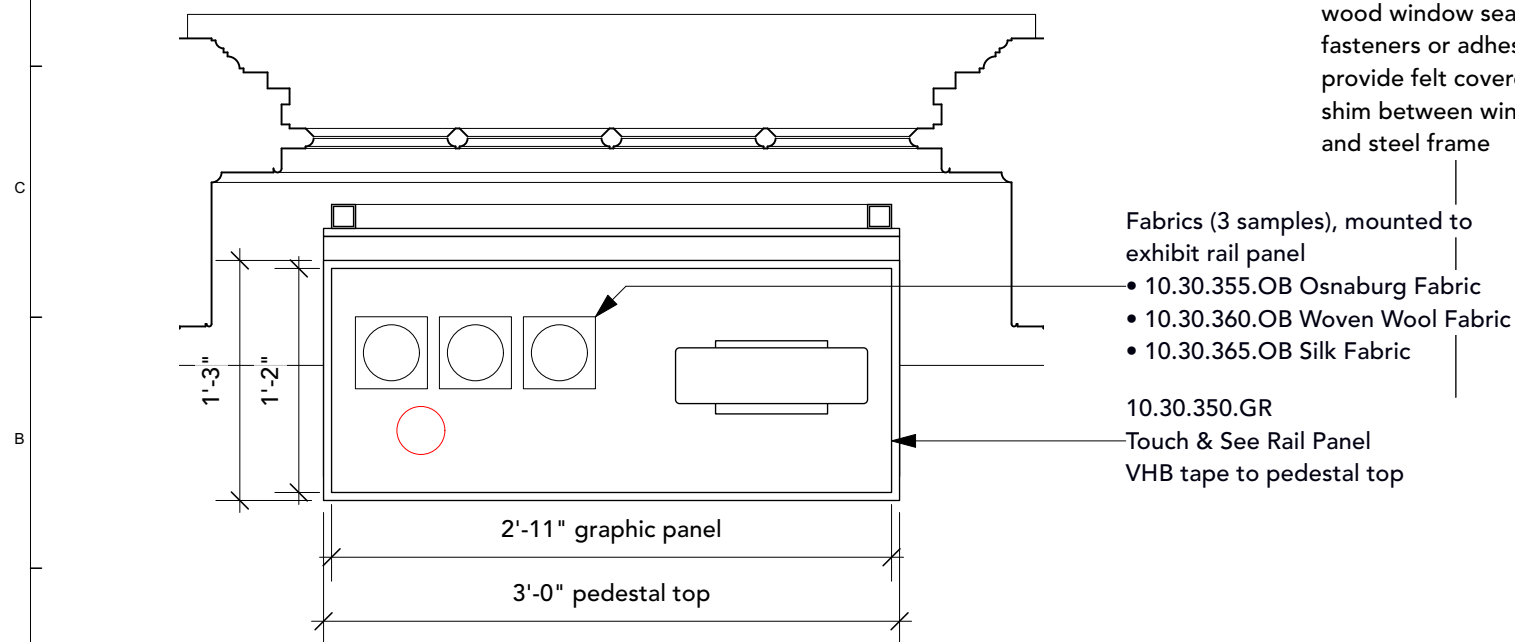
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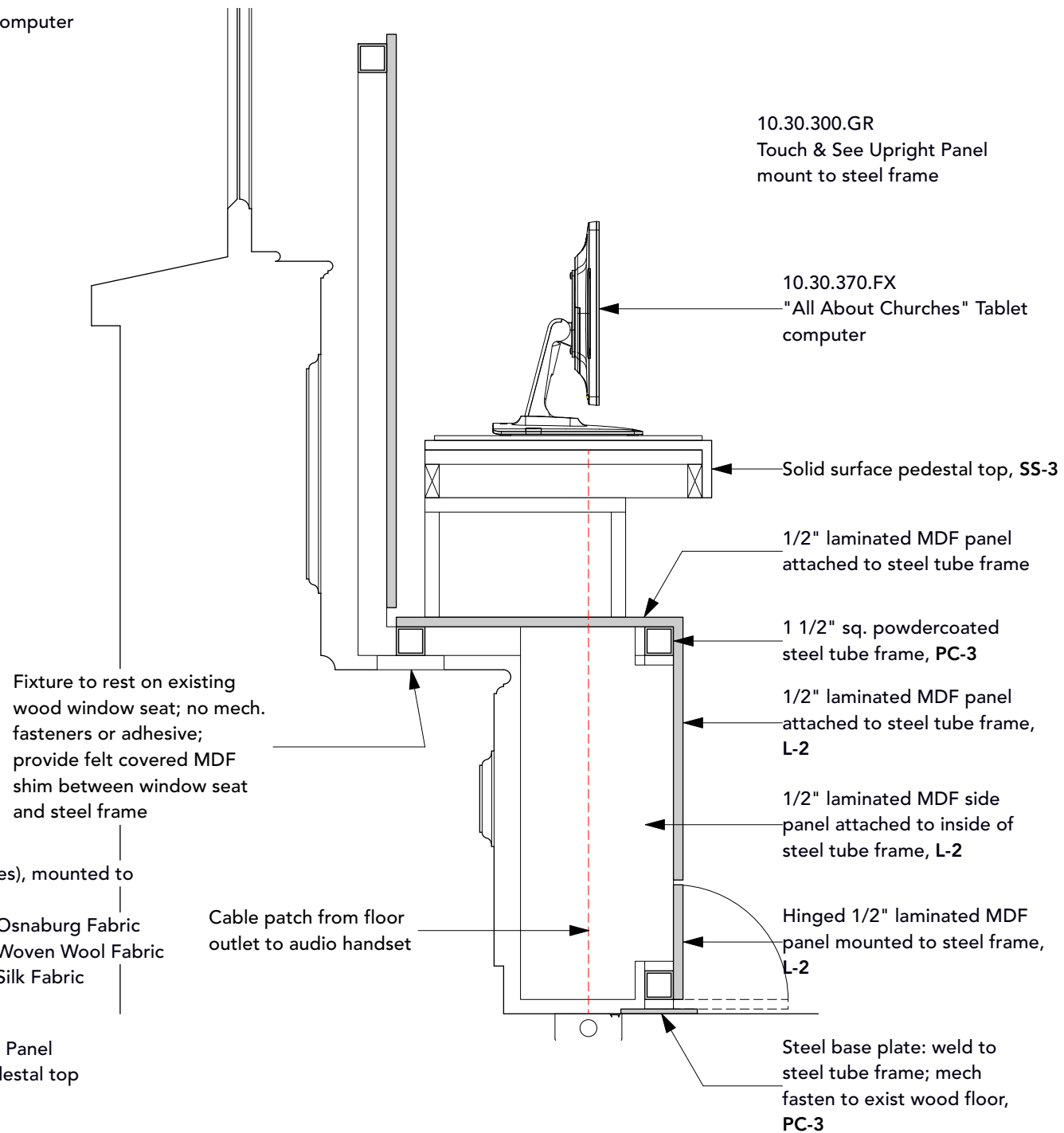
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1 Exhibit 10.30 Newly Arrived Window Exhibit 2 - Elevation
Scale: 1" = 1'-0"



2 Exhibit 10.30 Newly Arrived Window Exhibit 2 - Plan
Scale: 1" = 1'-0"



3 Exhibit 10.30 Newly Arrived Window Exhibit 2 - Section
Scale: 1 1/2" = 1'-0"

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Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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Exhibit Designer:
Amaze Design
PO Box 51905
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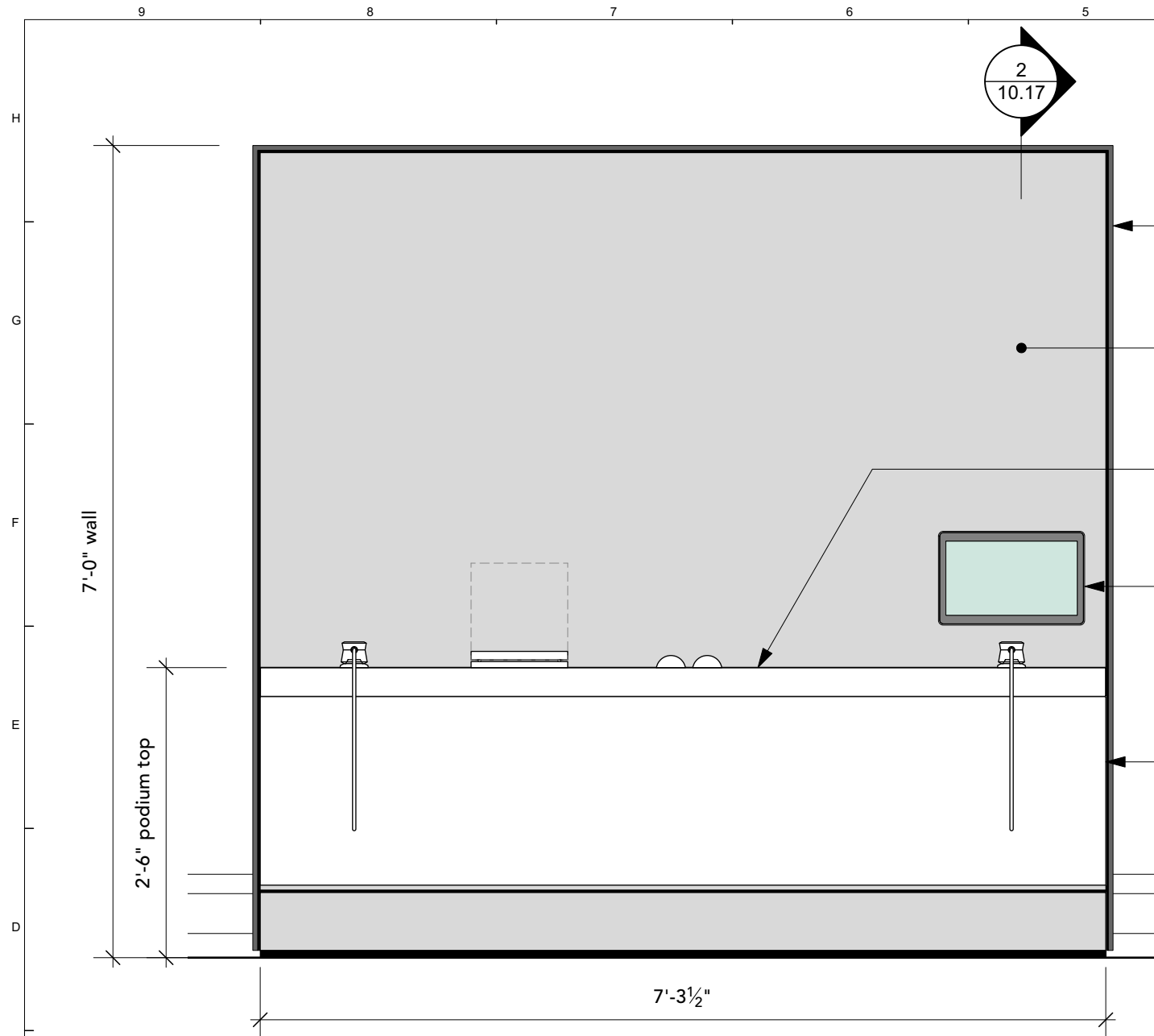
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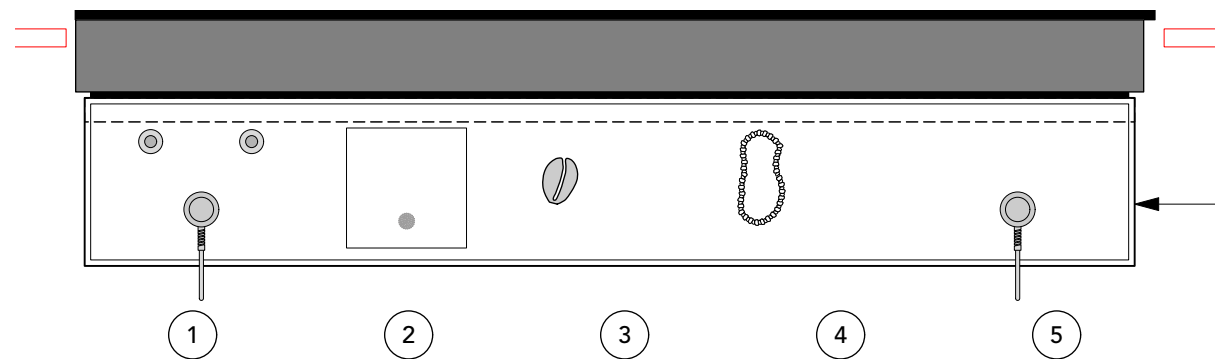
Project Number:
18006.47

Drawing Number:
EX. 10.11

Sheet:



1 Exhibit 10.40 Free & Enslaved Wall Exhibit - Elevation
Scale: 3/4" = 1'-0"



3 Exhibit 10.40 Free & Enslaved Wall Exhibit - Plan
Scale: 3/4" = 1'-0"

Typical exhibit wall
refer to EX10.15 & EX 10.16 for
typ. wall details. Paint P-10.2

10.40.010.GR
African Descent Overview Panel:
attached to exhibit wall

10.40.100.GR
African Descent Rail Panel
mounted to podium

10.40.145.AV
All About Pinkster Media,
touchscreen mounted to exhibit
wall

Podium SS-3

Paint back spacer P-10.4

Paint edge frame P-10.2

2 Exhibit 10.40 Free & Enslaved Wall Exhibit - Side
Scale: 3/4" = 1'-0"

Items mounted to rail 10.40.100.GR African Descent Rail Panel:


1. Listening device & pushbuttons for:
 - 10.40.110.AV African Music Audio
 - 10.40.115.AV African Music Audio

2. Scent Lift-and-Drop:
 - 10.40.200.GR Thyme Scent Lift-and-Drop Top
 - 10.40.220.GR Thyme Scent Lift-and-Drop Bottom Panel

3. 10.40.120.OB Touchable Cowrie Shells

4. 10.40.130.OB Touchable African Trade Beads

5. Audio handset for All About Pinkster AV



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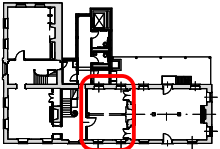
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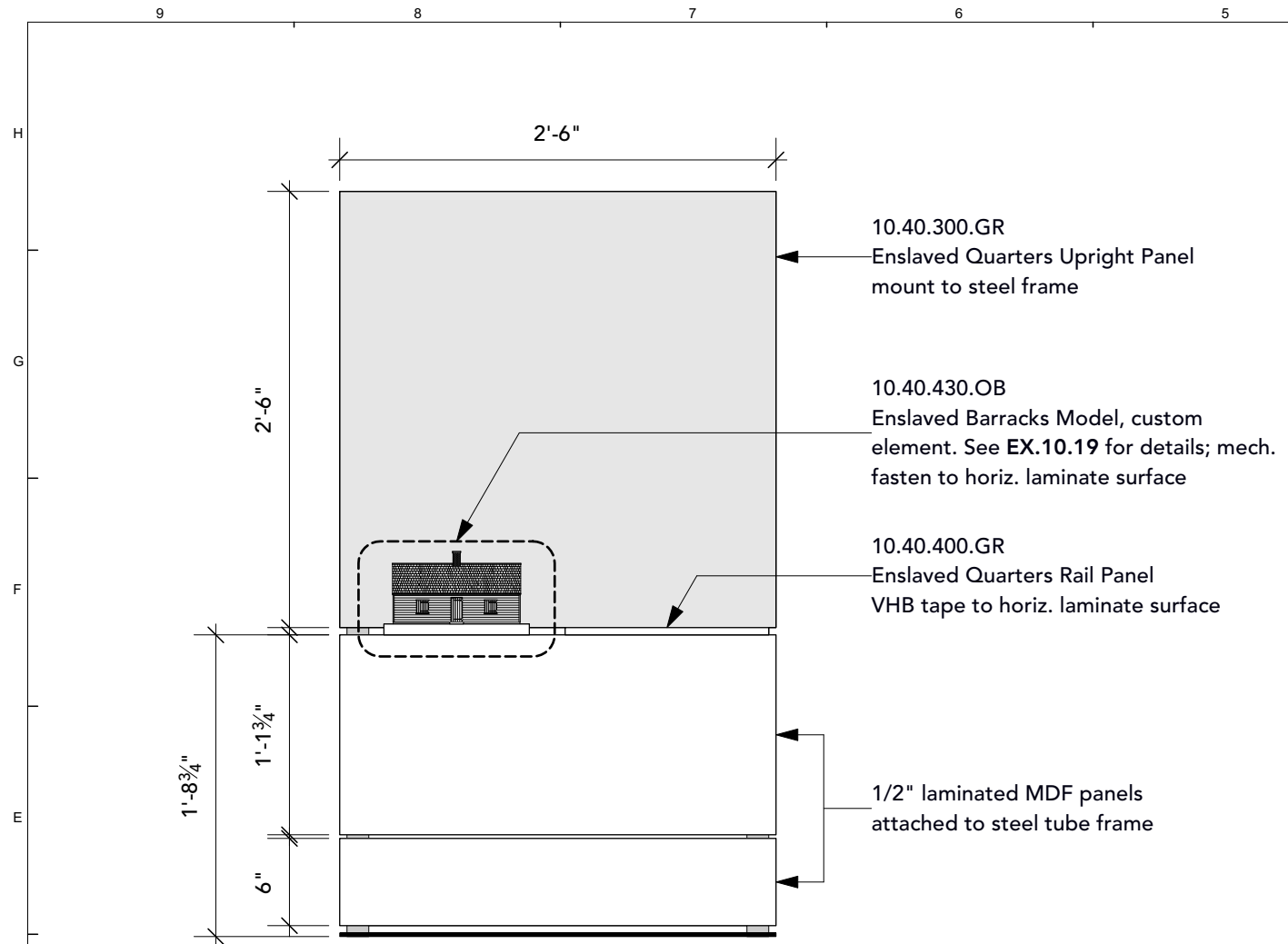
Sheet Title:
Free & Enslaved -
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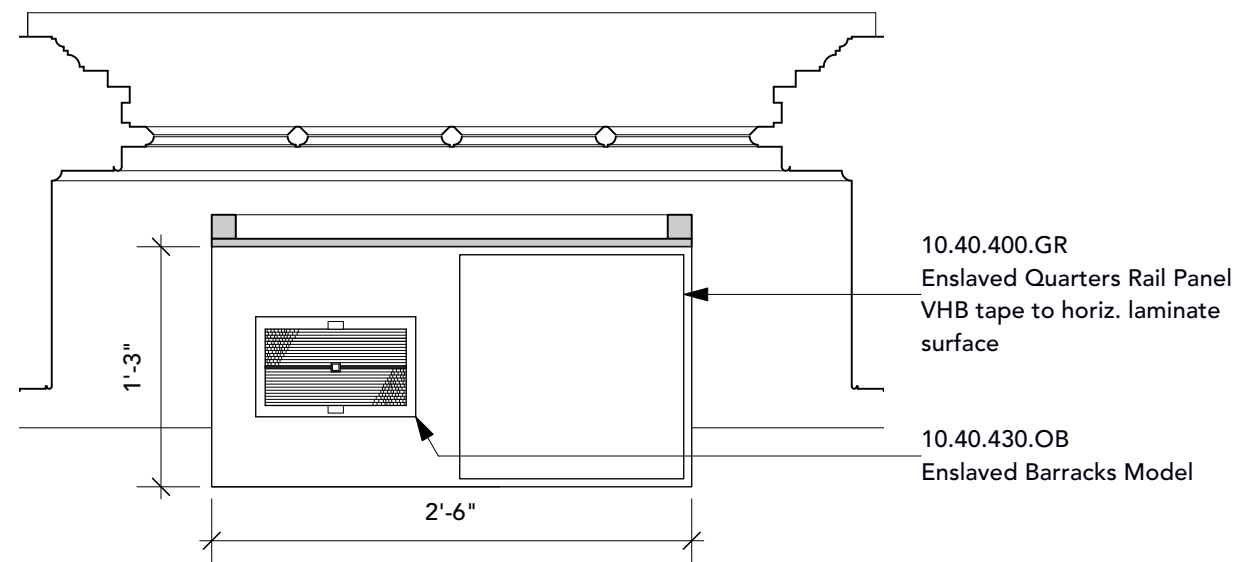
Project Number:
18006.47

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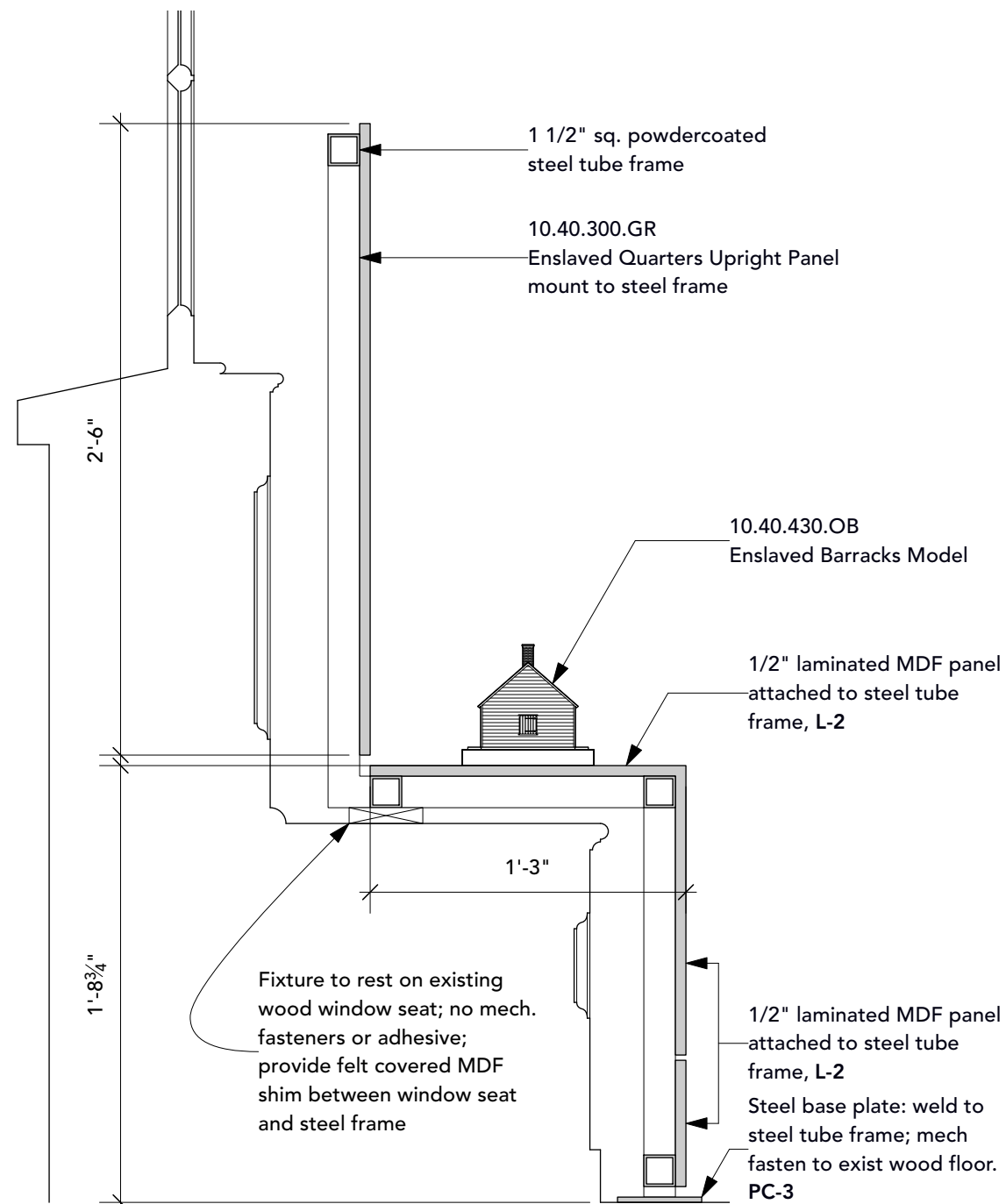
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1 Exhibit 10.40 Free & Enslaved Window Exhibit - Elevation
Scale: 3/4" = 1'-0"



2 Exhibit 10.40 Free & Enslaved Window Exhibit - Plan
Scale: 3/4" = 1'-0"



3 Exhibit 10.40 Free and Enslaved Window Exhibit - Section
Scale: 3/4" = 1'-0"



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Architect:
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Saratoga Springs, NY 12866

SARATOGA
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Barton and Loguidice
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Liverpool, NY 13088

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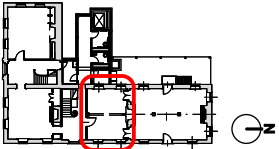
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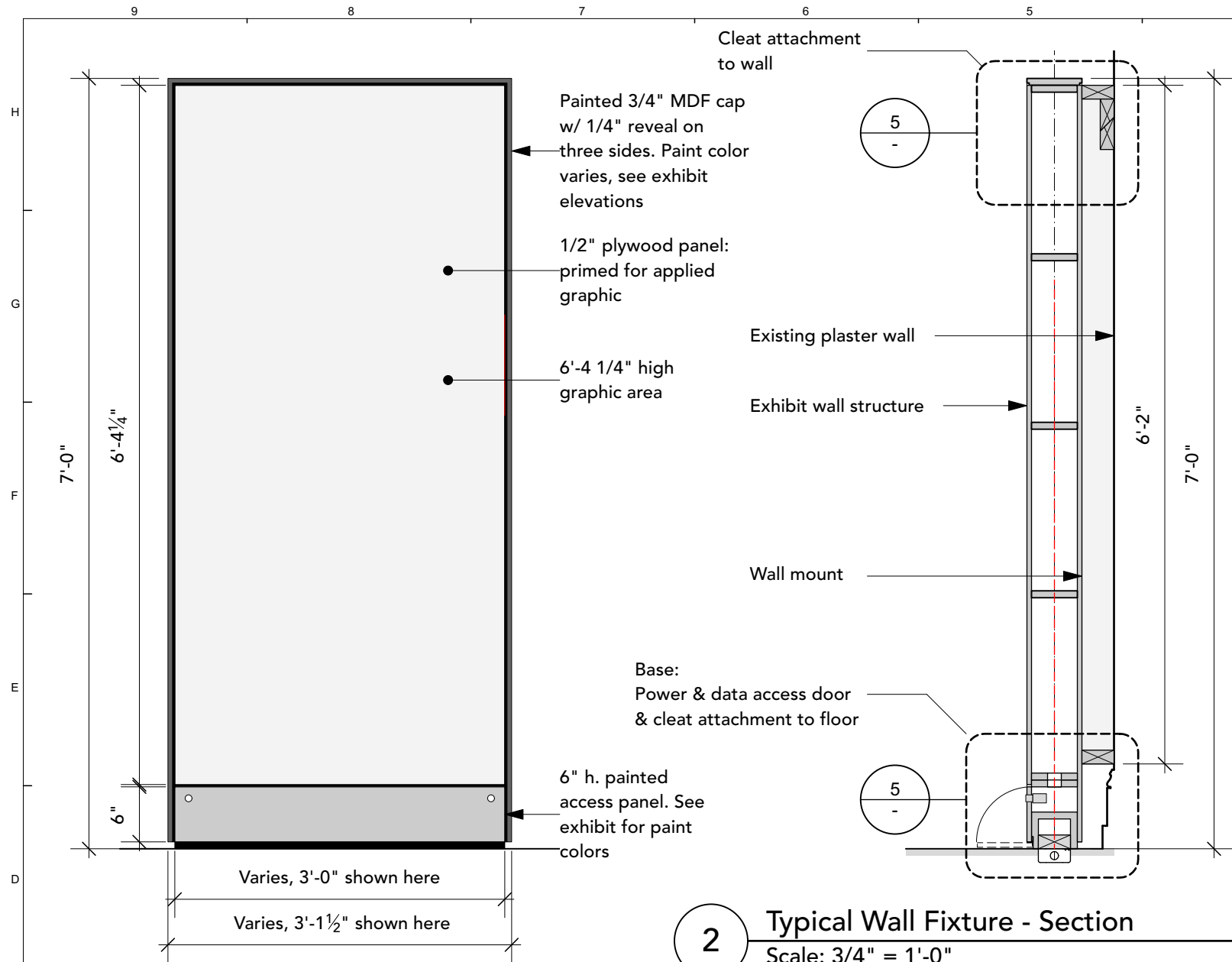
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Free & Enslaved -
Elevation, Plan,
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Drawing Number:
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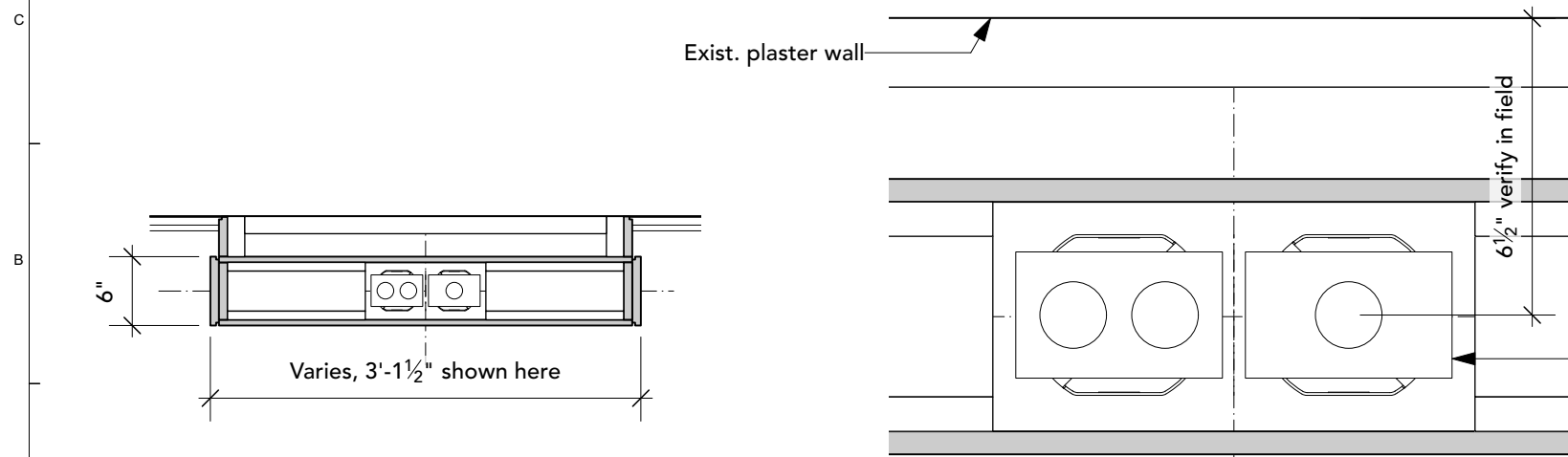
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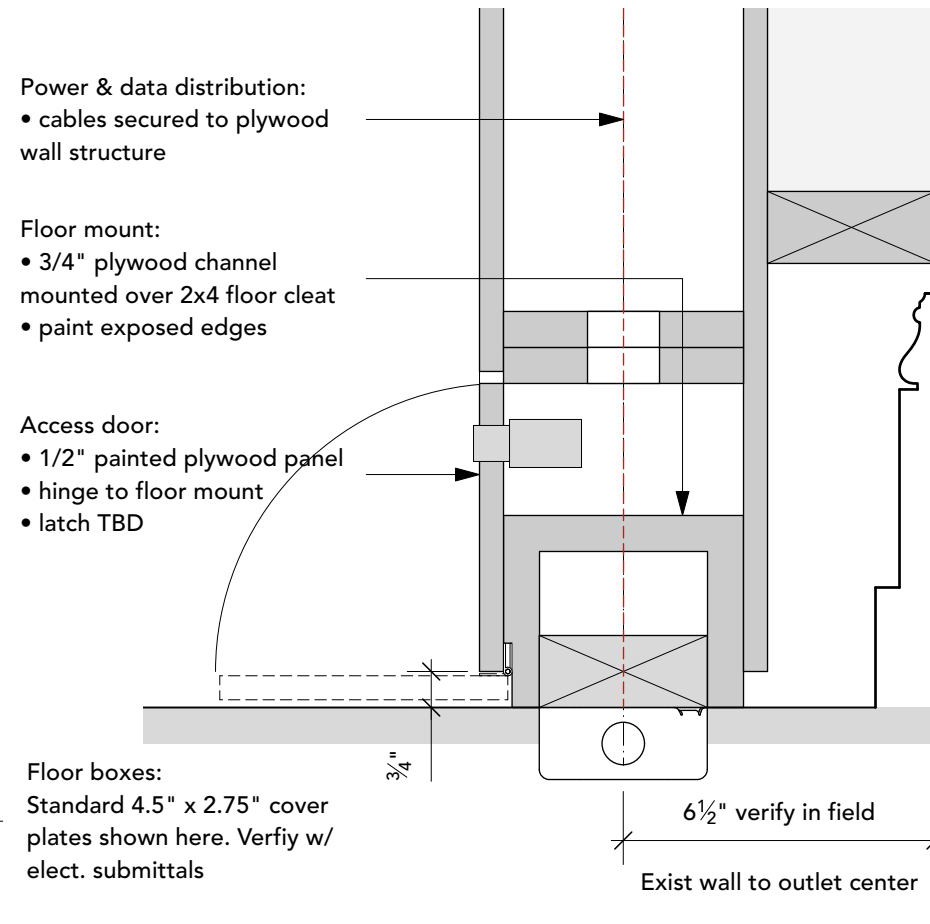
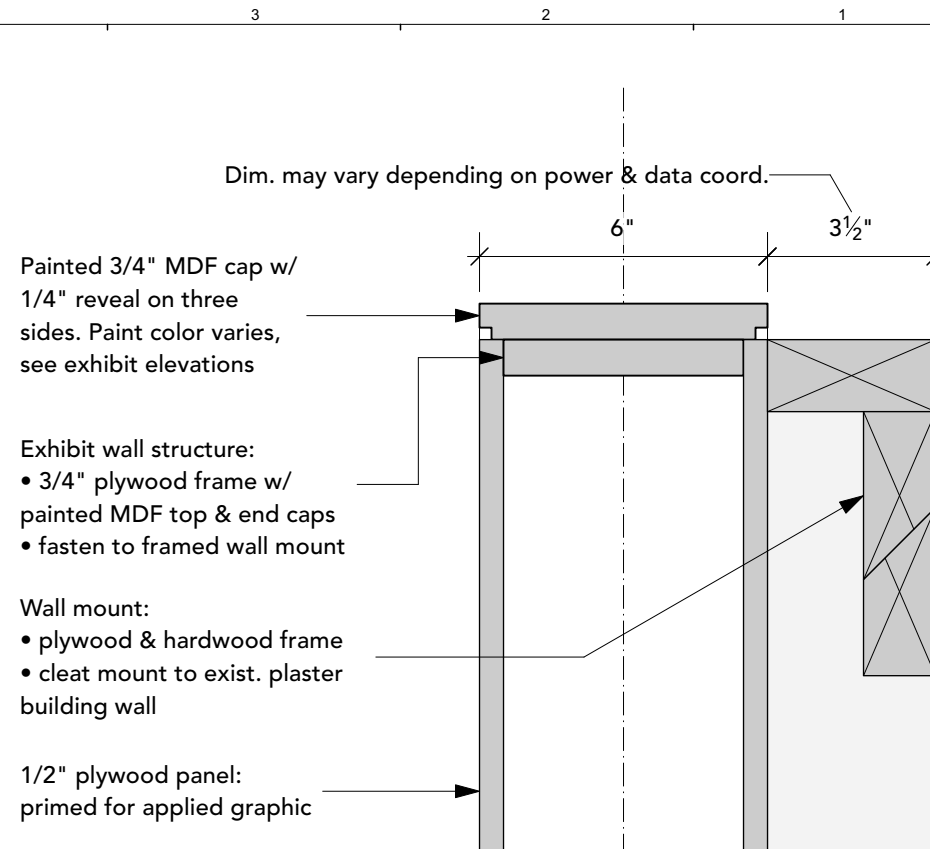
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Scale: 3/4" = 1'-0"

2 Typical Wall Fixture - Section
Scale: 3/4" = 1'-0"



3 Typical Wall Fixture - Plan
Scale: 3/4" = 1'-0"

4 Typical Wall Fixture - Detail
Scale: 3" = 1'-0"



5 Typical Wall Fixture - Section Detail
Scale: 3" = 1'-0"

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Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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443 Electronics Parkway
Liverpool, NY 13088

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Amaze Design
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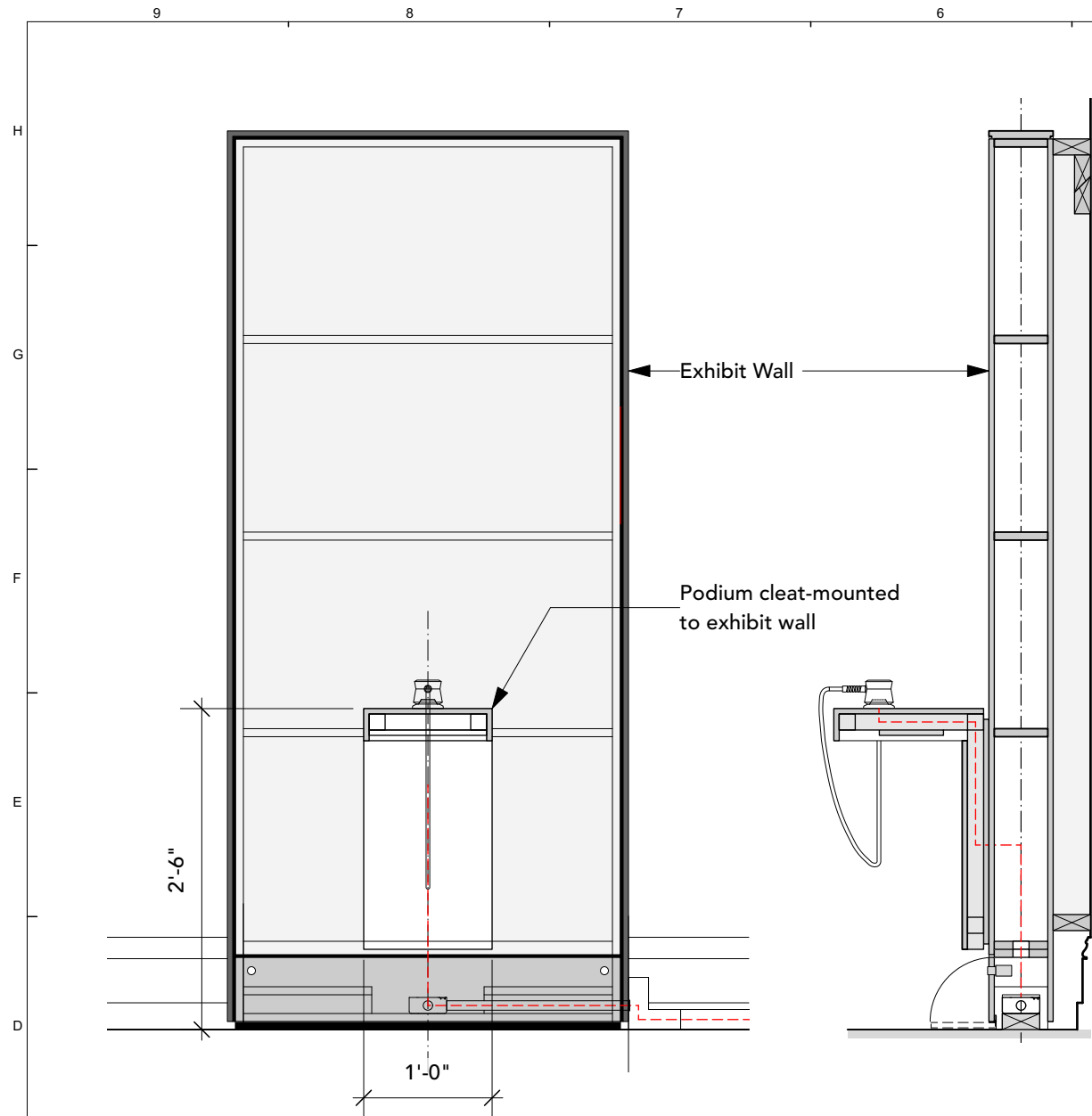
Sheet Title:
Gallery 105 -
Typical Exhibit
Fixtures

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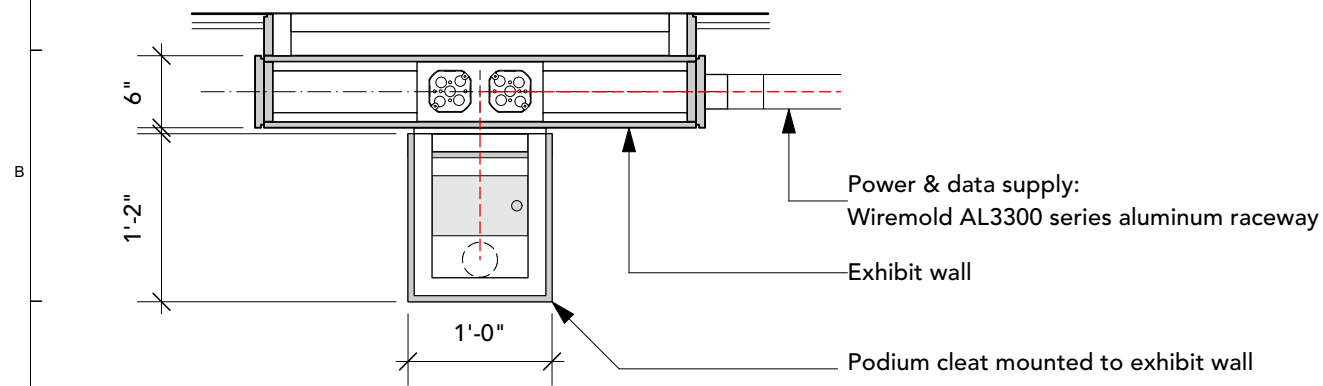
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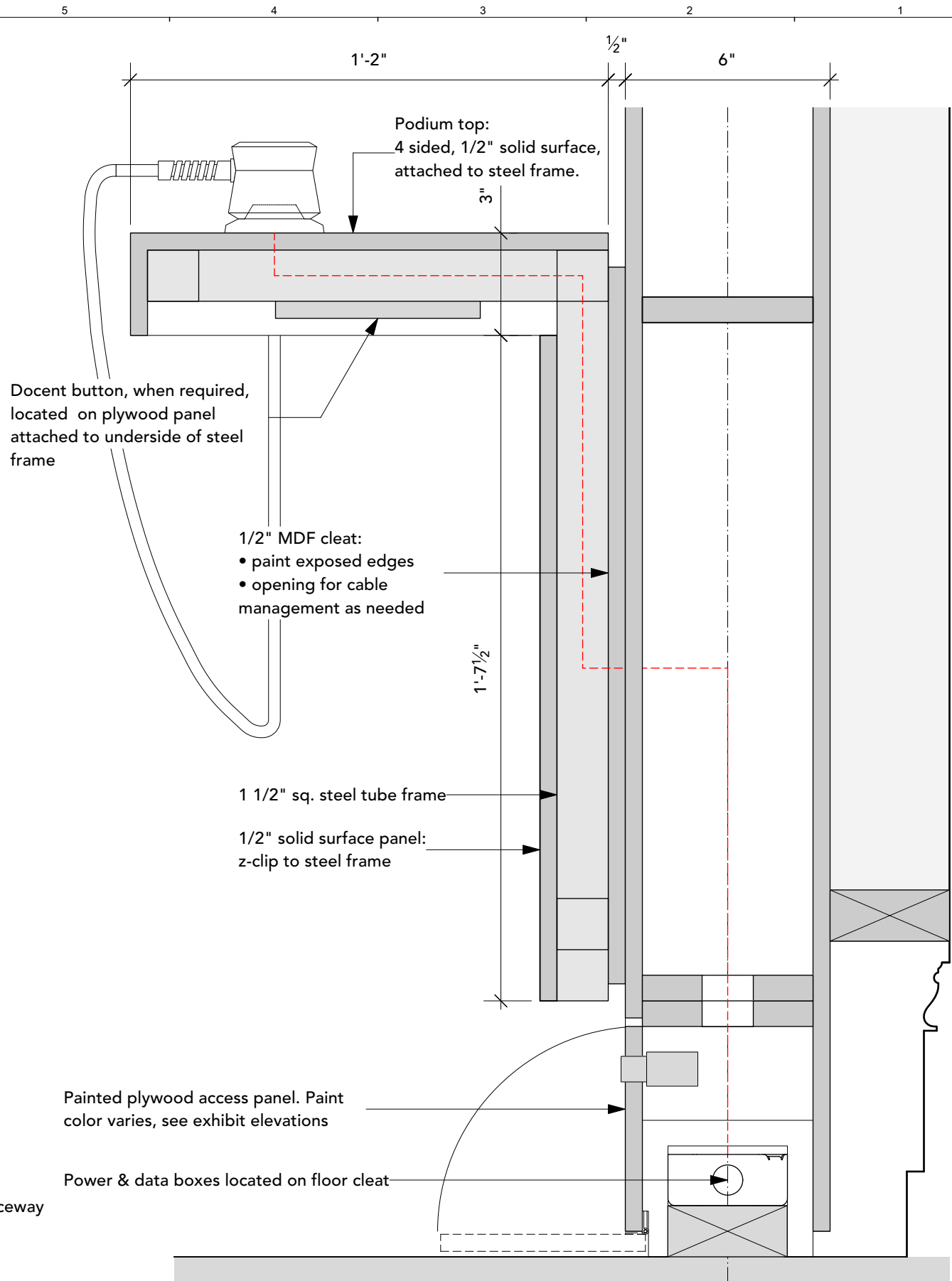
Sheet:



1 Typical Wall Mounted Podium - Elevation & Section
Scale: 3/4" = 1'-0"



2 Typical Wall Mounted Podium - Plan
Scale: 3/4" = 1'-0"



3 Typical Wall Mounted Podium - Section
Scale: 3/4" = 1'-0"

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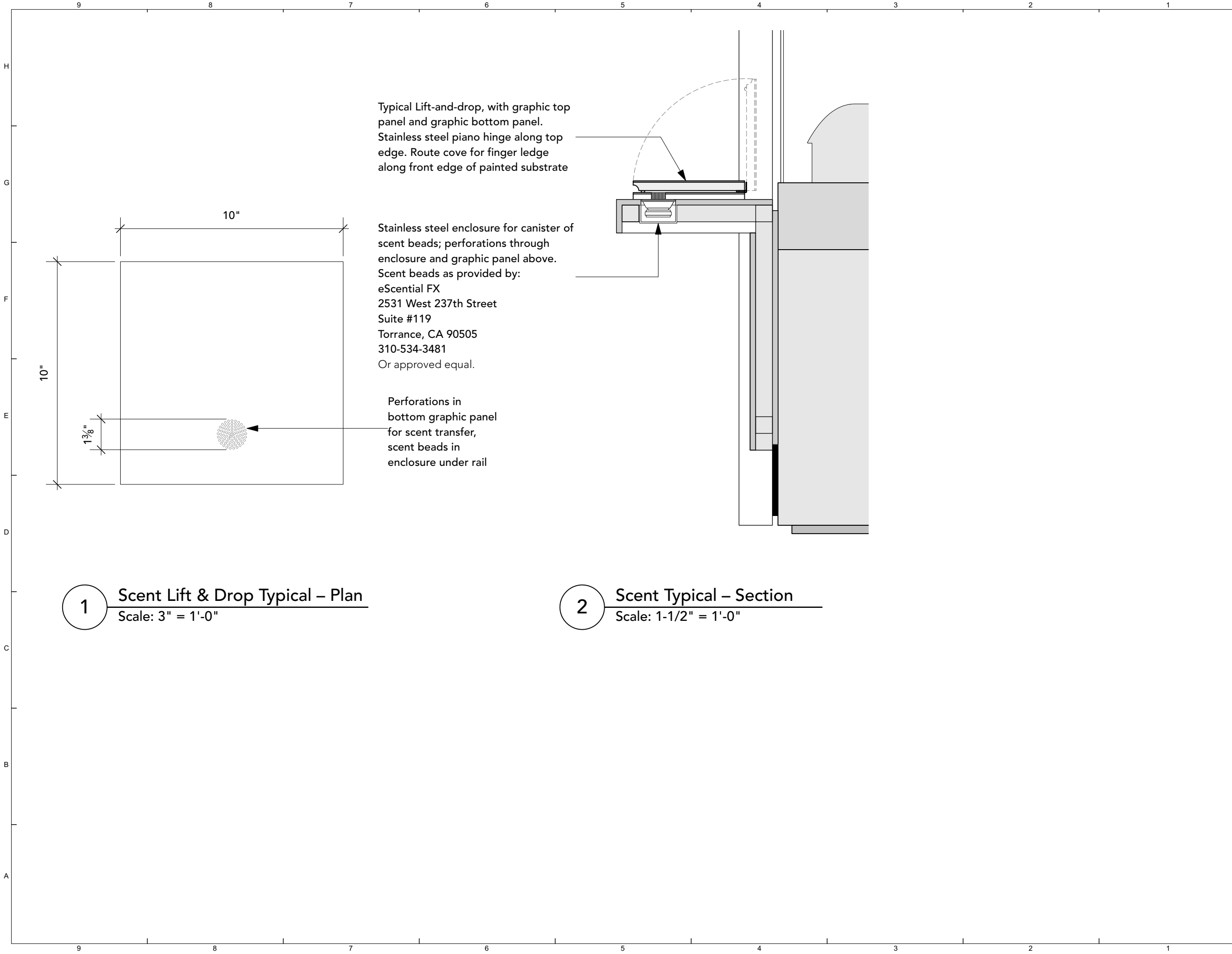
Sheet Title:
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EX. 10.16

Sheet:



1 Scent Lift & Drop Typical – Plan
Scale: 3" = 1'-0"

2 Scent Typical – Section
Scale: 1-1/2" = 1'-0"



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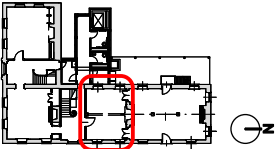
Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

amaze DESIGN

NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan


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Signature

Sheet Title:

Gallery 105 -
Typical Exhibit
Fixtures

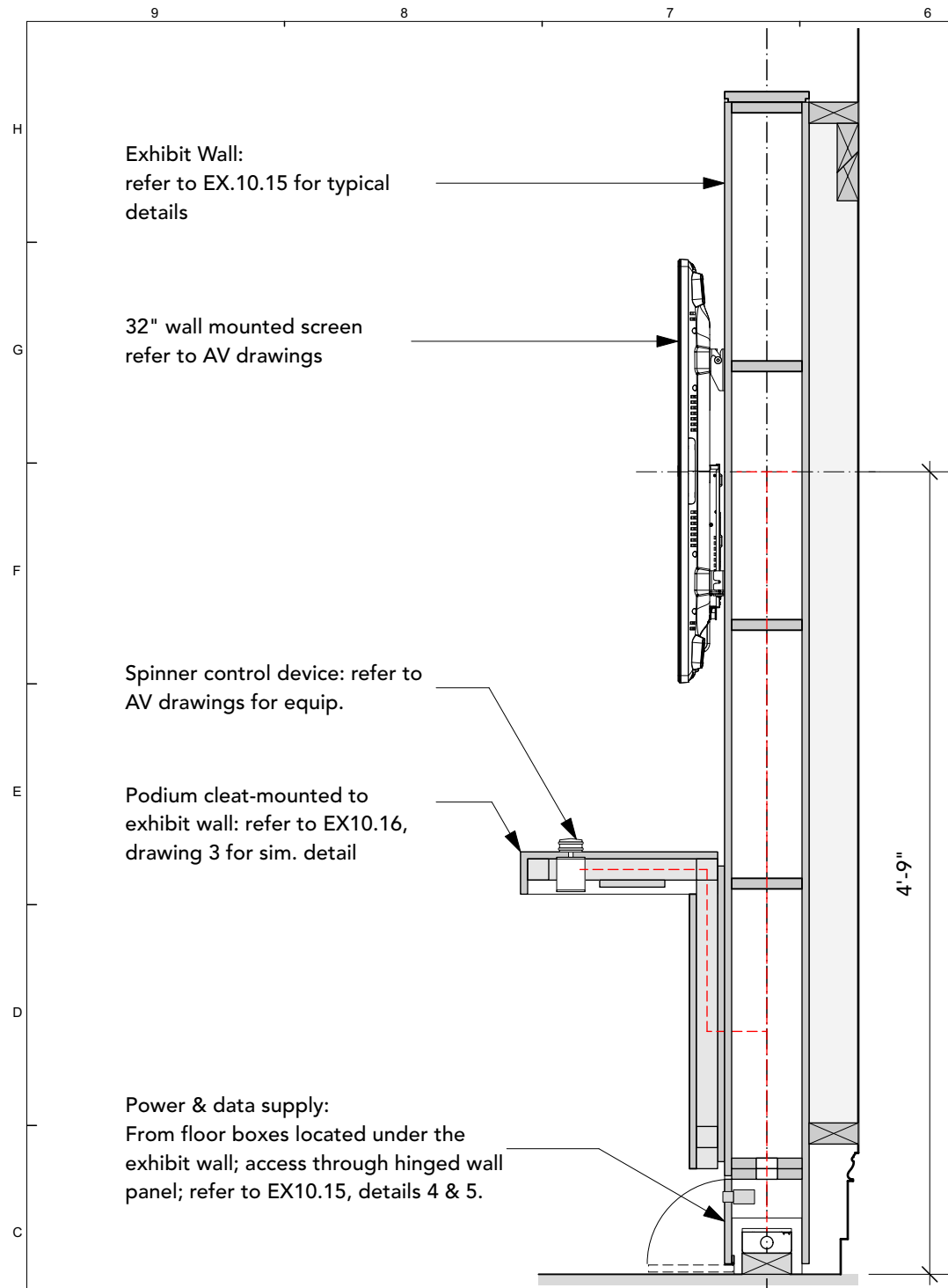
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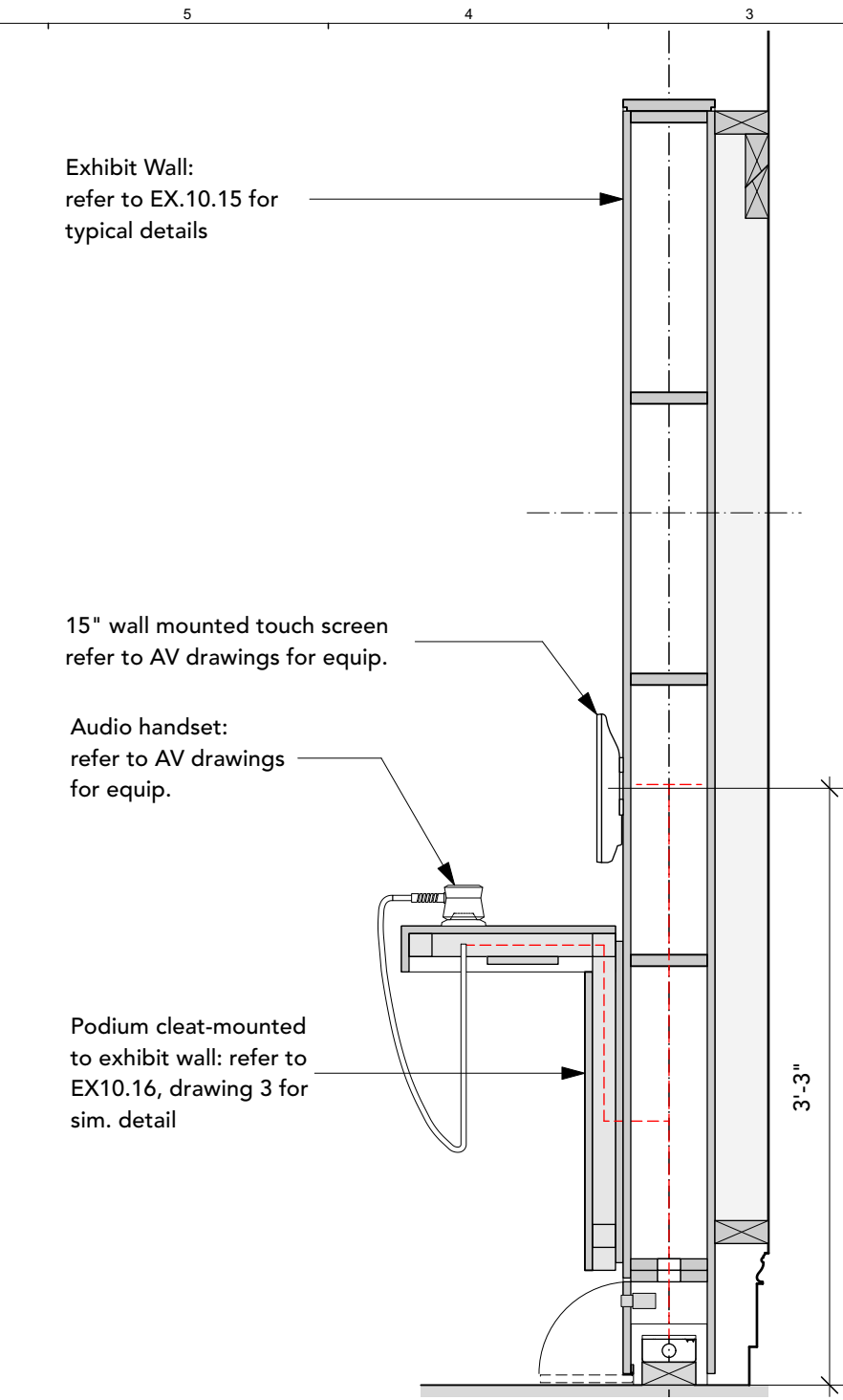
**EX.
10.17**

Project Number:
18006.47


Sheet:



1 Gallery Intro Wall - Section
Scale: 1" = 1'-0"



2 Exhibit 10.40 Wall - Section at "All About Pinkster"
Scale: 1" = 1'-0"



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Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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&Loguidice**

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Amaze Design
PO Box 51905
Boston, MA 02205-9761

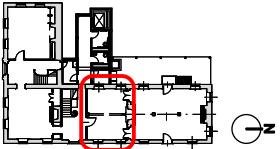
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Gallery 105 -
Typical Exhibit
Fixtures

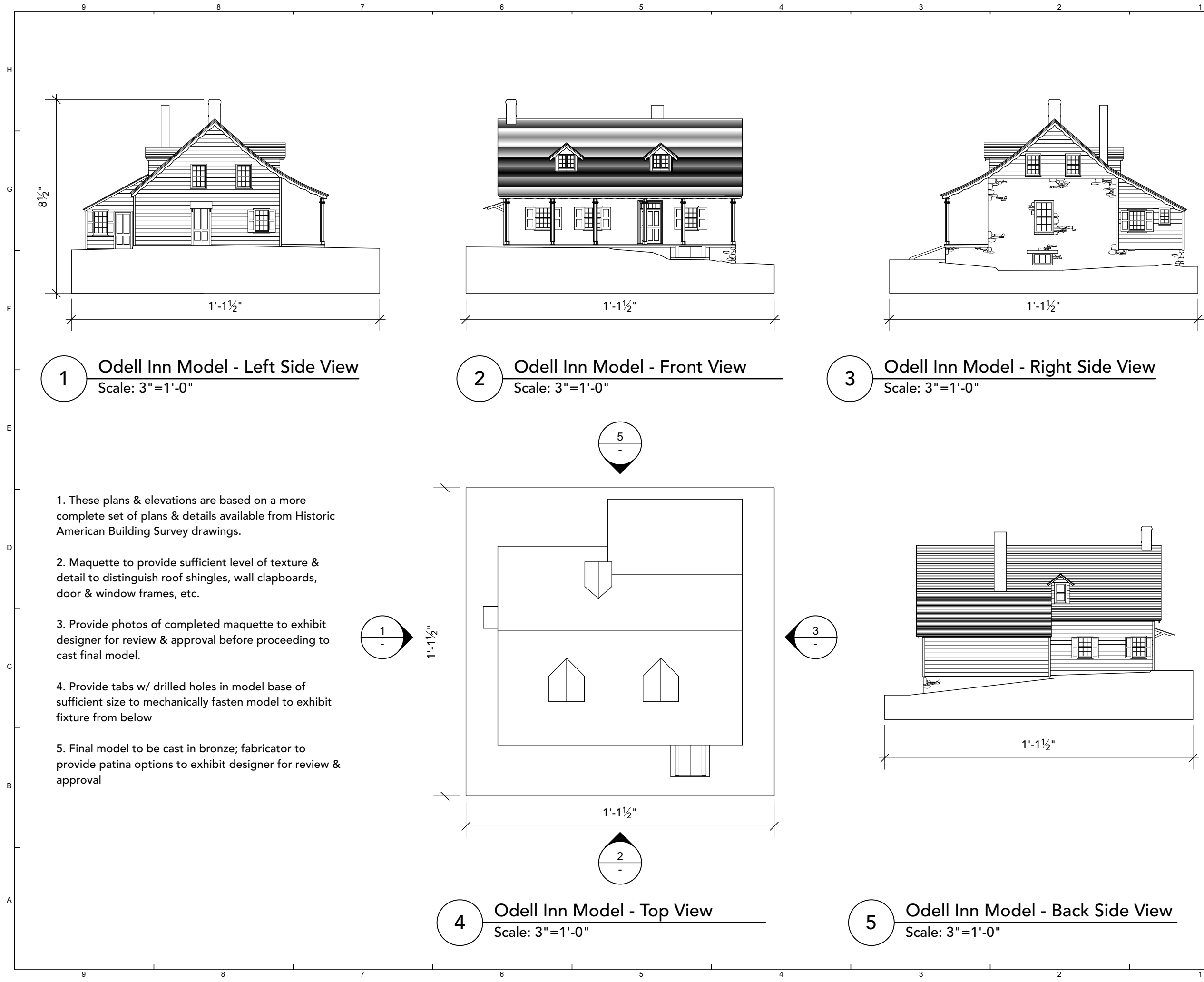
Drawing Number:

**EX.
10.18**

Issued for Bid

Project Number:
18006.47

Sheet:



1 Odell Inn Model - Left Side View
Scale: 3"=1'-0"

2 Odell Inn Model - Front View
Scale: 3"=1'-0"

3 Odell Inn Model - Right Side View
Scale: 3"=1'-0"

4 Odell Inn Model - Top View
Scale: 3"=1'-0"

5 Odell Inn Model - Back Side View
Scale: 3"=1'-0"

1. These plans & elevations are based on a more complete set of plans & details available from Historic American Building Survey drawings.
2. Maquette to provide sufficient level of texture & detail to distinguish roof shingles, wall clapboards, door & window frames, etc.
3. Provide photos of completed maquette to exhibit designer for review & approval before proceeding to cast final model.
4. Provide tabs w/ drilled holes in model base of sufficient size to mechanically fasten model to exhibit fixture from below
5. Final model to be cast in bronze; fabricator to provide patina options to exhibit designer for review & approval



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Saratoga Springs, NY 12866

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Barton and Loguidice
443 Electronics Parkway
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Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

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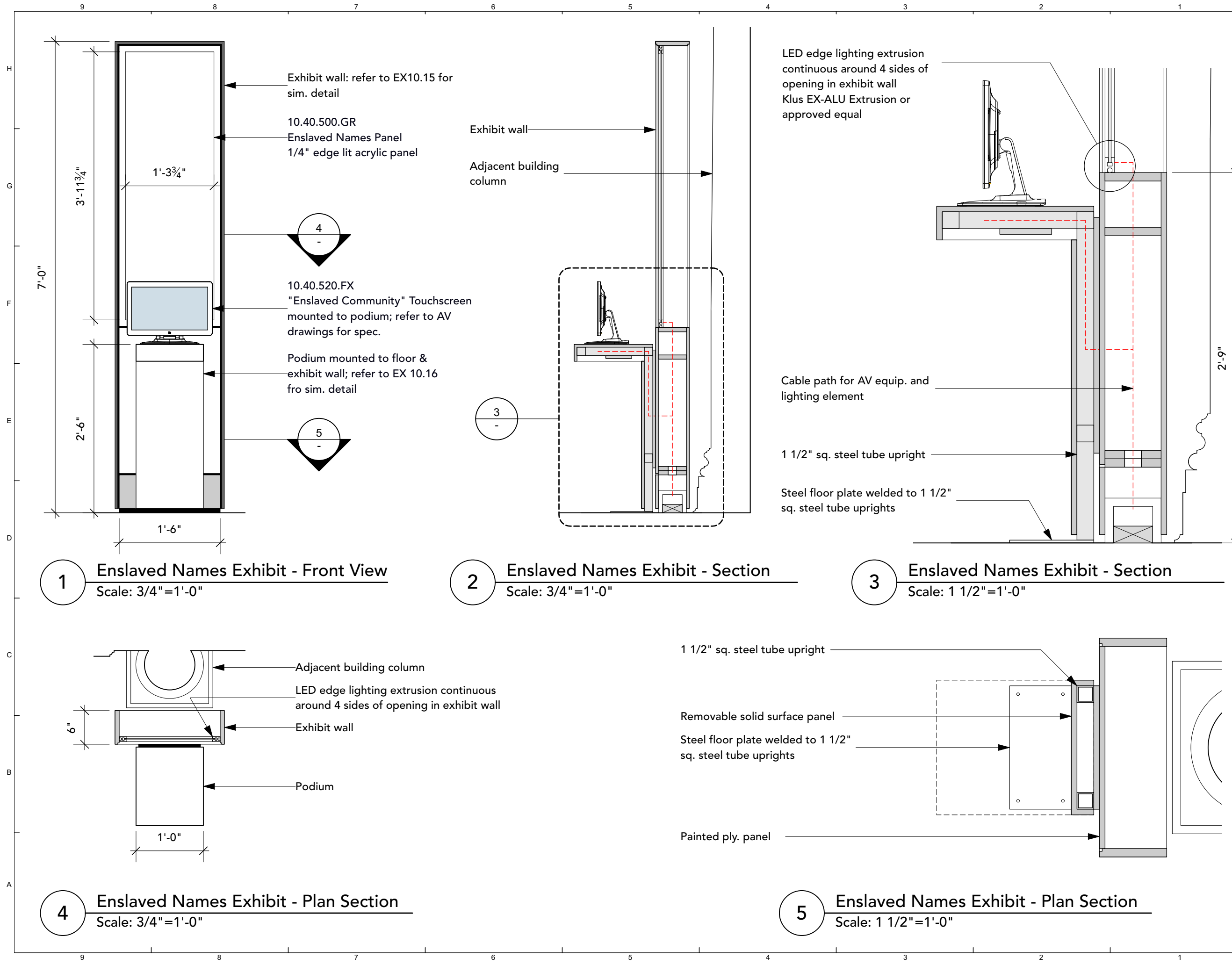
Sheet Title:
Gallery 105 -
Odell Inn Model

Drawing Number:
**EX.
10.20**

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Project Number:
18006.47

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21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA ASSOCIATES
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Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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PO Box 51905
Boston, MA 02205-9761

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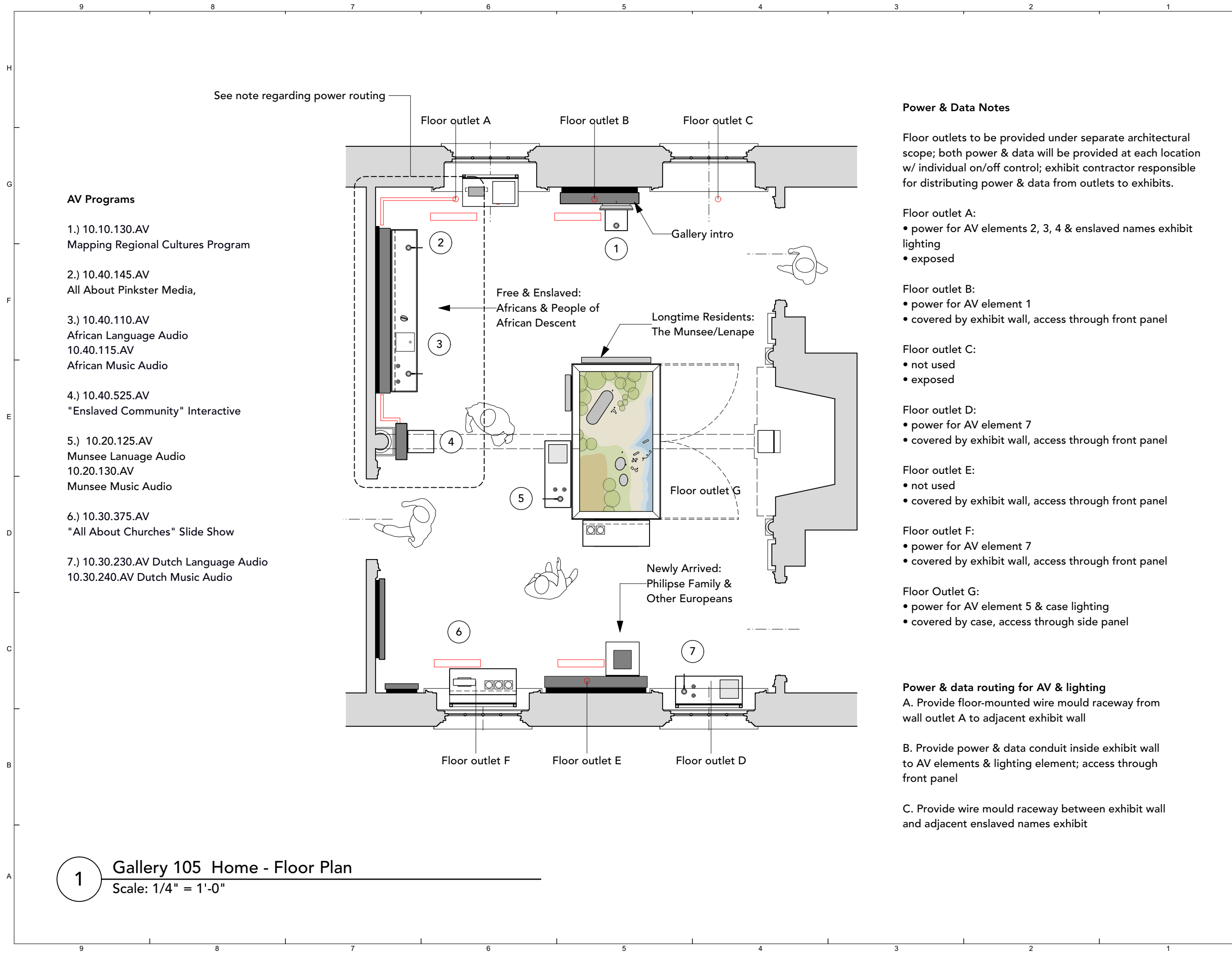
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Project Number:
18006.47

Sheet:



1 Gallery 105 Home - Floor Plan
Scale: 1/4" = 1'-0"

Power & Data Notes

Floor outlets to be provided under separate architectural scope; both power & data will be provided at each location w/ individual on/off control; exhibit contractor responsible for distributing power & data from outlets to exhibits.

Floor outlet A:
• power for AV elements 2, 3, 4 & enslaved names exhibit lighting
• exposed

Floor outlet B:
• power for AV element 1
• covered by exhibit wall, access through front panel

Floor outlet C:
• not used
• exposed

Floor outlet D:
• power for AV element 7
• covered by exhibit wall, access through front panel

Floor outlet E:
• not used
• covered by exhibit wall, access through front panel

Floor outlet F:
• power for AV element 7
• covered by exhibit wall, access through front panel


Floor Outlet G:
• power for AV element 5 & case lighting
• covered by case, access through side panel

Power & data routing for AV & lighting

A. Provide floor-mounted wire mould raceway from wall outlet A to adjacent exhibit wall

B. Provide power & data conduit inside exhibit wall to AV elements & lighting element; access through front panel

C. Provide wire mould raceway between exhibit wall and adjacent enslaved names exhibit



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Saratoga Springs, NY 12866

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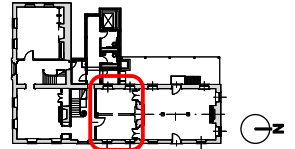
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9 Old Post Rd, PO Box 308
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Signature

Sheet Title:

Gallery 105 -
Power & AV Plan

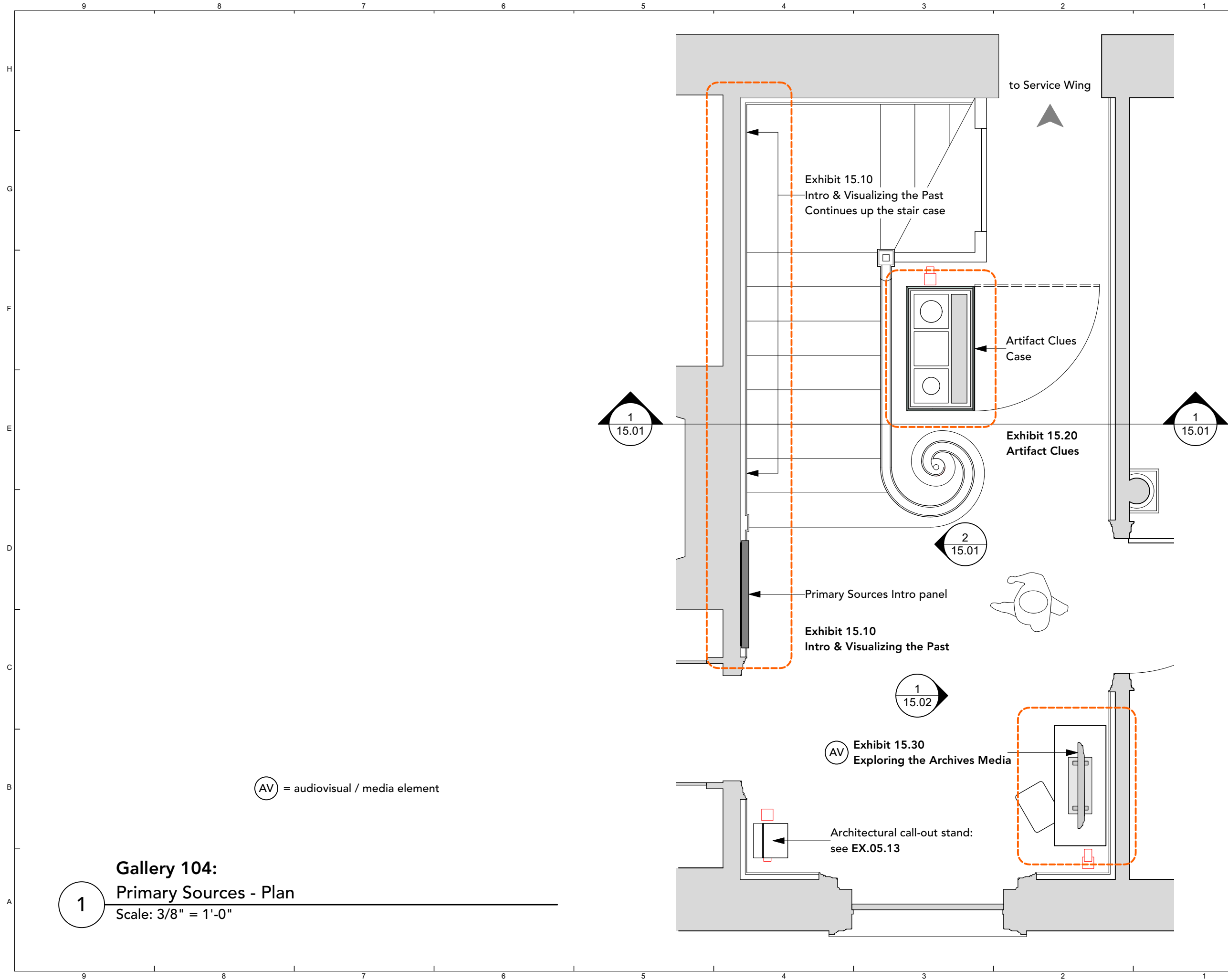
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Project Number:
18006.47


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**EX.
10.22**

Sheet:



Gallery 104:
Primary Sources - Plan
Scale: 3/8" = 1'-0"



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Saratoga Springs, NY 12866

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Engineer:
Barton and Loguidice
443 Electronics Parkway
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Barton & Loguidice

Exhibit Designer:
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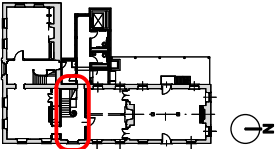
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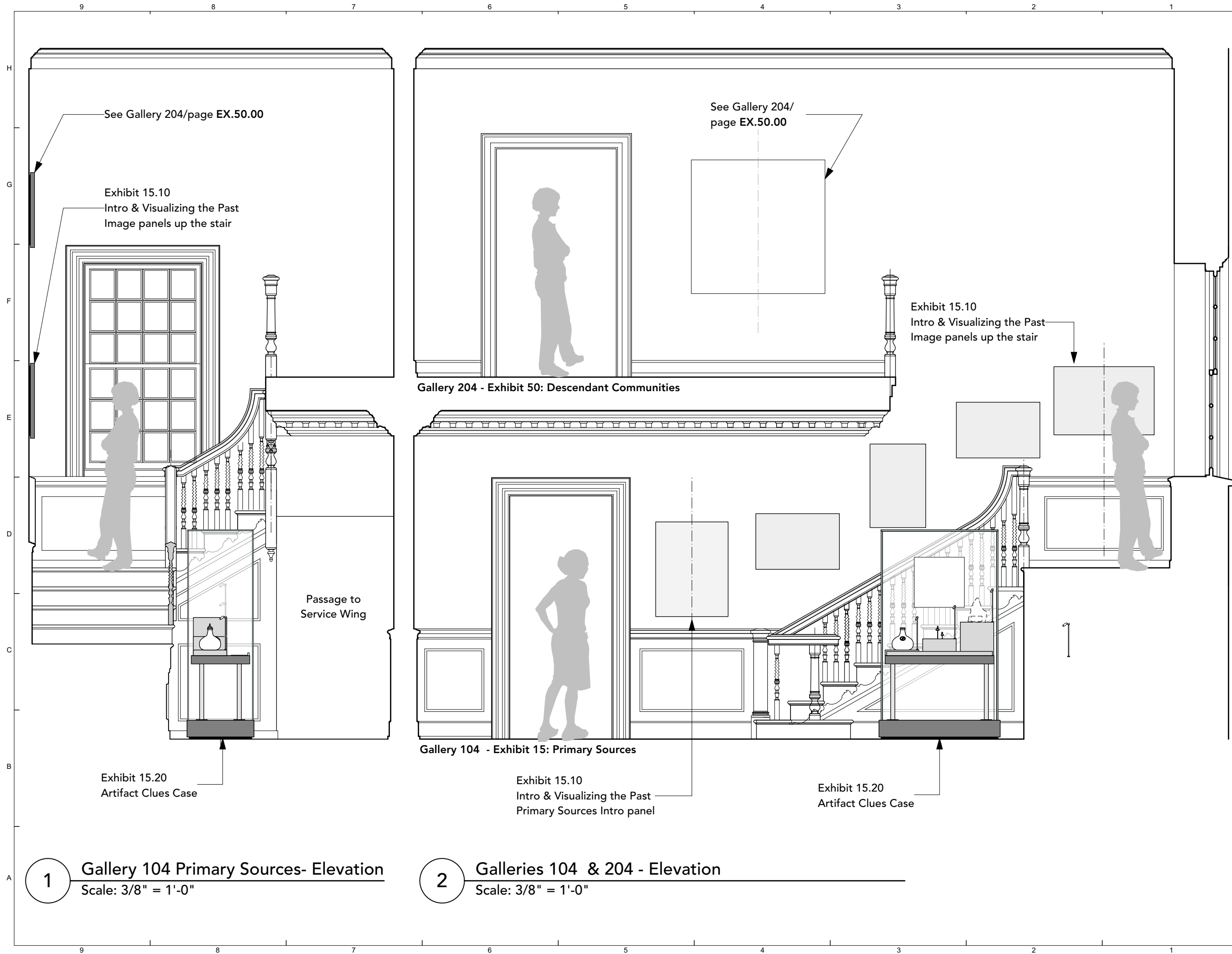
Sheet Title:
Gallery 104
Primary Sources -
Plan

Drawing Number:
**EX.
15.00**

Issued for Bid


Project Number:
18006.47

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1 Gallery 104 Primary Sources- Elevation
Scale: 3/8" = 1'-0"

2 Galleries 104 & 204 - Elevation
Scale: 3/8" = 1'-0"



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Engineer:
Barton and Loguidice
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Liverpool, NY 13088

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PO Box 51905
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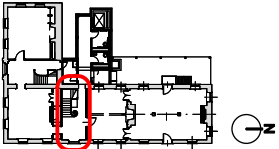
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9 Old Post Rd, PO Box 308
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Regional Director: Linda Cooper
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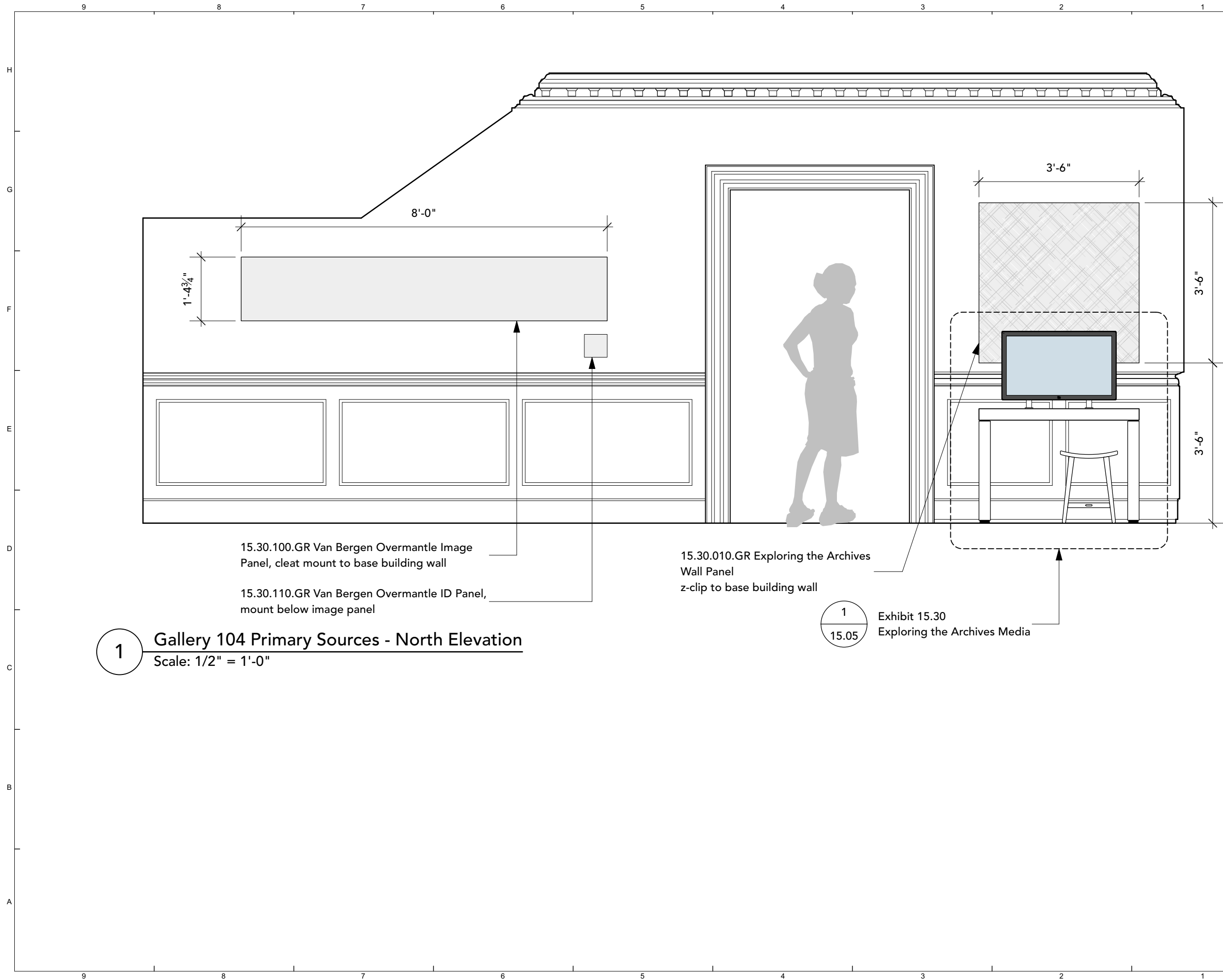
Sheet Title:
Gallery 104
Primary Sources -
Elevations


Drawing Number:
**EX.
15.01**

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Project Number:
18006.47

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Saratoga Springs, NY 12866

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Barton and Loguidice
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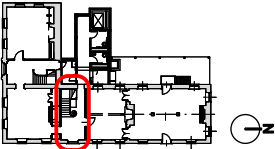
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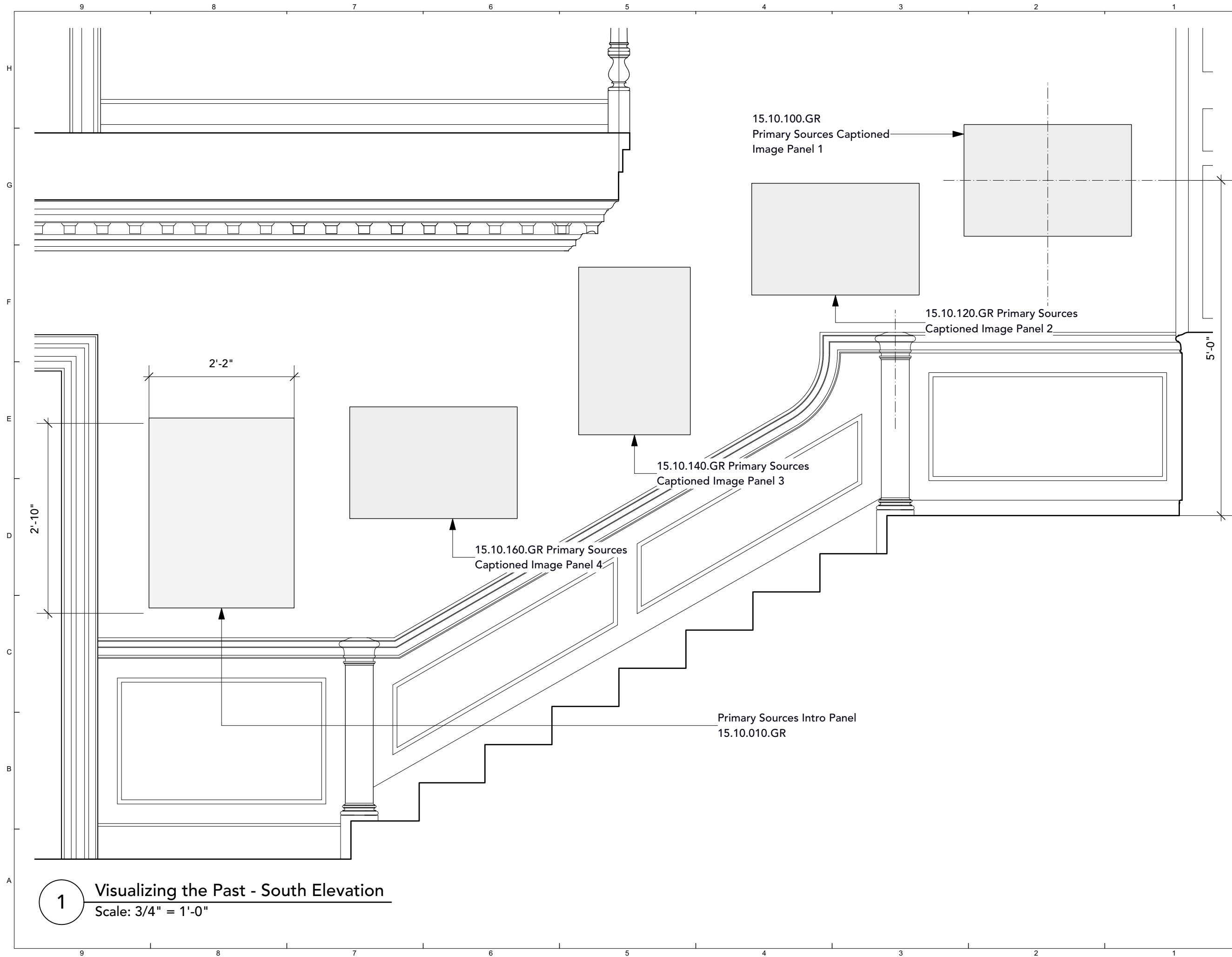
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| Design By: <i>SR</i> | | |
| Checked By: <i>SR</i> | | |
| Approved By: <i>SR</i> | | |
| Date: 10/01/2021 | | |
| Sheet Title: Gallery 104 Primary Sources– Elevation | | Drawing Number: EX. 15.02 |
| Issued for Bid Project Number: 18006.47 | | Sheet: |





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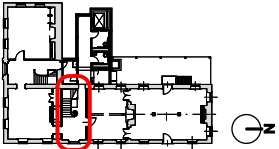
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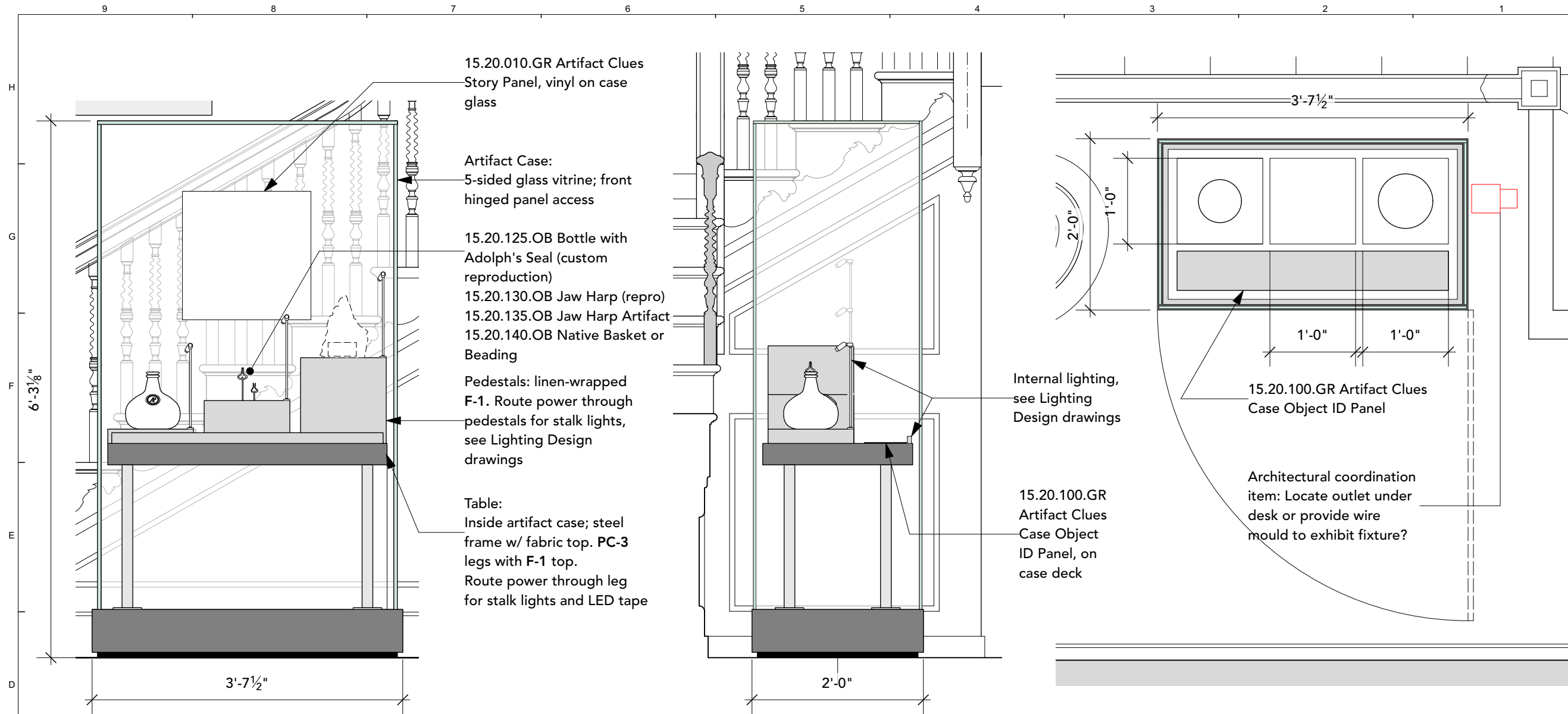
Sheet Title:
Gallery 104
Visualizing the
Past – Elevation

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Drawing Number:
**EX.
15.03**

Sheet:

Project Number:
18006.47



1 Artifact Clues - Front View
Scale: 3/4" = 1'-0"

2 Artifact Clues - Side View
Scale: 3/4" = 1'-0"

3 Artifact Clues - Top View
Scale: 3/4" = 1'-0"

Artifact Clues case:
ZF-100 Frameless Display Case

As made and engineered by:
Zone Display Cases
660 De l'Argon Street, Quebec City (QC) G2N 2G5
1-877-841-4004
Or approved equal

- To include:
- Sealed display chamber
 - Anti-glare UV laminated glass on 4 sides
 - Hinged glass door w/ Abloy high-security cam lock(s)
 - Desiccant compartment located within base
 - Powder-coated metal
 - Internal illumination via. LED fixtures as specified in this package; power from adjacent floor box w/ cable path through case and exhibit case furniture.

Glass Bottle:
Green glass onion bottle
Item # 93072
As supplied by:
America's National Parks Store
2800 Turnpike Drive, Suite 5
Hatboro, PA 19040
877-NAT-PARK

Custom sculpted seal:
Cast in green tinted resin to match
bottle; adhered to bottle

4 Bottle with Custom Adolph's Seal - Details
Scale: 3" = 1'-0"



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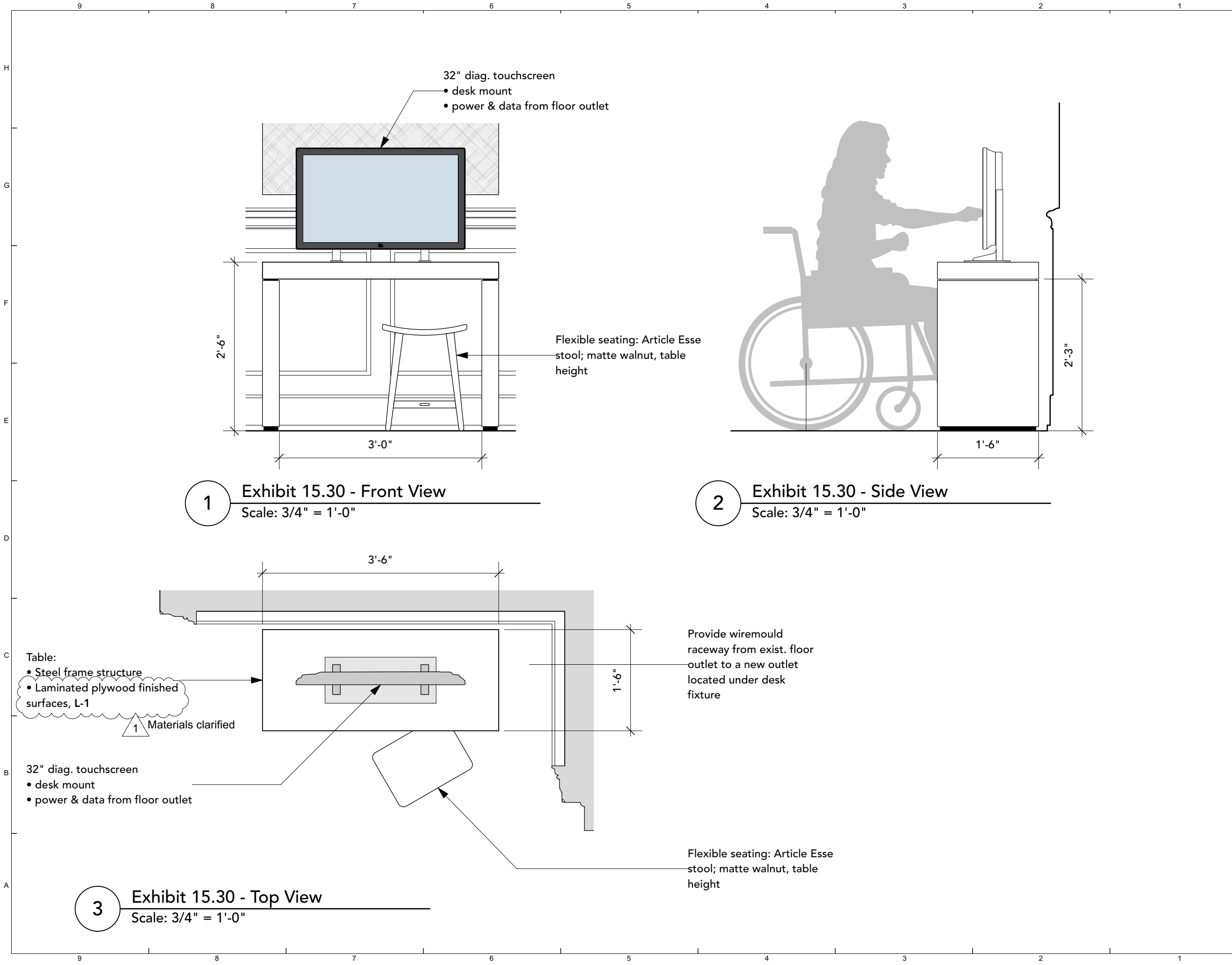
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| Design By: SR | | |
| Checked By: SR | | |
| Approved By: SR | | |
| Date: 10/01/2021 | | |
| Sheet Title: Gallery 104 Artifact Clues - Plan, Elevation | | Drawing Number: EX. 15.04 |
| Issued for Bid | | |
| Project Number: 18006.47 | | Sheet: |





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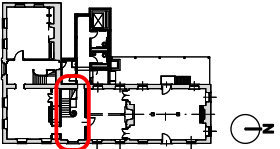
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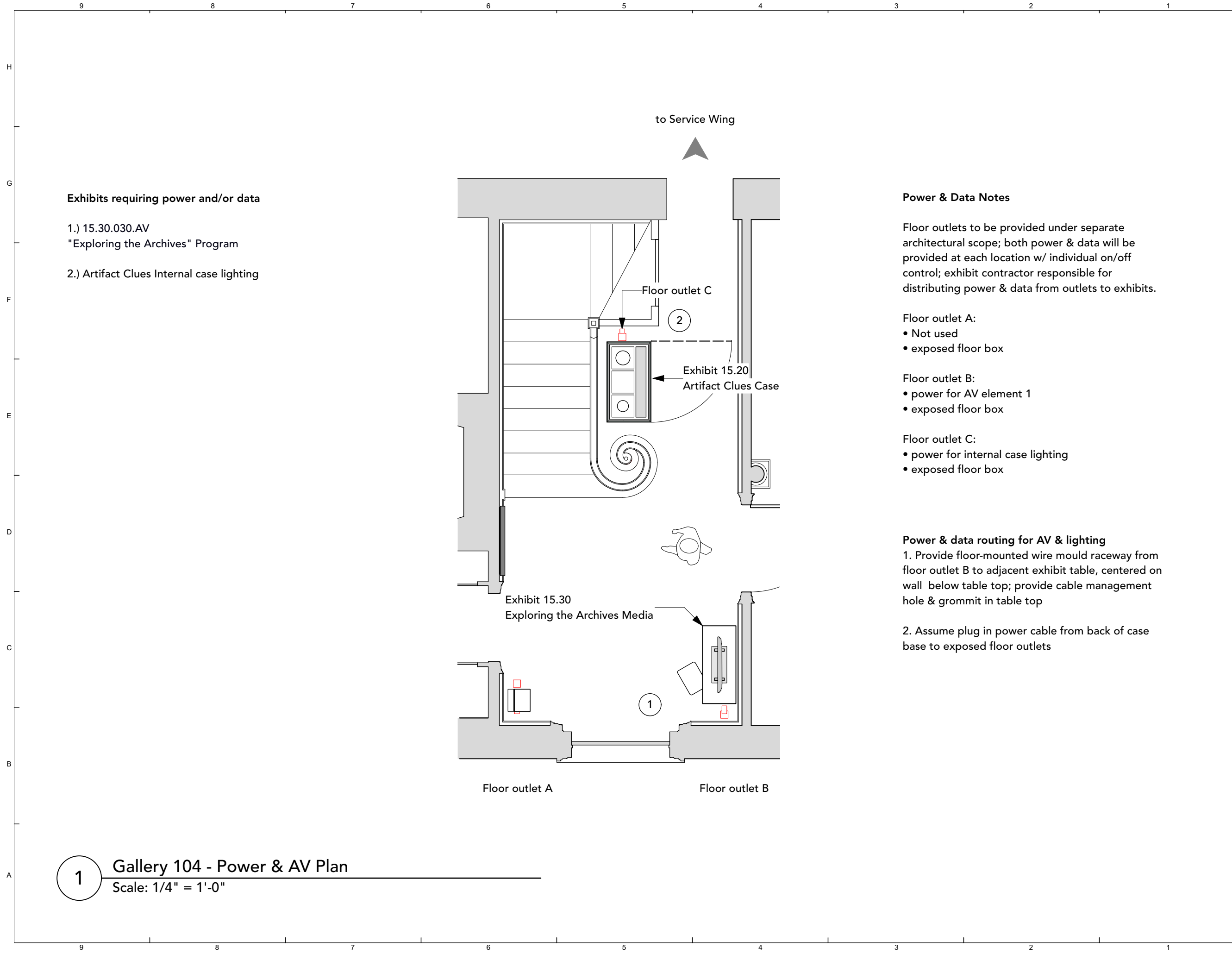
Sheet Title:
Gallery 104
Exploring the
Archives -
Front, Side & Top

Issued for Infomation

Project Number:
18006.47

Drawing Number:
**EX.
15.05**

Sheet:



Exhibits requiring power and/or data

- 1.) 15.30.030.AV
"Exploring the Archives" Program
- 2.) Artifact Clues Internal case lighting

Power & Data Notes


Floor outlets to be provided under separate architectural scope; both power & data will be provided at each location w/ individual on/off control; exhibit contractor responsible for distributing power & data from outlets to exhibits.

- Floor outlet A:
- Not used
 - exposed floor box

- Floor outlet B:
- power for AV element 1
 - exposed floor box

- Floor outlet C:
- power for internal case lighting
 - exposed floor box

- Power & data routing for AV & lighting
1. Provide floor-mounted wire mould raceway from floor outlet B to adjacent exhibit table, centered on wall below table top; provide cable management hole & grommit in table top
 2. Assume plug in power cable from back of case base to exposed floor outlets



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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA ASSOCIATES
Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

Barton & Loguidice

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

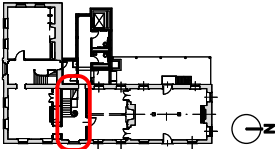
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NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan



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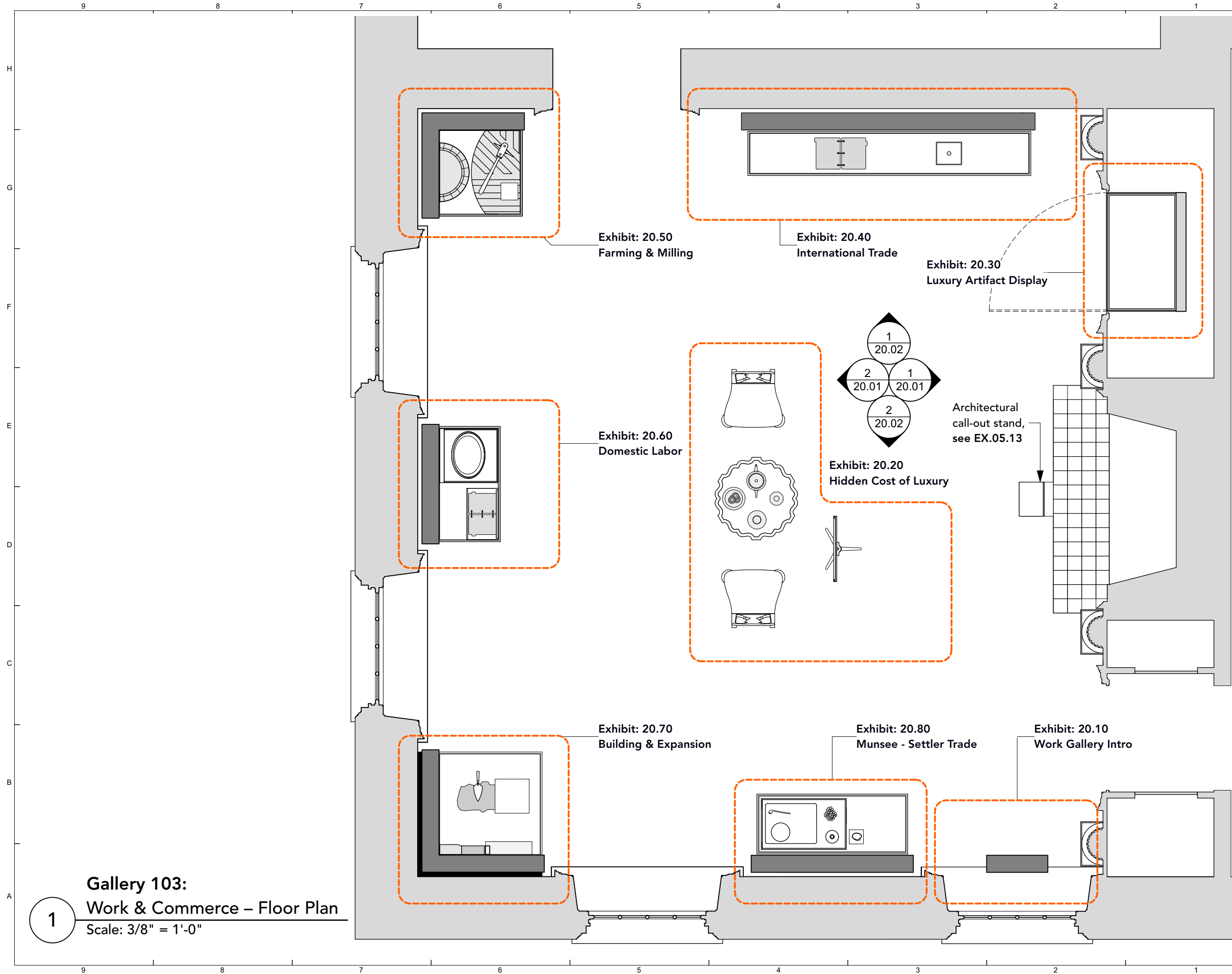
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Gallery 104
Primary Sources -
Plan

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Project Number:
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Drawing Number:
**EX.
15.06**

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Gallery 103:
Work & Commerce – Floor Plan
Scale: 3/8" = 1'-0"



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Architect:
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21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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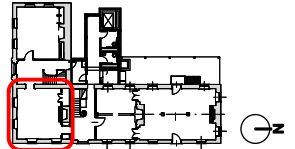
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(845) 889-4100
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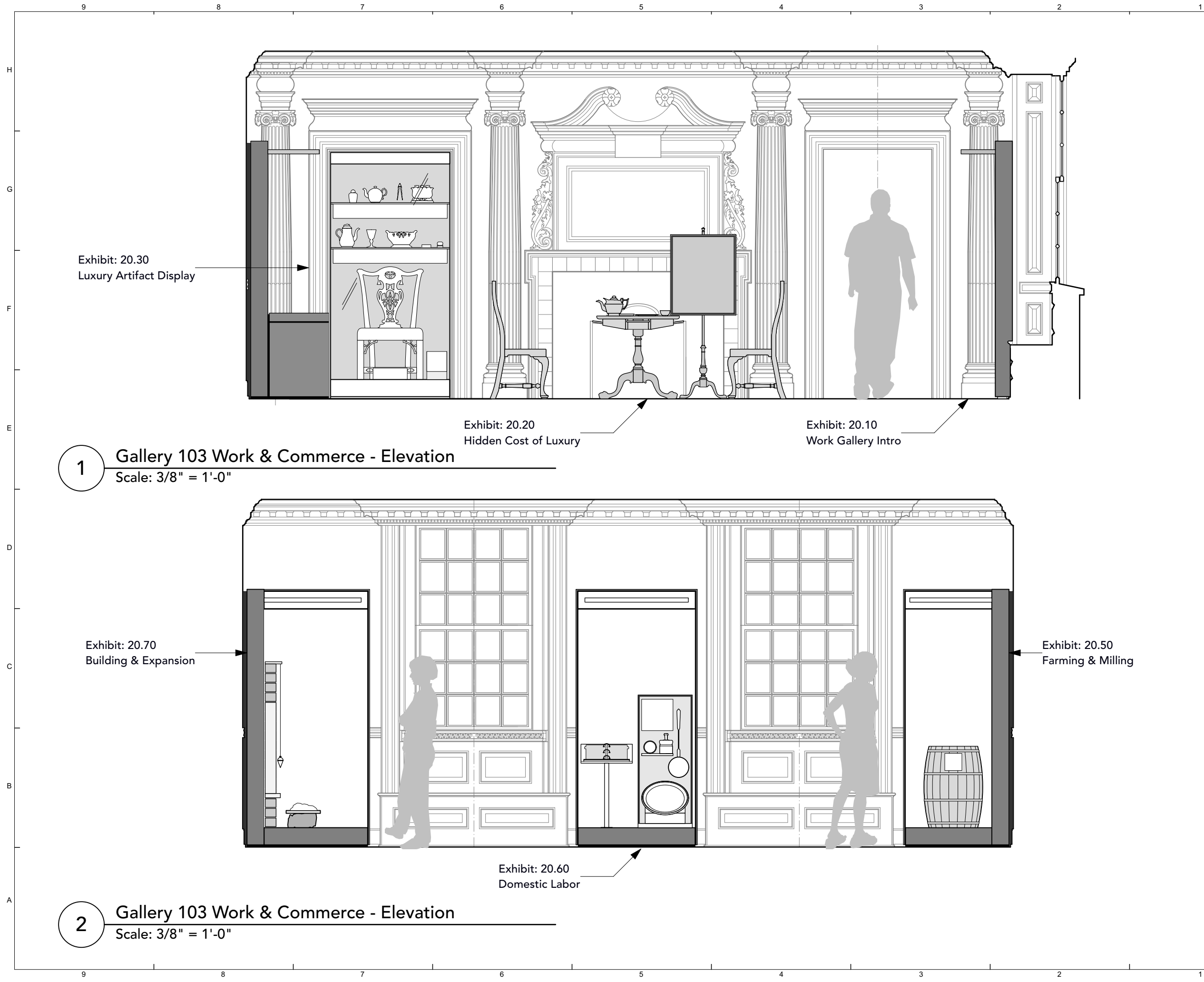
Sheet Title:
Gallery 103
Work & Commerce
– Floor Plan


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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
ASSOCIATES
Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
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Exhibit Designer:
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PO Box 51905
Boston, MA 02205-9761

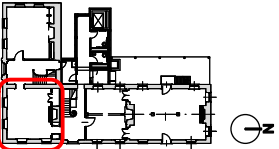
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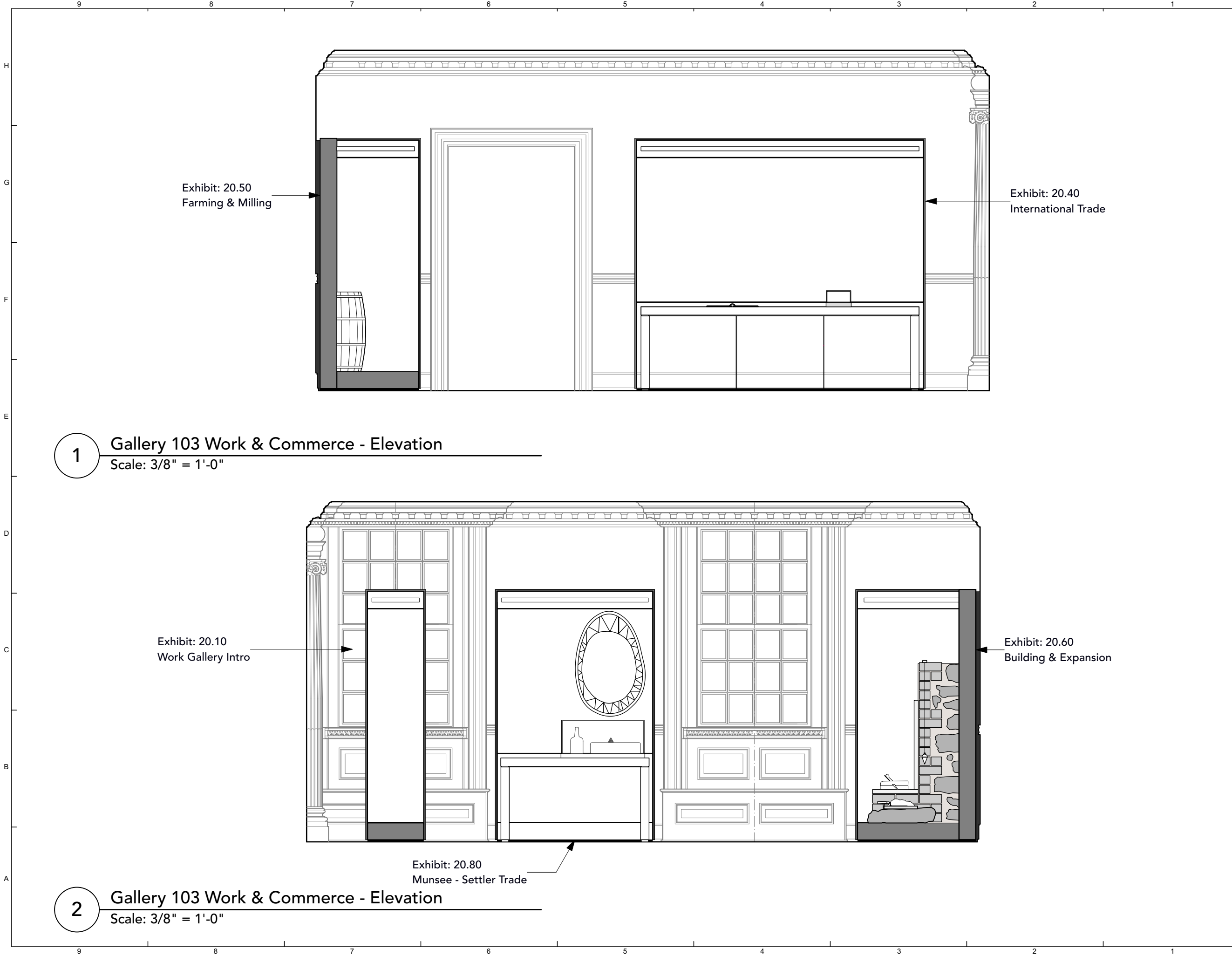
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| Sheet Title: Gallery 103 Work & Commerce — Elevations | Drawing Number: EX. 20.01 |
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Architect:

Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
ASSOCIATES

Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:

Barton and Loguidice
443 Electronics Parkway
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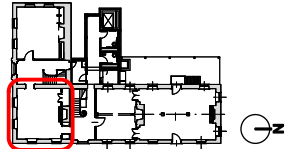
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Sheet Title:

Gallery 103
Work & Commerce
— Elevations

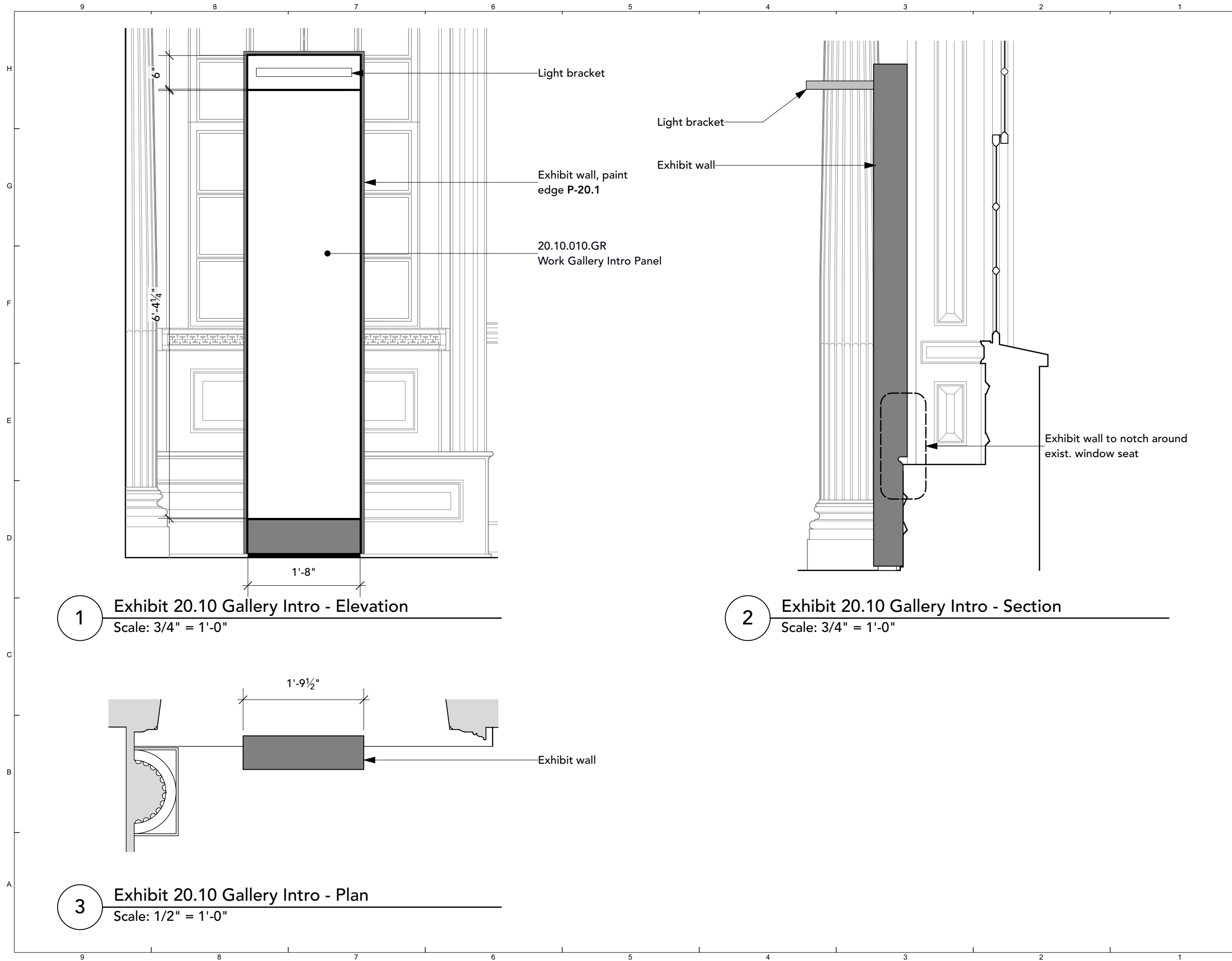
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Saratoga Springs, NY 12866

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

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(845) 889-4100
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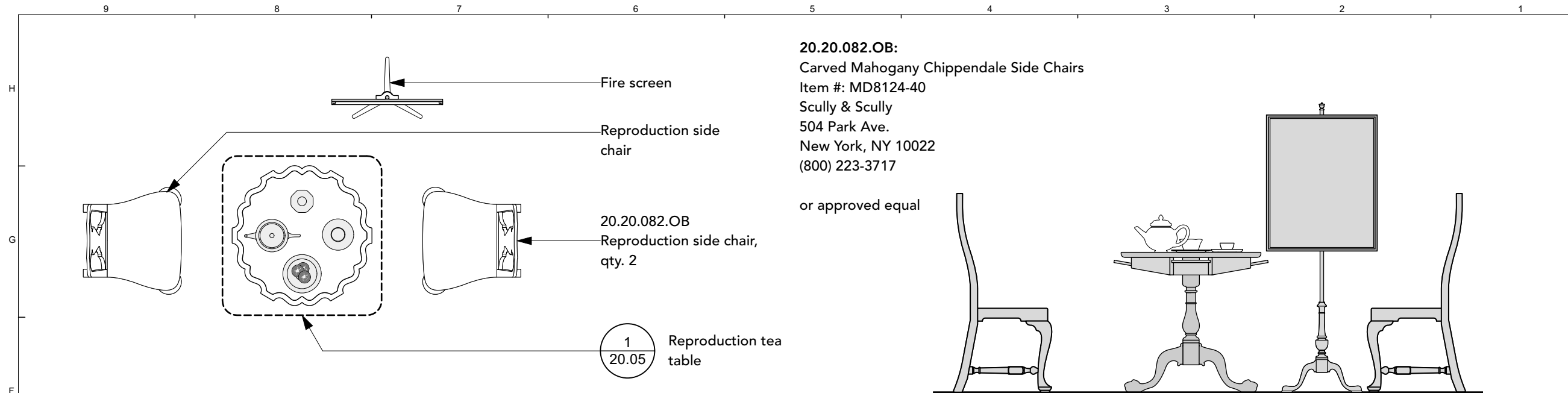
Sheet Title:
Gallery 103
Gallery Intro -
Plan, Elevation,
Side

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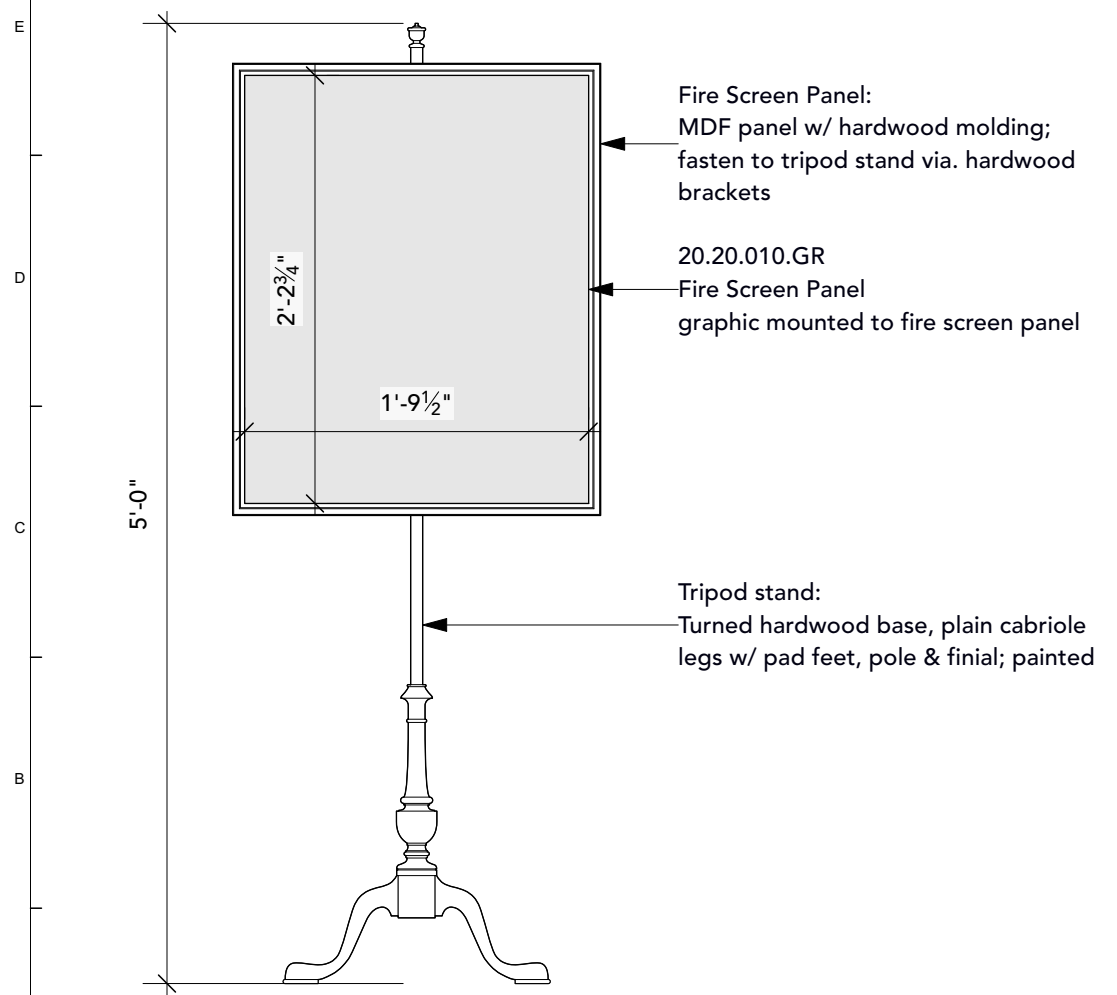
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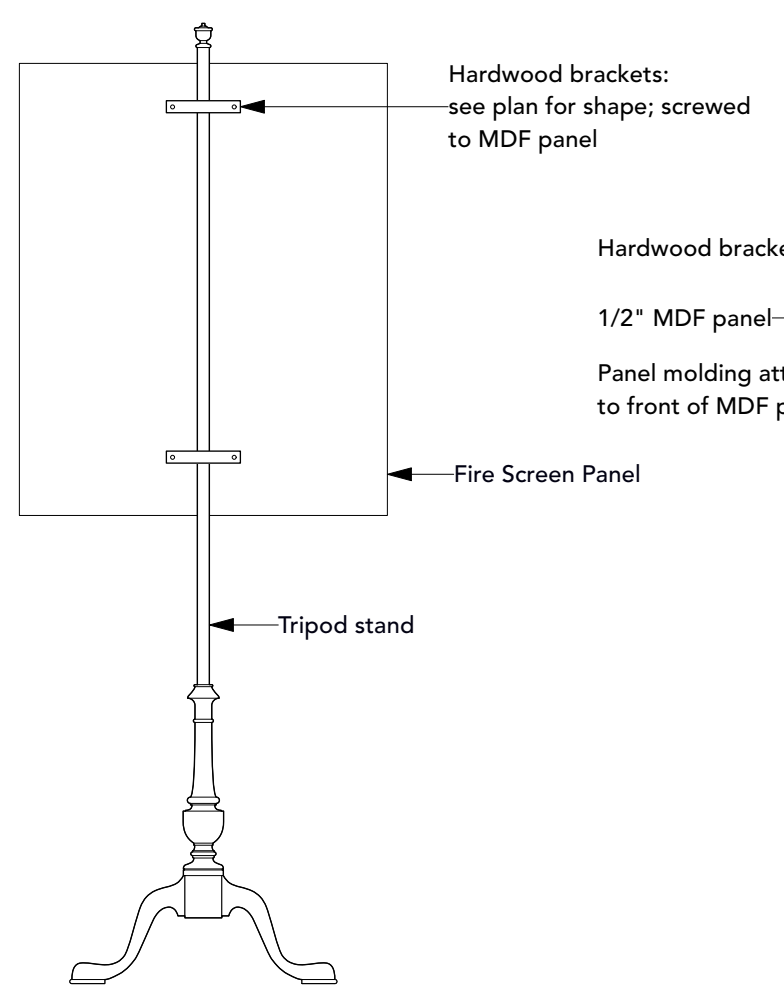


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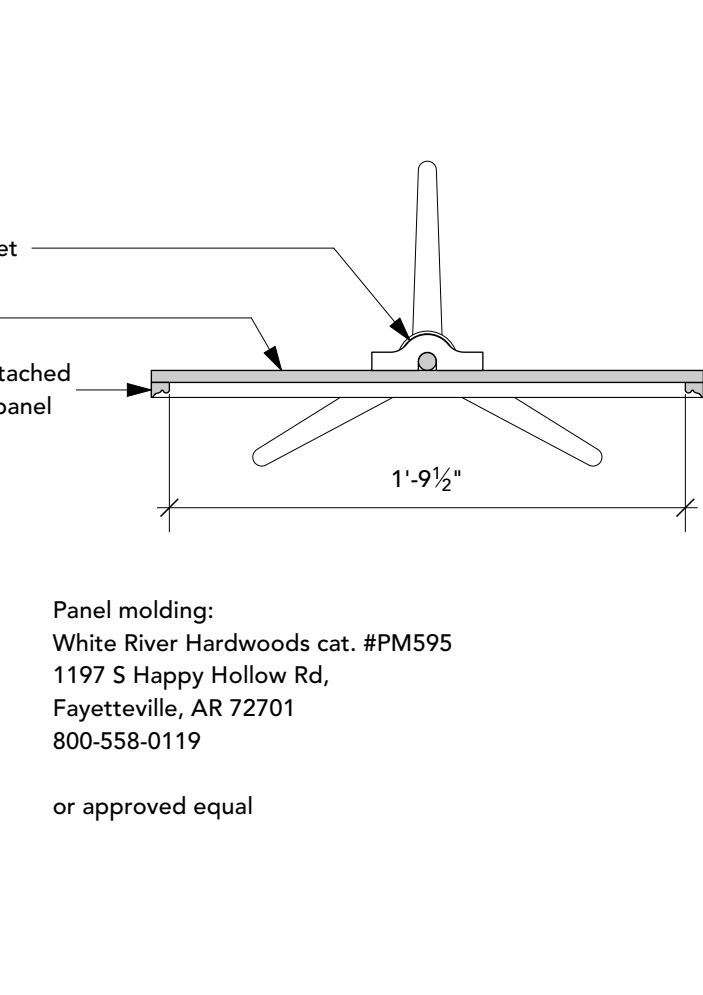
2 Exhibit 20.20 The Hidden Cost of Luxury - Elevation
Scale: 1/2" = 1'-0"



3 Fire Screen - Front View
Scale: 1" = 1'-0"



4 Fire Screen - Back View
Scale: 1" = 1'-0"



5 Fire Screen - Section
Scale: 1 1/2" = 1'-0"

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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

**SARATOGA
ASSOCIATES**
Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
& Loguidice**

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

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Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
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Enhancements

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Key Plan

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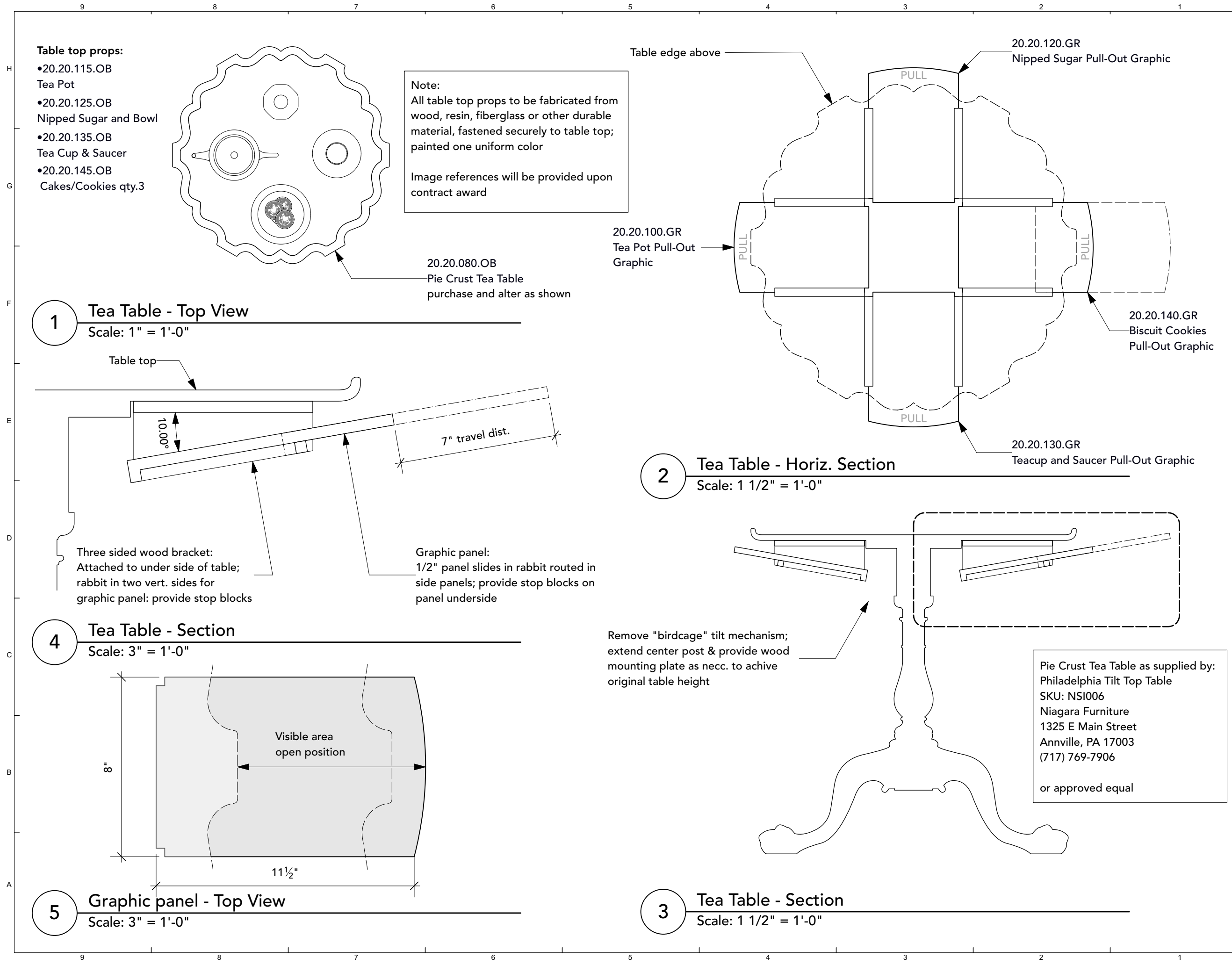
Sheet Title:
Gallery 103
The Cost of Luxury
- Plan, Elevation

Drawing Number:
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Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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Exhibit Designer:
Amaze Design
PO Box 51905
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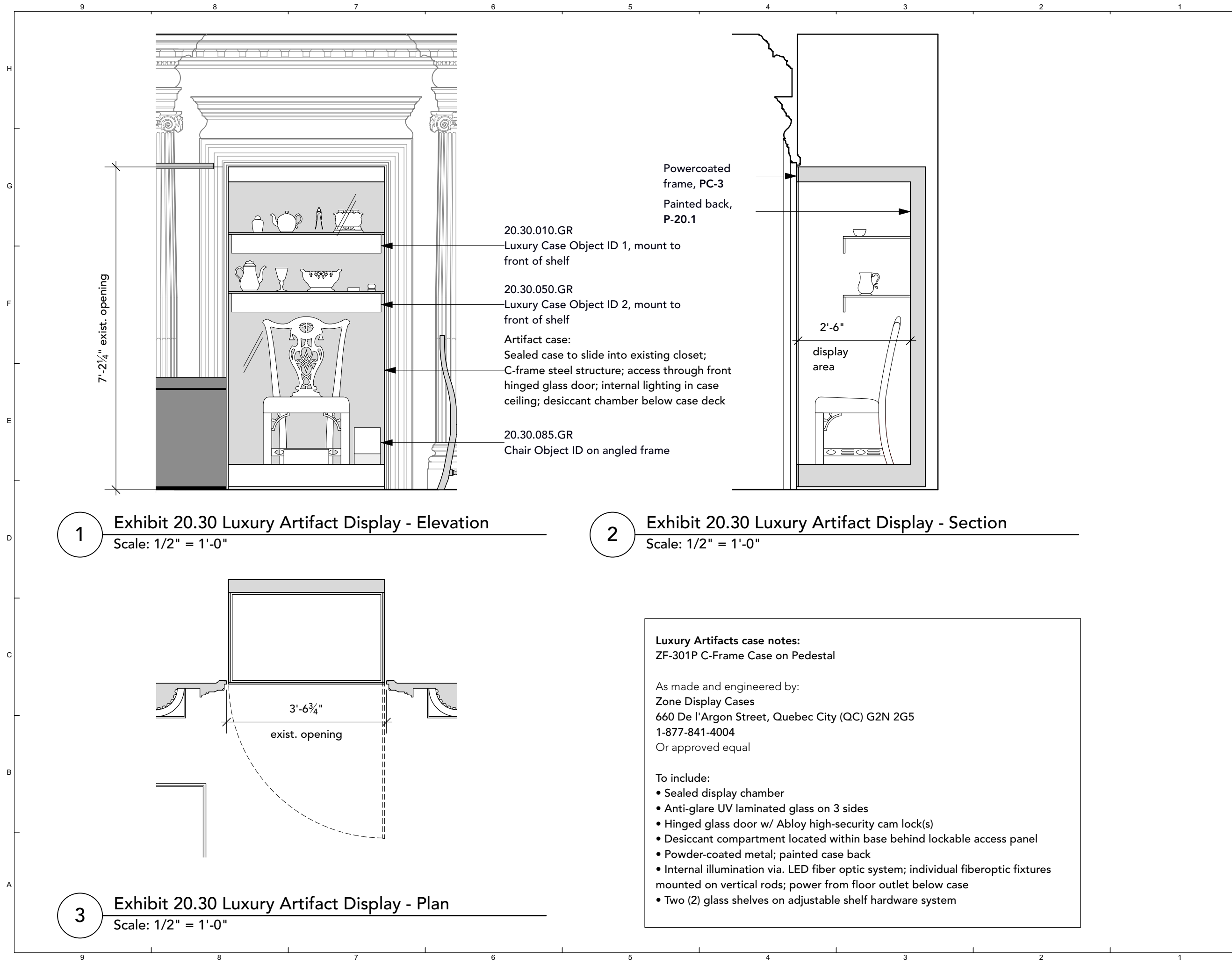
Sheet Title:
Gallery 103
The Cost of Luxury
- Plan, Elevation


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**EX.
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Saratoga Springs, NY 12866

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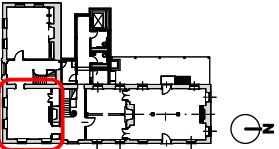
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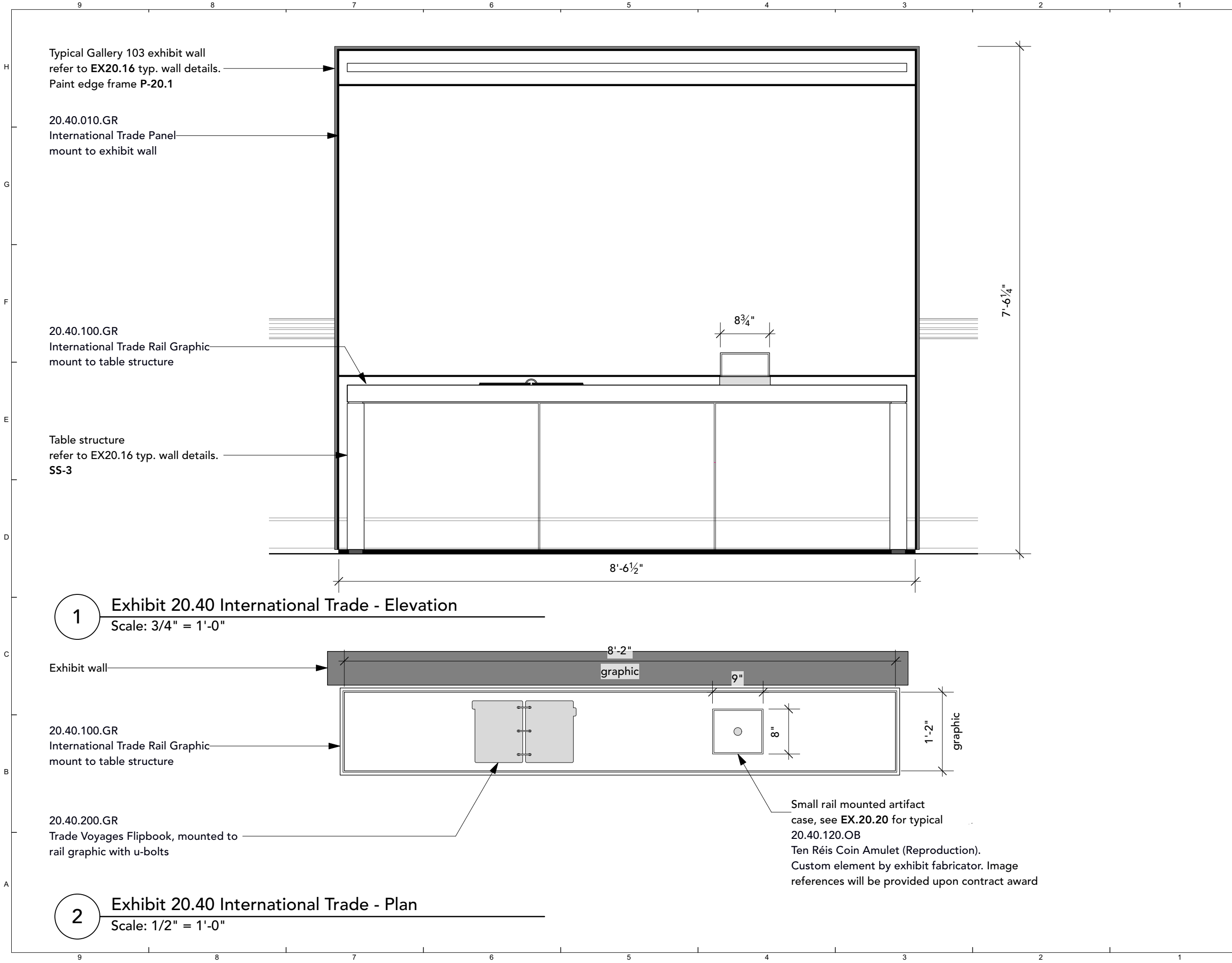
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Gallery 103
Luxury Artifact
Display -
Elevation, Section

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Drawing Number:
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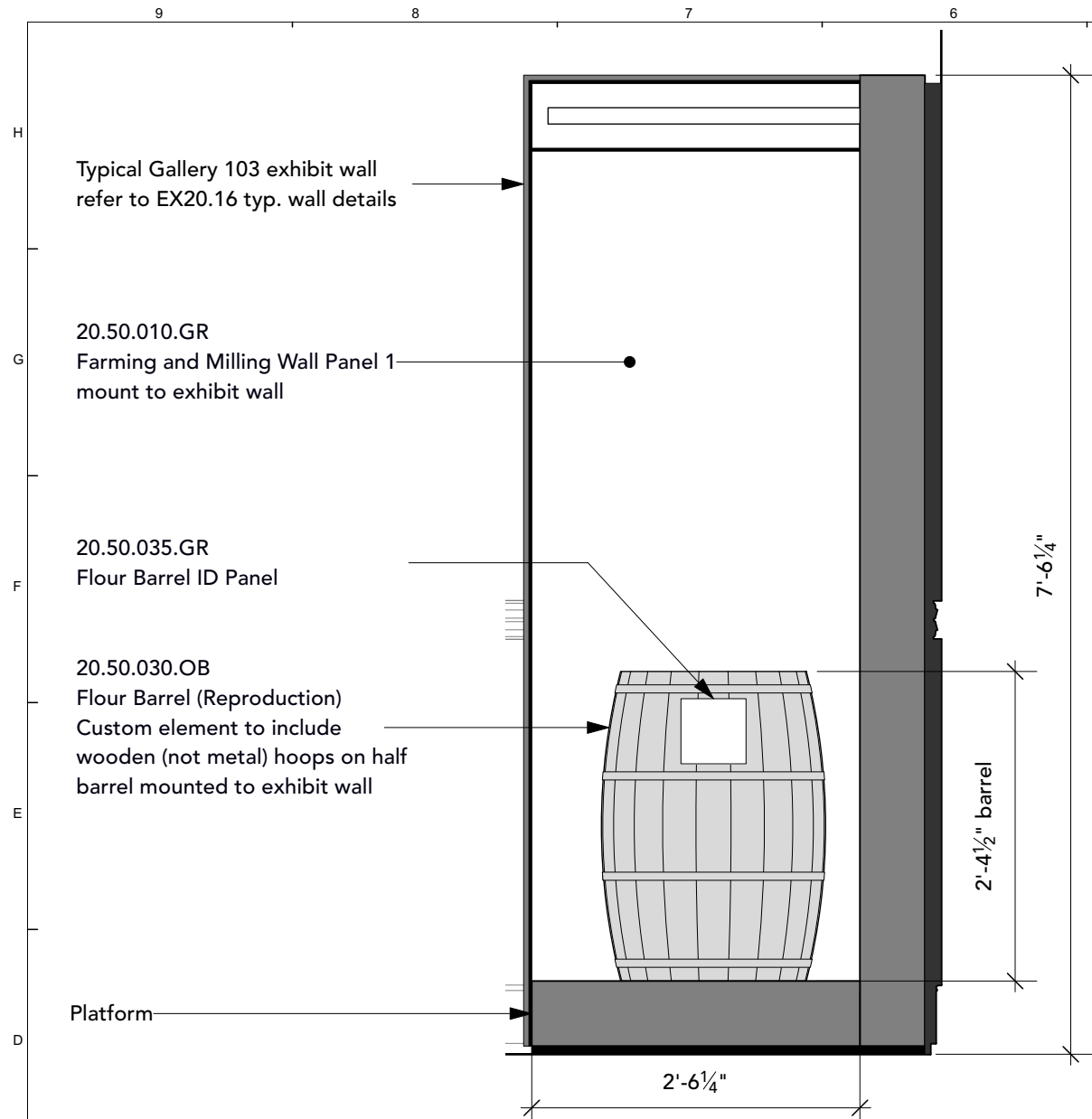
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Gallery 103
International Trade -
Plan, Elevation

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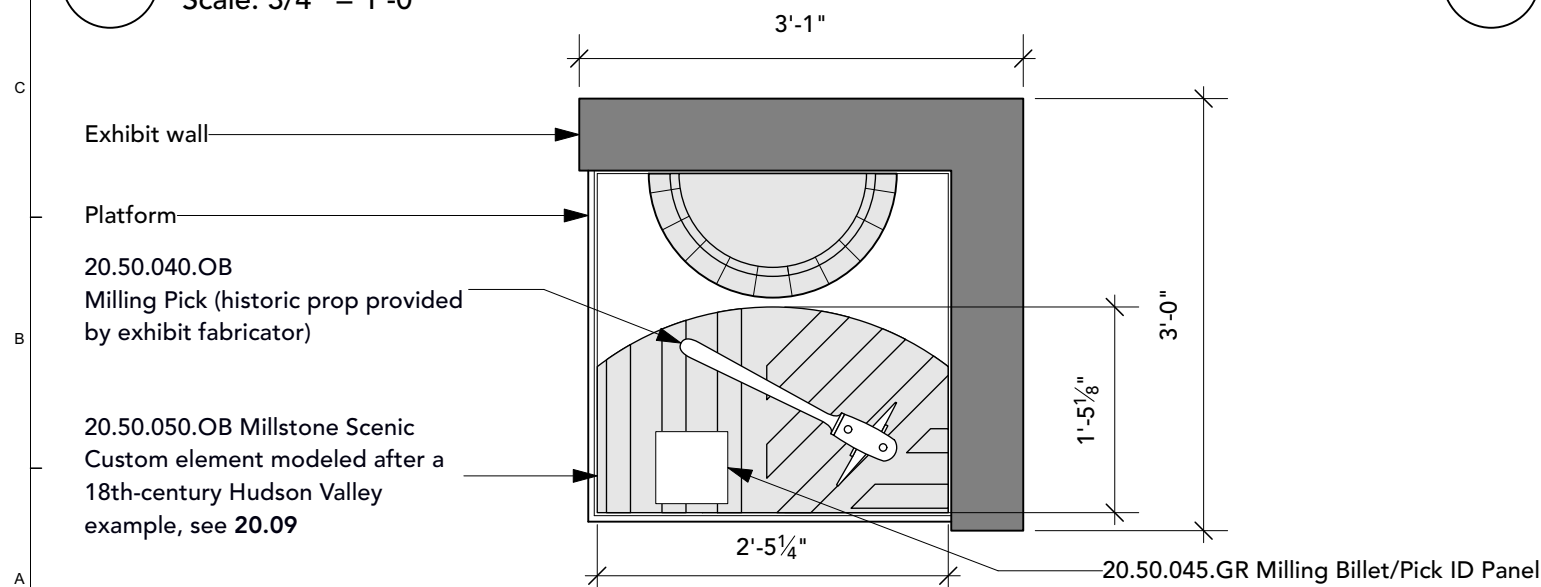
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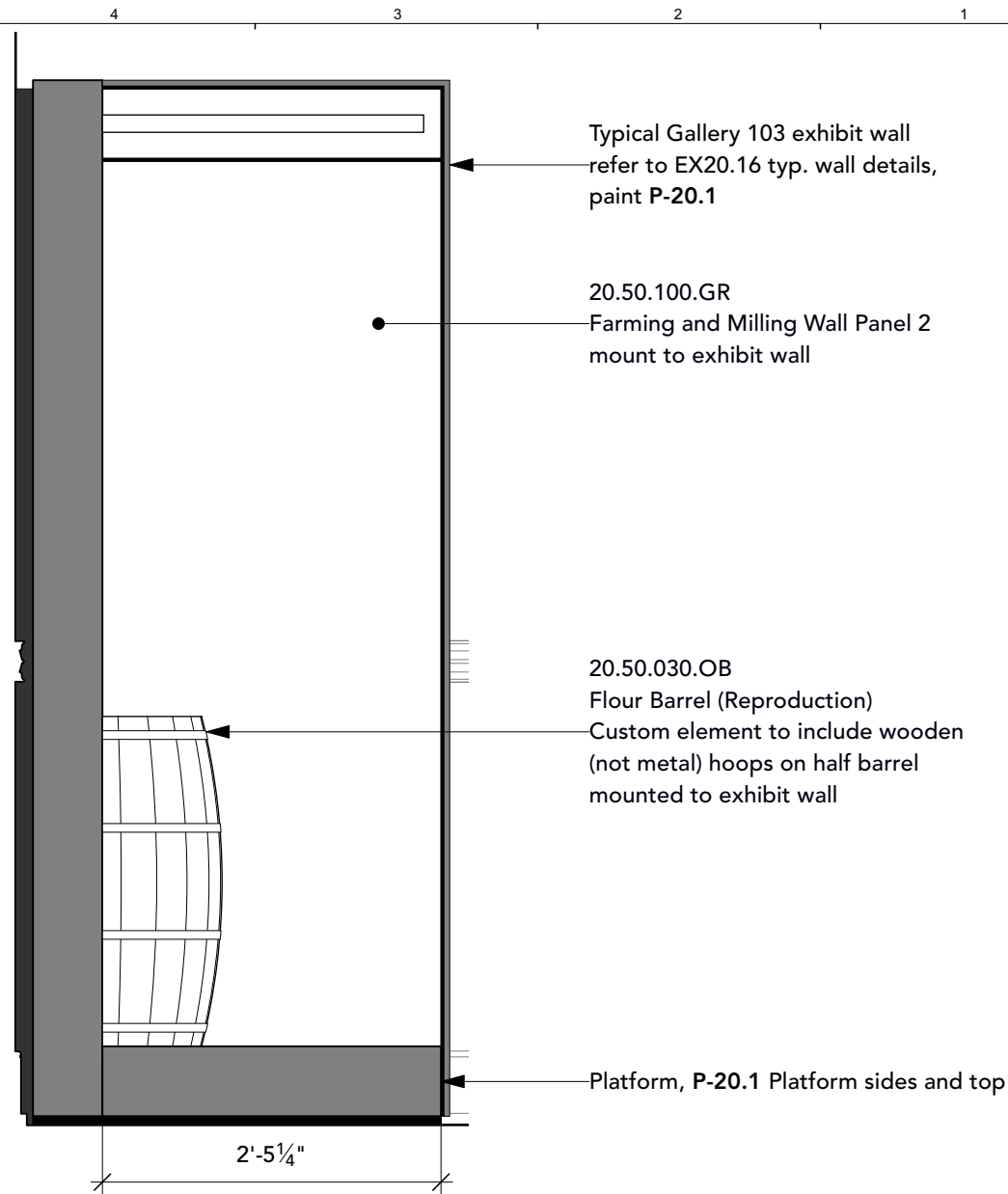
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1 Exhibit 20.50 Farming & Milling - Elevation
Scale: 3/4" = 1'-0"



3 Exhibit 20.50 Farming & Milling - Plan
Scale: 3/4" = 1'-0"



2 Exhibit 20.50 Farming & Milling - Elevation
Scale: 3/4" = 1'-0"



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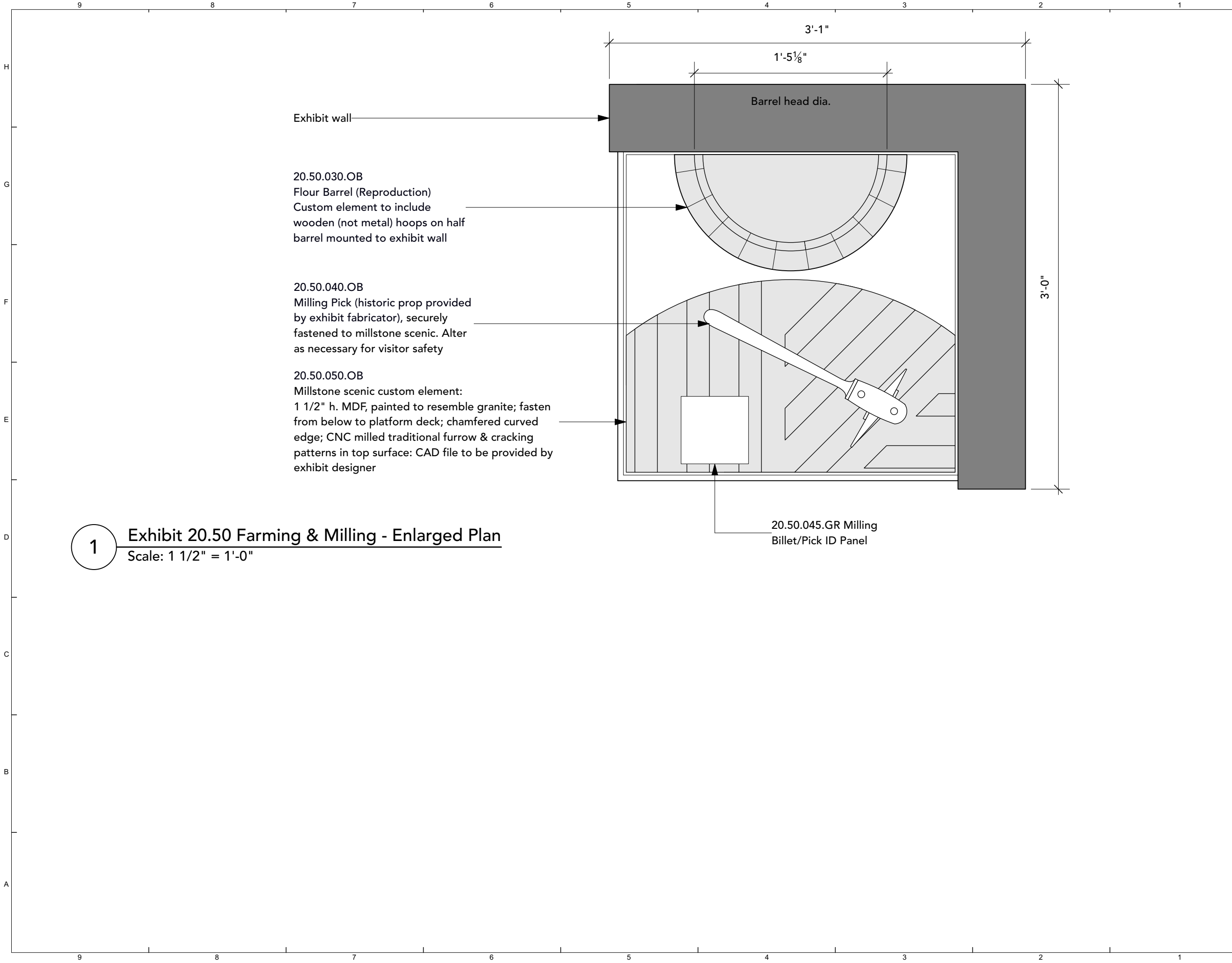
Sheet Title:
Gallery 103
Farming & Milling -
Plan, Elevation

Drawing Number:
**EX.
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Architect:

Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
ASSOCIATES

Landscape Architects, Architects,
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Barton and Loguidice
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Sheet Title:

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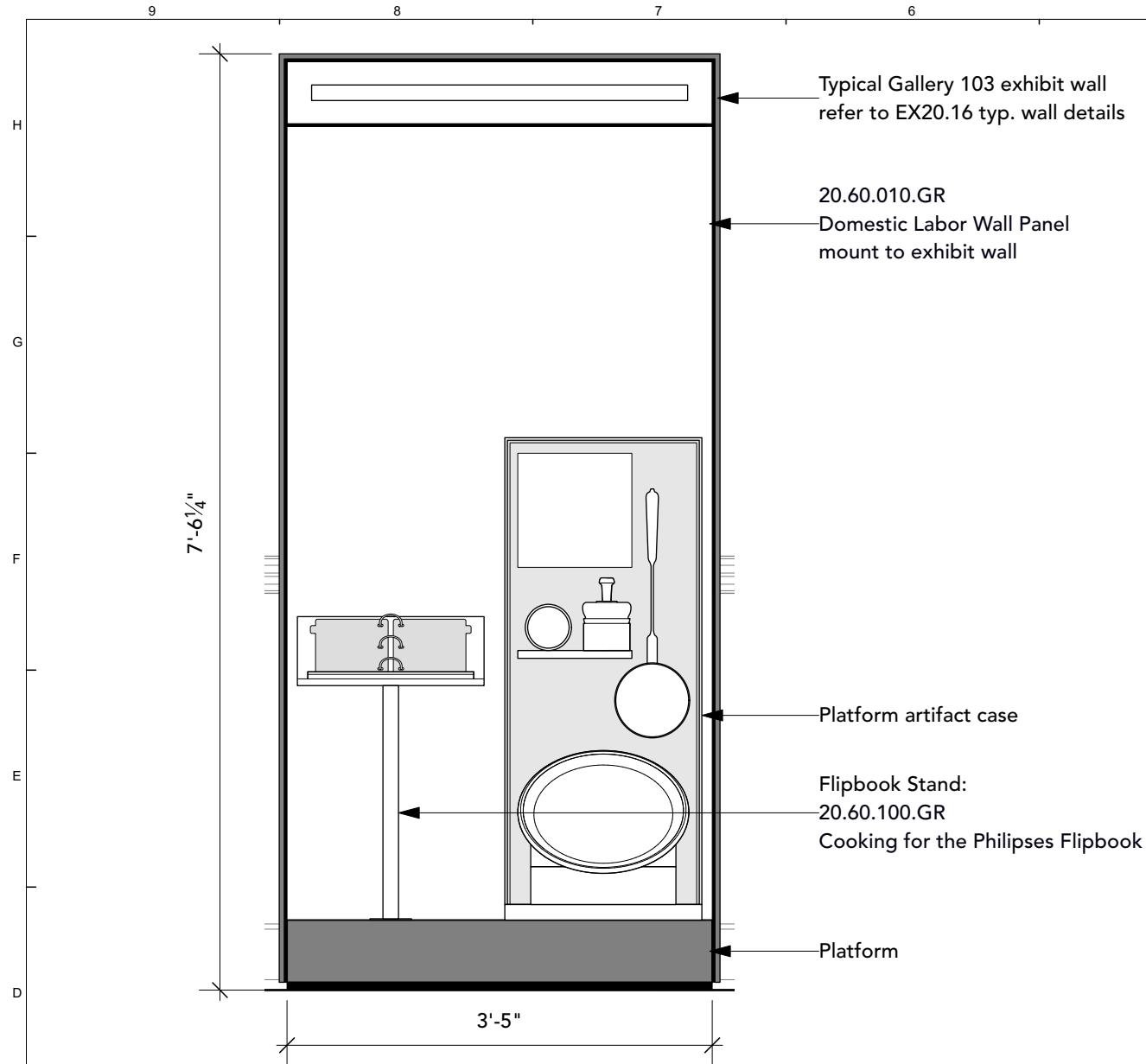
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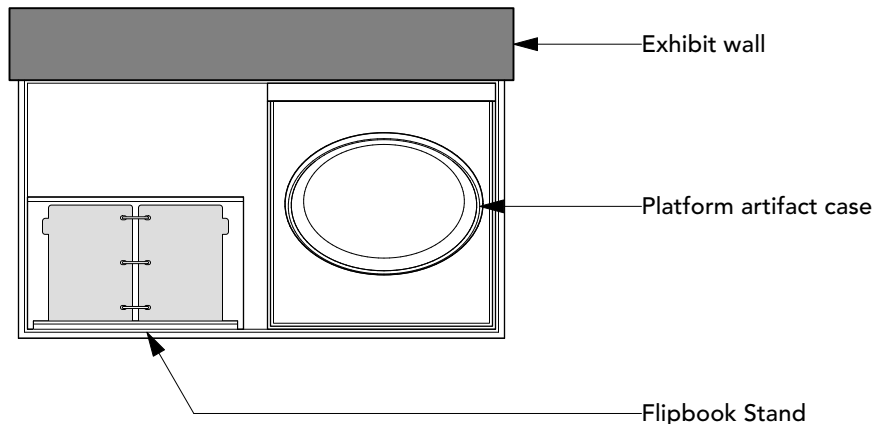
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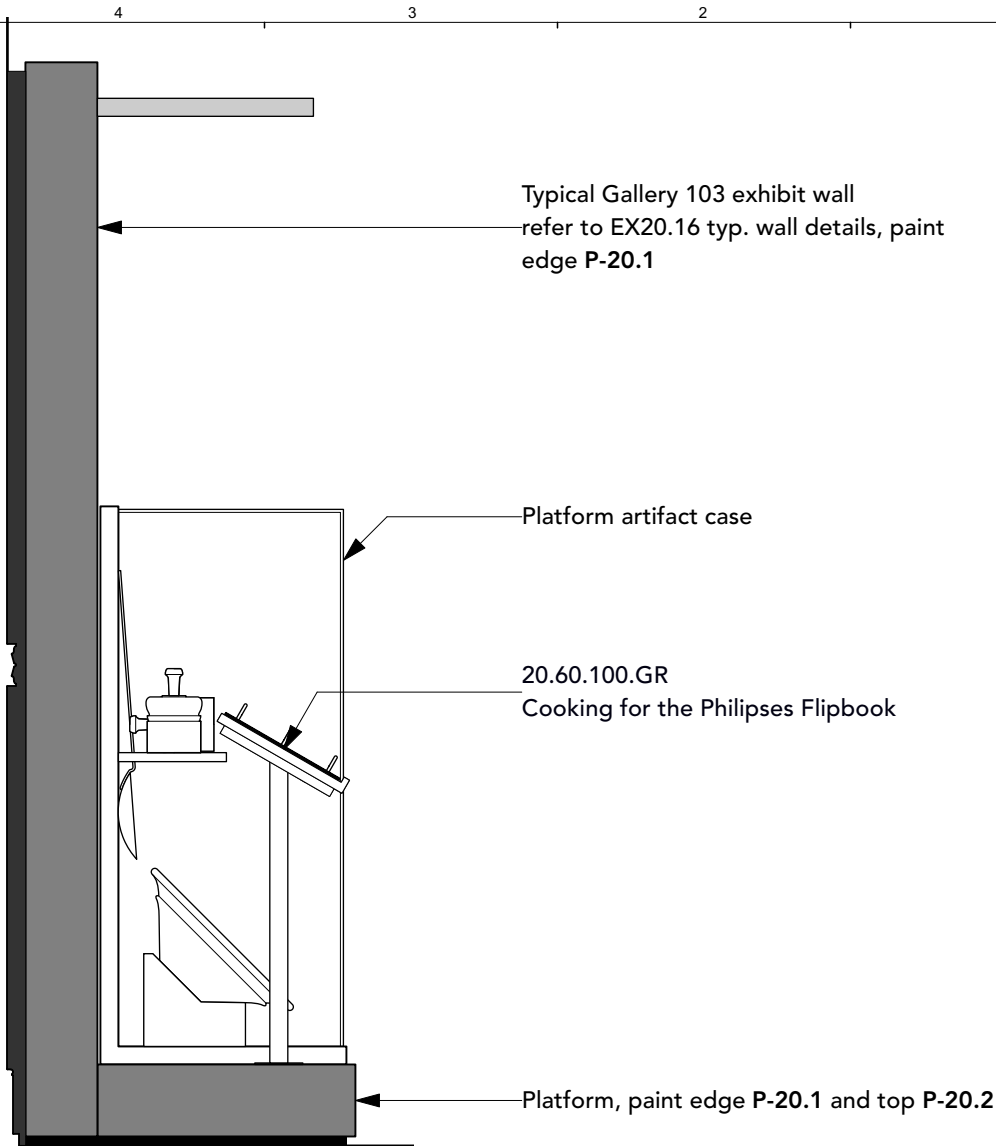
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Scale: 3/4" = 1'-0"



3 Exhibit 20.60 Domestic Labor - Elevation
Scale: 3/4" = 1'-0"



2 Exhibit 20.60 Domestic Labor - Elevation
Scale: 3/4" = 1'-0"



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Engineer:
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Exhibit Designer:
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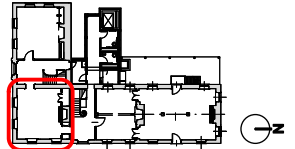
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9 Old Post Rd, PO Box 308
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(845) 889-4100
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District Manager: Garrett Jobson

Project Title:
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Construction of Elevator/Restroom
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Enhancements

Project Location:
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Key Plan



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Sheet Title:

Gallery 103
Domestic Labor -
Plan, Elevation

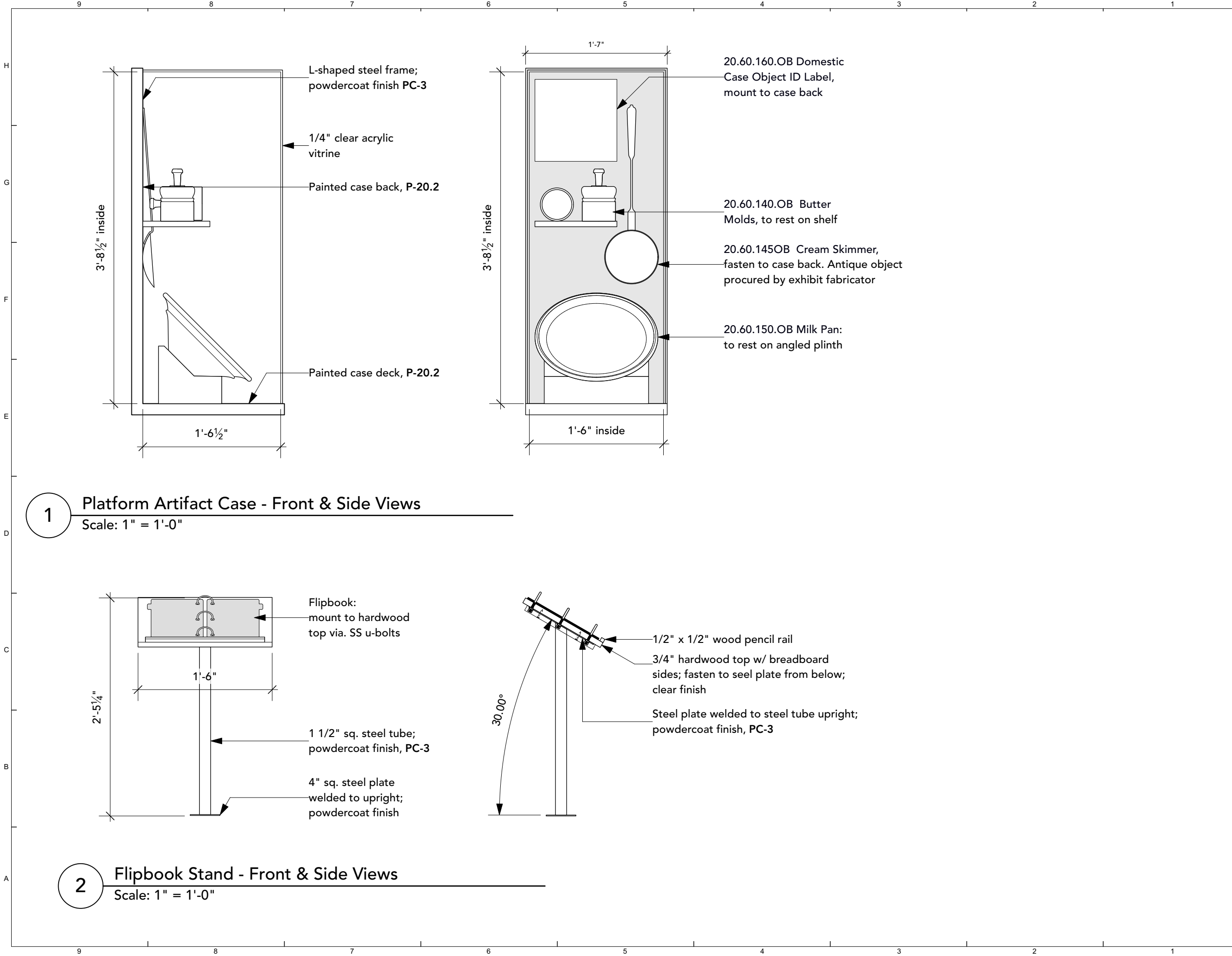
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Saratoga Springs, NY 12866

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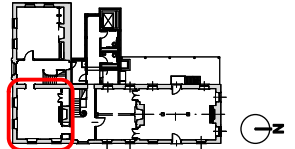
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Sheet Title:
Gallery 103
Domestic Labor -
Plan, Elevation

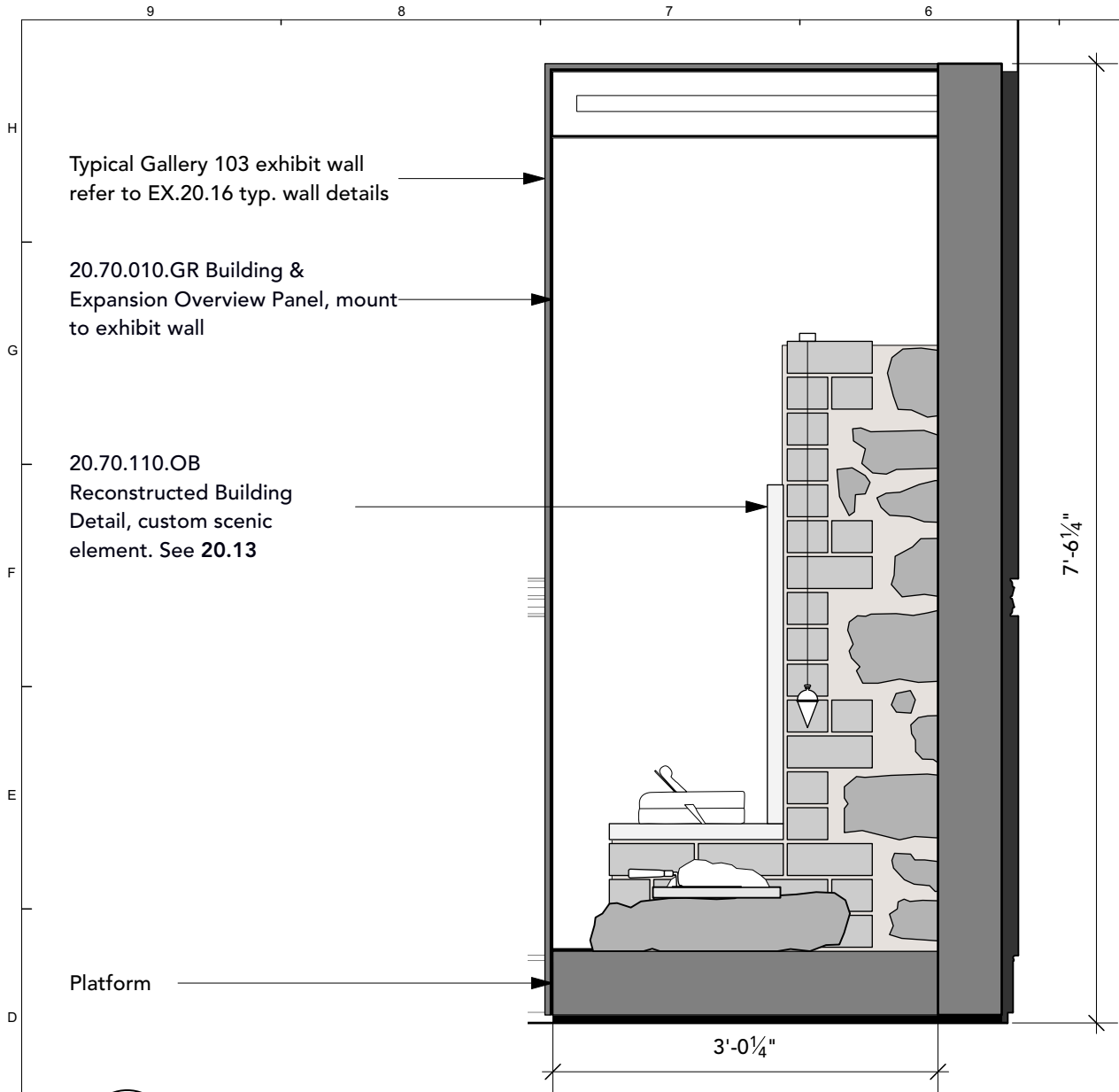
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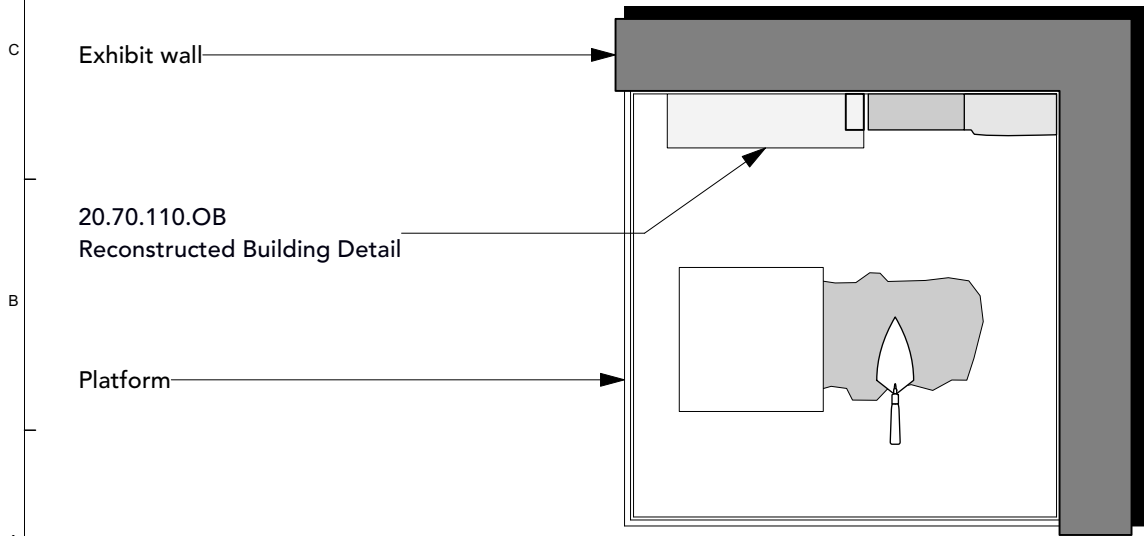
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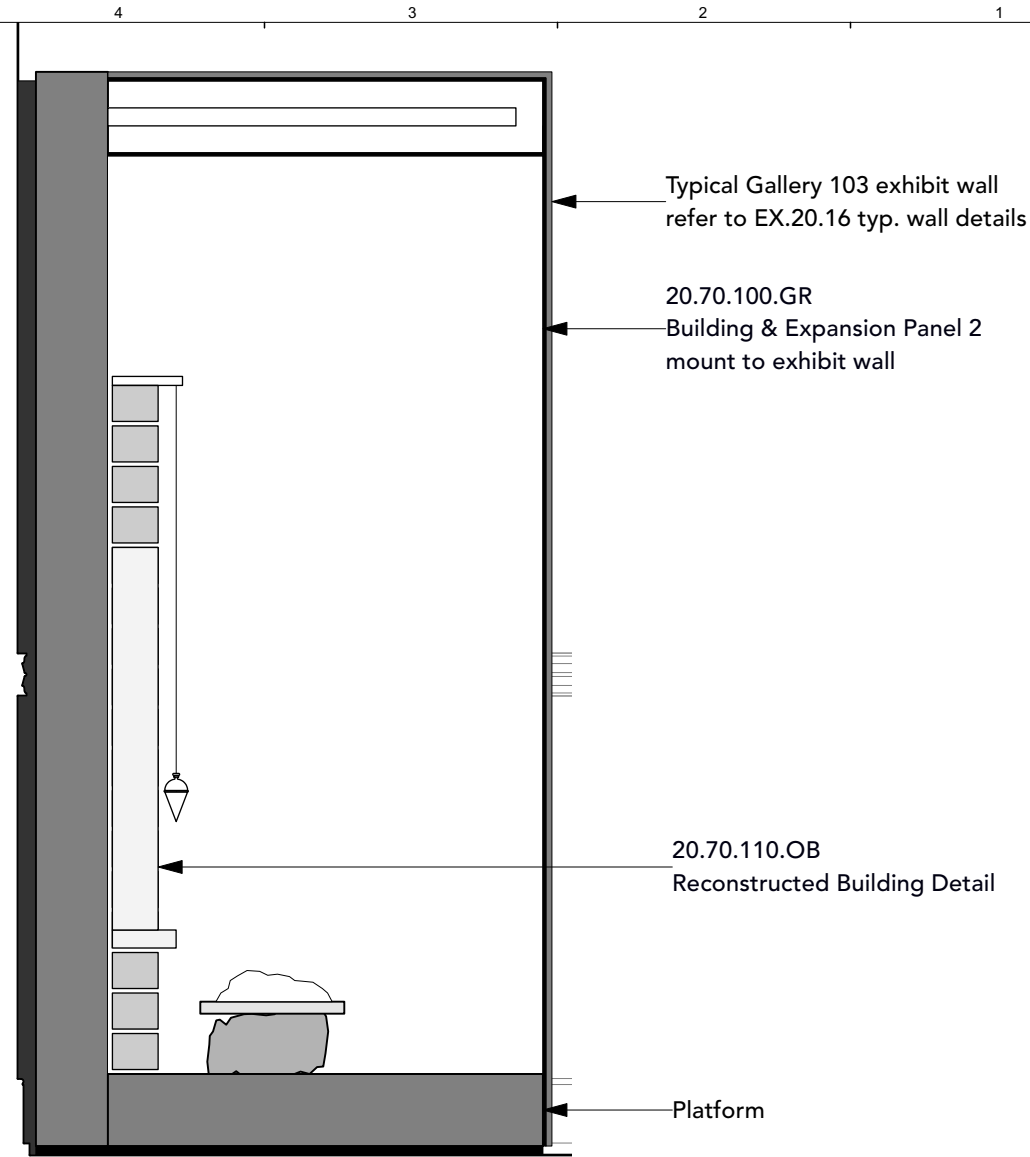
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Scale: 3/4" = 1'-0"



3 Exhibit 20.70 Building & Expansion - Plan
Scale: 3/4" = 1'-0"



2 Exhibit 20.70 Building & Expansion - Elevation
Scale: 3/4" = 1'-0"



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443 Electronics Parkway
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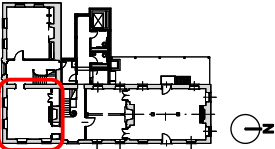
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Gallery 103
Building &
Expansion -
Plan, Elevation

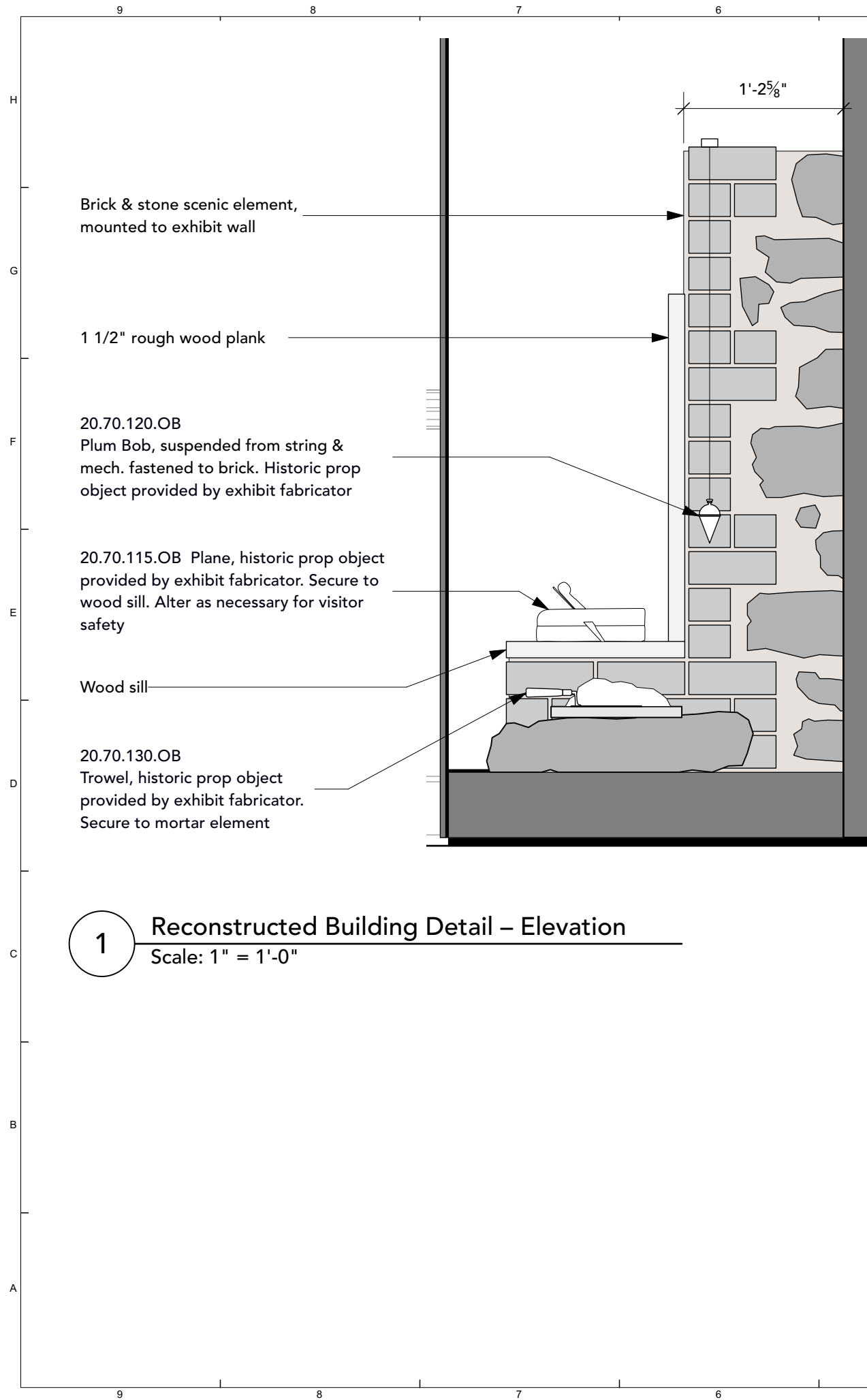
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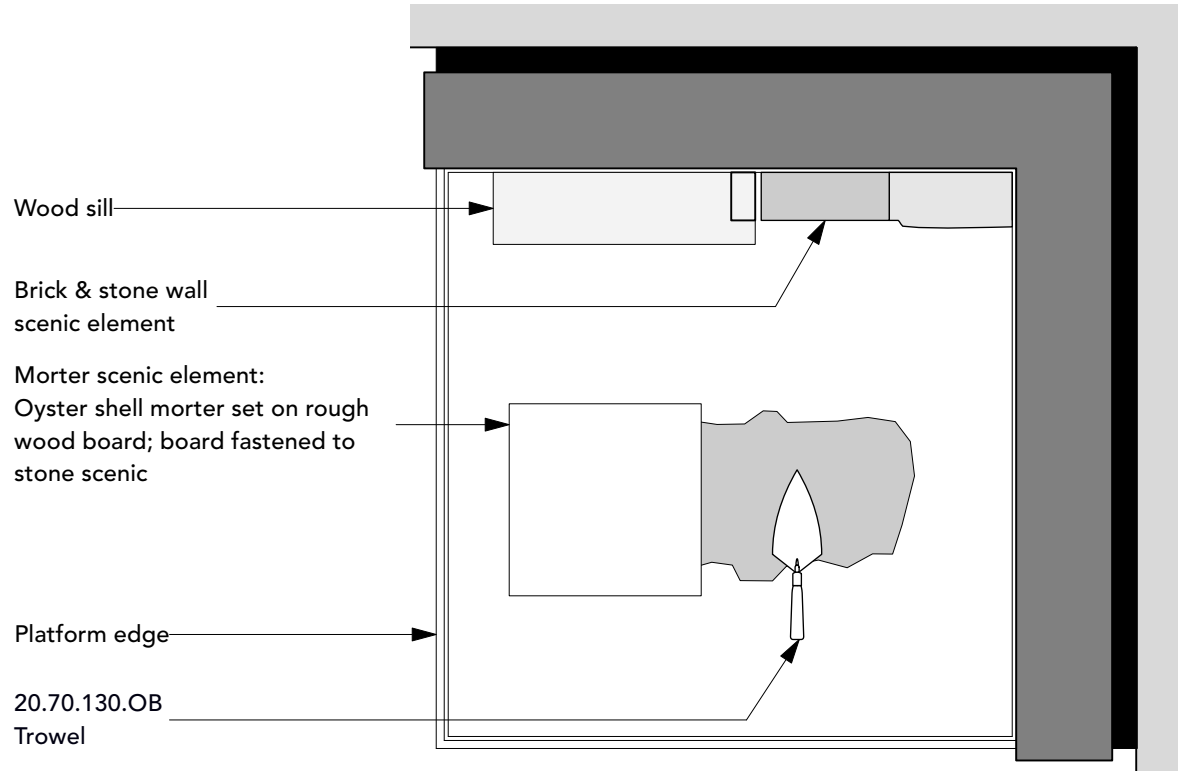
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18006.47


Sheet:



1 Reconstructed Building Detail – Elevation
Scale: 1" = 1'-0"



2 Reconstructed Building Detail – Plan
Scale: 1/2" = 1'-0"



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21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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Landscape Architects, Architects,
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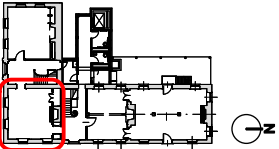
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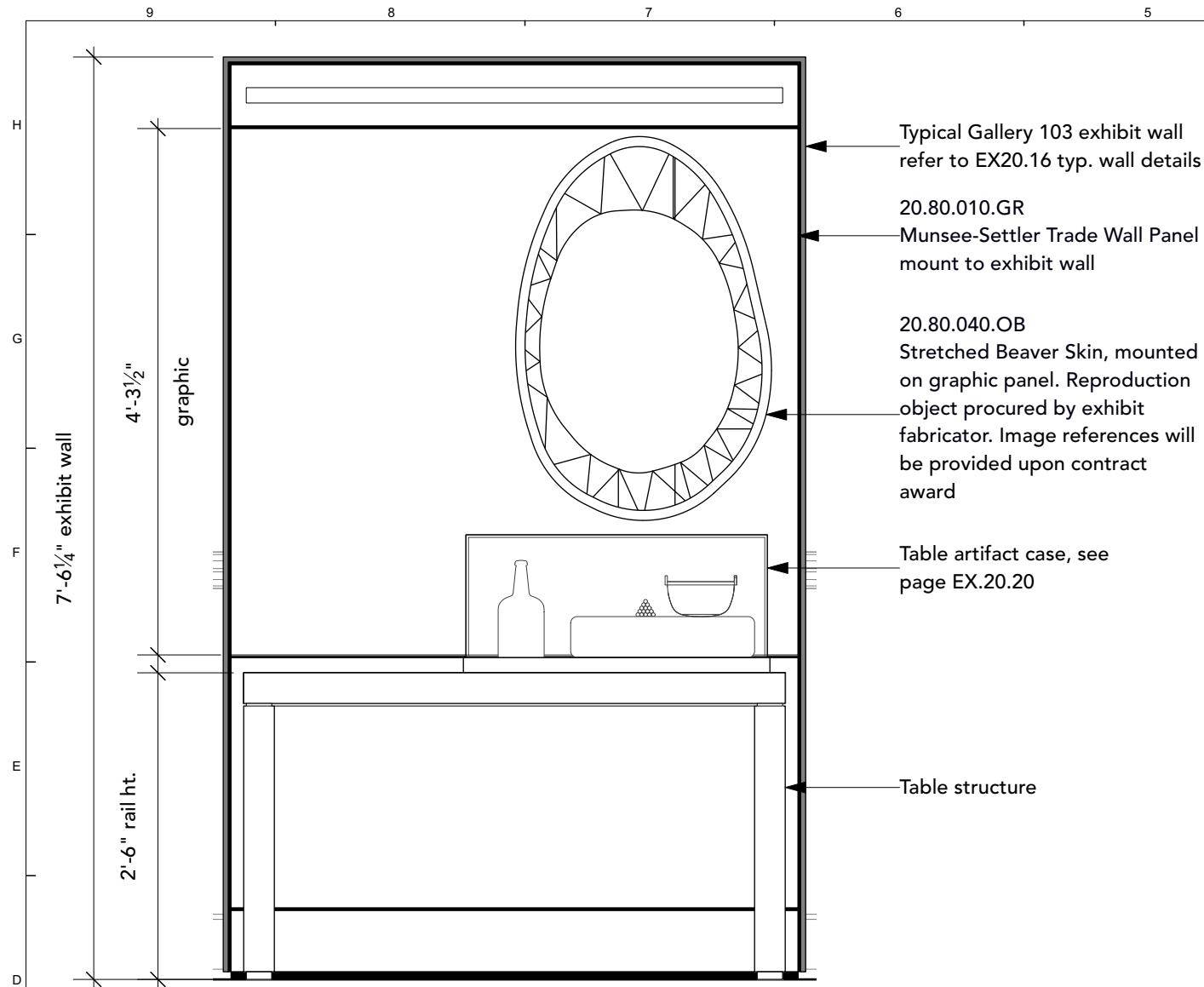
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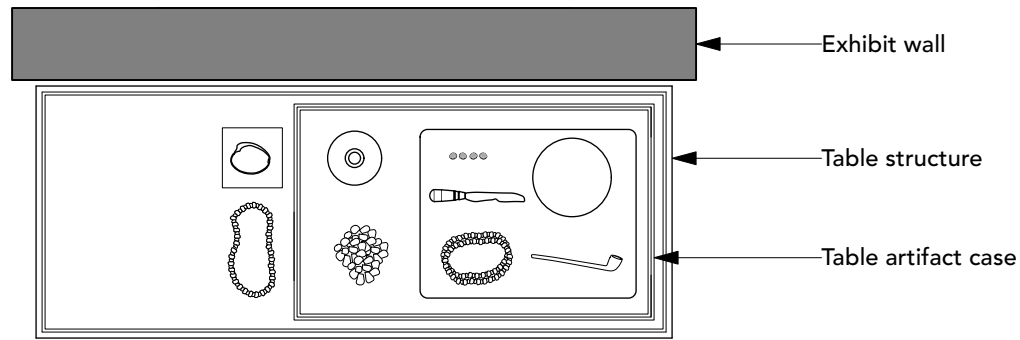


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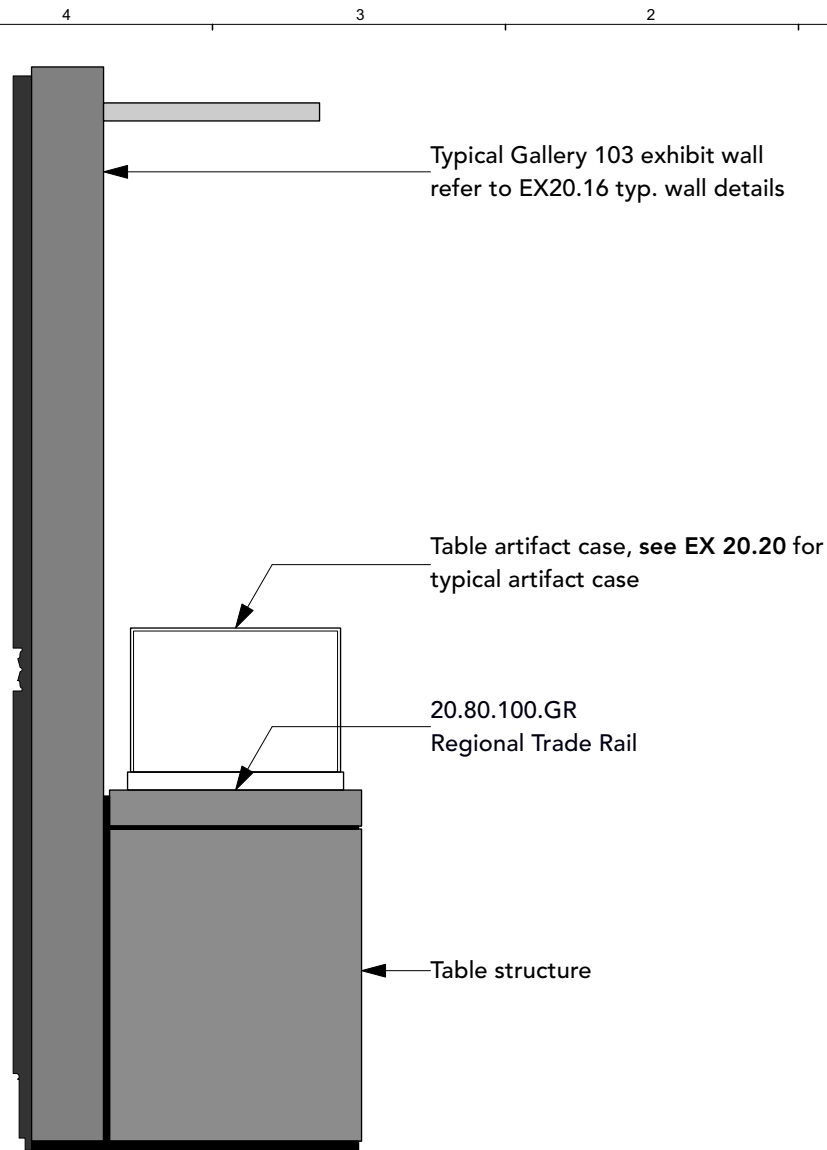
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| Sheet Title: Gallery 103 Building & Expansion - Plan, Elevation | | Drawing Number: EX. 20.13 |
| Issued for Bid Project Number: 18006.47 | | Sheet: |




1 Exhibit 20.80 Munsee Settler Trade - Elevation
Scale: 3/4" = 1'-0"



3 Exhibit 20.80 Munsee Settler Trade - Plan
Scale: 3/4" = 1'-0"



2 Exhibit 20.80 Munsee Settler Trade - Side View
Scale: 3/4" = 1'-0"



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Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
ASSOCIATES
Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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PO Box 51905
Boston, MA 02205-9761

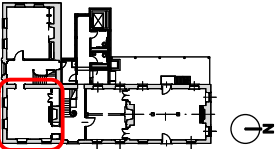
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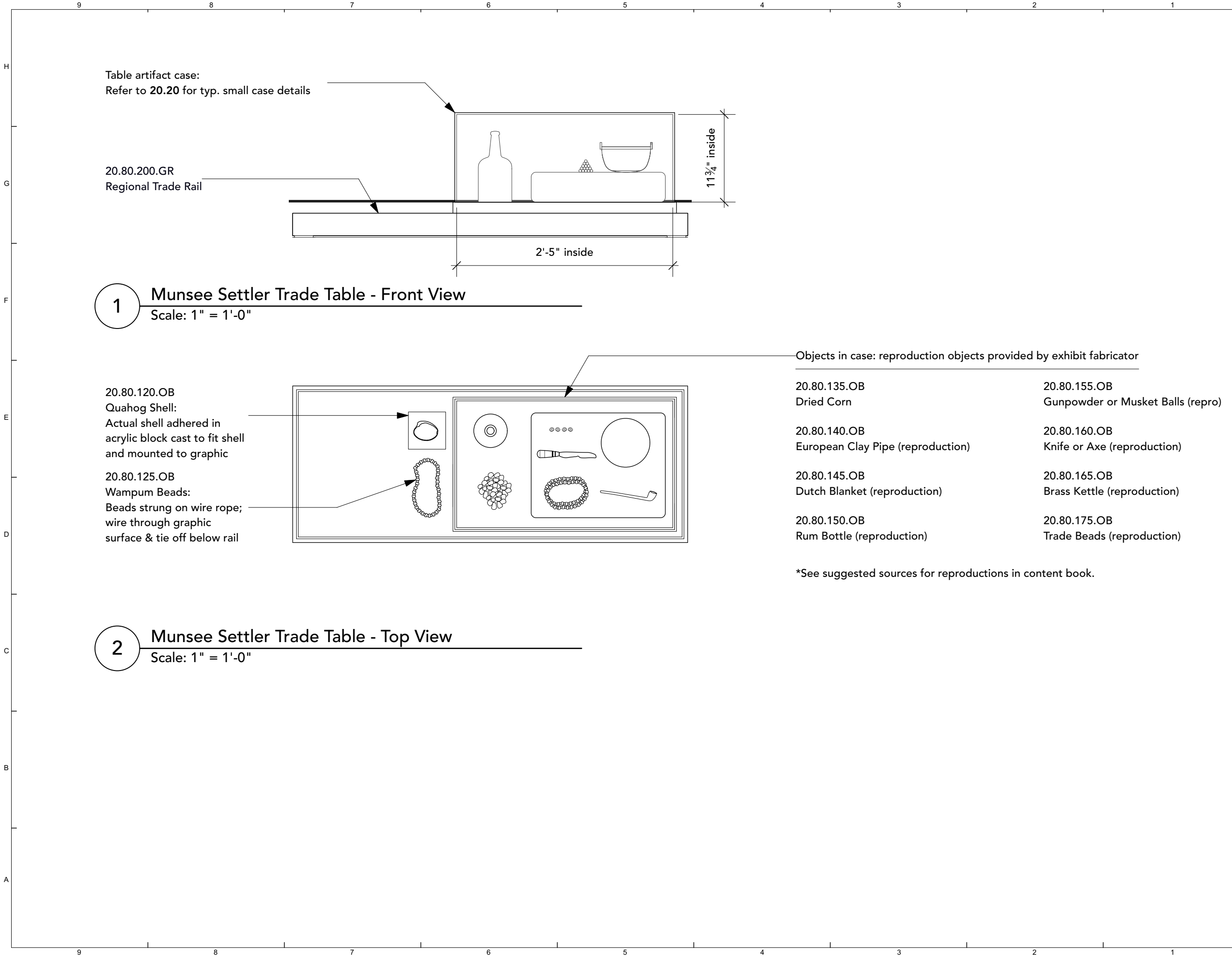
Gallery 103
Regional Trade -
Plan, Elevation


**EX.
20.14**

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21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
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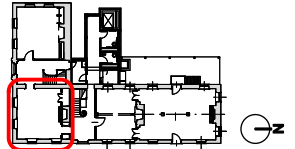
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Gallery 103
Regional Trade -
Plan, Elevation

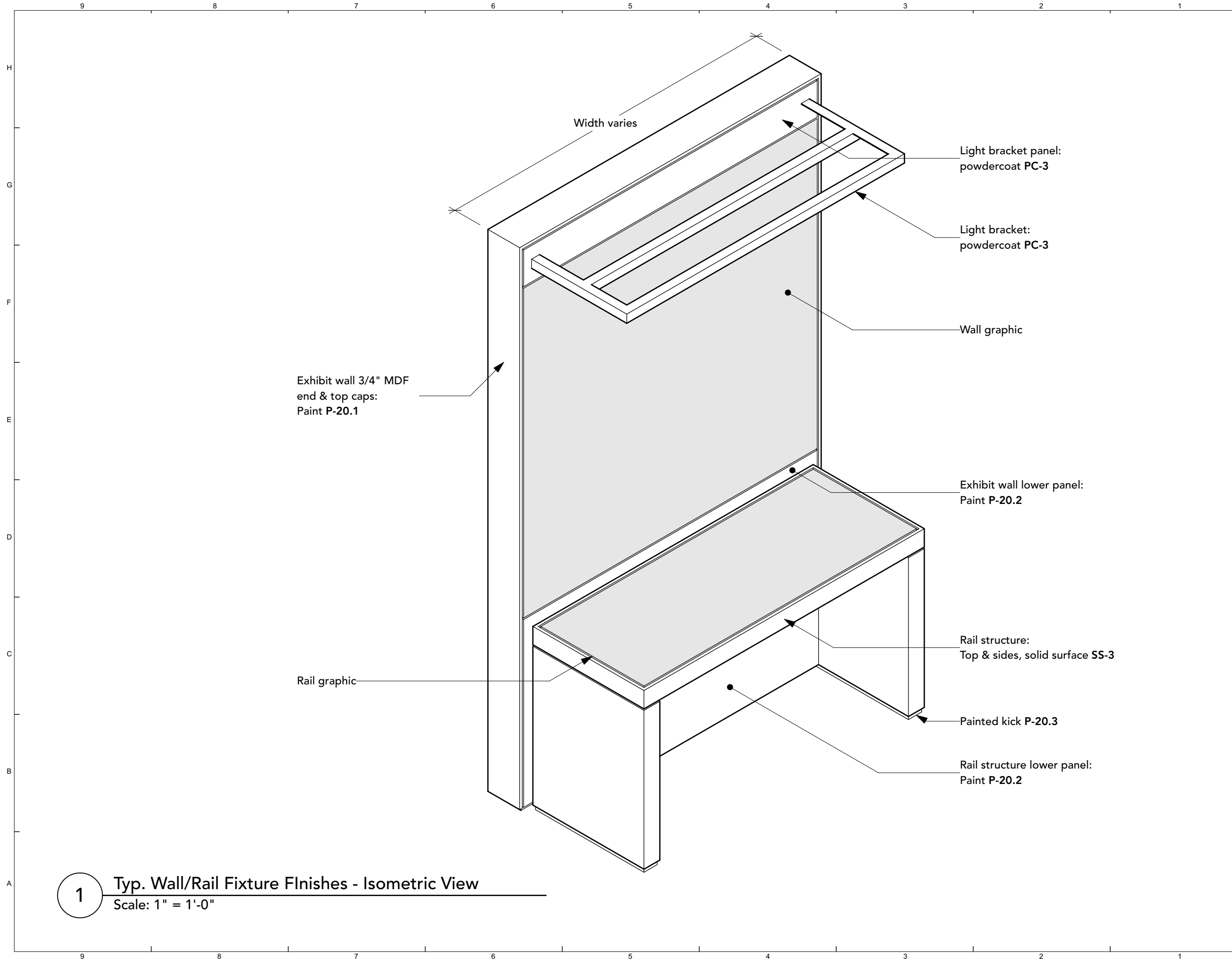
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**EX.
20.15**

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1 Typ. Wall/Rail Fixture Finishes - Isometric View
Scale: 1" = 1'-0"



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443 Electronics Parkway
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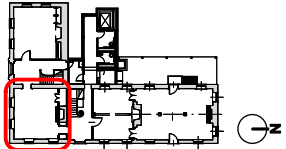
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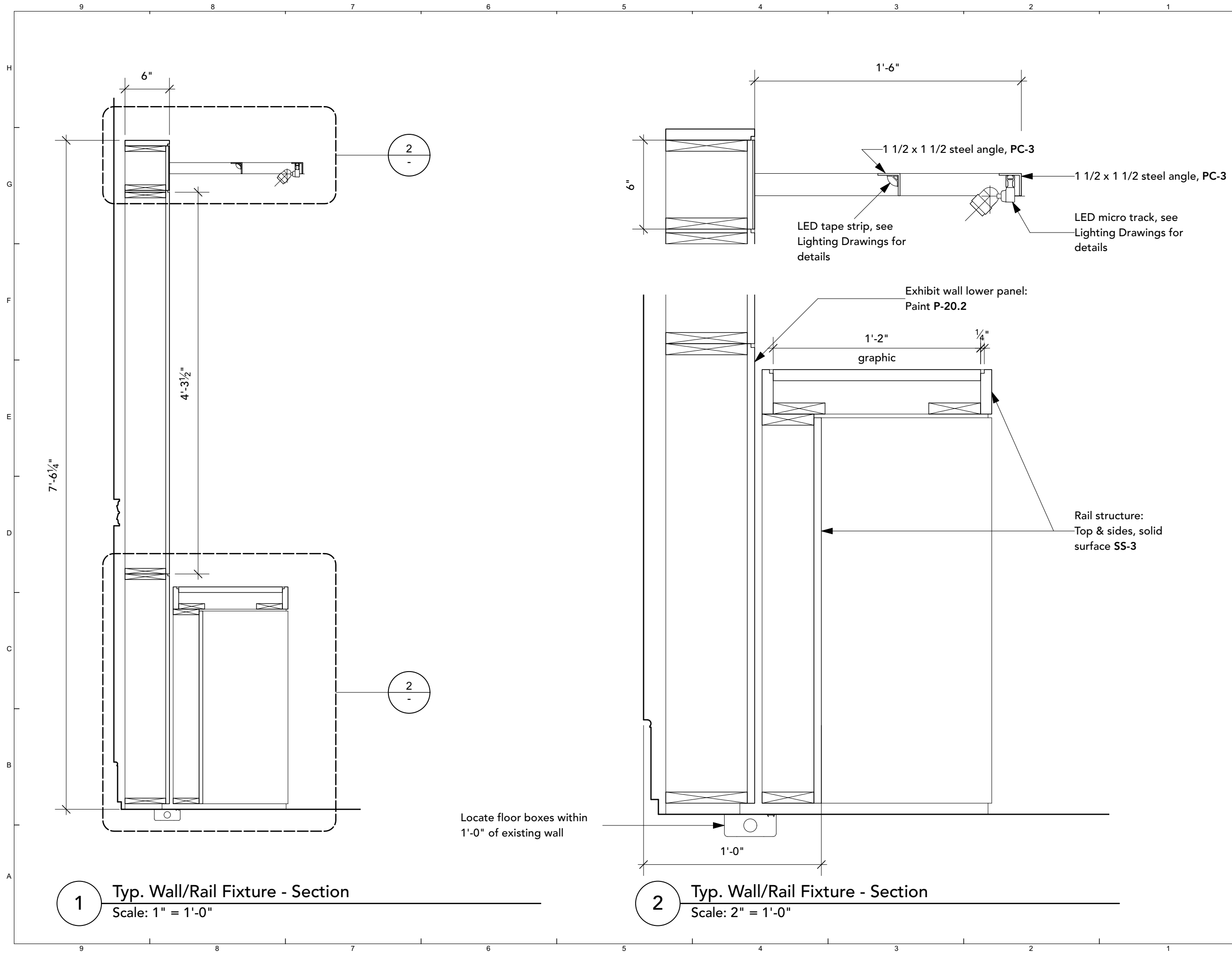
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Gallery 103
Typical Wall/Rail -
Section, Details

**EX.
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Scale: 1" = 1'-0"

2 Typ. Wall/Rail Fixture - Section
Scale: 2" = 1'-0"



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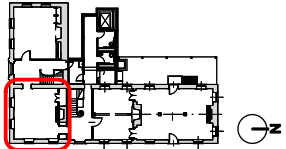
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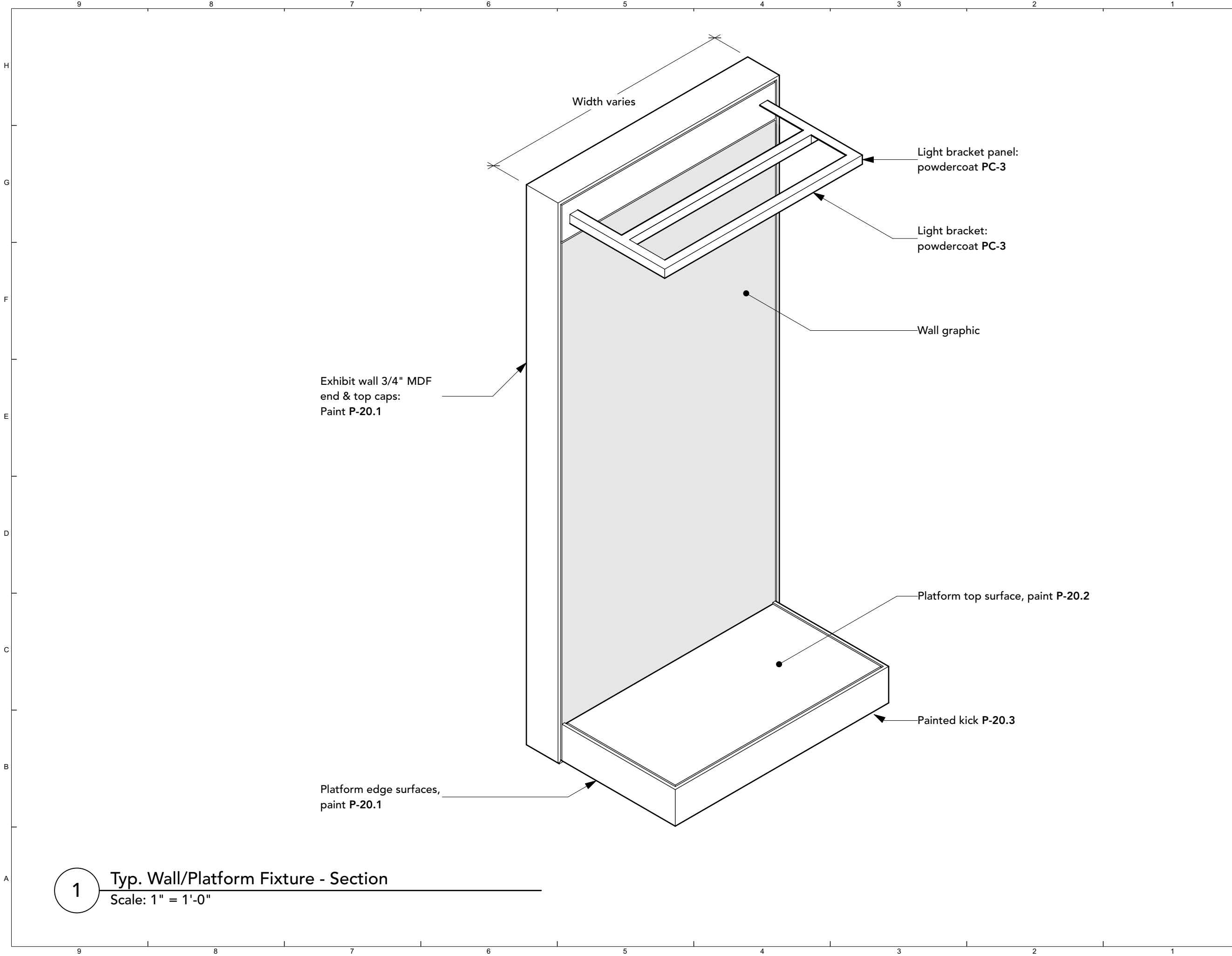
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Gallery 103
Typical Wall/Rail -
Section, Details


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**EX.
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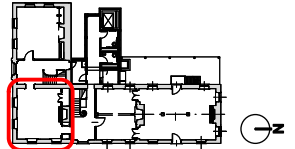
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Gallery 103
Typical Wall/Rail -
Section, Details

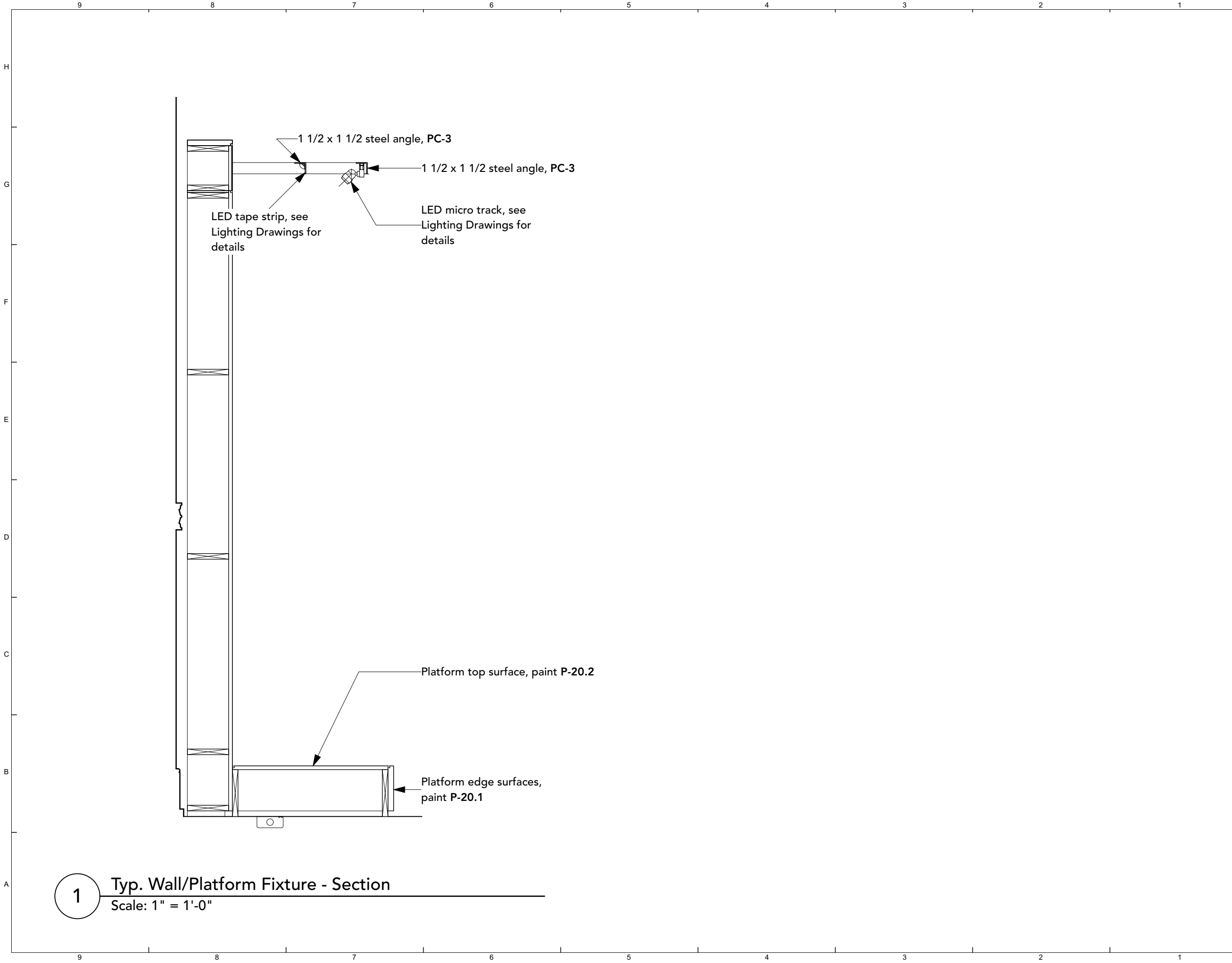
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1 Typ. Wall/Platform Fixture - Section
Scale: 1" = 1'-0"



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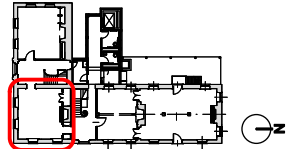
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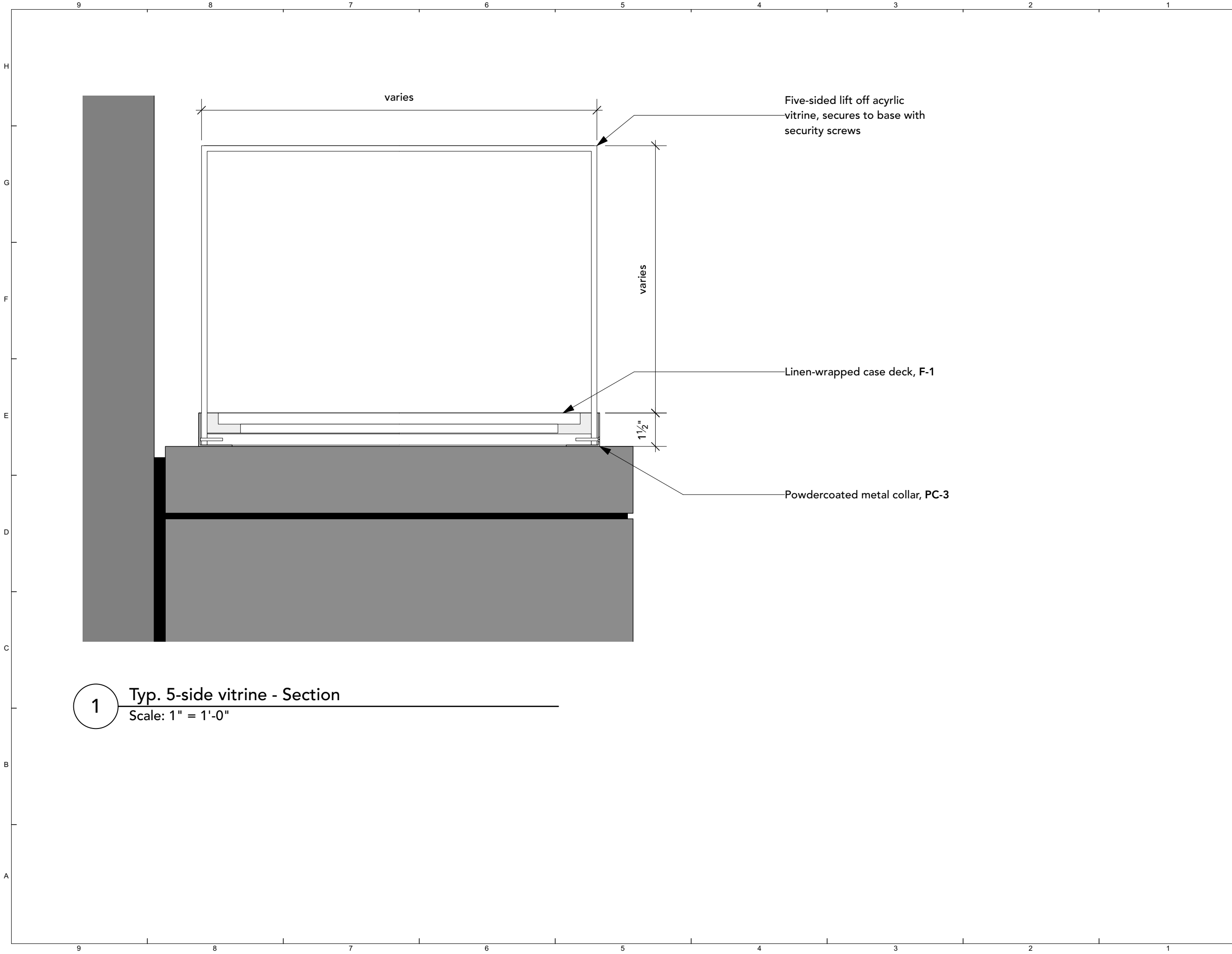
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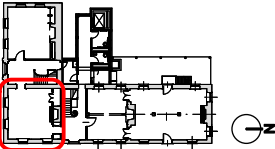
Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

amaze DESIGN

NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan


REVISIONS

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Sheet Title:

Gallery 103
Typical Acrylic Rail
Artifact Case

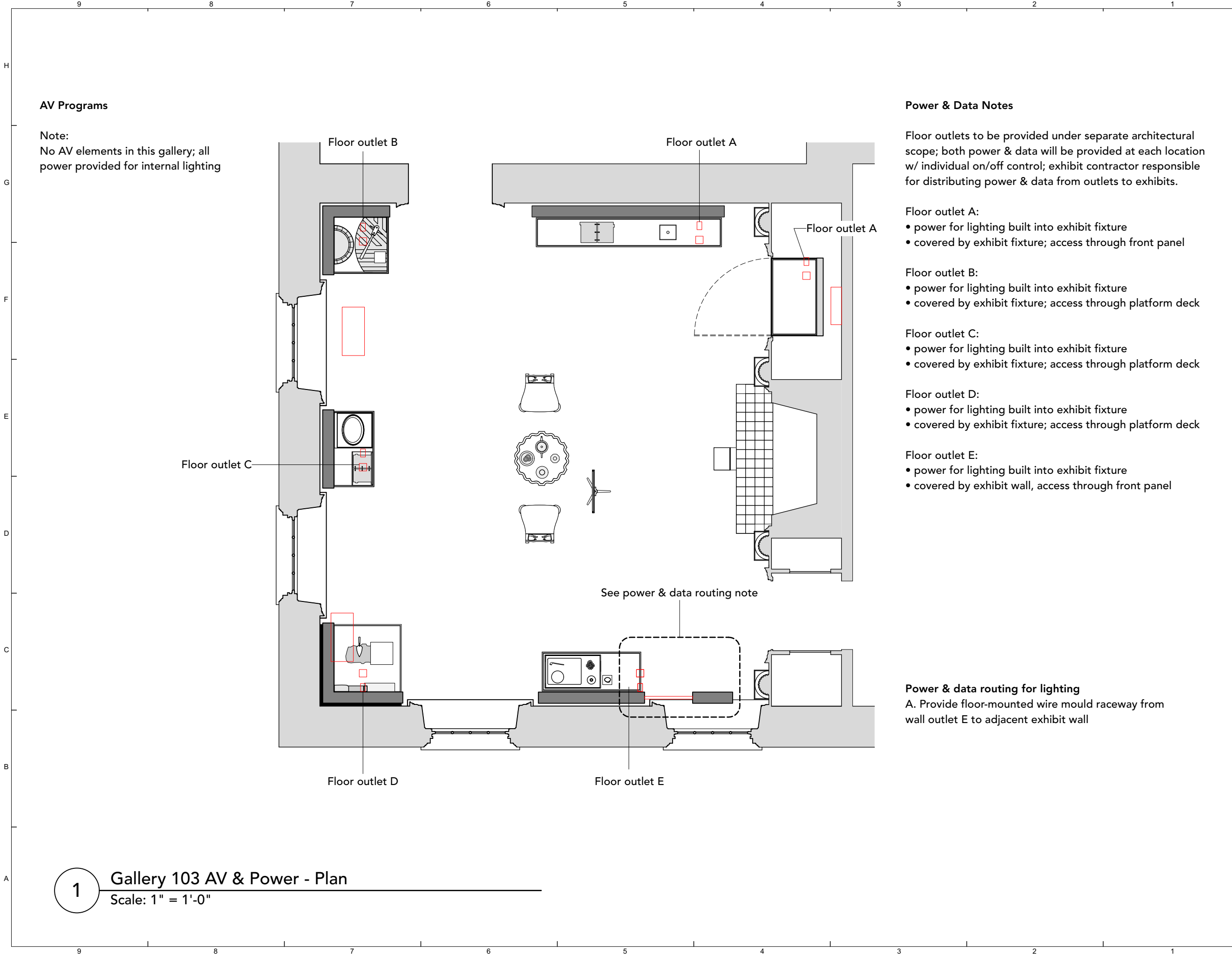
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18006.47

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AV Programs

Note:
No AV elements in this gallery; all
power provided for internal lighting

Power & Data Notes

Floor outlets to be provided under separate architectural
scope; both power & data will be provided at each location
w/ individual on/off control; exhibit contractor responsible
for distributing power & data from outlets to exhibits.

- Floor outlet A:
- power for lighting built into exhibit fixture
 - covered by exhibit fixture; access through front panel


- Floor outlet B:
- power for lighting built into exhibit fixture
 - covered by exhibit fixture; access through platform deck

- Floor outlet C:
- power for lighting built into exhibit fixture
 - covered by exhibit fixture; access through platform deck

- Floor outlet D:
- power for lighting built into exhibit fixture
 - covered by exhibit fixture; access through platform deck

- Floor outlet E:
- power for lighting built into exhibit fixture
 - covered by exhibit wall, access through front panel

Power & data routing for lighting
A. Provide floor-mounted wire mould raceway from
wall outlet E to adjacent exhibit wall



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Saratoga Springs, NY 12866

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Engineer:
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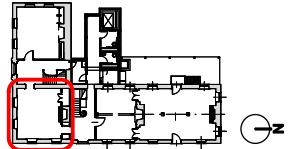
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Staatsburg, New York 12580
(845) 889-4100
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Sheet Title:

Gallery 103
Power and AV Plan

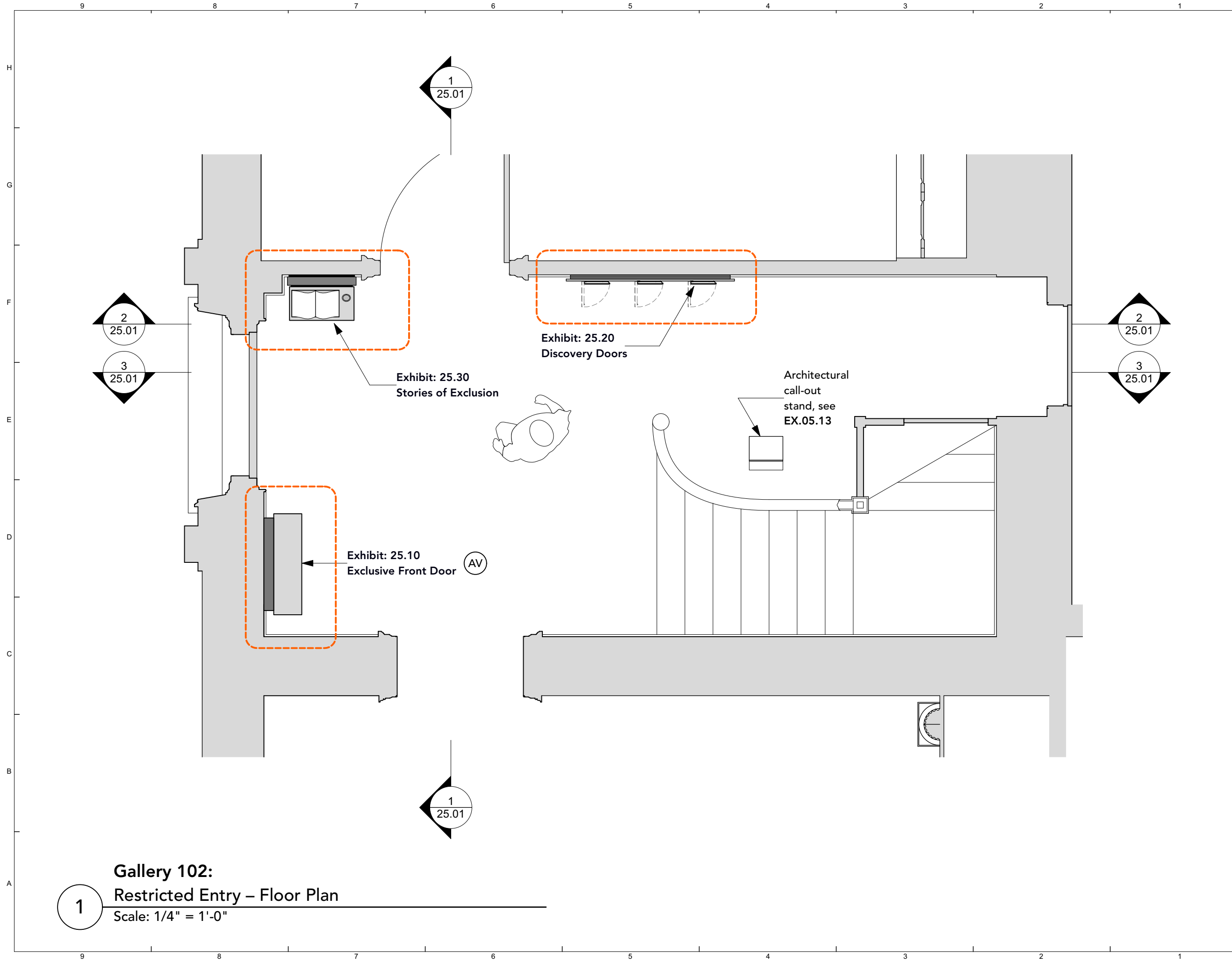
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Gallery 102:
Restricted Entry – Floor Plan
Scale: 1/4" = 1'-0"



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Saratoga Springs, NY 12866

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Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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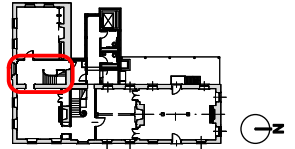
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Sheet Title:
Gallery 102
Restricted Entry –
Floor Plan

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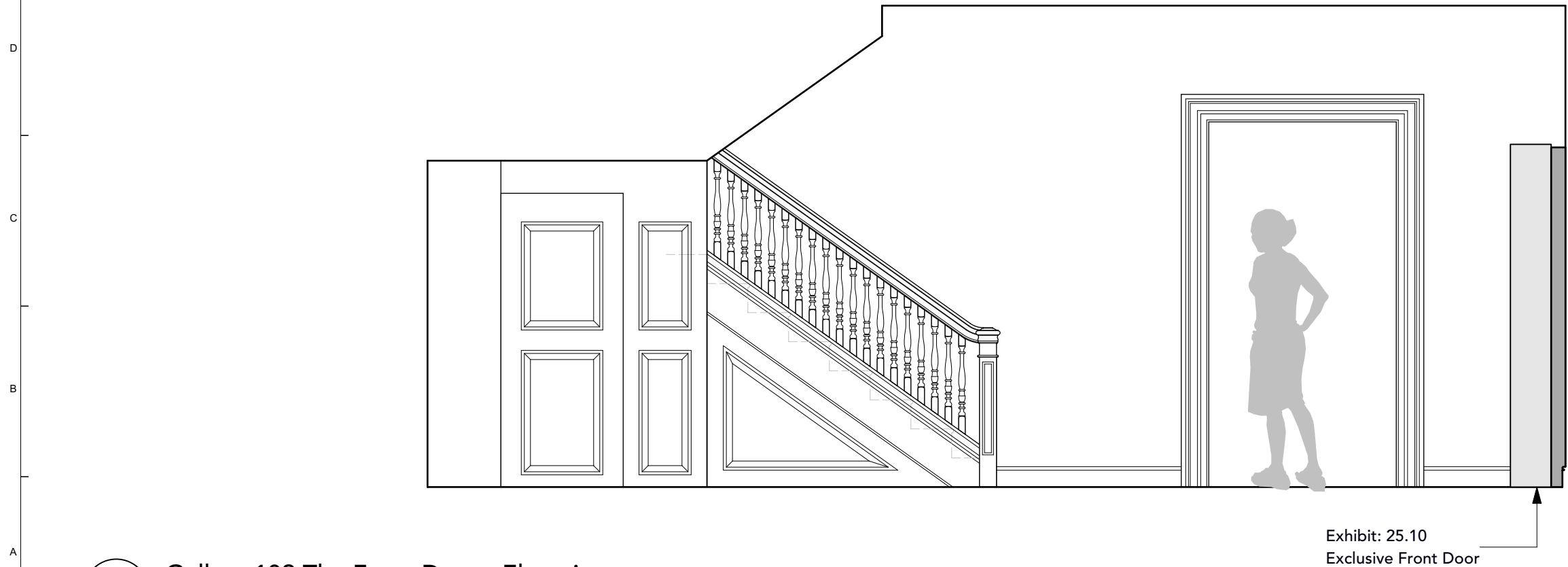
Project Number:
18006.47

Sheet:




1 Gallery 102 The Front Door - Elevation
Scale: 3/8" = 1'-0"

2 Gallery 102 The Front Door - Elevation
Scale: 3/8" = 1'-0"



3 Gallery 102 The Front Door - Elevation
Scale: 3/8" = 1'-0"



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Saratoga Springs, NY 12866

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Engineers, and Planners, P.C.

Engineer:

Barton and Loguidice
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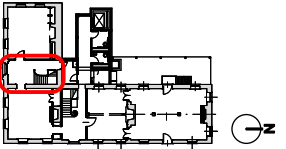
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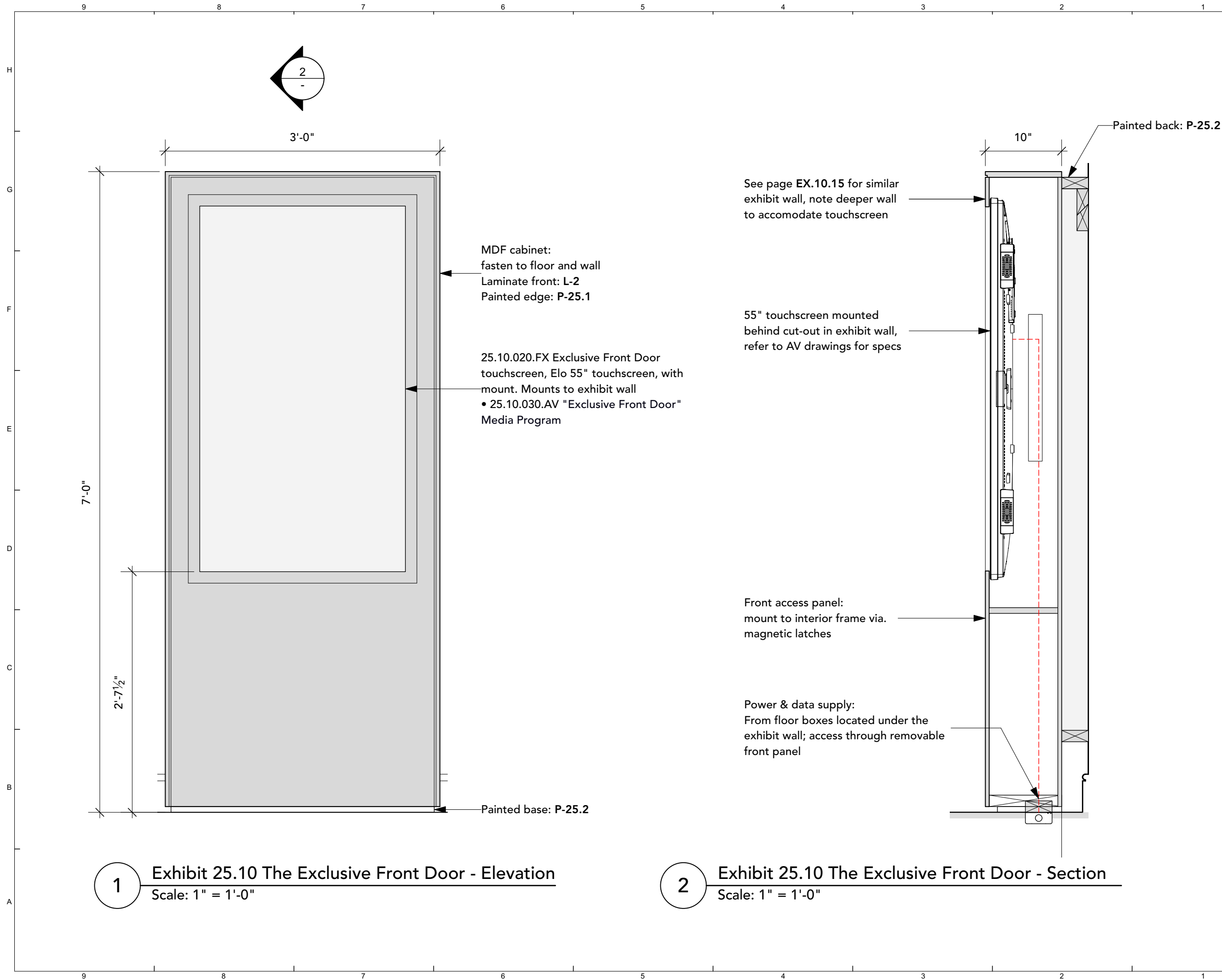
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Gallery 102
Restricted Entry –
Elevations


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18006.47

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Saratoga Springs, NY 12866

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Engineer:

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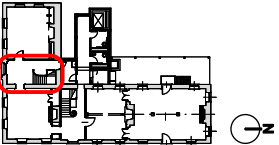
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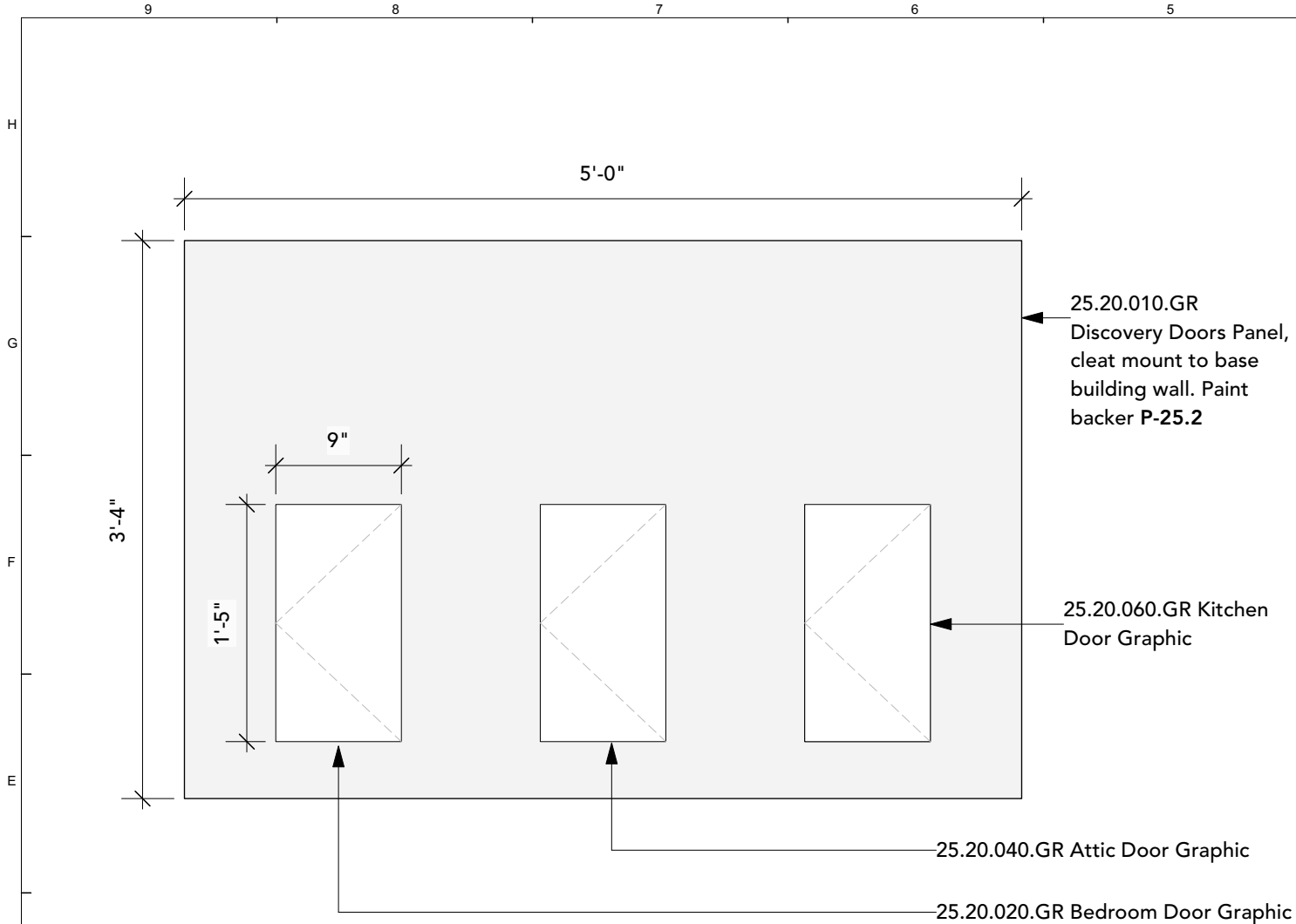
Sheet Title:
Gallery 102
Exclusive Front
Door – Elevation,
Section

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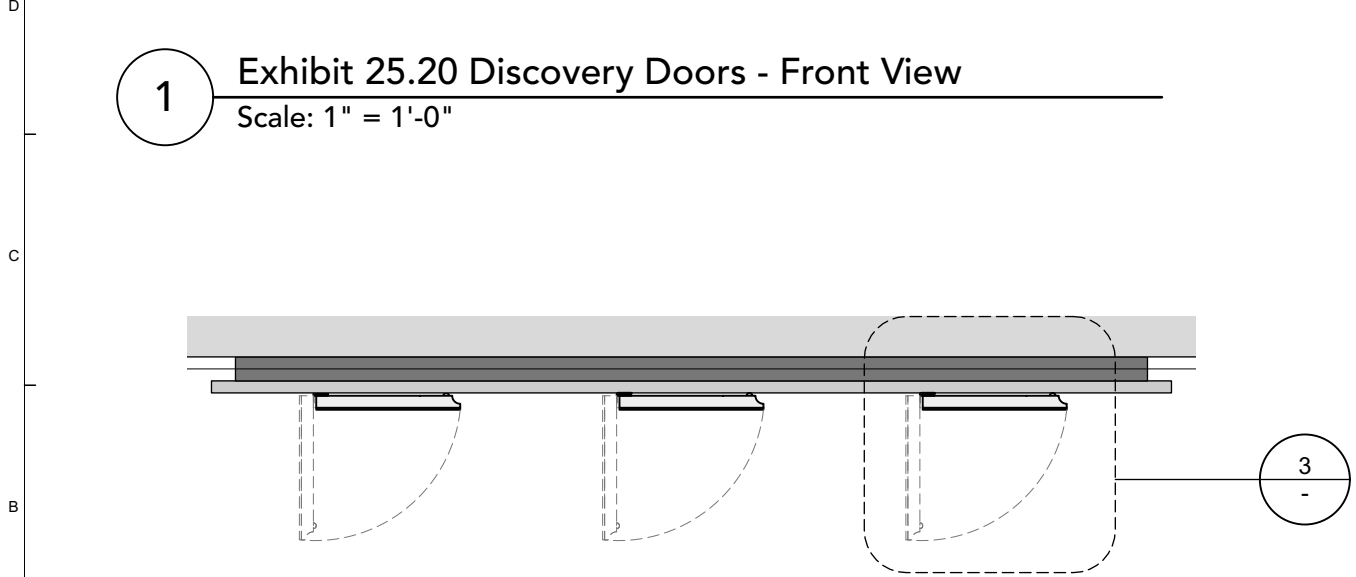
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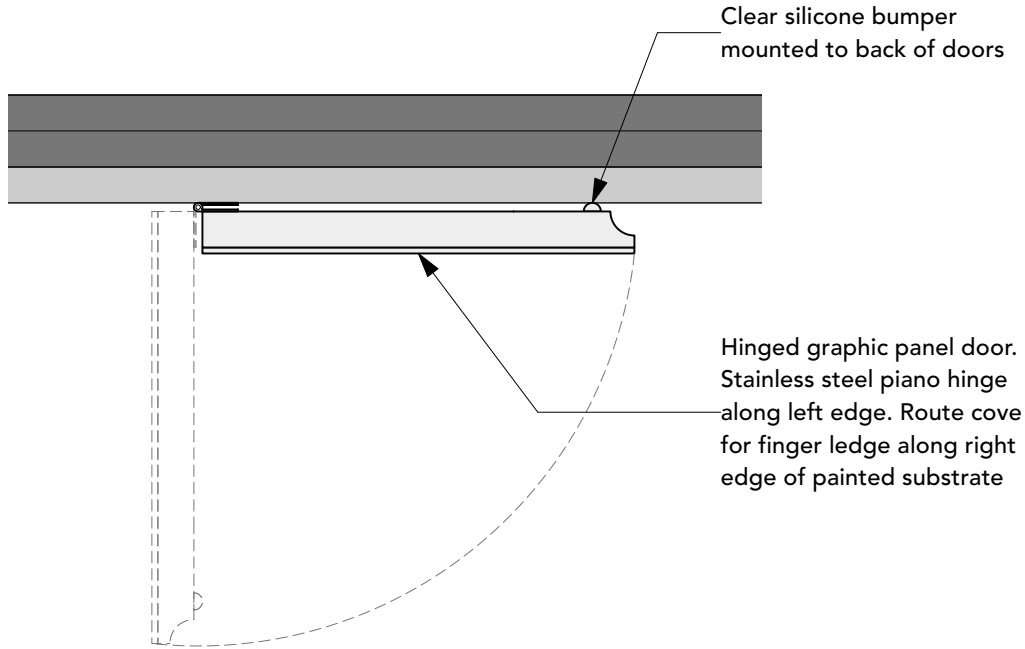
Sheet:




1 Exhibit 25.20 Discovery Doors - Front View
Scale: 1" = 1'-0"



2 Exhibit 25.20 Discovery Doors - Plan
Scale: 1" = 1'-0"



3 Exhibit 25.20 Discovery Doors - Plan
Scale: 3" = 1'-0"



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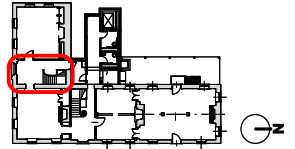
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(845) 889-4100
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Key Plan



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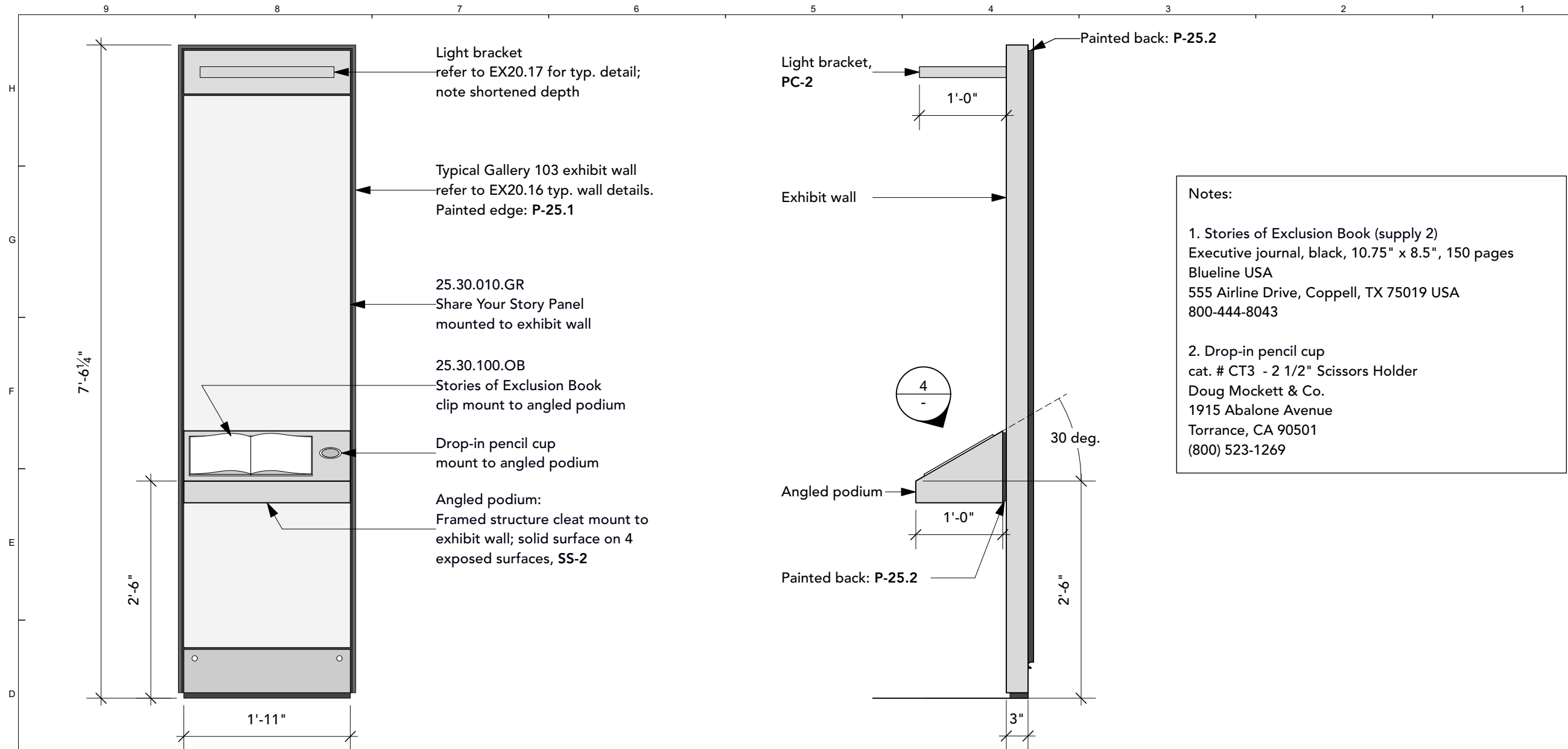
Sheet Title:
Gallery 102
Discovery Doors –
Elevation, Plan

Drawing Number:
**EX.
25.03**

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Project Number:
18006.47

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Notes:

1. Stories of Exclusion Book (supply 2)
Executive journal, black, 10.75" x 8.5", 150 pages
BlueLine USA
555 Airline Drive, Coppell, TX 75019 USA
800-444-8043

2. Drop-in pencil cup
cat. # CT3 - 2 1/2" Scissors Holder
Doug Mockett & Co.
1915 Abalone Avenue
Torrance, CA 90501
(800) 523-1269

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Engineers, and Planners, P.C.

Engineer:

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Sheet Title:

Gallery 102
Stories of Exclusion
— Elevations

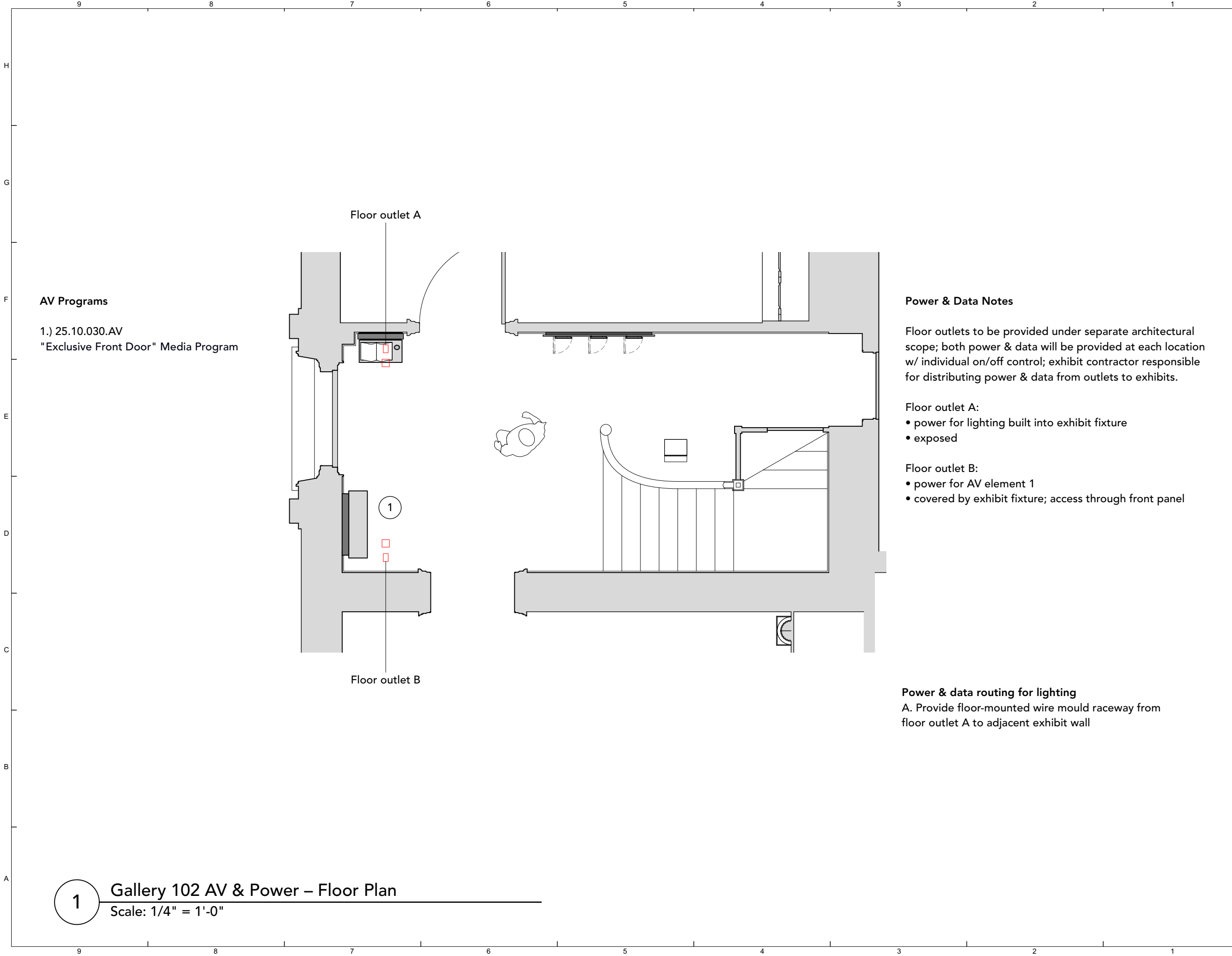
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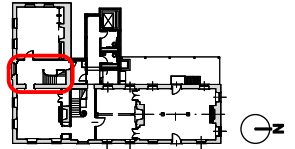
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Gallery 102
Stories of Exclusion
— Elevations

**EX.
25.05**

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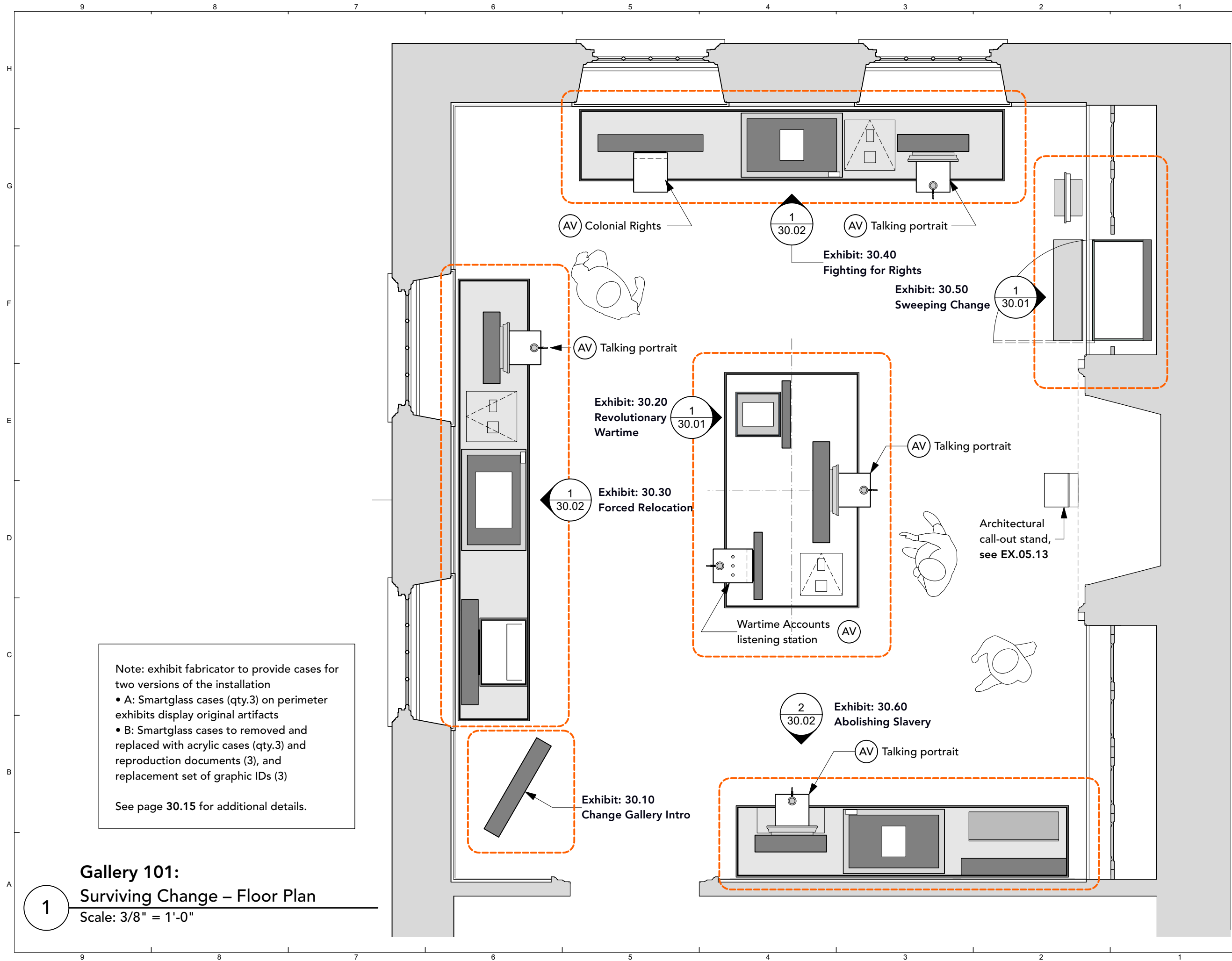
Power & Data Notes

Floor outlets to be provided under separate architectural scope; both power & data will be provided at each location w/ individual on/off control; exhibit contractor responsible for distributing power & data from outlets to exhibits.

- Floor outlet A:
- power for lighting built into exhibit fixture
 - exposed

- Floor outlet B:
- power for AV element 1
 - covered by exhibit fixture; access through front panel

Power & data routing for lighting
A. Provide floor-mounted wire mould raceway from floor outlet A to adjacent exhibit wall



Note: exhibit fabricator to provide cases for two versions of the installation

- A: Smartglass cases (qty.3) on perimeter exhibits display original artifacts
- B: Smartglass cases to removed and replaced with acrylic cases (qty.3) and reproduction documents (3), and replacement set of graphic IDs (3)

See page 30.15 for additional details.

Gallery 101:
Surviving Change – Floor Plan
Scale: 3/8" = 1'-0"

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Saratoga Springs, NY 12866

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Gallery 101
Surviving Change –
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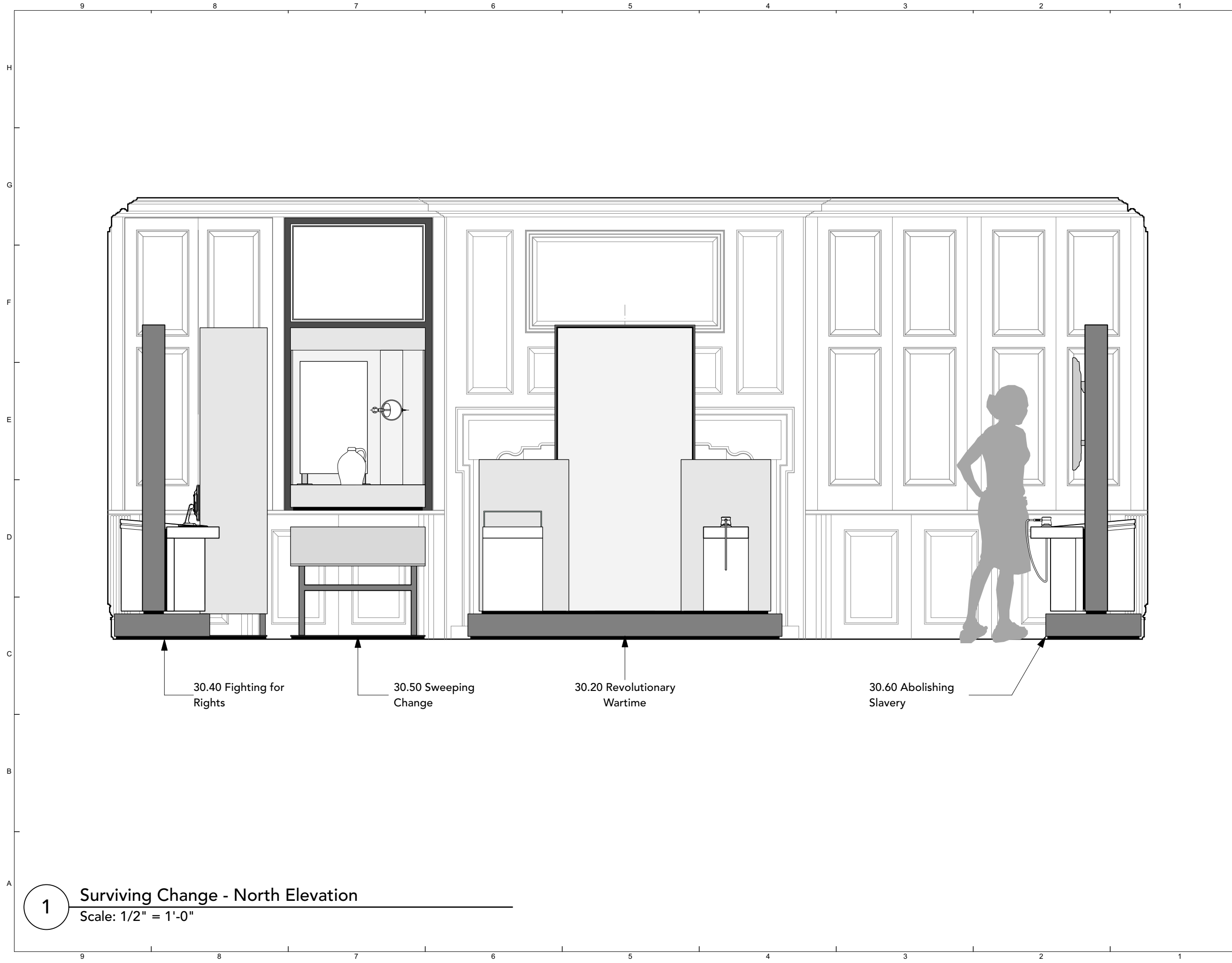
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1 Surviving Change - North Elevation
Scale: 1/2" = 1'-0"



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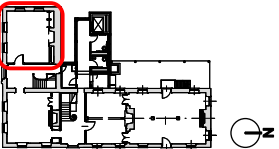
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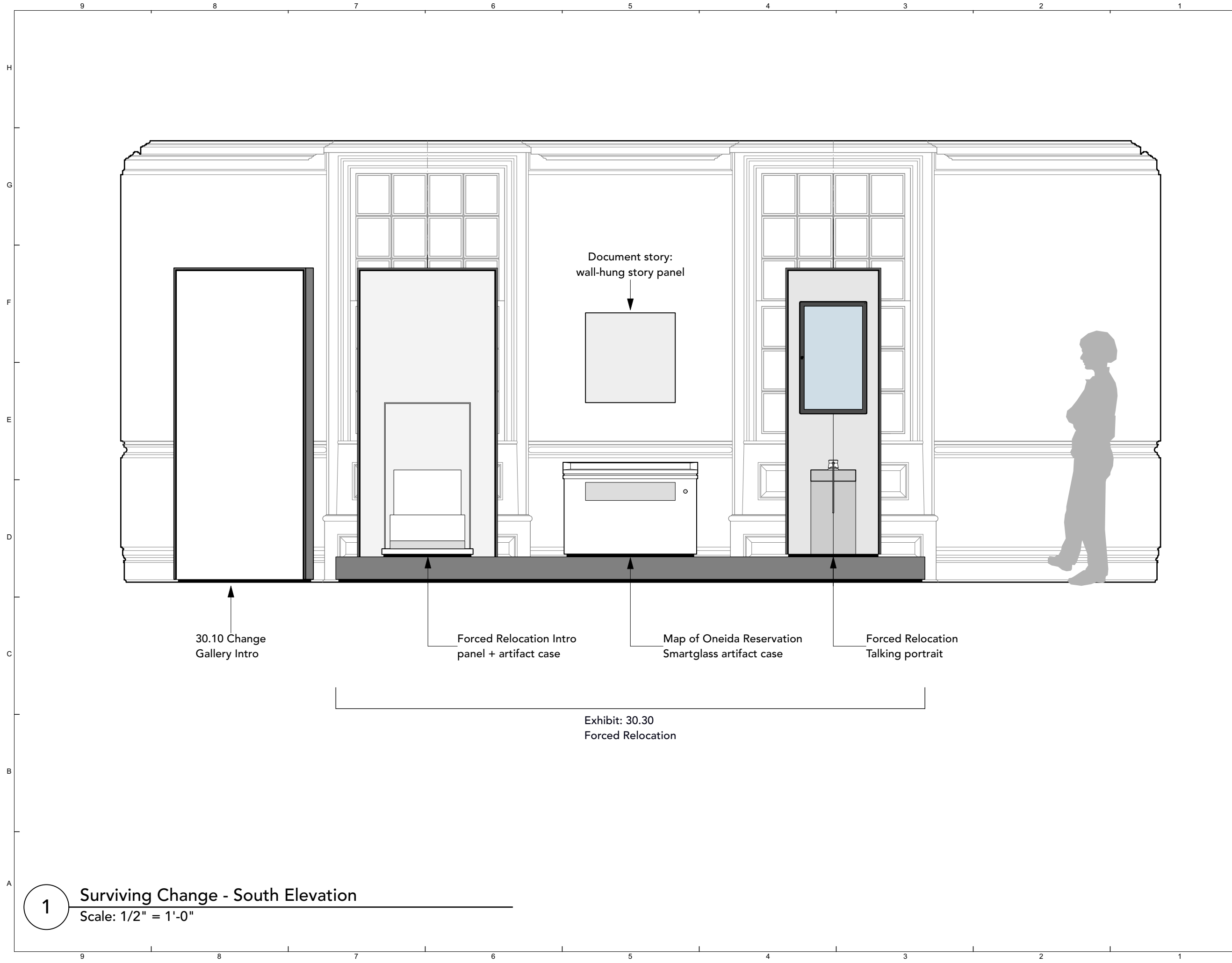
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Gallery 101
Surviving Change –
Elevation


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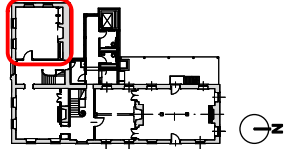
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Surviving Change –
Elevation

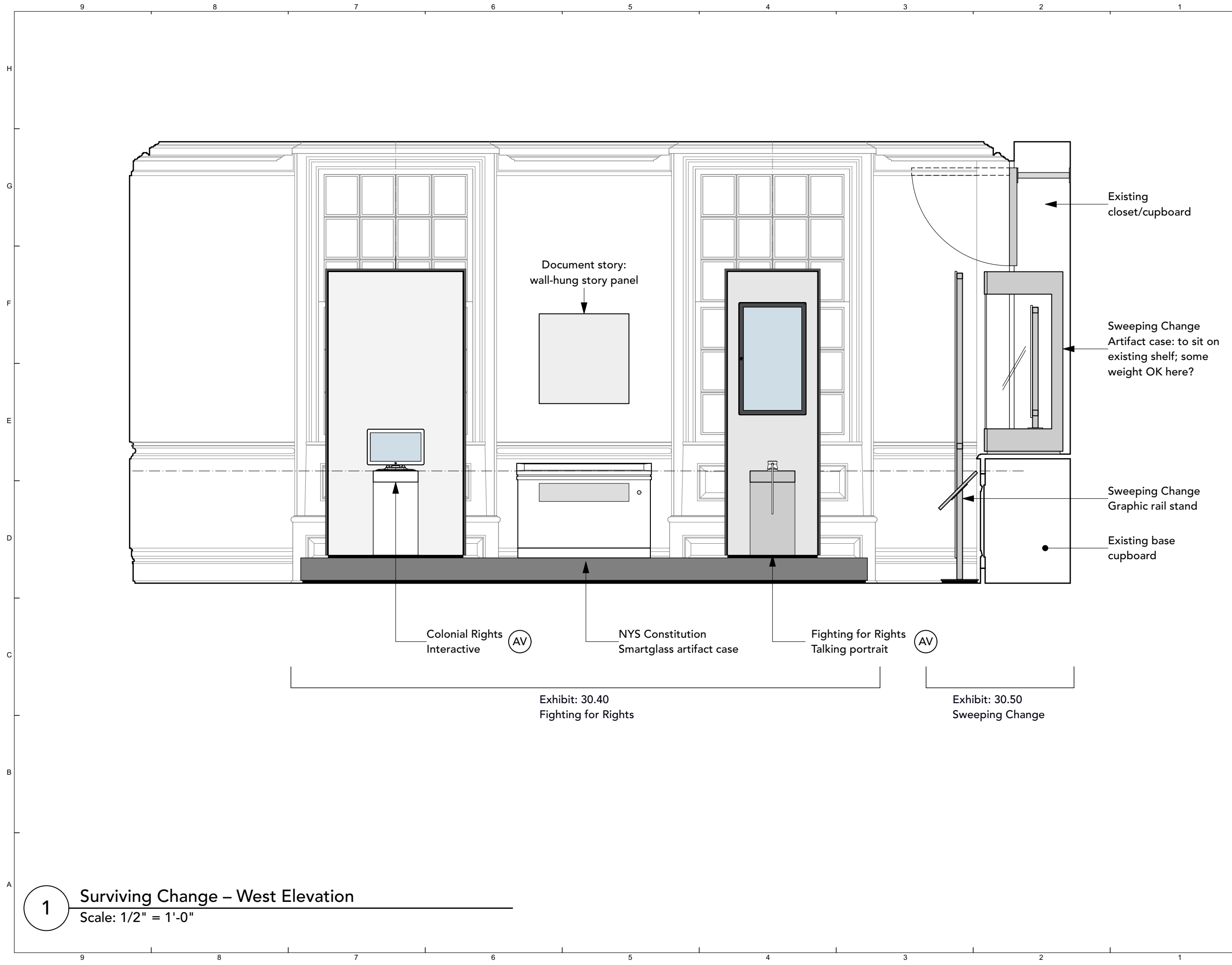
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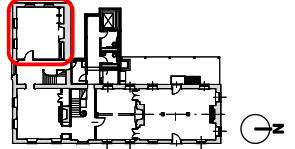
Exhibit Designer:
Amaze Design
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(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan


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Design By:
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Approved By:
SR

Date:
10/01/2021

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Signature

Sheet Title:
Gallery 101
Surviving Change –
Elevation

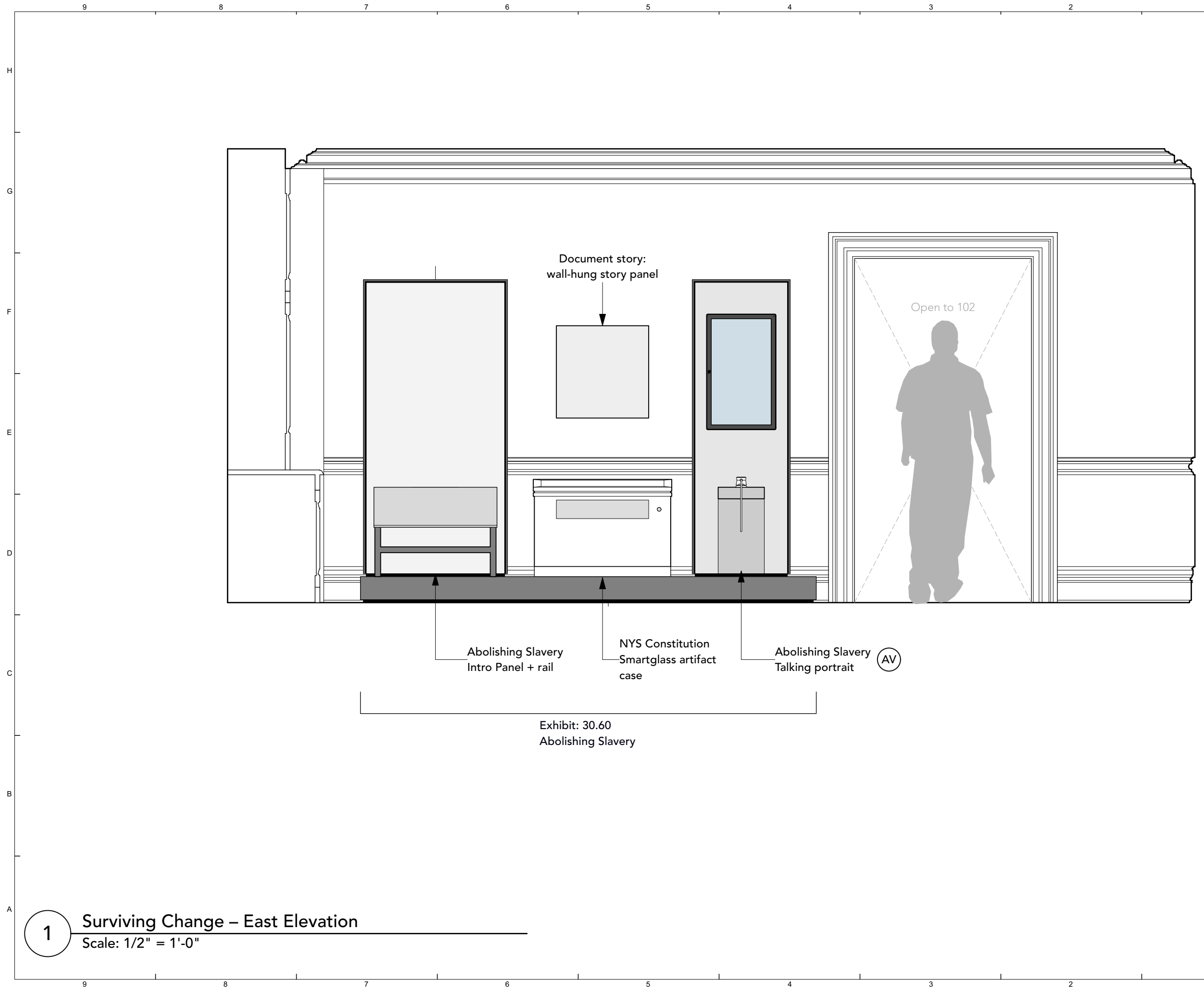
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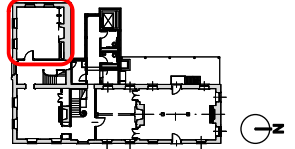
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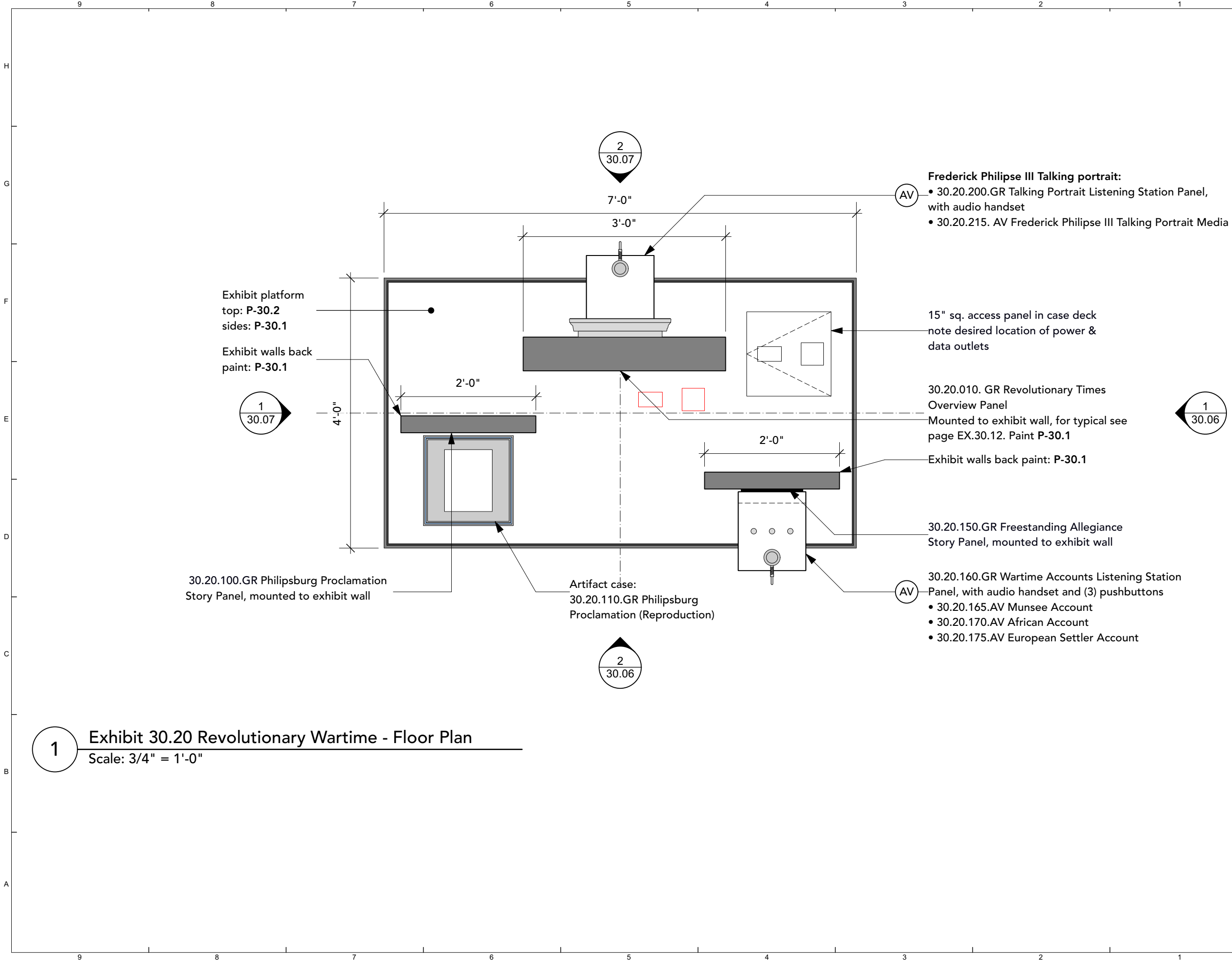
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Sheet Title:
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Surviving Change –
Elevation

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Project Number:
18006.47

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Saratoga Springs, NY 12866

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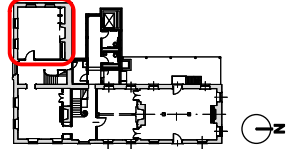
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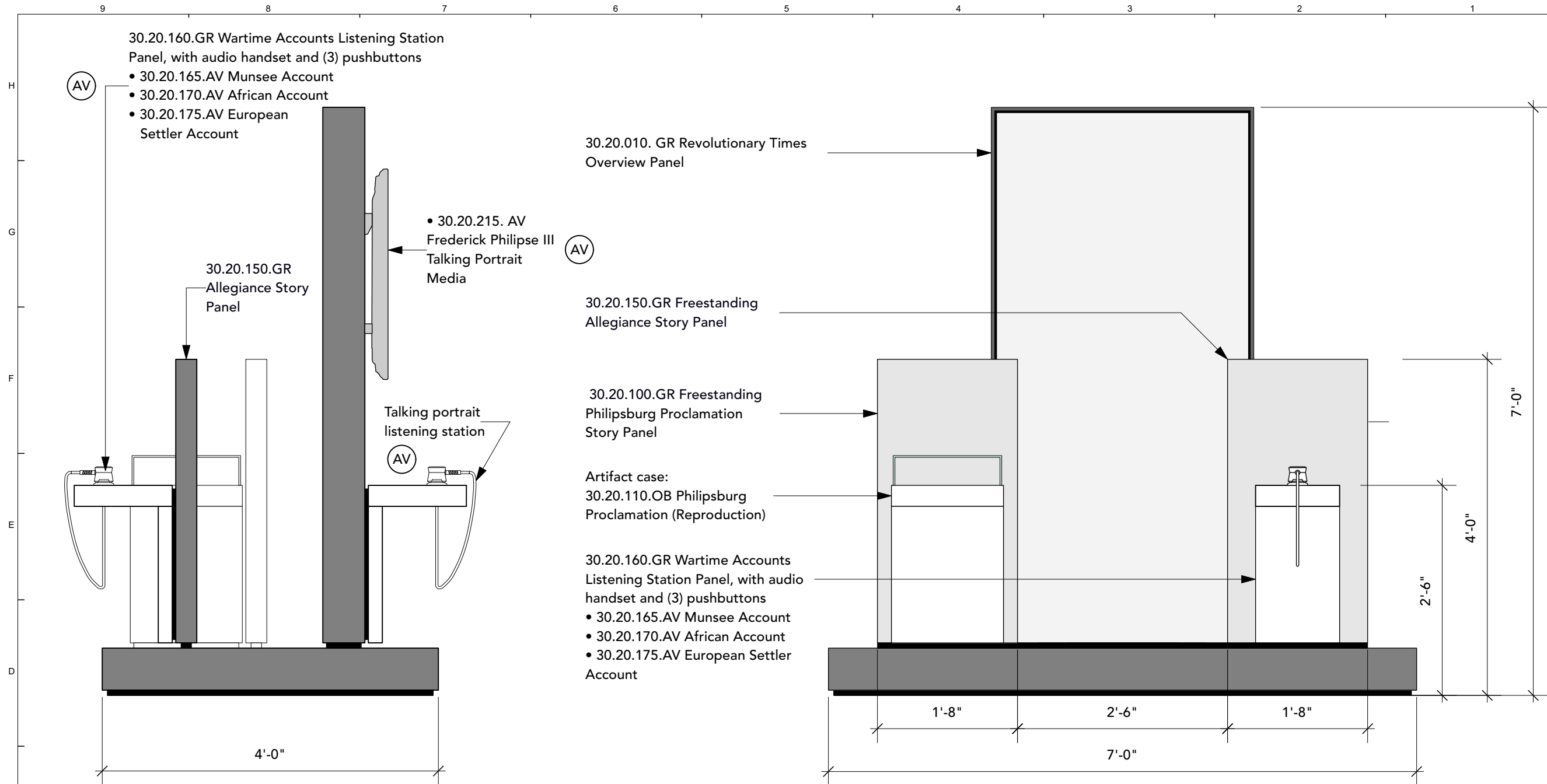
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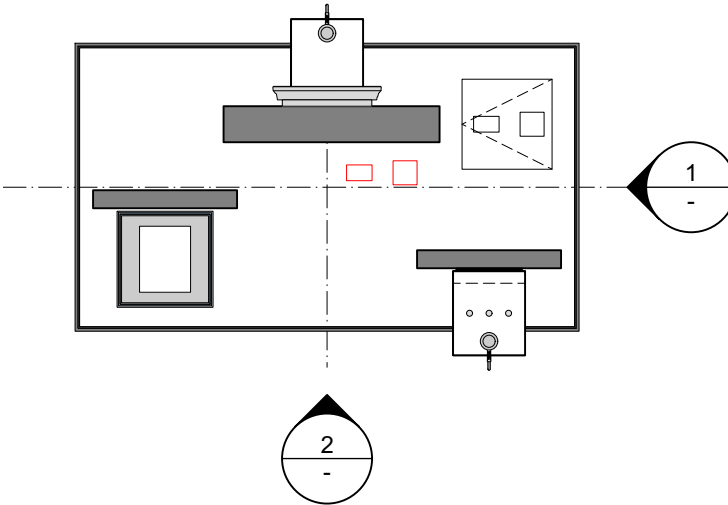
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| Checked By: SR | |
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| Sheet Title: Gallery 101 Revolutionary Wartime - Plan | Drawing Number: EX. 30.05 |
| Issued for Bid | |
| Project Number: 18006.47 | Sheet: |



1 Exhibit 30.20 Revolutionary Wartime - Elevation
Scale: 3/4" = 1'-0"

2 Exhibit 30.20 Revolutionary Wartime - Elevation
Scale: 3/4" = 1'-0"





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Saratoga Springs, NY 12866

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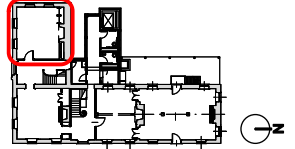
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Sheet Title:
Gallery 101
Revolutionary
Wartime –
Elevations

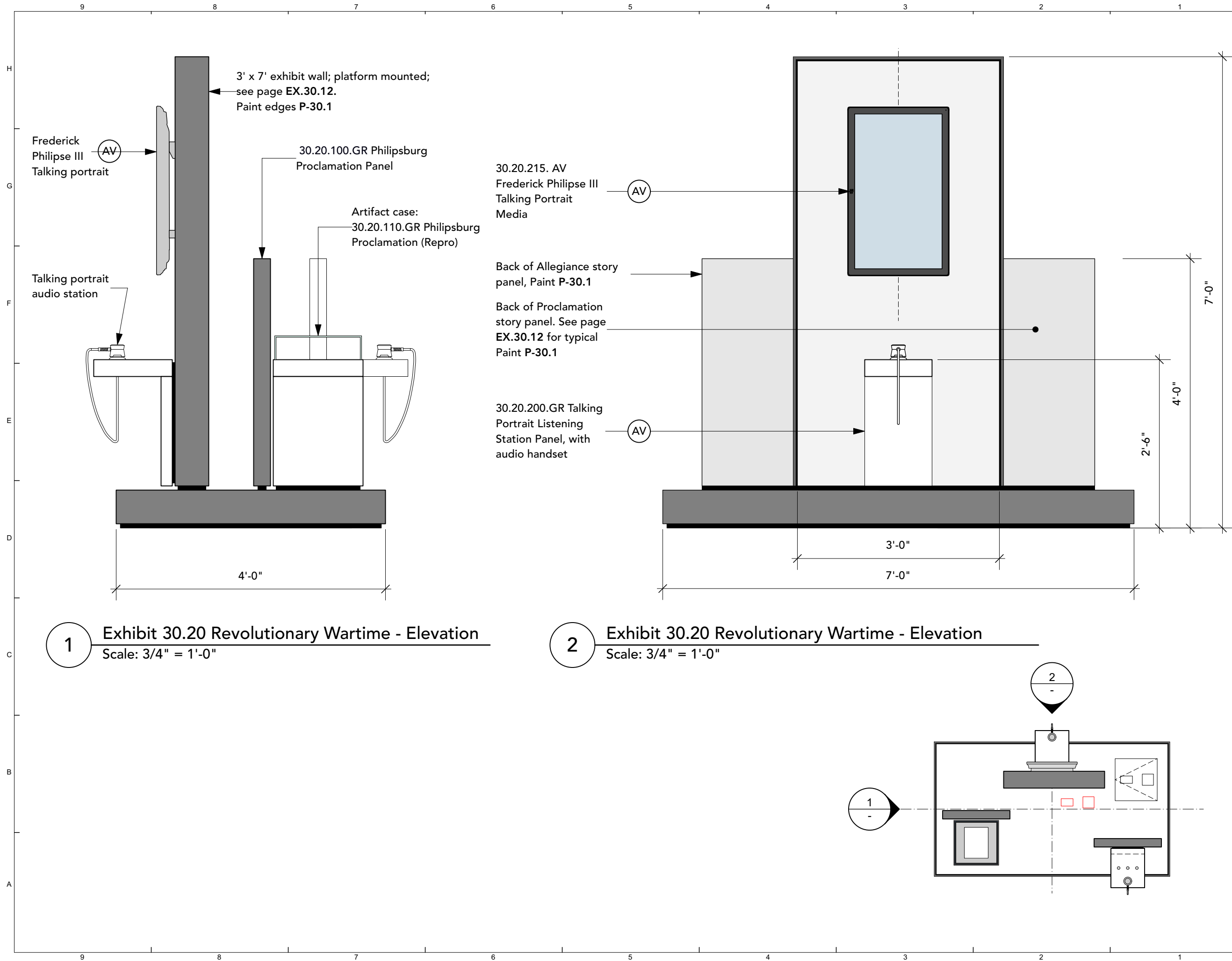
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18006.47

Drawing Number:

**EX.
30.06**

Sheet:





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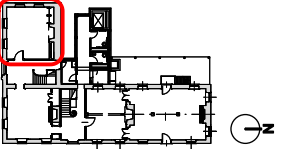
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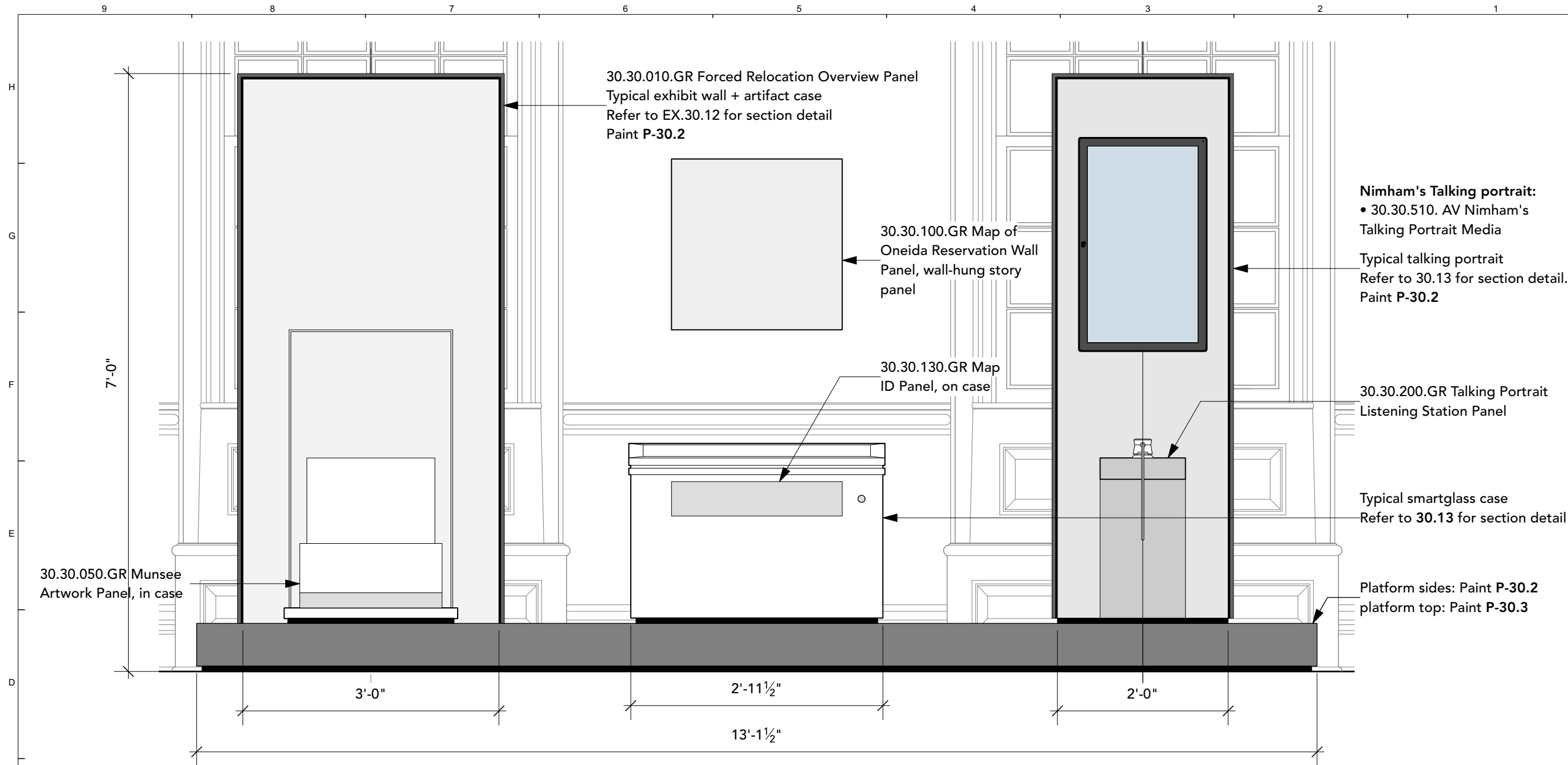
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Key Plan

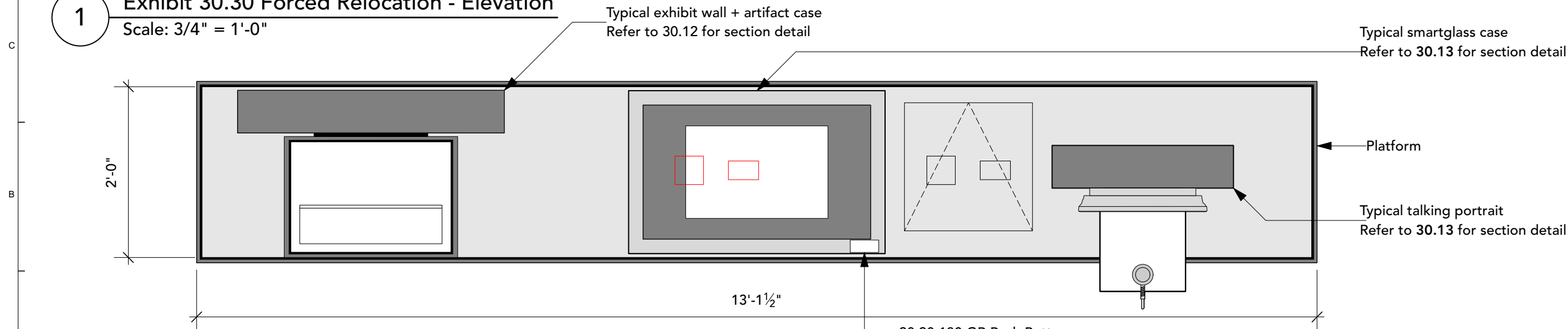


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| Sheet Title: Gallery 101 Revolutionary Wartime - Plan | | Drawing Number: EX. 30.07 |
| Issued for Bid | | |
| Project Number: 18006.47 | Sheet: | |



1 Exhibit 30.30 Forced Relocation - Elevation
Scale: 3/4" = 1'-0"



2 Exhibit 30.30 Forced Relocation - Plan
Scale: 3/4" = 1'-0"



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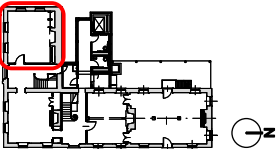


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Key Plan


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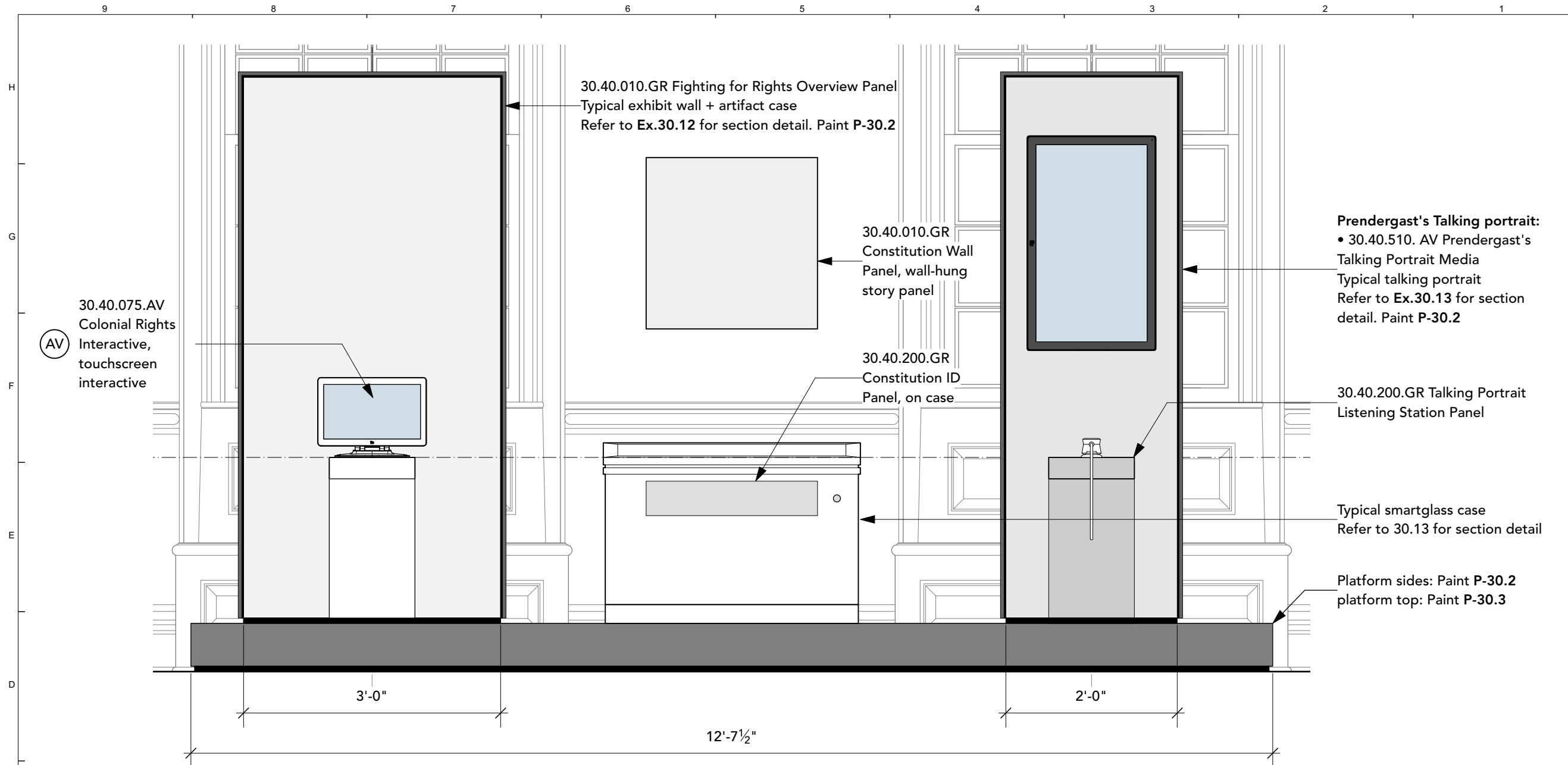
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Gallery 101
Forced Relocation
- Plan, Elevation

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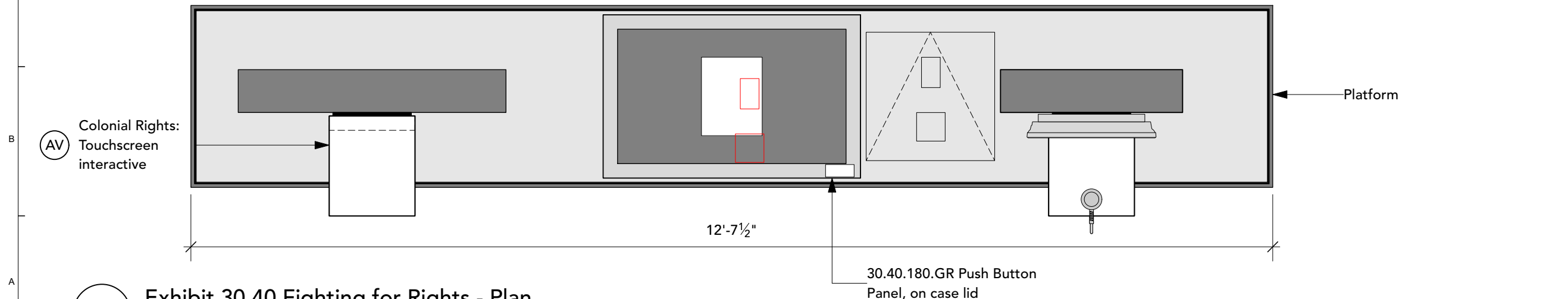
Project Number:
18006.47

Drawing Number:
**EX.
30.08**


Sheet:



1 Exhibit 30.40 Fighting for Rights - Elevation
Scale: 3/4" = 1'-0"



2 Exhibit 30.40 Fighting for Rights - Plan
Scale: 3/4" = 1'-0"



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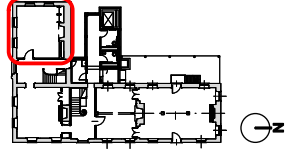
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Key Plan


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Sheet Title:
Gallery 101
Fighting for Rights
Plan, Elevation

Drawing Number:
**EX.
30.09**

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Project Number:
18006.47

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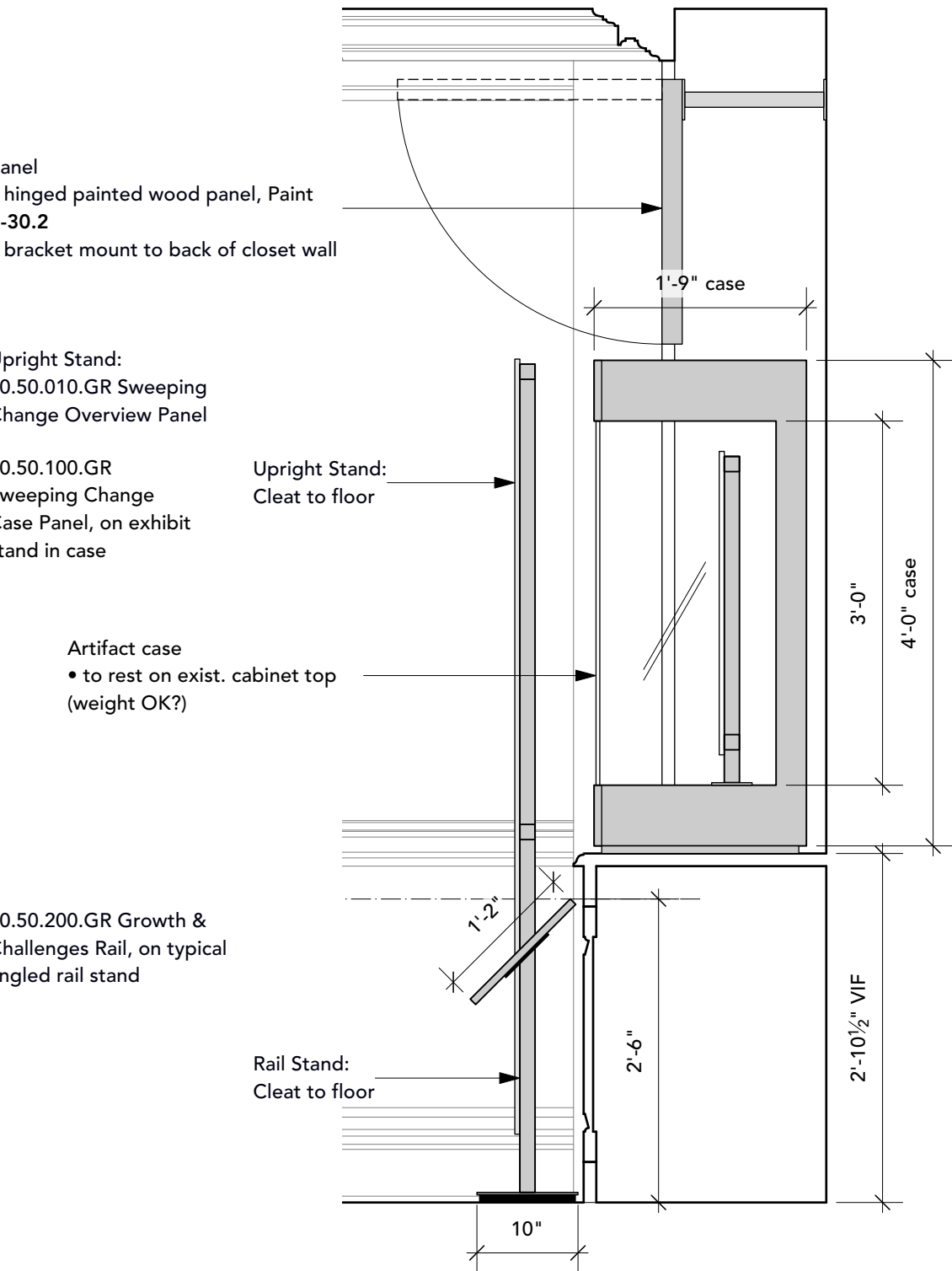



Sweeping Change artifact case notes:
ZF-301P C-Frame Case on Pedestal

As made and engineered by:
Zone Display Cases
660 De l'Argon Street, Quebec City (QC) G2N 2G5
1-877-841-4004
Or approved equal

To include:

- Sealed display chamber
- Anti-glare UV laminated glass on 3 sides
- Hinged glass door w/ Abloy high-security cam lock(s)
- Desiccant compartment located within base
- Powder-coated metal; painted case back
- Internal illumination via. LED fiber optic system in case header; power from floor outlet located below case





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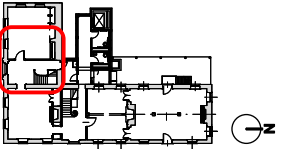
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Sheet Title:

Gallery 101
Sweeping Change
Plan, Elevation

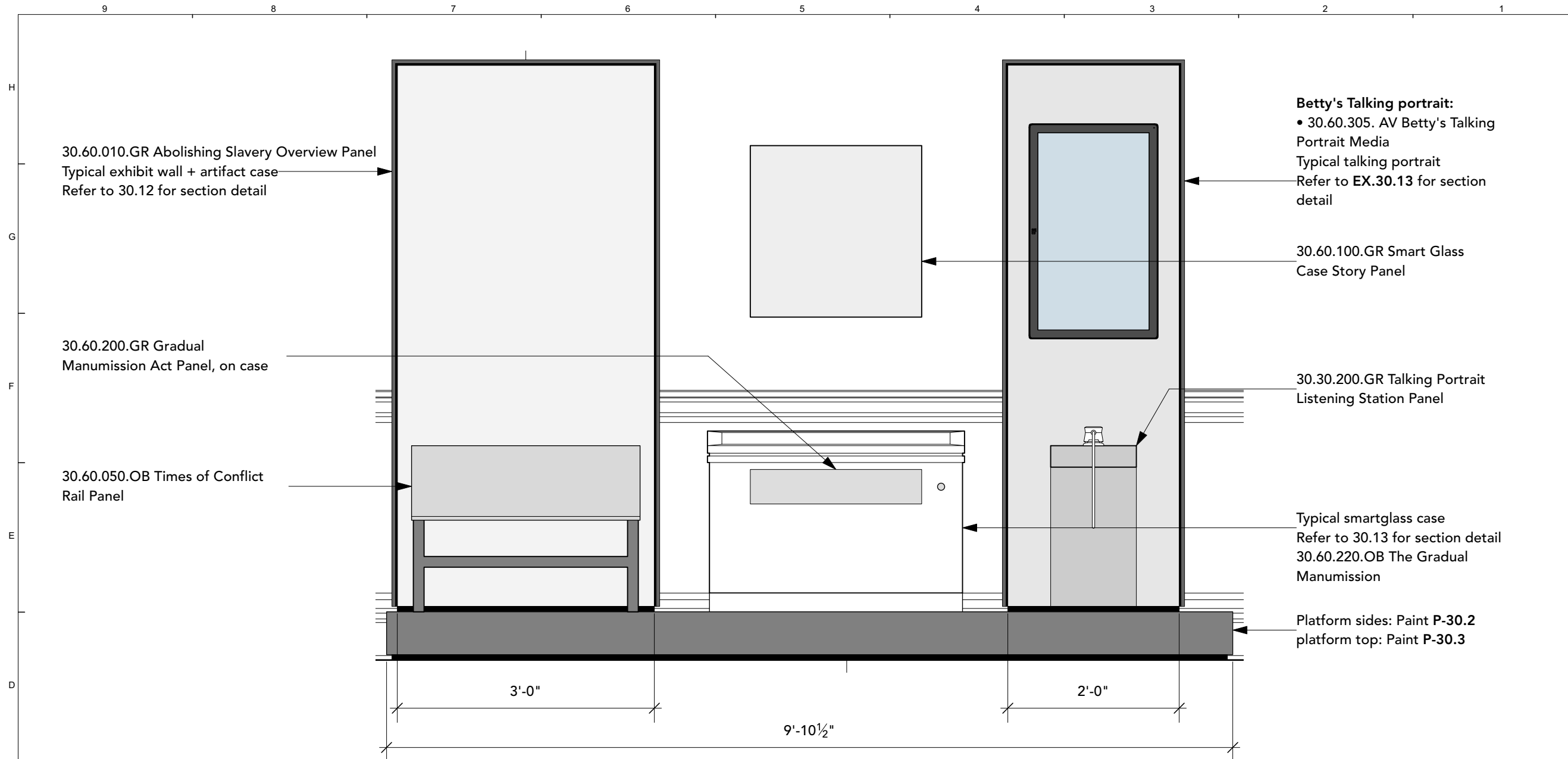
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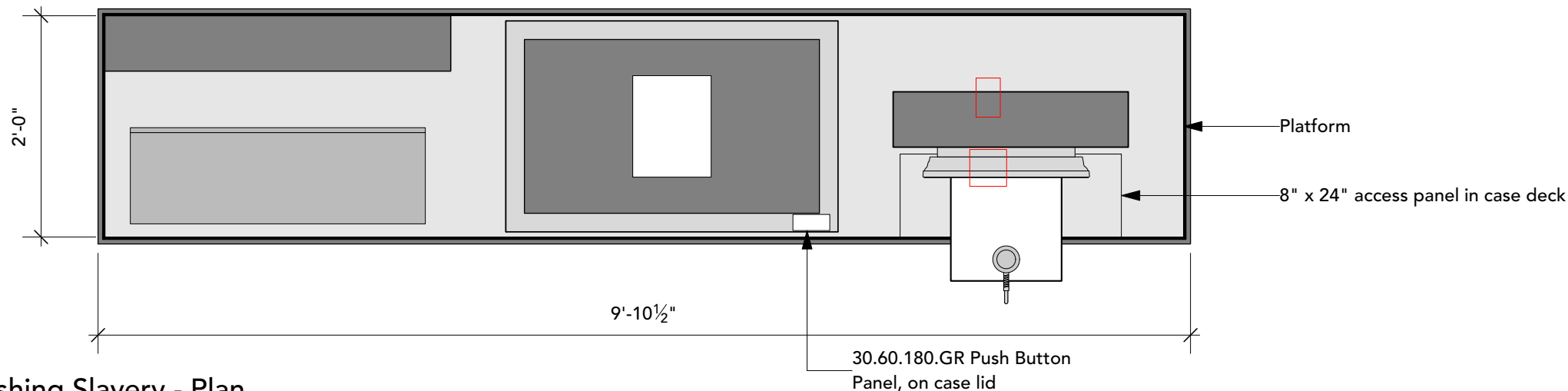
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Project Number:
18006.47


Sheet:



1 Exhibit 30.60 Abolishing Slavery - Elevation
Scale: 3/4" = 1'-0"



2 Exhibit 30.60 Abolishing Slavery - Plan
Scale: 3/4" = 1'-0"



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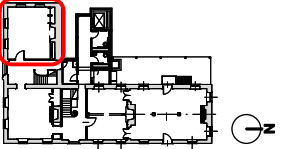
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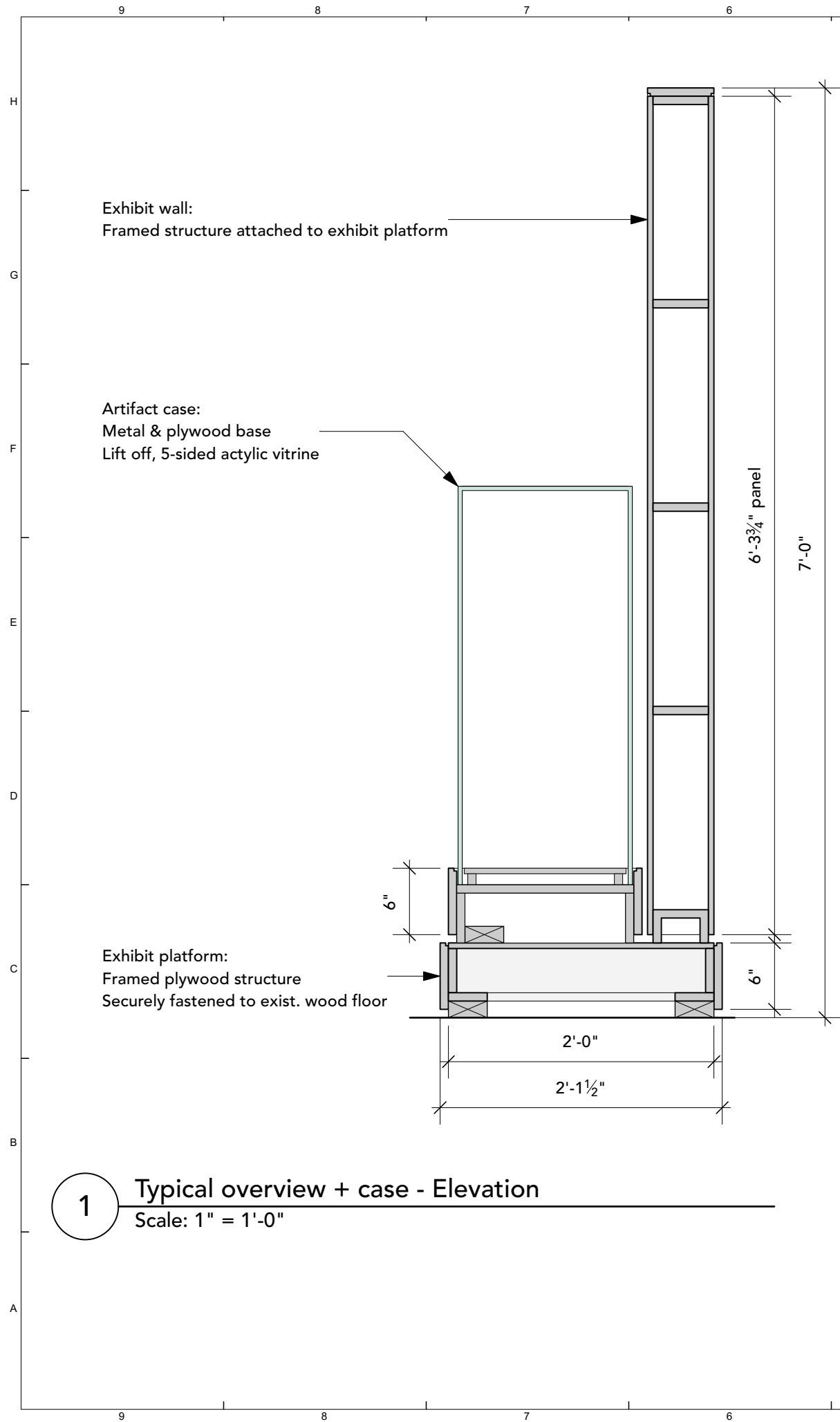
EX. 30.10

Sheet Title:
Gallery 101
Abolishing Slavery
Plan, Elevation

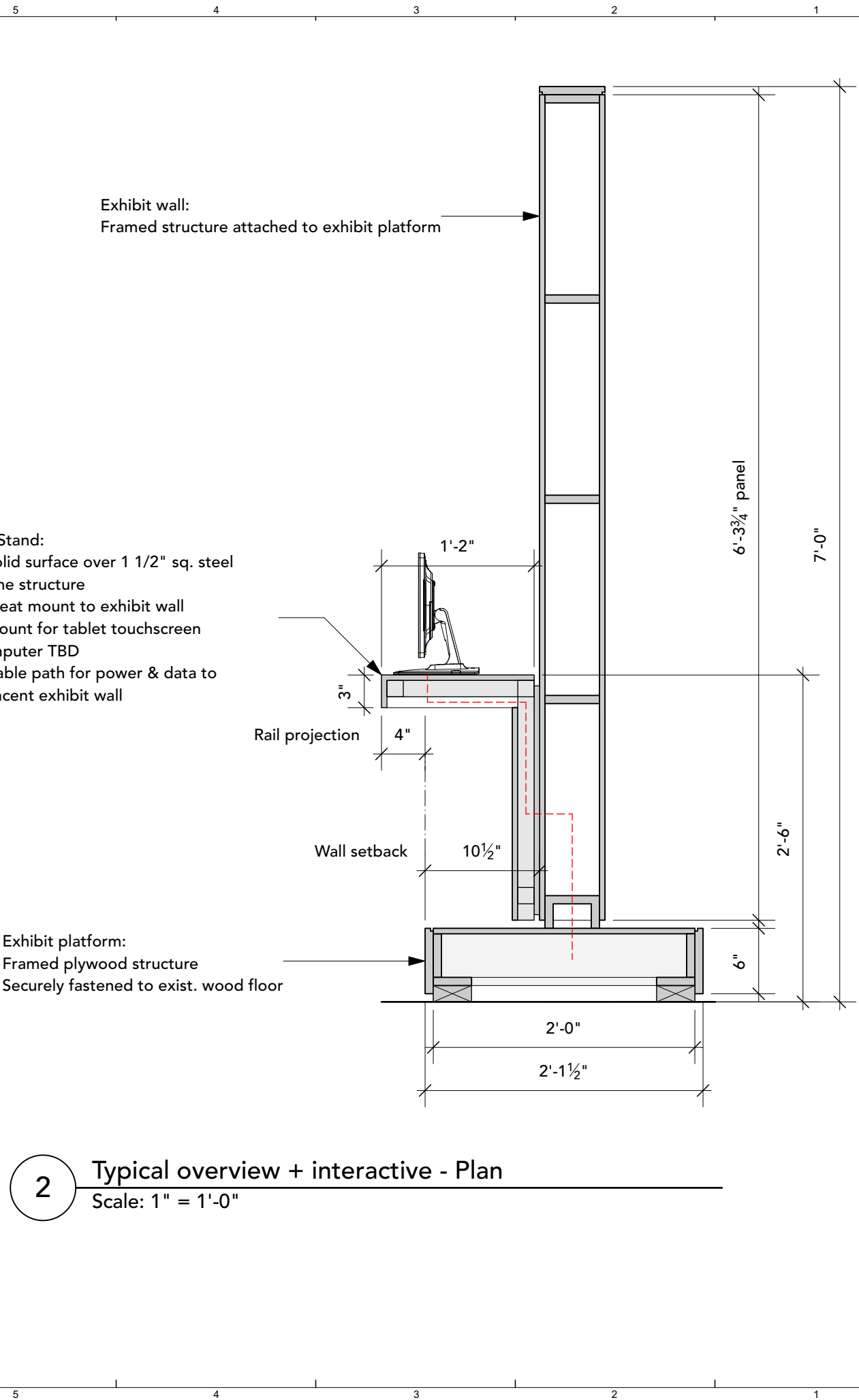
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18006.47

Sheet:



- AV Stand:
- Solid surface over 1 1/2" sq. steel frame structure
 - Cleat mount to exhibit wall
 - Mount for tablet touchscreen computer TBD
 - Cable path for power & data to adjacent exhibit wall





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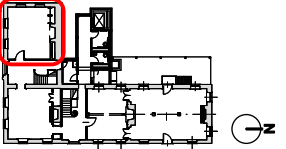
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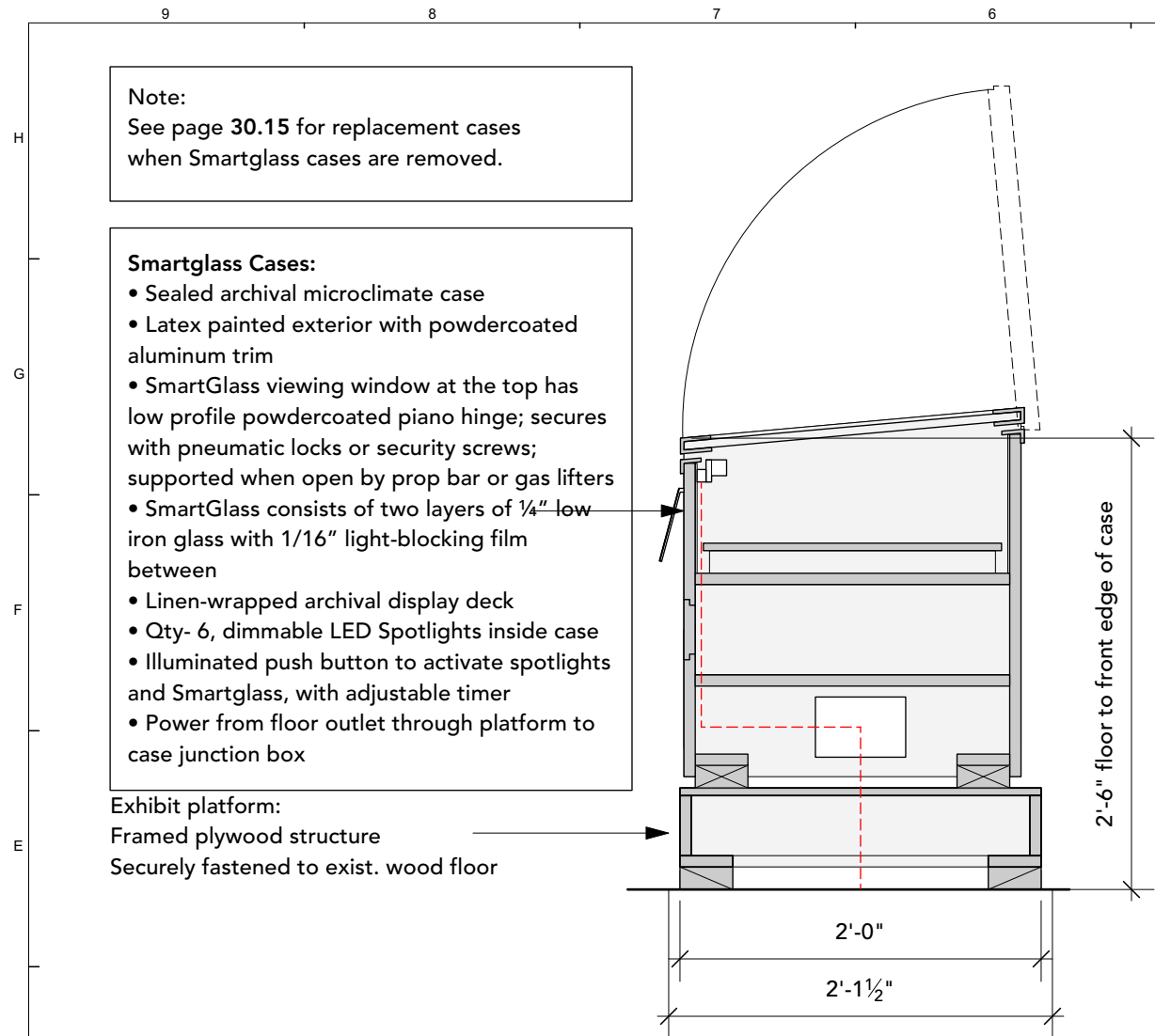
Sheet Title:
Gallery 101
Fixture Typicals
Plan, Elevation

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Project Number:
18006.47

Sheet:
**EX.
30.12**

Drawing Number:



Note:
See page 30.15 for replacement cases
when Smartglass cases are removed.

Smartglass Cases:

- Sealed archival microclimate case
- Latex painted exterior with powdercoated aluminum trim
- SmartGlass viewing window at the top has low profile powdercoated piano hinge; secures with pneumatic locks or security screws; supported when open by prop bar or gas lifters
- SmartGlass consists of two layers of 1/4" low iron glass with 1/16" light-blocking film between
- Linen-wrapped archival display deck
- Qty- 6, dimmable LED Spotlights inside case
- Illuminated push button to activate spotlights and Smartglass, with adjustable timer
- Power from floor outlet through platform to case junction box

Exhibit platform:
Framed plywood structure
Securely fastened to exist. wood floor

2'-6" floor to front edge of case

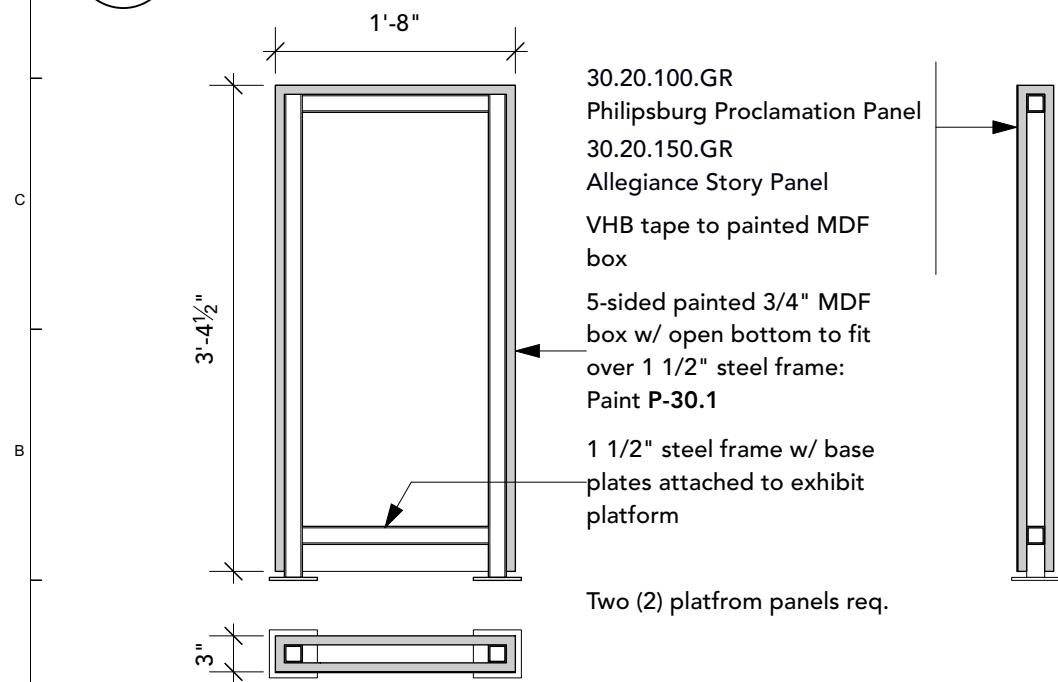
2'-0"

2'-1 1/2"

1

Typical Smartglass case - Section

Scale: 1" = 1'-0"



2

Typical Platform Panel - Details

Scale: 3/4" = 1'-0"

Exhibit wall:
Framed structure attached to exhibit platform
Color varies, see exhibit drawings

32" diag. monitor
• low profile surface mount to exhibit wall
• power & data cable path to exhibit platform

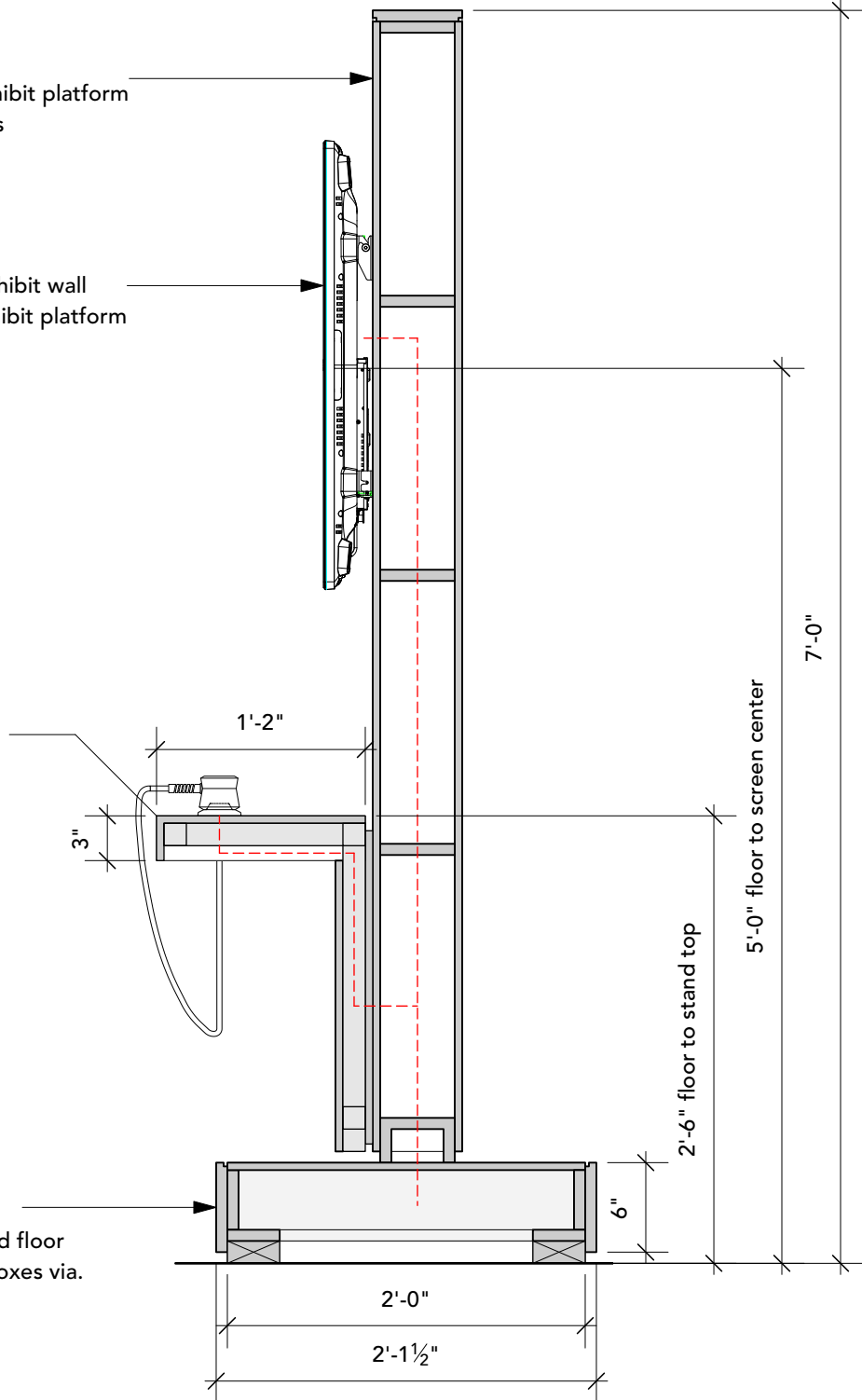
AV Stand:
• Solid surface over 1 1/2" sq. steel frame structure. SS-3
• Cleat mount to exhibit wall
• Mount for audio handset
• Cable path for power & data to adjacent exhibit wall


Exhibit platform:
• Framed plywood structure
• Securely fastened to exist. wood floor
• Access to power & data floor boxes via. hinged access panels in top

3

Typical Talking Portrait - Plan

Scale: 1" = 1'-0"





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**Parks, Recreation
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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA ASSOCIATES
Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

Barton & Loguidice

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

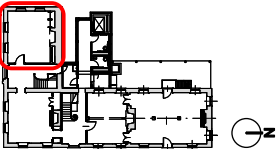
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NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan



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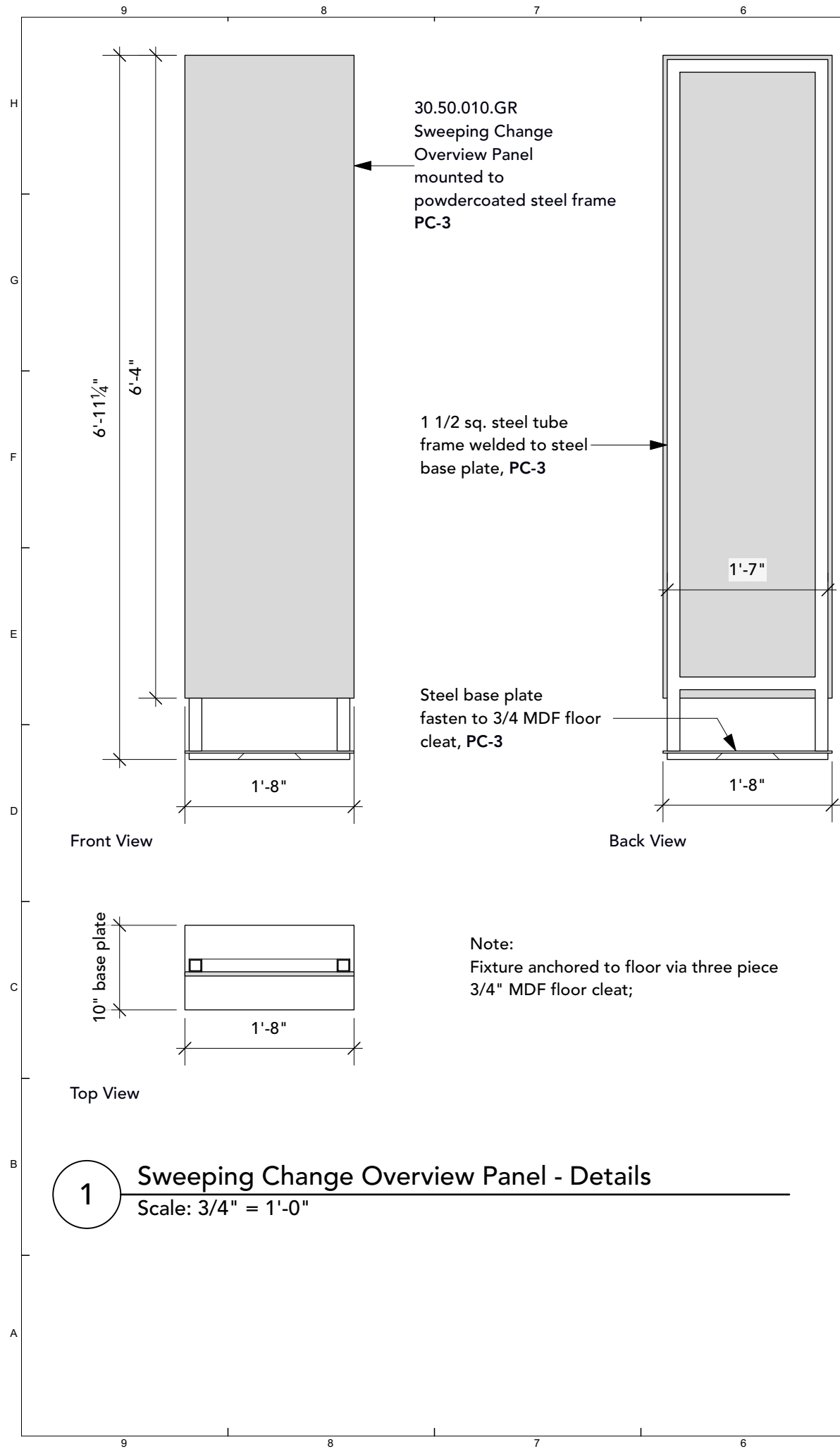
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Gallery 101
Fixture Typicals
Plan, Elevation

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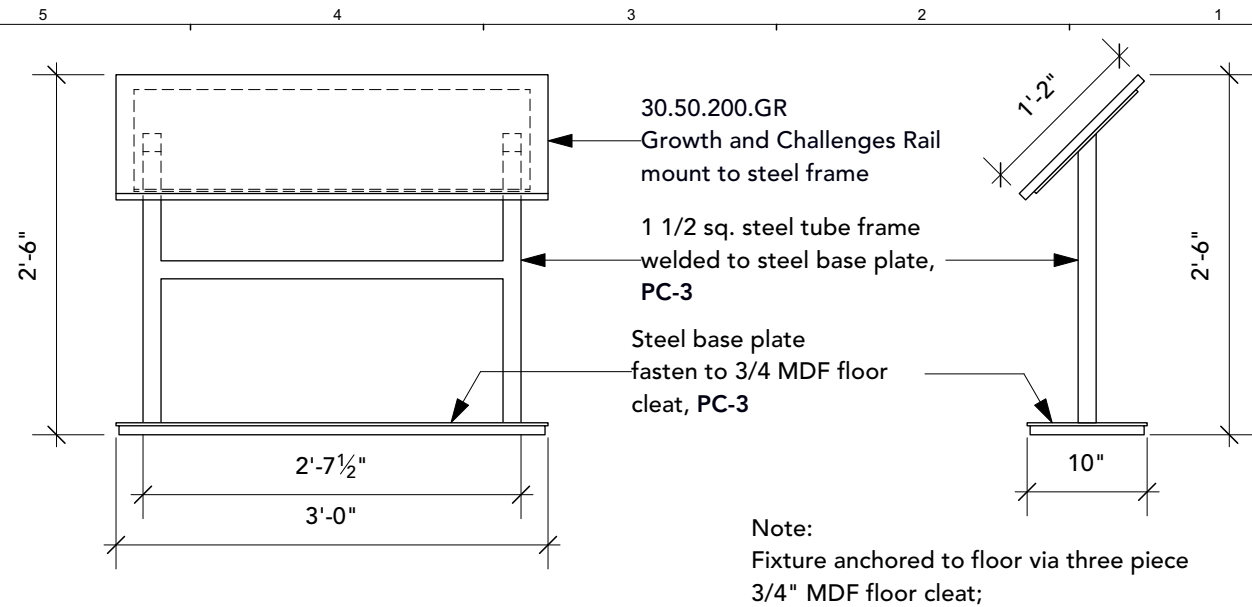
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Drawing Number:
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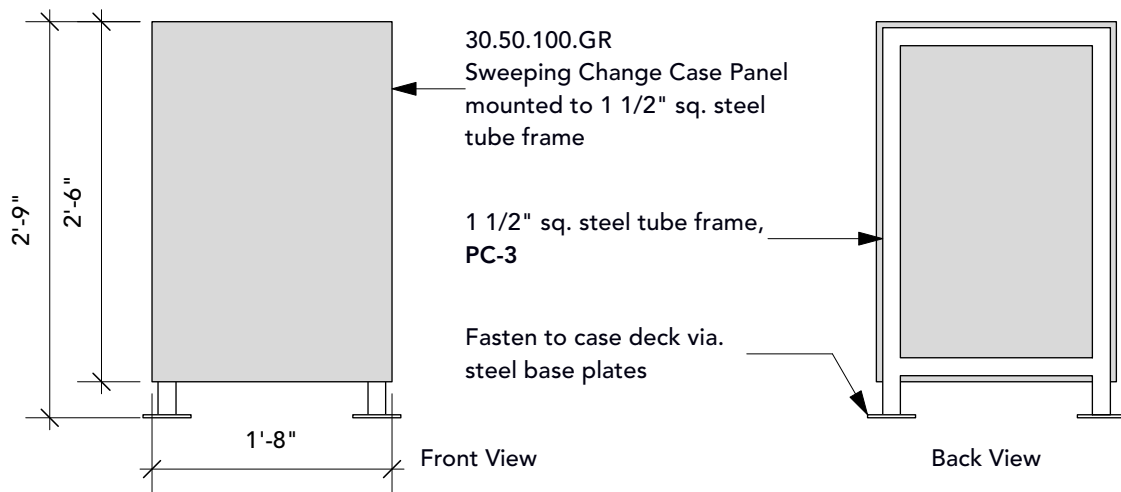
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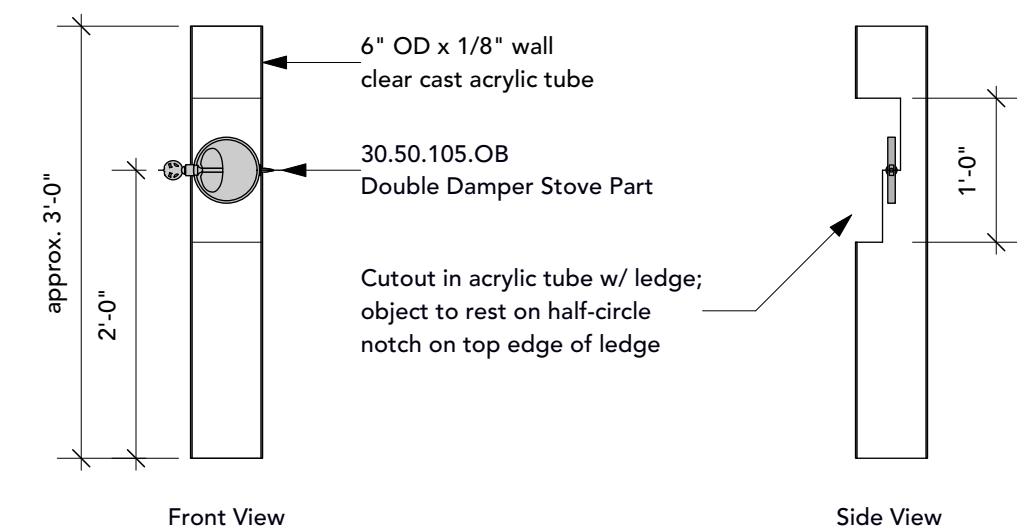
1 Sweeping Change Overview Panel - Details
Scale: 3/4" = 1'-0"



2 Growth & Challenges Rail - Details
Scale: 3/4" = 1'-0"



3 Sweeping Change Case Panel - Details
Scale: 3/4" = 1'-0"



4 Flue Damper Mount - Details
Scale: 3/4" = 1'-0"

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Boston, MA 02205-9761

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Fixture Typicals
Plan, Elevation

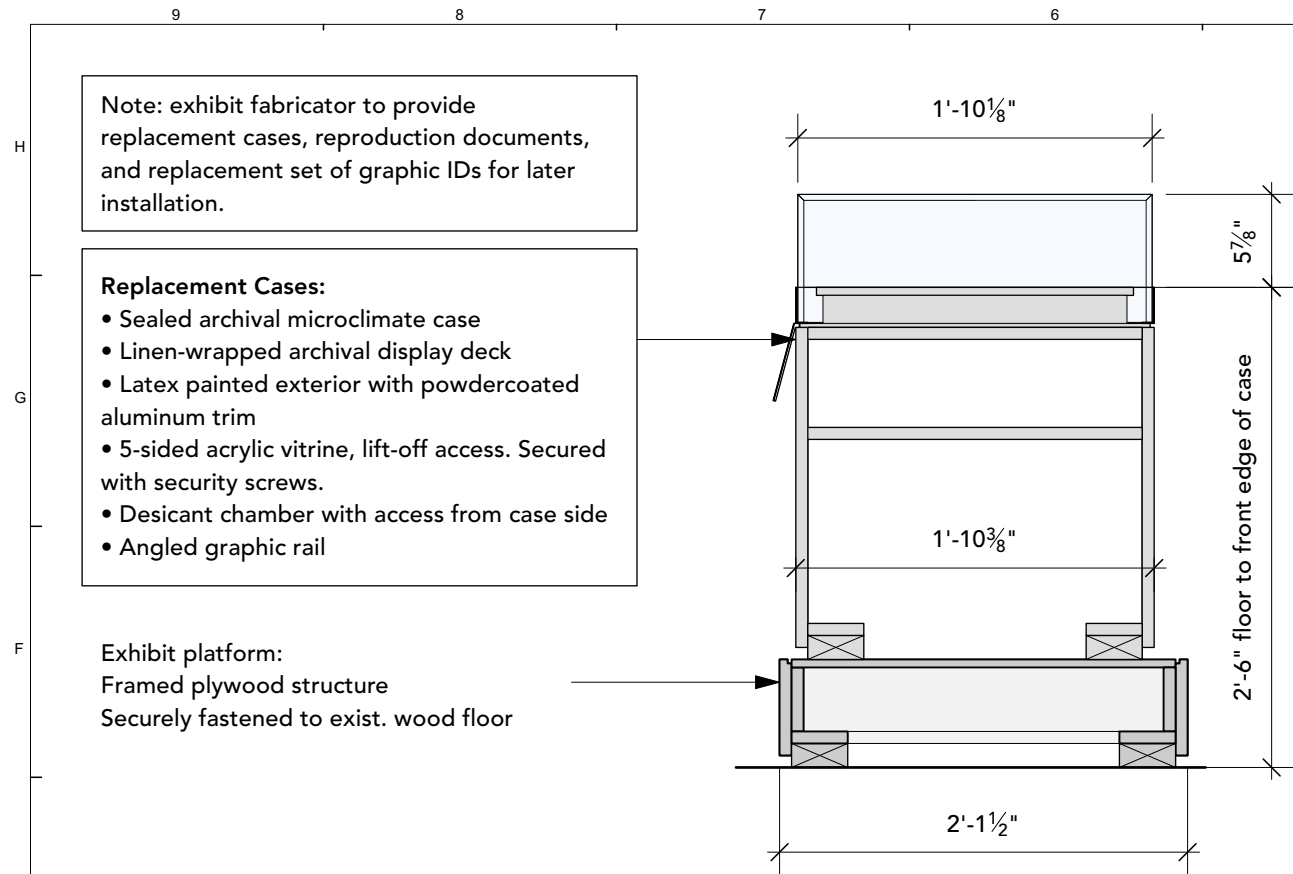
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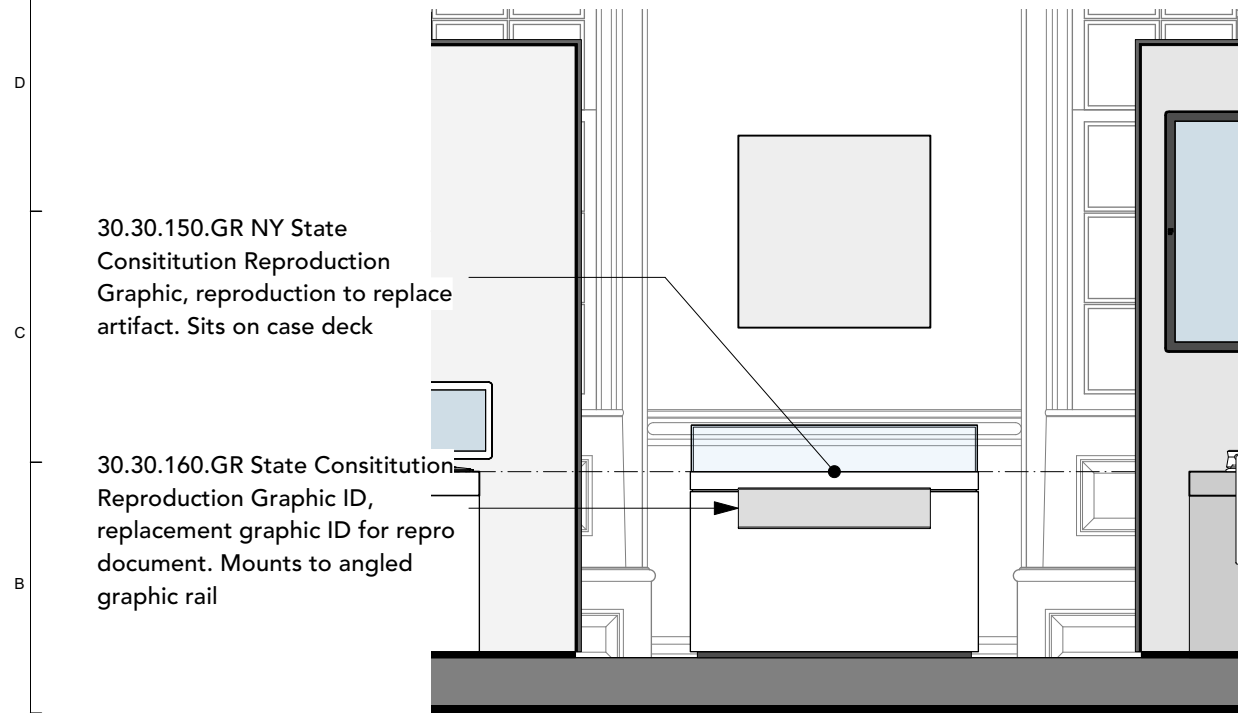
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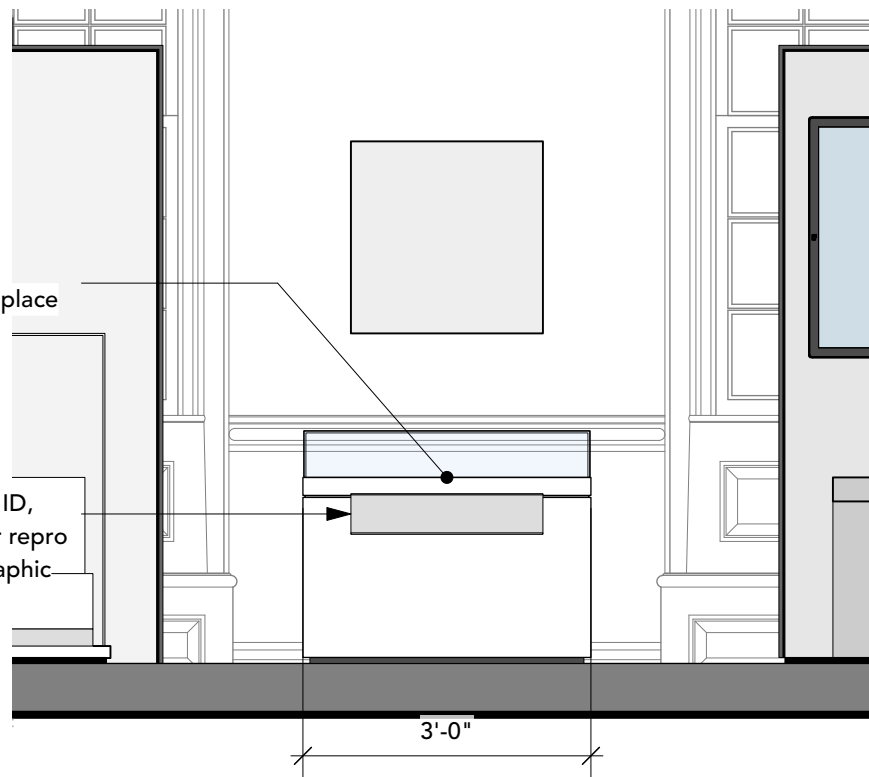
1 Typical replacement case - Section
Scale: 1" = 1'-0"



3 Exhibit 30.40 Fighting for Rights - Elevation
Scale: 1/2" = 1'-0"

30.30.140.GR Map of New Stockbridge Reproduction Graphic reproduction to replace artifact. Sits on case deck

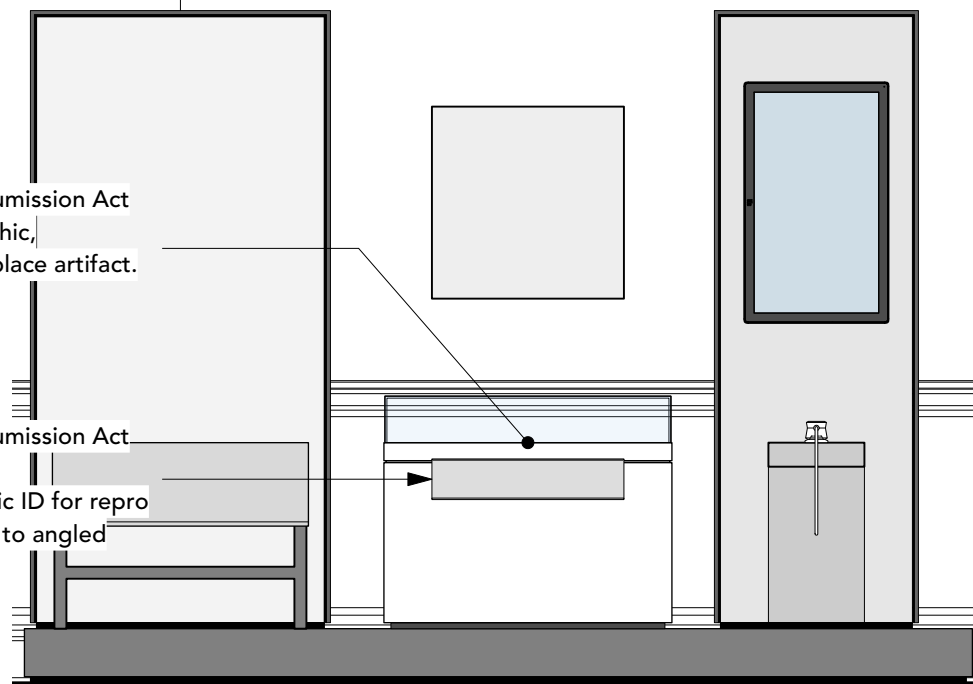
30.30.150.GR Map of New Stockbridge Reproduction ID, replacement graphic ID for repro map. Mounts to angled graphic rail




2 Exhibit 30.30 Forced Relocation - Elevation
Scale: 1/2" = 1'-0"

30.30.140.GR Manumission Act Reproduction Graphic, reproduction to replace artifact. Sits on case deck

30.30.150.GR Manumission Act Reproduction ID, replacement graphic ID for repro document. Mounts to angled graphic rail



4 Exhibit 30.60 Abolishing Slavery - Elevation
Scale: 3/4" = 1'-0"



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21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
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Barton and Loguidice
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Exhibit Designer:
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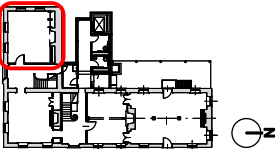
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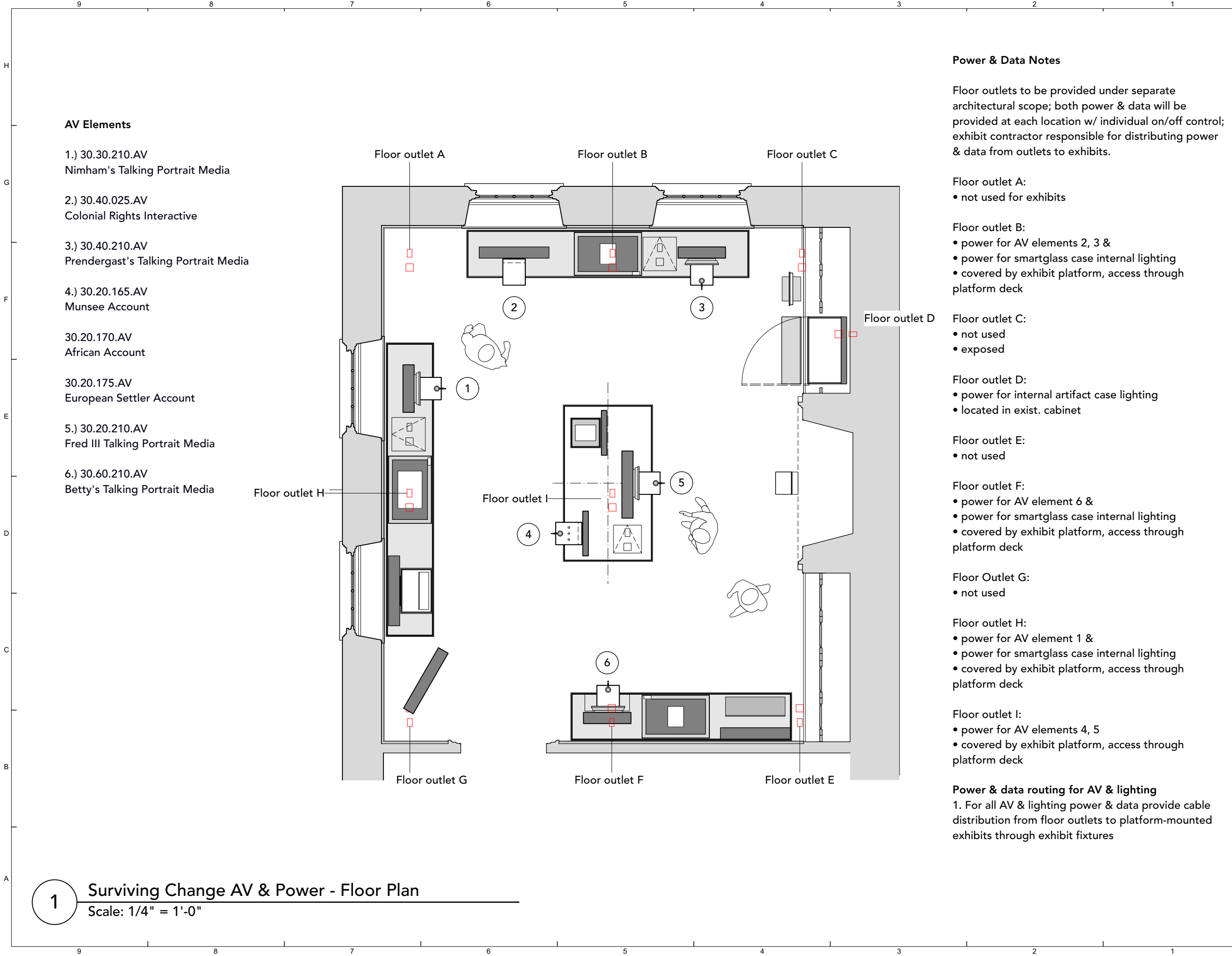
Sheet Title:
Gallery 101
Fixture Typicals
Plan, Elevation

Drawing Number:
**EX.
30.15**

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18006.47

Sheet:



AV Elements

- 1.) 30.30.210.AV
Nimham's Talking Portrait Media
- 2.) 30.40.025.AV
Colonial Rights Interactive
- 3.) 30.40.210.AV
Prendergast's Talking Portrait Media
- 4.) 30.20.165.AV
Munsee Account
- 30.20.170.AV
African Account
- 30.20.175.AV
European Settler Account
- 5.) 30.20.210.AV
Fred III Talking Portrait Media
- 6.) 30.60.210.AV
Betty's Talking Portrait Media

Power & Data Notes

Floor outlets to be provided under separate architectural scope; both power & data will be provided at each location w/ individual on/off control; exhibit contractor responsible for distributing power & data from outlets to exhibits.

Floor outlet A:
• not used for exhibits

Floor outlet B:
• power for AV elements 2, 3 &
• power for smartglass case internal lighting
• covered by exhibit platform, access through platform deck

Floor outlet C:
• not used
• exposed

Floor outlet D:
• power for internal artifact case lighting
• located in exist. cabinet

Floor outlet E:
• not used

Floor outlet F:
• power for AV element 6 &
• power for smartglass case internal lighting
• covered by exhibit platform, access through platform deck

Floor Outlet G:
• not used

Floor outlet H:
• power for AV element 1 &
• power for smartglass case internal lighting
• covered by exhibit platform, access through platform deck

Floor outlet I:
• power for AV elements 4, 5
• covered by exhibit platform, access through platform deck

Power & data routing for AV & lighting

1. For all AV & lighting power & data provide cable distribution from floor outlets to platform-mounted exhibits through exhibit fixtures

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Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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Landscape Architects, Architects,
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Barton and Loguidice
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Liverpool, NY 13088

**Barton
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Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

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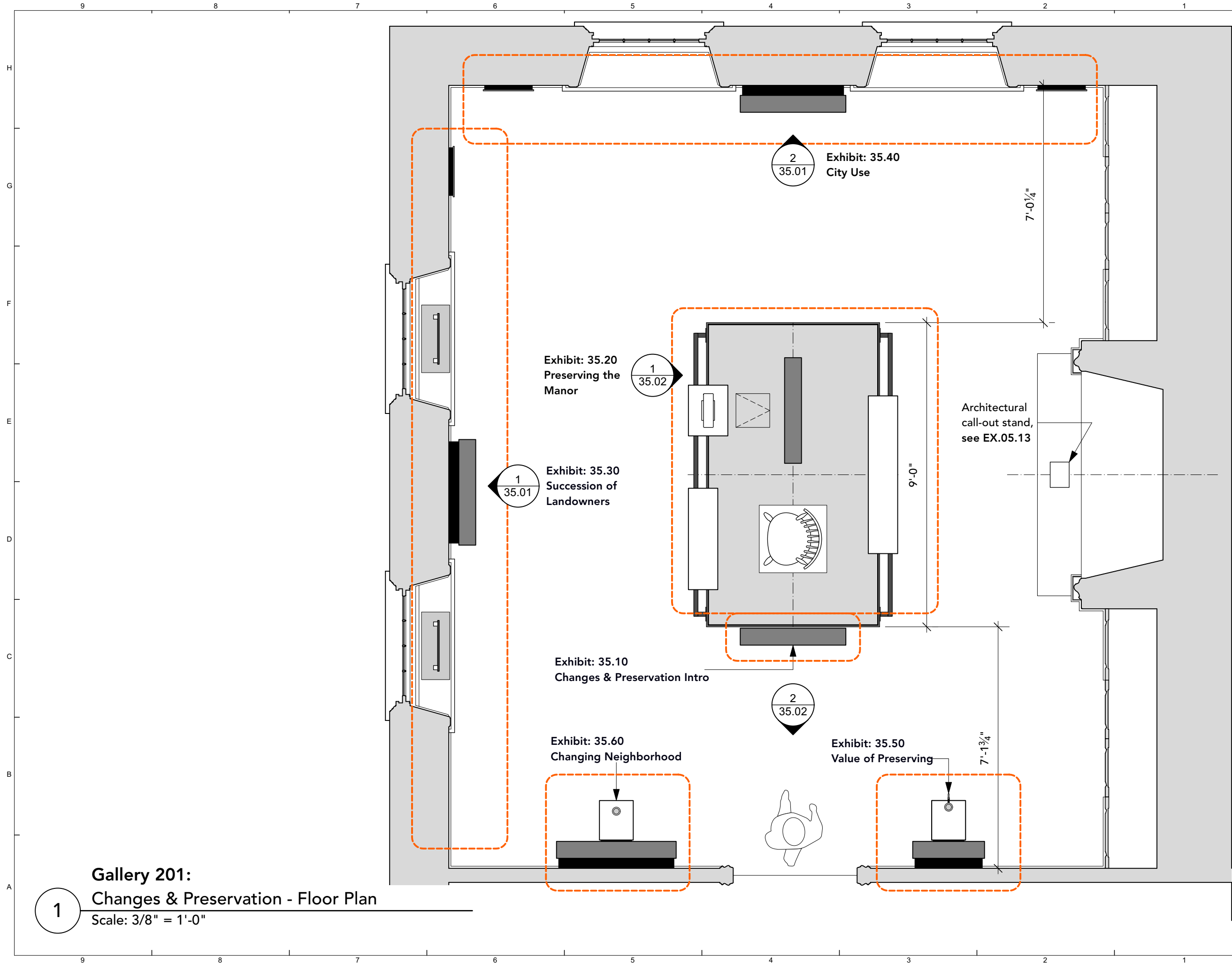
Sheet Title:
Gallery 101
Surviving Change
AV & Power -Plan

Drawing Number:
**EX.
30.16**

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Sheet Title:
Gallery 201
Changes &
Preservation - Floor
Plan

Drawing Number:
**EX.
35.00**

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Project Number:
18006.47

Sheet:



1 Gallery 201 Changes & Preservation - Elevation
Scale: 3/8" = 1'-0"

2 Gallery 201 Changes & Preservation - Elevation
Scale: 3/8" = 1'-0"



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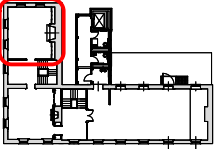
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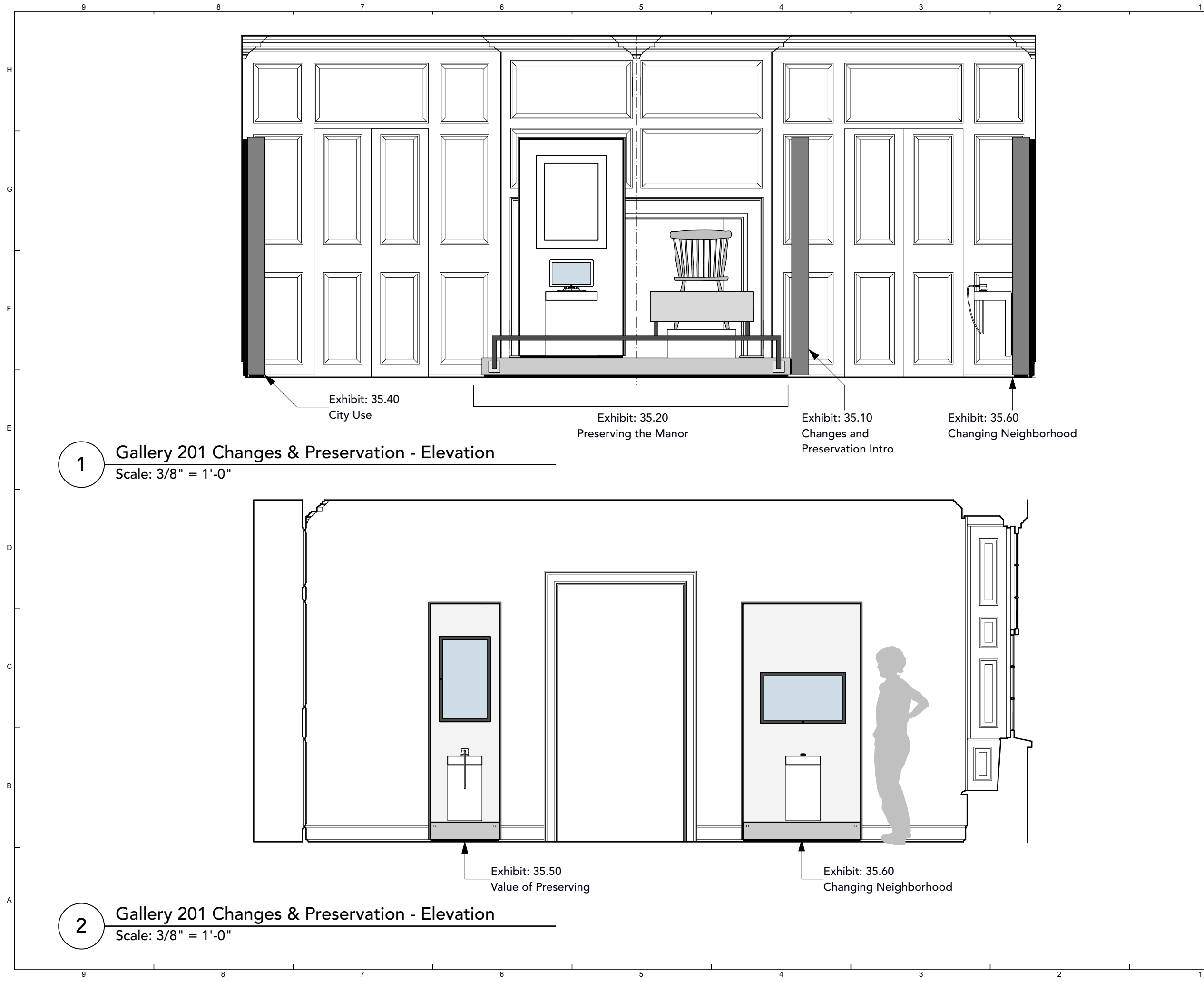
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Gallery 201
Changes &
Preservation -
Floor Plan

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35.01**

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1 Gallery 201 Changes & Preservation - Elevation
Scale: 3/8" = 1'-0"

2 Gallery 201 Changes & Preservation - Elevation
Scale: 3/8" = 1'-0"



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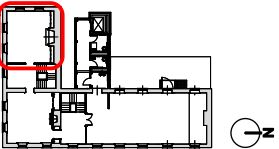
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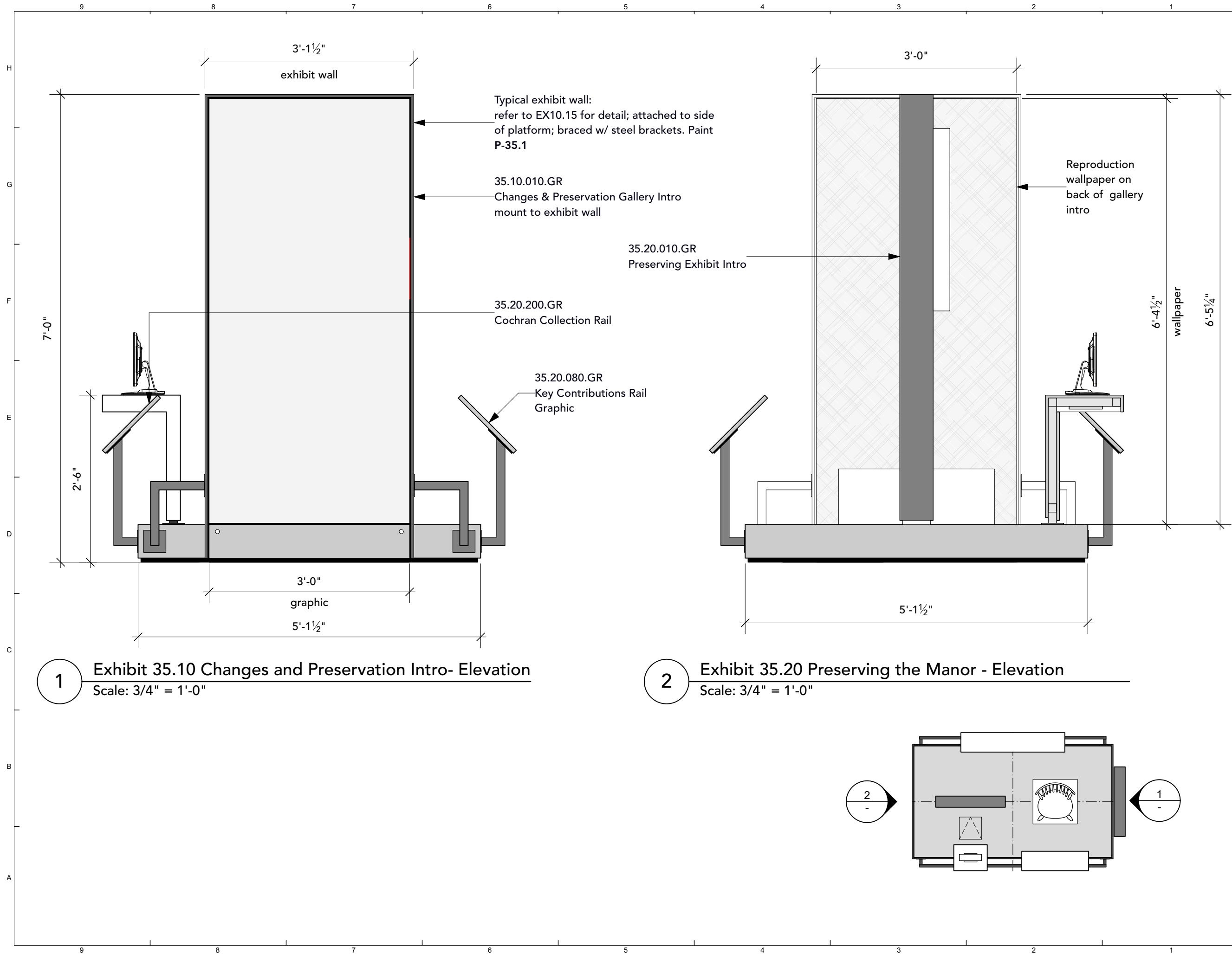
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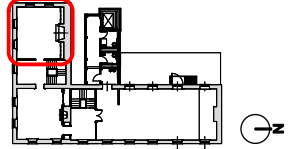
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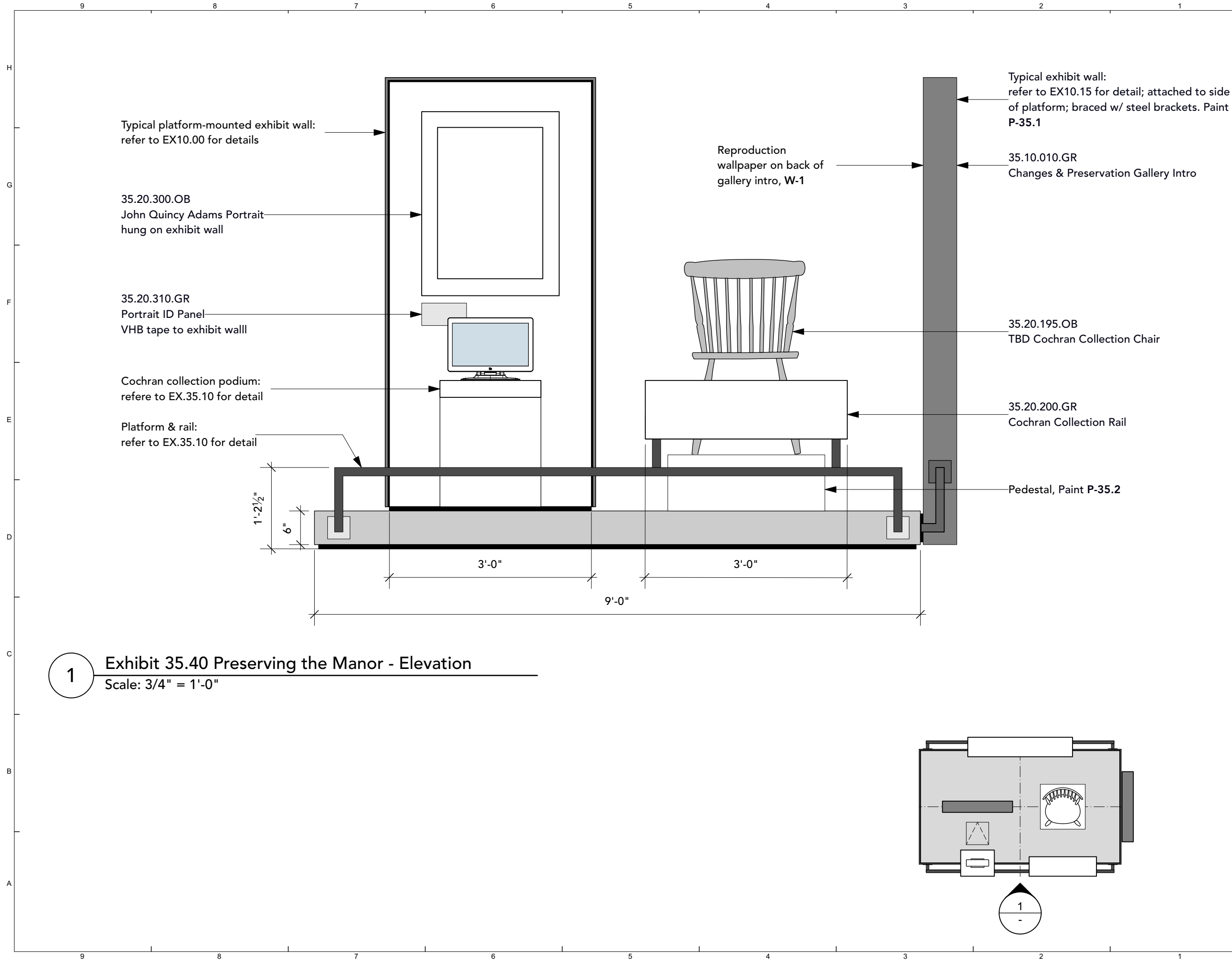
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Gallery 201
Preserving the
Manor - Elevations

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Project Number:
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Drawing Number:
**EX.
35.04**

Sheet:



1 Exhibit 35.40 Preserving the Manor - Elevation
Scale: 3/4" = 1'-0"



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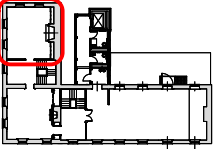
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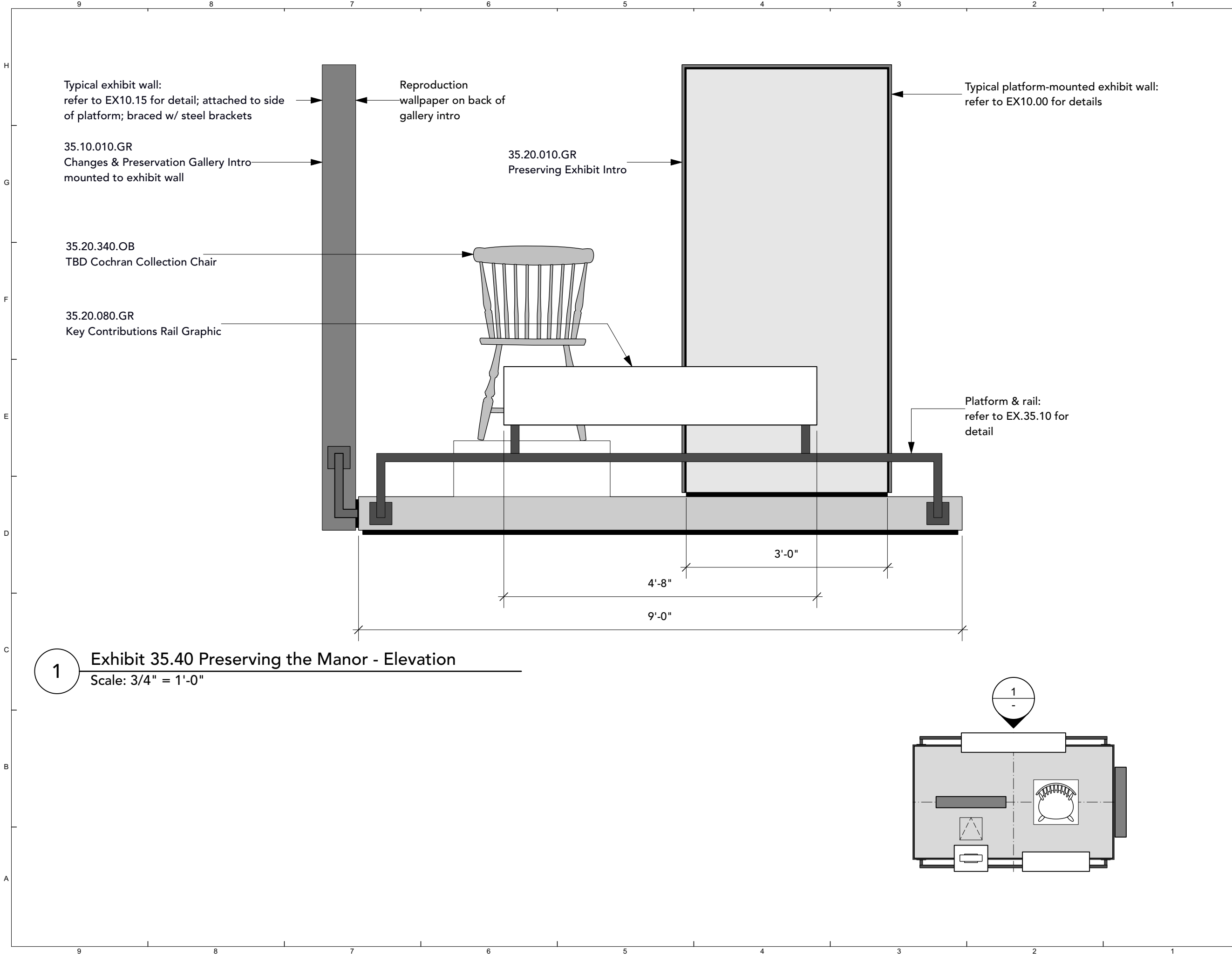
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35.05**

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1 Exhibit 35.40 Preserving the Manor - Elevation
Scale: 3/4" = 1'-0"



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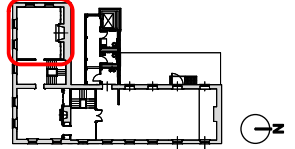
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Sheet Title:
Gallery 201
Preserving the
Manor - Elevations

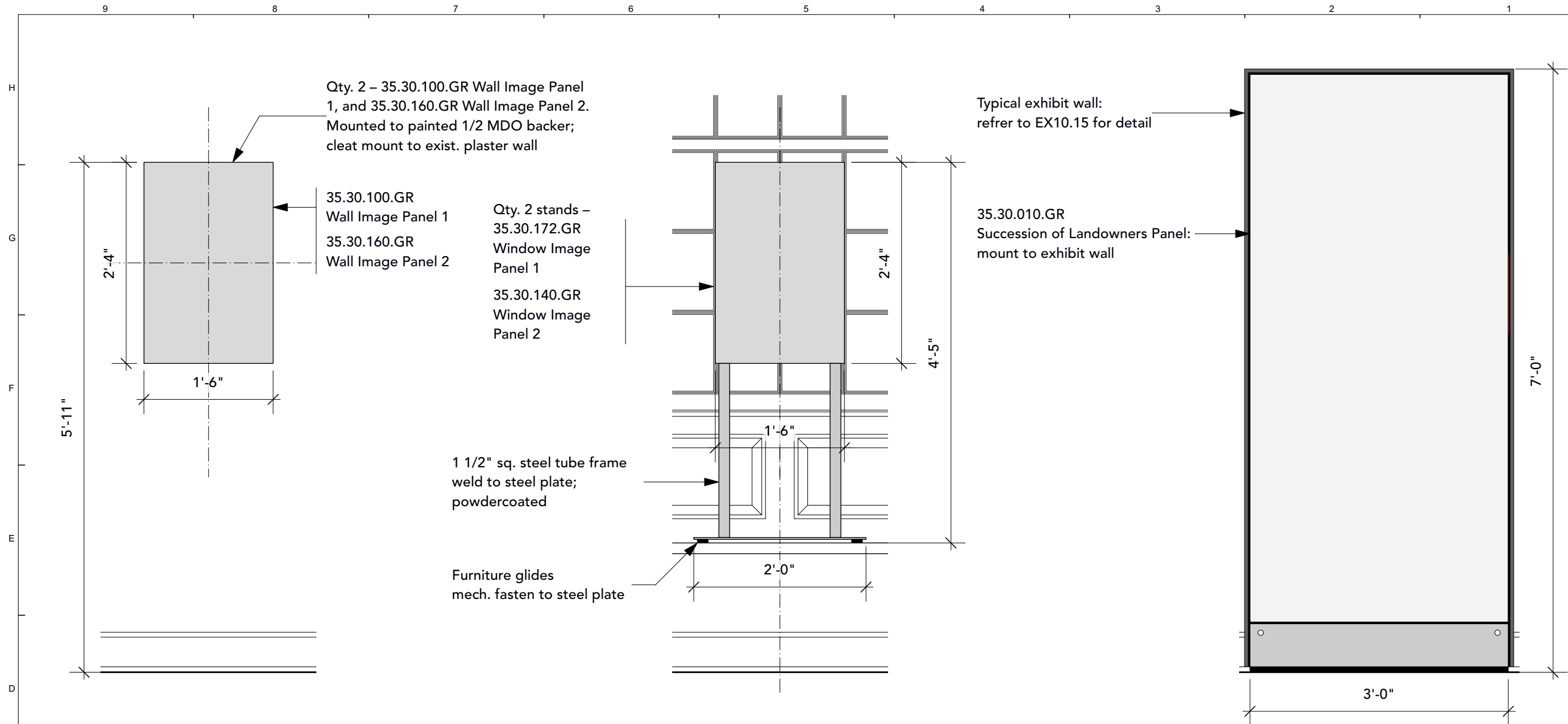
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Project Number:
18006.47

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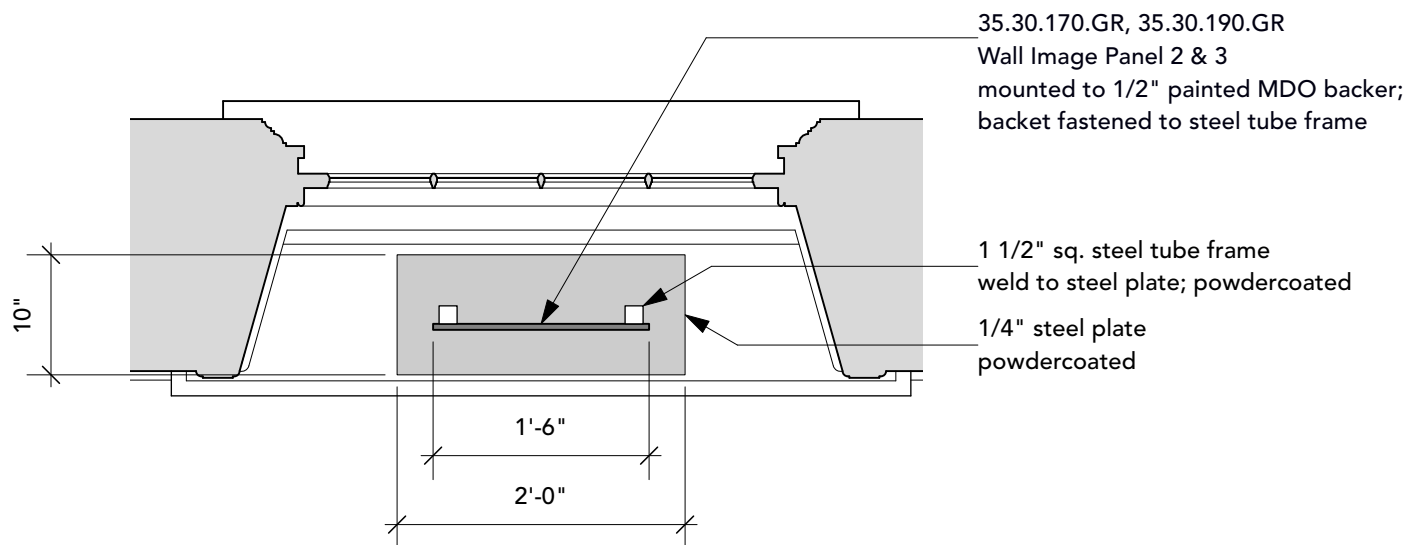
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1 35.30 Wall Image Panel - Elevation
Scale: 3/4" = 1'-0"

2 35.30 Window Stands - Elevation
Scale: 3/4" = 1'-0"

3 35.30 Exhibit Wall - Elevation
Scale: 3/4" = 1'-0"



4 35.30 Window Stand - Plan
Scale: 3/4" = 1'-0"



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**Parks, Recreation
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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
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Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
&Loguidice**

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

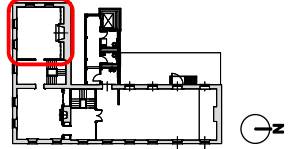
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NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan



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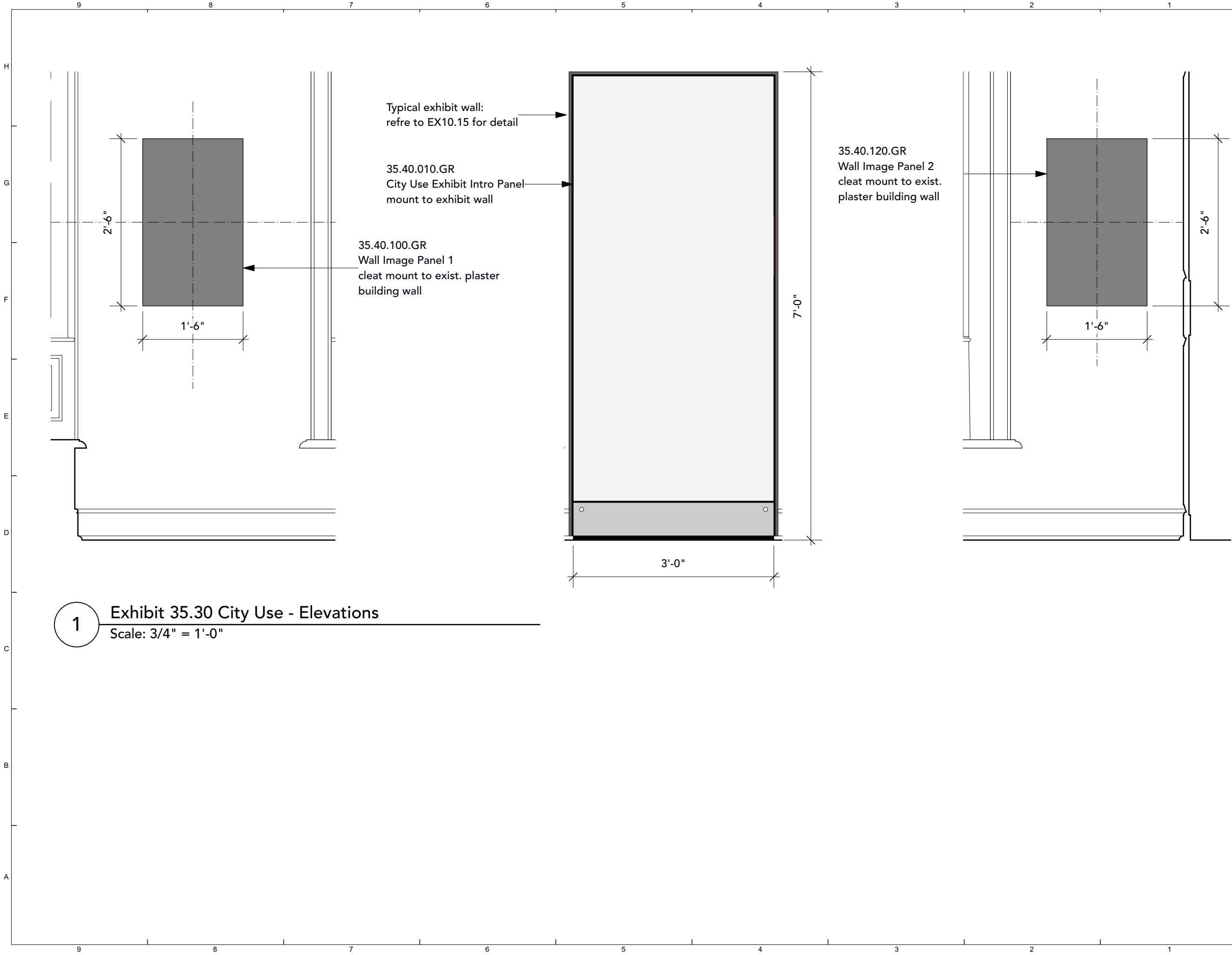
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Gallery 201
Succession of
Owners - Plan.
Elevations

**EX.
35.07**


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18006.47

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1 Exhibit 35.30 City Use - Elevations
Scale: 3/4" = 1'-0"



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Saratoga Springs, NY 12866

Engineer:

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443 Electronics Parkway
Liverpool, NY 13088

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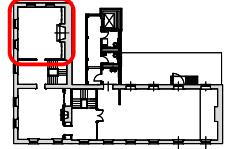
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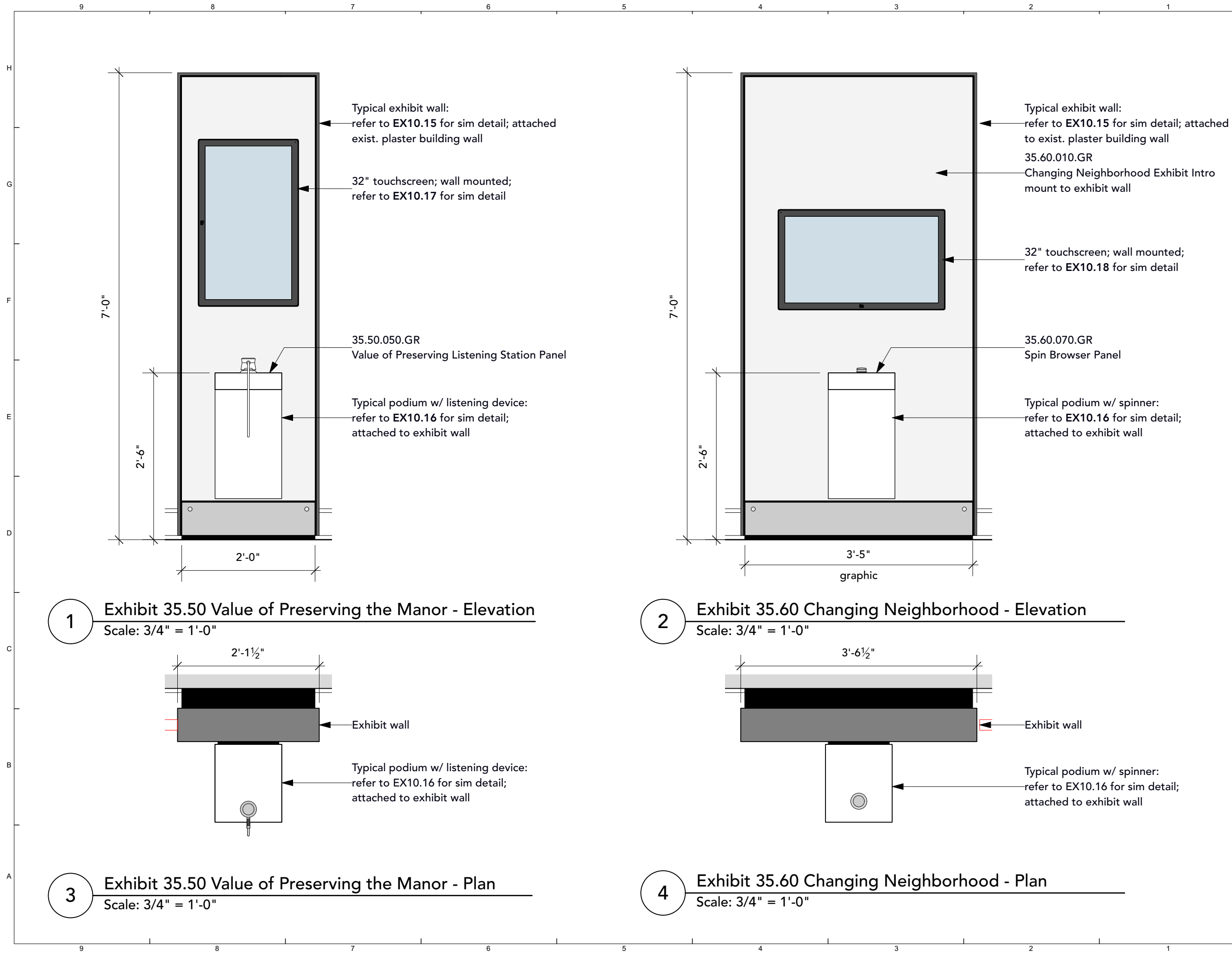
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Gallery 201
City Use -
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35.08**

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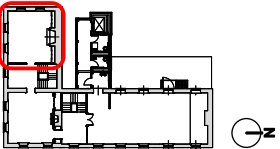
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Sheet Title:

Gallery 201
Preserving the
Manor & Changing
Neighborhood-
Elevations

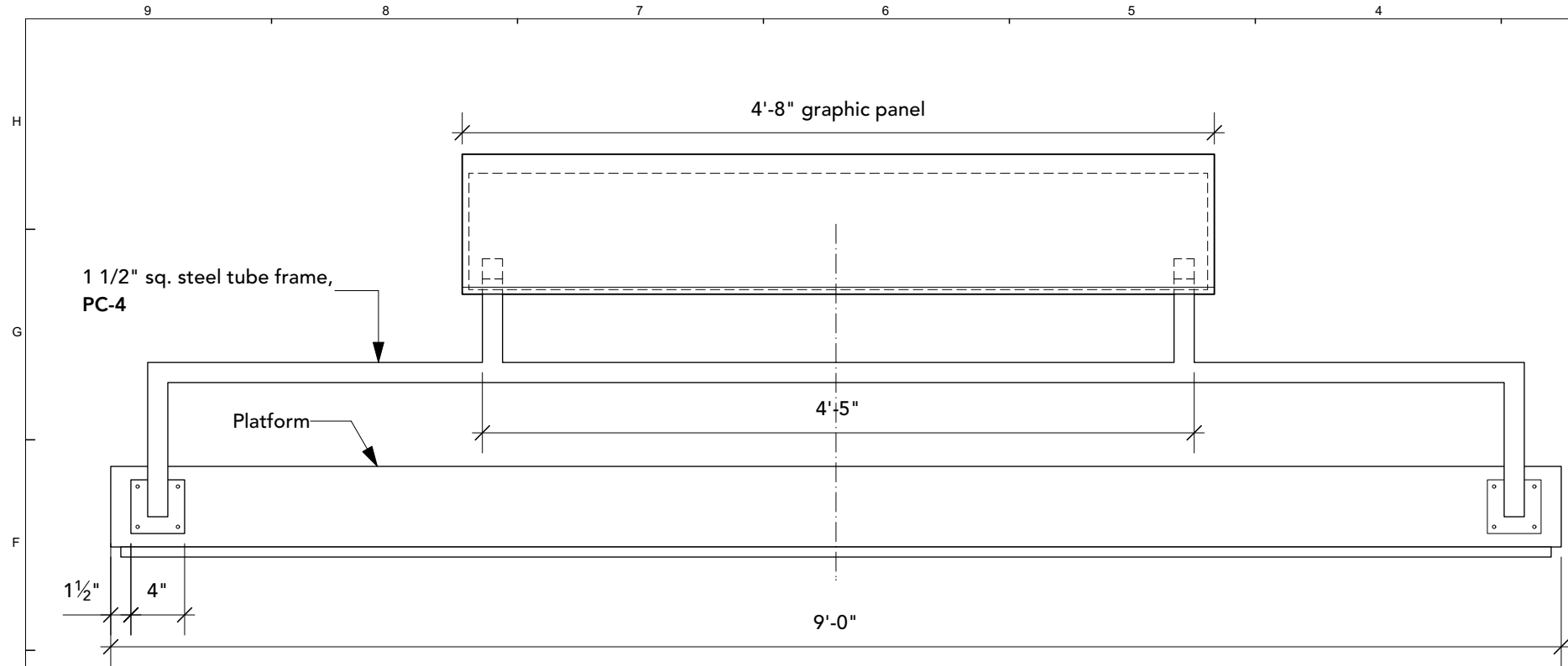
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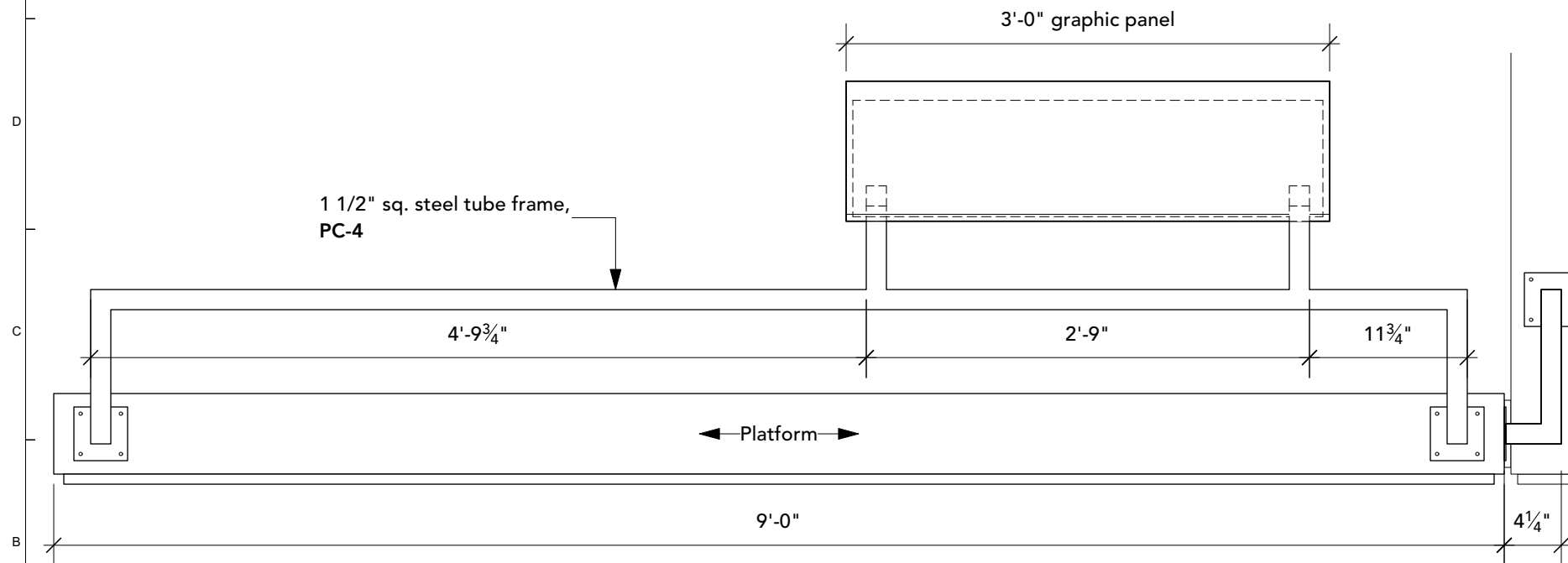
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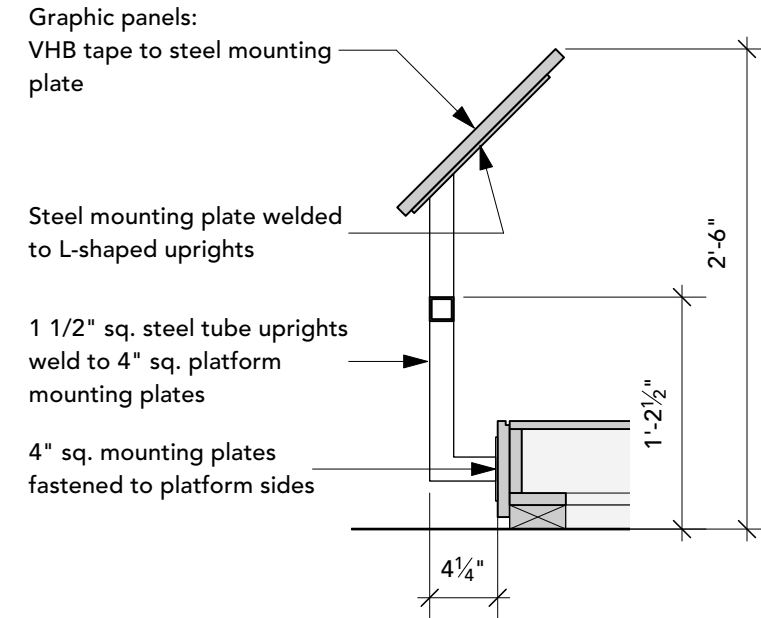
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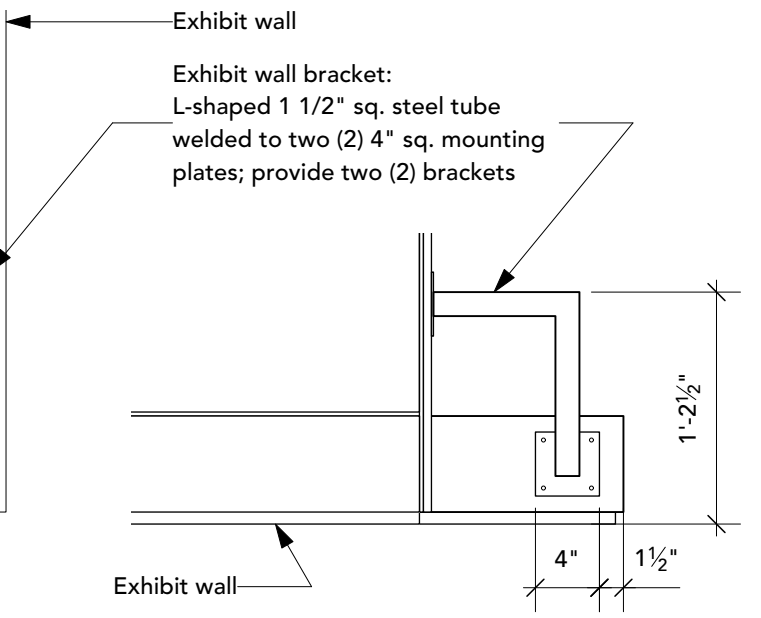
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Scale: 1" = 1'-0"




3 Rail Details - Elevation
Scale: 1" = 1'-0"



2 Rail Details - Section
Scale: 1" = 1'-0"



4 Exhibit Wall Bracket - Elevation
Scale: 1" = 1'-0"



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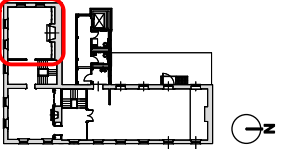
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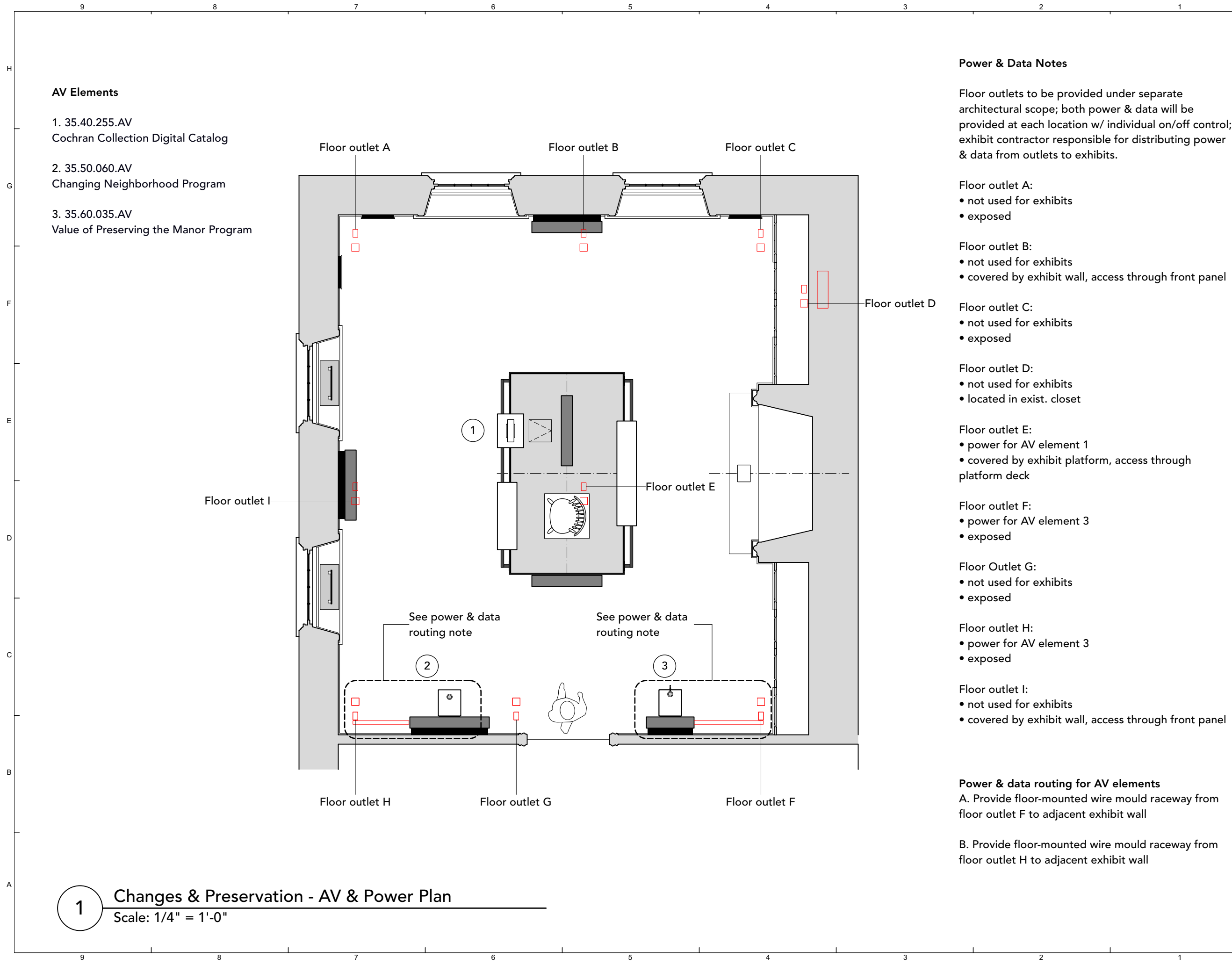
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Sheet Title:
Gallery 201
Changes &
Preservation -
Fixture Typical
Details
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Drawing Number:
**EX.
35.10**

Project Number:
18006.47

Sheet:




1 Changes & Preservation - AV & Power Plan
Scale: 1/4" = 1'-0"

Power & Data Notes

Floor outlets to be provided under separate architectural scope; both power & data will be provided at each location w/ individual on/off control; exhibit contractor responsible for distributing power & data from outlets to exhibits.

- Floor outlet A:
- not used for exhibits
 - exposed
- Floor outlet B:
- not used for exhibits
 - covered by exhibit wall, access through front panel
- Floor outlet C:
- not used for exhibits
 - exposed
- Floor outlet D:
- not used for exhibits
 - located in exist. closet
- Floor outlet E:
- power for AV element 1
 - covered by exhibit platform, access through platform deck
- Floor outlet F:
- power for AV element 3
 - exposed
- Floor Outlet G:
- not used for exhibits
 - exposed
- Floor outlet H:
- power for AV element 3
 - exposed
- Floor outlet I:
- not used for exhibits
 - covered by exhibit wall, access through front panel

- Power & data routing for AV elements**
- A. Provide floor-mounted wire mould raceway from floor outlet F to adjacent exhibit wall
- B. Provide floor-mounted wire mould raceway from floor outlet H to adjacent exhibit wall



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Saratoga Springs, NY 12866

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Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
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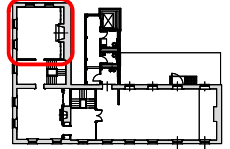
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Enhancements

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Key Plan



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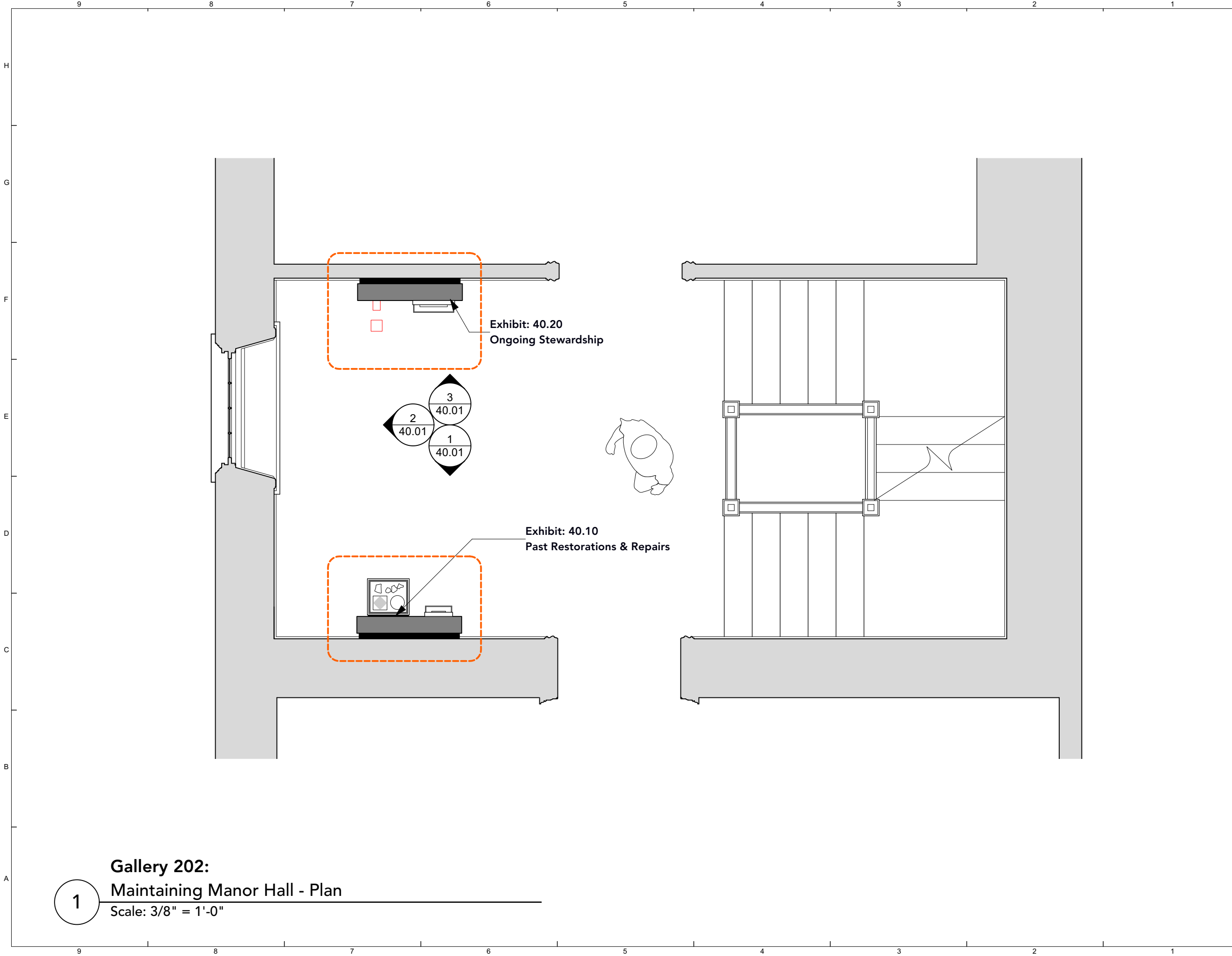
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Gallery 201
Changes &
Preservation - AV
& Power Plan

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Project Number:
18006.47

Drawing Number:
**EX.
35.11**

Sheet:



Gallery 202:
Maintaining Manor Hall - Plan
Scale: 3/8" = 1'-0"



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Saratoga Springs, NY 12866

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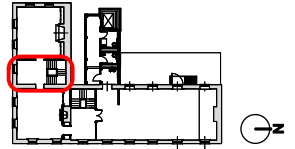
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Key Plan


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Sheet Title:
Gallery 202
Maintaining Manor Hall - Floor Plan

**EX.
40.00**

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Project Number:
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Drawing Number:

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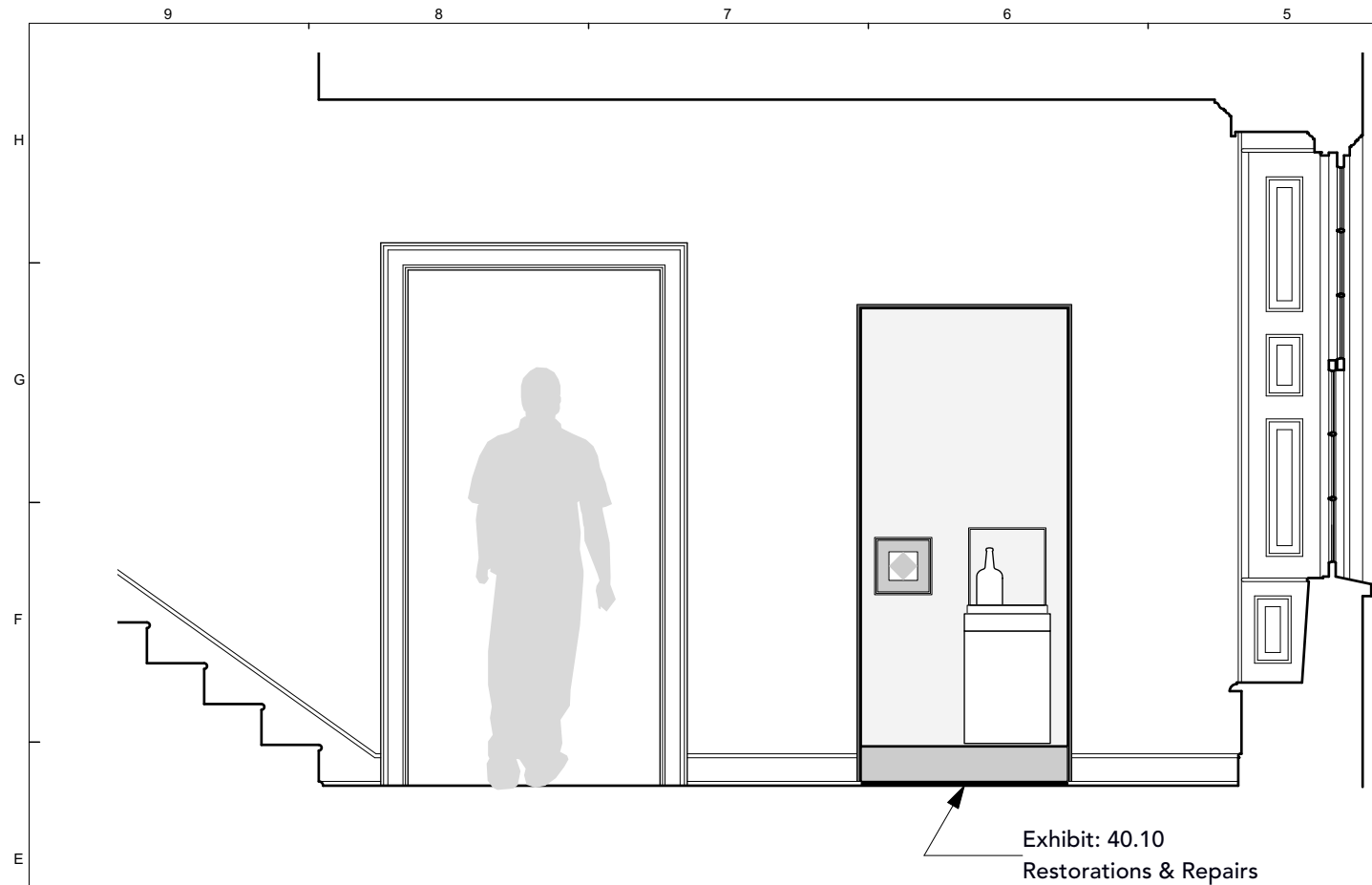


Exhibit: 40.10
Restorations & Repars



Exhibit: 40.20
Ongoing Stewardship

1 Gallery 202 Maintaining Manor Hall - Elevation
Scale: 3/8" = 1'-0"

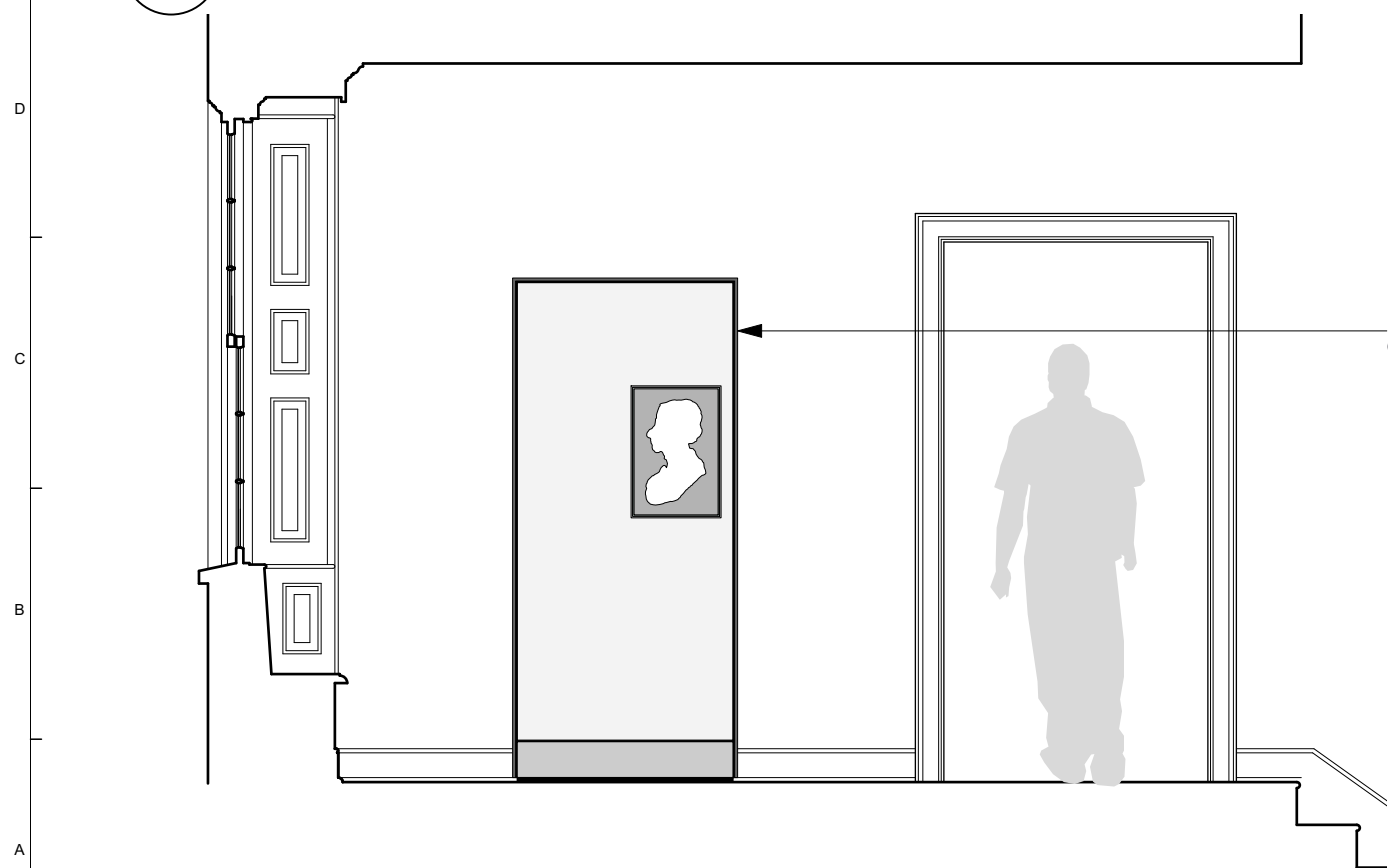



Exhibit: 40.20
Ongoing Stewardship

3 Gallery 202 Maintaining Manor Hall - Elevation
Scale: 3/8" = 1'-0"

2 Gallery 202 Maintaining Manor Hall - Elevation
Scale: 3/8" = 1'-0"



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21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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Engineers, and Planners, P.C.

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443 Electronics Parkway
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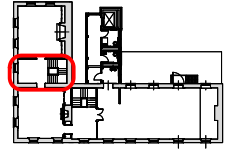
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Sheet Title:
Gallery 202
Maintaining Manor
Hall - Elevations

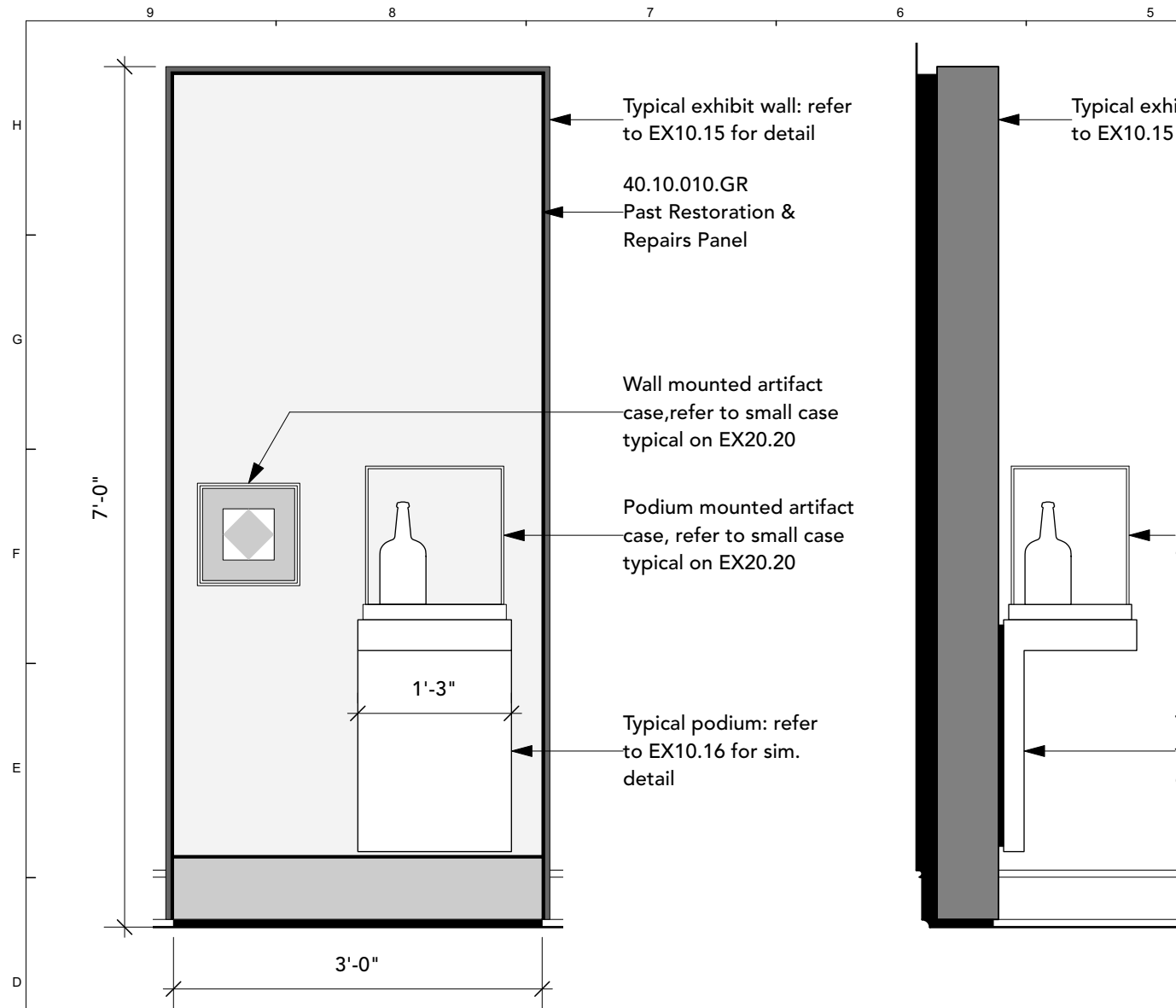
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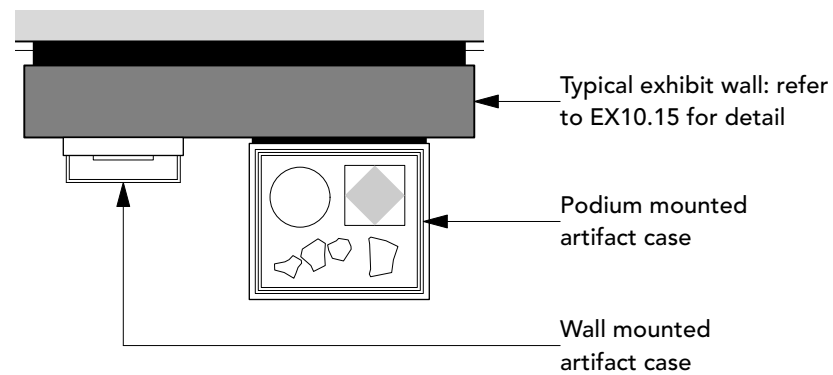
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1

Exhibit 40.10 Restorations & Repairs - Front & Side Views

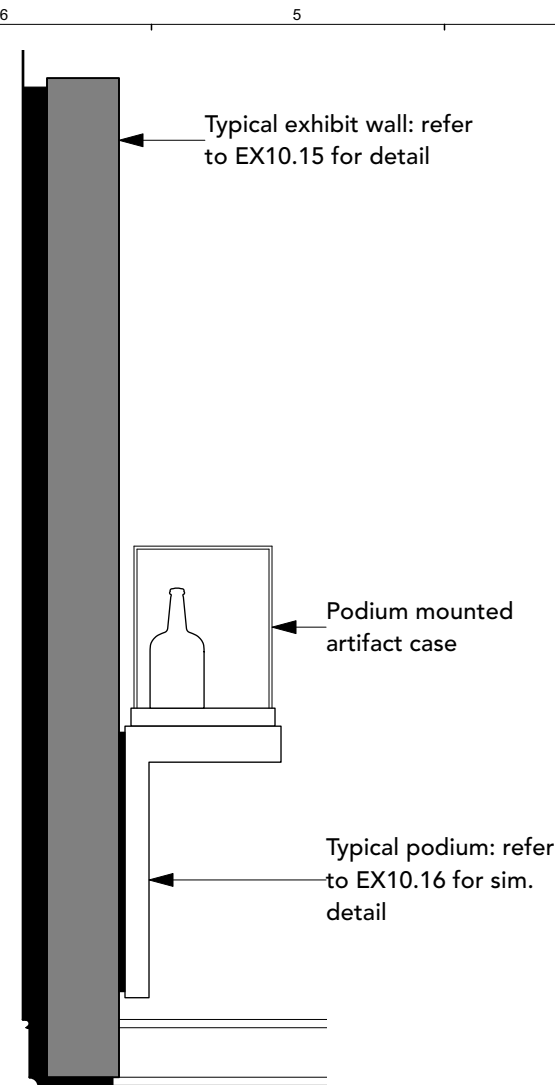
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2

Exhibit 40.10 Restorations & Repairs - Top View

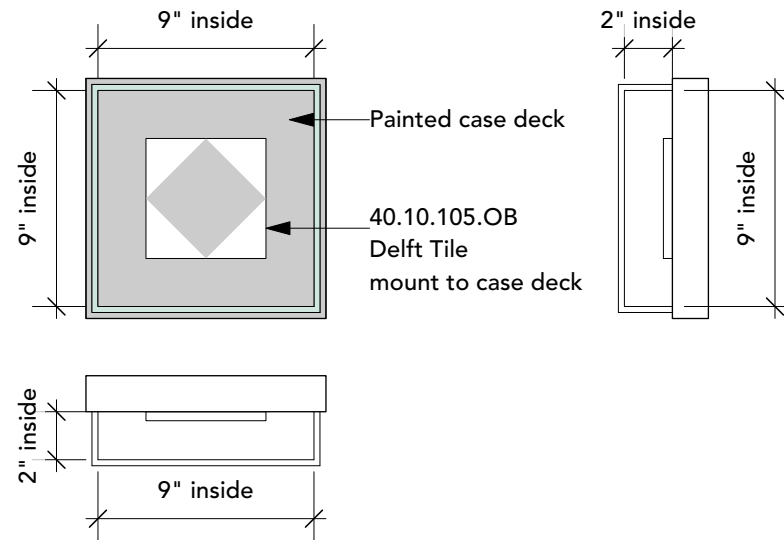
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3

Podium Mounted Artifact Case- Details

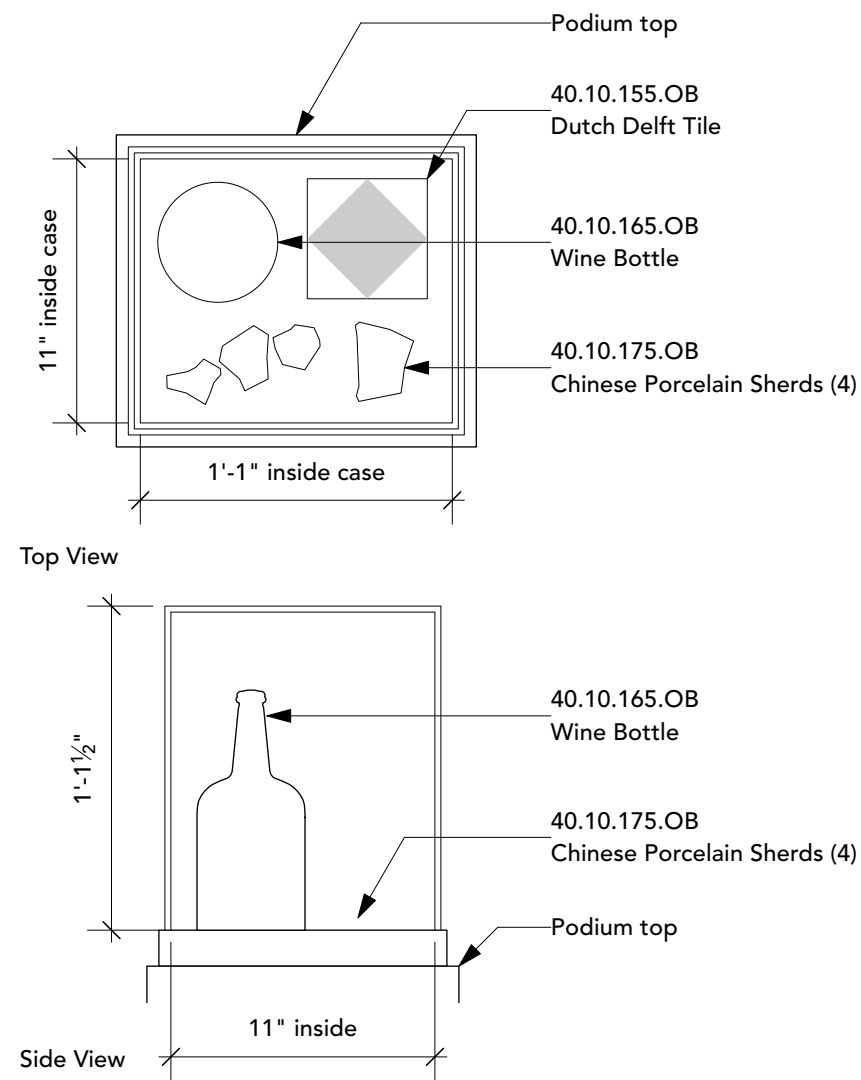
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4

Wall Mounted Artifact Case- Details

Scale: 1 1/2" = 1'-0"



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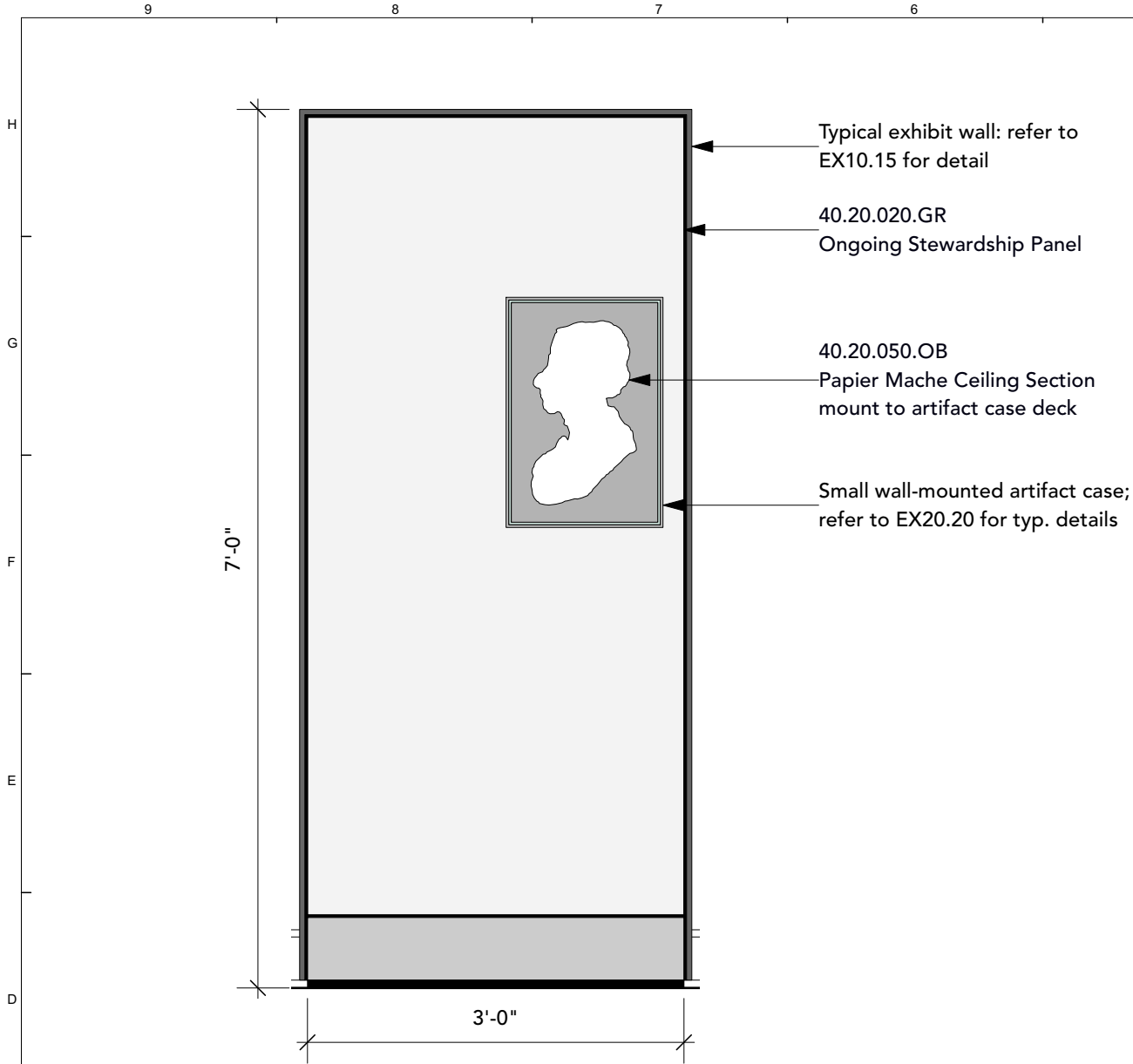
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Gallery 202
Restorations &
Repairs - Plan,
Elevation

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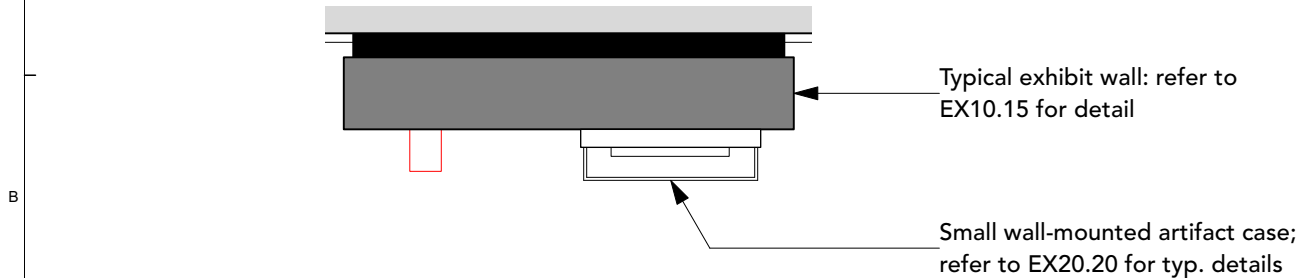
Project Number:
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EX. 40.02

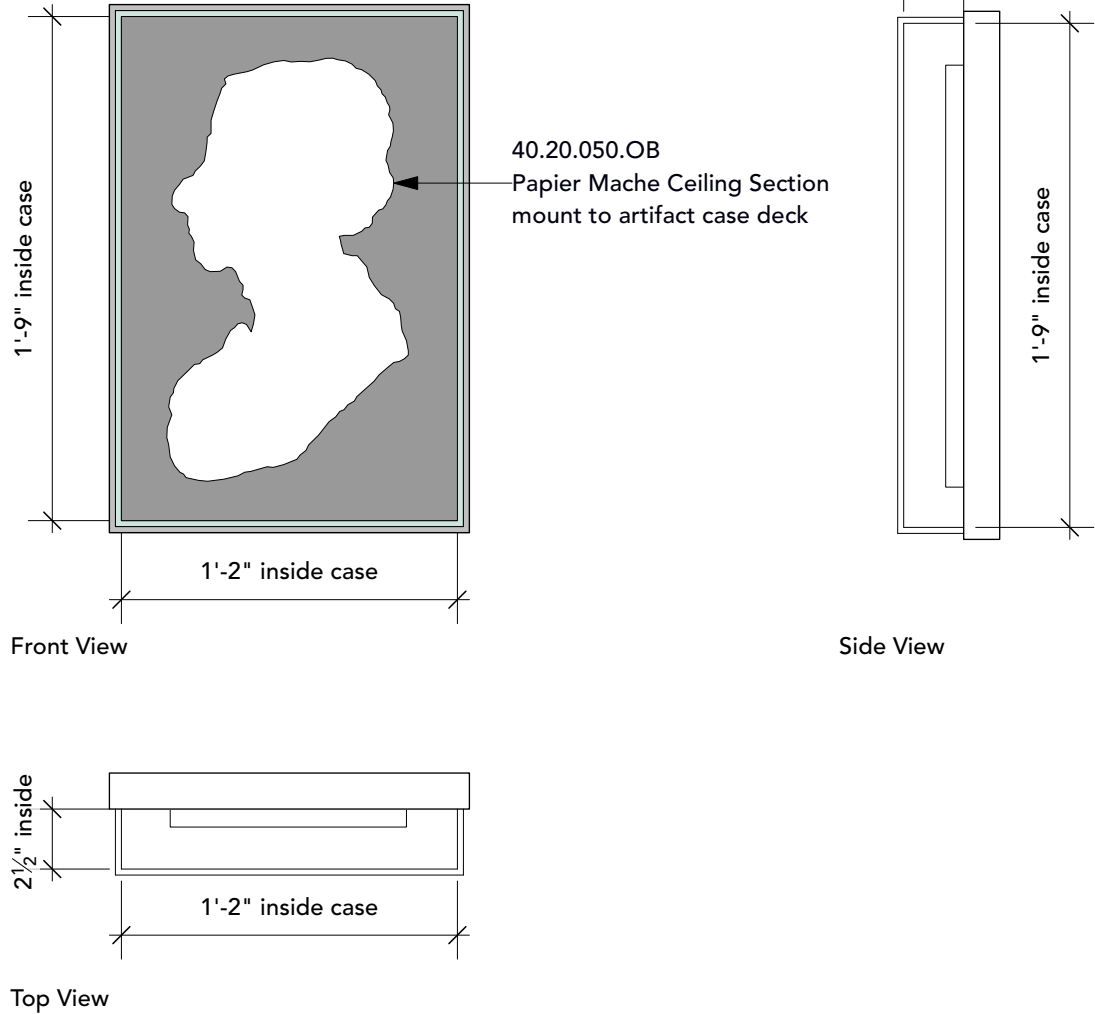
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1 Exhibit 40.20 Ongoing Stewardship - Elevation
Scale: 3/4" = 1'-0"



2 Exhibit 40.20 Ongoing Stewardship - Plan
Scale: 3/4" = 1'-0"



3 Ongoing Stewardship Artifact Case - Details
Scale: 1 1/2" = 1'-0"



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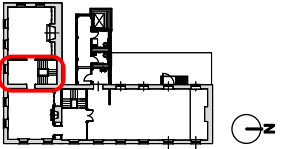
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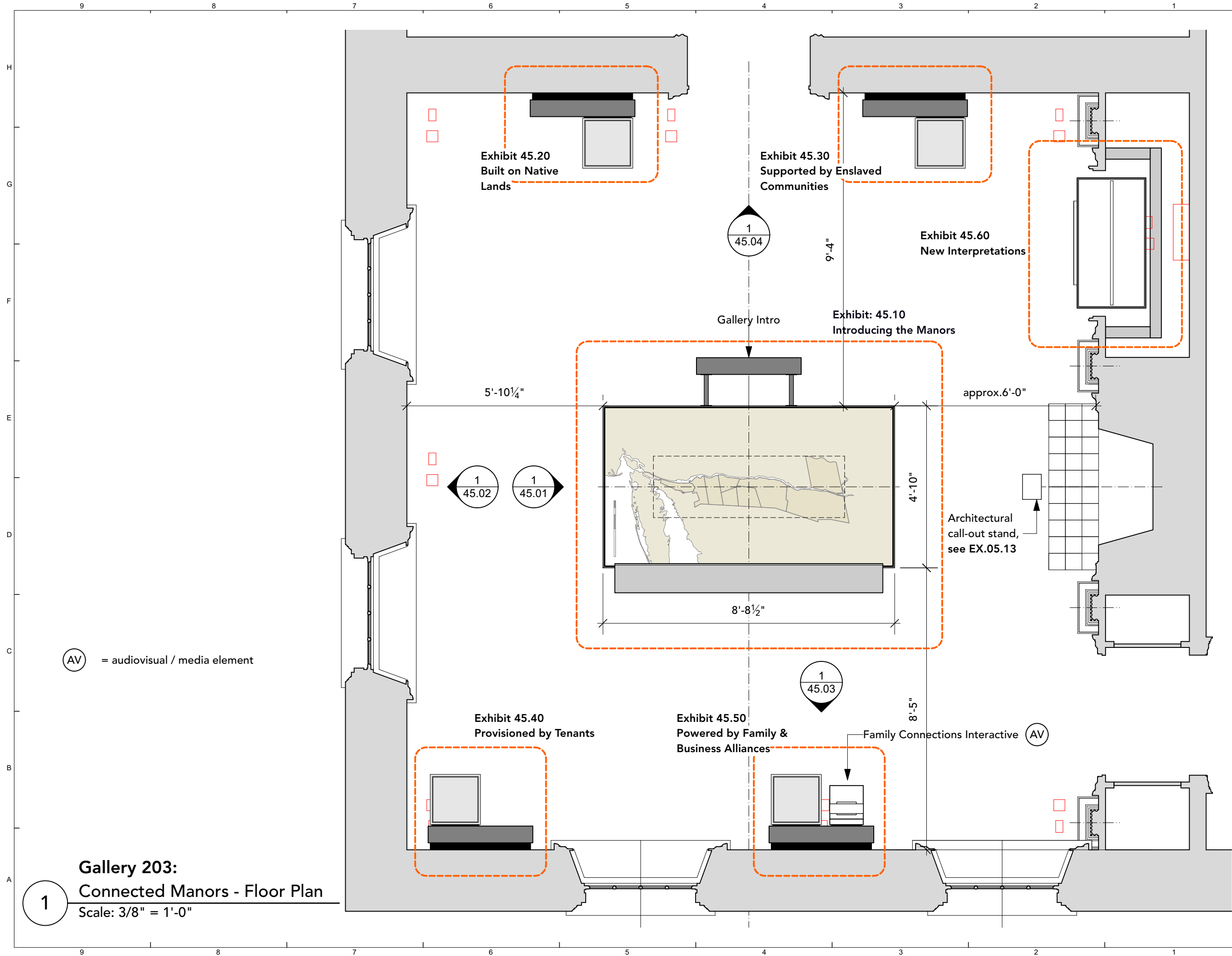
Sheet Title:
Gallery 202
Ongoing
Stewardship -
Plan, Elevation

Drawing Number:
**EX.
40.03**

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Project Number:
18006.47

Sheet:



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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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Landscape Architects, Architects,
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Engineer:
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NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan

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Sheet Title:
Gallery 203
Connected Manors
- Floor Plan


Drawing Number:
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45.00**

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Saratoga Springs, NY 12866

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Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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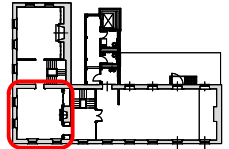
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Sheet Title:

Gallery 203
Connected Manors
– Elevations

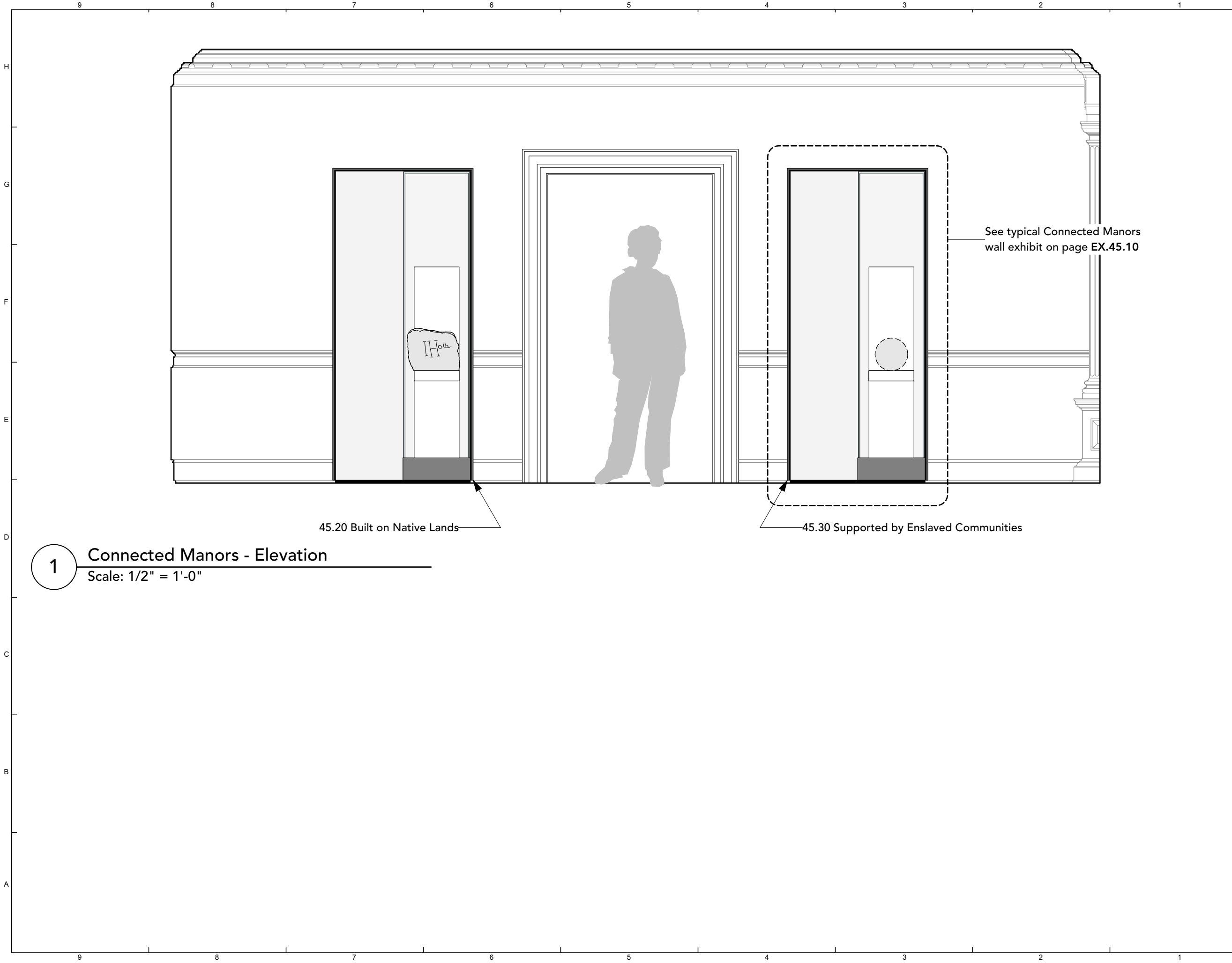
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1 Connected Manors - Elevation
Scale: 1/2" = 1'-0"



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Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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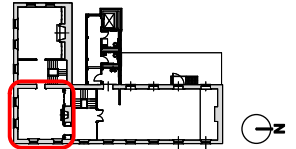
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Sheet Title:

Gallery 203
Connected Manors
– Elevations

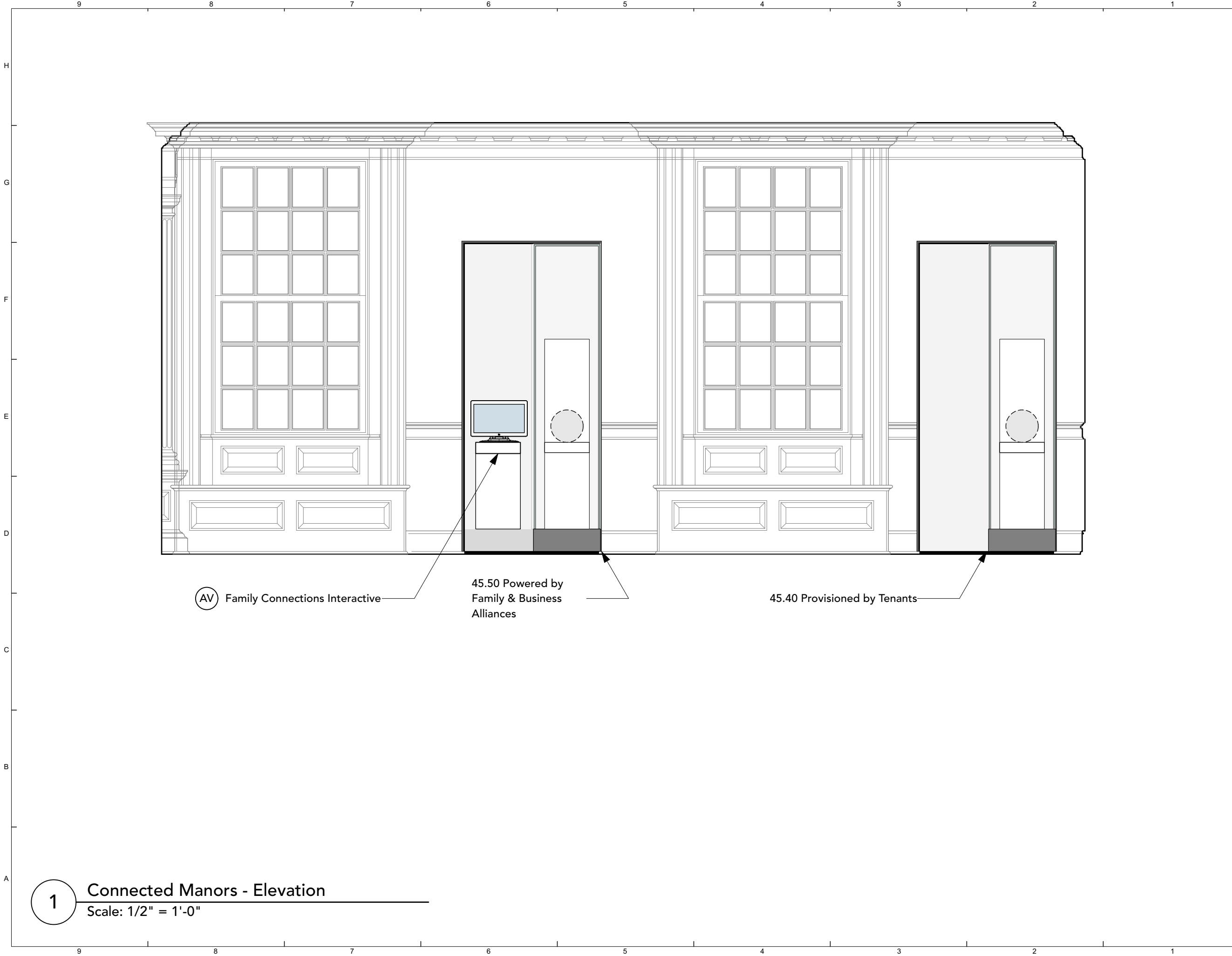
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45.02**

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21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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Landscape Architects, Architects,
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Engineer:
Barton and Loguidice
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Liverpool, NY 13088

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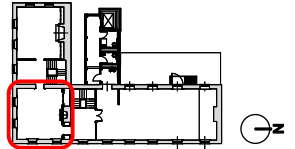
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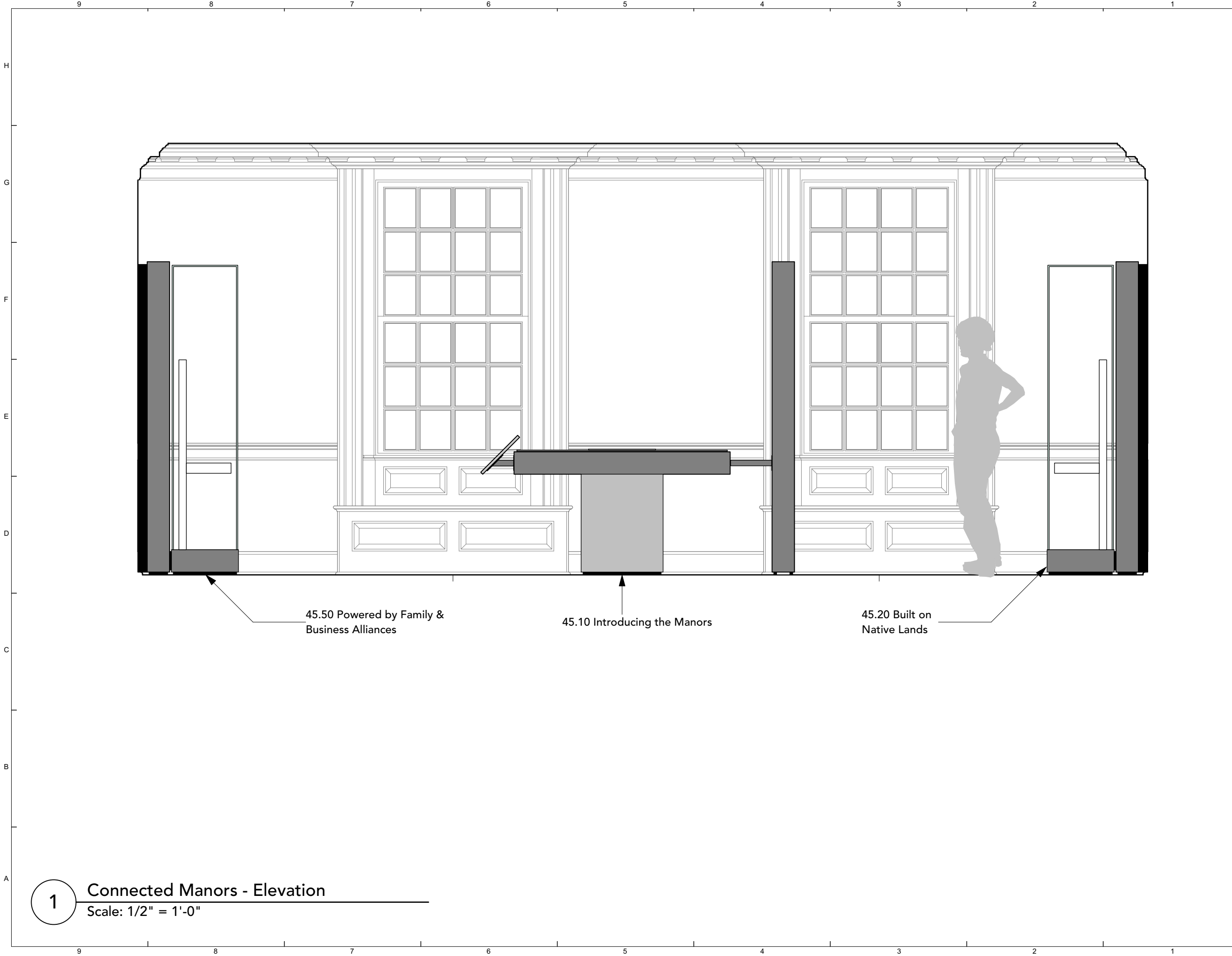
Gallery 203
Connected Manors
– Elevations


EX.
45.03

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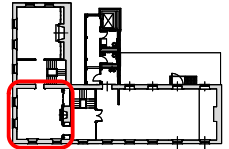
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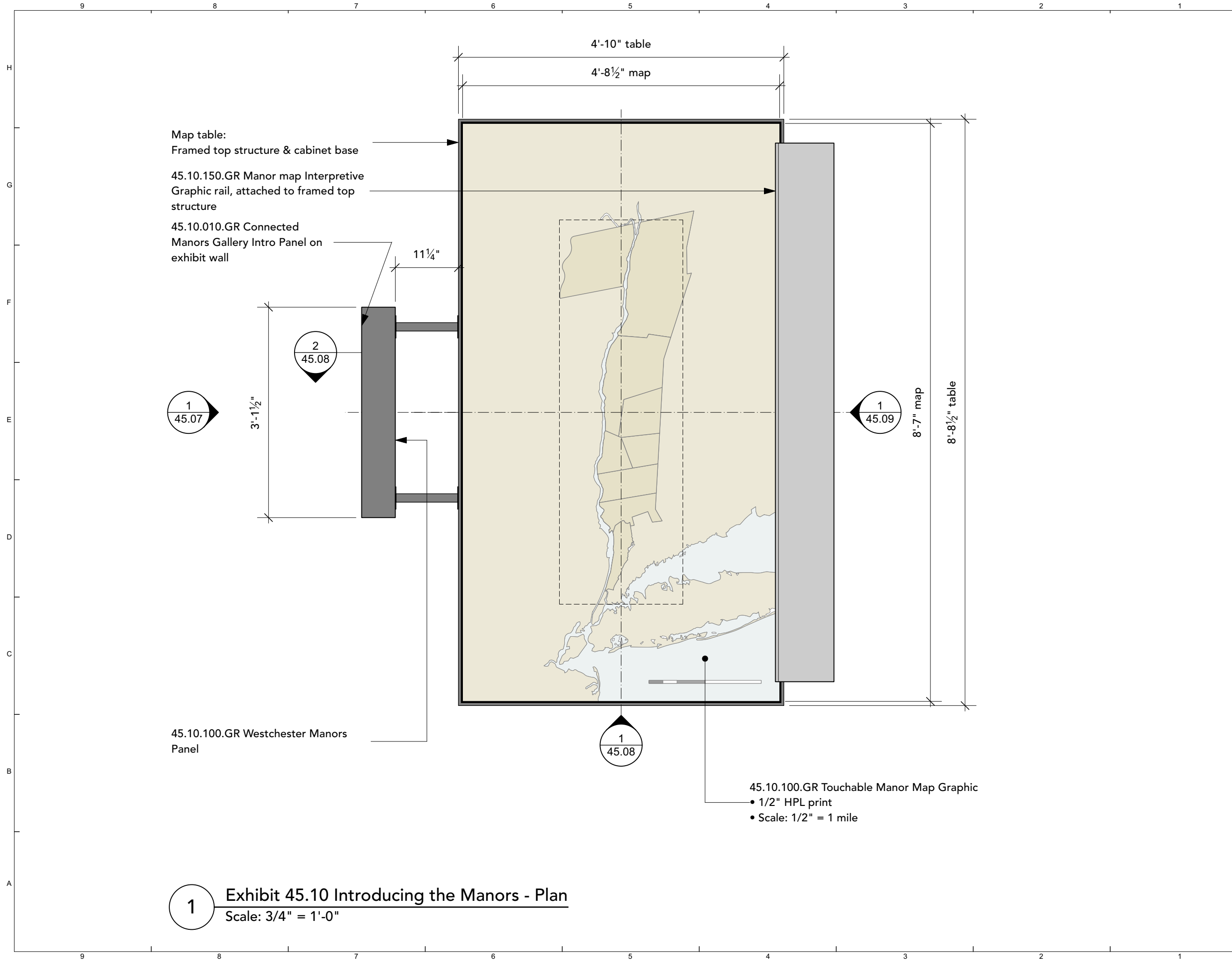
Project Location:
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| Date: 10/01/2021 | | |
| Sheet Title: Gallery 203 Connected Manors – Elevations | | Drawing Number: EX. 45.04 |
| Issued for Bid | | |
| Project Number: 18006.47 | | Sheet: |



1 Exhibit 45.10 Introducing the Manors - Plan
Scale: 3/4" = 1'-0"

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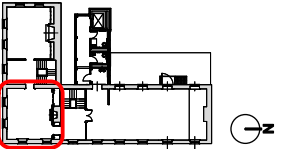
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Sheet Title:
Gallery 203
Introducing the
Manors -
Exhibit Plan

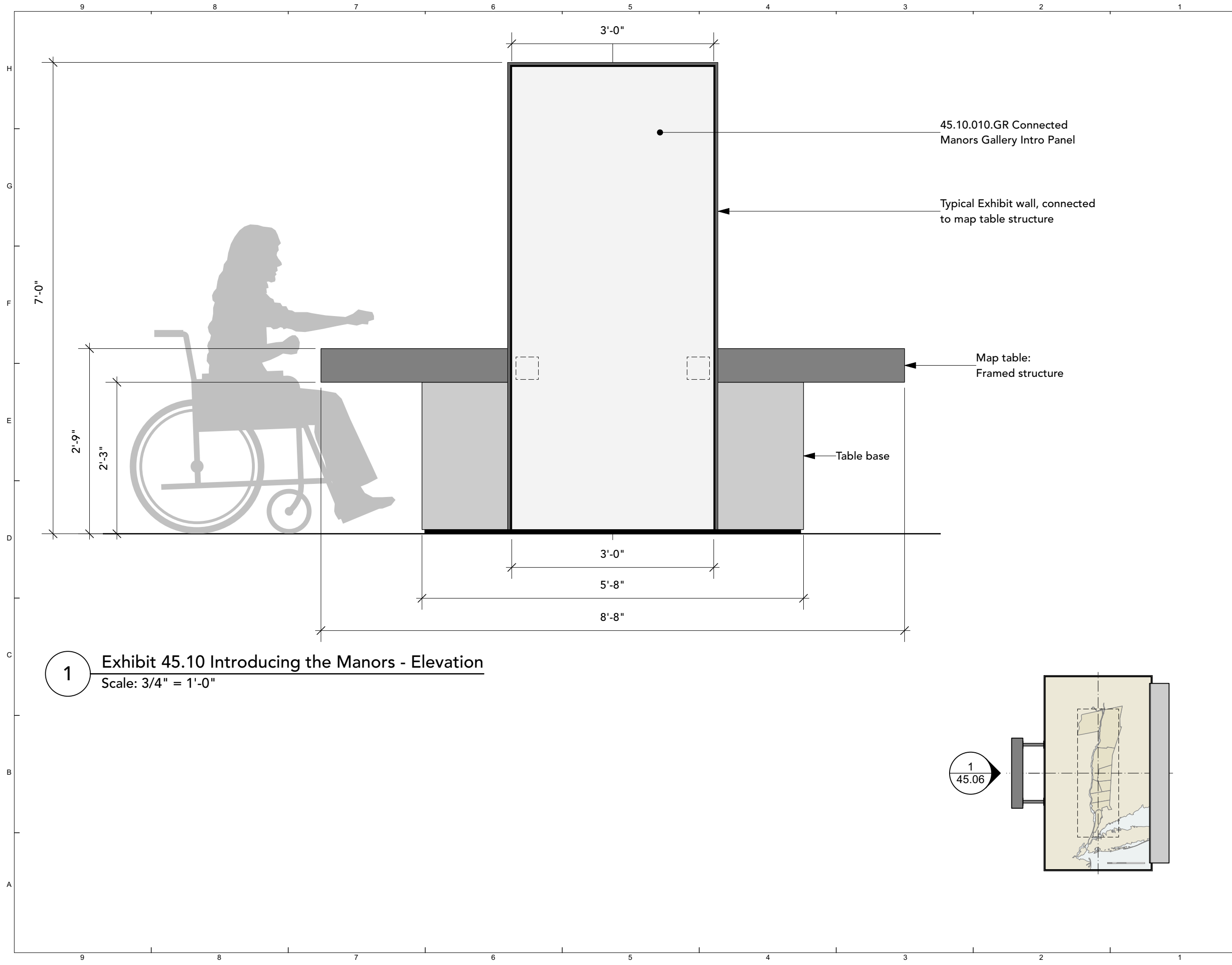
EX. 45.06

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Project Number:
18006.47

Drawing Number:
EX. 45.06

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1 Exhibit 45.10 Introducing the Manors - Elevation
Scale: 3/4" = 1'-0"



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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA ASSOCIATES
Landscape Architects, Architects,
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Engineer:
Barton and Loguidice
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Barton & Loguidice

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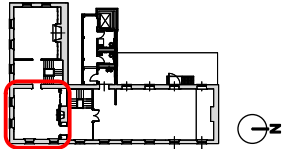
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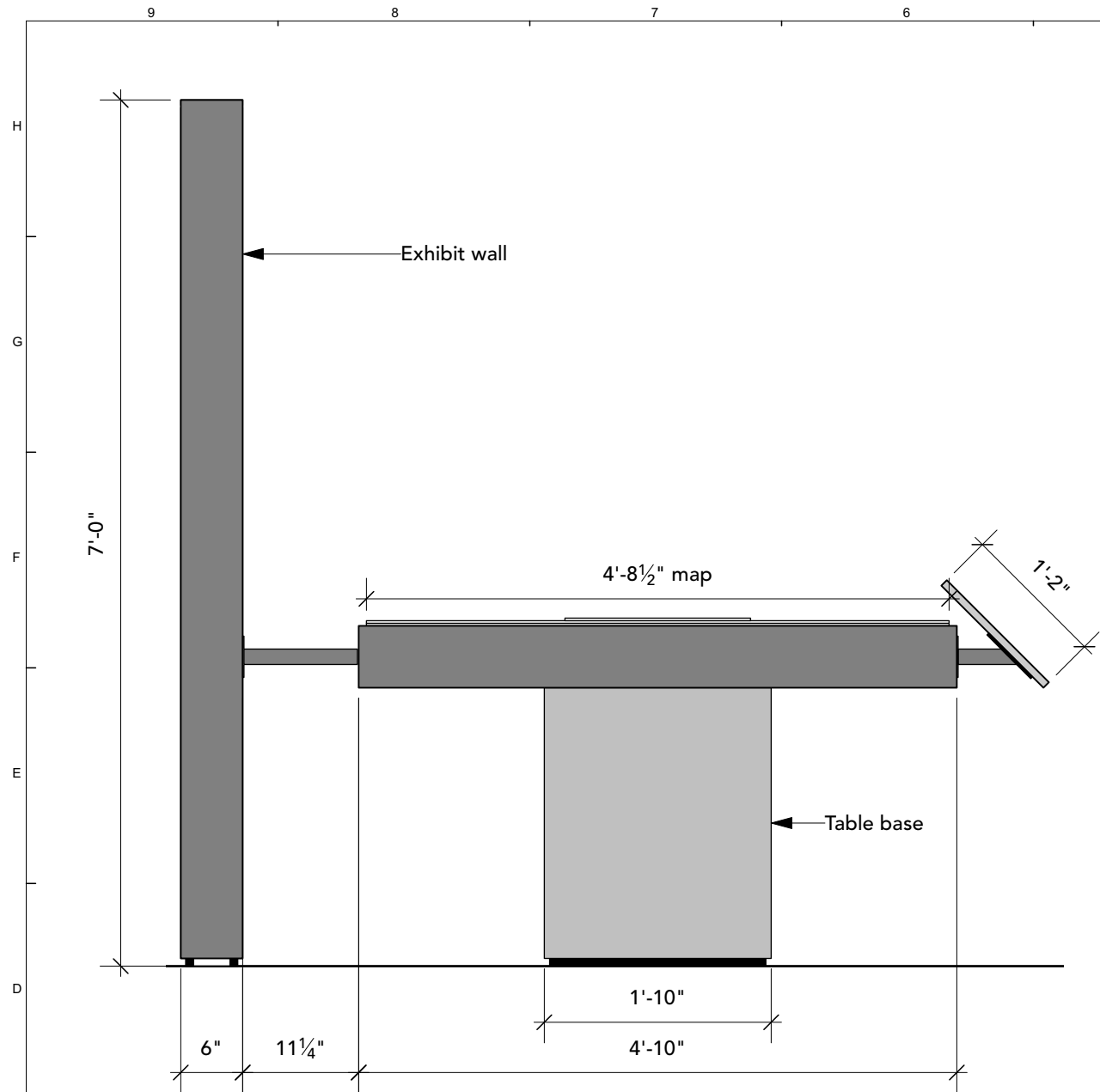
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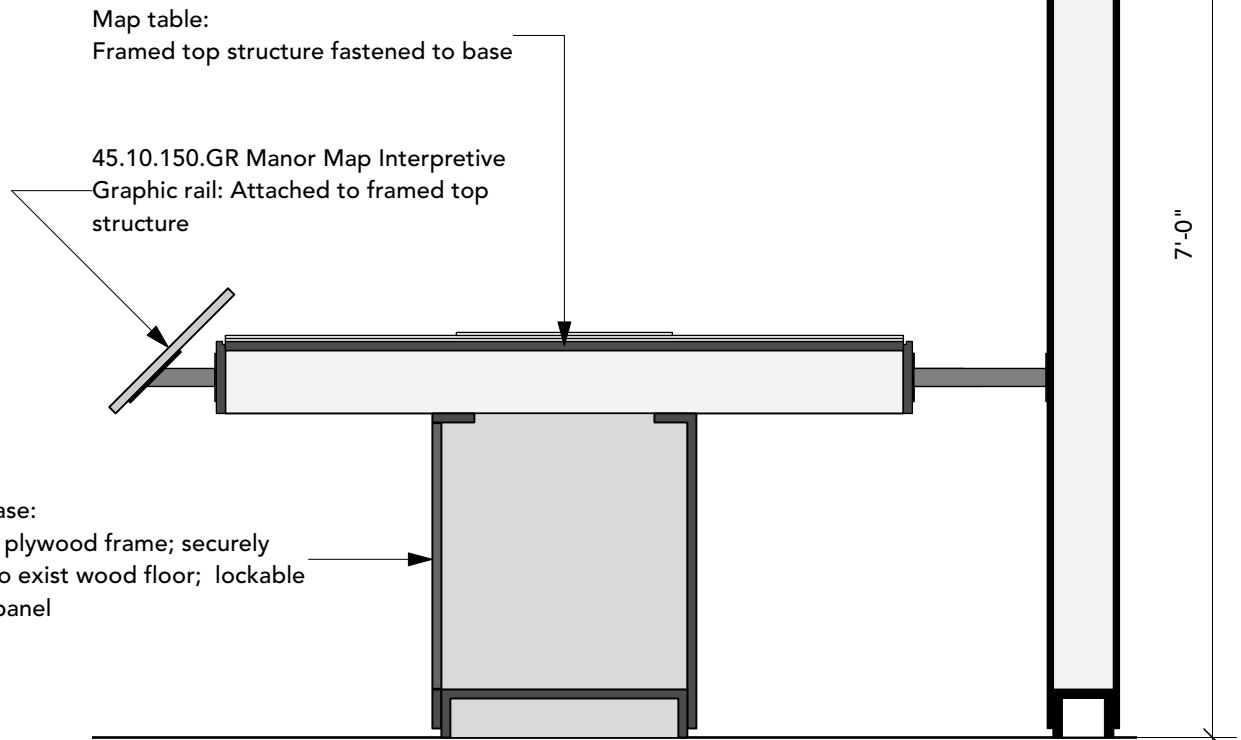
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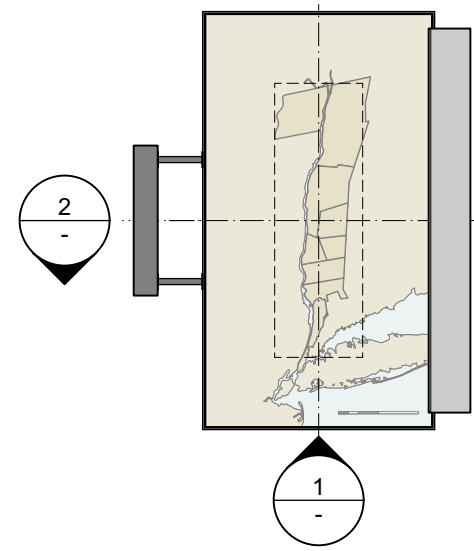
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| Issued for Bid | |
| Project Number: 18006.47 | Sheet: |




1 Exhibit 45.10 Introducing the Manors - Elevation
Scale: 3/4" = 1'-0"



2 Exhibit 45.10 Introducing the Manors - Section
Scale: 3/4" = 1'-0"





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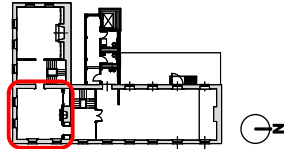
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Sheet Title:
Gallery 203
Introducing the
Manors -
Exhibit Plan

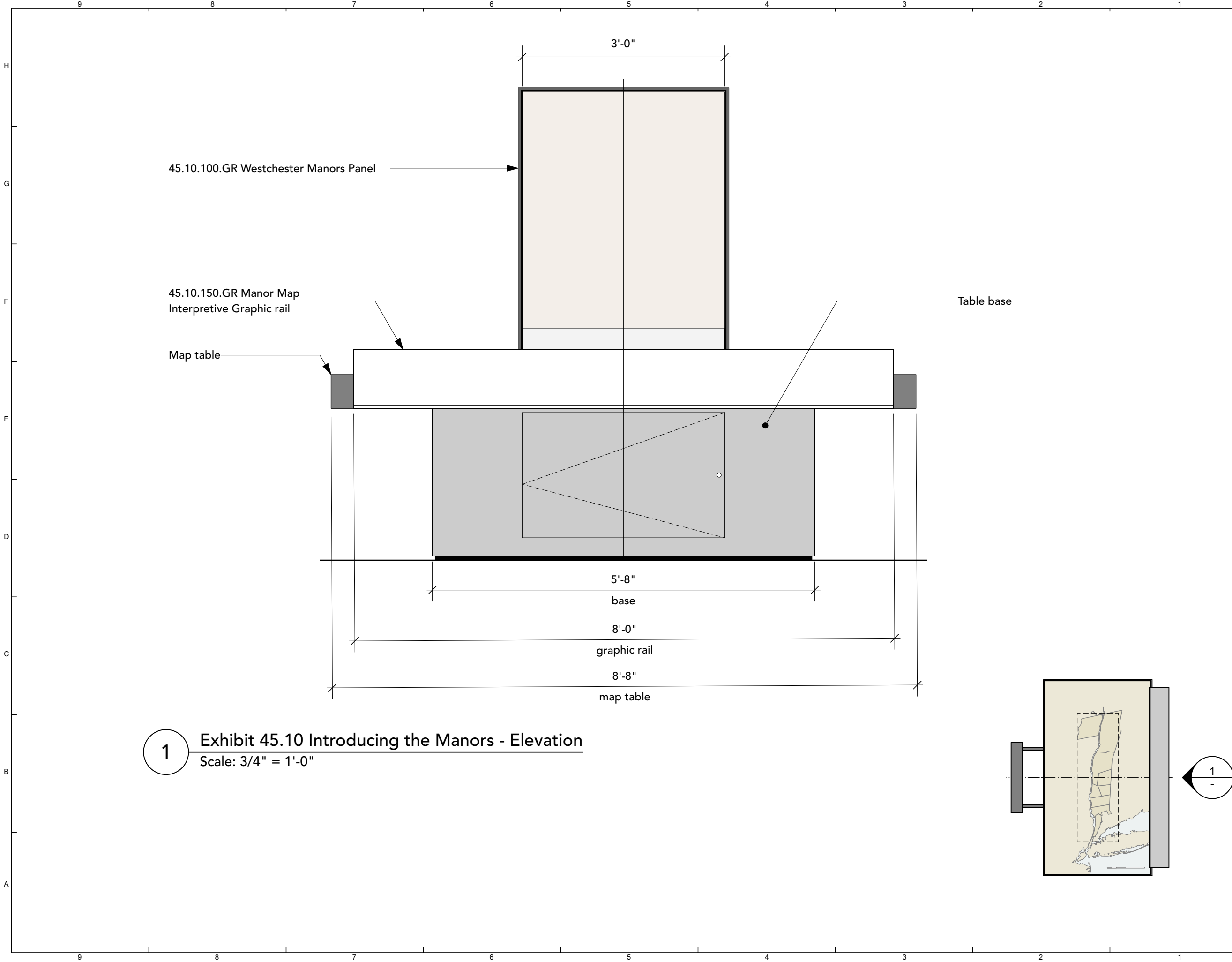
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**EX.
45.08**

Sheet:



1 Exhibit 45.10 Introducing the Manors - Elevation
Scale: 3/4" = 1'-0"



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Gallery 203
Introducing the
Manors -
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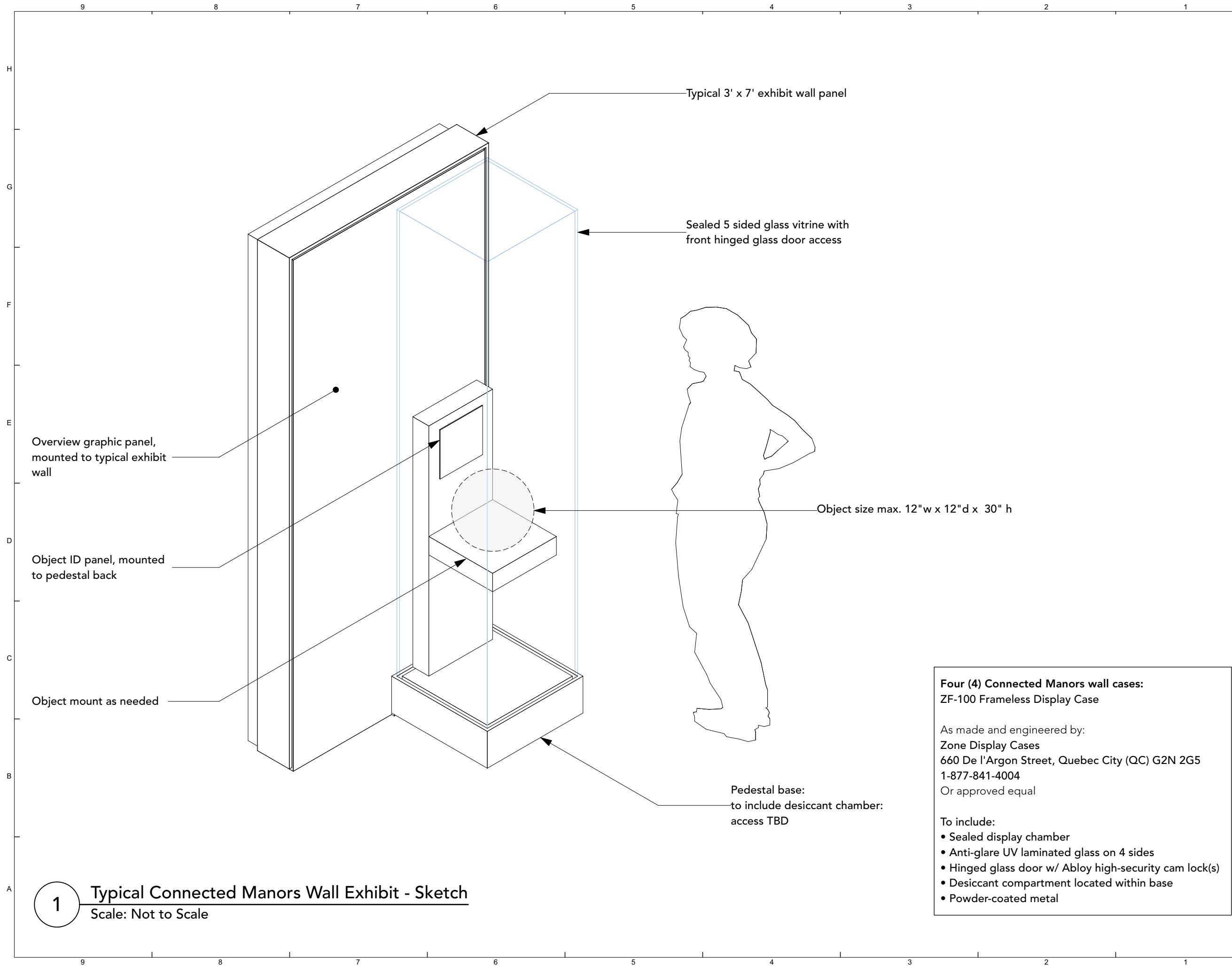
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45.09**

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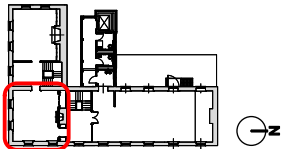
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Sheet Title:
Gallery 203
Typical Wall Fixture
- Sketch

Drawing Number:
**EX.
45.10**

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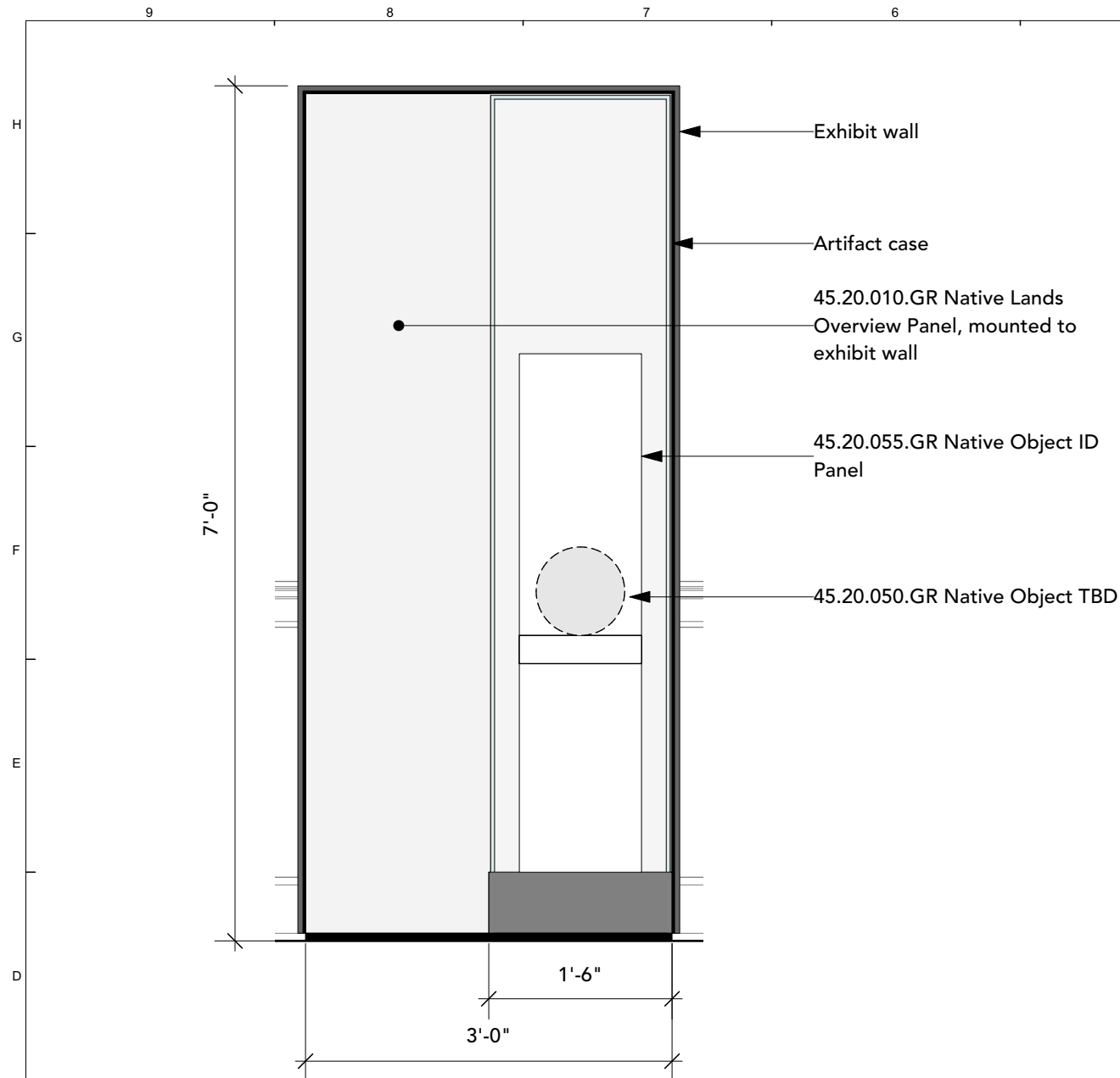
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Four (4) Connected Manors wall cases:
ZF-100 Frameless Display Case

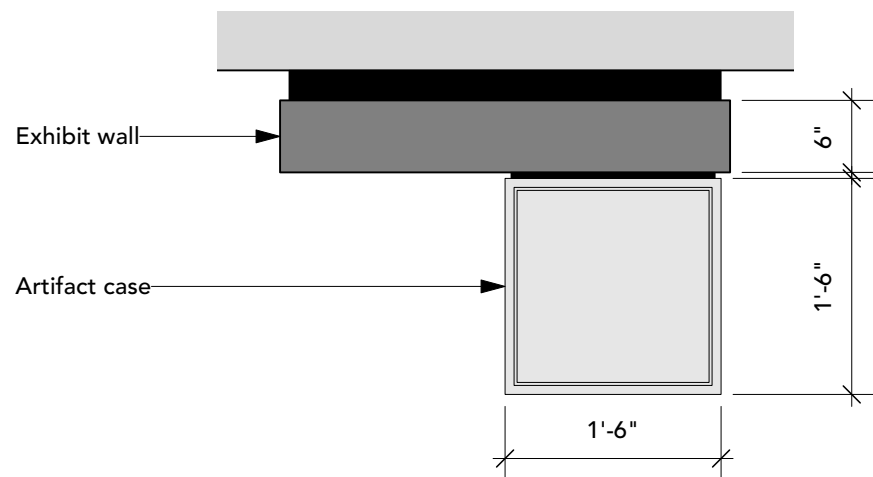
As made and engineered by:
Zone Display Cases
660 De l'Argon Street, Quebec City (QC) G2N 2G5
1-877-841-4004
Or approved equal

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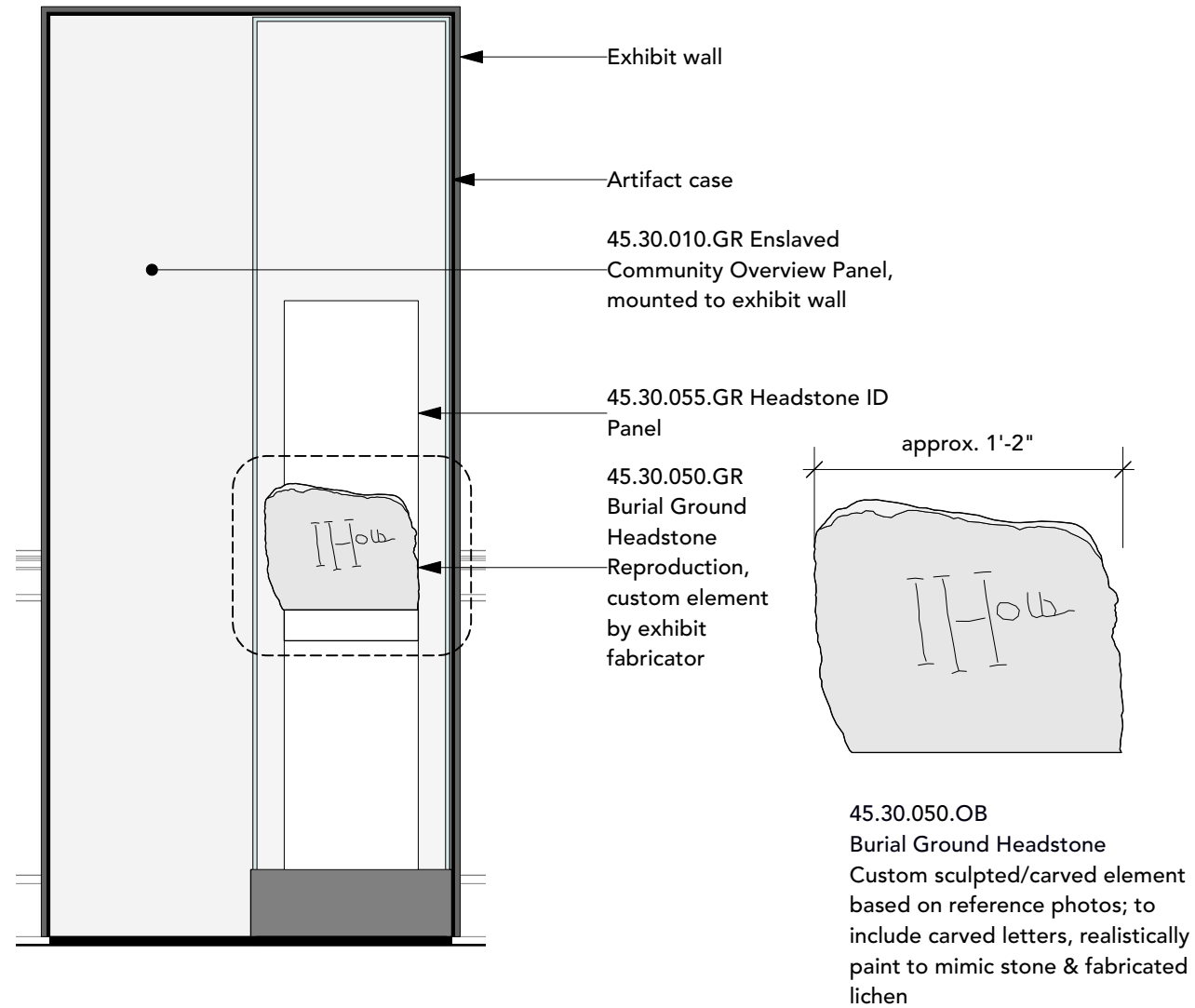
- Sealed display chamber
- Anti-glare UV laminated glass on 4 sides
- Hinged glass door w/ Abloy high-security cam lock(s)
- Desiccant compartment located within base
- Powder-coated metal



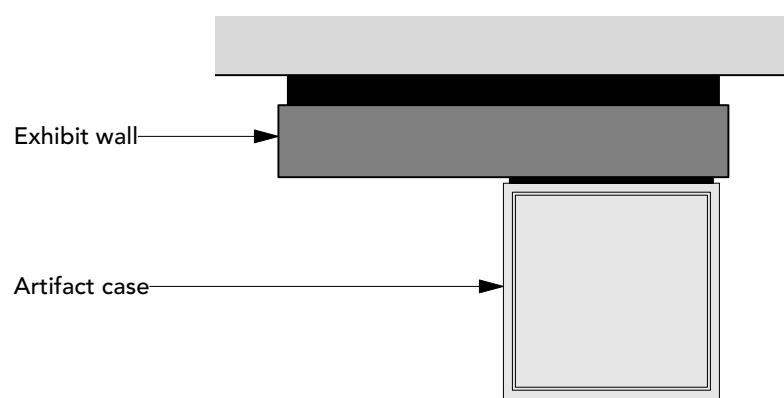
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Scale: 3/4" = 1'-0"




3 Exhibit 45.20 Built on Native Lands - Elevation
Scale: 3/4" = 1'-0"



2 Exhibit 45.30 Supported by Enslaved Communities - Elevation
Scale: 3/4" = 1'-0"



4 Exhibit 45.30 Supported by Enslaved Communities - Plan
Scale: 3/4" = 1'-0"



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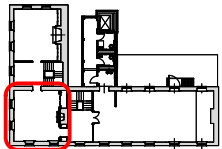
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NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan


REVISIONS

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10/01/2021

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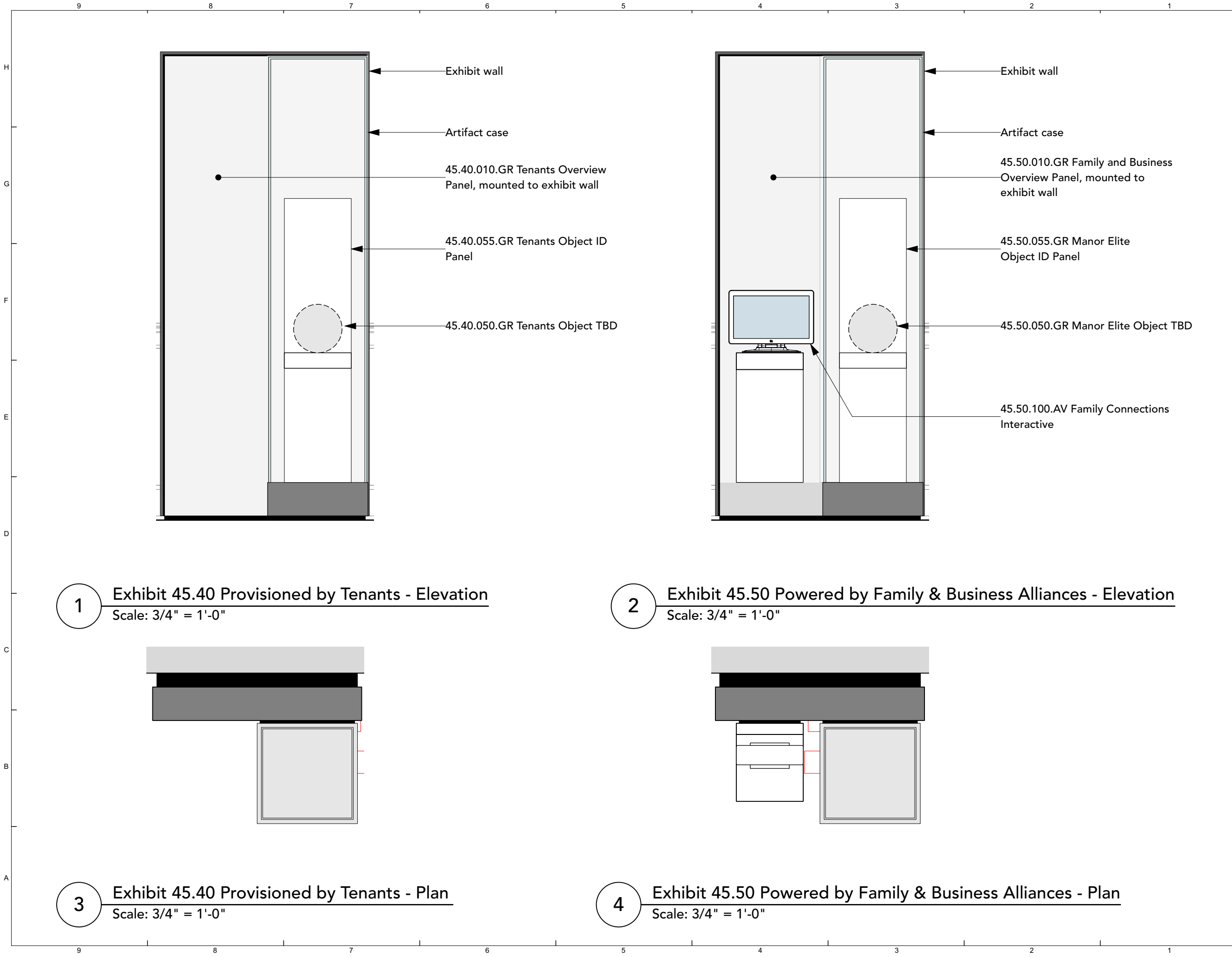
Sheet Title:
Gallery 203
Wall Exhibits -
Plans & Elevations


Drawing Number:
**EX.
45.11**

Issued for Bid

Project Number:
18006.47

Sheet:





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**Parks, Recreation
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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
&Loguidice**

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

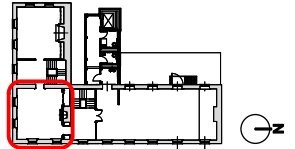
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Gallery 203
Wall Exhibits -
Plans, Elevations

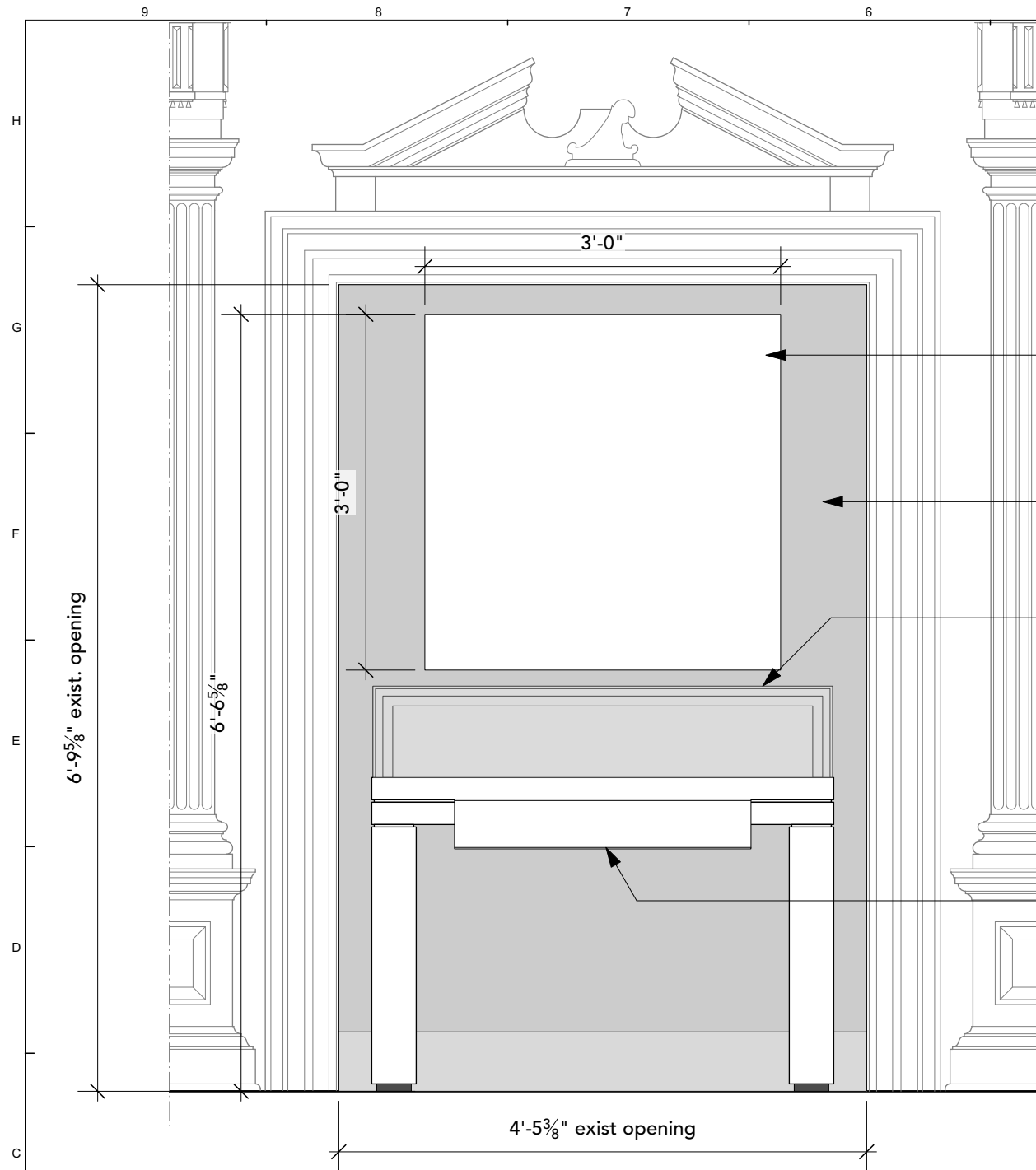
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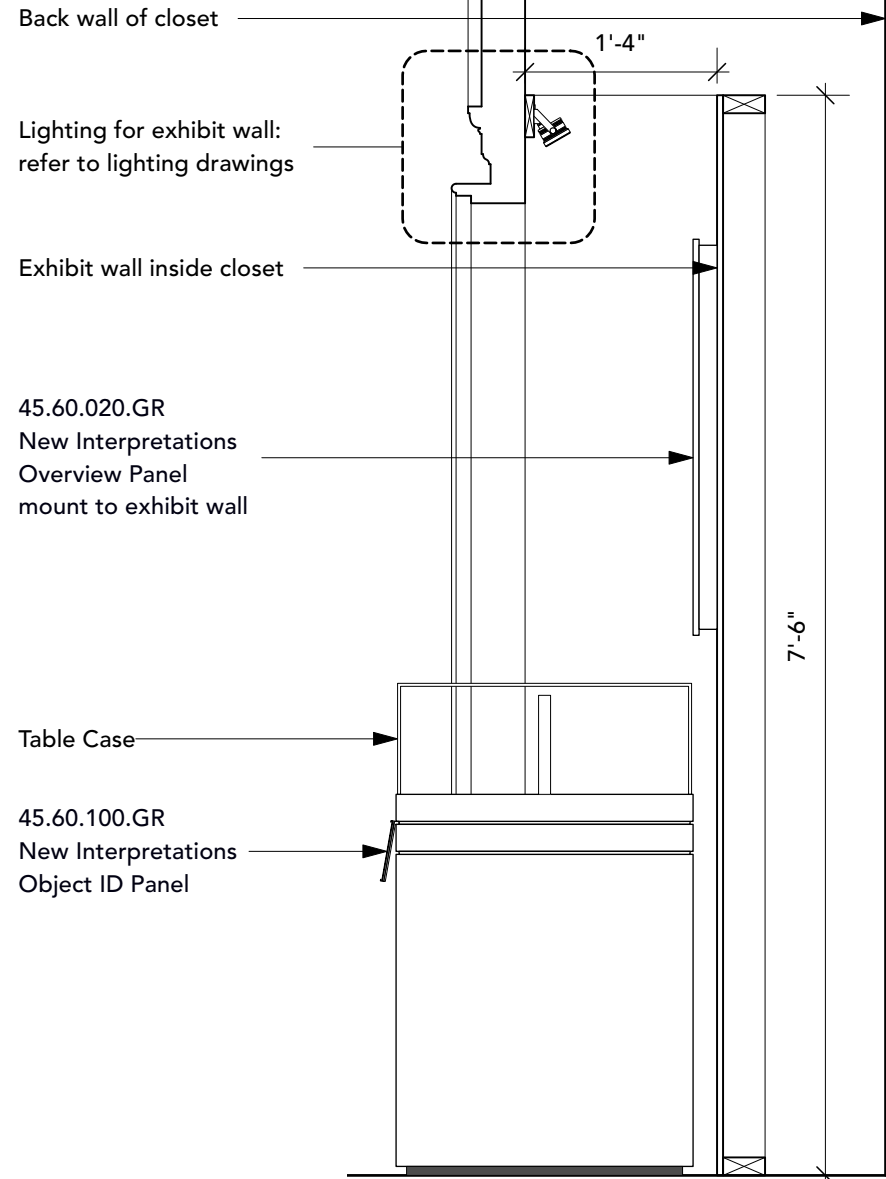
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1 Exhibit 45.60 New Discoveries - Front View
Scale: 3/4 = 1'-0"



2 Exhibit 45.60 New Discoveries - Side View
Scale: 3/4 = 1'-0"



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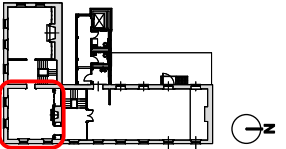
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Gallery 203
New Discoveries -
Front & Side Views

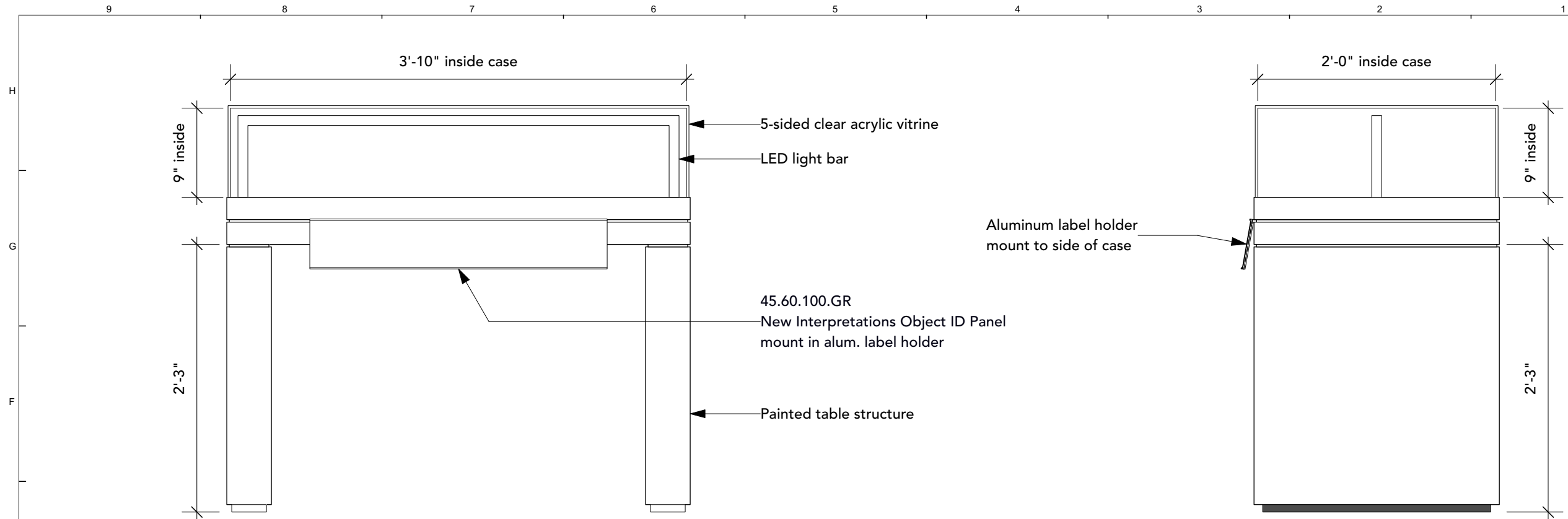
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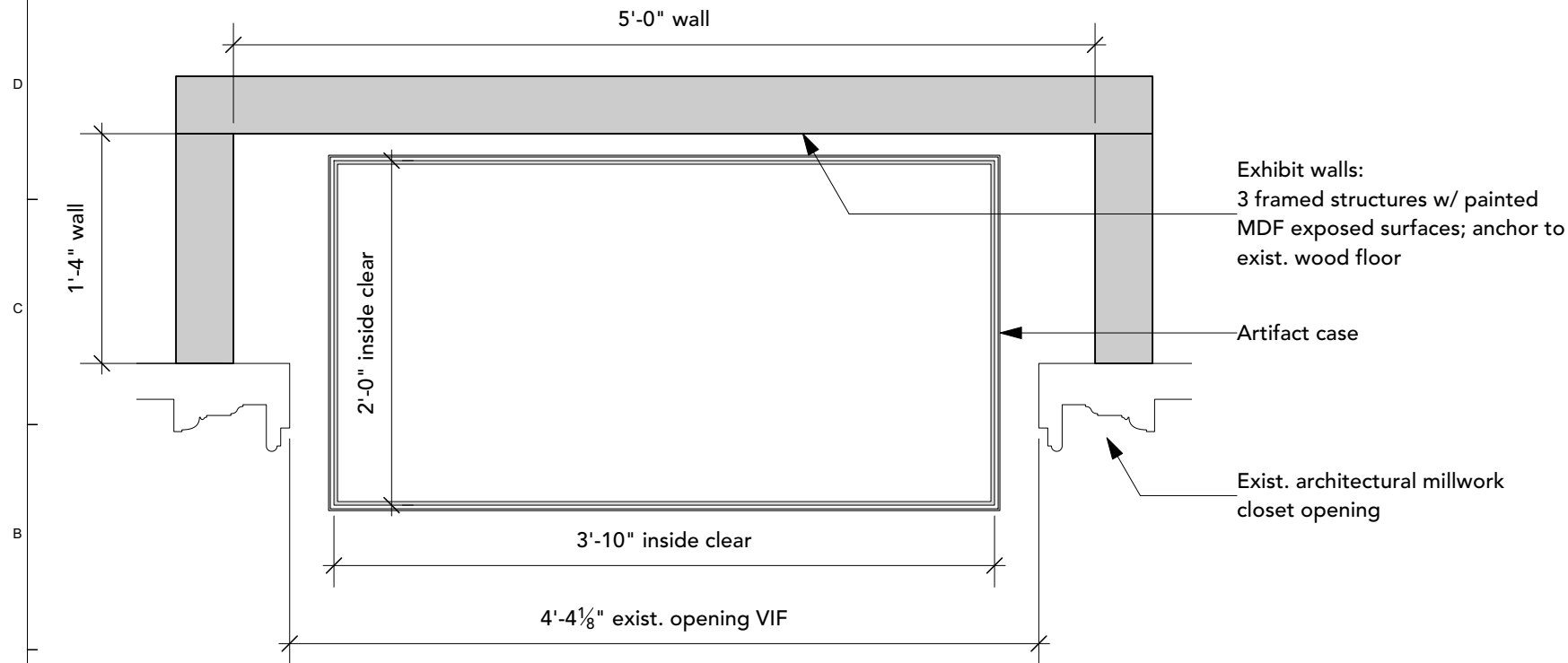
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Project Number:
18006.47



1 New Discoveries Case - Front View
Scale: 1" = 1'-0"

2 New Discoveries Case - Side View
Scale: 1" = 1'-0"



3 New Discoveries Case - Plan
Scale: 1" = 1'-0"


Table style M Case as manufactured & engineered by:

Smallcorp
18 Butternut St., Greenfield MA 01301
800-392-9500

or approved equal

To include:

- sealed display chamber
- 5-sided lift off acrylic vitrine w/ security screw attachment
- removable, fabric wrapped object deck
- painted base w/ powdercoated alum. collar
- internal illumination via. LED light bar
- silica gel chamber access through case deck



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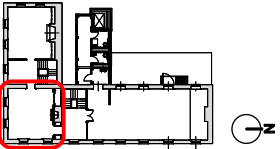
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Sheet Title:

Gallery 203
New Discoveries -
Case Details

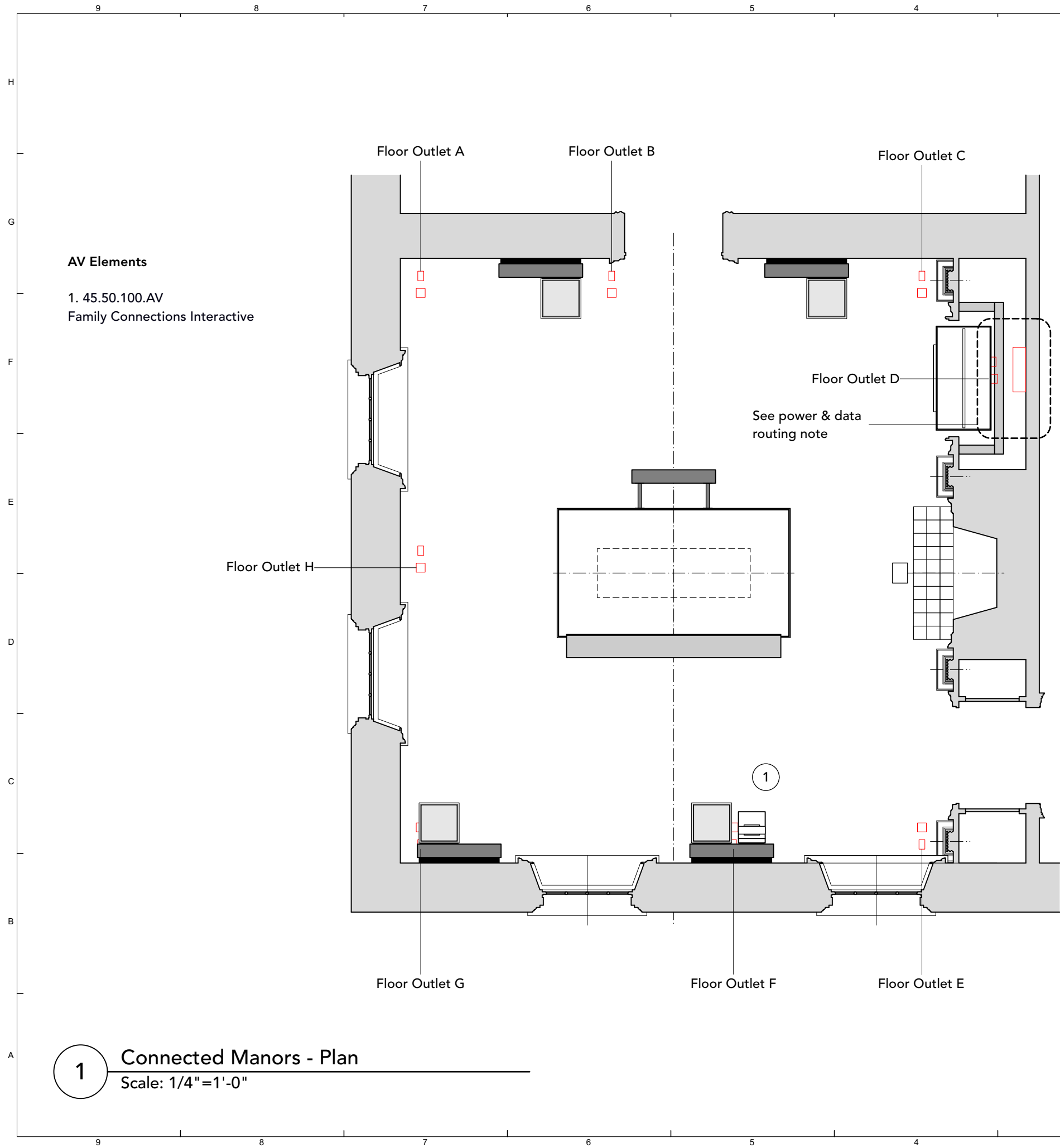
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Project Number:
18006.47

Drawing Number:

Sheet:



AV Elements

1. 45.50.100.AV
Family Connections Interactive

Power & Data Notes

Floor outlets to be provided under separate architectural scope; both power & data will be provided at each location w/ individual on/off control; exhibit contractor responsible for distributing power & data from outlets to exhibits.

- Floor outlet A:
- not used for exhibits
 - exposed

- Floor outlet B:
- not used for exhibits
 - exposed

- Floor outlet C:
- not used for exhibits
 - exposed

- Floor outlet D:
- used for internal artifact case lighting
 - used for micro track lighting located in closet
 - located in exist. closet

- Floor outlet E:
- not used for exhibits
 - exposed

- Floor outlet F:
- power for AV element 1
 - covered by exhibit wall, access through front panel


- Floor Outlet G:
- not used for exhibits
 - covered by exhibit wall, access through front panel

- Floor outlet H:
- not used for exhibits
 - exposed

Power & data routing for lighting elements

A. Provide power distribution from floor box through exhibit wall to micro track located inside closet

B. Provide power distribution from floor box to artifact case for internal lighting



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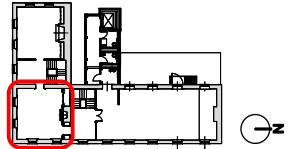
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Sheet Title:
Gallery 203
Connected Manors
- Power & AV Plan

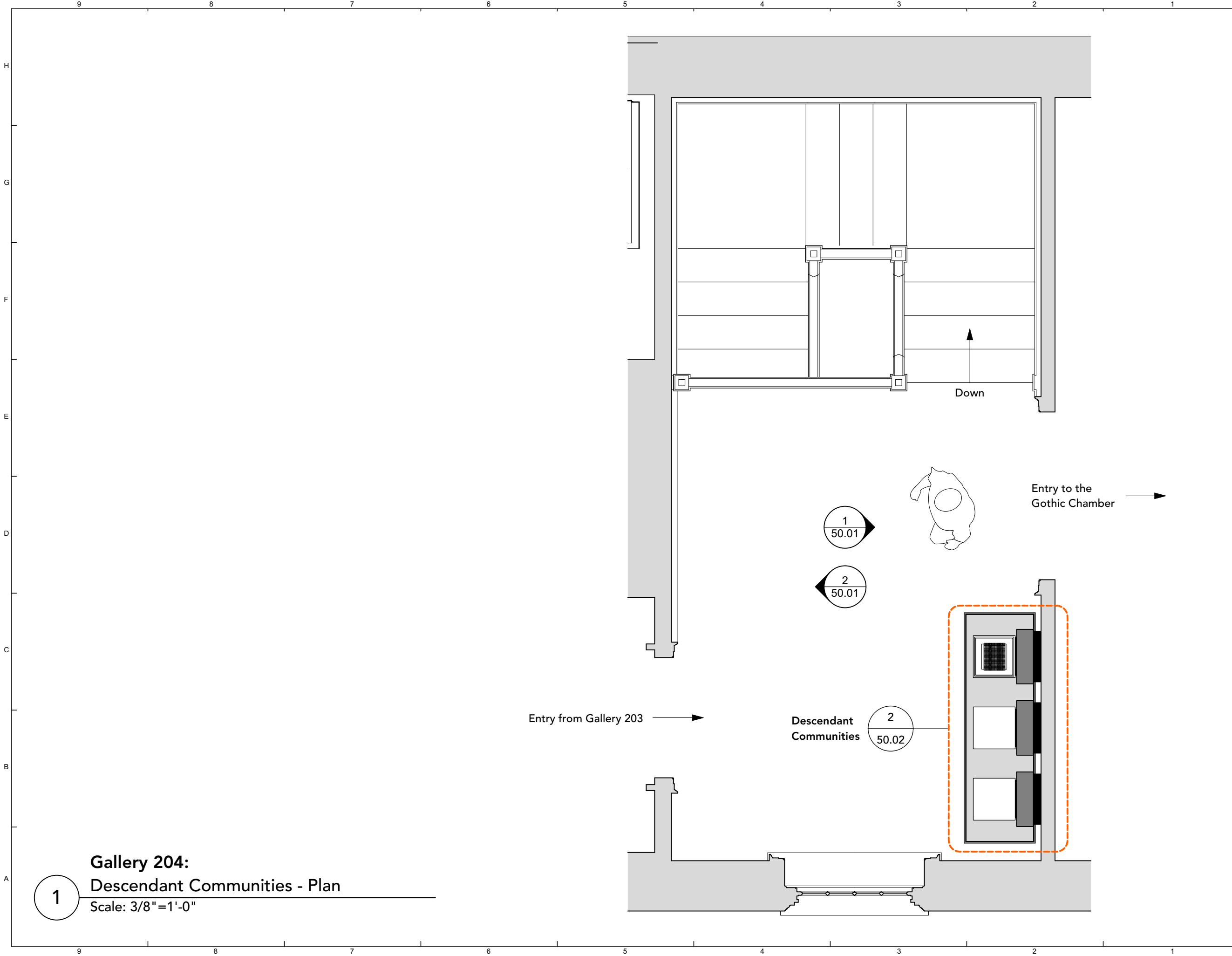
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18006.47


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Gallery 204:
Descendant Communities - Plan
Scale: 3/8" = 1'-0"



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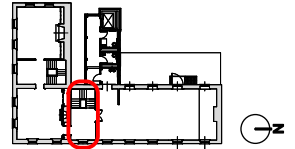
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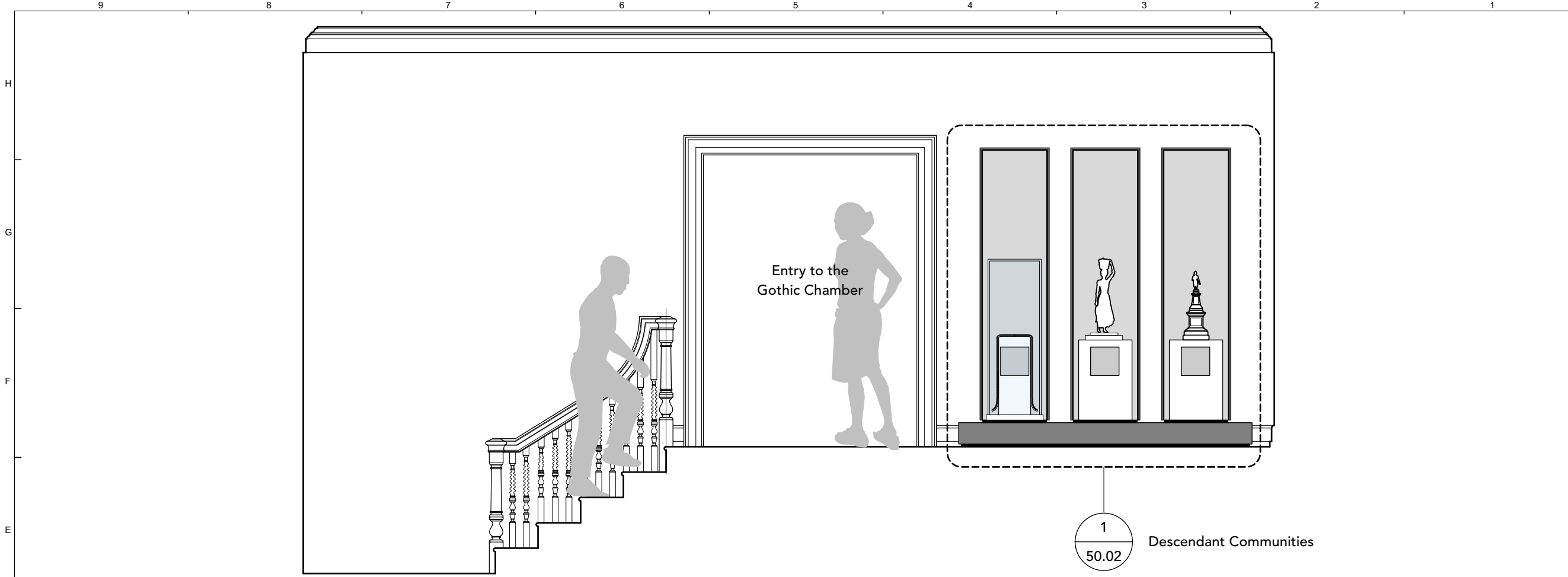
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Gallery 204
Descendant
Communities -
Exhibit Plan

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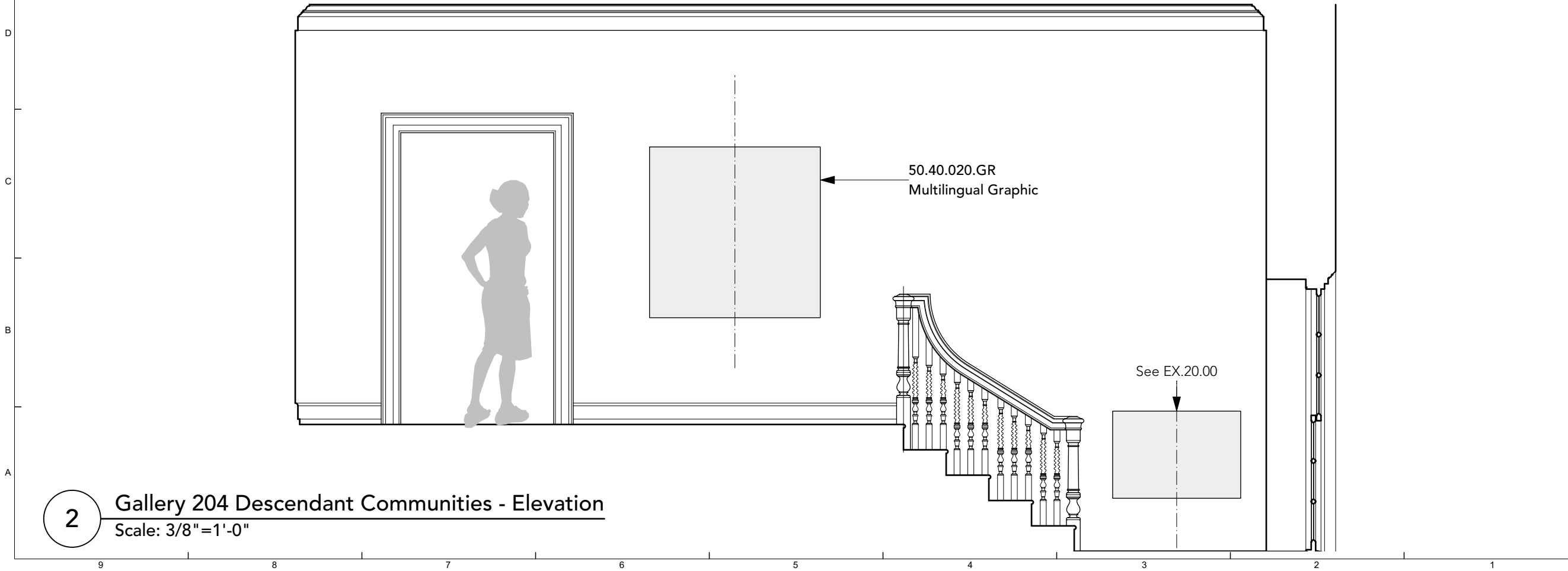
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1 Gallery 204 Descendant Communities - Elevation
Scale: 3/8"=1'-0"



2 Gallery 204 Descendant Communities - Elevation
Scale: 3/8"=1'-0"



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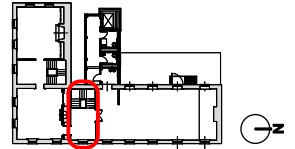
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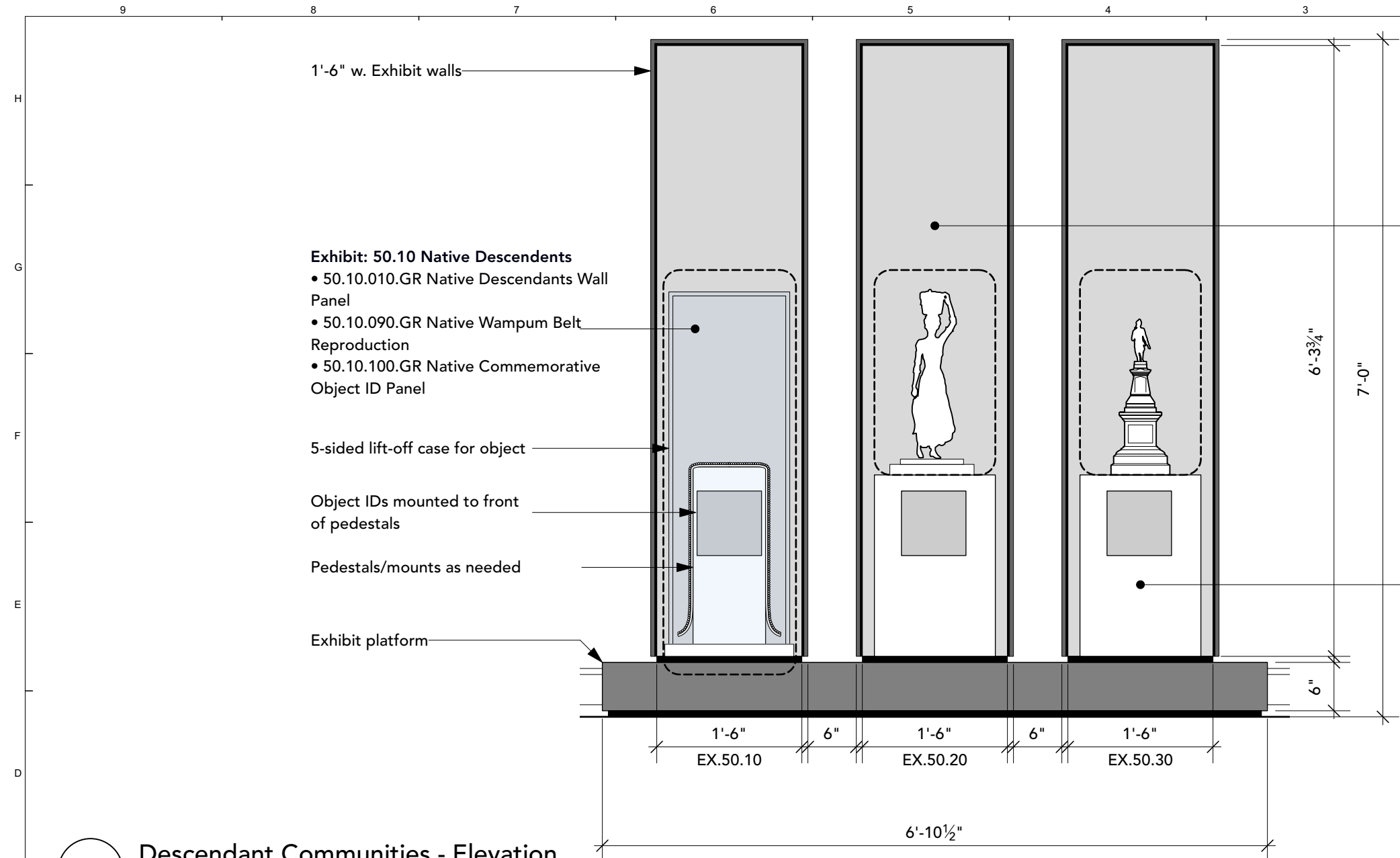
Sheet Title:
Gallery 204
Descendant
Communities -
Elevation

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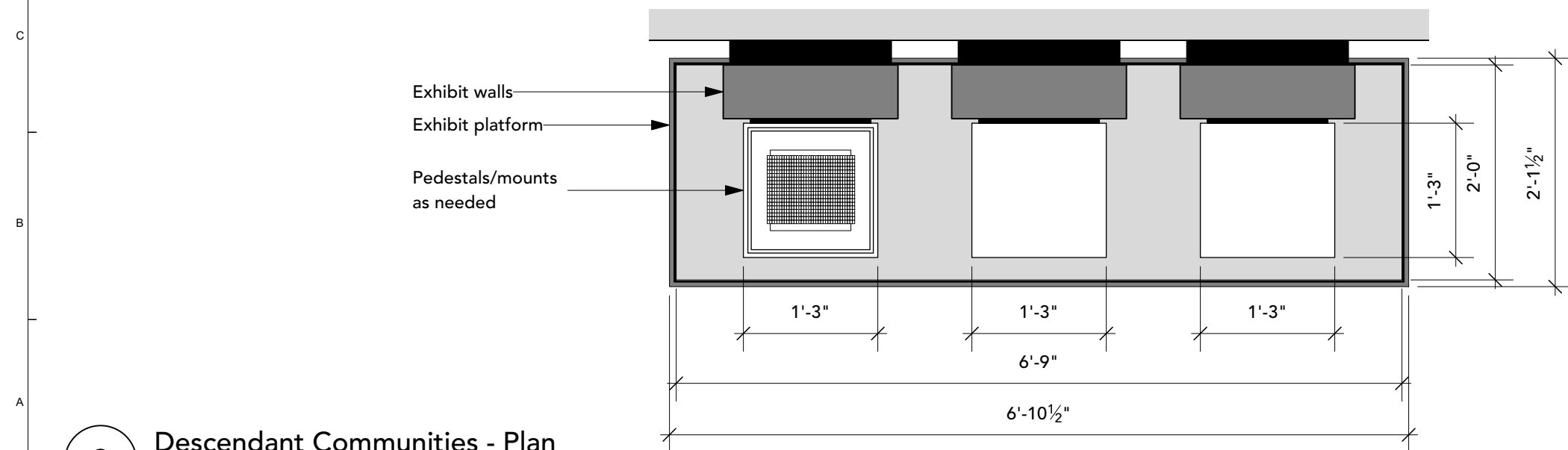
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18006.47

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1) Descendant Communities - Elevation
Scale: 3/4"=1'-0"



2 Descendant Communities - Plan

Scale: 3/4"=1'-0"

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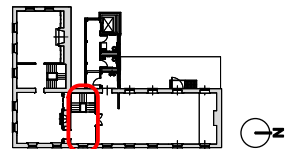
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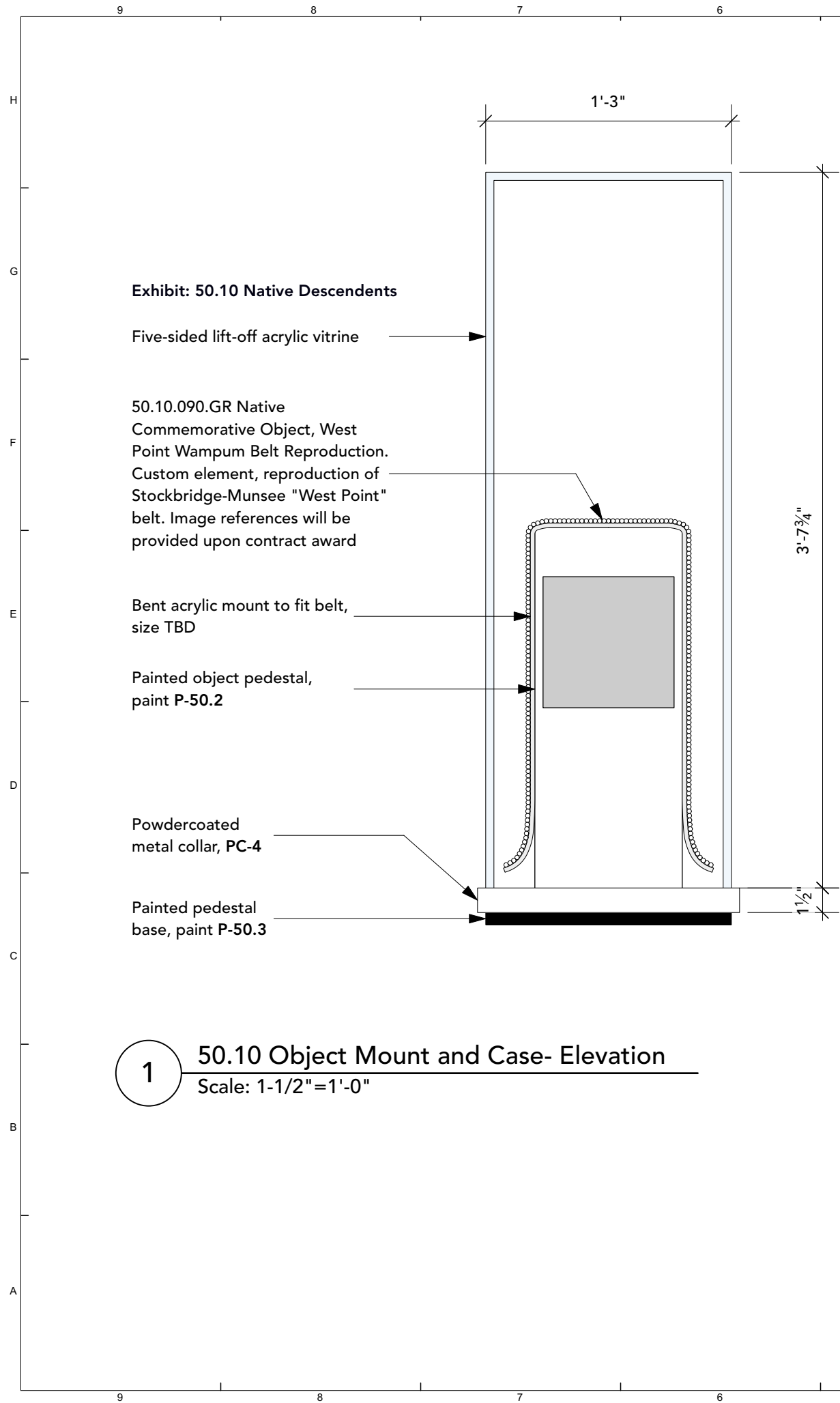
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| Design By: <i>SR</i> | |
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| Approved By: <i>SR</i> | |
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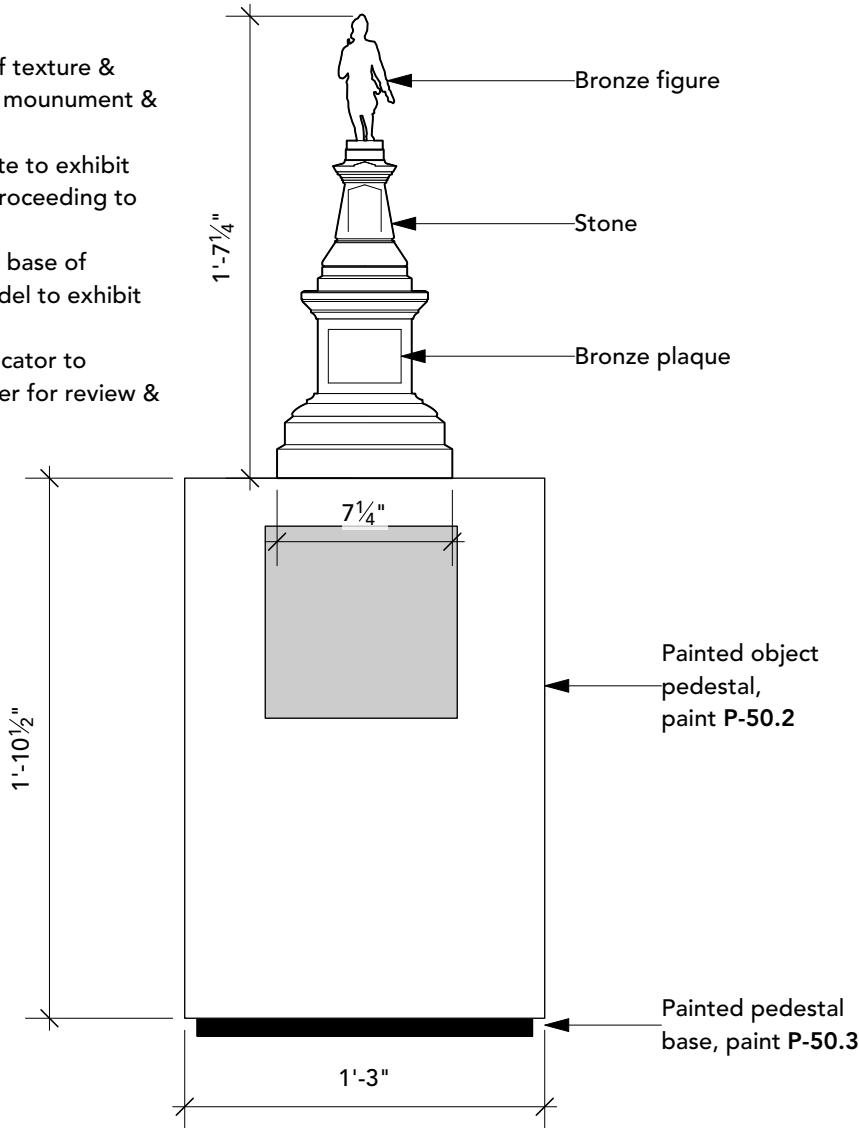


1 50.10 Object Mount and Case- Elevation
Scale: 1-1/2"=1'-0"


Exhibit: 50.30 European Descendants
50.30.090.OB
Captors' Monument Maquette, scale replica by exhibit fabricator

- Minature of the Captors' Monument in Tarrytown
- Scale: 3/4" =1'0"
- Image references will be provided upon contract award

1. Maquette to provide sufficient level of texture & detail to distinguish moulded profiles of mounument & figurative sculpture
2. Provide photos of completed maquette to exhibit designer for review & approval before proceeding to cast final model.
3. Provide tabs w/ drilled holes in model base of sufficient size to mechanically fasten model to exhibit fixture from below
4. Final model to be cast in bronze; fabricator to provide patina options to exhibit designer for review & approval



2 50.30 Reproduction Object and Mount - Elevation
Scale: 1-1/2"=1'-0"



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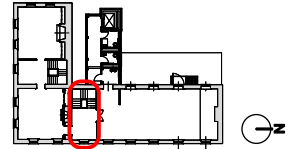
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Sheet Title:

Gallery 204
Descendant
Communities -
Elevation

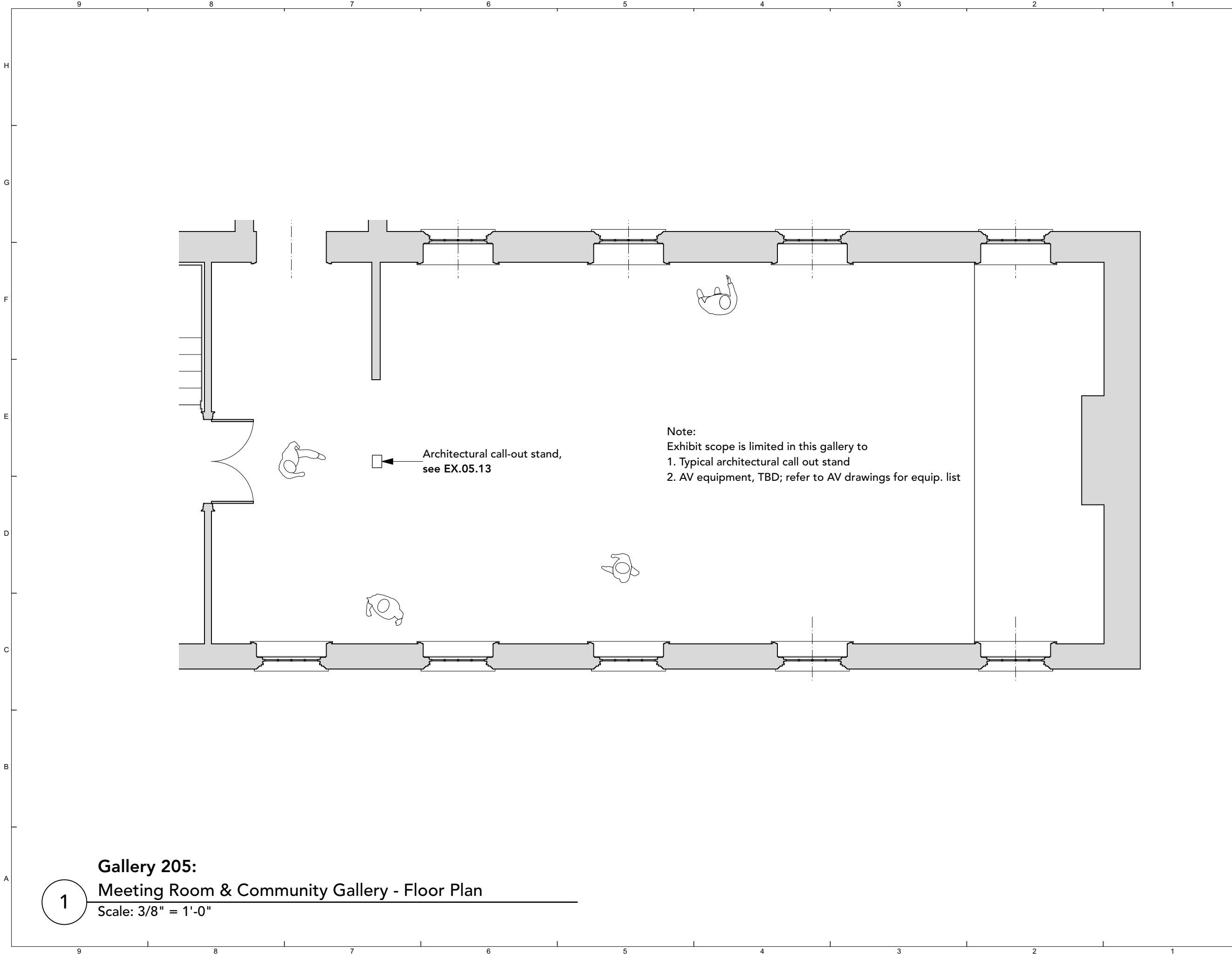
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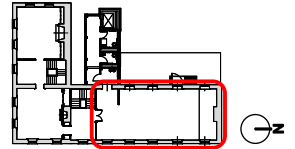
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Signature

Sheet Title:
Gallery 205
Meeting Room and
Community Gallery

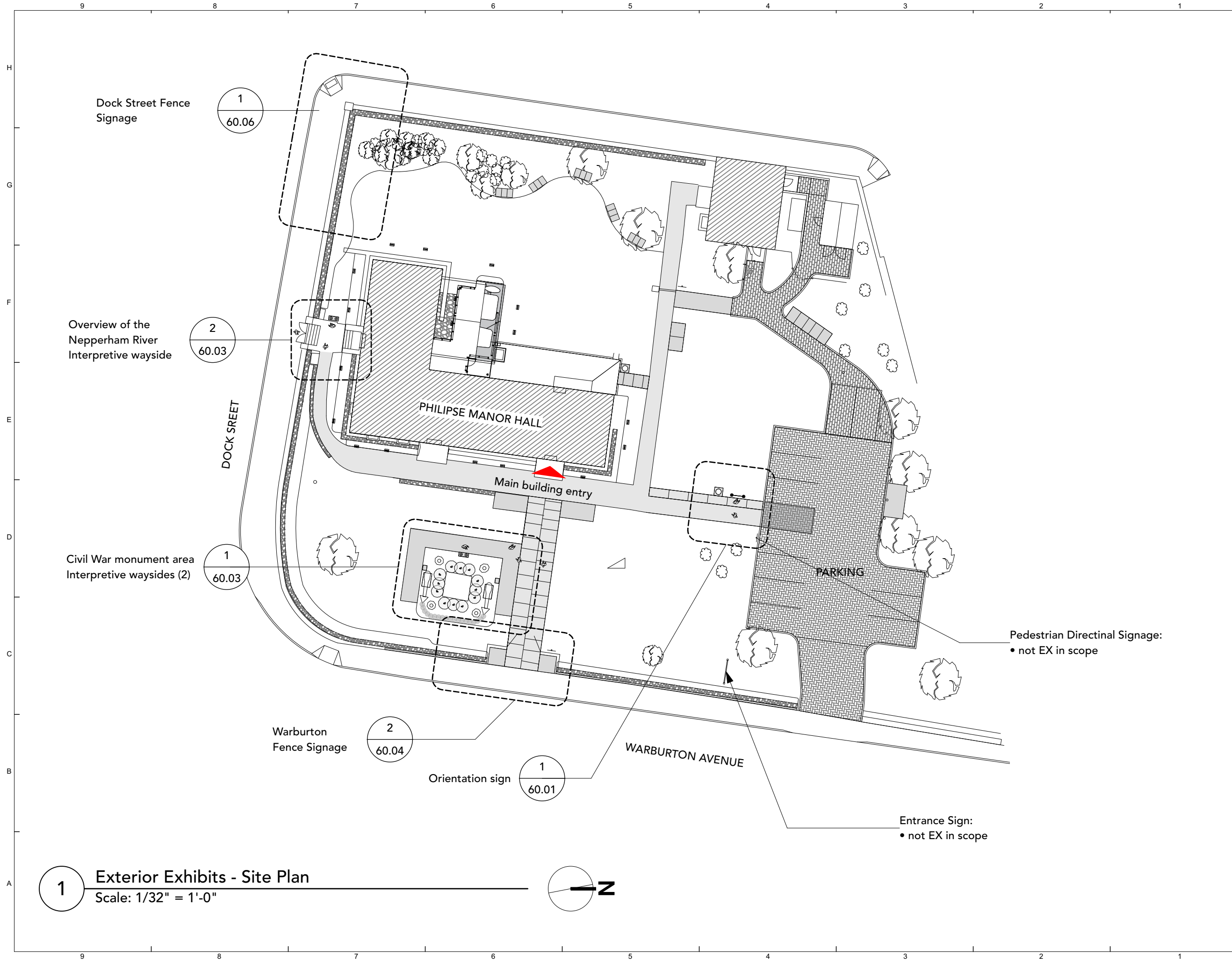
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Project Number:
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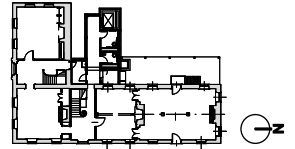
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10/01/2021

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Sheet Title:
Site Plan

Drawing Number:
**EX.
60.00**

Issued for Bid

Project Number:
18006.47

Sheet:

1 Exterior Exhibits - Site Plan
Scale: 1/32" = 1'-0"

1 60.01
Orientation sign

2 60.04
Warburton Fence Signage

1 60.03
Civil War monument area Interpretive waysides (2)

2 60.03
Overview of the Nepperham River Interpretive wayside

1 60.06
Dock Street Fence Signage

PHILIPSE MANOR HALL

Main building entry

PARKING

WARBURTON AVENUE

DOCK STREET

Entrance Sign:
• not EX in scope

Pedestrian Directinal Signage:
• not EX in scope

1 60.01
Orientation sign

2 60.04
Warburton Fence Signage

1 60.03
Civil War monument area Interpretive waysides (2)

2 60.03
Overview of the Nepperham River Interpretive wayside

1 60.06
Dock Street Fence Signage

PHILIPSE MANOR HALL

Main building entry

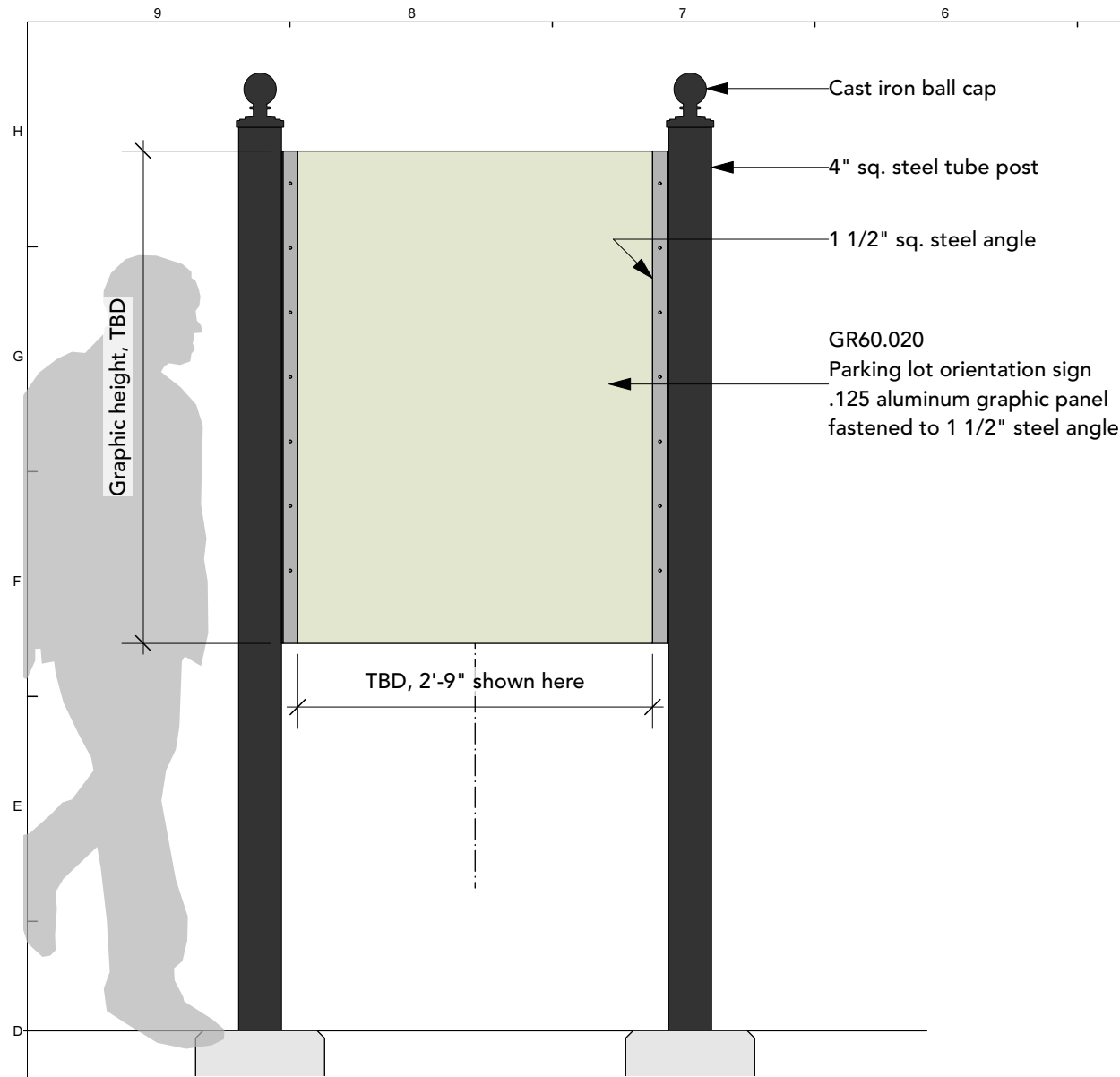
PARKING

WARBURTON AVENUE

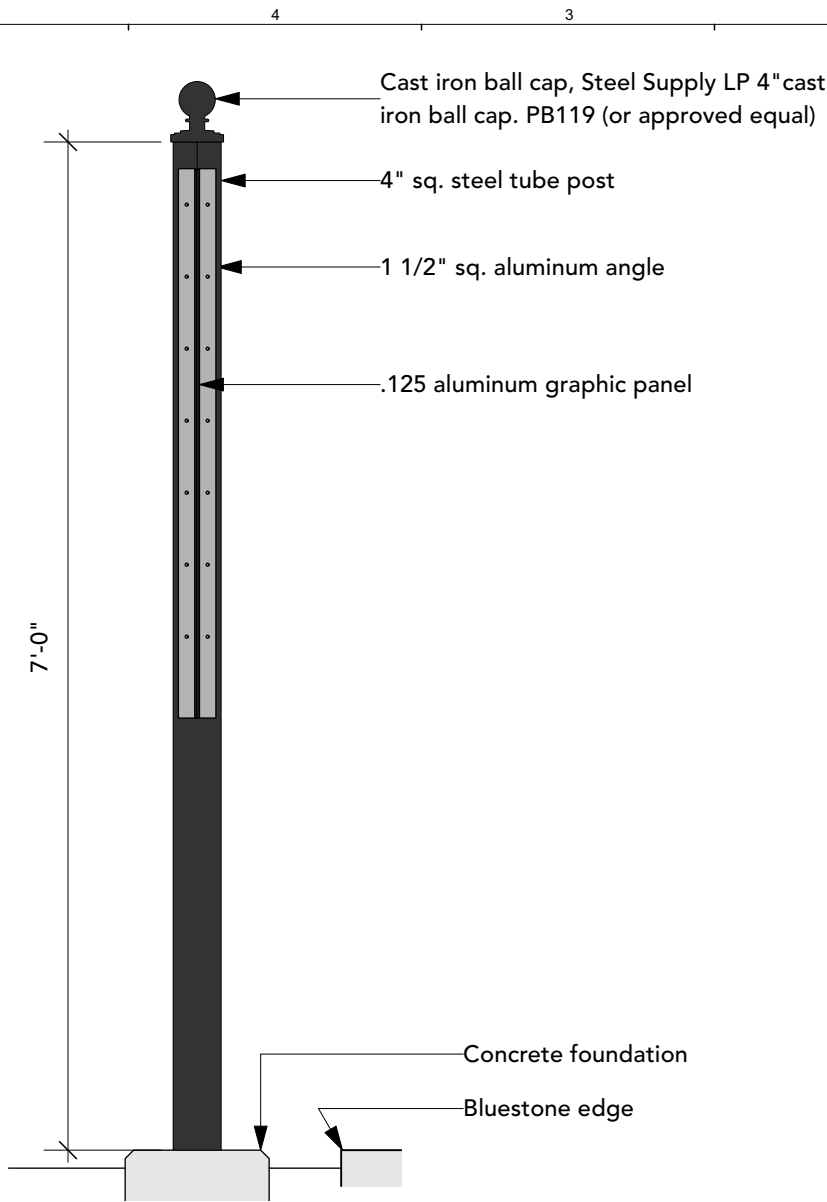
DOCK STREET

Entrance Sign:
• not EX in scope

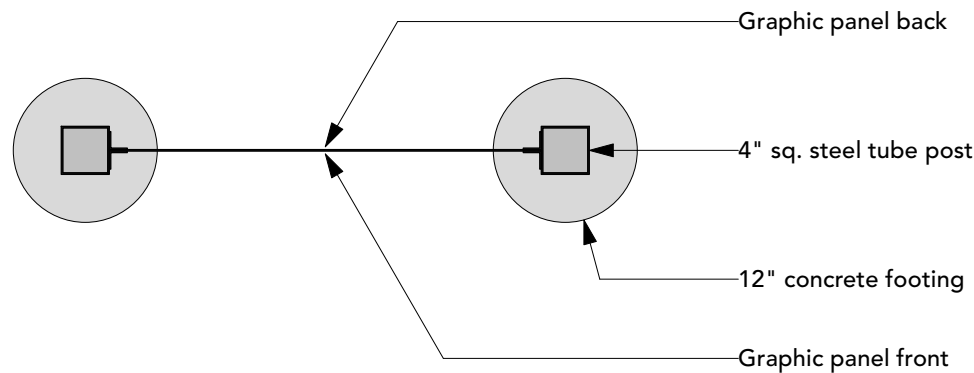
Pedestrian Directinal Signage:
• not EX in scope



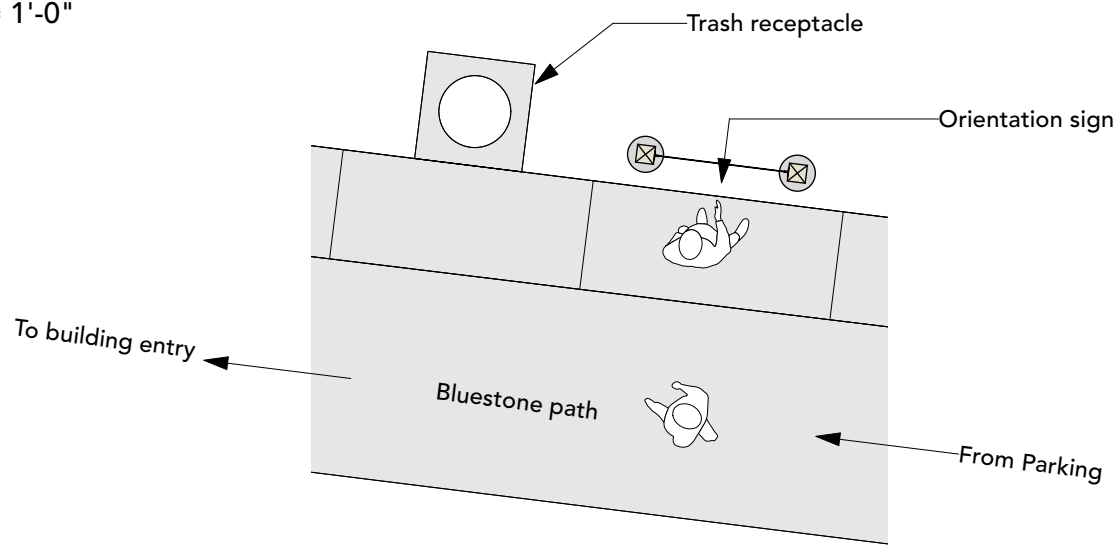
1 Orientation Sign - Front View
Scale: 3/4" = 1'-0"



2 Orientation Sign - Side View
Scale: 3/4" = 1'-0"



3 Orientation Sign - Top View
Scale: 3/4" = 1'-0"



4 Orientation Sign - Site Location
Scale: 3/16" = 1'-0"

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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

**SARATOGA
ASSOCIATES**
Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
& Loguidice**

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

amaze DESIGN

NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan

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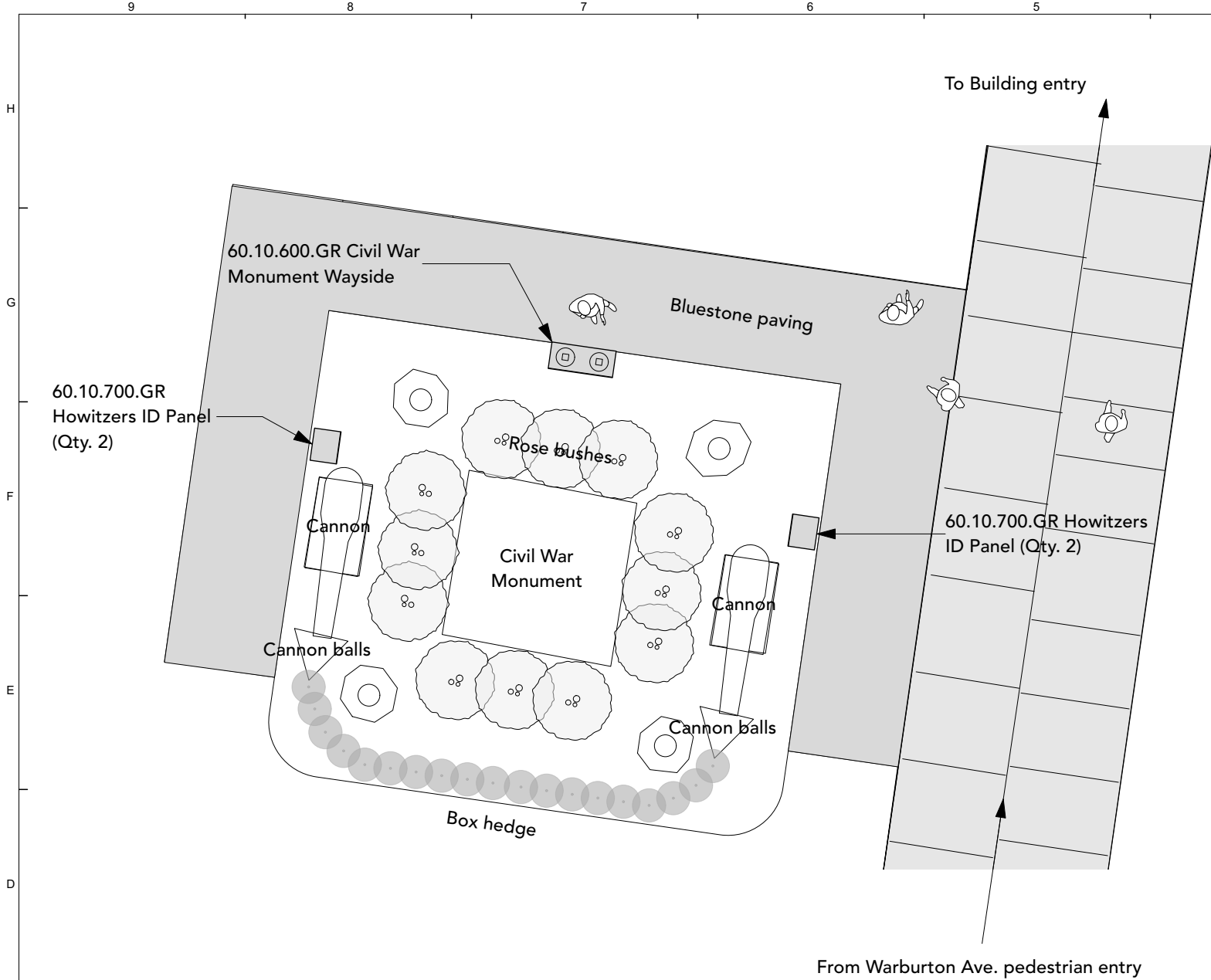
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Orientation Sign A

Issued for Bid

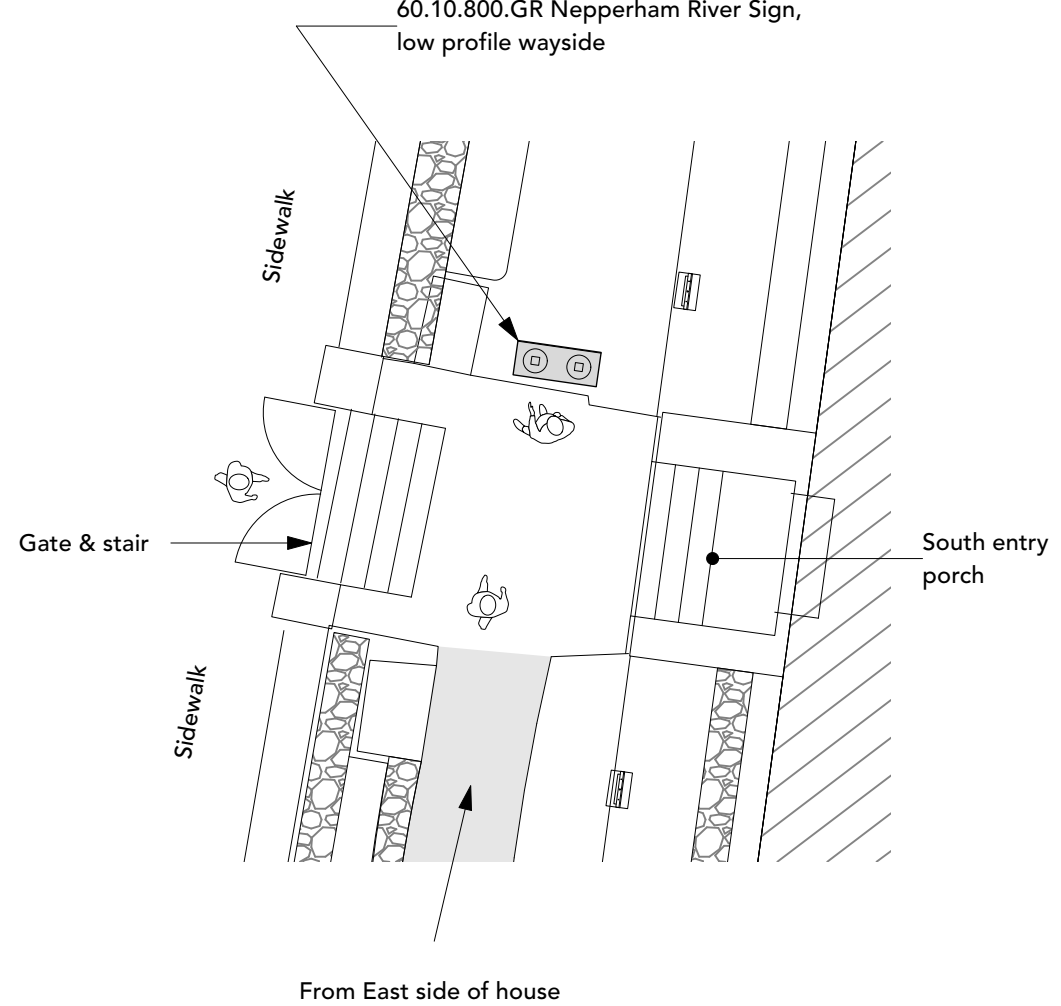
Project Number:
18006.47

Drawing Number:
**EX.
60.01**


Sheet:



1 Wayside Sign Locations - Plan
Scale: 1/8" = 1'-0"



2 Wayside Sign Location - Plan
Scale: 1/8" = 1'-0"



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Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

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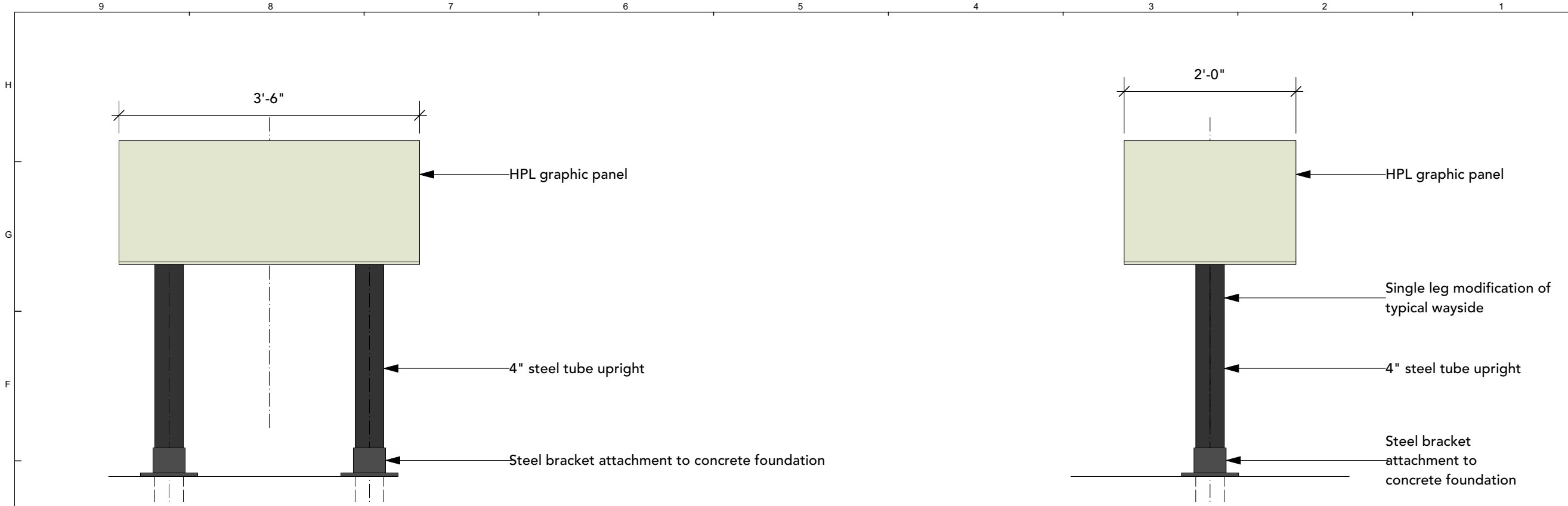
Project Title:
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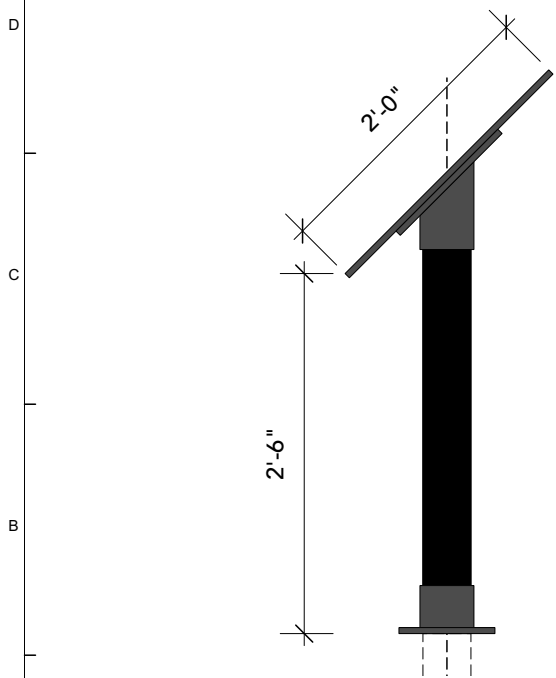
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| Design By: <i>SR</i> | |
| Checked By: <i>SR</i> | |
| Approved By: <i>SR</i> | |
| Date: 10/01/2021 | |
| Sheet Title: Wayside Sign Locations – Plans | Drawing Number: EX. 60.02 |
| Issued for Bid | |
| Project Number: 18006.47 | Sheet: |

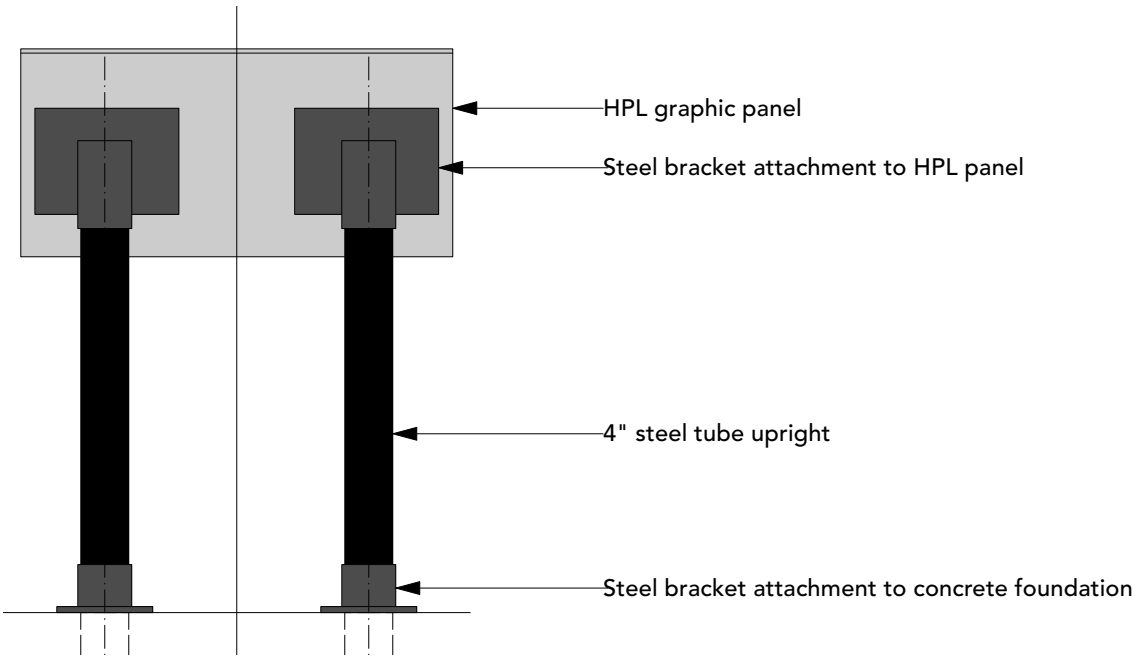


1 Typical Wayside Sign - Front View
Scale: 3/4" = 1'-0"


2 Howitzers Wayside Sign - Front View
Scale: 3/4" = 1'-0"



3 Typical Wayside Sign - Side View
Scale: 3/4" = 1'-0"



4 Typical Wayside Sign - Back View
Scale: 3/4" = 1'-0"



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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
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Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
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Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761


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Sheet Title:

Typ. Wayside Sign
– Top Front & Side
Views

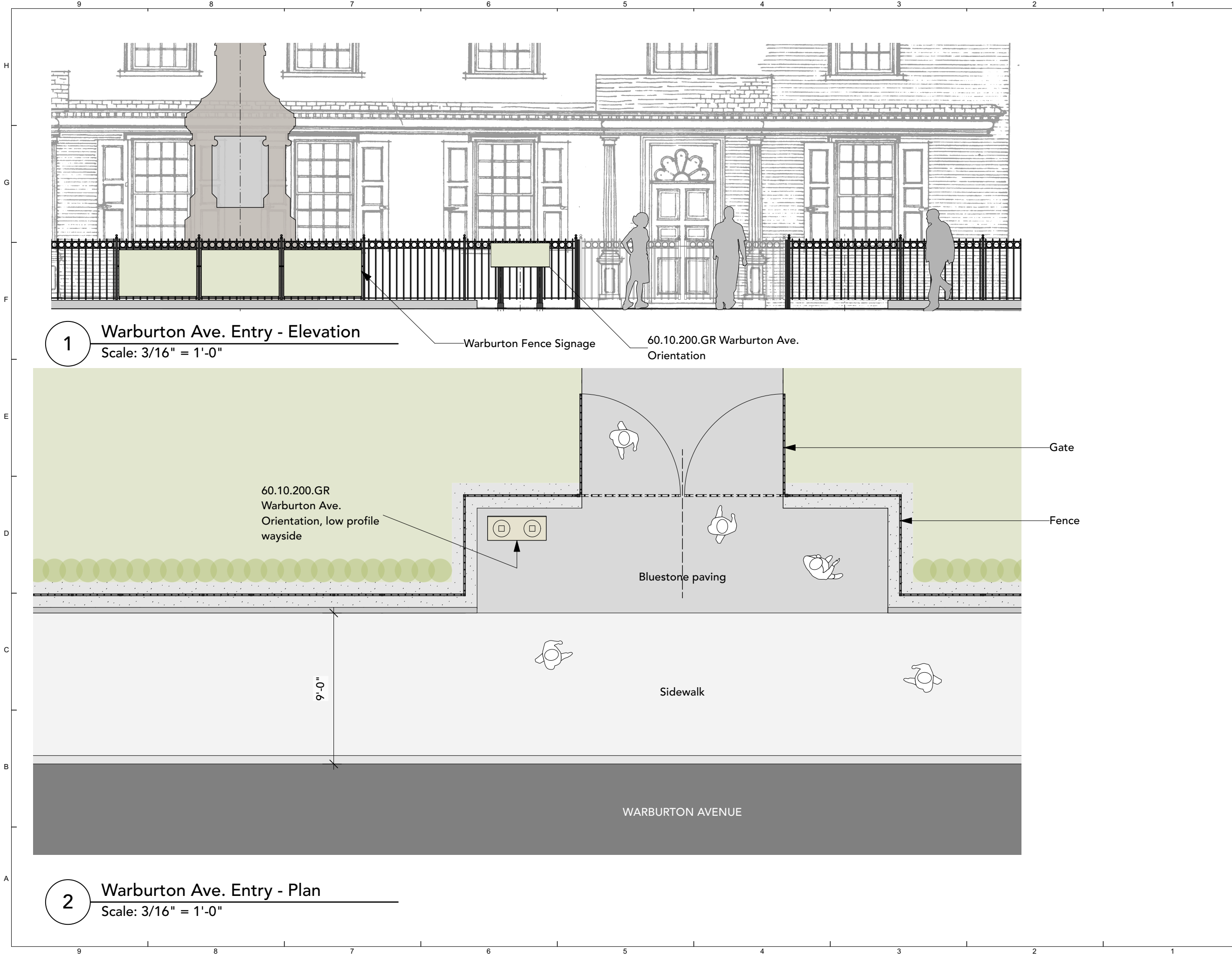
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Project Number:
18006.47

Drawing Number:


**EX.
60.03**

Sheet:



1 Warburton Ave. Entry - Elevation
Scale: 3/16" = 1'-0"

2 Warburton Ave. Entry - Plan
Scale: 3/16" = 1'-0"



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Saratoga Springs, NY 12866

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Barton & Loguidice

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Amaze Design
PO Box 51905
Boston, MA 02205-9761


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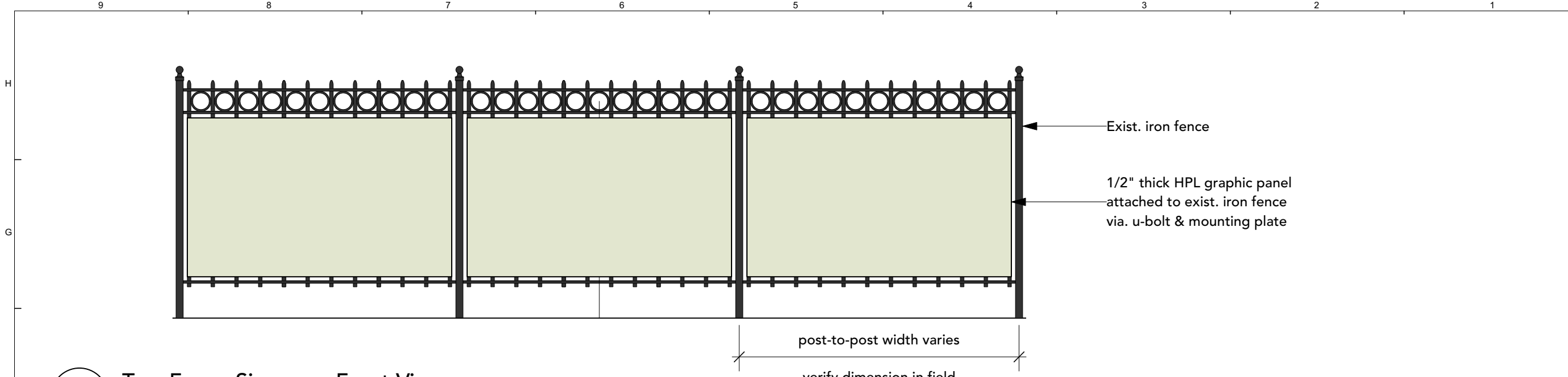
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Fence Signage –
Top & Front Views

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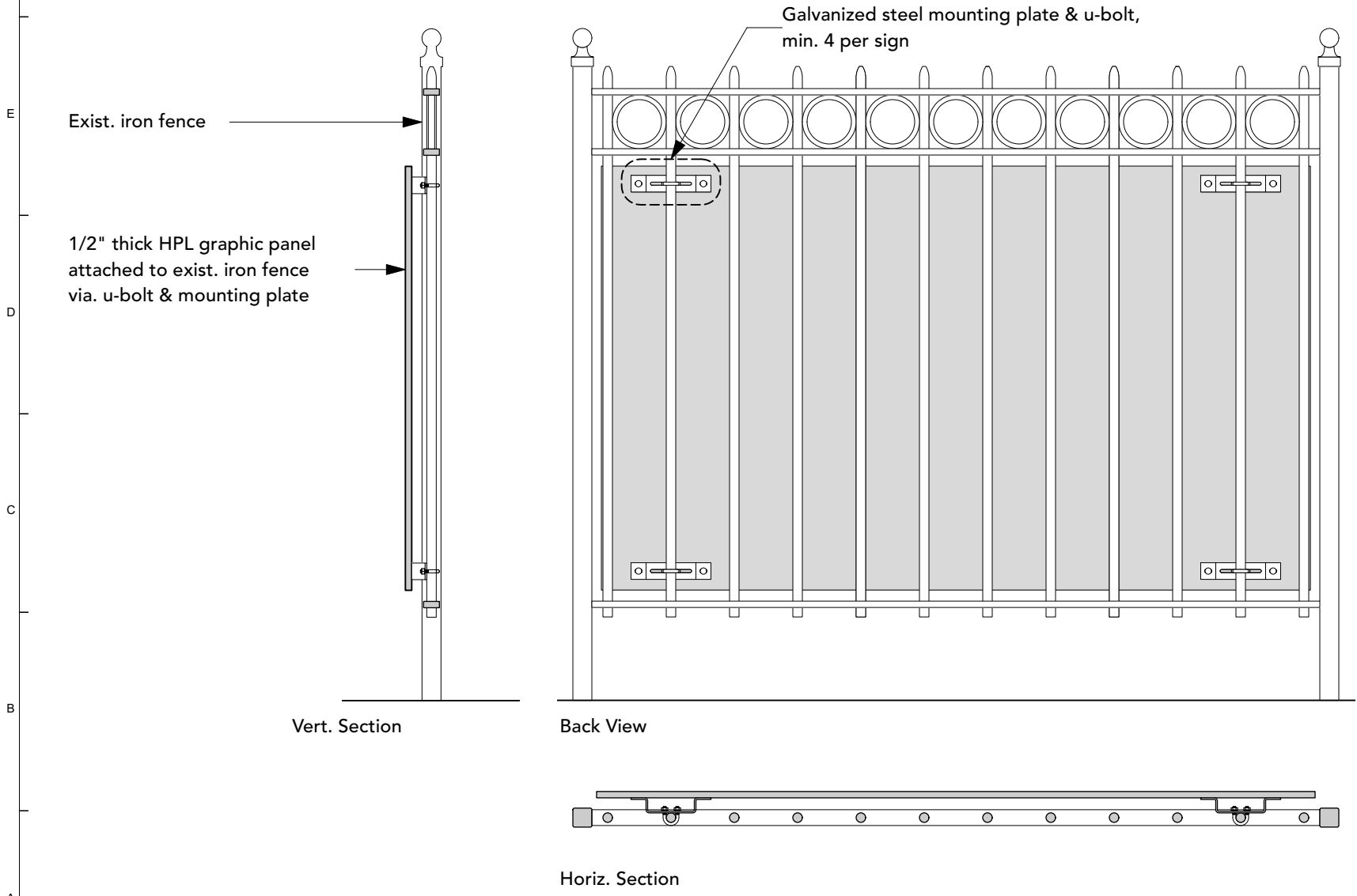
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**EX.
60.04**

Project Number:
18006.47

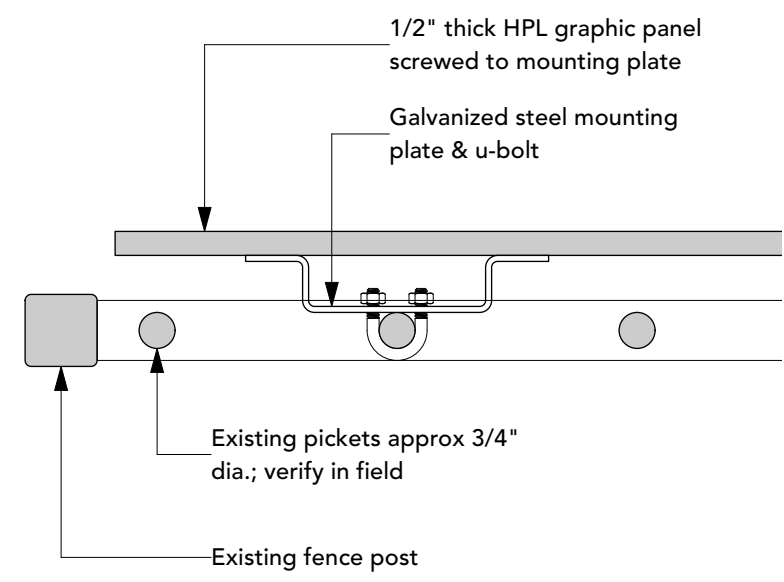
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1 Typ. Fence Signage - Front View
Scale: 1/2" = 1'-0"



2 Fence Signage - Details
Scale: 3/4" = 1'-0"



3 Fence Signage - Details
Scale: 3/4" = 1'-0"

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Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
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Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

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Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

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Sheet Title:
Fence Signage –
Top & Front Views

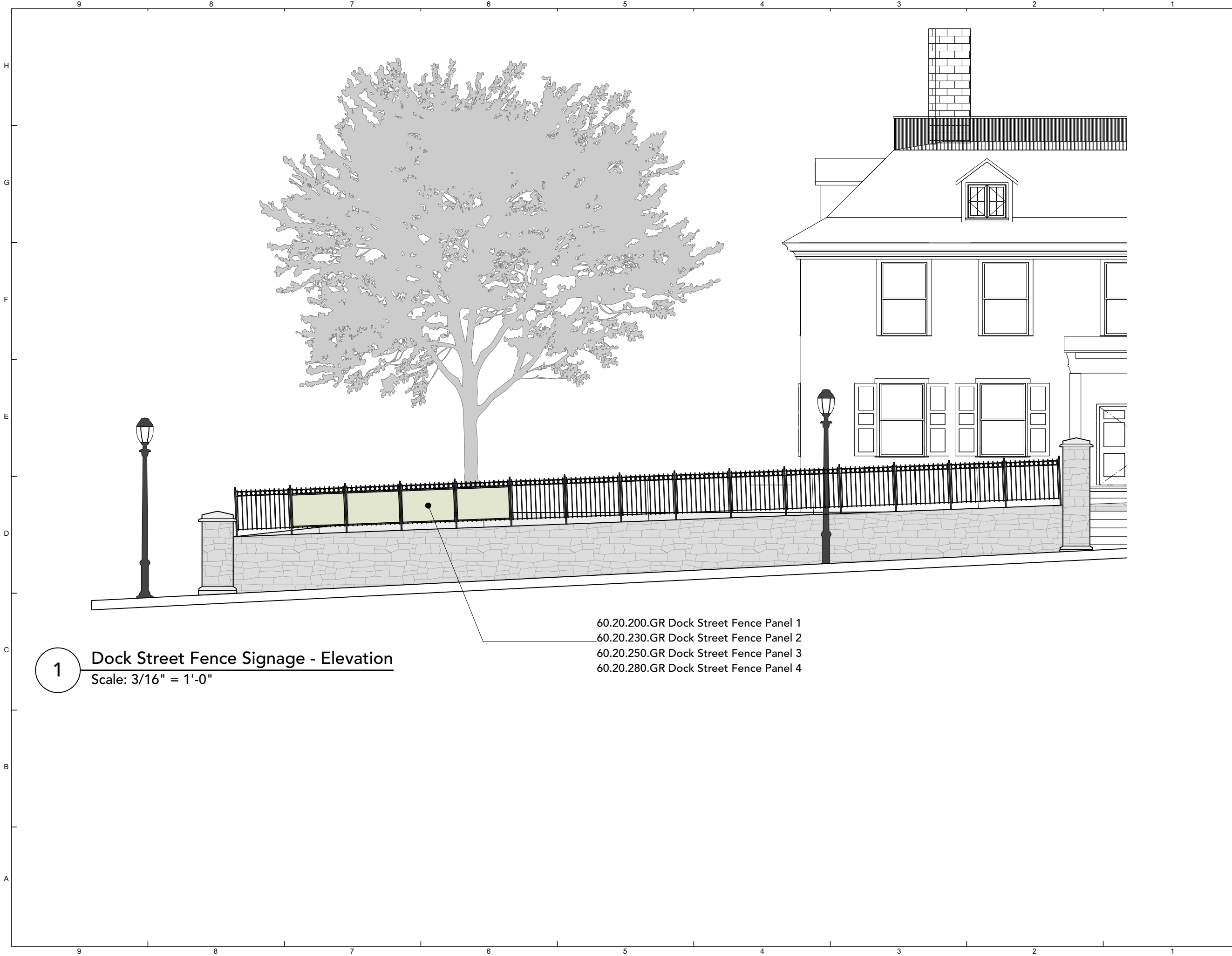
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Project Number:
18006.47

Drawing Number:

**EX.
60.05**


Sheet:



1

Dock Street Fence Signage - Elevation
Scale: 3/16" = 1'-0"

- 60.20.200.GR Dock Street Fence Panel 1
- 60.20.230.GR Dock Street Fence Panel 2
- 60.20.250.GR Dock Street Fence Panel 3
- 60.20.280.GR Dock Street Fence Panel 4



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Architect:
Saratoga Associates
21 Congress Street, Suite 201
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Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

Barton & Loguidice

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Amaze Design
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Boston, MA 02205-9761


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Key Plan



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Sheet Title:

Fence Signage –
Dock Street

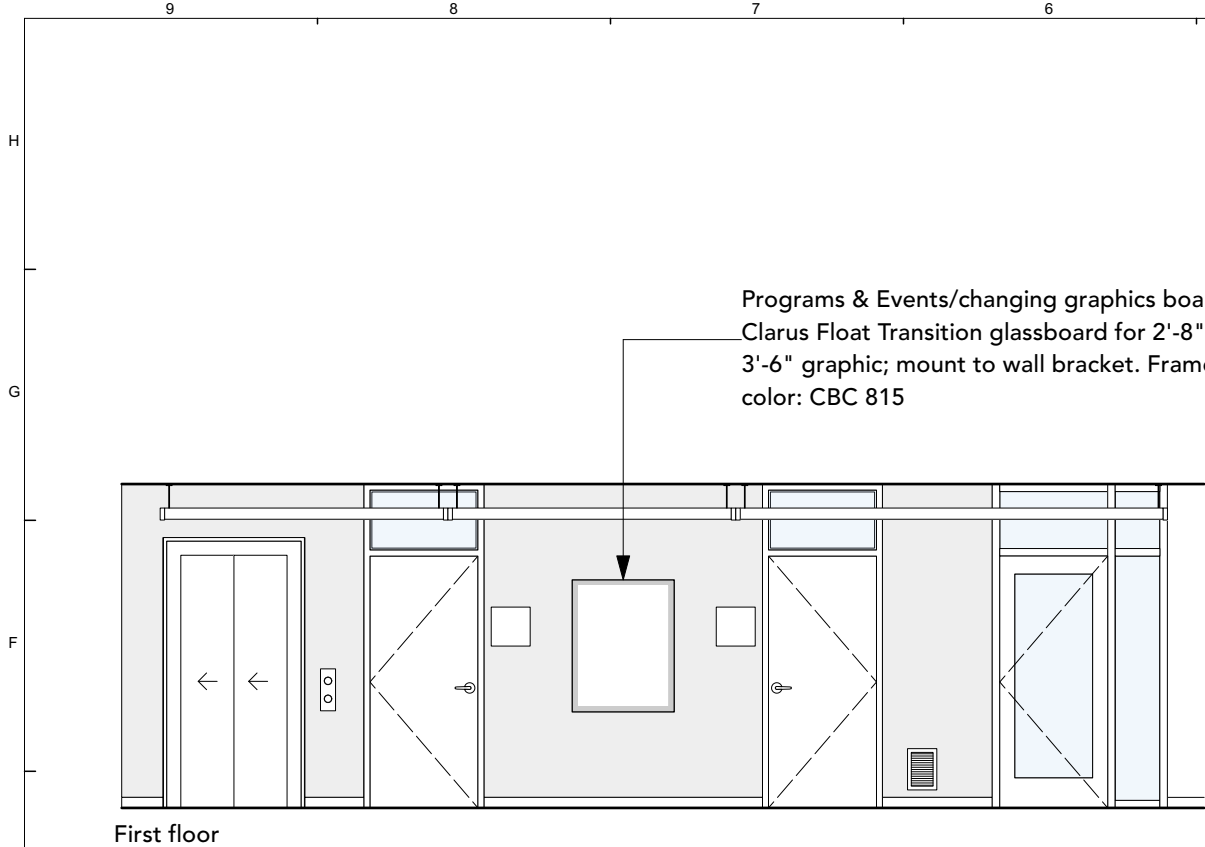
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Drawing Number:

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60.06**

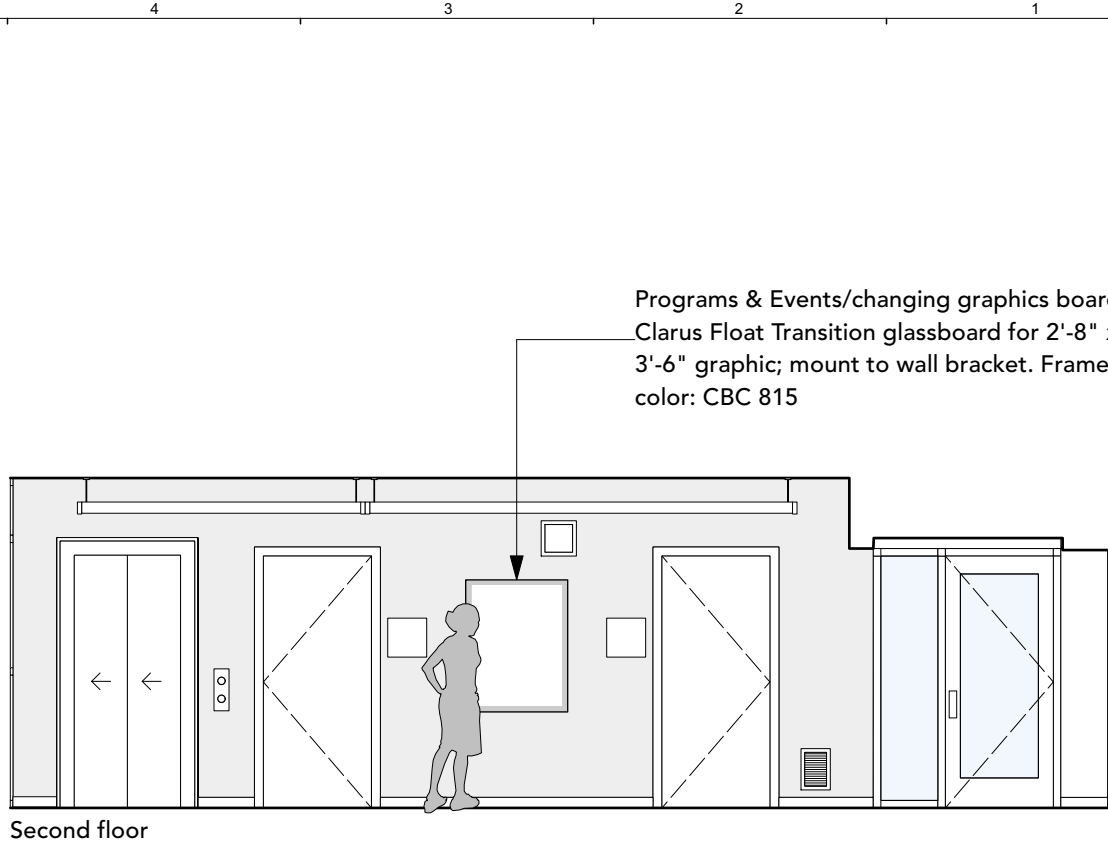
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Project Number:
18006.47



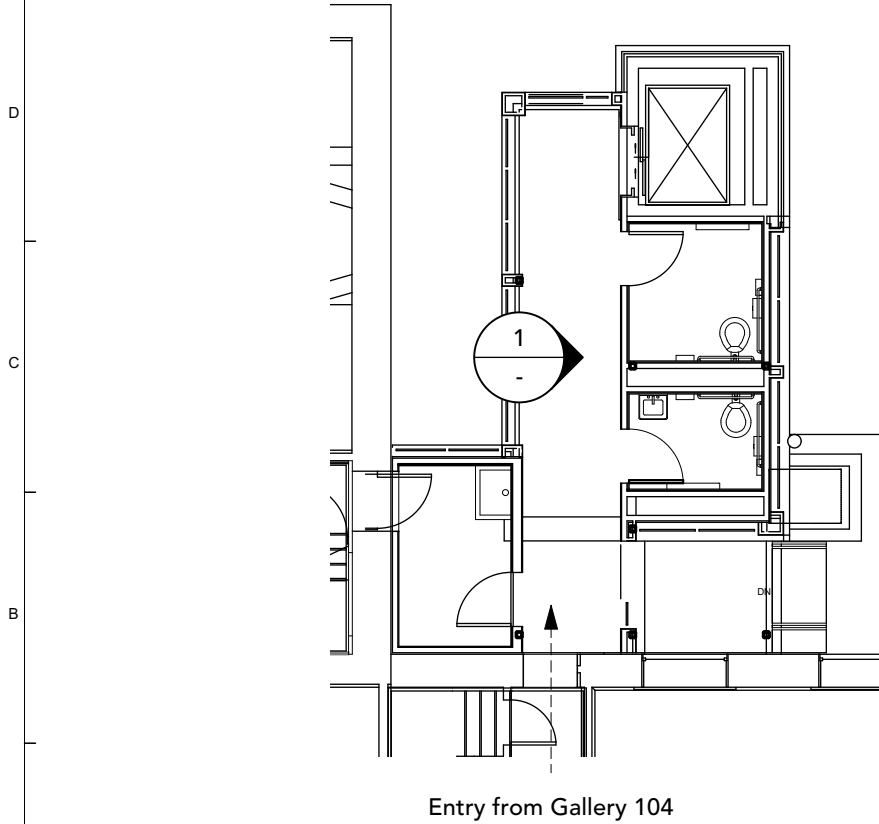
First floor

1 Service Wing - Bathroom Wall Elevations
Scale: 3/16" = 1'-0"



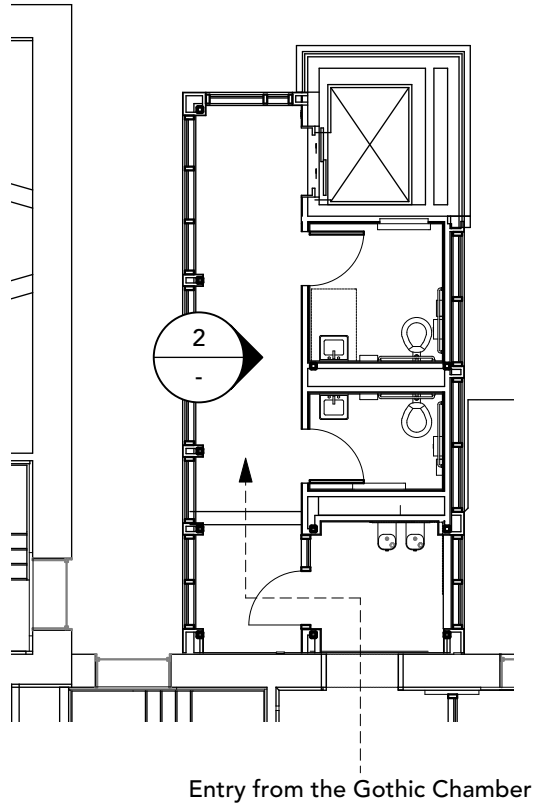
Second floor

2 Service Wing - Bathroom Wall Elevations
Scale: 3/16" = 1'-0"




Entry from Gallery 104

3 Service Wing - First Floor Plan
Scale: 3/32" = 1'-0"



Entry from the Gothic Chamber

4 Service Wing - Second Floor Plan
Scale: 3/32" = 1'-0"



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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
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Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
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Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761


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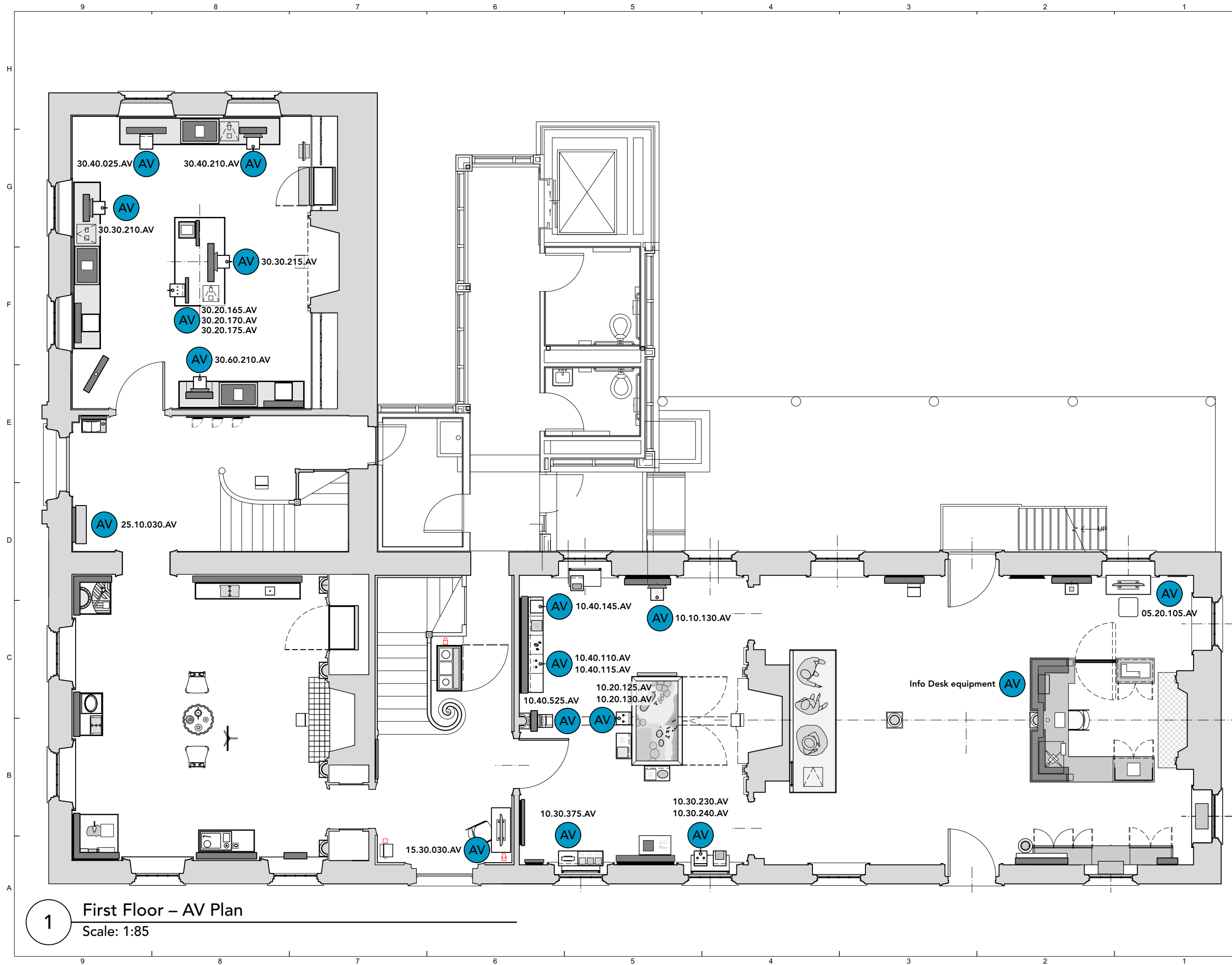
Sheet Title:
Service Wing –
Elevations & Plans


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Drawing Number:
**EX.
60.07**

Project Number:
18006.47

Sheet:





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Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

**SARATOGA
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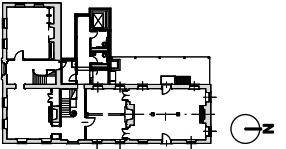
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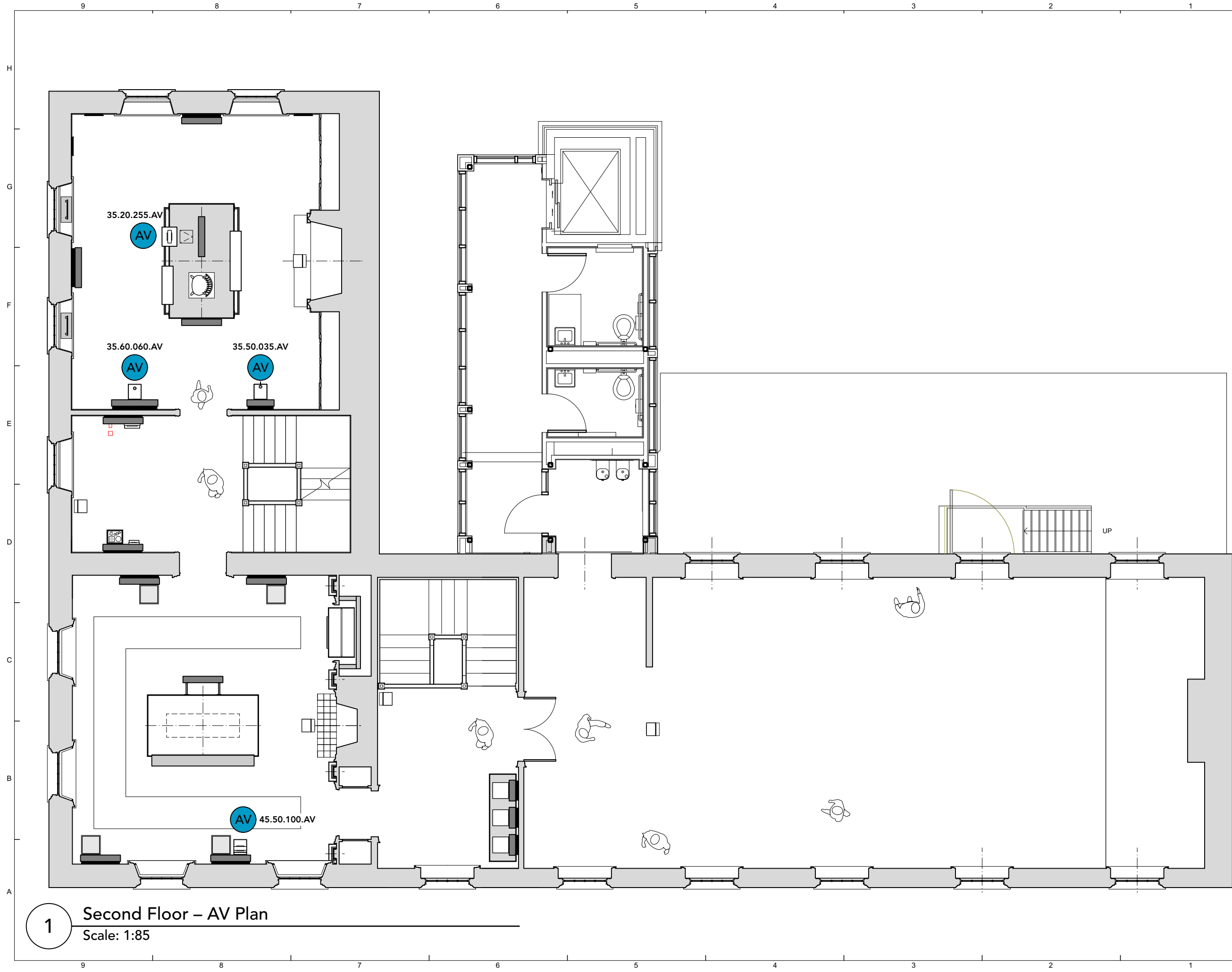
Sheet Title:
AV – First Floor
Plan


Drawing Number:
**EX.
70.00**

Issued for Bid

Project Number:
18006.47

Sheet:





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Saratoga Associates
21 Congress Street, Suite 201
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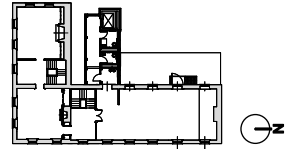
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Approved By:
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Sheet Title:
AV – Second Floor
Plan

Drawing Number:
**EX.
70.01**

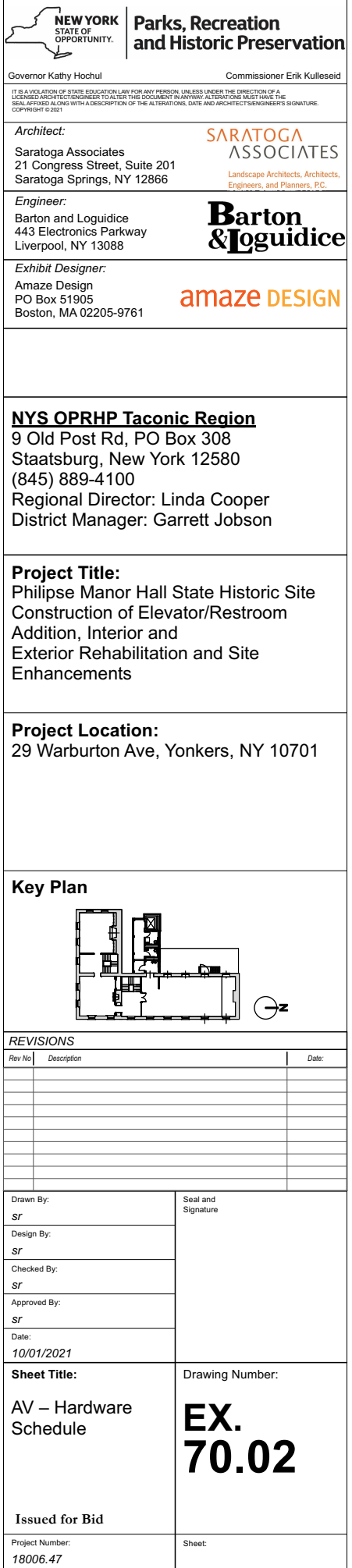
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Project Number:
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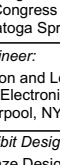


| System | Description | Manufacturer | Model | Qty |
|----------------|--|----------------------------|--|-----|
| 05 Gallery 106 | | | | |
| Info Desk | Info Desk | | | |
| | Security Computer | HP | Prodesk 600 G6 | 1 |
| | 27" monitor | HP | Z27Q | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 01.05.20 | PMH Offerings | | | |
| | 32" touchscreen | ELO | 3203L | 1 |
| | Desktop mount | ELO | E722153 | 1 |
| | Exhibit PC | HP | Prodesk 600 G6 | 1 |
| | Mouse | HP | included with PC | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 10 Gallery 105 | | | | |
| 01.10.10 | Home Gallery Intro | | | |
| | 32" touchscreen | ELO | 3203L | 1 |
| | Portrait Mount | Peerless | SF632 | 1 |
| | Spin browser | Ultimarc | SpinTrak Rotary Interface with USB interface | 1 |
| | Exhibit PC | HP | Prodesk 600 G6 | 1 |
| | Misc Cables | | | 1 |
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| 01.10.20 | Longtime Residents: The Munsee | | | |
| | Handset | Molitor | USO | 1 |
| | headphone amp | RDL | D-SH1 | 1 |
| | Pushbuttons | Digital Audio Technologies | Stainless 19mm | 2 |
| | Docent Speaker | Wavecor | FR090WA01/02 | 1 |
| | Docent pushbutton- latching | CIT | AHU | 1 |
| | Docent Volume | RDL | DB-HPA3 | 1 |
| | Media Player | Digital Audio Technologies | Soundclip 2 | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 01.10.30 | Newly Arrived: Philipse Family & Other Europeans | | | |
| | Handset | Molitor | USO | 1 |
| | headphone amp | RDL | D-SH1 | 1 |
| | Pushbuttons | Digital Audio Technologies | Stainless 19mm | 2 |
| | Docent Speaker | Wavecor | FR090WA01/02 | 1 |
| | Docent pushbutton- latching | CIT | AHU | 1 |
| | Docent Volume | RDL | DB-HPA3 | 1 |
| | Media Player | Digital Audio Technologies | Soundclip 2 | 1 |
| | Media Player | Brightsign | XD244 | 1 |
| | 15" touchscreen | ELO | 1502L | 1 |
| | Mount (to rail) | VidaBox | VidaMount Tablet Mount | 1 |
| | Misc Cables | | | 1 |
| | | | | |

| System | Description | Manufacturer | Model | Qty |
|----------------|---|----------------------------|----------------|-----|
| 01.10.40 | Free & Enslaved: Africans & People of African Descent | | | |
| | Handset | Molitor | USO | 2 |
| | headphone amp | RDL | D-SH1 | 2 |
| | Pushbuttons | Digital Audio Technologies | Stainless 19mm | 4 |
| | Docent Speaker | Wavecor | FR090WA01/02 | 2 |
| | Docent pushbutton- latching | CIT | AHU | 2 |
| | Docent Volume | RDL | DB-HPA3 | |
| | Media Player | Digital Audio Technologies | Soundclip 2 | 1 |
| | Media Player | Brightsign | XD244 | 1 |
| | 15" touchscreen | ELO | 1502L | 1 |
| | Mount | Premier | PRF | 2 |
| | Media Player | Brightsign | XD244 | 1 |
| | 15" touchscreen | ELO | 1502L | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 15 Gallery 104 | | | | |
| 01.15.30 | Exploring the Archives Media | | | |
| | 32" touchscreen | ELO | 3203L | 1 |
| | Desktop mount | ELO | E722153 | 1 |
| | Exhibit PC | HP | Prodesk 600 G6 | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 25 Gallery 102 | | | | |
| 01.25.10 | Exclusive Front Door | | | |
| | 55" touchscreen (portrait) | ELO | 5543L | 1 |
| | Display Mount | Premier | SFP680 | 1 |
| | Exhibit PC | HP | Prodesk 600 G6 | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 30 Gallery 101 | | | | |
| 01.30.20 | Revolutionary Wartime | | | |
| | Pushbuttons | Digital Audio Technologies | Stainless 19mm | 3 |
| | Handset | Molitor | USO | 2 |
| | headphone amp | RDL | D-SH1 | 2 |
| | Media Player | Digital Audio Technologies | Soundclip 2 | 1 |
| | 32" touchscreen | ELO | 3203L | 1 |
| | Portrait mount | Peerless | SF632 | 1 |
| | Media Player | Brightsign | XD244 | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 01.30.30 | Forced Relocation | | | |
| | Handset | Molitor | USO | 1 |
| | headphone amp | RDL | D-SH1 | 1 |
| | 32" touchscreen | ELO | 3203L | 1 |
| | Portrait mount | Peerless | SF632 | 1 |
| | Media Player | Brightsign | XD244 | 1 |
| | Misc Cables | | | 1 |
| | | | | |




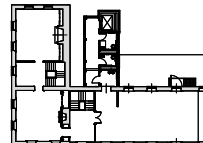
| System | Description | Manufacturer | Model | Qty |
|----------------|--|--------------|--|-----|
| 01.30.40 | Fighting for Rights | | | |
| | Handset | Molitor | USO | 1 |
| | headphone amp | RDL | D-SH1 | 1 |
| | 32" touchscreen | ELO | 3203L | 1 |
| | Portrait mount | Premier | PRF | 1 |
| | Media Player | Brightsign | XD244 | 1 |
| | 15" touchscreen | ELO | 1502L | 1 |
| | Mount | Premier | PRF | 1 |
| | Media Player | Brightsign | XD244 | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 01.30.50 | Abolishing Slavery | | | |
| | Handset | Molitor | USO | 1 |
| | headphone amp | RDL | D-SH1 | 1 |
| | 32" touchscreen | ELO | 3203L | 1 |
| | Portrait mount | Peerless | SF632 | 1 |
| | Media Player | Brightsign | XD244 | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 35 Gallery 201 | | | | |
| 01.35.40 | Preserving the Manor | | | |
| | 15" touchscreen | ELO | 1502L | 1 |
| | Media Player | Brightsign | XD244 | 1 |
| | Mount | Premier | PRF | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 01.35.50 | Changing Neighborhood | | | |
| | 32" touchscreen | ELO | 3203L | 1 |
| | Mount | Peerless | SF632 | 1 |
| | Spin Browser | Ultimarc | SpinTrak Rotary Interface with USB interface | 1 |
| | Exhibit PC | HP | Prodesk 600 G6 | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 01.35.60 | Value of Preserving | | | |
| | Handset | Molitor | USO | 1 |
| | headphone amp | RDL | D-SH1 | 1 |
| | Docent Speaker | Wavecor | FR090WA01/02 | 1 |
| | Docent pushbutton- latching | CIT | AHU | 2 |
| | Docent Volume | RDL | DB-HPA3 | 2 |
| | 32" touchscreen | ELO | 3203L | 1 |
| | Portrait mount | Peerless | SF632 | 1 |
| | Exhibit PC | HP | Prodesk 600 G6 | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| 45 Gallery 203 | | | | |
| 01.45.50 | Powered by Family & Business Alliances | | | |
| | Touch screen computer | ELO | 15-inch I-Series for Windows (2.0) | 1 |
| | Mount | Premier | PRF | 1 |
| | Misc Cables | | | 1 |

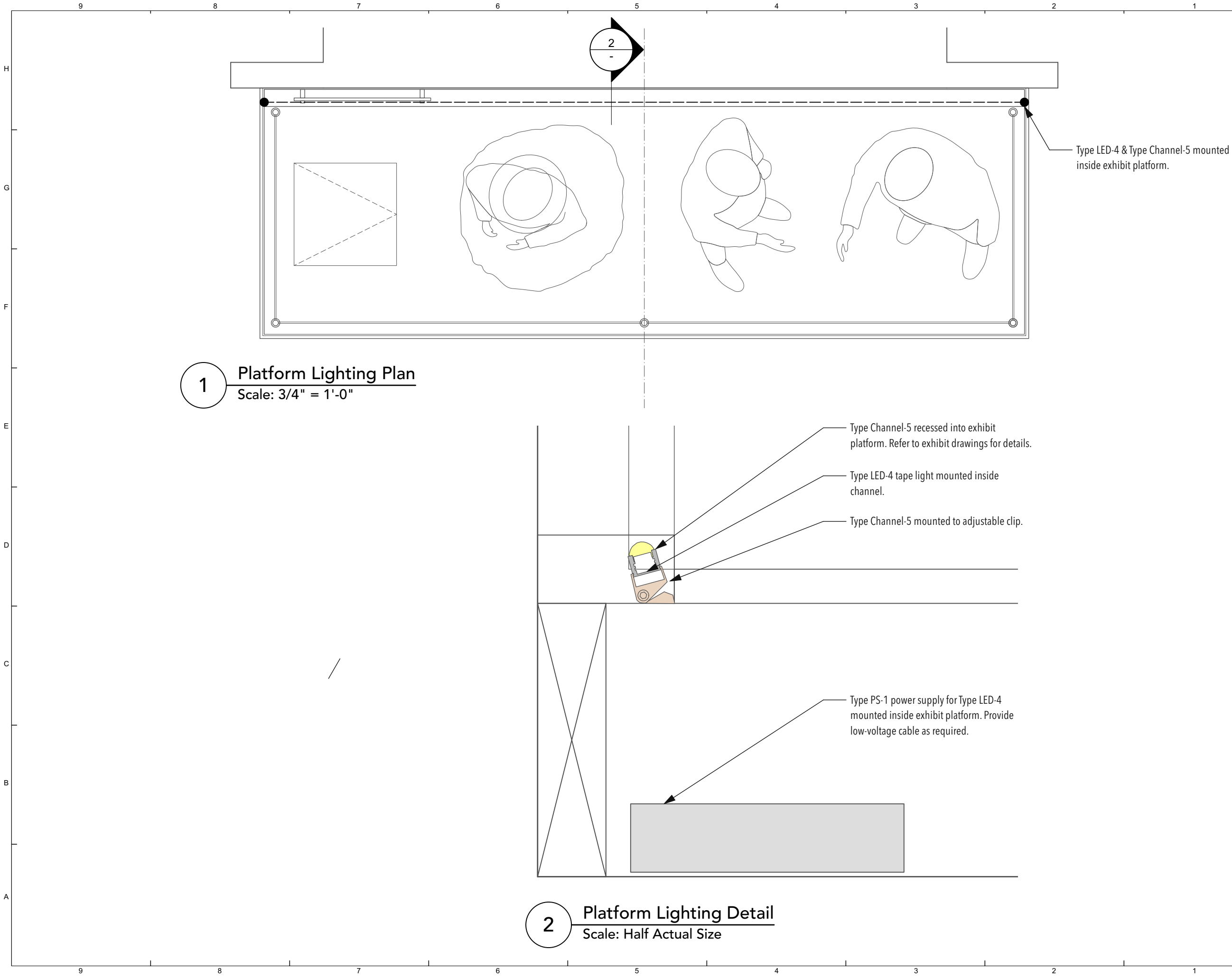
| System | Description | Manufacturer | Model | Qty |
|-----------------|----------------------------------|-----------------|-------------------|-----|
| 55 Gallery 205 | | | | |
| 55 | Gothic Chamber | | | |
| | Portable PA System | JBL | EON208P | 1 |
| | 164" Pull down projection screen | Da-Lite | Model C | 1 |
| | Projector | Panasonic | PT-FRZ60BU7 | 1 |
| | 42"H AV Cart | Luxor | WTSPS42C2 | 1 |
| | Misc Cables | | | 1 |
| | | | | |
| AV Control Room | | | | |
| | Rack | Middle Atlantic | BGR 2527 | 1 |
| | Rack Sides | Middle Atlantic | BSPN 2527 | 1 |
| | rack shelves, lacing bars, etc | Middle Atlantic | Misc | AR |
| | Network Switch | Cisco | SF350-48MP | 1 |
| | Show control | Crestron | CP3 | 1 |
| | Touch Panel | Crestron | TSW-770-B-S | 1 |
| | Rack mount for touch panel | Crestron | TSW-570/770-RMK-1 | 1 |
| | UPS | Middle Atlantic | UPS-2200R | 1 |
| | ipad charger | Tripplite | WBB2263291 | 1 |
| | misc cables | | | 1 |


|  <p>NEW YORK STATE OF OPPORTUNITY.</p> | <h1 style="margin: 0;">Parks, Recreation and Historic Preservation</h1> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|----------|-----------|-------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Governor Kathy Hochul | Commissioner Erik Kulesseid | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Architect: Saratoga Associates 21 Congress Street, Suite 201 Saratoga Springs, NY 12866 |  <p>SARATOGA ASSOCIATES</p> <p style="font-size: 0.8em;">Landscape Architects, Architects, Engineers, and Planners, P.C.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engineer: Barton and Loguidice 443 Electronics Parkway Liverpool, NY 13088 |  <p>Barton & Loguidice</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exhibit Designer: Amaze Design PO Box 51905 Boston, MA 02205-9761 |  <p>amaze DESIGN</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p><u>NYS OPRHP Taconic Region</u> 9 Old Post Rd, PO Box 308 Staatsburg, New York 12580 (845) 889-4100 Regional Director: Linda Cooper District Manager: Garrett Jobson</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Project Title: Philipse Manor Hall State Historic Site Construction of Elevator/Restroom Addition, Interior and Exterior Rehabilitation and Site Enhancements</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Project Location: 29 Warburton Ave, Yonkers, NY 10701</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>Key Plan</p>  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Drawn By: SF Design By: SF Checked By: SF Approved By: SF Date: 10/01/2021 | Seal and Signature | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sheet Title: AV – Hardware schedule | Drawing Number: <div style="font-size: 2em; font-weight: bold; margin-top: 10px;">EX. 70.03</div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Issued for Bid Project Number: 18006.47 | Sheet: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Exhibit | Description | Watts (exhibit) | Watts (rack) | Network Control |
|---|-------------------|-----------------|--------------|-----------------|
| Info Desk | | | | |
| | Desktop Monitor | 50 | | |
| | PC | 250 | | 1 |
| | | | | |
| PMH Offerings | 32" touchscreen | 50 | | |
| | Exhibit PC | 250 | | 1 |
| | | | | |
| Home Gallery Intro | 32" touchscreen | 50 | | |
| | Exhibit PC | 250 | | 1 |
| | | | | |
| Longtime Residents: The Munsee | Soundclip 2 | 50 | | 1 |
| | Headphone Amp | 50 | | |
| | Volume Control | 25 | | |
| | | | | |
| Newly Arrived: Philipse Family & Other Europeans | 15" Touchscreen | 40 | | |
| | Brightsign | 40 | | 1 |
| | Soundclip 2 | 50 | | 1 |
| | Headphone Amp | 50 | | |
| | Volume Control | 25 | | |
| | | | | |
| Free & Enslaved: Africans & People of African Descent | 15" Touchscreen | 40 | | |
| | Brightsign | 40 | | 1 |
| | Soundclip 2 | 50 | | 1 |
| | Headphone Amp | 50 | | |
| | Volume Control | 25 | | |
| | | | | |
| Exploring the Archives Media | 32" touchscreen | 50 | | |
| | Exhibit PC | 250 | | 1 |
| | | | | |
| Exclusive Front Door | 55" touchscreen | 50 | | |
| | Exhibit PC | 250 | | 1 |
| | | | | |
| Revolutionary Wartime | 32" Display | 50 | | |
| | Brightsign | 40 | | 1 |
| | Soundclip 2 | 50 | | 1 |
| | Headphone Amp (2) | 100 | | |
| | | | | |
| Forced Relocation | 32" Display | 40 | | |
| | Brightsign | 40 | | 1 |
| | | | | |
| Fighting for Rights | 32" Display | 40 | | |
| | Brightsign | 40 | | 1 |
| | 15" Touchscreen | 40 | | |
| | Brightsign | 40 | | 1 |
| | | | | |
| Abolishing Slavery | 32" Display | 40 | | |
| | Brightsign | 40 | | 1 |
| | | | | |
| Preserving the Manor | 15" Touchscreen | 40 | | |

| Exhibit | Description | Watts (exhibit) | Watts (rack) | Network Control |
|--|--------------------------|-----------------|--------------|-----------------|
| | Brightsign | 40 | | 1 |
| | | | | |
| Changing Neighborhood | 32" touchscreen | 50 | | |
| | Exhibit PC | 250 | | 1 |
| | | | | |
| Value of Preserving | 32" touchscreen | 50 | | |
| | Exhibit PC | 250 | | 1 |
| | Headphone Amp | 50 | | |
| | Volume Control | 25 | | |
| | | | | |
| Powered by Family & Business Alliances | 15"" Tablet | 100 | | 1 |
| | | | | |
| | | | | |
| Gothic Chamber | | | | |
| | Projector | 400 | | |
| | Portable PA System | 500 | | |
| | | | | |
| AV Rack Room | Control System Processor | | 200 | 1 |
| | Net switch | | 100 | 1 |
| | UPS | | 100 | |

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|--|---|---|---|--|--|---|----------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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| Sheet Title: AV – Infrastructure | Drawing Number: <div style="font-size: 2em; font-weight: bold; margin-top: 10px;">EX. 70.04</div> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px solid black; padding: 5px;"> Project Number: 18006.47 </td> <td style="width: 50%; padding: 5px;"> </td> </tr> </table> | | Project Number: 18006.47 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project Number: 18006.47 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |





NEW YORK
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**Parks, Recreation
and Historic Preservation**

Governor Kathy Hochul

Commissioner Erik Killeseid

Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

**SARATOGA
ASSOCIATES**
Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
&Loguidice**

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

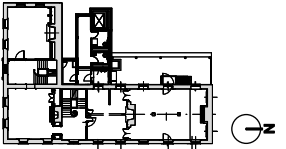
amaze DESIGN

CHRISTENSEN LIGHTING

NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
District Manager: Garrett Jobson

Project Title:
Philipse Manor Hall State Historic Site
Construction of Elevator/Restroom
Addition, Interior and
Exterior Rehabilitation and Site
Enhancements

Project Location:
29 Warburton Ave, Yonkers, NY 10701

Key Plan


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Design By:
SR

Checked By:
SR

Approved By:
SR

Date:
10/01/2021

Seal and
Signature

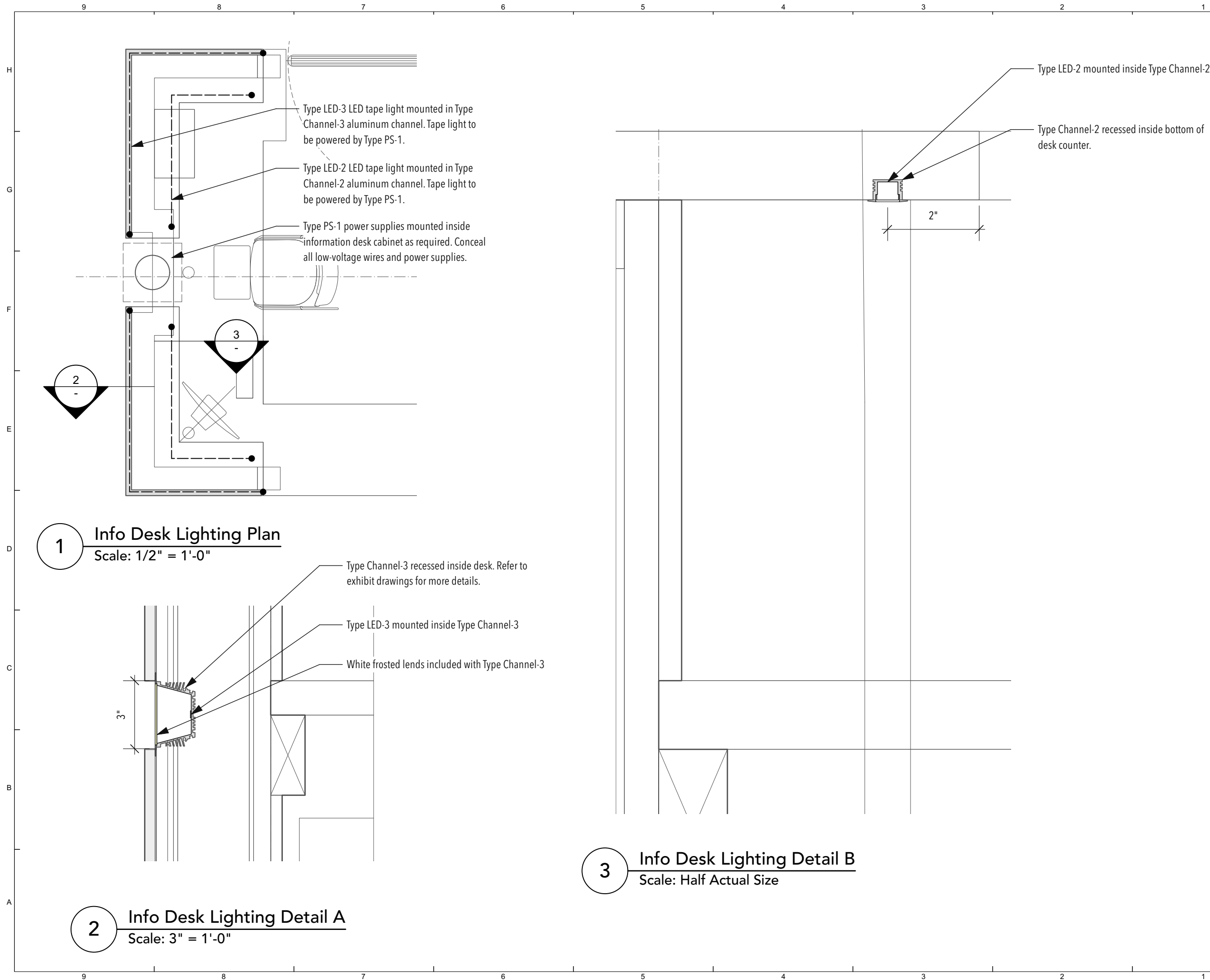
Sheet Title:
Gallery 106 -
Our Whole History
Intro Exhibit
Lighting


Drawing Number:
**EL.
101**

Issued for Bid

Project Number:
18006.47

Sheet:





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amaze DESIGN

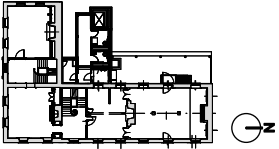
CHRISTENSEN LIGHTING

NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
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Design By:
SR

Checked By:
SR

Approved By:
SR

Date:
10/01/2021

Seal and
Signature

Sheet Title:

Gallery 106 -
Info Desk
Exhibit Lighting

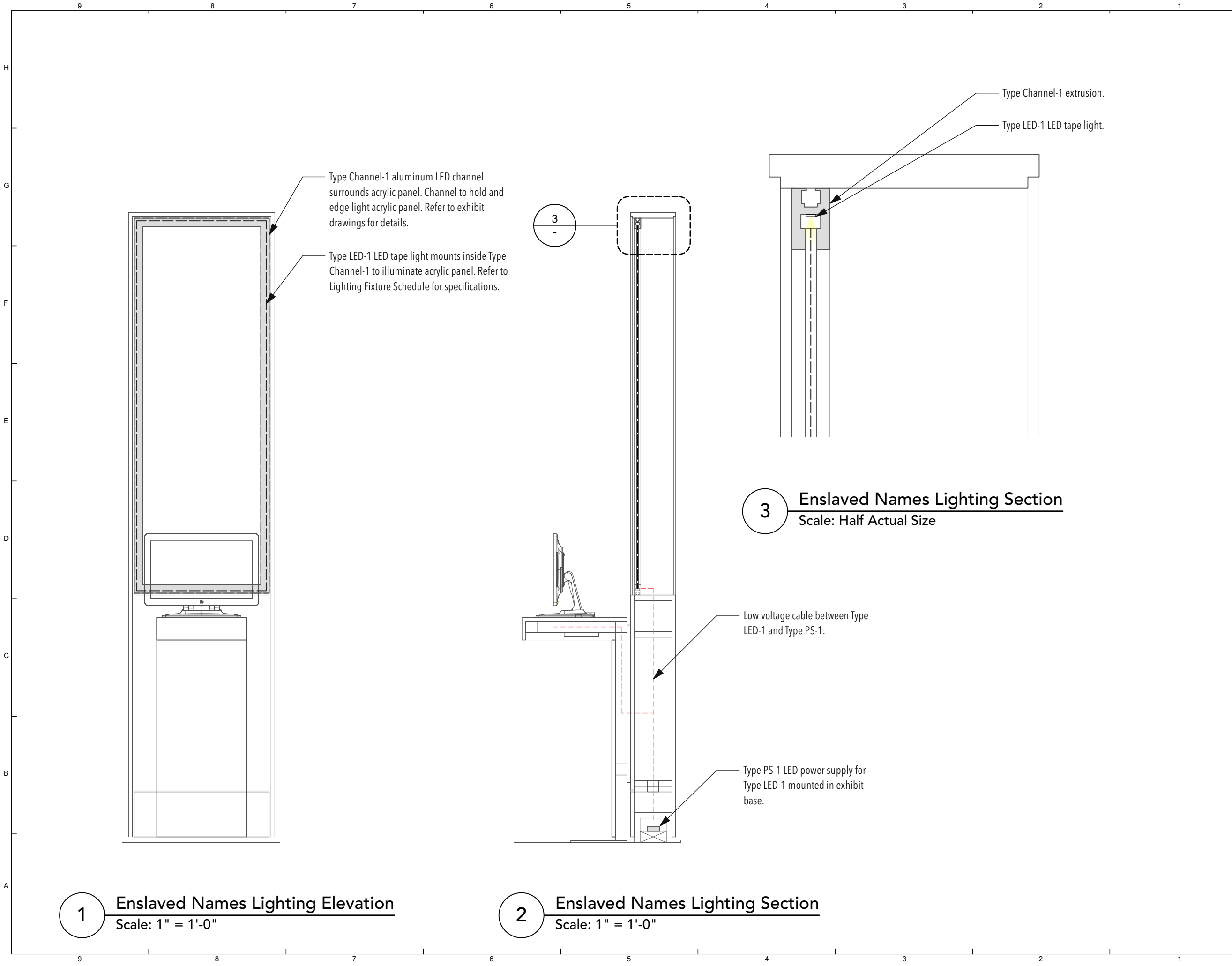
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Project Number:
18006.47

Drawing Number:

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102

Sheet:





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Commissioner Erik Killeseid

Architect:
Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA ASSOCIATES
Landscape Architects, Architects,
Engineers, and Planners, P.C.

Engineer:
Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

Barton & Loguidice

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

amaze DESIGN

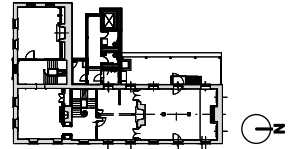
CHRISTENSEN LIGHTING

NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
Regional Director: Linda Cooper
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Design By:
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Checked By:
SR

Approved By:
SR

Date:
10/01/2021

Seal and
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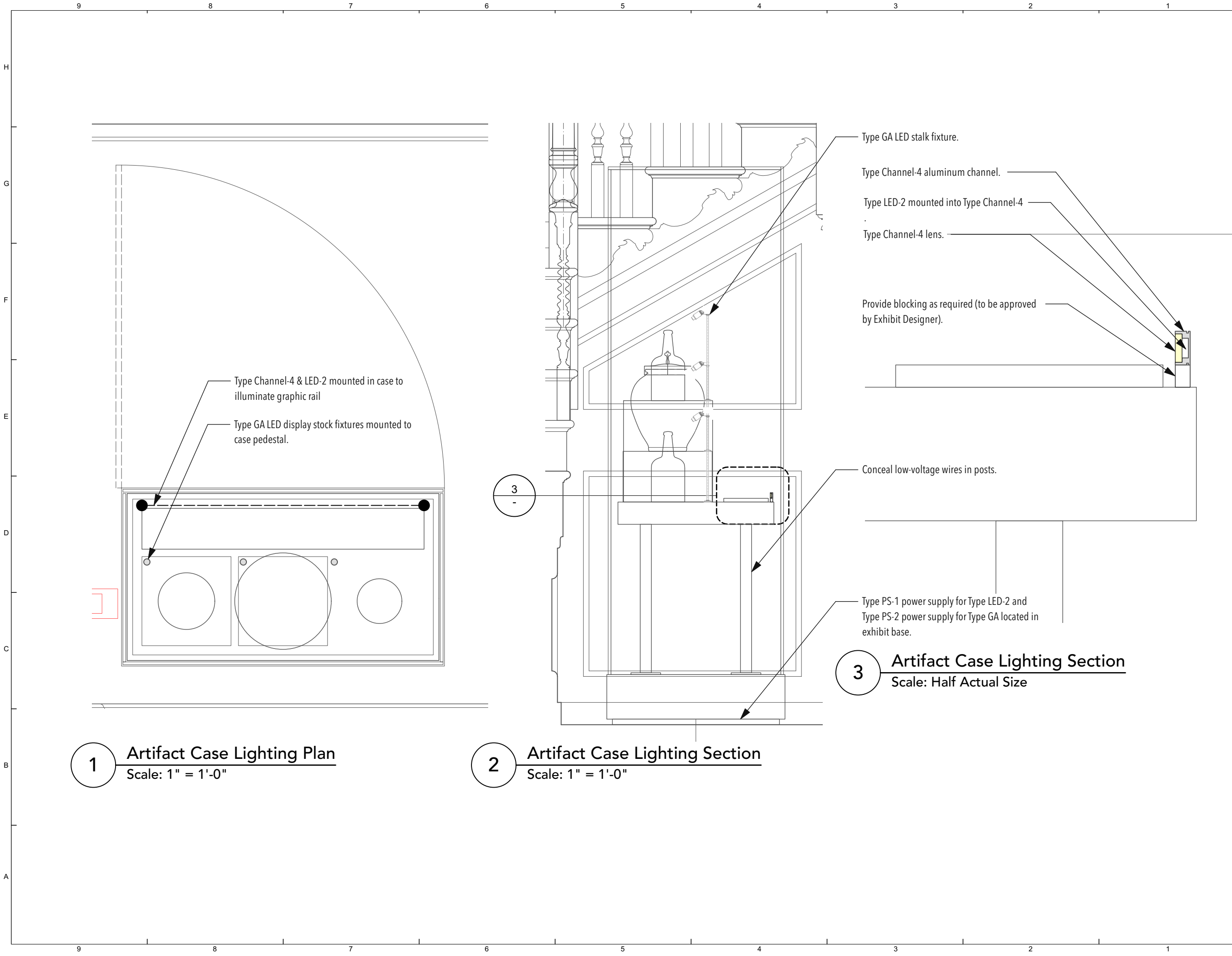
Sheet Title:
Gallery 105 - Free
& Enslaved Names
Exhibit Lighting


Drawing Number:
**EL.
103**

Issued for Bid

Project Number:
18006.47

Sheet:





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Saratoga Associates
21 Congress Street, Suite 201
Saratoga Springs, NY 12866

SARATOGA
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Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

Barton
&Loguidice

Exhibit Designer:

Amaze Design
PO Box 51905
Boston, MA 02205-9761

amaze DESIGN

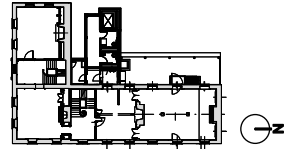
CHRISTENSEN LIGHTING

NYS OPRHP Taconic Region
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Staatsburg, New York 12580
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SR

Design By:
SR

Checked By:
SR

Approved By:
SR

Date:
10/01/2021

Seal and
Signature

Sheet Title:
Gallery 104 -
Artifact Clues Case
Lighting

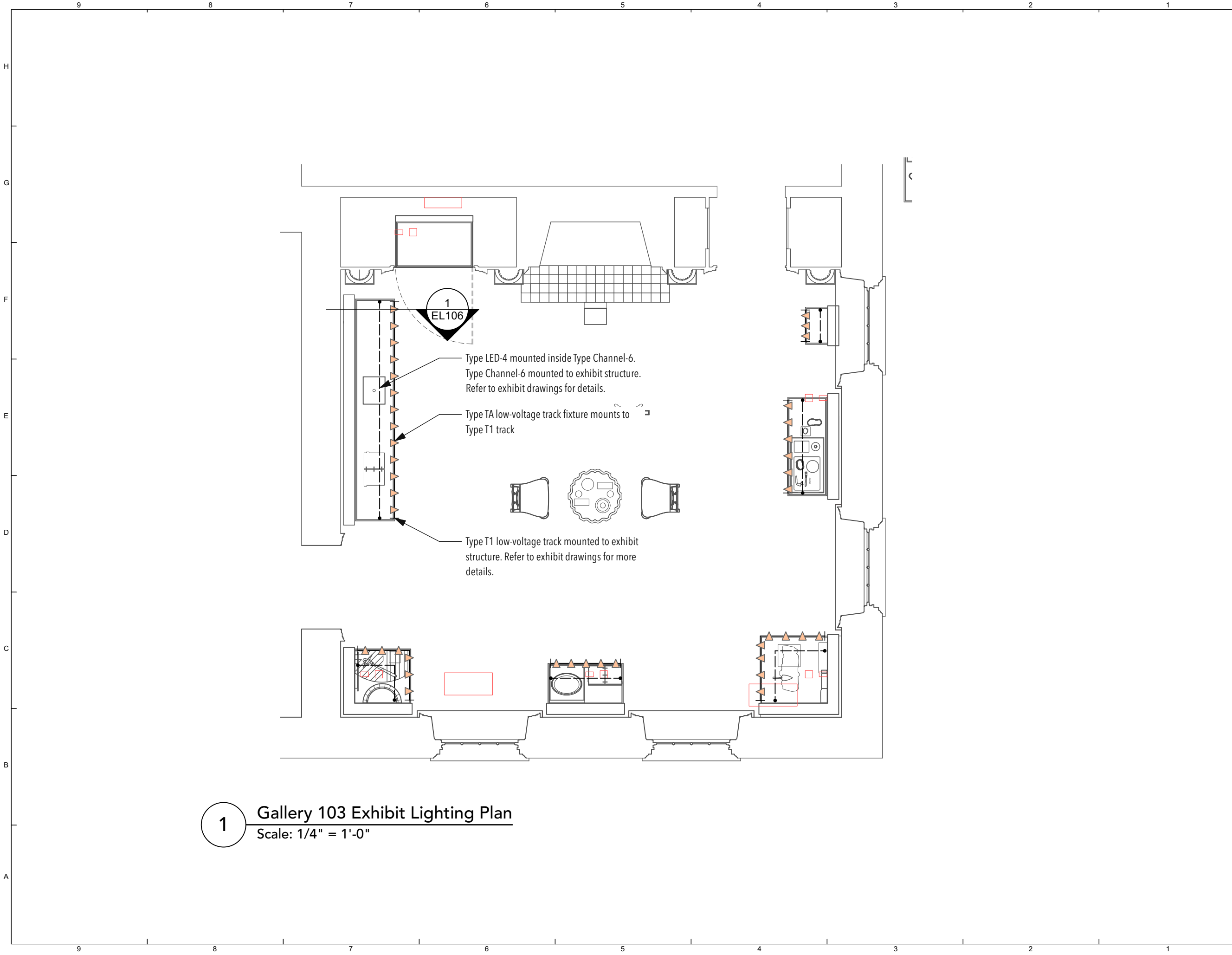
**EL.
104**

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Project Number:
18006.47

Drawing Number:

Sheet:



1 Gallery 103 Exhibit Lighting Plan
Scale: 1/4" = 1'-0"



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Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
&Loguidice**

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

amaze DESIGN

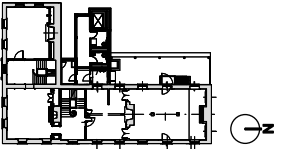
CHRISTENSEN LIGHTING

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Design By:
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Checked By:
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Approved By:
sr

Date:
10/01/2021

Seal and
Signature

Sheet Title:
Gallery 103 -
Exhibit Mounted
Lighting Plan

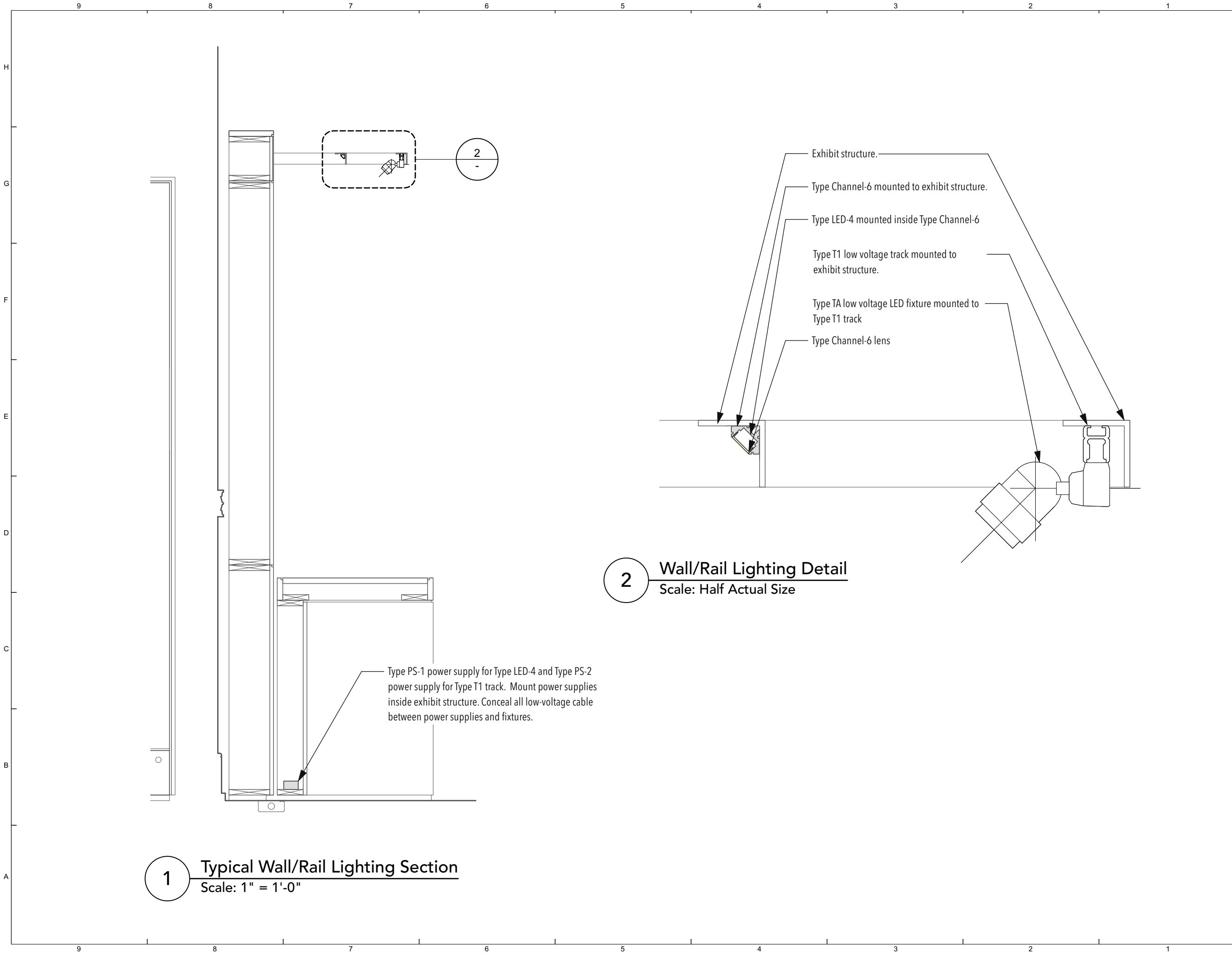
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105**


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Project Number:
18006.47

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21 Congress Street, Suite 201
Saratoga Springs, NY 12866

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443 Electronics Parkway
Liverpool, NY 13088

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Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

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Approved By:
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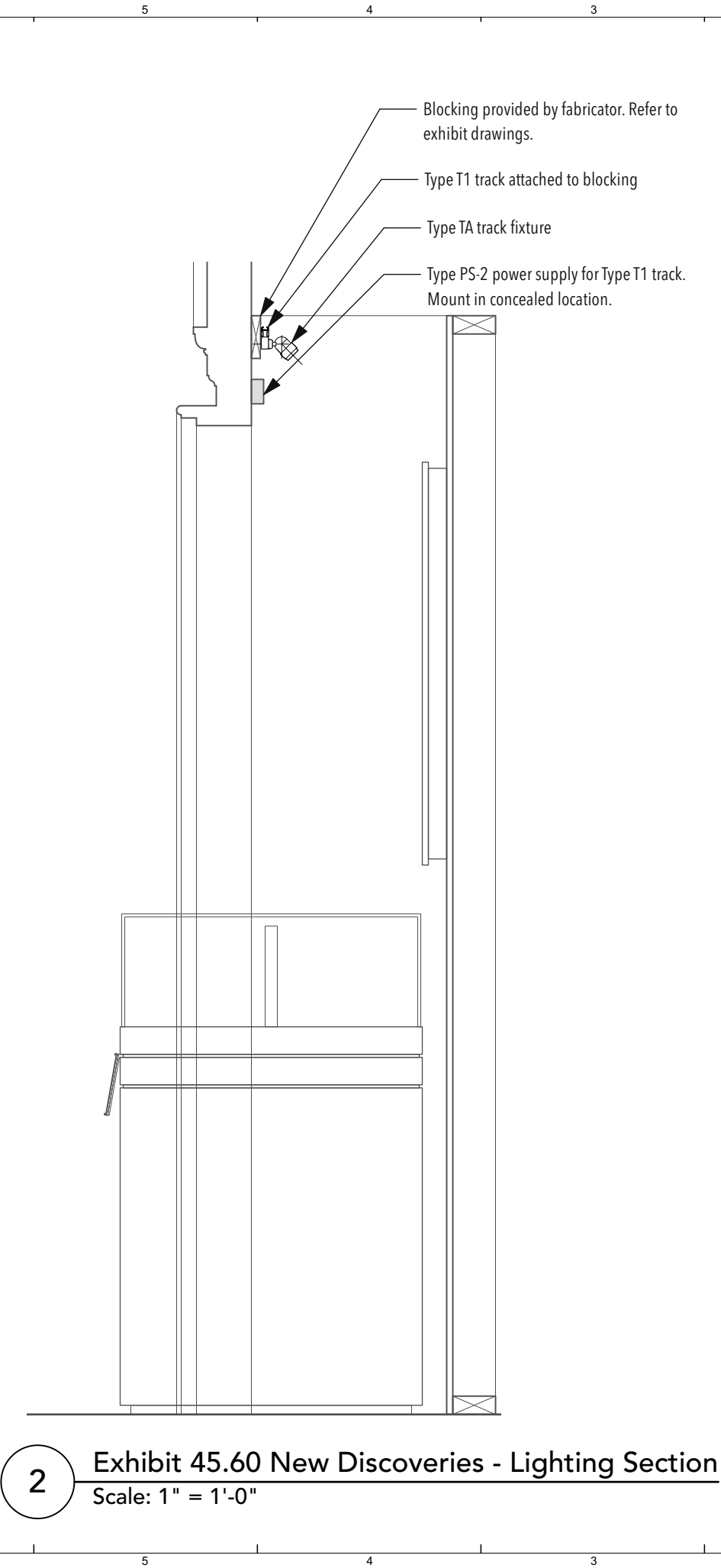
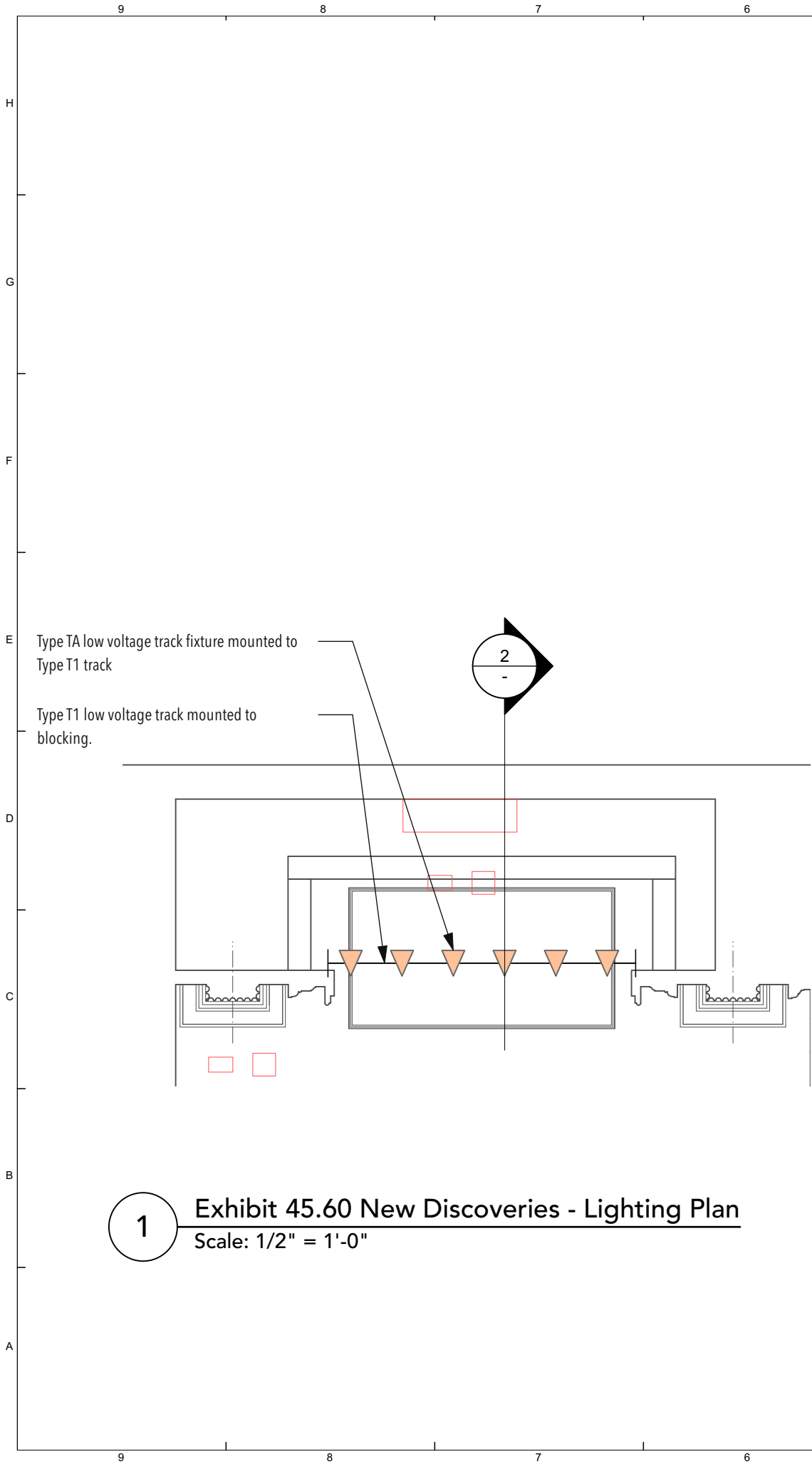
Sheet Title:
Gallery 103 -
Typical Wall/Rail
Exhibit Lighting


**EL.
106**

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Project Number:
18006.47

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Barton and Loguidice
443 Electronics Parkway
Liverpool, NY 13088

**Barton
&Loguidice**

Exhibit Designer:
Amaze Design
PO Box 51905
Boston, MA 02205-9761

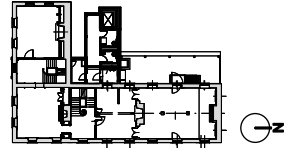
amaze DESIGN

CHRISTENSEN LIGHTING

NYS OPRHP Taconic Region
9 Old Post Rd, PO Box 308
Staatsburg, New York 12580
(845) 889-4100
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SR

Design By:
SR

Checked By:
SR

Approved By:
SR

Date:
10/01/2021

Seal and
Signature

Sheet Title:
Gallery 203
New Discoveries
Exhibit Lighting

Drawing Number:
**EL.
107**

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Project Number:
18006.47

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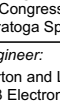




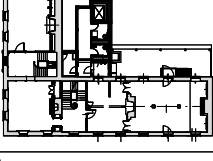
| Quantity | Type | Manufacturer & Part Number | Description | Notes |
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| 11 | PS-1 | Mean Well #PLN-60-24 | 24 volt, 60W single output LED power supply with universal AC input, 89% high efficiency, short circuit / over current / over voltage / over temperature protection and built-in constant current limiting circuit. Power supply is a Class 2 power unit. | 1. Fabricator to provide all plugs, j-boxes and connectors required to make a complete and working system. 2. Fabricator to verify all exhibit lighting power loads and provide the appropriate number of drivers required per exhibit. |
| 8 | PS-2 | Mean Well #PLN-60-12 | 12 volt, 60W single output LED power supply with universal AC input, 89% high efficiency, short circuit / over current / over voltage / over temperature protection and built in constant current limiting circuit. Power supply is a Class 2 power unit. | 1. Fabricator to provide all plugs, j-boxes and connectors required to make a complete and working system. 2. Fabricator to verify all exhibit lighting power loads and provide the appropriate number of drivers required per exhibit. |

General Notes

- | | |
|---|--|
| 1 | Fabricator to verify lighting system is in compliance with local and national electrical codes. |
| 2 | Fabricator to verify final quantities of lighting fixtures per lighting and exhibit drawings. |
| 3 | Christensen Lighting are not electrical engineers and all work by Christensen Lighting represents design ideas only. |
| 4 | Lighting fixtures listed on this schedule may not be used as construction work lights unless written approval is provided by the Owner and Lighting Designer. |
| 5 | Substitutes recommended by the fabricator must be reviewed by Lighting Designer and Owner. Written permission by Lighting Designer and Owner is required for all substitutions. Fixture samples may be required to review recommended substitutes. |

~~6 All costs must be provided as line item pricing. Any bids that do not provide line item pricing per fixture type will be rejected.~~

1 Removed

|  <p>NEW YORK STATE OF OPPORTUNITY.</p> | <h1 style="margin: 0;">Parks, Recreation and Historic Preservation</h1> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|-----------------------|--------------------------------|---------------------------------|--|-------------|--|----|-----------------------|----------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Governor Kathy Hochul | Commissioner Erik Kulesseid | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>Architect: Saratoga Associates 21 Congress Street, Suite 201 Saratoga Springs, NY 12866</p> |  <p style="color: #D9534F; font-weight: bold;">SARATOGA ASSOCIATES</p> <p style="color: #D9534F; font-size: 0.8em;">Landscape Architects, Architects, Engineers, and Planners, P.C.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Engineer: Barton and Loguidice 443 Electronics Parkway Liverpool, NY 13088</p> |  <p style="font-size: 1.5em; font-weight: bold;">Barton & Loguidice</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Exhibit Designer: Amaze Design PO Box 51905 Boston, MA 02205-9761</p> |  <p style="color: #D9534F; font-weight: bold;">amaze DESIGN</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  <p style="color: #D9534F; font-weight: bold;">CHRISTENSEN LIGHTING</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p><u>NYS OPRHP Taconic Region</u> 9 Old Post Rd, PO Box 308 Staatsburg, New York 12580 (845) 889-4100 Regional Director: Linda Cooper District Manager: Garrett Jobson</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Project Title: Philipse Manor Hall State Historic Site Construction of Elevator/Restroom Addition, Interior and Exterior Rehabilitation and Site Enhancements</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Project Location: 29 Warburton Ave, Yonkers, NY 10701</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Key Plan</p> <div style="text-align: center;">  </div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left; padding: 2px;">REVISIONS</th> <th style="text-align: right; padding: 2px;">Date:</th> </tr> </thead> <tbody> <tr> <td style="width: 10%; padding: 2px;">Rev No</td> <td style="padding: 2px;">Description</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">#1</td> <td style="padding: 2px;">Bid Question Response</td> <td style="padding: 2px; text-align: right;">11/18/21</td> </tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td><td style="padding: 2px;"> </td></tr> </tbody> </table> | | REVISIONS | | Date: | Rev No | Description | | #1 | Bid Question Response | 11/18/21 | | | | | | | | | | | | | | | | | | | | | | | | |
| REVISIONS | | Date: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| #1 | Bid Question Response | 11/18/21 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;"> Drawn By: <i>Sr</i> </td> <td rowspan="4" style="padding: 2px; text-align: center; vertical-align: middle;"> Seal and Signature </td> </tr> <tr> <td style="padding: 2px;"> Design By: <i>Sr</i> </td> </tr> <tr> <td style="padding: 2px;"> Checked By: <i>Sr</i> </td> </tr> <tr> <td style="padding: 2px;"> Approved By: <i>Sr</i> Date: 11/18/2021 </td> </tr> </table> | Drawn By: <i>Sr</i> | Seal and Signature | Design By: <i>Sr</i> | Checked By: <i>Sr</i> | Approved By: <i>Sr</i> Date: 11/18/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>Sheet Title:</p> <p style="font-size: 1.2em;">Exhibit Lighting Fixture Schedule</p> <p style="margin-top: 20px;">Issued for Information</p> | <p>Drawing Number:</p> <p style="font-size: 2.5em; font-weight: bold; margin-top: 10px;">EL. 202</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Project Number: 18006.47</p> | <p>Sheet:</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



Parks, Recreation and Historic Preservation

Invitation for Bids

C003539

Philipse Manor Hall State Historic Site Exhibit Fabrication and Installation

October 21, 2021

Exhibit B

Exhibit Drawings

| Designated Contact(s) |
|---|
| Joseph Scandurra, Rachel Flood, Sharon Featherstone ServiceContracts@parks.ny.gov Office of Parks, Recreation and Historic Preservation Contract Unit 625 Broadway, 2 nd Floor Albany, NY 12207 |

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1. Division 1 – Project Management

1.1 Introduction

Schedule, coordinate, oversee, and manage work produced and installed under this contract.

1.2 Contacts

The Contractor's Project Manager (Project Manager) shall be the single point of contact between the Contractor, the Office of Parks Recreation and Historic Preservation (OPRHP) and the exhibit designer.

1.3 Specific Requirements

The contractor's Project Manager shall be in contact with the OPRHP Director's Representative, on no less than a weekly basis. The Project Manager shall perform the following work:

- A. **Quality Control** - Provide quality control to ensure that all elements of project work meet the requirements of the contract specifications and that all modifications are implemented. Provide routine inspections of shop-fabricated work and subcontracted work. Oversee quality of all work during installation. Ensure that all work not acceptable or non-compliant with the specifications is corrected prior to inspection or review by OPRHP.
- B. **Schedule** – Propose a production & installation schedule that includes key production milestones, shop reviews, shipment, delivery and installation dates that conform to the start and completion dates published above. Track work progress to ensure that the project is completed according to the schedule. Alert the Director's Representative should progress not meet key milestones. Should progress not meet key milestones, provide a recovery schedule to show how to maintain the completion date. Coordinate and confirm the dates for shipment, delivery, and installation of the work at the exhibit site with the Director's Representative.
- C. **Meetings** - Meet with OPRHP in accordance with this Division, 1.4, Meetings and Inspections.
- D. **Travel** - In accordance with this Division, 1.5, Travel.
- E. **OPRHP-Furnished Materials** – Receive all OPRHP-furnished materials and inspect the materials to ensure that the quality is suitable for use in the exhibit. The Project Manager shall notify the Director's Representative immediately if OPRHP- furnished materials are not received in sufficient time to meet critical milestones, if damaged, or when use of the material would result in an unsatisfactory product.
- F. **Organize Resource Materials** - Identify and compile all resource material into a production package and ensure that this material is forwarded to the appropriate unit or person within the contractor's organization for use in the project.
- G. **Submittals** - Coordinate all contractor's submittals and review them for legibility, accuracy, completeness, and compliance with contract requirements. Forward all submittals to the Director's Representative and the exhibit designer for review and approval. Receive all reviewed submittals and take appropriate action according to the approval or rejection by the Director's Representative.
 - 1. **Approved Submittals** - Ensure that all changes, revisions, or additions are noted, and fabrication drawings and instructions are updated and forwarded to the Director's Representative.
 - 2. **Rejected Submittals** - When submittals are rejected, the Director's Representative or the exhibit designer will notify the Project Manager, in writing, identifying the reasons for rejection. The Project Manager shall revise and/or correct and resubmit, identifying changes.

- H. **Final Inspection** - Inspect completed work, including that of subcontractors, prior to final inspection by the Director's Representative and shipment to the site. Ensure that all elements of the project are complete and ready for the final inspection. The Project Manager shall notify the Director's Representative prior to the inspection if any elements will not be ready for final inspection as scheduled.
- I. **Delivery and Installation** - Ensure that all work is delivered and installed as scheduled. In the event that the Director's Representative reports problems during or after shipment, delivery, and/or installation, the Project Manager shall:
1. Determine the nature of the reported problem, damage, or production error and provide a proposal for resolution to the Director's Representative for review and approval; and
 2. Ensure that approved corrections or repairs are made in a satisfactory manner within the time scheduled by the Director's Representative.
- J. **Closeout Package** - Compile, prepare, and forward a closeout package to the Director's Representative in accordance with Division 9, Project Closeout.

1.4 Meetings and Inspections

The Project Manager shall meet with the Director's Representative as specified below. After all scheduled meetings, the Project Manager shall prepare and provide written documentation to the Director's Representative enumerating all issues discussed and decisions made relative to the project.

- A. **Post-award Conference** - The minimum agenda for this meeting includes the following:
1. General project review, including discussion of the following:
 - a. OPRHP and exhibit designer responsibilities;
 - b. Specifications and other work requirements;
 - c. Special contract requirements;
 - d. Correspondence procedures;
 - e. Subcontractors;
 - f. Delays and extensions;
 - g. Contract modifications;
 - h. Changes;
 - i. Submittals;
 - j. Project schedule;
 - k. Orientation to Philipse Manor Hall, including key personnel, location, and special conditions onsite; and
 - l. Billing and payment procedures.
 2. Provide OPRHP-furnished material to the contractor, including:
 - a. Revised exhibit drawings;
 - b. Final production-ready graphics files;
 - c. Image reference packages for human figures & artifact reproductions;
 3. Review of exhibit plan and design.
 4. Review of OPRHP-furnished reference and source materials.
 5. Inspect and measure artifacts, verifying final dimensions.

- B. **Progress Meetings and Inspections** - the Director's Representative will schedule one progress meeting to coincide with project work inspection at the contractor's facility. The minimum agenda for the progress meeting includes the following:
1. Inspection of work in progress and completed work;
 2. Identification of problem areas and discussion of proposed solutions;
 3. Review of schedule;
 4. Discussion of planned progress during succeeding work period; and
 5. Discussion of work standards and practices to maintain quality.
- C. **Pre-installation Meeting** - the Director's Representative will meet with the Project Manager, Installation Team, and others of the contractor's staff, at the contractor's facility or via teleconference, prior to shipping and installation of the exhibits. The minimum agenda for the Pre-Installation Meeting includes the following:
1. Inspection of the fully setup staged exhibits as specified in Division 8, Setup and Installation.
 2. Review of existing conditions at the installation site, identifying potential problems and proposed solutions.
 3. Review of installation schedule, including:
 - a. Sequence in which work will be shipped, unloaded, setup, and installed; and
 - b. Projected work schedule onsite, including working days and hours.
 4. Review of preliminary maintenance manual in accordance with Division 9, Project Closeout.

1.5 Travel

The Project Manager shall anticipate traveling to Philipse Manor Hall in Yonkers, New York in order to attend meetings and perform other duties required under the contract; however attendance may occur via teleconference (e.g., through webex or equivalent) upon approval by the Director's Representative.

- A. **Post-award Conference** - The Project Manager shall travel to Philipse Manor Hall in Yonkers, NY or to Peebles Island Resource Center in Cohoes, NY in order to attend the post-award conference.
- B. **Site Visits** - The Project Manager shall travel to Philipse Manor Hall in Yonkers, New York to review existing conditions prior to fabrication of the exhibits. The Project Manager shall make additional trips to the site as required in order to review conditions that have changed or to examine artifacts not available to be viewed previously. At a minimum, the Project Manager shall perform the following:
1. Assess existing conditions for onsite work. Take detailed measurements of the exhibit space to ensure proper fit of all exhibit elements. The contractor shall assess locations of heating and ventilation ducts, doors, windows, lighting fixtures, wall switches and controls, security system alarms and sensors, changes in floor level, floor finishes, ceiling beams, building structures and finishes, and other elements which impact on proper fit and operation of the exhibits;
 2. Assess existing conditions which impact on the installation of the exhibits, including: unloading areas, doorway clearances, curbs, stairs, elevators, available storage areas, available areas for setup of power tool work stations, offsite facilities for disposal of debris, parking, and local availability of food, gas, hardware, and other supplies and services;
 3. Assess existing electrical and lighting systems for determination of their impact on installation and operation of all exhibit elements;

4. Inspect and measure artifacts, verifying final dimensions; and
 5. Meet with the general contractor, to exchange contact information for future coordination of work and to review and inspect the ongoing progress of the general contractor's work as it relates to the exhibits.
- C. **Installation** - Travel to Philipse Manor Hall to oversee installation of exhibits at the site by the Installation Team, and to submit the Final Maintenance Manuals to OPRHP, in accordance with Division 8, Setup and Installation, 8.4, G.

2. Division 2 - Fabrication Drawings

2.1 Introduction

Provide drawings for review and approval detailing proposed fabrication of all structures indicated in the OPRHP-furnished exhibit design drawings. Provide drawings documenting fabrication of the completed exhibits, including illustrations describing operational and maintenance procedures.

2.2 Specifications

- A. **Review all measurements** relating to the fabrication and installation of work required under this contract.
- B. **Prepare Fabrication Drawings and Revised Fabrication Drawings** - Incorporate all changes required into fabrication drawings and all additional elements specified in individual task orders that were not included in the exhibit design drawings. Fabrication drawings shall include the following that are changed from, or in addition to, the OPRHP-furnished exhibit design drawings:
1. **Plan, Elevation, and Section View Drawings** indicating final dimensions and layouts;
 2. **Materials, Finishes, Colors, and Hardware** identified, including manufacturer's name and associated color, finish, or product identification number. Provide up-to-date information on all colors, finishes, and products; and
 3. **Exhibit Elements in Drawings Identified and Numbered** in accordance with original OPRHP-furnished exhibit design drawings and in accordance with the exhibit numbering system used in the contract documents.
- C. **Provide catalog cuts for all equipment and hardware**, as specified in Division 3, Samples/Mockups/Prototypes, 3.2.A.
- D. **Execute Isometric Drawings** to illustrate access into the exhibits for maintenance and repairs by the park staff. Drawings shall include, but are not limited to, access into all exhibit artifact cases, audiovisual equipment, lighting equipment, and storage areas inside the exhibits. The isometric drawings shall be incorporated into all copies of the maintenance manual.
- E. **Prepare Artifact Mount Drawings**, in accordance with Division 7, Conservation Guidelines, 7.7,B.
- F. **Prepare a Preliminary Maintenance Manual** in accordance with this Division, 2.4.F.
- G. **Prepare As-Built Drawings** in accordance with this Division, 2.4, G.

2.3 Materials

The contractor shall provide all materials for the production of work included in this Division.

2.4 Execution

- A. **Drawing Technique – General** - Drawing sheet size shall match the OPRHP-furnished exhibit design drawings. Each drawing shall be identified with the project name, exhibit number, sheet number, and date of submittal.
- B. **Fabrication Drawings** - The contractor shall prepare and submit, for review and approval by the Director's Representative, one paper hard copy set of fabrication drawings to the Director's Representative in addition to drawings in PDF format to both the Director's representative and the exhibit designer.
- C. **Revised Fabrication Drawings** - The contractor shall prepare and submit revised fabrication drawings incorporating all corrections or revisions required by the Director's Representative if necessary.
- D. **Isometric Drawings** - The contractor shall prepare isometric drawings for inclusion into the maintenance manual in accordance with Division 9, Project Closeout. The isometric drawings shall illustrate access into exhibit artifact cases, audiovisual equipment, lighting equipment, storage areas within the exhibits, and any other maintenance and operation procedures which require illustrations to supplement the written instructions.

The drawings shall be prepared for an 8-1/2" x 11" format and shall be punched for a three-ring binder. The drawings shall include notations to clearly communicate the step-by-step procedures for operating locking mechanisms, opening access doors, removing silica gel, replacing lamps, and all other relevant maintenance procedures. The contractor shall be responsible for making the instructions accurate and clear for the site staff. The alternative use of photographic images to illustrate the instructions instead of drawings is acceptable if the images provide equal or greater clarity of information.

- E. **Artifact Mount Drawings** - Artifact mounting is included in this scope of work. The contractor shall provide artifact mount drawings for review and approval by the Director's Representative. The drawings shall illustrate all custom hardware to be used to mount artifacts in the exhibit, identifying relevant artifact number, dimensions, materials, and finishes. Where identical mounts are to be used for multiple artifacts, the contractor may submit a typical drawing that identifies the artifacts referred to by number. Materials and finishes shall be in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018, and Division 7, Conservation Guidelines, of these Specifications.
- F. **Preliminary Maintenance Manual** - Maintenance manuals shall be prepared and submitted to the Director's Representative on the following schedule: a preliminary draft of the maintenance manual shall be submitted with the fabrication drawings and catalog cuts; completed maintenance manuals shall be submitted at the installation of the exhibits; and one print copy and an electronic version (PDF) of the completed maintenance manual shall be submitted with the closeout package.

Prepare a preliminary maintenance manual for review and approval by the Director's Representative. The preliminary maintenance manual shall be assembled into a three-ring binder and shall include, at a minimum, a table of contents, tabbed and labeled page dividers for each section including those sections for which no content is available at this time, and all content information that is appropriate for development at this phase of the project such as catalog cuts, maintenance instructions, list of vendors, suppliers, and subcontractors.

- 1. **Assembly of Maintenance Manual** - Pages shall be 8-1/2" x 11" sheets and shall be punched and inserted into three-ring binders. Insert a full-length sheet of card stock into the sleeve along

the spine of the binder labeled "Maintenance manual," the name of the project, site, and month/year of installation.

Organize the manual in sections in accordance with 2.4, F.2, and separate each section with labeled and tabbed dividers. Organize content of the maintenance manual to facilitate easy use as a reference document. Include page numbers or headers, and organize information in a logical manner.

The maintenance manual shall consist of two volumes, the second of which shall be dedicated to the operation and maintenance of the audiovisual equipment.

2. Content of Maintenance Manual

- a. **Title Page** - Provide a title page with the name of the exhibit, the site, and installation date.
- b. **Table of Contents** - Provide a list of contents.
- c. **Contract Information** - Provide name, address, and telephone number for all contractors and suppliers who produced work for the exhibit, identifying the portion of the work which they provided.
- d. **Cleaning Instructions** - Provide instructions for cleaning all exhibit structures, finishes, graphic panels, tactile models, and screen printed material. Include brand names of recommended cleaning materials. Provide the name, address, telephone number, and website (if applicable) of the manufacturers or distributors of the cleaning products. Listed cleaning products shall correspond with supplies included in the maintenance kit furnished by the contractor. "Not to be used" materials and techniques shall be identified.
- e. **Repair Instructions** – Describe specific techniques for repairing damage to exhibit surface materials such as: wood and painted finishes, screen printed areas, plastic laminates, faux finishes, fabric, metal, acrylic, polycarbonate, and glass.
- f. **Artifact Care and Handling** - Provide information or direction for care, maintenance, and cleaning of the artifact mounts, including how to detach the object from the mount. Provide copies of all final artifact mount drawings.
- g. **Product List and Catalog Cuts** - List brand names of off-the- shelf products purchased for use in the exhibit and the name, address, telephone number, and website address (if applicable). Provide legible machine copies of catalog cuts for all products listed. However, if copy of original cannot be produced without loss of readability, original catalog cuts shall be provided. Include at least one original copy of the manufacturer's information packed with contractor purchased off-the-shelf equipment, inserted into 8- 1/2" x 11" clear plastic sleeves, punched for three-ring binders.
- h. **Warranties** - Provide manufacturer's warranties for all off-the- shelf equipment purchased by the contractor.
- i. **Access Instructions** – Provide visuals clearly and sufficiently illustrating access to artifacts, desiccant, lighting equipment, mechanical devices, and audiovisual equipment within the exhibits. The illustrations shall include the exhibit number(s), step- by-step instructions, and any other information relevant to opening or dismantling the structures. The illustrations shall be accomplished in one or both of the following ways:
 - 1) Isometric or exploded view drawings, as specified in this Division, 2.4, D.
 - 2) Photographs combined with text, showing a person following the step-by-step instructions. Include close-up views of specialized locks or hardware, identified by captions.
- j. **Electrical and Mechanical Instructions** - Provide maintenance and operation instructions for all lighting, electrical, and mechanical equipment as follows:
 - 1) **Wiring Diagrams** - Include as-built wiring diagrams for all lighting and equipment installed by the contractor. Include a copy of OPRHP-furnished instructions for repair or replacement of audiovisual equipment.

- 2) **Catalog Cuts** - Catalog cuts and manufacturer's printed instructions for all connectors, transformers, adapters, power strips, clocks, sensors, timers, ventilation fans, thermostats, motors, switches, pushbuttons, or other electrical, mechanical, or lighting equipment.
- k. **Color and Finish Samples**
 - 1) Provide actual samples of all materials used in the exhibit such as: woods, veneers, masonry, metal trim, laminates, fabrics, carpets, paints, and inks. Material shall be mounted on 8-1/2" x 11" white illustration board, clearly labeled with the color name and number, the manufacturer's brand name, and other pertinent product identification, keyed to the drawings for location.
 - 2) One 8-1/2" x 11" mounted sample shall be provided for each type of digital output print and for each screen printing ink color and substrate combination used in the exhibit.
 - 3) Samples of specialized techniques such as sandblasted or etched graphics or finishes shall also be provided.
- l. **As-Built Exhibit Plan** – The contractor shall update the OPRHP-furnished planning database to reflect all changes that occur during fabrication, and provide a hard copy and electronic version of the resulting as-built schedules and facsimiles. All revisions and updated information shall be clearly noted.
- m. **As-Built Exhibit Drawings** - Include one copy of as-built exhibit drawings printed onto 11" x 17" sheets as specified in this Division, 2.4, G.

3. Volume 2, Audiovisual Operations Manual

The contractor shall provide a separate notebook that contains the audiovisual operations manual. This manual shall describe the operation and simple troubleshooting of the audiovisual systems specified in individual task orders. Each copy shall include the owner's operating/ service manuals for each item of equipment used in the specified system. The manual content minimum shall be:

- a. Title Page - Provide a title page with the name of the exhibit, the site, and installation date
- b. Table of Contents - Provide a list of contents
- c. Systems Block diagram(s), 11"x17"
- d. Systems Overview description(s)
- e. Daily System Startup and Shutdown Procedures
- f. System Adjustments
 - 1) Audio
 - 2) Video
- g. Troubleshooting Guide
 - 1) Video
 - 2) Audio
 - 3) Controls
- h. Maintenance Procedures
 - 1) Describe routine procedures required with time intervals. This includes audiovisual programs, lighting equipment, computer interactive displays, mechanical interactive displays, and other electrical, electronic or mechanical equipment provided and/or installed by the contractor.
 - 2) For each audiovisual display, provide a list of parts needed for routine maintenance with make, model, time frequency needed, quantity per year, and price as of what date.
 - 3) Provide a written cost estimate at installation for annual maintenance services for audiovisual equipment or audiovisual systems. This information may be used by

OPRHP to procure future maintenance of the completed system, separate from this contract.

- i. As-built wiring diagrams for each audiovisual system. Provide hard copies as well as the electronic files in PDF format.
- j. A hard copy and electronic version of the final control program(s).
- k. The manufacturer's installation, maintenance, and user instruction manuals for all components of the system. When electronic versions are available, they shall be included.
- l. Provide manufacturer's warranties for all off-the-shelf equipment purchased by the contractor. Include documentation for date of purchase of the equipment.

- G. **As-Built Drawings** - The contractor shall prepare a completed set of as-built drawings containing all approved revisions and additions to the fabrication drawings and any subsequent changes to the original plan. The as-built drawings shall be submitted in the maintenance manuals in accordance with this Division. All original drawings produced under this contract will be the property of the OPRHP.

3. Division 3 - Samples/Mock-ups Prototypes

3.1 Introduction

Provide samples for all materials, colors, and finishes specified for the exhibits. After contract award, the awarded contractor will be responsible for submitting within (10) business days a schedule of submittals, arranged in chronological order by dates required by project schedule. Schedule must include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates.

Contractor must also include additional time for making corrections or revisions to submittals noted by the Director's Representative and additional time for handling and reviewing submittals required by those corrections.

- Initial Review: Allow OPRHP seven (7) calendar days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Construction Manager will advise Contractor when a submittal being processed must be delayed for coordination.
- Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
- Resubmittal Review: Allow OPRHP seven (7) calendar days for review of each resubmittal.

3.2 Specifications

- A. **Catalog Cuts** –Catalog cuts shall be provided for all specialized hardware and off-the-shelf items provided by the contractor, including:

1. Lighting fixtures and associated hardware;
2. Electronic and electrical equipment and hardware, including audiovisual equipment, computer systems, control systems, cables, pushbuttons, and ventilation fans;
3. Security hardware and locks;
4. Specialized cabinet hardware, including hinges, casters, drawer pulls, door handles, levelers, etc.; and
5. Specialized fasteners, including cable hanging systems, wall or floor anchors, and other fasteners specified for anchoring or supporting exhibit structures in place.

Catalog cuts shall be legible originals or copies. When more than one product is shown on a page, highlight, circle, or otherwise identify the specific product, including all appropriate specifications such as model or part number, color, size, etc.

B. Materials and Finishes Samples – All samples shall be identified with the brand name, number, color name and number, and the manufacturer's name, address, and telephone number.

1. Finish Samples

- a. **Paint** - Paint colors mixed to match the specified exhibit color, applied to substrate of same material to be used in the exhibit. All samples shall be identified with exhibit color number.
- b. **Plastic laminate**
- c. **Wood** - Solid wood or wood veneer finish in specified species of wood and thickness and with specified finish, such as stain, sealant, or oil finish.
- d. **Metal** - Finish and metal specified, including but not limited to, paint, powder coating, patina, and anodized finish.

2. Glazing - Glass or acrylic glazing, in specified type and thickness.

3. Gasketing for Artifact Cases - One-foot long sample of each type of gasketing to be used.

4. Models – For item 10.20.500 Munsee Village model, provide samples of each type of terrain that represents the actual materials, finishes, and colors from which the model will be made.

C. Graphics - Graphic media, including but not limited to, samples of digital and photographic prints, mounting and overlaminating, vinyl cutouts, and high pressure laminate. Graphic media samples shall represent typical images, colors, and typography specified in the exhibit.

1. Digital Output Graphic Proofs -

a. Paper Proofs

- 1) Provide full-size (100%) paper or electronic (PDF) proofs for all graphic images and layouts. Proofs shall be full- color and include final, high-resolution scanned images.
- 2) Proofs that have been reviewed by the Director's Representative and require changes shall be corrected and resubmitted as revised proofs.
 - a) Each sheet shall be identified with the following minimum information:
 - Project Name (Philips Manor Hall)
 - Exhibit label number(s)
 - Font(s)
 - Type size(s)
 - Date of submittal
 - b) For large murals, it is acceptable for the contractor to submit the proof in sections. For reference in assembling the sections, the contractor shall submit a reduced-scale print of the entire mural on one sheet, with the seams marked.

b. Production Samples

- 1) Provide full-size (100%), full-color graphic samples of images and layouts. The samples shall be produced using the final output media specified (i.e.: inkjet, Lambda, screen print), with final colors and resolution.
- 2) Production samples shall represent all combinations of colors, typography, and types of images as they will appear in the final panels.
- 3) One copy of each sample shall be submitted.

2. **Mounting and Overlaminating** – Provide one 8" by 10" sample of a mounted and laminated print for each type of mounting substrate and over laminate specified on the drawings.
 3. **Other Graphic Samples** – Provide samples of vinyl cutouts, dimensional letters, direct print and all other graphic elements specified for the project.
- D. **Mock-ups** - Mock-ups are full-scale representations of portions of an exhibit for the purpose of review and testing of exhibit elements that are undeveloped and need further evaluation.
1. For 10.20.500.OB Munsee Village Model, provide at least 3 approximately 10"x10" mockups for each landscape type in the model: forest, river & land edge, garden.
 2. Provide one mockup of a longhouse section.
- E. **Prototypes** - Prototypes are portions of an exhibit such as an artifact case or an interactive mechanism that has a particular need to be reviewed and tested prior to fabrication of more elements of the same design. **No prototypes are required for this project.**
- F. **Custom Life-size Human Figures** - The Contractor or Sub-contractor shall establish a schedule of approval reviews with the Director's Representative at pre-arranged moments in the construction process. These reviews will consist of the following:
1. Pose
 2. Facial expression
 3. Clothing and painting
 4. Upon completion, all figures must be costumed and painted and must be approved by the Director's Representative prior to shipping.

4. Division 4 - Exhibit Structures

4.1 Introduction

Provide fabrication of all exhibit elements including cabinetry, panels, platforms, artifact cases, cabinets or kiosks containing computer equipment, vitrines, or other elements that constitute the basic structural elements of the exhibits.

4.2 Quality Assurance

Refer to the Architectural Woodwork's Institute (AWI) quality standards for cabinetry and laminate work. All manufacturer's printed recommendations for materials, coatings, and adhesives are a part of these specifications. Copies of the publication, **AWI Quality Standards**, are available from:

Architectural Woodwork Institute
46179 Westlake Drive, Suite 120
Potomac Falls, Virginia 20165 571-323-3636
www.awinet.org

All materials and fabrication methods for artifact cases, including all structures to be installed inside artifact cases, shall be in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018.

4.3 Product Handling

Store lumber and millwork in a dry location. Do not expose wood to extreme changes in temperature or humidity. Protect panels, cases, and other structures from damage during handling, production, storage, shipping, and installation.

4.4 Materials

A. Wood Products – As specified on the drawings and in accordance with the following.

1. **Plywood** - For exhibit finish substrate and structure use American Plywood Association (APA) Grade B or better, birch veneer plywood, sanded and touch-sanded, 3/4" thick. In areas where moisture is a factor, use marine grade birch plywood. Bending plywood shall be used for curved surfaces.
2. **Medium Density Fiberboard (MDF)** - Artifact case structures and pedestals or platforms for use inside artifact cases shall be fabricated using Medite II, industrial grade medium density fiberboard (MDF) manufactured with a formaldehyde-free binder which meets the requirements of ANSI A208.2-2002.

Medite II, as manufactured by Sierrapine, Ltd.
1050 Melody Lane, Suite 160
Roseville, California 95678
800-676-3339

www.sierrapine.com Or approved equal

3. **Framing Lumber** - Number 2 Grade Poplar, Douglas Fir, or Number 1 Grade Southern Pine.

B. Plastics - As specified on the drawings and in accordance with the following.

1. **Artifact Vitrines** - Plastic glazing for artifact cases or vitrines shall be clear, UV-filtering cast acrylic sheet, as specified below.

Plexiglas, G UF-3, as manufactured by: Altuglas International
c/o Arkema, Inc. 100 PA Rt. 413
Bristol, Pennsylvania 19007
215-419-7000 [http:// www.altuglasint.com](http://www.altuglasint.com) Or approved equal

Acrylite OP-2, as manufactured by: Evonik Cyro LLC
299 Jefferson Road
Rockaway, New Jersey 07866 800-631-5384
www.acrylite.net Or approved equal

2. Subsurface Laminated Graphics -

- a. Exhibit graphics which are output as paper prints and exposed to higher than normal wear from visitor use shall be subsurface laminated to clear, non-glare cast acrylic or polycarbonate sheet, in accordance with Division 6, Graphics, 6.10, and then mounted to a rigid substrate. Examples of exhibit graphics which are considered as receiving higher than normal wear include the following:
 - Panels mounted with a mainly horizontal orientation;
 - Instructional label panels adjacent to push buttons, interactive devices, models, and maps.
 - Cut-out graphics, as an alternative to the standard for fabrication of cut-out graphics as a phenolic resin graphic panel, in accordance with Division 6, Graphics, 6.10, E.
- b. Non-glare cast acrylic sheet shall be as manufactured by Altuglas International or Evonik Cyro LLC. Non-glare polycarbonate sheet, as manufactured by:

GE Plastics
One Plastics Avenue

Pittsfield, Massachusetts 01201
413-448-7110

www.geoplastics.com Or approved equal

3. **Moderately Expanded PVC Sheet** - Moderately expanded PVC sheet **shall not** be used for fabrication of any elements which are to be installed in the interior of an artifact case, including panels, pedestals, or graphic substrates.

C. **Metals** - As specified on the drawings and in accordance with the following.

1. **Steel** - Steel for fabrication of exhibit structures shall be as recommended by the American Society for Testing and Materials (ASTM) for the application specified.

American Society For Testing and Materials
100 Barr Harbor Drive
West Conshohocken, Pennsylvania 19428-2959
610-832-9585
www.astm.org

2. **Aluminum** - Extrusions for structural supports shall be 6060-T or 6063- T52 alloy and anodized or painted.
3. **Miscellaneous** - Railings and ornamental metalwork shall be in accordance with recommendations of the National Ornamental & Miscellaneous Metals Association (NOMMA).

National Ornamental & Miscellaneous Metals Association
1535 Pennsylvania Avenue
McDonough, Georgia 30253
888-516-8585
www.nomma.org

D. **Glass** - As specified on the drawings and in accordance with the following. All glass shall be either tempered or laminated safety glass.

1. **Laminated Glass** - Polyvinyl butyral (PVB) UV-filtering layer between two laminations. All glass to be used as glazing for artifact cases shall be clear, UV-filtering laminated glass.
2. **Tempered Glass** - Fully-tempered glass which breaks into small cubes if broken.
3. **Anti-Reflective Glass** - AMIRAN anti-reflective glass, in thickness as specified on the drawings or approved equal. AMIRAN used for artifact case glazing shall be laminated. AMIRAN is manufactured by:

SCHOTT North American, Inc.
555 Taxter Road
Elmsford, New York 10523
914-831-2200
www.us.schott.com Or approved equal

E. **Gasketing** - Gasketing - The contractor shall use only silicone gasketing in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018. Manufacturers of silicone gasket materials include the following:

Rogers Corporation BISCO™ Silicones One Technology Drive

P.O. Box 188
Rogers, Connecticut 06263-0188
860-744-9605

www.rogers-corp.com/bmu/info.htm Or approved equal

Clean Seal, Inc.
21900 West Ireland Road South Bend, Indiana 46614
800-366-3682

www.cleanseal.com Or approved equal

Delta Designs, Ltd.
P.O. Box 1733
Topeka, Kansas 66601
785-234-2244 / 800-656-7426

www.deltadesignsltd.com Or approved equal

Netherland Rubber Company
2931 Exon Avenue
Cincinnati, Ohio 45241
800-733-6107

www.netherlandrubber.com Or approved equal

- F. **Adhesives and Sealants** - As specified on the drawings or as recommended in the manufacturer's specifications for installation of materials. All adhesives and sealants to be used on the internal surfaces of artifact cases or for case furnishings such as platforms, pedestals, or panels shall be in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018.

1. **High Pressure Laminate Adhesive**

- a. **Laminate-to-Substrate** - Use a nonpigmented contact cement or the manufacturer's recommended adhesive.
- b. **Laminate-to-Laminate** - Use a nonpigmented two-part epoxy or the manufacturer's recommended adhesive.

2. **Glass** - Silicone SCS1201 clear, white or black, as manufactured by: General Electric Company

GE Silicones
260 Hudson River Road Waterford, New York 12188
518-237-3330 / 800-332-3390

www.gesilicones.com Or approved equal

3. **Artifact Case Wood Sealant** - Seal all exposed wood inside artifact cases which shares the same air space with the artifacts and desiccant chamber so that artifacts will not be harmed by volatile chemicals outgassing into the air inside the case. Exposed wood inside case furnishings such as platforms, pedestals, or panels shall also be sealed. Surfaces already finished with high-pressure laminate do not need additional sealant. Sealants shall be in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018. Follow manufacturer's specifications for application of the finish.

Camger 1-175 Series Poly Preserve Aliphatic Urethane Barrier
As Manufactured by Camger Chemical Systems, Inc.
364 Main Street
Norfolk, Massachusetts 02056
508-528-5787

www.camger.com Or approved equal

4. **Artifact Case Crack and Gap Sealant** - To ensure a tight seal, fill all seams which could allow air exchange with outside air using silicone, acrylic latex, or acrylic latex silicone caulk which is neutral curing, does not emit acetic acid during curing, and has low volatile organic compounds (VOC's). Examples of some acceptable neutral curing caulks, and caulks with low VOC's, include the following:

- a. Dow Corning neutral-curing silicone glass sealant, as manufactured by:

The Dow Chemical Company 2030 Dow Center
Midland, Michigan 48674
989-636-1000

www.dowcorning.com Or approved equal

- b. OSI Pro-Series VP-275™ multi-purpose silicone sealant, neutral- curing, as manufactured by:

Henkel Consumer Adhesives 7405 Production Drive
Mentor, Ohio 44060
800-321-0253

www.osiproseries.com Or approved equal

- c. Liquid nails super caulk, indoor-outdoor acrylic latex caulk, as manufactured by:

MACCO
15885 West Sprague Road Strongsville, Ohio 44136
800-545-2643

www.liquidnails.com Or approved equal

- d. DAP® ALEX PLUS® acrylic latex caulk plus silicone, as manufactured by:

DAP Inc.
2400 Boston Street Suite 200
Baltimore, Maryland 21224-4723
888-327-8477

www.dap.com Or approved equal

- e. Red Devil 25-Year acrylic latex interior wall and wood caulk, and Red Devil LIFETIME® siliconized acrylic adhesive sealant, as manufactured by:

Red Devil, Incorporated 4175 Webb Street
Pryor, Oklahoma 74361
918-825-5744

www.reddevil.com Or approved equal

5. **General Purpose Caulk** - Clear silicone rubber, standard grade RTV Silicone Number 108, as manufactured by the General Electric Company, as specified in this Division, 4.4, F., 2.

6. **Acrylic Cement** - Weld-On 40 adhesive, as manufactured by:

IPS Corporation
455 West Victoria Street Compton, California 90220
310-898-3300 / 800-421-2677

www.ipscorp.com Or approved equal

7. **Graphic Mounting Adhesives** - In accordance with Division 6, Graphics, 6.10.
 8. **Artifact Case Curing Time** - All artifact case adhesives, sealants, and finishes shall be allowed to cure while exposed to the fabrication shop environment for a minimum of two weeks prior to enclosing the case structure and installing the artifacts. The contractor shall be responsible for consulting the manufacturers' technical data to verify exact conditions of time, temperature, and humidity for the adhesives, sealants, and finishes to fully cure.
- G. **Finishes** - As specified on the drawings and in accordance with the following. Finishes inside artifact cases shall be in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018.
1. **Plastic Laminates** - High pressure decorative laminates shall meet the minimum performance standards of the International Organization of Standardization (ISO) ISO-4586-2:2004 and the National Electrical Manufacturer's Association, LD3-2005. Laminate shall be Grade 10, general purpose grade, with the exception of curved, vertical surfaces, then Grade 20, vertical postforming grade is acceptable.
 2. **Paint**
 - a. **Artifact Case Interiors** - Use paints with a low Volatile Organic Compound (VOC) rating for surfaces inside the artifact chamber, in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018.
 - b. **Aluminum and Steel** - Use Polane T polyurethane enamel and primer, as manufactured by:

The Sherwin-Williams Company 101 Prospect Avenue, Northwest
Cleveland, Ohio 44115-1075
800-474-3794
www.sherwin.com Or approved equal
 3. **Powder Coating** - As manufactured

by: TIGER Drylac U.S.A., Inc. Headquarters
1261 East Belmont Street Ontario, California 91761
909-930-9100
www.tigerdrylac.com Or approved equal
 4. **Fabric** - Fabric for use inside artifact cases shall be in accordance with the drawings and National Park Service Exhibit Conservation Guidelines, second edition, 2018.
- H. **Hardware**
1. **Rough** - Nails, screws, bolts, nuts, washers, anchors, threaded inserts, flush clips, and similar items of proper size and number to secure materials in place. Any fasteners used in areas where moisture is a factor shall be galvanized or aluminum.
 2. **Finish** - Hinges, key-hole fasteners, concealed hinges, cam locks, slides, push locks and keys, casters, levelers, handles, and knobs as specified on approved drawings and catalog cuts. All doors in exhibit structures which provide access to interior storage cabinetry and audiovisual equipment shall be fastened with concealed hinges and provided with locks. Locks that are installed as multiples shall be keyed alike.

4.2 Execution

A. Woodworking - General

1. **Quality Standards** - AWI Quality Standards are by reference made part of this Specification. Unless otherwise clearly detailed or specified in individual task orders, all cabinetry shall be fabricated to conform to AWI Quality Standards, Section 400, for custom grade material and workmanship.
2. **Cabinetry** - All casework shall be plant assembled. Cases too large for access into the exhibit area shall be made in detachable sections with provisions for assembly inside the exhibit space.
 - a. **Fabrication Methods** - All faceplates, panel ends, and doors shall be of mortise and tenon or doweled fabrication, glued under pressure, with nails only furnishing the pressure. All nails shall be properly set for filling. Filled areas shall be sanded smooth to receive laminate, paint, or other specified finish. Edges of panels and signs shall be filled, sanded smooth, and finished or covered with material matching the panel face. Edges shall not be left unfinished unless otherwise specified on the drawings.
 - b. **Shelving** - Unless otherwise specified in individual task orders, any shelving used as part of the interior of cabinets shall be 3/4" Birch plywood. At a minimum, audiovisual equipment shelving shall have 12" square center portions of perforated metal to allow ventilation around equipment. The contractor shall be responsible for ensuring that each shelf is fabricated of material of sufficient strength for the piece of equipment for which it is intended.
3. **Architectural Millwork** - Fabricate and assemble units complete in the shop, insofar as their dimensions will permit for transportation and proper handling. All woodwork shall be shop finished and delivered to the installation site with protective covering. Use solid stock for frames, jambs, heads, stops, and edges. Where veneer plywood is used, trim exposed edges with hardwood without face nailings. Accurately fit and align separate parts.

Provide ample screw, glue-and-bolt blocks, draw-bolts, tongues, grooves, splines, dowels, tenons, mortises, and other means of fastening to render the work substantial, rigid, and permanently secured in the proper position. Provide material to permit scribing to walls, floors, and related work. Provide sufficient allowance for shrinkage occurring after installation. Provide mitered corners at doorframes with hairline joints. Fit and adjust doors to achieve smooth and noiseless operation. Exposed fasteners are unacceptable without prior approval from the Director's Representative or the exhibit designer. Countersink face nails and face screws, fill with plastic wood or wood plugs, sand flush to surface, and finish without visible markings.

B. Artifact Case Fabrication - All materials and fabrication methods for artifact cases, including all structures to be installed inside artifact cases, shall be in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018.

1. **Sealed Case Environment** - To ensure that artifact case vitrines are as airtight as possible, seal all seams which could allow air exchange with the air outside the artifact and silica gel chambers.
2. **Silica Gel Chambers** - Chambers that house silica gel shall be fabricated to maximize exchange of air with the chamber containing the artifacts and minimize exchange of air outside of the case. The chamber shall provide a sealed, stable environment necessary to protect the artifact(s) in the case.

C. Finishes

1. **Substrates** - Surfaces scheduled to receive etching, sandblasting, paint, laminate, photo mounts, and graphic prints, shall be made true and even with joints and nail holes filled, and shall be primed, sealed, and properly supported to prevent warping or bending.
 2. **Paint** - All exposed surfaces to receive paint shall be finished smooth. Finished paint surface shall be without runs, sags, and other imperfections. Match colors specified on the drawings. Colors shall be consistent from surface-to-surface. Paint shall be applied under dry, dust- free conditions, in accordance with the manufacturer's specifications. Edges, crevices, corners, and joints shall be thoroughly cleaned. Painting shall be of uniform thickness. All exposed edges of painted panels shall be filled, sanded, and painted to match the panel face unless otherwise specified on the drawings.
 3. **Plastic Laminate** - All laminate and substrate shall be stored together for at least 72 hours and assembled in an environment of approximately 70 degrees Fahrenheit and 50 percent relative humidity. Face of the substrates shall be sanded smooth and free of grease, wax, dust, or other contaminants which interfere with adhesion. Control of the glue line and its thickness and uniformity of spread shall be given constant attention. Spot bonding shall never be used. Cover all areas where contact is made with adhesive. IN ALL CASES, THE ADHESIVE MANUFACTURER'S INSTRUCTIONS FOR USE SHALL BE FOLLOWED. Avoid chipping of laminate by the saw blade. Finish smooth edges on curved cut by sawing the part oversize and finish it by routing, filing, or sanding. When cutting laminate, make certain to prevent hairline cracks or over-cutting at inside corners. Inside corners shall be rounded to prevent corner cracking.
 4. **Veneer** - All veneer shall be ordered in a minimum 3:1 ratio per square foot of plywood substrate required. Face veneer shall be flat sliced with adjacent pieces randomly matched. The maximum width of sapwood per flitch shall not exceed two-inches. Panel face assembly shall be running matched. Veneer millwork shall not be sequence matched. All edges shall be veneer banded on all four edges for final use in the exhibit.
 5. **Panel Edges and Backs, Concealed Areas** - Finish in accordance with the following unless specified otherwise on the drawings.
 - a. **Concealed Areas** - Those areas completely enclosed by solid opaque framing and skin. No finish required.
 - b. **Semi-Exposed Areas** - Those areas only visible by opening doors or access panels. Finish with wood sealer.
 - c. **Flat Panels, Framed** - The back side of plywood or other framed material. A minimum of two coats flat lacquer primer for the surface.
 - d. **Flat Panels, Unframed** - The back side of plywood or other material without framing such as cabinet doors and applied panels. A minimum of three coats of paint, laminate backing sheet, or other finish equal in density and weight to that specified on the drawings for the exposed surface.
 - e. **Edges** - All exposed edges of panels, plaques, and graphic prints shall be fitted and sanded smooth. Edges shall be finished to match adjoining surfaces as specified on the drawings.
 - f. **Panel Backs** - Backs of panels shall be finished with spray- applied lacquer finish or laminate backing sheet in color specified on the drawings.
- D. **Plastic** - Follow manufacturer's printed instructions. Cut material to the size specified on the drawings, allowing for expansion and contraction. Welded joints shall be free of gaps and bubbles, continuously sealed, and absolutely clear. All exposed edges shall be hand polished, no flame polishing. Surfaces of acrylic shall be free of scratches, stains, or other imperfections.

- E. **Metal Work** - Fabricate to detail and finish as specified on the drawings. All metals shall be prepared and finished in accordance with the finish manufacturer's specifications. Ease all sharp edges and corners on horizontal or angled panel frames or railings.
1. **Welding** - Use appropriate welding materials, grind welds smooth, and ease all sharp or ragged edges. Standards for welding shall be as recommended by:

American Welding Society 550 NW LeJeune Road
P.O. Box 351040
Miami, Florida 33126
305-443-9353 / 800-443-9353
www.aws.org
 2. **Fasteners** - Use appropriate fasteners for fabrication of metal structures, as recommended by the organizations specified under this Division, 4.4, C., Metals.
- F. **Glass** - Material shall be cut to size as specified on the drawings, allowing for expansion and contraction. Surfaces shall be free of scratches, bubbles, stains, rough edges, or other imperfections.
1. **Laminated Safety Glass** - All exposed edges shall be eased and finely ground to be smooth, with broad surfaces free of imperfections.
 2. **Tempered Safety Glass** – All exposed edges shall be polished, with broad surfaces free of visible tong marks or any other imperfections.
- G. **Finish Hardware or Fasteners** - Shall be applied and installed so they are fully functional. Screws shall be countersunk to flush level with surface, free of burrs, and at a 90-degree angle to the surface plane.
- H. **Security Hardware**
1. Provide locks for all access doors to artifacts, audiovisual equipment, cabinets or kiosks containing computer equipment, and storage areas in accordance with approved drawings and catalog cuts.
 2. Install locks so that the hardware is concealed yet easily accessible. Locks may be installed behind removable outer panels, on the unexposed underside of structures, or as otherwise specified on the drawings. Unless specified otherwise in the drawings, access doors to chambers not requiring locks (such as silica gel chambers) shall be hinged panels using the same hardware as panels used to conceal the locks.
 3. All locks shall be keyed alike, with the exception of donation boxes. Donation box locks shall be keyed separately from all other exhibit locks.
 4. For hardware requiring special tools, such as tamperproof screws and cam locks, the contractor shall provide a minimum of two of each tool required.

5. Division 5 – Electrical/Electronic

5.1 Introduction

Purchase, fabricate, assemble, install and thoroughly test all electrical, electronic, and mechanical devices; this includes lighting built into exhibit structures. Install audiovisual equipment into exhibit structures, including electrical components to provide and ensure fully operational audiovisual systems for each exhibit unit.

Install pre-wired exhibit structures in the building; provide power and data distribution from floor & wall outlets to the exhibit structures as described in the exhibit drawings.

5.2 Quality Assurance

The National Electrical Code (NEC) shall be the required standard for all electrical work. In the event other codes, state and local, are in effect at the final exhibit site, they shall be included as part of this specification and requirements. All manufacturers printed recommendations for materials are a part of this specification. Standards for other trades are included as part of this contract.

Information on the NEC is available at: www.necdirect.org

Persons trained and experienced in the fabrication, installation, and implementation of professional audiovisual, video, and sound reinforcement shall perform all assembly, fabrication, and installation work. All installation practices shall be adhered to as described in pertinent chapters of the following publications or their latest published edition:

- "Audio Systems Design and Installation," Author: Philip Giddings, Focal Press
- "Sound System Engineering", Second Edition Authors: Don and Carolyn Davis, Howard W. Sams & Co.

In addition, all requirements of the latest published edition including, but not limited to, the following shall apply unless otherwise noted. In case of conflict between cited or referenced standards, the more stringent example or standard shall apply.

- National Electrical Code (N.E.C.)
- Federal Communications Commission (F.C.C.)
- Society of Motion Picture and Television Engineers (S.M.P.T.E.)
- American Society for Testing Materials (A.S.T.M.)
- Electronic Industries Association (E.I.A.)
- Handbook for Riggers, 1977 Revised Edition, W.G. Newberry; Calgary, Alberta Canada
- Basic Principals for Suspended Loudspeaker Systems, Technical Notes Volume 1, Number 19, JBL Professional Division

5.3 Product Handling

Store electrical, electronic, and mechanical components in a dry location. Do not expose to extreme changes in temperature and humidity. Protect components from damage during shipping, handling, storage, and installation. Pack components in containers in which components were shipped from the manufacturer. Exercise care so as not to damage electrical and electronic components. Store in a protected environment.

5.4 Testing

Electrical, electronic, and mechanical components of exhibits, including audiovisual equipment and lighting, shall be tested in the contractor's fabrication shop prior to delivery to the site. The contractor shall ensure that all equipment is fully operational prior to installation at the site.

5.5 Materials

A. **Electrical** - Materials shall be new and U/L approved.

1. **Wiring** - Wiring for high voltage applications shall be as required under the latest version of the NEC. Provide plenum rated cables of the types specified where required by the NEC or other governing building codes.

2. **Conduit** - All conduit within exhibit structures shall be 3/4" electric metallic tubing unless specified otherwise.
3. **Outlets** - Multi-outlet power strips with integral circuit breaker and grounded outlets.
4. **Surge Protection** – Provide an electrical surge suppression system dedicated to each audiovisual system, all fiber optic illuminators, and each interactive electronic exhibit. Size the suppression device to accommodate the maximum load plus 100 percent.

B. Lighting

1. **Fixtures** - Provide fixtures and accessories as specified in the exhibit drawings
2. **Lamps** - As required to make illuminated exhibit elements complete and fully functional.
3. **Controls** - Lighting dimmer controls as specified in the exhibit drawings

- C. **Audiovisual Equipment** - The contractor shall purchase and/or install audiovisual equipment as specified in the exhibit drawings. Cables, connectors, racks, and mounting accessories required for the proper installation and operation of the equipment shall be provided by the contractor unless specified otherwise.

All materials furnished by the contractor shall be new and all work completed to the satisfaction of the Director's Representative.

The contractor shall protect all equipment against cosmetic and operational damage, and shall replace equipment damaged while in the contractor's possession.

1. **Computers** - The contractor shall purchase and install equipment as specified in the exhibit drawings.
2. **Cables** - The contractor shall purchase and install cables as specified in the exhibit drawings.
3. **Connectors** - The contractor shall purchase and install connectors as specified in the exhibit drawings.
4. **Pushbuttons** - The contractor shall purchase and install pushbuttons as specified in the exhibit drawings.
5. **Relays** - The contractor shall purchase and install relays as specified in the exhibit drawings.
6. **Equipment Racks** - The contractor shall purchase and install equipment racks as specified in the exhibit drawings

D. Mechanical

1. **Ventilation Fans** - Fans shall be provided as necessary to vent heat out of enclosed environments in which equipment or lighting is installed. Provide fans of type and quantity to replace the enclosed volume of air a minimum of every two minutes. No individual fan shall contribute more than 35 dBA of noise to the environment.
2. **Thermostat** - Provide line voltage thermostat as necessary to achieve the temperature control specified under this Division, 5.6, D., 3., Heat Ventilation.

5.6 Execution

A. **Electrical** - The contractor shall obtain all requirements pertaining to the most recent state and local codes:

1. **Power** - Circuits within each installed exhibit structure shall be distributed from one two or four-gang box mounted inside the exhibit structure. The box shall be connected to the power source (120 volt AC) through flexible conduit. Power supplies for the lighting systems and lighting shall be hard wired to the power source (120 volt AC) through flexible conduit. Provide sufficient extra length of flexible conduit to accommodate movement of power supply on sliding access shelf. All connections to power sources shall be made at the locations specified on the drawings.

The contractor shall evaluate power supply versus power demand to determine appropriateness of existing circuits.

It shall be the responsibility of the contractor to advise the Director's Representative if total power service requirements for any exhibit structure exceeds 15 amperes.

The contractor shall ensure that power cables do not cause interference with audiovisual signal cables.

2. **Coordination** - Provide secondary distribution lines and one three-prong grounded female receptacle within each applicable exhibit unit for hook-up of electrical equipment.
3. **Craftsmanship** - Circuits shall be clearly and neatly labeled with special operating and maintenance instructions mounted on descriptive panels with each applicable exhibit unit. Run wiring exposed to minor potential physical damage in electric metallic tubing. Run inaccessible wiring in conduit. All conduit, junction boxes, fixtures, and equipment shall be neatly and securely attached to support members and concealed.
4. **Access** - Ensure serviceability to each and every piece of equipment. Provide cutouts and access panels to facilitate maintenance. Avoid alterations to exposed surfaces.
5. **Support** - Provide additional support such as clip angles, plates, brackets, thrust blocks, bushings, and bearings necessary to reinforce exhibit structures, and devices relative to "hands-on" use and abuse of each exhibit.
6. **Termination of Wiring** - Conductors shall be terminated at ends where attached to components using crimp-type lugs if the component possesses screw-type terminals. Where the component has only soldering lugs, connection shall be by good quality electrical joint using rosin core solder. Connection of conductors and wiring, one to another, shall be by the application of screw-type terminal strips and spade lug connectors. Such terminations shall be located in a National Electrical Manufacturers Association (NEMA) rated enclosure. All crimp connections shall be accomplished by ratchet type production crimp tools. The use of any adhesive insulating tape is not acceptable.
7. **Surge Suppression** - For each audiovisual exhibit, provide an electrical surge suppression system dedicated to that exhibit. Size the suppression device to accommodate the audiovisual system maximum load plus 100 percent.

B. **Lighting**

1. **Interior Exhibit Structure** - The contractor, in conjunction with the Director's Representative shall review the lighting levels and heat output to ensure that proper environment of case interiors is met during the first inspection of the case fabrication at the contractor's facility.
2. **Track** - Overhead track lighting is not in Contractor's scope
3. **Ceiling Recess or Wall Mount** - Recessed ceiling and wall mounted lighting is not in Contractor's scope
4. **Remote Source Lighting**
 - a. Optimum performance and safety shall be critical in developing the remote source lighting system. The efficiency of light transmission depends on the constituent materials, the quality of the bond between the core and cladding, hardware connectors, and polishing of fiber ends. Selection of fiber and illuminator shall result in a minimum Color Rendering Index (CRI) rating of 90 and a maximum lighting loss of four percent per running foot length. Methods of reducing footcandle levels without affecting color temperature shall include the use of mechanical diagrams, lighting screens installed at the lighting source, or neutral density filters mounted on or attached to the lenses. Fiber runs shall not exceed 25-feet. Illuminators shall utilize lighting sources with a minimum lamp life rating of 1500-hours.
 - b. During the exhibit installation, the contractor shall install and connect all remote source lighting system components to the power source.
5. Final Lighting of Installed Exhibits – Final focus of overhead track lighting is not in Contractor's scope

C. Audiovisual Equipment

1. **Shop Fabrication** - The contractor shall be responsible for ensuring that audiovisual equipment will fit and operate with the exhibit structures.
 - a. The contractor shall install pushbuttons in the exhibit structures and wire them to be fully operational at the time of the final inspection. The pushbutton assembly shall fit snugly into the panel with the outermost ring sitting flush against the panel surface. The contractor shall label the attached wiring to clearly identify what component activates when pushed.
 - c. The contractor shall test all audiovisual equipment to ensure operation.
 - d. The contractor shall ensure that all audiovisual equipment has adequate heat ventilation while operating in the exhibits, and there is access to the equipment for OPRHP staff to perform maintenance or repairs.
 - e. The contractor shall ship audiovisual equipment and hardware in their possession to Philipse Manor Hall.
2. **Installation** - The contractor shall install all audiovisual components in the exhibits. The contractor shall connect all audiovisual components to assemble the systems and connect them to the appropriate power source.
 - a. Installed equipment shall be easily accessible for cleaning, adjustment, replacement, and routine maintenance, have proper ventilation, and shall provide safety and convenience for the operator.
 - b. Switches, connectors, jacks, receptacles, outlets, cables, and cable terminations shall be logically and permanently marked as to their function. Custom panel nomenclature shall be engraved, etched, or screened. The contractor shall submit a schedule and diagrams

- of the proposed identification marks to the Director's Representative for review and approval.
- c. With the exception of portable equipment, all boxes, conduits, cabinets, equipment, and related wiring shall be firmly mounted in place. Mounting shall be plumb and square.
 - d. Care shall be exercised in wiring the systems to avoid damage to cables and equipment. All joints and connections shall be made with rosin core solder or with mechanical connectors approved by the Director's Representative. Crimp type connections shall be accomplished with manufacturer recommended ratchet type crimping tools. Cables shall be free of splices between terminations at the specified equipment. Unused conductors, shields, or drain wires shall be dressed under heat shrink tubing, not cut.
 - e. Wires and cables shall be formed into harnesses that are tied and supported in accordance with accepted engineering practice. Care shall be taken to bundle and secure all cables that interconnect electronic devices integral to the exhibit with destinations outside the exhibit. Where applicable, harnessing and bundling of cables shall also accommodate movement of exhibit on casters to provide access to the rear or interior of the exhibit.
 - f. Harnessed cables shall be combed straight. Harnesses with intertwining members are unacceptable. Each cable that breaks out from a harness for termination shall be provided with a service loop. Cables shall be formed in either a vertical or horizontal relationship to equipment, controls, components, or terminations.
 - g. Power cables, control cables, and high level cables shall be run on the left side of an equipment rack, as viewed from the rear. All other cables shall be run on the right side of an equipment rack, as viewed from the rear.
 - h. Cables, except video cables, which must be cut to an electrical length, shall be cut to the length dictated by the run. For equipment mounted in drawers or on slides, the interconnecting cables shall be provided with a service loop of appropriate length.
 - i. Cables shall not be installed with a bend radius less than that recommended by the cable manufacturer.
 - j. Cables, regardless of length, shall be marked with a unique ID number, optionally with the source and input/output port name, within 3-6 inches of both ends. There shall be no unmarked cables in the system. Marking codes used on cables shall correspond to codes shown on drawings, run sheets, and patch panels. Labels shall be any of the following styles: self-laminating; heat shrunk with electronically printed text; or, electronically printed wrap- around numbers with clear shrink wrap over them.
 - k. Terminal blocks or connectors shall be provided for all cables that interface with racks, cabinets, consoles, or equipment modules. All control panel cables shall be terminated on their own terminal strip in the rack, all bussing of the cables shall be done on the controller side of the terminal strip.
 - l. Unless specified by make and model in the design package the use of gender adapters, video or audio connection adapters, and prefabricated, molded, or modular connecting cables are prohibited for use in these systems. The low quality generic cables that are shipped with players are prohibited.
 - m. Provide the audiovisual system free of artifacts such as hum, noise, or distortion of any level above that specified by the manufacturers of the equipment specified and/or provided. System components and related wiring shall be located to minimize electromagnetic and electrostatic hum, spurious oscillation, wiring length, and shall provide proper ventilation, safety, and convenience for the operator.
 - n. The contractor shall verify all circuits and extensions for correct connection, continuity, and phasing. The contractor shall make all adjustments and modifications so that all systems are operational.

D. Mechanical

1. **General** - The contractor shall install mechanical devices in accordance with manufacturer's written instructions in the exhibit structures and wire them to be fully operational at the time of final inspection.
2. **Support Hardware** - All hardware shall be of a grade equal to at least five times the rated load weight of the equipment supported.
3. **Heat Ventilation** - The contractor shall determine total heat loads of all active equipment used in the exhibit structures. The contractor shall provide convection vents and/or cooling fans with thermostats as necessary to prevent the equipment environment's temperature from rising above 100 degrees Fahrenheit, or above the equipment's maximum operating temperature, whichever is less.
 - a. Fans shall be selected and installed to provide the maximum amount of airflow with the minimum amount of noise, in accordance with this Division, 5.5, C., Audiovisual Equipment.
 - b. Convection vents shall be located to maximize intake of cool air as close to the floor as possible and exhaust of warm air out of the top of the exhibit. Convection air flow inside the exhibit shall flow unimpeded through casework containing the audiovisual and lighting equipment.
 - c. Ballasts for fluorescent fixtures and illuminators for fiber optic systems shall be located where heat ventilation can be maximized and shall be as remote as possible from artifact cases and audiovisual equipment.
4. **Testing** - The contractor shall test environmental conditions for all operating equipment for heat build-up, in their shop and again on-site after the exhibits have been installed, but before the artifacts are installed. Test by operating the equipment for a minimum of two consecutive hours with all ventilation controls in place. Do not open and close the environment during the test; do not open the environment to read the temperature; use a sensing device inside the environment with a remote read-out.

6. Division 6 - Graphics

6.1 Introduction

Provide fabrication of all exhibit graphics. Final print-ready graphics files will be OPRHP-furnished to the contractor in a digital format at or within 2 weeks of the post-award meeting.

6.2 Specific Requirements

- A. Review all OPRHP-furnished materials. Work includes:
 1. Inventory of the OPRHP-furnished sources to ensure that the actual sources match the accompanying inventory list;
 2. Inspection of each source to ensure that it is acceptable for use in the exhibit;
 3. Verify that FPO files match the OPRHP-furnished sources;
 4. Compare the graphic layouts with the structural design drawings to verify that the final output size of each graphic layout matches the size of the corresponding panel;
 5. Verify the fit and cropping of images within graphic layouts; and

6. Verify that all required files and fonts are furnished with digital files.
- B. Create Graphic Production Files - As specified in individual task orders, work may include:
1. Preparation of digital files for specified output;
 2. High-resolution scanning of graphic images;
 3. Insertion of high-resolution scans into digital layouts; and
 4. Adjusting digital graphic layouts for color corrections and bleed.
- C. Produce Sample Proofs - Produce and submit intermediate proofs, samples, and revised layouts for review and approval by the Director's Representative and exhibit designer.
- D. Produce Final Graphic Media - Produce all final graphic media. Media includes, but is not limited to, digital output processes, photographic prints and transparencies, photo-etched or sandblasted materials, high pressure laminate, direct print to aluminum, and cut-out lettering.

6.3 Review of Material

Upon receipt of the OPRHP-furnished graphic materials and digital files, the contractor shall review all graphic, photographic, and text materials prior to production.

- A. Inspect all OPRHP-furnished graphic sources to ensure that they correspond to the accompanying inventory list, typically specified on the project database.
- B. Inspect the quality of each source to ensure that it is suitable for use in the exhibit.
1. OPRHP-furnished photographic negatives, prints, transparencies, or other media to be scanned by the contractor shall be checked to verify that a high quality image can be obtained at the final resolution and size required.
 2. Inspect OPRHP-furnished digital files to ensure that they are scanned at a resolution that is suitable for production of a high quality print at the specified output.
- C. Compare each image source against the corresponding FPO on the OPRHP- furnished design drawings or graphic layouts to ensure the images match, and against the layouts to ensure that they correspond properly.
- D. Compare the OPRHP-furnished graphic layouts with the design drawings and verify that the dimension of each graphic layout matches the corresponding structural panel.
- E. Verify that the proposed cropping, orientation, and dimensions of images will fit within the layout as designed.
- F. Digital files shall be checked against the drawings and the exhibit plan to ensure that all layouts and required fonts are provided and that the material is complete and ready for production.
- G. The contractor shall check the digital files against OPRHP-furnished color samples and correct the digital files as necessary to ensure that the final output colors shall match the samples. Any errors, inconsistencies, omissions, or incorrect identification shall be brought to the attention of the Director's Representative.

- H. Provide to the Director's Representative a written report entitled "Inventory of OPRHP-furnished graphic sources" that identifies missing, incorrect, inadequate, or damaged OPRHP-furnished materials as soon as possible after receipt of OPRHP- furnished materials and prior to submittal of samples and proofs.

6.4 Handling of Source Material

Provide professional care and handling of source materials. The contractor shall provide protection from loss and physical damage at all times. Certified mail and written receipts or tracking numbers shall be used in transferring sources to and from photographic and graphic processors. All OPRHP-furnished source materials shall be returned to OPRHP unaltered and undamaged. No retouching or other alteration on original OPRHP-furnished prints, negatives, transparencies, or digital files is permitted.

- A. **Handling of Photographs** – Photographic material shall be handled wearing white cotton gloves or powder-free latex examination gloves.

B. **Archival Storage Materials**

3. Digital files shall be archived on USB flash drive, or other digital media as approved by OPRHP.
4. Negatives, transparencies, and prints shall be stored in archival protectors as specified below, as manufactured by the following or approved equal:

Light Impressions
P.O. Box 787
Brea, California 92822-0787
800-828-6216

www.lightimpressionsdirect.com Or approved equal

- a. 4" x 5" negatives and color transparencies, place in TransView sleeves, clear, Item Number 5313, and HD PolyChron envelopes, Item Number 20567.
 - b. 8" x 10" prints, place in a HD PolyChron envelope, Item Number 20570.
 - c. 8" x 10" negatives and color transparencies, place in TransView sleeve, clear, Item Number 5315 and HD PolyChron envelope, Item Number 20570.
 - d. Place negatives, transparencies and prints in archival top loaders, Item Number 3225, for inclusion in binder.
- C. Binder - The contractor shall assemble photographic source materials in three- ring binders using archival sleeves, as identified in this Division, 6.4, B., Archival Storage Materials. Each prepared image shall be inserted into an 8-1/2" x 11" archival quality polypropylene sleeve punched with three holes to fit into a three- ring binder.

1. **Specifications for Binder Content:**

- a. **Digital Files** - Digital files shall be archived as specified in this Division, 6.5, B., including high-resolution scans of graphic images and final versions of graphic layout files which have been modified by the contractor to make them production-ready. Each USB flash drive shall contain a "Read Me" or text file that shall be printed out and included in the three-ring binder. The "Read Me" files shall contain the following information about all files included on that disk:
 - 1) List of all file names, making clear the location of all files in the exhibit. The contractor shall name all files using the identification numbers in the OPRHP-furnished exhibit plan. Exhibit numbering shall be in accordance with the project

numbering system. File names shall end in the appropriate program extension so that the program needed to open the file may be easily determined.

- 2) Software program used, including the version number.
- 3) Location of all linked files. The linked files shall be included on the same disk whenever possible.
- 4) All fonts used.

- b. **Labeling of Media** - Each disk shall be labeled with basic information on the project name and contents or number keyed to the printed "Read Me" files located in the three-ring binder.
- c. **Graphic Schedule** - The contractor shall update the OPRHP- furnished graphic schedule and graphic facsimiles to reflect as- built conditions and submit the updated schedules as a hard copy and as a digital file.

6.5 Graphic Production Files

- A. Software - The most current version, or one major release prior to the most current version of the following software is acceptable:

1. Adobe InDesign for graphic layout files.
2. Adobe Photoshop for image (raster based continuous tone) files.
3. Adobe Illustrator for vector based graphic illustration work.
4. Adobe Acrobat for PDF (portable document format) files.

Substitution of other software programs shall be approved, in advance, by the Director's Representative.

- B. **File Structure** - All files generated by the contractor shall have a specific structure and shall be encoded on storage media as appropriate for the volume of data in a universal format that can be read by current operating systems.

The files and file structures shall be as follows:

1. For Raster Files (continuous tone image files) there shall be four folders:
 - a. **Raw Files** - This folder shall contain unimproved scan files, supplied files, and digital camera raw files (in Adobe DNG format). These files may be 16 bits per channel or 8 bits per channel RGB. File names shall follow the format: IM-00-000Raw. The appropriate file extension shall be appended to the file name.
 - b. **Working Files** - This folder shall contain layered psd files (Photoshop native file format). These are the files in which all work has been done. All work shall be done on layers and be available for further editing. File names shall follow the format: IM-00-000Work.psd
 - c. **FPO (For Position Only) Image Files** - This folder shall contain low- resolution versions of images used for developmental purposes. The FPO image files are linked to the graphic layout files prior to final output of the exhibit graphics. These files shall be produced at a quality level sufficient to provide a clear representation of the image as it will appear in the final exhibit, balanced against the need for a manageable file size that can be easily stored, transmitted and printed. Compressed image formats such as JPG are acceptable for FPO files. The FPO images shall be cropped and scaled to match the Final Files they are representing. These files shall be 8 bits per channel RGB and shall have the current Adobe profile embedded.

File names shall follow the format: IM-00-000FPO. The appropriate file extension shall be appended to the file

- d. **Final Files** - This folder shall contain the result of flattening the working files. These are the files linked to the layouts. These files shall be 8 bits per channel RGB and shall have the Adobe 1998 profile embedded.

2. **Vector Illustration Files** - These files shall be created in Adobe Illustrator, and shall be organized into layers determined by the content in the document. In addition:

- a. Supporting information shall be located in the document margin, and shall be placed on a separate layer. This data includes but is not limited to the file name, and date or revision number.
- b. Vector illustrations shall be designated as images in the content management system. File names shall follow the format:

IM-00-000Dev.ai for design development level vector illustrations. IM-00-000Prod.ai for production level vector illustrations.

3. Linked Files are raster or vector files required by the primary file in order to print correctly. Graphic layout files often require one or more linked image files. Supporting files shall always be linked to, not embedded in, the primary file. Approved formats for linked files are tif, pdf, psd, and ai.
4. PDF Files are used for electronic distribution, viewing, and printing of review documents. Unless otherwise approved in advance by OPRHP, PDF files shall not be used for final exhibit production output. The PDF file name shall be identical to the file from which it was created, with the .pdf extension replacing the original file's extension.

- C. **Color Management** - The design and production processes shall be color managed from beginning to end using ICC (International Color Consortium) and ColorSync color management as follows:

1. All raster image and vector files shall be RGB files.
2. Color working space shall be Adobe RGB (1998). The Adobe RGB (1998) profile shall be embedded in all RGB files.
3. Color settings for InDesign and other Adobe applications shall be US Prepress Defaults. Important settings in this context are:

Enable Color Management
Working Space: RGB; Adobe RGB (1998) Conversion Options:
Engine: Adobe ACE
Intent: Relative Colorimetric Use Black Point Compensation

All soft proof color evaluations shall be made in this in this environment.

4. The D50 standard viewing conditions ANSI PH2.30-1989 for graphic arts and photography - color prints, transparencies, and photomechanical reproductions - viewing conditions shall apply, and all hard copy color evaluations will be made in this environment.
5. All defined colors swatches in InDesign and Illustrator shall be set to Color Type: Process. ICC color management information is available from:

International Color Consortium

1899 Preston White Drive Reston, Virginia 20191

7 03-264-7200

www.color.org

D. Fonts

1. The contractor shall provide all font files necessary to view, edit, and print all graphic layouts produced under this contract.
2. The contractor is responsible for meeting all software licensing requirements of the font copyright owner. The requirement to provide font licenses may be waived when the fonts and licenses are specified as OPRHP-furnished in the individual task order.

E. Requirements for Production-quality Image Scanning

1. Prior to scanning, the contractor shall review the resolution, cropping, and final size of the production image that will be created from the scan. The contractor shall notify the Director's Representative if the quality of the source image is not suitable.
2. Scans requiring extreme enlargements of the source image shall be performed using a process and equipment capable of providing high quality results. This shall include the wet mounting of transparencies and negatives and/or use a drum scanner when necessary. The contractor shall consult with the Director's Representative to determine when specialized processes and equipment are necessary.
3. The following scanning specifications shall be followed:
 - a. Resolution: 300 dpi at final image size and cropping,
 - b. Color Space: RGB or Grayscale,
 - c. Profile: Adobe RGB (1998) or Gray Gamma 2.2,
 - d. File type: PSD, TIFF, PDF with no compression, or DNG.

6.6 Samples

The contractor shall provide the samples for OPRHP review and approval as specified in Division 3, Samples/Mock-ups/Prototypes, 3.2, C, Graphics.

6.7 Corrections to Digital Files and Proofs

- A. The Contractor shall be responsible for the correctness of all Contractor-generated layouts, and to all contractor-generated changes or corrections.
- B. The Contractor shall make corrections to the digital layouts and files when any of the following are specified:
 1. When text is found to be incorrect, either due to errors in the original text or in preparation of the layouts;
 2. When original graphics cannot be obtained or are found to be incorrect, or the use rights cannot be purchased and substitutions have to be found;
 3. When readability of text is found to be unacceptable and adjustments to the layout and/or font size are needed to enhance contrast between text and the background; and/or
 4. When color settings in digital files are inconsistent with the color specifications for each output media as specified on the OPRHP- furnished color sample board and exhibit plan drawings.

6.8 Graphic Output

A. Digital Output

1. Archival Inkjet Prints – The contractor shall provide inkjet prints using archival inks on glossy substrate at high resolution, with no visible dot patterns, graining, or banding.

Prints may also be specified on other materials including, but not limited to, paper, fabric, scrim, and vinyl.

2. Digital High Pressure Laminate - Digital high-pressure laminate from 1/16" (1.5mm) to 1" (25mm) in thickness, with a black solid phenolic resin core and a matte finish, as manufactured by the following or approved equal:

iZone
2526 Charter Oak Dr., Suite 100
Temple, Texas 76502
888-464-9663
www.izoneimaging.com

FOLIA Industries Inc.
58 York, Huntingdon QC Canada
J0S 1H0
888-264-6122
www.folia.ca

3. Direct print to metal powder coated sublimation – High resolution, large format, as manufactured by the following or approved equal:

Duralux
Coral Springs, FL 33065
954-755-6021
www.duraluxpanels.com

- B. **Vinyl Cut-Out Letters and Shapes** - 3M Scotchcal HP Series 220, in colors as specified on the drawings, as manufactured by the following or approved equal:

Gerber Scientific Products, Inc. 83 Gerber Road
South Windsor, Connecticut 06074
800-222-7446 /860-643-1515
www.gspinc.com

6.9 Image Quality

- A. **Contractor Inspection and Acceptance** - All OPRHP-furnished source material shall be inspected by the contractor for final determination as to acceptability and use as intended output media. If the source material is found to be unacceptable, the contractor shall notify OPRHP prior to processing or using the material.

1. **Digital Scans** –The contractor shall scan artwork, photographs, and other material to be used for digital output at the resolution recommended for the particular output device used, based on the final size and detail of the image.

2. **Digital Output** – Colors in the final image shall match color samples, original artwork, or photographic images. The contractor shall save the original scan on digital storage media in accordance with this Division, 6.5, Graphic Production Files.
- B. **Quality Control** - The contractor shall be responsible for the quality and durability of images produced and installed. The contractor shall bear the costs associated with replacement or repair of those images that are unsatisfactory after installation because of improper techniques, use of inferior materials, improper handling, mounting, or installation.
- C. **Image Quality** - The following are required for acceptable graphic output media:
 1. Prints and transparencies shall have high color saturation and correct color balance, and all colors shall match consistently from panel-to-panel.
 2. The contractor shall adjust cropping of images to achieve a correct finished size, for subject matter, and for best overall composition. Seams shall be located away from text and important images. The contractor shall allow for necessary bleed and trimming.
 3. The contractor shall ensure evenly balanced backlighting of display transparencies, including proper diffusion sheeting, control of lighting intensity, and even distribution of lighting across all areas of the image.
- D. **Consistency** - The contractor shall ensure consistency of panels that are intended to line up to form one large image or are part of a group.
 1. Murals and Multi-Panel Images - Images that are mounted on more than one panel shall line up exactly from panel-to-panel. All colors and tones shall remain consistent. Seams shall be equally spaced and shall occur so that all panels that make up the mural are equal width; as an exception, the outermost panels may be narrower in width as long as both outer panels are of equal width. Seams shall not occur through text that is part of the printed panel, nor through significant details in graphic images that are part of the printed panel.
 2. Panel Groups - Panels of the same output type that form part of an exhibit grouping shall be made consistent in color balance, tones, contrast, and mounting methods, unless specified otherwise in individual task orders.

6.10 Mounting and Overlaminating

Graphics images and layouts that are output on paper, including digital inkjet prints and prints on photographic paper, shall be mounted on a rigid and stable support substrate, and shall be covered with a clear overlaminate layer to protect them from minor physical damage and ultraviolet light. The following mounting methods are acceptable:

A. Mounting to Aluminum, with MACtac Overlaminates

1. Materials – Mount the print to anodized aluminum with MACtac Permacolor, Permatrans Mounting Film, IP2100 Series. The surface of the print is protected with MACtac Permacolor Permagard Premium Overlaminating Film, IP7300 Series Lustre finish. MACtac as manufactured by the following or approved equal:

Bemis Company, Inc. 222 South Ninth Street Suite 2300
Minneapolis, Minnesota 55402-4099
612-376-3000
www.mactac.com

2. Execution

- a. **Substrates** - Prior to use, all aluminum shall be washed clean of residual manufacturing chemicals, dirt, oil, or foreign substances to ensure a good bond. Cut panels evenly, to the correct dimensions, and finish edges. Aluminum shall be anodized prior to use as a photo substrate to provide corrosion resistance.
 - b. **Mounting to Substrate** - A cold roll system press shall be used to mount print with MACtac IP2100 mounting film in accordance with the manufacturer's specifications. Print shall be securely mounted to substrate surface, free from wrinkles, blisters, scratches, rips, tears, adhesive residue, or other imperfections. Trim print square and clean, and lightly ease all aluminum edges with fine grit sandpaper on sanding block, held at 45-degree angle. Corners shall be well fastened and eased, with no untrimmed pieces left. Substrate and print shall remain flat, true, and even after mounting.
 - c. **Protective Coating** – Apply clear film MACtac IP7300 overlamine so that it is wrapped around print and aluminum sandwich and adhered to back of aluminum substrate for a two- inch overlap. Overlamine film shall only be applied after all aluminum and print edges are trimmed clean and square. The contractor shall ensure that the clear film overlamine provides a continuous bond with the print. The overlamine shall be free of bubbles, scratches, dirt, indentations, and impressions from packing material used for transport and storage of overlaminated print.
3. **Unacceptable Mounting Substrates** - Moderately Expanded PVC Sheet (Sintra®) is not acceptable for use as a graphic substrate.

B. Subsurface Mounting to Non-Glare Acrylic or Polycarbonate

1. **Materials** - Mount the print behind non-glare Plexiglas or Acrylite acrylic, or non-glare Lexan polycarbonate sheet, using MACtac Permcolor, Permatrans Mounting Film, IP2100 Series, as manufactured by Bemis Company, Inc., this Division, 6.10, A.1.
2. **Execution** - Bevel all edges at a 45° angle or round off edges, whichever is specified in the drawings, polish all edges, and ease all sharp corners.

C. Subsurface Mounting for Non-Flat Mounting Configurations - Graphic prints to be mounted to curved surfaces and cylinders shall be mounted as follows unless specified otherwise on the drawings or in individual task orders:

1. **Materials** - MACtac Permcolor IP6000 Lustex®, 15 mil, with pressure- sensitive adhesive on one side and low-gloss textured surface, as manufactured by Bemis Company, Inc., this Division, 6.10, A., or approved equal.
2. **Execution** - Follow all manufacturer's recommendations for laminating of the graphic, temperature and humidity ranges, bending radius, and other factors so as to maximize the exhibit's durability during the life of the exhibit. If the edges of the graphic panel are to be exposed to frequent touching by visitors, it is recommended that the edges be protected by a molding or frame.

D. Application to Exhibit Structure - The contractor shall apply finished graphics to, or install on, exhibit structures and panels as specified on the drawings. Exact measurement and precise alignment shall be required.

Graphics substrates shall be adhered to exhibit walls and panels using 3M VHB Double-Coated Foam Tape, as manufactured by the following or approved equal:

3M Industrial Specialties Division 3M 220-8E-04
St. Paul, Minnesota 55144
800-227-5085 / 612-733-4813
www.3m.com/bonding/

Apply tape along the perimeter of the rear of the substrate, one inch in from the edge, with another strip across the middle at the widest point. Use 1/16" thick x 1" wide tape, or width and thickness sufficient to support the substrate as recommended by the manufacturer.

E. Cutouts - The following methods of fabricating graphic cutouts are acceptable.

1. Digital high pressure laminate panels shall be the default standard material for cutout graphic panels unless specified otherwise on the drawings. Two methods of production are acceptable:
 - a. Digital high pressure laminate panels with a thickness of 1/2" thick, or thicker (which are self-supporting), and have a solid black phenolic resin core; or
 - b. Digital high pressure laminate panels, less than 1/2" thick, laminated to MDF, with the edges and back of the MDF painted black. Sand the edges smooth, and fill and sand all imperfections.
2. Subsurface mount a print to non-glare Plexiglas or Acrylite acrylic, or non- glare Lexan polycarbonate sheet using MACTac Permcolor, Permatrans Mounting Film, IP2100 Series, or subsurface mount the print to MACTac IP6000 Lustex®. Adhere the mounted print to MDF and cut out the graphic image. Sand the edges smooth, and fill and sand all imperfections. Paint edges and back of the cutout in accordance with the colors specified on the drawings.
3. For any of the fabrication methods specified above, cut out the image, following the crop lines as specified on the graphic references. All edges and back shall be smooth and finished, and all laminated layers shall be tightly adhered.

F. Flip Books Refer to design drawings for production technique. Page thickness and associated hardware shall be in accordance with reviewed and approved fabrication drawings.

Flip book page holes or slots shall be placed outside the image area of the flip book page. For a three-ring flip book with holes 1/2" wide by 3/8" high, stagger the holes so that the top hole is 3/32" further in from the edge than the center hole and the center hole is 3/32" further from the edge than the bottom hole. This is to allow the hole or slot to be big enough for ease of movement and yet the page will hang straight and not pull downward at the bottom right corner while at rest.

6.11 Graphic Panels for Exterior Use

For graphic output manufactured for exterior use, including digital high pressure laminate (phenolic resin panels), and other processes, the contractor shall submit samples in accordance with Division 3,3.2, B, Materials and Finishes Samples. The contractor shall include the manufacturer's technical specifications for review and approval by the Director's Representative.

7. Division 7 - Conservation Guidelines

7.1 Introduction

Provide design and fabrication of artifact mounts, installation of artifacts into exhibit cases, and silica gel humidity ballast for conditioning of exhibit cases.

7.2 Quality Assurance

All materials and fabrication methods for mounting of artifacts, artifact cases, and all structures or materials to be installed inside artifact cases, shall be in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018.

7.3 Artifact Categories

- A. Artifacts are those objects which can be considered non-replaceable for cultural, scientific, or historic reasons, which are one-of-a-kind, which have a high monetary value, or which are delicate because of their condition, materials, and construction. Artifacts shall be handled, mounted, and installed in accordance with the guidelines contained in this Division.
- B. Reproductions, Replicas, Props, Models, or Facsimiles are those objects which are replaceable and which were fabricated or purchased for the exhibit. These objects are not required to be mounted and protected in accordance with the guidelines contained in this Division, but shall be mounted and installed in accordance with fabrication details approved by OPRHP as specified in Division 2, Fabrication Drawings.

7.4 Specific Requirements

- A. Travel to Philipse Manor Hall in Yonkers, New York, and/or Peebles Island Resource Center in Cohoes, NY, to inspect, measure, photograph, and produce templates needed for artifact mount production.
- B. Handling of artifacts that are irreplaceable because of cultural, scientific or historic value, or have a high monetary value.
- C. Design individual custom mounts for artifacts and production of preliminary and final mount drawings for review and approval by the Director's Representative.
- D. Ensure fit of all artifacts within the casework as designed by review of artifact dimensions and adjustments to casework dimensions as required.
- E. Storage of replaceable objects at the contractor's facility during the fabrication process and transportation of the objects to the installation site.
- F. Fabrication of custom mounts for artifacts.
- G. Installation of custom mounts, mounting systems, and artifacts on panels, platforms, and in cases.
- H. The contractor shall be responsible for setting up a facility at the exhibit installation site to modify or alter pre-made case elements and artifact mounts.
- I. Reassemble and clean cases after artifacts are mounted.
- J. Provide and install silica gel humidity ballast into artifact cases.
- K. Adjust lighting on artifacts and test light levels to ensure footcandle limits are not exceeded.

7.5 Artifact Handling

- A. **Damage** - The contractor shall utilize extreme care and abide by the Specifications set forth in this Division. Should the contractor break, chip, fracture, scratch, or otherwise damage any artifact, the

contractor shall immediately notify the Director's Representative. The contractor shall not attempt any repair, treatment, or preservation procedure. The OPRHP will execute any repairs.

- B. Security** - The contractor shall be responsible for the safety and security of artifacts in their possession. During the time the artifacts are being photographed, measured, fit, or installed in a OPRHP facility, the contractor shall handle the artifact with care and shall ensure that it is returned to the authorized personnel when work is not in progress or has been completed. The security of artifacts stored in a OPRHP facility is the responsibility of OPRHP. The contractor shall not leave artifacts in an exposed and unsecured area.
- C. Storage** - The contractor shall store only replaceable objects at their facility. The contractor shall store the objects in a lockable, protected area to eliminate damage and theft. Access to the objects shall be limited to the contractor and his staff. All objects shall be locked up when not in use. All non-replaceable artifacts will remain at a OPRHP facility during the design and fabrication of the mounts. The contractor shall measure, examine, and fit mounts of non-replaceable artifacts at the Peebles Island Resource Center, in Cohoes New York.
- D. Transport** - The contractor shall only transport replaceable objects to the installation site that were stored at their facility during fabrication of the exhibits. OPRHP will provide transportation of non-replaceable artifacts to the installation site.

7.6 Materials

- A. Artifact Case Materials** - In accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018 and Division 4, Exhibit Structures.
- B. Silica Gel** - In accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018, Section 5.
- C. Artifact Mounts**
1. **General** - The contractor shall use the same type and quality of materials for mounting artifacts and replaceable objects. Fabrication materials shall be of the highest quality and shall be non-damaging to the displayed artifacts. All mountmaking materials that will be used for onsite mounting shall be available at the final inspection for review and approval by OPRHP.
 2. **Materials Considered Safe for Use with Artifact Mounts** - In accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018. The following are commonly used acceptable mount materials:
 - a. **Plastic** - Rigid acrylic and polycarbonate.
 - b. **Metal** - Brass, with silicone rubber, acrylic resin, or foam barrier between the artifact and the metal.
 - c. **Cushioning Material** - Polyethylene foam, polyester felt, fabric- covered polyester batting, 100 percent cotton fabric, acid-free buffered tissue paper.
- D. Packing Materials**

OPRHP will transport non-replaceable artifacts to the installation site. Packing materials for non-replaceable artifacts is Not In Contract.

7.7 Execution

- A. **Artifact Case Fabrication** - In accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018, Division 4, Exhibit Structures, and the drawings.
- B. **Mount Fabrication** - In accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018, and the drawings.
1. **Mount Design Drawings** - The contractor shall provide drawings of proposed mounts for artifacts, including identification of materials and fastening hardware, to the Director's Representative for review and approval prior to fabrication, in accordance with Division 2, Fabrication Drawings.
 2. **Mounting Systems** - When work requires design of a modular or flexible component display system for use in the exhibit, the system shall be designed so that as much as possible of the individual parts can be pre-fabricated and fit together onsite. Artifact mount design shall be coordinated with the general design of the exhibit.
 3. **Mount Design Guidelines**
 - a. Mounting design and materials shall be in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018. Materials shall be compatible with the artifact and shall be inert, cushion the artifact, and have smooth edges. Replacement and repair of existing mounts shall be of like design and materials unless otherwise specified on the drawings.
 - b. Mounts shall provide adequate support to prevent physical stress or unbalanced weight distribution on the artifact. The center of gravity and original intended use shall be considered.
 - c. Mounts shall not be permanently attached to any artifact. Each artifact shall be easily removable from its mount in the event of curatorial maintenance or emergency.
 - d. Fastening system shall be based on mechanical design and use no adhesives or sticky substances.
 - e. Mounts shall be designed to minimize vibration and abrasion.
 - f. Mounts shall protect artifacts from theft.
 4. **Mount Fabrication**
 - a. Original artifacts shall never be drilled, trimmed, tacked, nailed, screwed down, or glued down. The contractor shall not use "museum wax", silicone rubber, or adhesive tapes.
 - b. Original clamps, hooks, strings, and straps already attached to the artifacts shall not be used for support or to take weight off of the artifact.
 - c. Mounts shall not utilize fabrics or materials that contain unstable dyes which could transfer colorants to artifacts.
 - d. Sharp edges shall be removed from materials in close proximity to the displayed artifacts.
 - e. An artifact shall never be forced to fit in a bracket, cradle, or other mount. The mount shall support, not compress; straps or brackets shall fit snugly, not tightly.
 - f. Clamps and brackets shall be padded with non-abrasive, inert materials.
 - g. Replacement mounts shall be of the like kind and materials unless otherwise specified on the drawings.
- C. **Artifact Handling**
1. Do not smoke, eat, or drink while working with artifacts.

2. Avoid haste while handling artifacts; use both hands when carrying an artifact.
3. In moving any artifact or group of artifacts, avoid travel shock.
4. Clean hands prior to handling artifacts. Wear white, lint-free, clean cotton gloves when handling artifacts.
5. Wear no jewelry that may scratch artifacts.
6. Use more than one person in moving a cumbersome or heavy artifact.
7. Know the nature of the artifact you are going to handle: structural compositions, weak, and strong elements.
8. Limit the number of artifacts put in a carrying box. Never put lightweight and heavy artifacts in the same container. Always use separation battens, padding, or some kind of cushioning material between pieces when more than one artifact is put in a single box.
9. Never discard any packing or padding material until it has been thoroughly searched, especially if breakage of the unpacked artifacts is known to have occurred.
10. All OPRHP tags shall remain with the item for identification; when possible, tags shall remain tied to the item. Do not discard any tags removed from artifacts to be displayed; return them to OPRHP.

D. **Transportation** - In the event that replaceable objects are sent to the contractor from OPRHP, the package will contain an inventory list. If for any reason this list is missing, the contractor shall contact the Director's Representative immediately. When unpacking the objects, the contractor shall examine each object and indicate on the list that the individual item(s) have been received, note the condition of the object(s), and return a copy to OPRHP.

When shipping or returning objects or mounts, the contractor shall include a copy of the shipping list and shall make an additional listing of the mounts. The object(s) shall be repacked in the original packing material and container. The object(s) shall be returned to the address provided by OPRHP.

E. **Installation**

1. **Handling** - Handling of artifacts at the installation site shall be in accordance with this Division, 7.7, C., Artifact Handling. Provide a clean, undisturbed work area at the exhibit site away from visitor access and any conditions that could be harmful to the artifacts, such as extremes of temperature and humidity, direct sunlight, smoke, and materials unsafe for direct contact. All identification tags removed from artifacts when they are mounted in the exhibit shall be turned over to OPRHP. Do not discard any identification tags or remove them prior to final installation of the artifact. Place removed tags in a box or other small container designated for that purpose as specified by OPRHP onsite.
2. **Rehabilitation** - When repairing or replacing an existing mount, care shall be taken not to damage, disturb, or otherwise impact negatively on other artifacts in a display. If the repair or replacement of a mount calls for complete removal of all artifacts in a case, the contractor shall not undertake this task. Arrangements shall be made with the Director's Representative prior to disassembly of an artifact case so that artifacts removed from an artifact case during repair of a mount can be secured by park staff.

3. **Installation of Silica Gel** – Unless otherwise specified in individual task orders, the contractor shall furnish and install silica gel humidity ballast for the artifact cases in accordance with this Division, 7.6, B., Silica Gel, and in accordance with Division 4, 4.5, B., 2, Silica Gel Chambers.

Silica gel shall be conditioned to the required relative humidity level, provided in the required quantity per case, and packaged in bags or containers in accordance with National Park Service Exhibit Conservation Guidelines, second edition, 2018. Conditioned silica gel shall be kept in the container from the manufacturer or in a vapor-proof bag, tightly closed, until immediately before installation into the artifact case, so as to maintain the conditioned humidity level as long as possible prior to installation.

4. **Artifact Case Lighting** – Unless otherwise specified in individual task orders, the contractor shall aim and adjust all lighting on artifacts in accordance with required footcandle levels furnished by OPRHP for each object. The contractor shall use an approved light meter to check the light intensity on each object or group of objects. No light levels shall exceed the footcandle limit.

5. **Clean and Close Artifact Cases** - Upon completion of artifact mounting, adjustment of lighting, installation of silica gel, and all other objects to be installed in the case, the contractor shall clean the inside of the case one last time using a clean cloth. No spray cleaner shall be sprayed inside the case. Do not open and clean the case during or after other work that may raise dust levels in the vicinity of the case, such as vacuuming or dusting of adjacent exhibit structures.

The contractor shall close and lock the case as soon as possible in the installation process so as to limit exposure of the artifacts to unconditioned air, excess light, insects, and damage or theft in the installation work area.

8. Division 8 - Setup and Installation

8.1 Introduction

Provide setup and installation of all exhibit elements so that they are complete, fully operational, and ready for use.

8.2 Specific Requirements

- A. Pre-installation meeting at the contractor's facility.
- B. Staging of the exhibits and audiovisual components at the contractor's facility, for inspection by OPRHP prior to final packing or crating for installation.
- C. Packaging and shipping of exhibit elements and materials to the site.
- D. On-site installation of exhibit elements and materials.
- E. Professional lighting of the installed exhibits.
- F. Delivery of the maintenance manuals and maintenance kit.
- G. Walk-through inspection of completed exhibits, with operational training for park staff.
- H. Punch list corrections of work that OPRHP has inspected and determined is unacceptable.
- I. Photography of the completed, operational exhibit.

8.3 Materials

- A. **Wood Crates** - The contractor shall fabricate or supply wood crates, using CDX plywood and pine framing in thickness required, based on size of crate. Crates shall be fastened using galvanized nails and screws for crate top.
- B. **Packing Materials** - The contractor shall pack materials using polyethylene air bubble cushioning material such as "bubble pack", flexible corrugated packing material, polyfoam peanuts, and/or heavy blankets.
- C. **Installation Tools and Materials** - The contractor shall provide all installation tools and materials in sufficient number to accomplish the job, such as a vacuum cleaner, ladders, tools, trash bags, cleaning materials, interior and exterior protective covers, barriers, and "No Admittance" signs.

8.4 Execution

- A. **Pre-Installation Meeting** - The contractor's Project Manager and members of the contractor's installation team shall meet with the Director's Representative either at the contractor's facility or via. teleconference to discuss the project and review work at the time of the exhibit staging.
- B. **Staging and Acceptance**
 - 1. **Setup** - Prior to shipping the exhibit elements to the site for installation, a thorough inspection of the completed and functioning exhibits will be made by the Director's Representative at the contractor's facility. The contractor shall place all exhibit units in exactly the same configuration and dimensioned area as they will be installed. Focal points specified on the floor plan shall be laid out on the floor with masking tape.
 - 2. **Demonstration** - All units shall be fully operational at the time of final inspection. Exhibit units with built-in lighting, electrical, mechanical, and audiovisual equipment shall be connected to power sources. The contractor shall demonstrate that each operation is fully functional, in accordance with Division 5, Electrical/Electronic.
- C. **Packing and Shipping**
 - 1. **Structures** - Structures shall be blanket-wrapped with all attached exhibit elements protected.
 - 2. **Audiovisual Equipment** – Audiovisual equipment shall be shipped in original shipping box from manufacturer with all original packing materials in place.
 - 3. **Graphics** – During storage prior to the installation and during transportation to the installation site, the contractor shall use flat, smooth- surfaced materials between graphics which are mounted and protected with overlamine film. The contractor shall ensure that dust, dirt, sawdust, bubble wrap, styrofoam sheet or peanuts, and the rear surfaces of other graphic panels do not come in contact with the face of overlaminated prints and leave impressions in the overlamine surface. Mounted prints with patterns impressed into the overlamine film are unacceptable.
 - 4. **Shipping** - The contractor shall pack and crate all materials which shall be shipped by their own or commercial carrier in such a manner that they will arrive at the designated site undamaged. If exhibit elements are damaged in transit, the contractor shall bear the full responsibility for repair or replacement.
- D. **Installation**

1. **Installation Team** - The contractor shall provide adequate personnel to install the exhibits, including the Project Manager. The contractor shall provide all required tools and materials in sufficient number to accomplish the job.
2. **Demolition** - No demolition is anticipated for this project.
3. **Cleanup** - The contractor shall maintain all areas in a clean condition on a daily basis and provide means of preventing dirt or waste material from being tracked into adjacent areas of the building.
 - a. The contractor shall provide bags and containers for storage of trash. The contractor shall be responsible for removing waste materials generated during installation from the site. The contractor shall not dispose of their waste in dumpsters or containers that belong to OPRHP or to other contractor's working on-site.
 - b. Drilling and cutting shall be completed prior to the installation of artifacts, models, original art, and audiovisual equipment to avoid excessive dust and debris that may damage the sensitive items. On-site work shall be phased so that drilling, cutting, rough carpentry, sanding, and use of finishes or adhesives is accomplished, followed by a thorough cleanup and allowance for dust to settle and fumes to dissipate. Protective paper or plastic floor coverings that are torn or thoroughly soiled shall be replaced with clean material. Then, installation of the sensitive materials and equipment can proceed.
 - c. The contractor shall thoroughly clean exhibit surfaces to remove handprints, dust, and miscellaneous markings generated during the installation.
 - d. The contractor shall handle all acrylic, glass, and graphic panels with clean gloves to minimize handprints of natural skin oils. Panels shall be thoroughly cleaned until all dust, prints, and smears are removed from the face and rear surfaces. Acceptable materials for cleaning acrylic are specified in this Division, 8.4, H, 3, Cleaning Materials.
 - e. The contractor shall provide labor, materials, equipment, and supplies for final cleaning of the exhibit site, including vacuuming the entire exhibit space. For carpeted spaces, vacuuming equipment shall be appropriate for professional cleaning of carpeting; shop vacuums are not acceptable. The use of equipment belonging to the OPRHP is not acceptable.
4. **Storage** - Exhibit elements shall be stored at the exhibit site during installation. Prior to the installation, the contractor shall plan how storage shall be accomplished so as to provide protection of the exhibit elements and minimize disruption of park operations. The contractor shall discuss their plan with the Director's Representative for review and approval prior to the installation.
5. **Existing Work** - The contractor shall request authorization from OPRHP prior to cutting, drilling, altering, or removing material within the building. Work that is replaced shall match existing work. Anything damaged or defaced within the building due to the contractor's error during installation shall be restored to the original condition by the contractor. Restoration work shall be coordinated with the Director's Representative.
6. **Protection** - The contractor shall provide adequate protection for parts of the building, its contents, and occupants wherever work under this contract is being performed. This includes dust protection where required and protective coverings for interior surfaces and furnishings adjacent to the work area. The contractor shall provide cardboard, plastic, or heavy kraft paper for the floor of the exhibit and adjacent work areas; use masonite in adequate thicknesses to protect floors from indentations and other damage when heavy loads will be wheeled over, or temporarily stored on, the floor. The contractor shall provide barriers and post "No Admittance" signs. The contractor

shall also ensure that artifacts are not left unattended and that they are stored in a secure location when the work site is unattended.

- E. **Final Lighting of Installed Exhibits** - Final lighting of exhibits is not in the contractors scope for this project.
- F. **Walk-Through Inspection** - Upon completion of the on-site work, the contractor shall conduct a final walk- through inspection of the exhibits with the Director's Representative, the exhibit designer and site staff. The contractor shall notify the Director's Representative ahead of time when the walk-through can be scheduled and shall assemble installation team members with the appropriate expertise to demonstrate the equipment and answer questions.
1. The inspection shall identify punch-list items (items that need to be corrected by the contractor). The contractor shall record and maintain a list of the punch-list items as they are identified by the Director's Representative and provide a copy of the list to the Director's Representative after the walk-through inspection.
 2. The contractor shall demonstrate operation of all electrical, mechanical elements, and audiovisual components in the exhibit. The exhibit shall be fully operational at the time of the walk-through inspection.
 3. The contractor shall demonstrate access into exhibit structures for maintenance purposes, including artifact cases, silica gel chambers, lighting chambers, and all other electrical and electronic equipment, including audiovisual equipment.
- G. **Maintenance Manual** - Provide two copies of the final maintenance manual to OPRHP at the installation. A third copy shall be submitted to OPRHP as part of the closeout package, as specified in Division 9, Project Closeout. Assemble the maintenance manuals as specified in Division 2, Fabrication Drawings.
- H. **Maintenance Kit**
1. **Container** - A heavy-duty plastic storage container with a lid.
 2. **Touch-up Materials** - Bottles or cans of each paint, stain, wax, and other finishes used on the exhibit, with tightly fitted lids or caps, and clear identification of the contents on firmly attached labels. For each type of finish, provide appropriate solvents and brushes or other tools as required to apply the finish. Provide a minimum of one full quart of each paint and stain, one two-ounce bottle of each screen ink, and one full quart of each type of protective finish, such as polyurethane, except as otherwise specified on individual task orders.
 3. **Cleaning Materials** - Cleaning materials for each type of surface in the exhibit, including glass, acrylic, plastic laminate, metal, and wood. Provide one full bottle of each type of cleaner. Provide appropriate applicators for use with each type of cleaning product in sufficient quantities to clean the entire exhibit for a minimum of 60 days. All cleaning materials shall be listed in the maintenance manual, with manufacturer's address, telephone number, and website address (if applicable). If the exhibit includes acrylic glazing or surfaces, provide the following materials for cleaning acrylic:
 - a. Brillianize, as manufactured by the following or approved equal:

The Brillianize Company Kleenmaster Products
4966 Industrial Highway
Benicia, California 94510
800-445-9344 / 707-751-0656

www.brilliance.com

- b. WypAll Plus All-Purpose Wipers, as manufactured the following or approved equal

Kimberly-Clark Corporation
World Headquarters 351 Phelps Drive
Irving, Texas 75038
972-281-1200
www.kimberly-clark.com

4. Keys and Tools - All keys to exhibit locks and specialized tools, including screwdrivers for tamperproof screws, wrenches for roto locks, and allen (hex) wrenches, or any other specialized tool which shall be used for case access, mobility, or security. Provide three copies of each type of key and tool. Each key and tool shall be identified with the exhibit project name and number.

- I. **Operational Training Session** - After inspection and acceptance of the installed exhibits, the contractor shall conduct an operational training session for site staff.

1. During the training session, the contractor shall provide and identify the components of the maintenance kit, assembled in accordance with this Division, 8.4, H.
2. The training session shall include, but not be limited to:
 - a. Day-to-day cleaning of the exhibits;
 - b. Minor repair and touch-up procedures;
 - c. Access into exhibit structures, including operating locks and tamperproof hardware, opening hinged doors, removing and replacing cover panels, removing and inserting silica gel desiccant, changing lamps in lighting fixtures, and removing and replacing mounted artifacts, models, and life-size figures; and
 - d. Start-up and shutdown procedures for audiovisual equipment, lighting, and other electrical equipment, including troubleshooting in the event of a power outage, lightening surge, or other potential hazard.

- J. **Completion of Punch List Work** - The contractor shall clarify with the Director's Representative all work that is part of the punch list, and provide a schedule and plan for its completion.

- K. **Photography of the Completed Exhibit** - The contractor shall document the completed, operational exhibit with digital photographs that clearly show the overall exhibit, with additional photos of each of the exhibit areas and close-up photos that show the details within each exhibit area. The quality of the photos shall be within a range of contrast that clearly shows the details of the exhibit without being washed-out or too dark. Submit photographs to OPRHP as specified in Division 9, Project Closeout, 9.4, A., 8.

9. Division 9 - Project Closeout

9.1 Introduction

Prepare and organize all exhibit production material for submittal to OPRHP and closeout of the project.

9.2 Specific Requirements

Assemble, organize, and submit a Closeout Package consisting of all OPRHP- furnished references and graphic sources, along with all materials generated during the production process including drawings, digital files, samples, one copy of the final maintenance manual, and photographs of the installed exhibits.

9.3 Closeout Package Materials

- A. Digital Media - Materials in accordance with Division 6, 6.4, Handling of Source Materials.
- B. Photo Negatives and Source Materials - Materials in accordance with Division 6, 6.4, Handling of Source Materials.
- C. Maintenance Manual - In accordance with Division 2, Fabrication Drawings.
- D. Photographs of the Installed Exhibits – In accordance with this Division, 9.4, A.8.

9.4 Execution

A. Closeout Package

1. Digital Media

- a. **As-Built Exhibit Plan Database** - Stored a USB flash drive.
- b. **As-Built Graphic Layouts** - Stored on a USB flash drive accordance with Division 6, 6.4, Handling of Source Material.
- c. **High-resolution Scans of Art and Photos** - Stored on a USB flash drive in accordance with Division 6, 6.4, Handling of Source Material.
- d. **Digital Photos of the Completed, Operational Exhibit** - As specified in this Division 9.4, A8.

- 2. **Photo Negatives and Sources** – Assembled and organized in accordance with Division 6, 6.4, Handling of Source Material.
- 3. **Artwork** - Digital artwork shall be stored on a USB flash drive in accordance with Division 6, 6.4, Handling of Source Material. OPRHP-furnished and contractor-produced artwork, sketches, and layouts shall be placed in acid-free folders or wrapped in acid-free paper. Identify all artwork by project name and graphic number.
- 4. **Drawings and Plans** - OPRHP-furnished exhibit drawings and planning documents.
- 5. **OPRHP-Furnished References** - The contractor shall return all OPRHP-furnished reference materials.
- 6. **Samples** - All samples, models, and mock-ups required as submittals to the Director's Representative for review are the property of OPRHP, including samples returned to the contractor for reference or stored in the contractor's shop. the Director's Representative will inform the contractor which samples are no longer of use and can be discarded and which shall be included in the closeout package.
- 7. **Maintenance Manual** - A total of one copy shall be provided by the contractor in the closeout package.
- 8. **Photographs of the Installed Exhibits** – The contractor shall submit photographs of the installed exhibits in one or both of the following media formats, or in another media format, as specified in the individual task order: Digital prints on a USB flash drive

B. Storage of Exhibit Resource Materials at the Contractor's Facility

1. **During Fabrication** - The contractor shall ensure that all OPRHP- furnished books, negatives, archival, and resource materials are stored in a safe place and remain in the same condition as they were received.
2. **After Project Completion** - The contractor shall store copies of digital files used during the project at their facility for a minimum of one year following the installation of the exhibit. provide a copy of all digital files on a USB flash drive.



Parks, Recreation and Historic Preservation

Invitation for Bids

C003539

**Philipse Manor Hall State Historic
Site**

Exhibit Fabrication and Installation

October 21, 2021

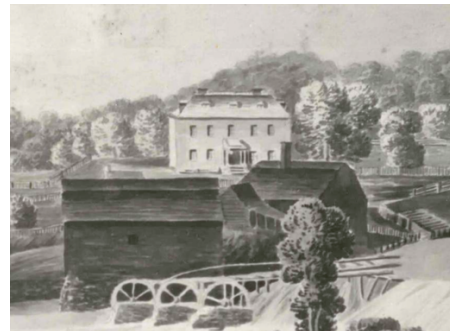
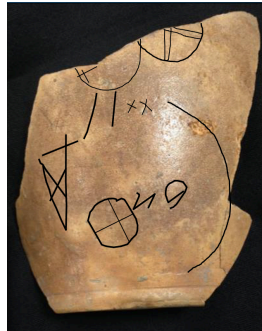
Exhibit C

Comprehensive Database Report

| Designated Contact(s) |
|---|
| Joseph Scandurra, Rachel Flood, Sharon Featherstone ServiceContracts@parks.ny.gov Office of Parks, Recreation and Historic Preservation Contract Unit 625 Broadway, 2 nd Floor Albany, NY 12207 |

PHILIPSE MANOR HALL STATE HISTORIC SITE

“Our Whole History” Exhibits & Outdoor Signage



Content Inventory

Fabricator Bid Package

October 1, 2021

Section & Exhibit Outline

** All names below and in pages to follow are internal placeholders only **

First Floor-

Section 05. The Manor's Whole History (Rm. 106)

Exhibit 10. Info Desk & Retail

Exhibit 20. PMH Offerings

Exhibit 30. An Inclusive Story

Section 10. Home & Community (Rm. 105)

Exhibit 10. Home Gallery Intro

Exhibit 20. Longtime Residents: The Munsee

Exhibit 30. Newly Arrived: Philipse Family & Other Europeans

Exhibit 40. Free & Enslaved: Africans & People of African Descent

Section 15. Primary Sources (Rm. 104)

Exhibit 10. Intro & Visualizing the Past

Exhibit 20. Artifact Clues

Exhibit 30. Exploring the Archives Media

Section 20. Work & Commerce (Rm. 103)

Exhibit 10. Work Gallery Intro

Exhibit 20. Hidden Cost of Luxury

Exhibit 30. Luxury Artifact Display

Exhibit 40. International Trade

Exhibit 50. Farming & Milling

Exhibit 60. Domestic Labor

Exhibit 70. Building & Expansion

Exhibit 80. Munsee – Settler Trade

Section 25. Restricted Entry (Rm. 102)

Exhibit 10. Exclusive Front Door

Exhibit 20. Discovery Doors

Exhibit 30. Stories of Exclusion

Section 30. Surviving Change (Rm. 101)

Exhibit 10. Change Gallery Intro

Exhibit 20. Revolutionary Wartime

Exhibit 30. Forced Relocation

Exhibit 40. Fighting for Rights

Exhibit 50. Sweeping Change

Exhibit 60. Abolishing Slavery

Second Floor

Section 35. Changes & Preservation (Rm. 201)

- Exhibit 10. Changes & Preservation Intro
- Exhibit 20. Preserving the Manor
- Exhibit 30. Succession of Landowners
- Exhibit 40. City Use
- Exhibit 50. Value of Preserving
- Exhibit 60. Changing Neighborhood

Section 40. Maintaining Manor Hall (Rm. 202)

- Exhibit 10. Past Restorations & Repairs
- Exhibit 20. Ongoing Stewardship

Section 45. Connected Manors (Rm. 203)

- Exhibit 10. Introducing the Manors
- Exhibit 20. Built on Native Lands
- Exhibit 30. Supported by Enslaved Communities
- Exhibit 40. Provisioned by Tenants
- Exhibit 50. Powered by Family & Business Alliances
- Exhibit 60. New Interpretations

Section 50. Descendent Communities (Rm. 204)

- Exhibit 10. Native Descendants
- Exhibit 20. African American Descendants
- Exhibit 30. European Descendants
- Exhibit 40. Multilingual Wall Display

Section 55. Gothic Chamber Exhibit (Rm. 205)

- Exhibit 10. Changing OPRHP Exhibit

Section 60. Outdoor Interpretation

- Exhibit 10. Freestanding Signage
- Exhibit 20. Fence Signage

Section: 01.05 The Manor's Whole History (106)**Visitor Experience:**

Visitors enter the building and are greeted by PMH staff at the information desk. Here, visitors may purchase tickets, pick up a variety of information and devices, learn about accessibility/multilingual offerings, and chat with staff to plan their visit. A small retail nook displays a selection of attractive merchandise, enticing visitors to take a closer look.


Just ahead, a series of graphic wall panels stand near a beautiful historic Dutch door, each one outlining a PMH offering central to the visitor experience. The first in the series celebrates the architecture of PMH and explains to visitors how they can access more architectural information and analysis—both in the exhibits ahead and by accessing the Virtual Wing, the exhibit's companion website. Visitors may also grab a printed brochure highlighting the building's unique architectural details. Nearby, a panel and computer kiosk invite visitors to explore the site's digital experience—the Virtual Wing and Augmented Reality opportunities—including how to access these offerings through hand-held devices. Finally, this area provides a short introduction to the inspiring mission and work of the Friends of Philipse Manor Hall organization.

Across the room, three realistically sculpted life-size figures dominate, establishing a provocative transition to the interpretive exhibit spaces to follow. Each figure represents a different cultural group associated with Philipse Manor over time—the Munsee, people of African descent, and European settlers. A large mural of the historic Hudson Valley landscape provides a backdrop for the figures, and here exhibition introduction text reveals all visitors will encounter and learn about in this groundbreaking new exhibit of the site's whole history.

Exhibit: 05.10 Info Desk & Retail**Exhibit Goals**

- Welcome visitors and provide a venue for ticketing and retail transactions.
- Give visitors and staff the space and opportunity to talk together.
- Showcase a selection of merchandise for sale.
- Communicate the accessibility features offered by the site

Exhibit Components:

| | | | |
|---|---|--------|-----------------------------------|
| 05.10.010.GR | Info Desk Privacy Screen / OPRHP Logo | GR 001 | Info Desk Privacy Screen |
| | Displays the OPRHP logo. [Width: x46"w] Dimensions: Varying widths x 6"h | | |
| 05.10.015.IM | NY OPRHP Logo | IM 185 | Vector Artwork |
|  | NY OPRHP logo Source: NY State OPRHP | | |
| 05.10.030.GR | Audio Description Icon Panel | GR 001 | Info Desk Privacy Screen |
| | Displays audio description accessibility symbol. [Width: x16"w] Dimensions: 1.17 x .46 (w x h) | | |
| 05.10.035.IM | Audio Description Symbol | IM 185 | Vector Artwork |
|  | National symbol for audio description Source: Amaze Design | | |
| 05.10.037.TX | Audio Description Label | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the audio description available. | | |
| 05.10.100.GR | Info Desk Floorplans | GR 004 | Tactile Floorplan |
| | Raised tactile floorplan of PMH's first and second floors. Dimensions: 28"w x 14"h | | |
| 05.10.105.IM | First Floor Plan | IM 185 | Vector Artwork |
| | Lineart of PMH first floor plan | | |

Philipse Manor Hall "Our Whole History"
Bid Package ContentExhibit Summary Report
10/1/2021

| | | | |
|---------------------|--|--------|----------------------------|
| 05.10.110.IM | Second Floor Plan | IM 185 | Vector Artwork |
| | Lineart of PMH second floor plan | | |
| 05.10.112.TX | Tactiile Floorplan Labels | TX 635 | Map Label (1-5 words) |
| | | | |
| 05.10.400.GR | Ticketing - Purchasing Panel | GR 002 | Info Desk Ticketing Screen |
| | Displays ticket prices, purchase information, or instructions. | | |
| | Dimensions: 34"w x 18"h | | |
| 05.10.402.TX | Ticketing - Purchasing Text | | |
| | Needs OPRHP input. Lists ticket prices, purchase information, or instructions. | | |

Exhibit: 05.20 PMH Offerings**Exhibit Goals**

- Celebrate the unique architecture of Philipse Manor Hall.
- Summarize relevant historic architectural influences and the structural evolution of the house over time.
- Encourage visitors to learn more about the house's architecture by taking a printed brochure, engaging with the architectural stands, and connecting to the Virtual Wing website.
- Provide an overview of the Virtual Wing, including its major content areas and types of experiences offered.
- Clearly explain how visitors may connect to the Virtual Wing and the ways in which the physical and digital interpretation overlap at distinct points.
- Allow visitors to explore the Virtual Wing onscreen by using the computer kiosk.
- Introduce visitors to the mission and work of the Friends of Philipse Manor Hall organization, inviting them to get involved by joining a program, event, or initiative.

Exhibit Components:

| | | | |
|---------------------|---|--------|-----------------------------------|
| 05.20.010.GR | Architecture Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays text and images interpreting the architectural significance of the building and its standout details. Dimensions: 36"w x 76"h | | |
| 05.20.011.TX | Exhibit Panel Title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the architecture panel. | | |
| 05.20.012.TX | Architectural Overview Story - 75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Interprets the architectural significance of the building and its standout details. | | |
| 05.20.017.TX | Exterior Feature Photo Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the photo and shares a related fact. | | |
| 05.20.020.IM | Interior Carving Photo | IM 150 | Color Photo |
| | Photo of an interior carving detail. | | |
| 05.20.022.TX | Interior Carving Photo Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the architectural element and shares a related fact. | | |
| 05.20.025.IM | Rococo Ceiling Photo | IM 150 | Color Photo |
| | Photo of Philipse Manor Hall's papier mache / Rococo ceiling feature. | | |
| 05.20.027.TX | Rococo Ceiling Photo Caption | TX 535 | Long Image Caption (30 wds max) |
| | Discusses Philipse Manor Hall's rare papier mache Rococo ceiling. | | |

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|---|---------------------------------|--------|---|
| 05.20.030.FX | Architecture Brochure Rack | FX 200 | Brochure Rack |
| Rack holds paper brochures interpreting the architecture of PMH. | | | |
| 05.20.050.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. Dimensions: 12"w x 12"h | | | |
| 05.20.055.TX | Architectural Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| Draws attention to a significant architectural feature within view--the dutch door--and prompts visitors to use the QR code for more info. | | | |
| 05.20.060.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| Architectural Icon with QR code for the architectural treasure web connection point. Source: Trivium | | | |
| 05.20.080.OB | Program & Events Board | OB 385 | Display Board |
| Glass sandwich display that accommodates both handwritten text or a slide-in printed graphic advertising upcoming programs and events. Content Guidelines: Source: Clarus Float Transition glassboard for 2'-8" x 3'-6" graphic; Color: CBC211 Source: Exhibit Fabricator | | | |
| 05.20.100.FX | Virtual Wing Touchscreen | FX 060 | Touchscreen |
| Tabletop 32" diagonal touchscreen that allows visitors to explore the Virtual Wing website. | | | |
| 05.20.105.AV | Virtual Wing Website | AV 035 | Website |
| Custom exhibit website allowing visitors to explore expanded interpretation, plan their visit, and access resources. | | | |
| 05.20.115.GR | Digital Offerings Panel | GR 036 | 36" Freestanding Wall Panel |
| Displays text and images introducing the Virtual Wing website and the building's Augmented Reality (AR) experiences.. Dimensions: 36"w x 76"h | | | |
| 05.20.116.TX | Virtual Wing Story | TX 525 | Focus Story (Title + 60 wds) |
| Introduces the exhibit's Virtual Wing website--its main features, content, and offerings. | | | |

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|---------------------|--|--------|-----------------------------------|
| 05.20.117.TX | Digital Offerings Exhibit Title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the digital offerings panel. | | |
| 05.20.118.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| | Architectural Icon with QR code for the architectural treasure web connection point. | | |
| | Source: Trivium | | |
| 05.20.120.IM | Exterior Feature Photo | IM 150 | Color Photo |
| | TBD photo of an exterior PMH architectural feature. | | |
| 05.20.122.TX | Architectural QR Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Labels the QR code type and Identifies the information/interpretation visitors may access by using it. | | |
| 05.20.125.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Dig Deeper" web connection point. | | |
| | Source: Trivium | | |
| 05.20.127.TX | Dig Deeper QR Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Labels the QR code type and Identifies the information/interpretation visitors may access by using it. | | |
| 05.20.130.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "New Frontiers" web connection point. | | |
| | Source: Trivium | | |
| 05.20.132.TX | New Frontiers QR Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Labels the QR code type and Identifies the information/interpretation visitors may access by using it. | | |
| 05.20.135.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. | | |
| | Source: Trivium | | |
| 05.20.137.TX | Partners QR Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Labels the QR code type and Identifies the information/interpretation visitors may access by using it. | | |

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| 05.20.140.TX | Augmented Reality Experience Story | TX 525 | Focus Story (Title + 60 wds) |
| | Discusses the types of Augmented Reality (AR) experiences offered throughout the building, and how visitors might access them. | | |
| 05.20.145.IM | Augmented Reality Experience Image | IM 175 | Existing Image |
| | TBD. A screenshot of an AR experience offered? | | |
| 05.20.147.TX | Augmented Reality Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact. | | |
| 05.20.150.GR | Augmented Reality QR Code Panel | GR 010 | AR Glyph Panel |
| | Small panel mounted to pedestal. Contains QR code and text prompt. Acts as a demo for the AR experience. Dimensions: 4"w x 4"h | | |
| 05.20.155.IM | Augmented Reality QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for that visitors scan on their phones to access an AR experience. Source: Trivium | | |
| 05.20.157.TX | Augmented Reality Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| | Simple directive the encourages visitors to point their phone at the glyph/icon for the AR experience. | | |
| 05.20.200.GR | Friends of PMH Panel | GR 008 | Friends of PMH Panel |
| | Wall-mounted panel displays a Friends story and associated image. Dimensions: 12"w x 22"h | | |
| 05.20.202.TX | Friends of PMH Story | TX 525 | Focus Story (Title + 60 wds) |
| | Introduces the Friends of Philipse Manor Hall: their mission, work, and offerings. | | |
| 05.20.205.IM | Friends Image | IM 150 | Color Photo |
| | TBD photo of a Friends project, event, or program | | |
| 05.20.207.TX | Friends Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact. | | |

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| 05.20.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code | | |
| | Dimensions: 8"w x 4"h | | |
| 05.20.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. | | |
| | Source: Trivium | | |
| 05.20.910.TX | Partners QR Caption - Friends Group | TX 730 | Partners Call-Out (Title + 30 wds max) |
| | Calls out the partner organization associated with the exhibit storyline--the Friends Group--and encourages visitors to learn more about them on the Virtual Wing website. | | |

Exhibit: 05.30 An Inclusive Story

Exhibit Goals

- Introduce the three cultural groups connected to the early history of the Manor: the Munsee, European settlers, and people of African descent.
- Provoke thought about the lens we use to tell the Manor's story and the importance of considering multiple perspectives.
- Excite visitors about all they will see, do, and learn in the exhibits ahead.

Exhibit Components:

| | | | |
|---------------------|---|--------|--------------------------------------|
| 05.30.010.GR | Our Whole History Mural Graphic | GR 014 | Digital Wall Mural |
| | Wall mural image Dimensions: 12.10 x 9.63 (w x h) | | |
| 05.30.015.IM | Landscape Mural | IM 180 | Commissioned Illustration |
| | Illustration or photo representative of the Philipse Manor landscape. Serves as backdrop for 3 figures. Content Guidelines: -Hudson River landscape or farmlands Dimensions: 145.25 x 115.5 (w x h) | | |
| 05.30.030.GR | Our Whole History Intro | GR 012 | Museum Intro |
| | Surmounted panel with exhibit intro text Dimensions: 24"w x 42"h | | |
| 05.30.032.TX | Our Whole History Intro | TX 510 | Long Gallery Intro (Title + 100 wds) |
| | Conveys the importance of telling Philipse Manor Hall's whole history, which includes three main cultural groups: Natives, Europeans, & people of African descent. | | |
| 05.30.100.OB | Figure 1 - Munsee Man | OB 330 | Commissioned Sculpture |
| | Realistically sculpted figure of a Munsee man, circa late 1600s to early 1700s. Source: Exhibit Fabricator | | |
| 05.30.150.OB | Figure 2 - European Woman | OB 330 | Commissioned Sculpture |
| | Realistically sculpted figure of an upper-class European woman, circa late 1600s to early 1700s. Source: Exhibit Fabricator | | |

05.30.200.OB**Figure 3 - Man of African Descent**

OB 330 Commissioned Sculpture

Realistically sculpted figure of an Atlantic Creole or enslaved person, circa late 1600s to early 1700s.

Source:

Exhibit Fabricator

Section: 01.10 Home & Community (105)**Visitor Experience:**

Visitors first encounter an introductory exhibit that provides an overview of the cultures who have made their home on Manor lands and the Hudson River Valley before and during colonial times. An on-screen mapping interactive shows the movements and settlement patterns of these groups over time.

As visitors explore the gallery, they visit a succession of exhibits that interpret each cultural group—Munsee, European settlers, and people of African descent—and their relationship to home in more depth. Each exhibit contains a series of repeating components, allowing visitors to get to know each group and make quick cross-cultural comparisons: chronologies of key cultural events, name displays, maps, touchable cultural objects, models of dwellings, music and language listening stations, and smell stations.

Exhibit: 10.10 Home Gallery Intro**Exhibit Goals**

- Provide an overview of the cultures who have made their home on Manor lands and the Hudson River Valley before and during colonial times.
- Geographically define the Hudson River Valley and the Manor's boundaries within.
- Visualize the movements and patterns of settlement of different cultural groups in the Valley over time.
- Summarize the events that led to the establishment of the Manor, including the founding of New Netherland, the early settlement of Adrien van der Donck, and the shift to British rule.

Exhibit Components:

| | | | |
|---------------------|---|--------|--------------------------------------|
| 10.10.010.GR | Home Gallery Intro Panel | GR 038 | 41" Freestanding Wall Panel |
| | Displays gallery intro text, plus a focus story with image. Also a mounting surface for the "Mapping Regional Cultures" interactive. Dimensions: 41"w x 76"h | | |
| 10.10.011.TX | Home and Community Gallery Intro Title | TX 500 | Gallery Title (3-5 wds) |
| | Titles the exhibit | | |
| 10.10.012.TX | Home Gallery Intro Story – 100wds | TX 510 | Long Gallery Intro (Title + 100 wds) |
| | Regional overview of the cultures who have made their home on manor lands and the Hudson River Valley before and during colonial times. | | |
| 10.10.015.IM | Home Intro Image | IM 175 | Existing Image |
| | TBD colonial map cartouche or engraving of cultures living/interacting in the early days of New York. | | |
| 10.10.017.TX | Home Intro Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the image and shares a related fact. | | |
| 10.10.022.TX | Establishing the Manor Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Touches on first local Dutch settler, Adriaen van der Donck, and how/when Frederick I established Philipse Manor here. | | |
| 10.10.025.IM | Adriaen van der Donck Portrait | IM 175 | Existing Image |
| | Portrait of Adriaen van der Donck, Frederick I's brand, or Philipse family seal | | |
| 10.10.027.TX | Van der Donck Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies Adriaen van der Donck and shares a related fact. | | |

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|---------------------|--|--------|--|
| 10.10.100.GR | Spin Browser Panel – Mapping Regional Cultures Prompt text and spin-browser mechanism. Dimensions: 12"w x 14"h | GR 060 | Spin Browser Panel |
| 10.10.102.TX | Spin Browser Prompt text? TBD. Provides directions for the visitor such as. 'spin to the arrivals of regional groups over time.' | TX 542 | Short Prompt Text (15 wds max.) |
| 10.10.120.FX | Mapping Regional Cultures Monitor 32" monitor displaying the "Mapping Regional Cultures" media interactive. Controlled by spin browser. | FX 065 | Monitor |
| 10.10.125.FX | Mapping Regional Cultures Spin Dial Spinning dial allows visitors to move through the interactive's chronological sequence of maps—either forward or backwards in time. | FX 110 | Spin Browser |
| 10.10.130.AV | Mapping Regional Cultures Program Interactive shows the arrivals, departures, and dispersal of 3 cultures residing on the manor and the Hudson River Valley during colonial times. | AV 040 | Animation |
| 10.10.920.GR | Dig Deeper QR Code Panel Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | GR 180 | Connection Points Panel |
| 10.10.925.IM | Dig Deeper QR Code Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | IM 205 | QR Code Icon |
| 10.10.930.TX | Dig Deeper QR Caption - TBD Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |

Exhibit: 10.20 Longtime Residents: The Munsee**Exhibit Goals**


- Establish the Munsee as longtime residents of the Hudson Valley and locate their homelands, showing territories of Munsee bands and neighboring nations.
- Provide a brief cultural overview of the Munsee people, including their varied use of the land, community organization, and relationship to neighboring groups.
- Explain how interactions with European settlers had a dramatic impact on the Munsee and their cultural practices.
- Interpret major aspects and components of traditional Munsee village life, including their concept of home and typical home life.
- Mark significant events in the colonial Munsee experience such as war, disease, and displacement.
- Provide sensory learning experiences about Munsee language, music, clothing, and food,
- Share the names of individual Munsee people who lived on or near Manor lands, who are part of the Manor's historic story.

Exhibit Components:

| | | | |
|---------------------|---|--------|---|
| 10.20.010.GR | Munsee Exhibit Overview Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays an overview story about the Munsee people, a Munsee homelands map, and cultural timeline. Dimensions: 36"w x 76"h | | |
| 10.20.011.TX | Munsee Exhibit Intro Title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit. | | |
| 10.20.012.TX | Munsee Overview Story – 75wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Introduces the Munsee people, touches on their long residency in the Valley, basic cultural attributes, and the changes they endured during colonial times. | | |
| 10.20.015.IM | Munsee Homelands Map | IM 166 | Commissioned Map |
| | Commissioned map of Munsee country and neighboring nations/tribes in the late 1500s. Source: Commissioned Map Illustrator TBD | | |
| 10.20.017.TX | Munsee Map Labels | TX 635 | Map Label (1-5 words) |
| | Labels or text call-outs for the map of Munsee country and neighboring nations/tribes. | | |
| 10.20.019.TX | Munsee Map Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the map, time period, and shares a related fact about regional Native settlements. | | |
| 10.20.022.TX | Cultural Timeline Title | TX 654 | Timeline Title (1-3 words (25 ch. max)) |
| | Titles the timeline, conveying its intent to communicate significant cultural moments before and during colonial times. | | |

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| 10.20.025.IM | Munsee Event 1 Image - Village | IM 175 | Existing Image |
|  | 1892 print of "Manhattan Island in the Sixteenth Century." | | |
| 10.20.027.TX | Munsee Event 1 - Nappeckamack Village | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | Identifies the site's first known village, the Munsee settlement of Nappeckamack. | | |
| 10.20.030.IM | Munsee Event 2 IM - Pre Contact Numbers | IM 175 | Existing Image |
| | Historic image of a Munsee/Lenape/Delaware group or person, preferably from the 1600s | | |
| 10.20.032.TX | Munsee Event 2 - Pre-Contact Numbers | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | Estimates the Munsee population in the early 1600s, just before the arrival of Henry Hudson. | | |
| 10.20.035.IM | Munsee Event 3 Image - Kieft's War | IM 175 | Existing Image |
| | TBD image associated with warfare, ideally Kieft's War or another violent conflict between colonists and Munsee/Lenape. | | |
| 10.20.037.TX | Munsee Event 3 - Kieft's War | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | Describes the premise and violent outcome of Kieft's War, one of many Munsee-colonist conflicts. | | |
| 10.20.040.IM | Munsee Event 4 Image - Trade Brings Disease | IM 175 | Existing Image |
| | TBD image associated with trade, disease, or Native interactions with Europeans | | |
| 10.20.042.TX | Munsee Event 4 - Trade Brings Disease | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | Discusses the disease epidemics that decimated the Munsee in the late 1600s. | | |
| 10.20.045.IM | Munsee Event 5 Image - Forced Out | IM 175 | Existing Image |
| | TBD image associated with Munsee displacement and the Stockbridge missionary | | |
| 10.20.052.TX | Munsee Event 5 - Forced Out | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | Explains that the Munsee were forced out of the Hudson Valley in the mid to late 1700s, and then some joined the Stockbridge missionary.. | | |
| 10.20.055.IM | Munsee Event 6 Image - Great Diaspora | IM 175 | Existing Image |
| | TBD image associated with Munsee dispersal and repeated reallocations | | |

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| 10.20.057.TX | Munsee Event 6 - Great Diaspora | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | Discusses the dispersal of the Munsee and the repeated pattern of reallocations they contended with until settling into present day locations. | | |
| 10.20.100.GR | Longtime Residents – Smell & Sound Rail | GR 074 | Sensory Rail |
| | Displays smell lift-and-drop, language and music text, push buttons, and audio hand set. Dimensions: 36"w x 14"h | | |
| 10.20.104.TX | Munsee Language Text | TX 530 | Sensing Story (Title + 30 wds) |
| | Shares a few facts about the Munsee language | | |
| 10.20.108.TX | Munsee Music Text | TX 530 | Sensing Story (Title + 30 wds) |
| | Shares a few facts about the Munsee music | | |
| 10.20.110.FX | Visitor Push Buttons (2) | FX 075 | Push Buttons |
| | Two push buttons, one associated with Munsee lanugage and the other with Munsee music. Triggers audio to play in hand set. | | |
| 10.20.112.TX | Push Button Label – Language | TX 620 | Button Label (1-3 words) |
| | Identifies the audio associated with the push button | | |
| 10.20.114.TX | Push Button Label – Music | TX 620 | Button Label (1-3 words) |
| | Identifies the audio associated with the push button | | |
| 10.20.120.FX | Audio Hand Set | FX 095 | Audio Handset |
| | Hand-held listening device plays audio for visitors. | | |
| 10.20.125.AV | Munsee Lanuage Audio | AV 020 | Audio Station |
| | Looping audio of common Munsee expressions and English translations. Source: Trivium Interactive | | |
| 10.20.130.AV | Munsee Music Audio | AV 020 | Audio Station |
| | Looping audio of Munsee music (flute or song and drum/rattle). Needs advisor input Source: Trivium Interactive | | |



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| 10.20.135.FX | Docent Push Button | FX 075 | Push Buttons |
| Discreetly located push button allows docent/staff to broadcast the language/music audio through the speaker for a group to hear. | | | |
| 10.20.140.FX | Docent Speaker | FX 080 | Speaker |
| Small panel-mounted or embedded speaker broadcasts the language/music audio for large groups. Sound triggered by docent push button. | | | |
| 10.20.150.GR | Corn Scent Lift & Drop Top | GR 080 | Lift-and-drop |
| Displays a prompt that encourages visitors to guess the identity of the smell inside. Dimensions: 10"w x 10"h | | | |
| 10.20.152.TX | Corn Scent Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| Shares a fact that encourages visitors to guess the identity of the smell. Displayed on the top flap | | | |
| 10.20.160.GR | Corn Scent Lift & Drop Bottom | GR 080 | Lift-and-drop |
| Displays the corn scent story. Perforated to allow the scent to become airborne. Dimensions: 10"w x 10"h | | | |
| 10.20.162.TX | Corn Scent Story | TX 530 | Sensing Story (Title + 30 wds) |
| Identifies the corn smell and shares information about how Munsee grew and cooked with corn. | | | |
| 10.20.165.IM | Corn Scent Background Image | IM 150 | Color Photo |
| Background image evoking corn, surrounds the smell story. | | | |
| 10.20.170.OB | Corn Scent Sample | OB 365 | Smell Sample |
| Corn-scented beads inside canister. Content Guidelines: -If possible, pick smell of roaster corn (or corn porridge). Source: Exhibit Fabricator | | | |
| 10.20.200.GR | Munsee – Touch Rail Panel | GR 074 | Sensory Rail |
| Displays touchable materials and fabrics Dimensions: 36"w x 14"h | | | |
| 10.20.202.TX | Munsee Fabric Story | TX 525 | Focus Story (Title + 60 wds) |
| Discusses the variety and sources of fabrics Munsee used traditionally and during colonial times. | | | |

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| 10.20.205.OB | Deerskin Leather Hide | OB 310 | Reproduction |
|  | <p>Touchable swatch of "natural" colored (light tan or cream) deerskin leather hide, a common traditional material for Munsee clothing.</p> <p>Content Guidelines: Source: https://theleatherguy.org/collections/brain-tanned-deerskin/products/smoke-commercial-brain-tanned-deer</p> <p>Source: Exhibit Fabricator</p> | | |
| 10.20.220.TX | Deerskin Label | TX 530 | Sensing Story (Title + 30 wds) |
| | Names the material or fabric and shares a fact about how it was used. | | |
| 10.20.250.OB | Duffle Fabric | OB 310 | Reproduction |
|  | <p>Touchable swatch of red duffle fabric, of the type trade between Europeans and Munsee in the 17th and 18th century.</p> <p>Content Guidelines: Source: https://www.hainsworth.co.uk/collections/duffle/</p> <p>Source: Exhibit Fabricator</p> | | |
| 10.20.255.TX | Duffle Label | TX 530 | Sensing Story (Title + 30 wds) |
| | Names the material or fabric and shares a fact about how it was used. | | |
| 10.20.300.GR | Munsee Village Model Case ID | GR 090 | Display Case Object ID |
| | <p>Displays labels for the longhouse, fishing scene, farmlands, and lean-tos. Inside the case. [width: x75.5"w]</p> <p>Dimensions: Varying widths x 6"h</p> | | |
| 10.20.304.TX | Fishing Scene Label Text | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| | Briefly interprets the fishing scene shown in the model | | |
| 10.20.308.TX | Farmlands Label Text | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| | Briefly interprets the farmlands shown in the model | | |
| 10.20.312.TX | Lean-tos Label Text | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| | Briefly interprets the lean-tos shown in the model | | |
| 10.20.316.TX | Longhouse Label Text | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| | Briefly interprets the longhouse shown in the model | | |

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| 10.20.320.OB | Munsee Village Model | OB 320 | Model |
| | Custom model of a Munsee village scene showing cleared lands, longhouses, lean-tos, river, fishing and farming fields. Source: Exhibit Fabricator | | |
| 10.20.350.GR | Munsee Village Model Background Mural | GR 106 | Glass Case Mural |
| | Background image for the model village scene. Applied to two sides of the case. Dimensions: 132"w x 48"h | | |
| 10.20.355.IM | Scenic Background Image | IM 180 | Commissioned Illustration |
| | Illustrates another longhouse in the distance and landscape elements such as forest & farmlands surrounding the village. | | |
| 10.20.375.GR | Munsee Home Life Story Panel | GR 108 | Case Cling Graphic |
| | Story graphic applied to glass surface of the village model. Dimensions: 18"w x 18"h | | |
| 10.20.377.TX | Munsee Home Life Story | TX 525 | Focus Story (Title + 60 wds) |
| | Provides a basic overview of Munsee concept of home: describing village life, family units, community dynamics, and relationship to land. | | |
| 10.20.400.GR | Munsee Names Panel | GR 030 | 18" Freestanding Wall Panel |
| | Displays names of local Munsee people from the 1700s and a cultural chronology timeline. Dimensions: 18"w x 76"h | | |
| 10.20.404.TX | Munsee Names | TX 610 | List of Names (Title + 30-40 names) |
| | A list of local Munsee people from the 1700s. | | |
| 10.20.408.TX | Munsee Names Citation | TX 615 | Citation (Lists source(s) and short sentence as needed.) |
| | Cites the source(s) for the name display. | | |
| 10.20.500.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. Dimensions: 12"w x 12"h | | |

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|---------------------|---|--------|---|
| 10.20.502.TX | Architecture Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| | Draws attention to a significance architectural feature within view--the fireplace wall--and prompts visitors to use the QR code for more info. | | |
| 10.20.505.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| | Architectural Icon with QR code for the architectural treasure web connection point. Source: Trivium | | |
| 10.20.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 10.20.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. Source: Trivium | | |
| 10.20.910.TX | Partners QR Caption - Native Nations | TX 730 | Partners Call-Out (Title + 30 wds max) |
| | Calls out partner organizations associated with the exhibit storyline--Munsee-affiliated nations--and encourages visitors to learn more about them on the Virtual Wing website. | | |
| 10.20.915.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| | Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |
| 10.20.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 10.20.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | | |
| 10.20.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |

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| 10.20.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for the "New Frontiers" web connection point. Source: Trivium | | | |
| 10.20.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | | |
| 10.20.960.GR | Augmented Reality QR Code Panel | GR 010 | AR Glyph Panel |
| Contains QR code and text prompt for the AR experience. Dimensions: 4"w x 4"h | | | |
| 10.20.961.IM | Augmented Realty QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for that visitors scan on their phones to access an AR experience. Source: Trivium | | | |
| 10.20.962.TX | Augmented Reality Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| Simple directive the encourages visitors to point their phone at the QR code for the AR experience. | | | |

Exhibit: 10.30 Newly Arrived: Philipse Family & Other Europeans**Exhibit Goals**

- Define the European groups who immigrated to Hudson Valley, when they arrived, and why they chose to come.
- Provide a brief overview of colonial European culture in NY, the Euro concept of home, and typical home life.
- Locate the Manor lands and some of the tenant farmer families who rented land there.
- Mark significant events in the colonial experience of the Philipse family and tenant farmers, such as land acquisitions and conflicts.
- Provide sensory learning experiences about the European/Dutch language, music, clothing, spirituality, and food.
- Share the names of individual tenant farmers and Philipse family members who lived on the Manor.

Exhibit Components:

| | | | |
|---------------------|--|--------|---|
| 10.30.010.GR | Europeans Overview Panel | GR 040 | 54" Freestanding Wall Panel |
| | Displays overview story, Manor map of their settlement, cultural timeline, and "European Home Life" story & image. Dimensions: 54"w x 76"h | | |
| 10.30.011.TX | Europeans Exhibit Intro Title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit | | |
| 10.30.012.TX | Europeans Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Introduces Europeans, hailing from Holland, Great Britain and other nations, that relocated to the Valley and established a colonial home. Touches on basic cultural attributes. | | |
| 10.30.020.IM | European Manor Map | IM 166 | Commissioned Map |
| | Commissioned map of Philipse Manor and Hudson Valley Region, late 1600s to mid 1700s. Shows both tenant farmer areas and Philipse family plots Source: Commissioned Map Illustrator TBD | | |
| 10.30.022.TX | European Manor Map Labels | TX 635 | Map Label (1-5 words) |
| | Labels or text call-outs for European Manor Map. | | |
| 10.30.024.TX | European Manor Map Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the map, time period, and shares a related fact about European settlement on the Manor and in the region. | | |
| 10.30.026.TX | Cultural Timeline Title | TX 654 | Timeline Title (1-3 words (25 ch. max)) |
| | Titles the timeline, conveying its intent to communicate significant cultural moments during colonial times. | | |

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| 10.30.028.TX | European Timeline Event 1 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for the European people of the lower Hudson Valley. | | |
| 10.30.030.IM | Event 1 Image | IM 175 | Existing Image |
| | TBD image associated with event 1 of the European cultural timeline | | |
| 10.30.034.TX | European Timeline Event 2 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for the European people of the lower Hudson Valley. | | |
| 10.30.035.IM | Event 2 Image | IM 175 | Existing Image |
| | TBD image associated with event 1 of the European cultural timeline | | |
| 10.30.038.TX | European Timeline Event 3 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for the European people of the lower Hudson Valley. | | |
| 10.30.040.IM | Event 3 Image | IM 175 | Existing Image |
| | TBD image associated with event 2 of the European cultural timeline | | |
| 10.30.048.TX | European Timeline Event 4 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for the European people of the lower Hudson Valley. | | |
| 10.30.050.IM | Event 4 Image | IM 175 | Existing Image |
| | TBD image associated with event 4 of the European cultural timeline | | |
| 10.30.053.TX | European Timeline Event 5 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for the European people of the lower Hudson Valley. | | |
| 10.30.055.IM | Event 5 Image | IM 175 | Existing Image |
| | TBD image associated with event 5 of the European cultural timeline | | |
| 10.30.058.TX | European Timeline Event 6 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for the European people of the lower Hudson Valley. | | |
| 10.30.060.IM | Event 6 Image | IM 175 | Existing Image |
| | TBD image associated with event 5 of the European cultural timeline | | |

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| 10.30.070.TX | Home Life Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Provides a basic overview of European concept of home: describing everyday life, family units, community dynamics, and relationship to land. | | |
| 10.30.075.IM | Home Life Image | IM 175 | Existing Image |
| | TBD. Maybe depiction of everyday life, interior home scene, or work for middle to lower class European settlers. | | |
| 10.30.080.TX | Home Life Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact. | | |
| 10.30.090.TX | Odell Inn ID | TX 606 | Short Object ID (Title + 15 word description) |
| | Identifies the model, shares relevant collections info, and a statement of significance. (on wall panel) | | |
| 10.30.105.OB | Odell Inn Model | OB 320 | Model |
| | Model of the Odell Inn located on Philipse Manor, an example of a tenant farmer home and business. Content Guidelines: - See 3D drawing package for details. Source: Exhibit Fabricator | | |
| 10.30.200.GR | Newly Arrived – Smell & Sound Rail | GR 074 | Sensory Rail |
| | Displays smell lift-and-drop, language and music text, push buttons, and audio hand set. Dimensions: 36"w x 14"h | | |
| 10.30.205.TX | Dutch Language Text | TX 530 | Sensing Story (Title + 30 wds) |
| | Shares a few introductory facts about Dutch language. | | |
| 10.30.210.TX | Dutch Music Text | TX 530 | Sensing Story (Title + 30 wds) |
| | Shares a few introductory facts about Dutch music | | |
| 10.30.220.FX | Visitor Push Buttons (2) | FX 075 | Push Buttons |
| | Two push buttons, one associated with Dutch language and the other with Dutch music. Triggers audio to play in hand set. | | |
| 10.30.225.TX | Push Button Labels | TX 620 | Button Label (1-3 words) |
| | Identifies the two types of audio associated with each push button | | |



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| 10.30.226.FX | Audio Handset | FX 095 | Audio Handset |
| Visitors lift to their ear to hear audio associated with the media. | | | |
| 10.30.230.AV | Dutch Language Audio | AV 020 | Audio Station |
| Looping audio of common Dutch expressions with English translation | | | |
| Content Guidelines: | | | |
| Source: Trivium Interactive | | | |
| 10.30.240.AV | Dutch Music Audio | AV 020 | Audio Station |
| Looping audio of TBD Dutch music. | | | |
| Source: Trivium Interactive | | | |
| 10.30.250.FX | Docent Push Button | FX 075 | Push Buttons |
| Discreetly located push button allows docent/staff to broadcast the language/music audio through the speaker for a group to hear. | | | |
| 10.30.255.FX | Docent Speaker | FX 080 | Speaker |
| Small panel-mounted or embedded speaker broadcasts the language/music audio for large groups. Sound triggered by docent push button. | | | |
| 10.30.270.GR | Apple Scent Lift & Drop Top | GR 080 | Lift-and-drop |
| Displays a prompt about the ID of the smell beneath. | | | |
| Dimensions: 10"w x 10"h | | | |
| 10.30.272.TX | Apple Scent Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| Provides a prompt about the identify and significance of the scent/corn. Displayed on outside flap. | | | |
| 10.30.275.GR | Apple Scent Lift & Drop Bottom | GR 080 | Lift-and-drop |
| Displays the apple scent story. Perforated to allow the scent to become airborne. | | | |
| Dimensions: 10"w x 10"h | | | |
| 10.30.277.TX | Apple Scent Story | TX 530 | Sensing Story (Title + 30 wds) |
| Identifies the apple smell and shares information about how the Dutch grew and cooked with apple. | | | |
| 10.30.280.IM | Apple Background Image | IM 150 | Color Photo |
| Background texture evocative of apples that surrounds the story text. | | | |


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| 10.30.285.OB | Apple Scent Sample | OB 365 | Smell Sample |
| | Apple-scented beads inside canister. Source: Exhibit Fabricator | | |
| 10.30.300.GR | Touch & See Upright Panel | GR 110 | Touch and See Upright |
| | Displays touch and sight stories. [36"w x 30"h] Dimensions: 36"w x 36"h | | |
| 10.30.302.TX | Euro Fabric Story | TX 525 | Focus Story (Title + 60 wds) |
| | Discusses the variety and sources of fabrics local Europeans of all classes used during colonial times. | | |
| 10.30.304.TX | Euro Religion Story | TX 525 | Focus Story (Title + 60 wds) |
| | Touches on local European spirituality/religion and the link between the Philipsses and the Old Dutch Church of Sleepy Hollow. | | |
| 10.30.350.GR | Newly Arrived – Touch & See Rail | GR 074 | Sensory Rail |
| | Mounting surface for fabric swatches and tablet displaying Old Dutch Church imagery. Dimensions: 36"w x 14"h | | |
| 10.30.355.OB | Osnaburg Fabric | OB 380 | Fabric Sample |
| |  Touchable swatch of coarse inexpensive linen/blend fabric, of the type worn by laborers and enslaved New Yorkers of the 17th/18th c. Content Guidelines: Source: https://wmboothdraper.com/store/index.php?main_page=product_info&cPath=29&products_id=22 Source: Exhibit Fabricator | | |
| 10.30.357.TX | Osnaburg ID Label | TX 606 | Short Object ID (Title + 15 word description) |
| | Names the fabric type and shares a fact about the class of people who commonly wore it. | | |
| 10.30.360.OB | Woven Wool Fabric | OB 380 | Fabric Sample |
| |  Touchable swatch of woven or knitted wool, of the type worn by middle and upper class New Yorkers of the 17th/18th century. Content Guidelines: - https://www.wmboothdraper.com/ Broadcloth, 100% wool, Blue, 64" wide. WWV 646" Source: Exhibit Fabricator | | |
| 10.30.362.TX | Wool ID Label | TX 606 | Short Object ID (Title + 15 word description) |
| | Names the fabric type and shares a fact about the class of people who commonly wore it. | | |

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| 10.30.365.OB | Silk Fabric | OB 380 | Fabric Sample |
|  <p>Touchable swatch of silk, of the type originating from far East and worn by the upper class. Content Guidelines: Source: https://burnleyandtrowbridge.com/collections/silk/products/silk345-oyster-fawn-silk-damask Source: Exhibit Fabricator</p> | | | |
| 10.30.367.TX | Silk ID Label | TX 606 | Short Object ID (Title + 15 word description) |
| Names the fabric type and shares a fact about the class of people who commonly wore it. | | | |
| 10.30.370.FX | "All About Churches" Tablet | FX 070 | Tablet |
| Tablet displaying looping images of churches and religious objects of colonial Hudson River Valley. Mounted to rail. | | | |
| 10.30.375.AV | "All About Churches" Slide Show | FX 070 | Tablet |
| <p>Looping captioned images--photos and artwork--of churches and religious objects of colonial Hudson River Valley. Technical Scope: - The Old Dutch Church of Sleepy Hollow should figure prominently. - Can show church interiors as long as they are representative of colonial times, plus church objects of the time period. - No narration or sound necessary. Source: Trivium Interactive</p> | | | |
| 10.30.400.GR | Tenant Names Panel | GR 030 | 18" Freestanding Wall Panel |
| <p>Displays names of tenant farmers from the Manor during the mid 1700s. Dimensions: 18"w x 76"h</p> | | | |
| 10.30.402.TX | Tenant Farmer Names | TX 610 | List of Names (Title + 30-40 names) |
| A list of tenant farmer names from the Manor during the mid 1700s. | | | |
| 10.30.404.TX | Tenant Farmer Names Citation | TX 615 | Citation (Lists source(s) and short sentence as needed.) |
| Cites the source(s) for the name display. | | | |
| 10.30.500.GR | Philipse Family Tree Panel | GR 036 | 36" Freestanding Wall Panel |
| <p>Displays text and images related to the Philipse family tree. Dimensions: 36"w x 76"h</p> | | | |
| 10.30.502.TX | Philipse Family Tree Names | TX 735 | Diagram Label (As needed) |
| Names of Philipse family members included in the family tree diagram. | | | |

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| 10.30.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 10.30.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. Source: Trivium | | |
| 10.30.910.TX | Partners QR Caption - Old Dutch Church | TX 730 | Partners Call-Out (Title + 30 wds max) |
| | Calls out the partner organization associated with the exhibit storyline--the Old Dutch Church of Sleepy Hollow--and encourages visitors to learn more about them on the Virtual Wing website. | | |
| 10.30.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 10.30.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | | |
| 10.30.930.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| | Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |

Exhibit: 10.40 Free & Enslaved: Africans & People of African Descent**Exhibit Goals**

- Briefly Introduce African Creoles, some of the first people of African descent to live in New Netherland.
- Explain how Africans captured in their homelands endured the horrific Middle Passage, were sold into slavery, and were forced to adapt to a new "home" on the Manor.
- Provide a brief overview of the everyday struggles enslaved people faced, their relationship to home, and typical aspects of home life.
- Provide a sense for how many people of African descent were living in New York and the Valley during colonial times.
- Mark significant events in the experience of people of African descent in NY and on the Manor, such as capture, separations, and emancipation.
- Provide sensory learning experiences about the music, spirituality, and food of colonial New Yorkers of African descent.
- Share the community of individuals enslaved at the Manor's Lower Mills, as well as any information we know about them.

Exhibit Components:

| | | | |
|---------------------|--|--------|-----------------------------------|
| 10.40.010.GR | African Descent Overview Panel | GR 044 | African Descent Overview Wall |
| | Displays overview story, regional enslavement map, cultural timeline, and sensing stories. Mounting surface for Pinkster tablet Dimensions: 87.5"w x 54"h | | |
| 10.40.011.TX | African Descent Overview Panel Title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit. | | |
| 10.40.012.TX | African Descent Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Introduces POAD, both free and enslaved, and their arrival and residency on the Manor and NY during colonial times. Touches on basic cultural attributes. | | |
| 10.40.015.IM | Enslaved Regional Map | IM 166 | Commissioned Map |
| | Commissioned map of number of enslaved in Hudson Valley Region and surrounding areas, late 1700s. Source: Commissioned Map Illustrator TBD | | |
| 10.40.017.TX | Enslaved Regional Map Labels | TX 635 | Map Label (1-5 words) |
| | Labels or text call-outs for Enslaved Regional Map. | | |
| 10.40.018.TX | Enslaved Regional Map Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the map, time period, and shares a related fact about the map or enslavement patterns in NY. | | |

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| 10.40.020.TX | Cultural Timeline Title | TX 654 | Timeline Title (1-3 words (25 ch. max)) |
| | Titles the timeline, conveying its intent to communicate significant cultural moments during colonial times. | | |
| 10.40.022.TX | African Descent Timeline Event 1 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for people of African descent in the lower Hudson Valley. | | |
| 10.40.025.IM | Event 1 Image | IM 175 | Existing Image |
| | TBD image associated with event 1 of the African descent cultural timeline | | |
| 10.40.027.TX | African Descent Timeline Event 2 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for people of African descent in the lower Hudson Valley. | | |
| 10.40.030.IM | Event 2 Image | IM 175 | Existing Image |
| | TBD image associated with event 1 of the African descent cultural timeline | | |
| 10.40.032.TX | African Descent Timeline Event 3 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for people of African descent in the lower Hudson Valley. | | |
| 10.40.035.IM | Event 3 Image | IM 175 | Existing Image |
| | TBD image associated with event 2 of the African descent cultural timeline | | |
| 10.40.037.TX | African Descent Timeline Event 4 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for people of African descent in the lower Hudson Valley. | | |
| 10.40.040.IM | Event 4 Image | IM 175 | Existing Image |
| | TBD image associated with event 3 of the African descent cultural timeline | | |
| 10.40.042.TX | African Descent Timeline Event 5 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for people of African descent in the lower Hudson Valley. | | |
| 10.40.045.IM | Event 5 Image | IM 175 | Existing Image |
| | TBD image associated with event 5 of the African descent cultural timeline | | |
| 10.40.047.TX | African Descent Timeline Event 6 | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD significant cultural event for people of African descent in the lower Hudson Valley. | | |



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| 10.40.050.IM | Event 6 Image | IM 175 | Existing Image | TBD image associated with event 5 of the African descent cultural timeline |
| 10.40.060.TX | Language Text | TX 530 | Sensing Story (Title + 30 wds) | Shares a few facts about a Kongoles language (Kikongo?). |
| 10.40.062.TX | Music Text | TX 530 | Sensing Story (Title + 30 wds) | Shares a few facts about the Ring Shout music tradition that influenced African American music. |
| 10.40.070.TX | Beads Story | TX 525 | Focus Story (Title + 60 wds) | Discusses the significance and use of beads among the local enslaved community, and their roots in African culture. |
| 10.40.075.IM | Beads Image | IM 150 | Color Photo | TBD. Maybe an assortment of beads commonly worn by enslaved people in colonial NY. |
| 10.40.080.TX | Cowrie Story | TX 525 | Focus Story (Title + 60 wds) | Discusses the significance and use of cowrie shells among the local enslaved community, and their roots in African culture. |
| 10.40.085.IM | Cowrie Image | IM 175 | Existing Image | TBD. Maybe a historic image showing people wearing or trading with cowrie. |
| 10.40.100.GR | African Descent Rail Panel | GR 070 | 14" Rail Panel – No Backer | Displays smell lift-and-drop, language and music text, push buttons, and audio hand set. [Width: x84.5"w] Dimensions: Varying widths x 14"h |
| 10.40.102.TX | Push Button Labels – Language-Music | TX 620 | Button Label (1-3 words) | Identifies the two types of audio associated with each push button |
| 10.40.105.FX | Visitor Push Buttons (2) | FX 075 | Push Buttons | Two push buttons, one associated with TBD African language and the other with African Amer. music. Triggers audio to play in hand set. |

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| 10.40.110.AV | African Language Audio | AV 020 | Audio Station |
| <p>Looping audio of Kongolese/Kikongo expressions with English translation</p> <p>Content Guidelines:</p> <p>Source: Trivium Interactive</p> | | | |
| 10.40.115.AV | African Music Audio | AV 020 | Audio Station |
| <p>Looping audio of a Ring Shout, an early African American music feature with African roots.</p> <p>Source: Trivium Interactive</p> | | | |
| 10.40.116.FX | Audio Hand Set | FX 095 | Audio Handset |
| <p>Hand-held listening device plays audio for visitors.</p> | | | |
| 10.40.120.OB | Touchable Cowrie Shells | OB 315 | Prop |
|  | <p>Reticulated cowry helmet (Cypraea testiculus) shell, of the same type found at the Bogart House in Albany NY</p> <p>Content Guidelines: Source: https://www.thebeadchest.com/products/drilled-cowrie-shells-medium</p> <p>Source: Exhibit Fabricator</p> | | |
| | | | |
| | | | |
| 10.40.122.TX | Cowrie Shells ID and prompt text | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| <p>Briefly identifies the object and prompts visitors to touch it.</p> | | | |
| 10.40.130.OB | Touchable African Trade Beads | OB 315 | Prop |
|  | <p>Blue African trade beads resembling those worn by New Yorkers of African descent in the 17th and 18th century.</p> <p>Content Guidelines: Source: https://www.thebeadchest.com/products/cobalt-recycled-glass-beads-7mm?variant=16950988229</p> <p>Source: Exhibit Fabricator</p> | | |
| | | | |
| | | | |
| 10.40.132.TX | Beads ID and prompt text | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| <p>Briefly identifies the object and prompts visitors to touch it.</p> | | | |
| 10.40.140.FX | "All About Pinkster" Touchscreen | FX 070 | Tablet |
| <p>16" touchscreen displaying the "All About Pinkster" video with sound. Mounted to upright overview panel.</p> | | | |

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| 10.40.145.AV | "All About Pinkster" Media | FX 070 | Tablet |
| <p>Narrated video introduces the historic celebration of the Pinkster holiday by NY's enslaved community. Technical Scope: -Features: Music and dance performances/re-enactments and excerpts of primary/historic docs about the celebrations occurring in 17th and 18th centuries. Source: Trivium Interactive</p> | | | |
| 10.40.146.FX | Audio Hand Set | FX 095 | Audio Handset |
| <p>Hand-held listening device plays audio for visitors.</p> | | | |
| 10.40.150.FX | Docent Push Buttons (Qty. 2) | FX 075 | Push Buttons |
| <p>Discreetly located push button allows docent/staff to broadcast the language/music and Pinkster audio through the speaker for a group to hear.</p> | | | |
| 10.40.152.TX | Docent Button Labels | TX 620 | Button Label (1-3 words) |
| <p>Labels for each button identifying the type of audio it triggers</p> | | | |
| 10.40.155.FX | Docent Speaker | FX 080 | Speaker |
| <p>Small panel-mounted or embedded speaker broadcasts the language/music audio for large groups. Sound triggered by docent push button.</p> | | | |
| 10.40.200.GR | Thyme Scent Lift-and-Drop Top | GR 080 | Lift-and-drop |
| <p>Displays a prompt encouraging visitors to guess the identity of the smell inside. Dimensions: 10"w x 10"h</p> | | | |
| 10.40.202.TX | Thyme Scent Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| <p>Provides a prompt about the identify and significance of thyme. Displayed on outside of flap</p> | | | |
| 10.40.220.GR | Thyme Scent Lift-and-Drop Bottom | GR 080 | Lift-and-drop |
| <p>Displays the Thyme scent story. Perforated to allow the scent to become airborne. Dimensions: 10"w x 10"h</p> | | | |
| 10.40.222.TX | Thyme Scent Story | TX 530 | Sensing Story (Title + 30 wds) |
| <p>Identifies the Thyme smell and shares information about how the enslaved grew and used the herb in cooking.</p> | | | |
| 10.40.225.IM | Thyme Background Image | IM 150 | Color Photo |
| <p>Background image suggestive of Thyme surrounding the story text.</p> | | | |

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| 10.40.230.OB | Thyme Scent Sample | OB 365 | Smell Sample |
| | Thyme-scented beads inside canister. Source: Exhibit Fabricator | | |
| 10.40.300.GR | Enslaved Quarters Upright Panel | GR 112 | Free and Enslaved Upright |
| | Displays Enslaved Home Life Story & images, plus an illustrated section of Manor Hall with annotations [30"w x 36"h Dimensions: 30"w x 36"h | | |
| 10.40.302.TX | Enslaved Home Life Story | TX 525 | Focus Story (Title + 60 wds) |
| | Provides a basic overview of home life for enslaved residents and describes the activities that took place in their quarters, who resided there, and larger community dynamics. | | |
| 10.40.310.IM | Enslaved Home Life Image | IM 175 | Existing Image |
| | TBD. interior scene w/ people engaged in activity or a photograph of artifact personal possessions of the enslaved. | | |
| 10.40.312.TX | Enslaved Home Life Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact. | | |
| 10.40.315.IM | Manor Hall Section Diagram | IM 172 | Commissioned Diagram |
| | Partial section diagram of Philipse Manor Hall. Simple outline is annotated and indicates basement, upper floors, and attic space. | | |
| 10.40.317.TX | Manor Hall Section Diagram Labels | TX 735 | Diagram Label (As needed) |
| | Diagram title, lead-in paragraph, and call-out text for basement and attic quarters | | |
| 10.40.400.GR | Enslaved Quarters Rail Panel | GR 070 | 14" Rail Panel – No Backer |
| | Mounting surface for the touchable barracks model. Displays the model's ID text. [Width: x14"w] Dimensions: Varying widths x 14"h | | |
| 10.40.410.TX | Enslaved Quarters Model ID Text | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| | Identifies the model and shares a related fact. | | |

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|---------------------|---|--------|--|
| 10.40.430.OB | Enslaved Quarters Model | OB 320 | Model |
| | Custom touchable model reconstructing a possible barracks building used to house enslaved Lower Mills Manor residents. Content Guidelines: - See 3D drawing for details. Source: Exhibit Fabricator | | |
| 10.40.435.TX | Home Life Quote | TX 650 | Quote Text (As needed) |
| | Quote from the Narrative of Sojourner Truth, 1850, describing enslaved living conditions | | |
| 10.40.500.GR | Enslaved Names Panel | GR 050 | Edge-lit Acrylic Panel |
| | Acrylic panel with the etched names of enslaved individuals who lived at the Manor's Lower Mills Dimensions: 18"w x 76"h | | |
| 10.40.502.TX | Enslaved Names | TX 610 | List of Names (Title + 30-40 names) |
| | Names of the enslaved residents of the Manor's Lower Mills over time. | | |
| 10.40.504.TX | Enslaved Names Citation | TX 615 | Citation (Lists source(s) and short sentence as needed.) |
| | Cites the source(s) for the name display. | | |
| 10.40.520.FX | "Enslaved Community" Touchscreen | | |
| | Tablet-sized touchscreen displays the Enslaved Community interactive media. | | |
| 10.40.525.AV | "Enslaved Community" Interactive | IM 195 | In-House Artwork |
| | Reveals information about enslaved individuals at the Lower Mills-- family units, years of residence, age, sex, and occupation. Source: Trivium Interactive | | |
| 10.40.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 10.40.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. Source: Trivium | | |

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|--|---------------------------------------|--------|---|
| 10.40.910.TX | Partners QR Caption - ABG | TX 730 | Partners Call-Out (Title + 30 wds max) |
| Calls out the partner organization associated with the exhibit storyline--African Burial Ground National Monument--and encourages visitors to learn more about them on the Virtual Wing website. | | | |
| 10.40.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | | |
| 10.40.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | | | |
| 10.40.930.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | | |
| 10.40.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | | |
| 10.40.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for the "New Frontiers" web connection point. Source: Trivium | | | |
| 10.40.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | | |

Section: 01.15 Primary Sources (104)**Visitor Experience:**

An introductory panel acquaints visitors to primary sources—the different types and their importance in helping us piece together the story of Philipse Manor and colonial New York.

A nearby computer kiosk invites visitors to explore a hand-picked selection of important primary documents on-screen—perhaps a probate inventory, a court proceeding, a letter, or newspaper ad—that have allowed historians to learn more about the Manor and its associated people. Notations within each document highlight specific passages, explaining their hidden significance and specific meanings.

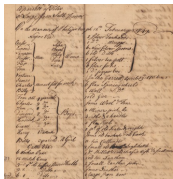
As visitors ascend the stairs, they explore a series of artifacts and visual primary documents (maps, paintings, and engravings) and learn how they serve as key evidence historians and interpreters draw upon to reconstruct the colonial history of the region.

Exhibit: 15.10 Intro & Visualizing the Past

Exhibit Goals



- Explain what makes a source "primary," and the different types of primary sources historians use to reconstruct the story of PMH and colonial New York.
- Convey the importance of primary sources and the specific ways historians use them.
- Cite a few specific primary sources that inform our understanding of Philipse Manor.
- Touch on some of the challenges associated with primary sources (illegibility, language barriers, under representation of some cultures, etc.)

Exhibit Components:

| | | | |
|--|------------------------------------|--------|---|
| 15.10.010.GR | Primary Sources Intro Panel | GR 114 | Primary Sources Exhibit Intro |
| Displays introductory story about primary sources, plus an associated image. Dimensions: 26"w x 34"h | | | |
| 15.10.011.TX | Primary Sources Exhibit Title | TX 505 | Exhibit Title (3-5 wds) |
| Titles the exhibit. | | | |
| 15.10.012.TX | Primary Sources Intro Text (60wds) | TX 515 | Short Gallery Intro (Title + 60 wds max.) |
| Introduces the importance and use of primary sources, especially in order to understand the story of Philipse Manor | | | |
| 15.10.015.IM | Adolph's Estate Inventory | IM 160 | Document Repro |
|  <p>Scan (or excerpt) of page 1 of the Estate Inventory of Adolph Philipse, Jan 24, 1749/50. Content Guidelines:</p> <ul style="list-style-type: none"> - Part of a larger account of Philipse's assets and debts at his death. - Should highlight the lists of enslaved people. <p>Source: New York Public Library</p> <p>Image Credit: New York Public Library Manuscripts and Archives Division</p> | | | |
| 15.10.017.TX | Adolph's Estate Inventory Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the document and explains how it is one of a few historic records that tell us about the manor's enslaved community. | | | |
| 15.10.100.GR | Primary Sources: Captioned Image 1 | GR 116 | Primary Sources Captioned Wall Image |
| Displays a relevant primary source image and caption Dimensions: 30"w x 20"h | | | |

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|---|--|--------|--------------------------------------|
| 15.10.105.IM | "A View of Philipse Manor" | IM 175 | Existing Image |
|  | 1764 or 1784 image by D.R. fecit (illust. unknown) showing lower mills of Philipse Manor. | | |
| 15.10.107.TX | "A View" Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies image and explains how this image furthers our understanding of the people associated with the Manor. | | |
| 15.10.120.GR | Primary Sources: Captioned Image 2 | GR 116 | Primary Sources Captioned Wall Image |
| | Displays a relevant primary source image and caption Dimensions: 30"w x 20"h | | |
| 15.10.125.IM | Euro Settler Depiction Image | IM 175 | Existing Image |
| | TBD. Either a European map of the region or a portrait of a colonial settler of Euro descent. | | |
| 15.10.127.TX | Map/Portrait Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies image and explains how this image furthers our understanding of the people associated with the Manor. | | |
| 15.10.140.GR | Primary Sources: Captioned Image 3 | GR 116 | Primary Sources Captioned Wall Image |
| | Displays a relevant primary source image and caption Dimensions: 30"w x 20"h | | |
| 15.10.145.IM | Unus Americanus Engraving | IM 175 | Existing Image |
|  | 1645 Unus Americanus ex Virginia Engraving of Jacques, a Munsee Delaware warrior, by Wenseslaus Hollar. Source: Library of Congress | | |
| 15.10.147.TX | Unus Americanus Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies image and explains how this image furthers our understanding of the people associated with the Manor. | | |
| 15.10.160.GR | Primary Sources: Captioned Image 4 | GR 116 | Primary Sources Captioned Wall Image |
| | Displays a relevant primary source image and caption Dimensions: 30"w x 20"h | | |

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|---|------------------------------------|--------|--|
| 15.10.165.IM | African Depiction Image | IM 175 | Existing Image |
| TBD. An image depicting a person of African descent during colonial times, preferably from the New York region. | | | |
| 15.10.167.TX | Map/Portrait Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies image and explains how this image furthers our understanding of the people associated with the Manor. | | | |
| 15.10.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| Connection Point Label – with text and QR code | | | |
| Dimensions: 8"w x 4"h | | | |
| 15.10.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for the "Dig Deeper" web connection point. | | | |
| Source: Trivium | | | |
| 15.10.930.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | | |

Exhibit: 15.20 Artifact Clues**Exhibit Goals**

- Share the historical significance of each artifact/reproduction, and what information it provides us about the history of the Manor and early New York culture, pre-contact to colonial times.
- Mention the archeological digs that took place on the Manor in the past and how they aid our site understanding.

Exhibit Components:

| | | | |
|---|--|--------|---|
| 15.20.010.GR | Artifact Clues Story Panel | GR 108 | Case Cling Graphic |
| | Displays artifacts overview story and associated image. Dimensions: 18"w x 18"h | | |
| 15.20.012.TX | Artifact Clues Focus Story text | TX 525 | Focus Story (Title + 60 wds) |
| | Summarizes how archeological digs on the Manor and throughout the region shed light on the site's past. | | |
| 15.20.015.IM | Archeological Dig Photo | IM 155 | Black & White Photo |
| | Photo of archeologists at work on a Manor dig, or manor artifacts recently unearthed in the field. | | |
| 15.20.017.TX | Archeological Dig Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the scene associated with an archeological dig on the Manor and shares a related fact. | | |
| 15.20.100.GR | Artifact Clues Case Object ID | GR 090 | Display Case Object ID |
| | IDs the objects in the case. [width: x38"w] Dimensions: Varying widths x 6"h | | |
| 15.20.125.OB | Glass Bottle with Adolph's Seal (Reproduction) | OB 310 | Reproduction |
|  | Reproduction glass bottle bearing the seal of 'AP' for Adolph Philipse, based on original from Upper Mills site. Content Guidelines: Source: http://www.theglassmakers.co.uk/bottleseals.htm Ref images available. Source: Exhibit Fabricator | | |
| 15.20.127.TX | Glass Bottle Object ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies object, shares collections info, and communicates the object's significance to the Manor. | | |

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|--|--|--------|---|
| 15.20.130.OB | Jaw Harp (Reproduction) | OB 310 | Reproduction |
|  <p>Reproduction jaw harp. Content Guidelines: Source: https://www.samsonhistorical.com/products/jaw-harp Source: Exhibit Fabricator</p> | | | |
| 15.20.135.OB | Jaw Harp Artifact | OB 300 | Accessioned Object/Artifact |
| <p>Fragment of a jaw harp unearthed in New York, dating to colonial times. Owned by NYS OPRHP. Source: NY State OPRHP Object ID: A.PM.1997.340</p> | | | |
| 15.20.137.TX | Jaw Harps Object ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| <p>Identifies both jaw harps, shares collections info, and communicates the object's significance to the Manor.</p> | | | |
| 15.20.140.OB | Native Basketry or Beading | | |
| <p>TBD by NYS OPRHP</p> | | | |
| 15.20.142.TX | Native Basketry/Beading Object ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| <p>Identifies object, shares collections info, and communicates the object's significance to the Manor.</p> | | | |

Exhibit: 15.30 Exploring the Archives Media

Exhibit Goals

- Offer visitors an engaging in-depth exploration of a small selection of primary documents key to the interpretation of Philipse Manor.
- Enable visitors to think like a historian or detective who is extracting important information from primary documents.
- Allow visitors to discover some of the challenges associated with primary source analysis.
- Indicate the archives/collections where the documents of focus are stored.

Exhibit Components:

| | | | |
|---|---|--------|-------------------------------|
| 15.30.010.GR | Exploring the Archives Wall Panel | GR 118 | Exploring Archives Wall Panel |
| | Displays enlargement of handwritten script from a primary document. Dimensions: 42"w x 42"h | | |
| 15.30.015.IM | Handwriting Image | IM 175 | Existing Image |
| | Image of handwritten script from a TBD primary document relevant to PMH | | |
| 15.30.020.FX | "Exploring the Archives" Touchscreen | FX 060 | Touchscreen |
| | 32" Touchscreen for the "Exploring the Archives" media program. | | |
| 15.30.030.AV | "Exploring the Archives" Program | AV 005 | Digital Interactive |
| | Interactive explores different primary source documents that help reconstruct the story of Philipse Manor. Content Guidelines: -Types of primary source docs include probate inventory, court proceeding, letter, ad, etc. | | |
| | Source: Trivium Interactive | | |
| 15.30.100.GR | Van Bergen Overmantel Image Panel | GR 122 | Overmantel Graphic |
| | Wall panel in service wing displaying the 1733 Van Bergen Overmantel painting. Dimensions: 96"w 18"h | | |
| 15.30.105.IM | Van Bergen Overmantel Image | IM 175 | Existing Image |
|  | Enlarged reproduction of a 1733 painting attributed to John Heaten depicting a early 1700s NY farm or manor. Source: Fenimore Art Museum Image Credit: Fenimore Art Museum, New York State Historical Association | | |

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|---------------------|---|--------|---|
| 15.30.110.GR | Van Bergen Overmantel Image ID | GR 096 | Small Image/Object ID |
| | IDs the Van Bergen Overmantel image Dimensions: 7"w x 7"h | | |
| 15.30.112.TX | Van Bergen Overmantel Caption text | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies image and explains how it furthers our understanding of the manor or the surrounding region. | | |
| 15.30.800.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. Dimensions: 12"w x 12"h | | |
| 15.30.802.TX | Architecture Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| | Draws attention to a significance architectural feature within view--the staircase & carvings--and prompts visitors to use the QR code for more info. | | |
| 15.30.805.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| | Architectural Icon with QR code for the architectural treasure web connection point. Source: Trivium | | |

Section: 01.20 Work & Commerce (103)**Visitor Experience:**

An exhibit intro panel provokes thought about the many types of labor and workers that supported the Manor and the surrounding colonial community, as well as the often-overlooked human cost of this work.

Each wall exhibit explores a different type of work in detail: International trade, farming & milling, domestic labor, building & expansion, and Munsee-settler trade. Here, flip books, objects, scenic elements, and custom images highlight the people who performed the labor, the tools and materials they used, the products produced, and the expectations and interactions related to each type of work.

The center exhibit and adjacent built-in display interprets the colonial luxury items and elite lifestyle that all these various modes of work supported and enabled. Visitors interact with a small table setting reproducing tea time at Philipse Manor Hall, discovering hidden sliding panels that reveal the human costs associated with each affluent item—enslaved labor, worker and resource exploitation, or unjust trading exchanges.

Exhibit: 20.10 Work Gallery Intro**Exhibit Goals**

- Introduce the different workers and types of labor that supported the Manor and the Philipse family business and lifestyle.
- Provoke thought about larger colonial systems--slavery, Patroons, trade networks, etc.--that enabled Philipse Manor to operate as a milling and trading complex, as well as a luxurious summer residence.
- Touch on the expectations that Manor workers were held to, including the physically nature of the labor and the grueling work schedule.
- Mention how the scope and nature of Manor work changed over the colonial period.



Exhibit Components:

| | | | |
|---------------------|--|--------|--------------------------------------|
| 20.10.010.GR | Work Gallery Intro Panel | GR 032 | 20" Freestanding Wall Panel |
| | Displays intro text and images introducing the main themes/messages of the "Work and Commerce" gallery. Dimensions: 20"w x 76"h | | |
| 20.10.011.TX | Work Exhibit Title | TX 505 | Exhibit Title (3-5 wds) |
| 20.10.012.TX | Work Gallery Intro text – 100 wds | TX 510 | Long Gallery Intro (Title + 100 wds) |
| | Introductory text communicating the main themes/messages of the "Work and Commerce" gallery. | | |
| 20.10.020.IM | Work Image - TBD | IM 175 | Existing Image |
| | TBD image showing colonial-era workers, tools, or materials. | | |
| 20.10.022.TX | Work Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | TBD. Identifies image and shares a related fact. | | |


Exhibit: 20.20 Hidden Cost of Luxury**Exhibit Goals**

- Outline the "hidden cost" or behind-the-scenes work and products that supported a single social event at the Philipse family Manor home, like tea time.
- Call out the enslaved labor, exploitation, and displacement that enabled the Manor lifestyle and ensured its business success.
- Encourage visitors to sit down and explore the tea time display to discover the people who made tea time possible, as well as the raw materials, production, and trading exchanges necessary.

Exhibit Components:

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| 20.20.010.GR | Firescreen Panel | GR 124 | Fire Screen Panel |
| Firescreen panel that displays the exhibit overview story. Dimensions: 21.5"w x 26.75"h | | | |
| 20.20.012.TX | Hidden Cost Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| Discusses forced labor, exploitation, and trade associated with elite European traditions and items of luxury. | | | |
| 20.20.015.IM | Hidden Cost Image | IM 175 | Existing Image |
| TBD. Depicts a tea time scene or a "hidden" laborer, trader, or enslaved person who made tea time possible. | | | |
| 20.20.017.TX | Hidden Cost Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| TBD. Describes the scene or depiction and shares a related fact. | | | |
| 20.20.080.OB | Pie Crust Table (Prop) | OB 315 | Prop |
|  <p>Reproduction 18th c. pie crust table. Set with tea items and modified to accommodate 4 sliding interpretive panels.</p> <p>Content Guidelines: -Source: Niagara Furniture, SKU: NSI006, Philadelphia Tilt Top Table</p> <p>Source: Exhibit Fabricator</p> | | | |
| 20.20.082.OB | Side Chairs (Qty. 2) | OB 315 | Prop |
|  <p>A pair of carved mahogany Chippendale side chairs</p> <p>Content Guidelines: Source: Scully & Scully, Item #: MD8124-40.</p> <p>Source: Exhibit Fabricator</p> | | | |

| | | | |
|--------------|--|--------|---|
| 20.20.100.GR | Teapot Pull-Out Graphic | GR 126 | Table Pull-out Panel |
| | Displays a prompt and an object ID for the teapot. Visitors pull this hidden panel out from under the pie crust table. Dimensions: 8"w x 12"h | | |
| 20.20.111.TX | Pull Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| | Simple prompt text such as "pull." | | |
| 20.20.112.TX | Tea Hidden Cost Label | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| | Identifies the object and describes its hidden costs. | | |
| 20.20.115.OB | Touchable Teapot | OB 315 | Prop |
| | Unadorned custom teapot based on 18th c. form originally from China used by elite European colonists in NY. Content Guidelines: - Custom piece by fabricator based on: 1956.0046.103 A, B from Winterthur collection - Unadorned in a neutral color that will accommodate AR overlay. Source: Exhibit Fabricator | | |
| 20.20.120.GR | Sugar Pull-Out Graphic | GR 126 | Table Pull-out Panel |
| | Displays a prompt and an object ID for the nipped sugar. Visitors pull this hidden panel out from under the pie crust table. Dimensions: 8"w x 12"h | | |
| 20.20.121.TX | Pull Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| | Simple prompt text such as "pull." | | |
| 20.20.122.TX | Nipped Sugar Hidden Cost Label | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| | Identifies the object and describes its hidden costs. | | |
| 20.20.125.OB | Touchable Faux Sugar & Bowl | OB 315 | Prop |
| | Unadorned custom dish full of faux nipped sugar, the bowl based on 17th c. form originally from China used by elite NY colonists. Content Guidelines: - Model faux sugar nips after Turbinado sugar available at grocery. - Custom bowl by fabricator based on: 1953.0156.010 from Winterthur collection - Unadorned in a neutral color that will accommodate AR overlay. Source: Exhibit Fabricator | | |

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| 20.20.130.GR | Teacup & Saucer Pull-Out Graphic | GR 126 | Table Pull-out Panel |
| | Displays a prompt and discusses hidden cost of the tea item. Visitors pull this hidden panel out from under the pie crust table. Dimensions: 8"w x 12"h | | |
| 20.20.131.TX | Pull Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| | Simple prompt text such as "pull." | | |
| 20.20.132.TX | Teacup & Saucer Cost Label | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| | Identifies the object and describes its hidden costs. | | |
| 20.20.135.OB | Touchable Teacup & Saucer | OB 315 | Prop |
| | Unadorned custom teacup & saucer based on the 18th c.form originally from China used by elite European colonists in NY. Content Guidelines: -Custom piece by fabricator based on: https://collections.vam.ac.uk/item/O178768/tea-cup-bow-porcelain-factory/ - Unadorned in a neutral color that will accommodate AR overlay. Source: Exhibit Fabricator | | |
| 20.20.140.GR | "Biscuit" Cookies Pull-Out Graphic | GR 126 | Table Pull-out Panel |
| | Displays a prompt and an object ID for the cakes. Visitors pull this hidden panel out from under the pie crust table. Dimensions: 8"w x 12"h | | |
| 20.20.142.TX | Pull Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| | Simple prompt text such as "pull." | | |
| 20.20.143.TX | Biscuit Hidden Cost Label | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| | Identifies the object and describes its hidden costs. | | |
| 20.20.145.OB | Touchable "Cakes"/ Cookies (Qty. 3) | OB 315 | Prop |
| |  Shortbread cookies (called "cakes") sitting on a small plate, of the type commonly used by elite European colonists in NY. Content Guidelines: Source: https://www.fauxcooking.com/store/p51/Shortbread%3A_2.5%22_dia._%28set_of_3%29_.html Source: Exhibit Fabricator | | |

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| 20.20.800.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. Dimensions: 12"w x 12"h | | | |
| 20.20.805.TX | Architecture Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| Draws attention to a significant architectural feature within view—the papier mache ceiling—and prompts visitors to use the QR code for more info. | | | |
| 20.20.810.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| Architectural Icon with QR code for the architectural treasure web connection point. Source: Trivium | | | |
| 20.20.960.GR | Augmented Reality QR Code Panel | GR 010 | AR Glyph Panel |
| Contains QR code and text prompt for the AR experience. Dimensions: 4"w x 4"h | | | |
| 20.20.965.IM | Augmented Realty QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for that visitors scan on their phones to access an AR experience. Source: Trivium | | | |
| 20.20.970.TX | Augmented Reality Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| Simple directive the encourages visitors to point their phone at the QR code for the AR experience. | | | |

Exhibit: 20.30 Luxury Artifact Display**Exhibit Goals**

- Showcase the variety and ornate quality of colonial luxury items.
- Share lesser-known stories about each object, with a focus on the contributions, work challenges, and skills of artisans and workers, the raw materials used, and the trading exchanges and transport involved.

Exhibit Components:

| | | | |
|---------------------|--|--------|---|
| 20.30.010.GR | Luxury Case Object ID 1 | GR 092 | Shelf Edge Object ID |
| | Titles the case exhibit and IDs the objects in the case. Dimensions: 40"w x 5"h | | |
| 20.30.012.TX | Luxury Case Title Text | TX 505 | Exhibit Title (3-5 wds) |
| | Names the case display. | | |
| 20.30.025.OB | Snuff Box | OB 300 | Accessioned Object/Artifact |
| | Silver snuff box from England dating to 1786. Source: NY State OPRHP | | |
| 20.30.027.TX | Snuff Box ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares collections info and a related fact. | | |
| 20.30.030.OB | Glass Goblet | OB 300 | Accessioned Object/Artifact |
| |  Glass goblet from England dating to about 1760. Source: NY State OPRHP | | |
| 20.30.032.TX | Glass Goblet ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares collections info and a related fact. Content Guidelines: -To be purchased by OPRHP | | |
| 20.30.035.OB | Coffee Pot | OB 300 | Accessioned Object/Artifact |
| |  Black basalt coffee pot originally from England dating to about 1765 Source: NY State OPRHP | | |

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|---|---|--------|---|
| 20.30.037.TX | Coffee Pot ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares collections info and a related fact. | | |
| 20.30.040.OB | Tea Caddy | OB 300 | Accessioned Object/Artifact |
|  | Creamware/whieldon wedgewood cauliflower tea caddy originally from England, dating to 1760. Source: NY State OPRHP | | |
| 20.30.042.TX | Tea Caddy ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares collections info and a related fact. | | |
| 20.30.050.GR | Luxury Case Object ID 2 | GR 092 | Shelf Edge Object ID |
| | IDs the objects in the case. Dimensions: 40"w x 5"h | | |
| 20.30.055.OB | Teapot | OB 300 | Accessioned Object/Artifact |
|  | Creamware cauliflower teapot originally from England dating to about 1760. Source: NY State OPRHP | | |
| 20.30.057.TX | Teapot ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares collections info and a related fact. | | |
| 20.30.060.OB | Creamware Basket | OB 300 | Accessioned Object/Artifact |
|  | Creamware serving bowl with a basket weave design, originally from England circa 1780 Source: NY State OPRHP | | |
| 20.30.062.TX | Creamware Basket ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares collections info and a related fact. | | |
| 20.30.065.OB | Sugar Tongs | OB 300 | Accessioned Object/Artifact |
|  | Silver tongs used to pick up sugar nips, originally from England dating to about 1770 Source: NY State OPRHP | | |

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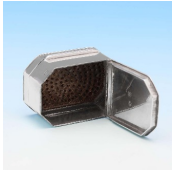


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|---|---|--------|---|
| 20.30.067.TX | Sugar Tongs ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares collections info and a related fact. | | |
| 20.30.070.OB | Nutmeg Grater | OB 300 | Accessioned Object/Artifact |
|  | Silver nutmeg grater, originally from United Kingdom and dating to about 1792. Source: NY State OPRHP | | |
| 20.30.072.TX | Nutmeg Grater ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares collections info and a related fact. | | |
| 20.30.075.OB | Bough Vase | OB 300 | Accessioned Object/Artifact |
|  | Creamware bough holder or vase, with three openings for cut flowering boughs from the garden. Originally from England, 18th c. Source: NY State OPRHP | | |
| 20.30.077.TX | Bough Vase ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares collections info and a related fact. | | |
| 20.30.080.OB | "Fryer" Side Chair | OB 300 | Accessioned Object/Artifact |
|  | Wood and upholstered 18th c. side chair owned by OPRHP. Source: NY State OPRHP Object ID: CL.2014.2 Dimensions: 22 x 56 x 22 (w x h x d) weight (lbs): | | |
| 20.30.085.GR | Chair Object ID | GR 096 | Small Image/Object ID |
| | IDs the chair Dimensions: 7"w x 7"h | | |
| 20.30.087.TX | Fyer Side Chair ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares collections info and a related fact. | | |

Exhibit: 20.40 International Trade**Exhibit Goals**

- Provide an overall understanding of the Philipses import-export business and some of the goods that they exchanged in the larger world wide colonial trading network.
- Recount the Philipse family's specific involvement in the trade of enslaved people, including their participation in piracy operations.
- Share the experience of Africans who were sold into slavery and treated as property.
- Describe the Manor as a provisioning plantation, a supplier of food to Caribbean sugar plantations.
- Outline factors that ensured the success of the Philipse family's business, including the family's political influence and all the workers/enslaved people who supported their work.


Exhibit Components:

| | | | |
|---------------------|--|--------|-----------------------------------|
| 20.40.010.GR | International Trade Wall Panel | GR 046 | Wall-mounted Panel |
| | Displays overview story, world trade map and "Philipse Family Slave Trade" focus story. [Width: x103.5"w] Dimensions: 8.46 x (w x h) | | |
| 20.40.011.TX | Exhibit Title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit | | |
| 20.40.012.TX | International Trade Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Introduces the complex global trade network existing in the 1700s, which included the trade of human beings. | | |
| 20.40.015.IM | World Trade Map | IM 166 | Commissioned Map |
| | Large world map annotated with arrows and labels indicating the flow of enslaved people and major goods between continents. Dimensions: 65 x 39 (w x h) | | |
| 20.40.017.TX | World Trade Map Label Text | TX 635 | Map Label (1-5 words) |
| | Label text calls out groupings of imports and exports. | | |
| 20.40.020.TX | International Trade Map Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Briefly identifies the map, its assumed date range, and the big idea of what it shows. | | |
| 20.40.025.IM | Trade Scene | IM 175 | Existing Image |
| | TBD. Possibly a print of 17th-century Dutch traders paying respects to the BaKongo King before initiating a trade. | | |

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|---------------------|---|--------|-----------------------------------|---|
| 20.40.027.TX | Trade Scene Caption | TX 535 | Long Image Caption (30 wds max) | Identifies the scene and shares a related fact about trading exchanges. |
| 20.40.030.TX | "Philipse Family Slave Trade" Focus Story | TX 525 | Focus Story (Title + 60 wds) | Describes the Philipses active involvement in the global slave trade from the late 1600s to early 1700s. |
| 20.40.040.IM | Madagascar Map? | IM 165 | Existing Map | 17th or 18th-century map of Madagascar (may include a portion or all of the continent of Africa). |
| 20.40.042.TX | Madagascar Map Caption | TX 540 | Brief Image Caption (15 wds max.) | Identifies the island and discusses it as the base for the Philipses' pirated slave trade. |
| 20.40.100.GR | International Trade Rail Graphic | GR 070 | 14" Rail Panel – No Backer | Rail graphic displays three focus stories and associated images or objects. [Width: x99"w] Dimensions: 8.46 x 1.17 (w x h) |
| 20.40.102.TX | "Frederick I's Provisioning Trade" Focus Story | TX 525 | Focus Story (Title + 60 wds) | Discusses Frederick Philipse I's role in trading provisioning exports from the manor to Barbados, where he owned a sugar plantation. |
| 20.40.105.IM | Sugar Plantation Image | IM 175 | Existing Image | TBD image showing work on a Barbados sugar plantation during the late 1600s to mid 1700s |
| 20.40.107.TX | Sugar Plantation Caption | TX 540 | Brief Image Caption (15 wds max.) | Identifies Frederick Philipse I the wealth he accumulated from the provisioning trade system he established between the manor and Barbados. |
| 20.40.112.TX | "Enslaved New Yorker" Focus Story | TX 525 | Focus Story (Title + 60 wds) | Outlines the experience of an African captured, transported, sold, and settled in New York. |
| 20.40.115.IM | Enslaved New Yorker Image - TBD | IM 175 | Existing Image | Image of an enslaved person of African descent from New York. Existing or commissioned. |
| 20.40.117.TX | Enslaved New Yorker Image Caption | TX 540 | Brief Image Caption (15 wds max.) | Identifies the image and shares a related fact. |

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| 20.40.120.OB | Ten Réis Coin Amulet (Reproduction) | OB 310 | Reproduction |
|  | Custom reproduction of 1736 Ten Réis coin punctured with 2 holes, worn as an amulet by an enslaved New Yorker from Ten Broeck house. | | |
| | Content Guidelines: - A used one with the same imagery can be made into a replica by drilling two holes at the top: https://www.ebay.com/itm/274865928511?hash=item3fff49393f:g:MOcAAOSwurtg7V2w -Original is displayed in Senate House state historic site exhibit. Ref image is available. | | |
| | Source: Exhibit Fabricator | | |
| 20.40.122.TX | Ten Reis Coin ID | TX 600 | Object ID Story (Title + 60 wds + collections info) |
| | Identifies object, shares relevant collections info, and explains its significance. | | |
| 20.40.127.TX | "Nicholas Cartagena" Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Shares Cartagena's story, an enslaved Atlantic Creole who participated in the Philipse's trading journeys and eventually won his freedom. | | |
| 20.40.130.IM | Cartagena Portrait | IM 180 | Commissioned Illustration |
| | Commissioned illustration of Nicholas Cartagena. | | |
| 20.40.132.TX | Cartagena Portrait Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies Cartagena and shares a related fact. | | |
| 20.40.137.TX | Cartagena's Letter of Freedom Excerpt? | TX 660 | Transcription Text (As needed.) |
| | Transcribed portion of a letter by Fred Philipse I to Nicholas Cartagena on Dec. 31, 1696, granting him freedom. | | |
| 20.40.200.GR | Trade Voyages Flipbook (Page Qty TBD) | GR 130 | Flipbook 1 |
| | About the multiple trade voyages made by Philipse family during the late 1700s–mid-1800s | | |
| | Dimensions: 9"w x 11"h, 12pp | | |
| 20.40.202.TX | Trade Voyages Title | TX 645 | Flipbook Text (TBD) |
| | Title for the Trade Voyages flip book. | | |
| 20.40.205.IM | Trade Voyages Image | IM 166 | Commissioned Map |
| | Possibly a map showing multiple voyage routes to and from NY. | | |
| 20.40.210.IM | Trade Voyages Images (Qty. TBD) | IM 175 | Existing Image |
| | TBD images displayed on flipbook pages. | | |

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| 20.40.217.TX | Trade Voyages Text (Qty. TBD) | TX 645 | Flipbook Text (TBD) |
| | TBD text displayed on flip book pages. | | |
| 20.40.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 20.40.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. Source: Trivium | | |
| 20.40.910.TX | Partners QR Caption - Slave Trade Database | TX 730 | Partners Call-Out (Title + 30 wds max) |
| | Calls out the partner organization associated with the exhibit storyline--Transatlantic Slave Trade Database --and encourages visitors to learn more about them on the Virtual Wing website. | | |
| 20.40.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 20.40.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | | |
| 20.40.930.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| | Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |
| 20.40.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 20.40.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "New Frontiers" web connection point. Source: Trivium | | |

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| 20.40.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| | Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |

Exhibit: 20.50 Farming & Milling**Exhibit Goals**


- Outline the types of agricultural and milling work performed by the enslaved and tenant farmers of the Manor.
- Reveal the local and far-off locations where food products were ultimately sold, traded, and consumed.
- Provide a sense for the difficulty of the work, the skills and tools required, traditions borrowed from homelands, and the demanding schedule.
- Touch on the tenant farmer agreement with the Philipses and associated requirements.

Exhibit Components:

| | | | |
|---------------------|--|--------|-----------------------------------|
| 20.50.010.GR | Farming and Milling Part 1 | GR 042 | Corner Wall Panels |
| | Displays overview story for both farming and milling, plus milling focus story and backing for prop barrel and milling tool. [Width: x30.5"w] Dimensions: Varying widths x 76"h | | |
| 20.50.011.TX | Exhibit Title text | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit | | |
| 20.50.012.TX | Milling & Farming Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | General top-level interpretation about farming and milling on the manor: the scale, locations, who was involved, and changes over time. | | |
| 20.50.015.IM | Milling & Farming Image | IM 175 | Existing Image |
| | TBD image. Maybe a painting or engraving of typical manor farming operations. | | |
| 20.50.017.TX | Milling & Farming Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | TBD based on image. | | |
| 20.50.020.TX | Milling Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Explores details about the milling process and/or who worked as a miller on the manor. | | |
| 20.50.025.IM | Milling Diagram | IM 170 | Existing Diagram |
| | Schematic diagram shows the major steps in the process of milling wheat in 1700s in colonial NY. | | |
| 20.50.027.TX | Milling Diagram Caption | TX 535 | Long Image Caption (30 wds max) |
| | Summarizes the basic steps in processing wheat into flour during colonial times. | | |

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|--------------|---|--------|---|
| 20.50.030.OB | Touchable Flour Barrel | OB 315 | Prop |
| | Dimensional section of a colonial-era flour barrel prop, touchable and protruding from milling panel. Content Guidelines: - Should have a wooden (not metal) rings. - One possible source: Strawberry Banke Museum Source: Exhibit Fabricator | | |
| 20.50.035.GR | Flour Barrel ID Panel | GR 096 | Small Image/Object ID |
| | IDs the flour barrel Dimensions: 7"w x 7"h | | |
| 20.50.037.TX | Flour Barrel ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the barrel, shares relevant collections info, and a story about the object's significance. | | |
| 20.50.040.OB | Touchable Milling Pick | OB 305 | Non-Accessioned Historic Object |
| |  Antique milling pick, based on type used in the 18th century. Content Guidelines: - Available on Ebay: https://www.ebay.com/itm/154601136100?hash=item23fef21fe4:g:wF8AAOSwXxFhN999 - Filed down or otherwise altered so sharp edges are safe for touching. Source: Exhibit Fabricator | | |
| 20.50.045.GR | Milling Billet ID Panel | GR 096 | Small Image/Object ID |
| | IDs the milling billet Dimensions: 7"w x 7"h | | |
| 20.50.047.TX | Milling Billet ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the milling tool or equipment, shares relevant collections info, and a story about the object's significance. | | |
| 20.50.050.OB | Millstone Scenic | OB 315 | Prop |
| | Custom scenic millstone element modeled after a 18th-century Hudson Valley example. Content Guidelines: See 3D drawings for details. Source: Exhibit Fabricator | | |
| 20.50.100.GR | Farming and Milling Part 2 | GR 042 | Corner Wall Panels |
| | Displays farming focus story and associated image, plus backing for farming tools. [Width: x29.5"w] Dimensions: Varying widths x 76"h | | |

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| 20.50.105.IM | Harvesting Background Image | IM 180 | Commissioned Illustration |
| | Large background image of a person of African descent harvesting wheat w/ a scythe. Dimensions: 60 x 76 (w x h) | | |
| 20.50.107.TX | Farming Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Discusses the agricultural work--mostly wheat production--that occurred on the manor. | | |
| 20.50.110.IM | Farming Image | IM 175 | Existing Image |
| | TBD. Maybe depicts a local farming scene | | |
| 20.50.112.TX | Farming Image Caption | IM 175 | Existing Image |
| | Identifies the image and shares a related fact. | | |
| 20.50.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 20.50.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | | |
| 20.50.930.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| | Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |

Exhibit: 20.60 Domestic Labor**Exhibit Goals**

- Introduce the diversity of duties performed by enslaved people both inside and on the grounds of Philipse Manor Hall.
- Discuss the high expectations, intimate family interactions, and high level of skill associated with working inside the home of wealthy and powerful colonists like the Philipses.
- Highlight the culinary wares, the extravagant cuisine, and the meal preparations associated with working as part of PMH's kitchen crew.
- Discuss the primary documents and analysis that help historians infer which enslaved individuals worked inside PMH during the mid-late 1700s.

Exhibit Components:

| | | | |
|--|--|--------|-----------------------------------|
| 20.60.010.GR | Domestic Labor Wall Panel | GR 038 | 41" Freestanding Wall Panel |
| Displays overview story and associated image, plus "Crew of Six" focus story and image. Dimensions: 3.38 x 6.58 (w x h) | | | |
| 20.60.011.TX | Exhibit Title text | TX 505 | Exhibit Title (3-5 wds) |
| Titles the exhibit. | | | |
| 20.60.012.TX | Domestic Labor Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| Introduces the main types of domestic work that took place in PMH: who performed it and who benefited from it. | | | |
| 20.60.015.IM | Domestic Image | IM 175 | Existing Image |
| TBD. Maybe a historic Euro painting or print showing an enslaved person tending to domestic work. | | | |
| 20.60.017.TX | Domestic Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies image and shares a related fact. | | | |
| 20.60.020.TX | "Crew of Six" Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| Identifies a group of six enslaved residents who most likely performed domestic work at PMH, mid-late 1700s | | | |
| 20.60.025.IM | "Crew of Six" Image - TBD | IM 175 | Existing Image |
| TBD. An excerpt of Frederick II's will, a list of enslaved names, or an enslaved person engaged in domestic work | | | |
| 20.60.027.TX | "Crew of Six" Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies image and shares a related fact. | | | |

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| 20.60.100.GR | "Cooking for the Philipsses" | GR 132 | Flipbook 2 | Quantity of pages TBD. Flipbook shares a menu of a typical meal and a few recipes with images. Dimensions: 7.5"w x 11"h, 12pp |
| 20.60.102.TX | "Cooking for the Philipsses" Title & Prompt | TX 645 | Flipbook Text (TBD) | Titles the book and invites visitors to explore the work of cooking at PMH, and sample dishes from a typical meal. |
| 20.60.104.TX | "Cooking for the Philipsses" intro Story | TX 525 | Focus Story (Title + 60 wds) | Described the work of preparing and cooking meals at Philipse Manor Hall. |
| 20.60.110.IM | European Colonial Meal Image | IM 175 | Existing Image | TBD illustration of a typical elite European meal. |
| 20.60.112.TX | European Colonial Meal Caption | TX 600 | Object ID Story (Title + 60 wds + collections info) | Identifies the image and explains cooks had to very skillful to meet the Philipsses' high standards and expectations. |
| 20.60.118.TX | Typical Meal Menu | TX 645 | Flipbook Text (TBD) | Lists the courses of a typical meal appropriate for elite European Hudson Valley colonists |
| 20.60.120.IM | Typical Meal Images (TBD) | IM 175 | Existing Image | Illustrations of table set with food or individual courses |
| 20.60.122.TX | Recipe 1 - TBD | TX 645 | Flipbook Text (TBD) | Recipe for a TBD dish/course in the meal |
| 20.60.125.IM | Recipe 1 Image(s) | IM 175 | Existing Image | TBD illustrations of the recipe's finished product or ingredients. |
| 20.60.127.TX | Recipe 2 - TBD | TX 645 | Flipbook Text (TBD) | Recipe for a TBD dish/course in the meal |
| 20.60.130.IM | Recipe 2 Image(s) | IM 175 | Existing Image | TBD illustrations of the recipe's finished product or ingredients. |

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|---------------------|---|--------|---|
| 20.60.132.TX | Recipe 3 - TBD | TX 645 | Flipbook Text (TBD) |
| | Recipe for a TBD dish/course in the meal | | |
| 20.60.135.IM | Recipe 3 Image(s) | IM 175 | Existing Image |
| | TBD illustrations of the recipe's finished product or ingredients. | | |
| 20.60.140.OB | Butter Mold (Reproduction) - QTY. 2 | OB 300 | Accessioned Object/Artifact |
| | 18th century butter mold. Content Guidelines: - Display one complete closed mold (top and bottom fit together) next to just the top of the butter mold on its side, with carved design showing. See 3D drawings. Source: NY State OPRHP | | |
| 20.60.145.OB | Cream Skimmer | OB 305 | Non-Accessioned Historic Object |
| | Antique brass 18th century cream skimmer Content Guidelines: - Available on Ebay. -Reference images can be provided. May be modeled after Nat'l Museum of Amer Hist: Object 1978.0939.005 Source: Exhibit Fabricator | | |
| 20.60.150.OB | Milk Pan (Reproduction) | OB 310 | Reproduction |
| | Reproduction 18th century red ware milk pan. Source: NY State OPRHP | | |
| 20.60.160.GR | Domestic Case Object ID Label | GR 102 | Multiple Object ID |
| | Displays object IDs for the butter molds, skimmer, and milk pan. Dimensions: 12"w x 12"h | | |
| 20.60.162.TX | Butter Molds ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies objects, shares relevant collections info and object's significance | | |
| 20.60.164.TX | Cream Skimmer ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies object, shares relevant collections info and object's significance | | |
| 20.60.166.TX | Milk Pan ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies object, shares relevant collections info and object's significance | | |

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|---------------------|--|--------|---|
| 20.60.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code | | |
| | Dimensions: 8"w x 4"h | | |
| 20.60.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "New Frontiers" web connection point. | | |
| | Source: Trivium | | |
| 20.60.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| | Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |

Exhibit: 20.70 Building & Expansion**Exhibit Goals**

- Outline Manor expansion over time, including a brief overview of land acquisition and land development.
- Help visitors envision the spatial organization of the Manor lands, its character, and its major structures and infrastructure.
- Outline the architectural evolution of Philipse Manor Hall over the colonial years and some of the materials that were used to construct the building.
- Discuss the construction, masonry, land clearing, and carpentry work that created the Manor, as well as the people and tools associated with this labor.



Exhibit Components:

| | | | |
|--|--|--------|-----------------------------------|
| 20.70.010.GR | Building & Expansion Part 1 | GR 042 | Corner Wall Panels |
| Displays overview story and associated image, plus Expansion Focus Story and images. [Width: x36.25"w] | | | |
| Dimensions: Varying widths x 76"h | | | |
| 20.70.011.TX | Building and Expansion Exhibit title | TX 505 | Exhibit Title (3-5 wds) |
| Titles the exhibit | | | |
| 20.70.012.TX | Building & Expansion Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| Generally describes the progression of manor expansion over time, and who acquired and developed the land. | | | |
| 20.70.015.IM | Upper Mills Image | IM 150 | Color Photo |
| Contemporary photo of the Upper Mills structures by the water. | | | |
| 20.70.017.TX | Upper Manor Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| Identifies the Manor's two mill operations, explaining that visitors can explore the Upper Mills by visiting HHV's Philipsburg Manor site. | | | |
| 20.70.050.TX | Lower Mills Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| Outlines specific lower mills structures over time--their location and function--and the people who built and used them. | | | |
| 20.70.055.IM | Lower Mills Illustration | IM 180 | Commissioned Illustration |
| Reconstructed birds-eye-view of the Lower Mills complex, showing landscape and all structures. With small inset map of the whole manor. | | | |
| Content Guidelines: -Key/associate to larger manor map if possible | | | |

| | | | |
|--------------|---|--------|---|
| 20.70.060.TX | Lower Mills Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Describes the main components of the Lower Mills, with a focus on the buildings and structures. | | |
| 20.70.100.GR | Building & Expansion Part 2 | GR 042 | Corner Wall Panels |
| | Displays focus story on building materials and associated image, plus touchable stone, brick, and wood detail. [Width: x36.25"w] Dimensions: Varying widths x 76"h | | |
| 20.70.102.TX | Building Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Discusses the main types of building materials (stone, brick, wood) used at the manor and info about their extraction or manufacturing. | | |
| 20.70.105.IM | PMH Phases Diagram | IM 185 | Vector Artwork |
| | Diagram of PMH that identifies the original house and 2 subsequent additions. Source: Commissioned Illustrator TBD | | |
| 20.70.107.TX | PMH Diagram Caption | TX 535 | Long Image Caption (30 wds max) |
| | Dates and describes each of the three architectural phases of the house. | | |
| 20.70.110.OB | Reconstructed Building Detail | OB 315 | Prop |
| | Custom scenic element reconstructing an in-progress section of PMH's exterior composed of mortared stone, brick, and wood Content Guidelines: -Backdrop and substrate for reproduction tools. -See 3D drawings for details. Source: Exhibit Fabricator | | |
| 20.70.115.OB | Plane | OB 305 | Non-Accessioned Historic Object |
| |  Antique plane from the 1700s, resembling a plane in NYS OPRHP's collection. Set on wooden sill of the building detail. Content Guidelines: Source: https://workingtools.biz/product/beech-compass-plane-with-james-cam-iron/ Source: Exhibit Fabricator | | |
| 20.70.117.TX | Plane ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies tool, shares relevant collections info, and significance/description of the tool. | | |

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|---|--|--------|---|
| 20.70.120.OB | Touchable Plum Bob | OB 305 | Non-Accessioned Historic Object |
|  | Antique iron plum bob that resembles the kind used in the 18th century. Hanging on building detail. Content Guidelines: - Source: Ebay or similar antique dealer. - Reference image available. Source: Exhibit Fabricator | | |
| 20.70.122.TX | Plum Bob ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies tool, shares relevant collections info, and significance/description of the tool. | | |
| 20.70.130.OB | Trowel | OB 305 | Non-Accessioned Historic Object |
|  | Antique 18th century trowel. Set on top a slab of wood. Content Guidelines: - Source: https://www.ebay.com/itm/224602963337?hash=item344b613d89:g:G~YAAOSwftphOdyY Source: Exhibit Fabricator | | |
| 20.70.132.TX | Trowel – Object ID text | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies tool, shares relevant collections info, and significance/description of the tool. | | |
| 20.70.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 20.70.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. Source: Trivium | | |
| 20.70.910.TX | Partners QR Caption - HHV | TX 730 | Partners Call-Out (Title + 30 wds max) |
| | Calls out the partner organization associated with the exhibit storyline--Historic Hudson Valley--and encourages visitors to learn more about them on the Virtual Wing website. | | |
| 20.70.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 20.70.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "New Frontiers" web connection point. Source: Trivium | | |

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| 20.70.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| | Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |




Exhibit: 20.80 Munsee - Settler Trade**Exhibit Goals**

- Introduce the wide trading network of the Munsee and European settlers, and the specific goods exchanged between the two groups.
- Highlight the different ways common trade goods were used and valued by the two cultures.
- Outline the dramatic changes to traditional Munsee culture that resulted from trading (and other) interactions with Europeans.
- Explore the involvement and roles of women traders, both Natives and European in heritage.
- Summarize the many uses of Wampum--including as currency, peacemaking, and jewelry--for colonial cultures.

Exhibit Components:





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|---|--|--------|-----------------------------------|
| 20.80.010.GR | Munsee-Settler Trade Wall Panel | GR 046 | Wall-mounted Panel |
| Displays overview story and associated image, plus "Women Traders" focus story and image. [Width: x55.5"w] | | | |
| Dimensions: Varying widths x 51.5"h | | | |
| 20.80.011.TX | Exhibit Title | TX 505 | Exhibit Title (3-5 wds) |
| Titles the exhibit | | | |
| 20.80.012.TX | Munsee-Settler Trade Overview –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| Discusses the wider trading network and the goods exchanged between that the Munsee and Hudson Valley settlers. | | | |
| 20.80.015.IM | Munsee-Settler Trade IM - TBD | IM 175 | Existing Image |
| TBD. Perhaps depicts a trading scene, existing or commissioned. | | | |
| 20.80.017.TX | Munsee-Settler Trade IM Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the scene and shares a related fact | | | |
| 20.80.022.TX | Women Traders Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| Explores the involvement of women in local trade, with a focus on Margaret Hardenbroeck and TBD Munsee trader. | | | |
| 20.80.030.IM | Trading Record | IM 195 | In-House Artwork |
| Graphic list of goods purchased by a TBD female Munsee trader. Transcribed from a Dutch account book. | | | |
| Content Guidelines: -Add illustrations of each good? | | | |

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| 20.80.032.TX | Trading Record Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the transcribed record and provides an overview of the trading exchange. | | |
| 20.80.040.OB | Stretched Beaver Pelt (Reproduction) | OB 310 | Reproduction |
| |  <p>Real beaver pelt stretched on irregular willow branch frame, in the same fashion traditionally made by Natives of NY.</p> <p>Content Guidelines: - For an example, see: http://www.1704.deerfield.history.museum/popups/artifacts.do?shortName=beaverpelt&anchorName=0</p> <p>Source: Exhibit Fabricator</p> | | |
| 20.80.042.TX | Stretched Beaver Skin ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares relevant collections info and a related fact. | | |
| 20.80.100.GR | Regional Trade Rail | GR 078 | Munsee-Settler Trade Rail |
| | <p>Displays Wampum focus story and image, IDs for all trade objects, and serves as a surface for objects.</p> <p>Dimensions: 4.33 x 1.63 (w x h)</p> | | |
| 20.80.102.TX | Wampum Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Summarizes the many uses of Wampum—including as currency, peacemaking, and jewelry—for Natives and colonists. | | |
| 20.80.105.IM | Wampum Belt Photo | IM 150 | Color Photo |
| | <p>Photo of regional wampum belt artifact originally used as a treaty or for peacemaking.</p> <p>Content Guidelines: -May be whole belt or crop to show detail.</p> | | |
| 20.80.107.TX | Wampum Belt Caption | IM 150 | Color Photo |
| | Identifies the belt and its use as a peacemaking treaty | | |
| 20.80.120.OB | Quahog Shell | OB 312 | Natural History Specimen |
| |  <p>Touchable open quahog (mercenaria mercenaria) shell with some purple coloring, ideally from Long Island, NY or nearby.</p> <p>Content Guidelines: -Source: Etsy, Wampanoag Shells shop. https://www.etsy.com/listing/565271330/1-pair-of-hardshell-clam-quahogs-cape?ref=shop_home_recs_1 -Pick specimen with purple hues.</p> <p>Source: Exhibit Fabricator</p> | | |

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| 20.80.125.OB | Wampum Beads | OB 310 | Reproduction |
|  <p>Wampum beads, based on those dating to the late 1600s. Content Guidelines: Source: https://wanderingbull.com/shop/beads/wampumbeads-beads-beads/wampum-tubes/ Source: Exhibit Fabricator</p> | | | |
| 20.80.127.TX | Wampum Object ID | TX 608 | Prop Label (Title + 30 wds (as needed)) |
| Identifies the trade item, shares relevant collection info, and explains the item's significance. | | | |
| 20.80.132.TX | Beaver Pelt ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| Identifies the trade item, shares relevant collection info, and explains the item's significance. | | | |
| 20.80.135.OB | Dried Corn | OB 312 | Natural History Specimen |
| <p>Touchable dried corn, ideally heirloom variety grown by Natives of New York. Content Guidelines: Source: Iroquois White Corn (or Seneca red stock) dried kernels from Ganondagan State Historic Site. https://ganondagan.org/whitecorn/about Source: NY State OPRHP</p> | | | |
| 20.80.137.TX | Dried Corn ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| Identifies the trade item, shares relevant collection info, and explains the item's significance. | | | |
| 20.80.140.OB | European Trade Pipe (Reproduction) | OB 310 | Reproduction |
|  <p>Reproduction clay European trade pipe, based on those found in NY dating to the late 1600s. Content Guidelines: Source: https://www.townsend.us/collections/tobacciana/products/horseman-clay-pipe-p-486 Source: Exhibit Fabricator</p> | | | |
| 20.80.142.TX | Pipe ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| Identifies the trade item, shares relevant collection info, and explains the item's significance. | | | |
| 20.80.145.OB | Dutch Blanket (Reproduction) | OB 315 | Prop |
|  <p>Reproduction wool Dutch blanket, commonly traded between Munsee and Dutch/Europeans. Content Guidelines: -Source: The Bay, HBC Stripes Iconic Scarlet Point Blanket -https://www.thebay.com/product/hbc-stripes-iconic-scarlet-point-blanket-0600030788632.htm Source: Exhibit Fabricator</p> | | | |


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|---|---|--------|---|
| 20.80.147.TX | Blanket ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the trade item, shares relevant collection info, and explains the item's significance. | | |
| 20.80.150.OB | Rum Bottle (Reproduction) | OB 310 | Reproduction |
|  | Reproduction of a mid 17th to late 18th c. rum/ale bottle, commonly traded between Munsee and Europeans. Content Guidelines: -Turn mold one piece, green. -Source: Wide cylindrical shape from http://www.theglassmakers.co.uk/bottles.htm | | |
| 20.80.152.TX | Rum ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the trade item, shares relevant collection info, and explains the item's significance. | | |
| 20.80.155.OB | Musket Balls (Reproduction) | OB 310 | Reproduction |
|  | Reproduction of a late 1600s-era ammunition, commonly traded between Munsee and Europeans. Content Guidelines: Source: https://www.thequartermastergeneral.com/store/Musket_Accoutrements?product_id=4040 Source: Exhibit Fabricator | | |
| 20.80.157.TX | Musket Balls ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the trade item, shares relevant collection info, and explains the item's significance. | | |
| 20.80.160.OB | Knife or Axe | OB 310 | Reproduction |
|  | Reproduction of a late 1600s-era knife, commonly traded between Munsee and Europeans. Content Guidelines: Source: https://www.townsend.us/collections/axes-knives-tomahawks/products/long-trade-knife-kn171-p-1243 Source: Exhibit Fabricator | | |
| 20.80.162.TX | Knife or Axe ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the trade item, shares relevant collection info, and explains the item's significance. | | |
| 20.80.165.OB | Brass Kettle (Reproduction) | OB 310 | Reproduction |
|  | Reproduction of a late 1600s-era brass kettle, commonly traded between Munsee and Europeans. Content Guidelines: Source: https://www.townsend.us/collections/pots-pans/products/gallon-brass-trade-kettle-c4502-p-1240 Source: Exhibit Fabricator | | |

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|--------------|--|--------|---|
| 20.80.167.TX | Brass Kettle ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the trade item, shares relevant collection info, and explains the item's significance. | | |
| 20.80.175.OB | Trade Beads (Reproduction) | OB 310 | Reproduction |
| |  <p>Reproduction European glass trade beads. Content Guidelines: Source: https://wanderingbull.com/shop/beads/tradebeads-beads/trade-beads-glass-striped/ Source: Exhibit Fabricator</p> | | |
| 20.80.177.TX | Trade Beads ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the trade item, shares relevant collection info, and explains the item's significance. | | |
| 20.80.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | <p>Connection Point Label – with text and QR code Dimensions: 8"w x 4"h</p> | | |
| 20.80.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | <p>Custom graphic surround and QR code for the "Partners" web connection point. Source: Trivium</p> | | |
| 20.80.910.TX | Partners QR Caption - Ganondagan | TX 730 | Partners Call-Out (Title + 30 wds max) |
| | <p>Calls out the partner organization associated with the exhibit storyline--Ganondagan State Historic Site --and encourages visitors to learn more about them on the Virtual Wing website.</p> | | |
| 20.80.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| | <p>Connection Point Label – with text and QR code Dimensions: 8"w x 4"h</p> | | |
| 20.80.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | <p>Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium</p> | | |
| 20.80.930.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| | <p>Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website.</p> | | |

Section: 01.25 Restricted Entry (102)**Visitor Experience:**

Upon entry, visitors see a wall-mounted touch screen that looks like a window with animated views of outside. They watch a diversity of people walk by, each representative of the different classes, sexes, and cultures of colonial Hudson Valley. Screen prompts provoke thought about which individuals were permitted to enter Manor Hall's front door, and which were not.

Further exploration of the space reveals three cutout graphic doors representing Manor Hall doorways to the attic, upstairs bedroom, and kitchen. Visitors open each door to discover its location, who used it, who did not, and the types of interactions that took place inside each room. This experience helps illuminate the segregated, restrictive, hierarchical and prescribed nature of living and working in Philipse Manor Hall.

Visitors are invited to reflect on exclusion they may have experienced or witnessed—perhaps based on race, class, ability, or other personal attributes. They are invited to record their experience in a community journal and read reflections left by visitors before them.

Exhibit: 25.10 Exclusive Front Door**Exhibit Goals**

- Provoke thought about how class and race distinctions prohibited access to Philipse Manor's front door and to larger rights and resources in the colony.
- Showcase the diversity of people who lived on the Manor and in the surrounding community.

Exhibit Components:

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|---|---|--------|---|
| 25.10.020.FX | "Exclusive Front Door" Touchscreen | FX 060 | Touchscreen |
| A wall-mounted touch screen for the "Exclusive Front Door" media program. | | | |
| 25.10.030.AV | "Exclusive Front Door" Media Program | AV 005 | Digital Interactive |
| Animated "window" to the outside provokes visitors to think about which cultures and classes of people were permitted to enter Manor Hall's front door. | | | |
| Source: Trivium Interactive | | | |
| 25.10.800.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. | | | |
| Dimensions: 12"w x 12"h | | | |
| 25.10.805.TX | Architecture Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| Draws attention to a significant architectural features within view--the Dutch door and Georgian stairs--and prompts visitors to use the QR code for more info. | | | |
| 25.10.810.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| Architectural Icon with QR code for the architectural treasure web connection point. | | | |
| Source: Trivium | | | |

Exhibit: 25.20 Discovery Doors

Exhibit Goals

- Reveal the exclusive and restrictive nature of Philipse Manor Hall.
- Explore the ways the Philipse family and enslaved residents used and interacted in the attic, kitchen, and bedroom of PMH.

Exhibit Components:

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|--------------|---|--------|-------------------------------------|
| 25.20.010.GR | Discovery Doors Panel | GR 140 | Discovery Doors Wall Panel |
| | Displays overview story and image, plus a series of three or four small interactive graphic "doors" | | |
| | Dimensions: 60"w x 40"h | | |
| 25.20.011.TX | Exhibit / Panel title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the panel and exhibit | | |
| 25.20.012.TX | Discover Doors Prompt | TX 545 | Long Prompt Text (50 Words Max.) |
| | Invites visitors to open doors to discover the exclusive use of certain areas/rooms of PMH by the Philipse family and enslaved residents. | | |
| 25.20.020.GR | Bedroom Door Graphic | GR 142 | Interactive Doors |
| | Displays an illustration of one of PMH's bedroom doors and a prompt. | | |
| | Dimensions: 9"w x 16"h | | |
| 25.20.025.IM | Bedroom Door Image | IM 180 | Commissioned Illustration |
| | Illustration or photo of a bedroom door inside Philipse Manor Hall. | | |
| 25.20.027.TX | Bedroom Door Prompt (Front) | TX 542 | Short Prompt Text (15 wds max.) |
| | Question or leading prompt about which household members commonly used this door or room. Displayed on door front. | | |
| 25.20.030.IM | Bedroom Use Image | IM 180 | Commissioned Illustration |
| | Silhouette or other illustration showing household members using the bedroom. Displayed behind the door. | | |
| 25.20.032.TX | Bedroom Use Text | TX 640 | Lift & Drop Text (Title + 30 words) |
| | Explains which household members commonly used the bedroom and under what circumstances. Displayed behind the door. | | |

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| 25.20.040.GR | Attic Door Graphic | GR 142 | Interactive Doors |
| Displays an illustration of PMH's attic door and a prompt. Dimensions: 9"w x 16"h | | | |
| 25.20.045.IM | Attic Door Image | IM 180 | Commissioned Illustration |
| Illustration or photo of an attic door inside Philipse Manor Hall. | | | |
| 25.20.047.TX | Attic Door Prompt (Front) | TX 542 | Short Prompt Text (15 wds max.) |
| Question or leading prompt about which household members commonly used the door or room. Displayed on door front. | | | |
| 25.20.050.IM | Attic Use Image | IM 180 | Commissioned Illustration |
| Silhouette or other illustration showing household members using the attic. Displayed behind the door. | | | |
| 25.20.052.TX | Attic Use Text | TX 640 | Lift & Drop Text (Title + 30 words) |
| Explains which household members commonly used the attic and under what circumstances. Displayed behind the door. | | | |
| 25.20.060.GR | Kitchen Door Graphic | GR 142 | Interactive Doors |
| Displays an illustration of PMH's dining room / kitchen door and a prompt. Dimensions: 9"w x 16"h | | | |
| 25.20.065.IM | Kitchen Door Image | IM 180 | Commissioned Illustration |
| Illustration or photo of a dining room/kitchen door inside Philipse Manor Hall. | | | |
| 25.20.067.TX | Kitchen Door Prompt (Front) | TX 542 | Short Prompt Text (15 wds max.) |
| Question or leading prompt about which household members commonly used this door or room. Displayed on door front. | | | |
| 25.20.070.IM | Kitchen Use Image | IM 180 | Commissioned Illustration |
| Silhouette or other illustration showing household members using the room. Displayed behind the door. | | | |
| 25.20.072.TX | Kitchen Use Text | TX 640 | Lift & Drop Text (Title + 30 words) |
| Explains which household members commonly used the room and under what circumstances. Displayed behind the door. | | | |

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| 25.20.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code | | |
| | Dimensions: 8"w x 4"h | | |
| 25.20.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "New Frontiers" web connection point. | | |
| | Source: Trivium | | |
| 25.20.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| | Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |

Exhibit: 25.30 Stories of Exclusion

Exhibit Goals

- Provide visitors with an opportunity to reflect on exclusion, racism, and segregation in colonial times and today.
- Encourage visitors to add their experience, thoughts, and feelings about exclusion to a shared community journal.

Exhibit Components:

| | | | |
|--------------|--|--------|----------------------------------|
| 25.30.010.GR | Share Your Story Panel | GR 034 | 23" Freestanding Wall Panel |
| | Displays invitation for visitors to share their story of exclusion. Dimensions: 23"w x 76"h | | |
| 25.30.011.TX | Exhibit Title | TX 505 | Exhibit Title (3-5 wds) |
| | | | |
| 25.30.015.TX | Share Your Story Prompt | TX 545 | Long Prompt Text (50 Words Max.) |
| | Acknowledges that exclusion and discrimination persist today and invites visitors to share their story or experience. | | |
| 25.30.100.OB | Stories of Exclusion Book | OB 315 | Prop |
| | Blank journal-like book that gives visitors space to write down their own story or experience with exclusion, racism, or discrimination. Content Guidelines: Source: Blueline USA. Executive journal, black, 10.75" x 8.5", 150 pages Source: Exhibit Fabricator | | |

Section: 01.30 Surviving Change (101)**Visitor Experience:**

An introductory panel describes the unique challenges and opportunities that each cultural group faced and ultimately overcame as the colonial period drew to a close in the Hudson Valley. A simple timeline show the major periods and "moments" interpreted in the room.

A central exhibit explores the role PMH's associated cultural groups played in the Revolutionary War and a brief synopsis of the war's impacts. Visitors view a reproduction of the influential Philipsburg Proclamation, discover a map of Westchester's neutral ground, and listen to a series of first person accounts associated with the Revolutionary period. A wall-hung screen appears as a hanging historic portrait of Frederick Philipse III. As visitors approach, he animates and speaks to visitors about his family's tumultuous Revolutionary wartime experience.

Neighboring exhibits use a common set of interpretive elements--including object display and "talking" portraits--to interpret the forced relocation of Native Valley residents, the tenant farmer fight for colonial rights, and the 200 yearlong reign of slavery in New York.

Lastly, a built-in object display speaks to early 19th century innovations, including the Erie Canal and the NY railroad. A rail graphic encourages visitors to think about ongoing and new social and cultural challenges of the industrial revolution: inequity, Native recovery and reestablishment, and immigration and labor struggles.

Exhibit: 30.10 Change Gallery Intro**Exhibit Goals**

- List the major challenges and opportunities--such as wartime, emancipation, forced relocation, and newfound rights--that presented themselves at the end of the colonial period and the beginning of the industrial period.
- Mention that each cultural group (and individuals within) experienced these changes in different ways; some changes were more intensely felt than others.
- Reflect on the nature of change and cultural shifts that occurred during this transitional time.
- Mention that 19th century technological and industrial innovations brought new social challenges.

Exhibit Components:

| | | | |
|---------------------|---|--------|--|
| 30.10.010.GR | Surviving Change Gallery Intro Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays intro story and timeline graphic. Dimensions: 36"w x 76"h | | |
| 30.10.011.TX | Surviving Change Gallery Title | TX 507 | Graphic Title (3-5 wds) |
| | Titles the exhibit | | |
| 30.10.012.TX | Surviving Change Gallery Intro | TX 510 | Long Gallery Intro (Title + 100 wds) |
| | Summarizes major cultural shifts/changing times and ongoing challenges the Manor's cultural groups faced. | | |
| 30.10.015.IM | Surviving Change Image? | IM 175 | Existing Image |
| | TBD. Image depicting large-scale change in the Hudson Valley, such as scene of River industry or development. | | |
| 30.10.017.TX | Surviving Change Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies image and shares a related fact about large-scale regional change occurring after the Rev War. | | |
| 30.10.020.TX | Major Moments Timeline Title | TX 654 | Timeline Title (1-3 words (25 ch. max)) |
| | Titles the timeline summarizing major cultural "moments" or historic events interpreted in the gallery exhibits ahead | | |
| 30.10.022.TX | Moment 1 - Rev War Begins (1775) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | |
| 30.10.027.TX | Moment 2 - Battle v. Cortlandt's Woods? (1778) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | |

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| 30.10.032.TX | Moment 3 - Philipsburg Proclamation (1779) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | | |
| 30.10.037.TX | Moment 4 - Capture of Major Andre? (1780) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | | |
| 30.10.042.TX | Moment 5 - Rev War Ends (1783) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | | |
| 30.10.047.TX | Moment 6 - The Stockbridge & Others Forced Out (Mid-1780s) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | | |
| 30.10.052.TX | Moment 7 - Gradual Manumissions (1799) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | | |
| 30.10.057.TX | Moment 8 - New State Constitution (1821) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | | |
| 30.10.062.TX | Moment 9 - Erie Canal Opens (1825) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | | |
| 30.10.067.TX | Moment 10 - Slavery Abolished (1827) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | | |
| 30.10.072.TX | Moment 11 - First NY Railroad (1831) | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| Briefly interprets a key event impacting the Philipse Manor and Lower Hudson Valley community. | | | |

Exhibit: 30.20 Revolutionary Wartime**Exhibit Goals**


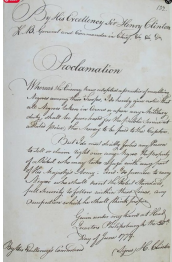
- Summarize each cultural group's involvement in the Revolutionary War and factors that may have swayed their allegiance to the Patriot or Loyalist side.
- Describe Westchester's neutral status during the war, and the violence and intimidation that resulted.
- Interpret the Philipsburg Proclamation document and the promise of freedom it offered enslaved individuals.
- Allow visitors to hear first-person accounts that reflect different cultural perspectives of Revolutionary times.
- Share the personal experience of Frederick Philipse III, whose family contended with dramatic Revolutionary Wartime change.

Exhibit Components:

| | | | |
|---|---|--------|-----------------------------------|
| 30.20.010.GR | Revolutionary Times Overview Panel | GR 036 | 36" Freestanding Wall Panel |
| Wall panel displays overview story and image, plus Neutral Ground Focus story with image. Dimensions: 36"w x 76"h | | | |
| 30.20.011.TX | Revolutionary Times Overview Title | TX 505 | Exhibit Title (3-5 wds) |
| Titles the exhibit | | | |
| 30.20.012.TX | Revolutionary Times Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| Summarizes cross-cultural involvement in the Rev War and provides a brief synopsis of the war's aftermath for each group. | | | |
| 30.20.015.IM | Revolutionary Times Image | IM 175 | Existing Image |
| Revolutionary-Era Map of Westchester? Or a depiction of battle, families preparing, or a scan of a primary document. | | | |
| 30.20.017.TX | Revolutionary Times Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the image and shares a related fact. | | | |
| 30.20.020.TX | Neutral Ground – Focus story | TX 525 | Focus Story (Title + 60 wds) |
| Discusses the Neutral ground of Westchester and the looting and intimidation that occurred during the war. Accompanies Rev map. | | | |
| 30.20.025.IM | Neutral Ground Image | IM 165 | Existing Map |
| TBD. Historic map created for Washington? Needs more research. | | | |
| 30.20.027.TX | Neutral Ground Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the map and shares a related fact. | | | |


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| | | | |
|---------------------|--|--------|--------------------------------------|
| 30.20.100.GR | Freestanding Proclamation Story Panel | GR 158 | Short Freestanding Panel |
| | Displays Proclamation Focus Story & image, plus document Object ID Dimensions: 20"w x 40.5"h | | |
| 30.20.102.TX | Philipsburg Proclamation Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Introduces document and Sir Henry Clinton's promise of freedom for those enslaved who left rebel "masters." | | |
| 30.20.105.IM | Militia Man of African Descent | IM 175 | Existing Image |
| |  Illustration shows a militia man of African descent. Source: Anne S. K. Brown Military Collection Image Credit: The Anne S. K. Brown Military Collection, Brown University | | |
| 30.20.107.TX | Militia Man of African Descent Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies image and shares a related fact. | | |
| 30.20.110.GR | Philipsburg Proclamation - Reproduction | GR 156 | Paper Document Reproduction |
| | Reproduction of the 1779 Philipsburg Proclamation. Dimensions: 18"w x 18"h (estimated) | | |
| 30.20.115.IM | Philipsburg Proclamation Image | IM 160 | Document Repro |
| |  Scan of the 1779 Philipsburg Proclamation issued on the steps of Philipse Manor Hall | | |
| 30.20.120.GR | Proclamation Object ID | GR 101 | Object ID Case Label Insert |
| | IDs the document repro. [Width: x12"w] Dimensions: Varying widths x 5"h | | |
| 30.20.122.TX | Proclamation ID Text. | TX 607 | Object ID (Title + collections info) |
| | Identifies the reproduction document, shares relevant information, and conveys a related fact. | | |

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|--|---|--------|--|
| 30.20.150.GR | Freestanding Allegiance Story Panel | GR 158 | Short Freestanding Panel |
| <p>Displays Allegiance story and accompanying image.</p> <p>Dimensions: 20"w x 40.5"h</p> | | | |
| 30.20.152.TX | Allegiance Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| <p>Discusses the considerations each group weighed when choosing a side and more about their specific wartime involvement.</p> | | | |
| 30.20.155.IM | Sketch of a Stockbridge Militia Man | IM 175 | Existing Image |
| <div>  <p>Johann Von Ewald's 1778 sketch of a Stockbridge-Munsee-Mohican who fought with the Patriots during the war.</p> <p>Source: Bloomsburg University of Pennsylvania</p> </div> | | | |
| 30.20.160.GR | Wartime Accounts Listening Station | GR 076 | Listening Station Panel |
| <p>Displays visitor prompt text, labeled push buttons, and audio handset.</p> <p>Dimensions: 12"w x 14"h</p> | | | |
| 30.20.162.TX | Listening Station Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| <p>Encourages visitors to listen to three Revolutionary wartime perspectives, each unique in its cultural point of view.</p> | | | |
| 30.20.165.AV | Munsee Account | AV 020 | Audio Station |
| <p>Excerpt of a letter, speech, or journal associated with the Revolutionary war that conveys the Munsee perspective.</p> <p>Content Guidelines: Possibly Native account on the onset of war: Stockbridge community leader Solomon Wa-haun-wan-wau-meet's Speech to the Provincial Congress of Massachusetts, April 1774.</p> <p>Source: Trivium Interactive</p> | | | |
| 30.20.167.TX | Push Button 1 Label - Munsee Perspective | TX 625 | Ext. Button Label (3-word Title + 30 word max description) |
| <p>Identifies cultural perspective, speaker/author's name, and the year associated with the audio account.</p> | | | |

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|---|---|--------|--|
| 30.20.170.AV | African Account | AV 020 | Audio Station |
| Excerpt of a letter, speech, or journal associated with the Revolutionary war that conveys the enslaved perspective. Source: Trivium Interactive | | | |
| 30.20.172.TX | Push Button 2 Label - African Perspective | TX 625 | Ext. Button Label (3-word Title + 30 word max description) |
| Identifies cultural perspective, speaker/author's name, and the year associated with the audio account. | | | |
| 30.20.175.AV | European Settler Account | AV 020 | Audio Station |
| Excerpt of a letter, speech, or journal associated with the Revolutionary war that conveys the Euro settler perspective. Source: Trivium Interactive | | | |
| 30.20.177.TX | Push Button 3 Label - European Perspective | TX 625 | Ext. Button Label (3-word Title + 30 word max description) |
| Identifies cultural perspective, speaker/author's name, and the year associated with the audio account. | | | |
| 30.20.180.FX | Push Buttons (Qty. 3) | FX 075 | Push Buttons |
| Three push buttons that activate audio accounts | | | |
| 30.20.185.FX | Audio Hand Set | FX 095 | Audio Handset |
| Hand-held listening device plays audio for visitors. | | | |
| 30.20.190.FX | Docent Push Button | FX 075 | Push Buttons |
| Discreetly located push button allows docent/staff to broadcast the language/music audio through the speaker for a group to hear. | | | |
| 30.20.195.FX | Docent Speaker | FX 080 | Speaker |
| Small panel-mounted or embedded speaker broadcasts the language/music audio for large groups. Sound triggered by docent push button. | | | |
| 30.20.200.GR | Talking Portrait Listening Station: Fred III | GR 076 | Listening Station Panel |
| Graphic for listening station visitor prompt and audio hand set. Dimensions: 12"w x 14"h | | | |
| 30.20.202.TX | Listening Station Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| Prompts visitors to listen to talking portrait of Fred III speaking about his family's Revolutionary War experience. | | | |

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|--|--|--------|---|
| 30.20.205.FX | Talking Portrait Monitor | FX 065 | Monitor |
| 32" diagonal low-profile wall-hung monitor that plays Fred III's Talking Portrait Media. | | | |
| 30.20.210.FX | Audio Hand Set | FX 095 | Audio Handset |
| Hand-held listening device plays audio for visitors. | | | |
| 30.20.215.AV | Fred III Talking Portrait Media | AV 015 | Video (with sound) |
| Video animates a portrait Frederick Philipse III, who speaks about his family's trying Revolutionary War experience. | | | |
| Content Guidelines: | | | |
| | | | |
| Source: | | | |
| Trivium Interactive | | | |
| 30.20.220.FX | Docent Push Button | FX 075 | Push Buttons |
| Discreetly located push button allows docent/staff to broadcast the language/music audio through the speaker for a group to hear. | | | |
| 30.20.225.FX | Docent Speaker | FX 080 | Speaker |
| Small panel-mounted or embedded speaker broadcasts the language/music audio for large groups. Sound triggered by docent push button. | | | |
| 30.20.800.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. | | | |
| Dimensions: | | | |
| 12"w x 12"h | | | |
| 30.20.802.TX | Architecture Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| Draws attention to a significant architectural feature within view--stone mantelpiece & cast iron fireback--and prompts visitors to use the QR code for more info. | | | |
| 30.20.805.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| Architectural Icon with QR code for the architectural treasure web connection point. | | | |
| Source: | | | |
| Trivium | | | |
| 30.20.915.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | | |

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| | | | |
|---------------------|--|--------|---|
| 30.20.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 30.20.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | | |
| 30.20.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 30.20.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "New Frontiers" web connection point. Source: Trivium | | |
| 30.20.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| | Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |


Exhibit: 30.30 Forced Relocation**Exhibit Goals**

- Discuss the near absence of Munsee New Yorkers after the war, and the fraudulent land transactions that forced them from their homelands.
- Outline where present day descendants of the Munsee live today
- Showcase works of art and craft by contemporary Munsee artists and artisans.
- Interpret the historic Map of New Stockbridge and the forced relocation of the Stockbridge Munsee Band of Mahicans in the early 1800s and during later times.
- Share the personal experience of Daniel Nimham, a Native leader affected by fraudulent land exchanges, forced removal, and land disputes with the Philipse family.

Exhibit Components:

| | | | |
|---------------------|--|--------|---|
| 30.30.010.GR | Forced Relocation Overview Panel | GR 036 | 36" Freestanding Wall Panel |
| | Wall panel displays overview story and image. Dimensions: 36"w x 76"h | | |
| 30.30.011.TX | Forced Relocation Exhibit Title text | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit | | |
| 30.30.012.TX | Forced Relocation Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Discusses the near absence of Munsee New Yorkers after the war, and the fraudulent land transactions that forced them from their homeland. | | |
| 30.30.015.IM | Forced Relocation Image | IM 000 | Image TBD |
| | TBD. Map of the Munsee diaspora, a land deed, or the "Many Trails" symbol. | | |
| 30.30.020.TX | Munsee Artistic Traditions Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Introduces enduring Native artistic traditions that are carried on today by Munsee artists and artisans. | | |
| 30.30.055.OB | Munsee Artwork 1 | OB 375 | Art Work |
| | TBD small contemporary art piece by a Munsee artist (beaded object, leather work, pendant, etc.). Needs advisor input. Source: NY State OPRHP | | |
| 30.30.057.TX | Munsee Artwork 1 ID Text | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies object, shares collections info, and a brief description or statement of significance. | | |

| | | | |
|--------------|--|--------|---|
| 30.30.060.OB | Munsee Artwork 2 | OB 375 | Art Work |
| | TBD small contemporary art piece by a Munsee artist (beaded object, leather work, pendant, etc.).Needs advisor input. Source: NY State OPRHP | | |
| 30.30.062.TX | Munsee Artwork 2 ID Text | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies object, shares collections info, and a brief description or statement of significance. | | |
| 30.30.065.OB | Munsee Artwork 3 | OB 375 | Art Work |
| | TBD small contemporary art piece by a Munsee artist (beaded object, leather work, pendant, etc.).Needs advisor input. Source: NY State OPRHP | | |
| 30.30.067.TX | Munsee Artwork 3 ID Text | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies object, shares collections info, and a brief description or statement of significance. | | |
| 30.30.100.GR | Smartglass Case Story Panel | GR 150 | Smart Glass Case Story Panel |
| | Displays the Map of New Stockbridge Focus Story on wall behind the smartglass case. Dimensions: 24"w x 24" | | |
| 30.30.102.TX | Map of Oneida Reservation Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Introduces the map and provides context by discusses the early history of the Stockbridge Munsee Band of Mahicans. | | |
| 30.30.120.OB | Map of New Stockbridge (Artifact) | OB 300 | Accessioned Object/Artifact |
| |  <p>Map of New Stockbridge and survey of land ceded to NYS by the Stockbridge Indians, 1823. On display opening day. Content Guidelines: -On loan from the NY State Archives</p> <p>Source: New York State Archives Object ID: NYS A_0273-78_263B Dimensions: 13 x 20 x (w x h x d) weight (lbs):</p> | | |
| 30.30.130.GR | Map of New Stockbridge – Artifact ID Label | GR 101 | Object ID Case Label Insert |
| | Identifies the original artifact. [Width: x24"w] Dimensions: Varying widths x 5"h | | |

| | | | |
|--------------|---|--------|--------------------------------------|
| 30.30.132.TX | Map of New Stockbridge – Artifact ID Text | TX 607 | Object ID (Title + collections info) |
| | Identifies the original artifact and shares collections info. To be displayed on opening day. | | |
| 30.30.140.GR | Map of New Stockbridge – Reproduction | GR 156 | Paper Document Reproduction |
| | Reproduction of the 1823 Map of New Stockbridge. To be installed when original is removed from display. Dimensions: 1.08 x 1.67 (w x h) | | |
| 30.30.145.IM | Map of New Stockbridge Scan | IM 160 | Document Repro |
| |  <p>Scan of the Map of New Stockbridge. Content Guidelines:</p> <p>Source: New York State Archives Dimensions: 13 x 20 (w x h) Image Credit: New York State Archives</p> | | |
| 30.30.150.GR | Map of New Stockbridge – Repro ID | GR 101 | Object ID Case Label Insert |
| | IDs the map repro. [Width: x24"w] Dimensions: Varying widths x 5"h | | |
| 30.30.152.TX | Map of New Stockbridge – Repro ID Text | TX 607 | Object ID (Title + collections info) |
| | IDs the reproduction map and shares collections info. To be displayed after the original goes off display. | | |
| 30.30.180.GR | Push Button Panel | GR 152 | Smart Glass Case Push Button Panel |
| | Prompts visitor to push button to illuminate case. Dimensions: 4.5"w x 1.75"h | | |
| 30.30.182.TX | Push Button Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| | Prompt text | | |
| 30.30.200.GR | Talking Portrait Listening Station: Nimham | GR 076 | Listening Station Panel |
| | Graphic for listening station visitor prompt and audio hand set. Dimensions: 12"w x 14"h | | |

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|---------------------|---|--------|--|
| 30.30.202.TX | Listening Station Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| | Prompts visitors to listen to talking portrait. | | |
| 30.30.205.FX | Talking Portrait Monitor | FX 065 | Monitor |
| | 32" diagonal low-profile wall-hung monitor that plays Nimham's Talking Portrait Media. | | |
| 30.30.210.AV | Nimham's Talking Portrait Media | AV 015 | Video (with sound) |
| | Video animates a portrait Daniel Nimham who speaks about fraudulent land exchanges, forced removal of his people, and the Wappinger's lawsuit against the Philipse over rightful ownership of the patent parcel. Source: Trivium Interactive | | |
| 30.30.215.FX | Audio Hand Set | FX 095 | Audio Handset |
| | Hand-held listening device plays audio for visitors. | | |
| 30.30.220.FX | Docent Push Button | FX 075 | Push Buttons |
| | Discreetly located push button allows docent/staff to broadcast the language/music audio through the speaker for a group to hear. | | |
| 30.30.225.FX | Docent Speaker | FX 080 | Speaker |
| | Small panel-mounted or embedded speaker broadcasts the language/music audio for large groups. Sound triggered by docent push button. | | |
| 30.30.915.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| | Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |
| 30.30.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 30.30.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | | |

Exhibit: 30.40 Fighting for Rights**Exhibit Goals**

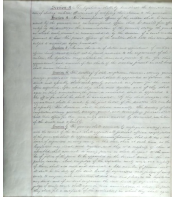
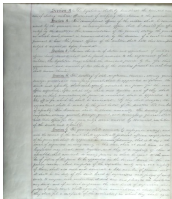
- Introduces disparities of rights across colonial cultures, sexes, and classes, highlighting the gains made by tenant farmers in the mid 1700s.
- Allow visitors to compare and contrast the different sets of rights and liberties accessible to colonial people based on their cultural heritage, race, sex, and economic class in NY.
- Interpret New York's 1821 state constitution, which granted new rights to white men, but continued to exclude others.
- Share the person experience of William Prendergast, a tenant farmer experienced oppression and fought back by organizing an uprising against the Philpses.

Exhibit Components:

| | | | |
|---------------------|--|--------|-----------------------------------|
| 30.40.010.GR | Fighting for Rights Overview Panel | GR 036 | 36" Freestanding Wall Panel |
| | Wall panel displays overview story and image. Dimensions: 36"w x 76"h | | |
| 30.40.011.TX | Exhibit Title text | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit | | |
| 30.40.012.TX | Fighting for Rights Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Introduces disparities of rights across colonial cultures and classes, highlighting the gains made by tenant farmers in the mid 1700s. | | |
| 30.40.015.IM | Fighting for Rights Image | IM 175 | Existing Image |
| | TBD. Possibly a portrait of Fred II, speaking to his privileged role as judge. | | |
| 30.40.017.TX | Fighting for Rights Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact. | | |
| 30.40.020.FX | Colonial Rights Touch Screen | FX 060 | Touchscreen |
| | Plays the Colonial Rights interactive media. | | |
| 30.40.025.AV | Colonial Rights Interactive | AV 005 | Digital Interactive |
| | Allows visitors to compare and contrast the different sets of rights accessible to various colonial cultures and classes in NY. Source: Trivium Interactive | | |

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| | | | |
|---|---|--------|--------------------------------------|
| 30.40.100.GR | Smart Glass Case Story Panel | GR 150 | Smart Glass Case Story Panel |
| | Displays the Constitution focus story. Dimensions: 24"w x 24" | | |
| 30.40.102.TX | Constitution Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Introduces the 1821 NY state constitution and discusses the new rights it granted to some, while still continuing to exclude others. | | |
| 30.40.120.OB | NY State Constitution, 1821 (Artifact) | OB 300 | Accessioned Object/Artifact |
|  | Page 13 of New York State Constitution from 1821 for display opening day. On loan from NY State Archives. On display opening day. Content Guidelines: --On loan from NY State Archives --Page 13 Article II is about voting rights Source: New York State Archives Object ID: NYSA_A1804-78 | | |
| 30.40.130.GR | NY State Constitution – Artifact ID | GR 101 | Object ID Case Label Insert |
| | IDs the original artifact to be displayed in the case. [Width: x24"w] Dimensions: Varying widths x 5"h | | |
| 30.40.132.TX | NY State Constitution – Artifact ID Text | TX 607 | Object ID (Title + collections info) |
| | Titles the original Constitution artifact and shares collections info. | | |
| 30.40.150.GR | NY State Constitution – Reproduction | GR 156 | Paper Document Reproduction |
| | Reproduction of the document to replace original artifact when it is returned to the archive. Dimensions: 18"w x 18"h (estimated) | | |
| 30.40.155.IM | NY State Constitution Image | IM 160 | Document Repro |
|  | Scan of page 13 of NY State Constitution of 1821. | | |
| 30.40.160.GR | NY State Constitution – Reproduction ID | GR 101 | Object ID Case Label Insert |
| | IDs the reproduction of the artifact on display. [Width: x24"w] Dimensions: Varying widths x 5"h | | |

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|--|--|--------|--------------------------------------|
| 30.40.162.TX | Repro Constitution ID Text | TX 607 | Object ID (Title + collections info) |
| Titles the reproduction Constitution artifact and shares collections info. | | | |
| 30.40.180.GR | Push Button Panel | GR 152 | Smart Glass Case Push Button Panel |
| Displays a prompt for visitors to illuminate the case Dimensions: 4.5"w x 1.75"h | | | |
| 30.40.182.TX | Push Button Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| Prompts visitors to illuminate the case | | | |
| 30.40.200.GR | Talking Portrait Listening Station: Prendergast | GR 076 | Listening Station Panel |
| Graphic for listening station visitor prompt and audio hand set. Dimensions: 12"w x 14"h | | | |
| 30.40.202.TX | Listening Station Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| Prompts visitors to listen to listen to the talking portrait talk. | | | |
| 30.40.205.FX | Talking Portrait Monitor | FX 065 | Monitor |
| 32" diagonal low-profile wall-hung monitor that plays Prendergast's Talking Portrait Media. | | | |
| 30.40.210.AV | Prendergast's Talking Portrait Media | AV 015 | Video (with sound) |
| Video animates a portrait of William Prendergast, a tenant farmer who speaks about oppression and the uprising he organized against the Philpses. Source: Trivium Interactive Overview: | | | |
| 30.40.215.FX | Audio Hand Set | FX 095 | Audio Handset |
| Hand-held listening device plays audio for visitors. | | | |
| 30.40.220.FX | Docent Push Button | FX 075 | Push Buttons |
| Discreetly located push button allows docent/staff to broadcast the language/music audio through the speaker for a group to hear. | | | |
| 30.40.225.FX | Docent Speaker | FX 080 | Speaker |
| Small panel-mounted or embedded speaker broadcasts the language/music audio for large groups. Sound triggered by docent push button. | | | |

Exhibit: 30.50 Sweeping Change**Exhibit Goals**

- Summarize advancements of engineering, industry, and transportation of the early to mid-1800s and the new challenges these brought New Yorkers.
- Share a few artifacts or historic objects tied to industry along the Erie Canal and new modes of transportation or shipping, including the railroad.
- Outline the new social challenges associated with the industrial era: ongoing inequities, the recovery of Native communities, and immigrant struggles.

Exhibit Components:

| | | | |
|---|---|--------|-----------------------------------|
| 30.50.010.GR | Sweeping Change Overview Panel | GR 032 | 20" Freestanding Wall Panel |
| | Displays overview story and image Dimensions: 20"w x 76"h | | |
| 30.50.011.TX | Sweeping Change Overview Title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit | | |
| 30.50.012.TX | Sweeping Change Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Summarize advancements of engineering, industry, and transportation of the early to mid-1800s and the new challenges for New Yorkers. | | |
| 30.50.015.IM | Sweeping Change Image | IM 175 | Existing Image |
| | TBD historic scene of industry along the Erie Canal. Or Potash recipe. | | |
| 30.50.017.TX | Sweeping Change Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies image and shares a related fact. | | |
| 30.50.100.GR | Sweeping Change Case Panel | GR 094 | Case Story / Object ID Panel |
| | Displays 2 stories, images and object ID text for the objects in the Sweeping Change cabinet case. Dimensions: 20"w x 30"h | | |
| 30.50.105.OB | Double Damper Stove Part | OB 300 | Accessioned Object/Artifact |
|  | Antique Iron double damper from a stove manufactured in Troy, NY. Attached to flue, damper allows user to control air flow to the stove. Source: NY State OPRHP Dimensions: 5.5 x 9.5 x 1 (w x h x d) weight (lbs): | | |

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|---|--|--------|---|
| 30.50.107.TX | Double Damper ID Story – 30 wds | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies object, shares collections info, and describes its use and/or significance. | | |
| 30.50.110.IM | Cast Iron Stove Photo | IM 155 | Black & White Photo |
|  | Photo of a cast iron stove made in NY. Maybe stove from Albany in 1838 from the Albany Institute. | | |
| 30.50.112.TX | Cast Iron Stove Photo Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies image and year. Shares a related fact | | |
| 30.50.120.OB | Stoneware Jug | OB 300 | Accessioned Object/Artifact |
|  | Antique stoneware jug produced in Poughkeepsie, NY in the 1840s Source: NY State OPRHP Object ID: KH.1974.71 | | |
| 30.50.122.TX | Stoneware Crock ID Story – 30 wds | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies object, shares collections info, and describes its use and/or significance. | | |
| 30.50.125.IM | Crock-Related Image | IM 175 | Existing Image |
| | TBD. Possibly shows manufacturing process or materials. | | |
| 30.50.127.TX | Crock-Related Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact. | | |
| 30.50.200.GR | Growth and Challenges Rail | GR 072 | 14" Rail Panel – w-Backer |
| | Displays "Growth & Challenges" Focus Story and three related images. [Width: x36"w] Dimensions: Varying widths x 14"h | | |
| 30.50.202.TX | "Growth & Challenges" Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Outline the new social challenges associated with the industrial era experienced by Valley and NY residents. | | |
| 30.50.205.IM | Inequity Image | IM 175 | Existing Image |
| | TBD image that suggests New Yorkers were struggling with inequity across class, ethnicity, gender, and race in early to mid-1800s. | | |

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| 30.50.207.TX | Inequity Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the image and describes the challenge it represents | | | |
| 30.50.210.IM | Reestablishment Image | IM 175 | Existing Image |
| TBD image associated with Native recovery and reestablishment after being forcibly removed from their homelands in the Valley. | | | |
| 30.50.212.TX | Reestablishment Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the image and describes the challenge it represents | | | |
| 30.50.215.IM | Immigration Image | IM 175 | Existing Image |
| TBD image associated with immigration challenges and labor struggles in New York. | | | |
| 30.50.217.TX | Immigration Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the image and describes the challenge it represents | | | |
| 30.50.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| Connection Point Label – with text and QR code | | | |
| Dimensions: 8"w x 4"h | | | |
| 30.50.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for the "Partners" web connection point. | | | |
| Source: Trivium | | | |
| 30.50.910.TX | Partners QR Caption - Hudson River Museum | TX 730 | Partners Call-Out (Title + 30 wds max) |
| Calls out the partner organization associated with the exhibit storyline--Hudson River Museum--and encourages visitors to learn more about them on the Virtual Wing website. | | | |

Exhibit: 30.60 Abolishing Slavery**Exhibit Goals**

- Summarize the colonial institution of slavery in NY during its 200-year-long run, and its gradual end.
- Discusses racial conflict in colonial New York, and two associated tragic events: the 1712 insurrection and the 1741 Conspiracy in Manhattan.
- Interpret the 1712 Coroner's Report document, recognizing the enslaved whose lives were lost, their skills, and where they worked.
- Interpret the Gradual Manumissions Act of 1799, which began the gradual process of outlawing slavery in New York.
- Share the personal experience of Betty, an enslaved Manor resident who was captured as a small girl, lived the majority of her life on the Manor, and eventually found freedom.

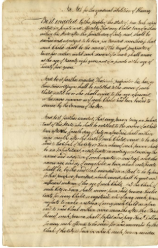
Exhibit Components:

| | | | |
|---------------------|---|--------|-----------------------------------|
| 30.60.010.GR | Abolishing Slavery Overview Panel | GR 036 | 36" Freestanding Wall Panel |
| | Wall panel displays overview story and image. Dimensions: 36"w x 76"h | | |
| 30.60.011.TX | Abolishing Slavery Overview Title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit | | |
| 30.60.012.TX | Abolishing Slavery Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Summarize the colonial institution of slavery in NY for over 200 years and its gradual end. | | |
| 30.60.015.IM | Abolishing Slavery Image | IM 175 | Existing Image |
| | TBD image, possibly associated with NY slave laws | | |
| 30.60.017.TX | Abolishing Slavery Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact. | | |
| 30.60.050.GR | Times of Conflict Rail | GR 072 | 14" Rail Panel – w-Backer |
| | Displays Times of Conflict Story and image, plus ID and transcription for the Coroner's report. [Width: x32"w] Dimensions: 2.67 x 1.17 (w x h) | | |
| 30.60.052.TX | Times of Conflict Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Discusses racial conflict and 2 associated tragic events: 1712 insurrection and 1741 Conspiracy in NYC. | | |

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| 30.60.060.IM | Times of Conflict Image | IM 175 | Existing Image |
| | TBD. Possibly Image of 1712 insurrection or 1741 trial. Maybe a portrait of Cuffee or Amba. | | |
| 30.60.062.TX | Times of Conflict Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies image and shares a related fact. | | |
| 30.60.070.IM | 1712 Coroner's Report Image | IM 175 | Existing Image |
|  | Image of the full 1712 Insurrection coroner's report. | | |
| 30.60.072.IM | 1712 Coroner's Report Image Detail | IM 175 | Existing Image |
| | Detail image of the 1712 Coroner's Report; provides a legible close up view of a section. | | |
| 30.60.080.TX | 1712 Coroner's Report Excerpt Transcription | TX 660 | Transcription Text (As needed.) |
| | Transcribes the excerpt of the 1712 Insurrection coroner's report. | | |
| 30.60.085.TX | 1712 Coroner's Report Caption | TX 535 | Long Image Caption (30 wds max) |
| | Captions Coroner Report images and transcription, communicating the significance of the report. | | |
| 30.60.100.GR | Smart Glass Case Story Panel | GR 150 | Smart Glass Case Story Panel |
| | Displays Manumissions Act focus story. Dimensions: 24"w x 24" | | |
| 30.60.102.TX | Gradual Manumissions Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Introduces the document, which began the gradual process of outlawing slavery in New York. | | |
| 30.60.120.OB | The Gradual Manumission Act (Artifact) | OB 300 | Accessioned Object/Artifact |
|  | Page one of New York State's 1799 act to gradually abolish the institution of slavery. On display opening day. Content Guidelines: -On loan from NY State Archives Source: New York State Archives Object ID: NYSA_13036-78_L1799_Ch062 | | |

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|--------------|--|--------|--------------------------------------|
| 30.60.130.GR | Gradual Manumission Act – Artifact ID | GR 101 | Object ID Case Label Insert |
| | IDs the original artifact to be displayed in the case. [Width: x24"w] Dimensions: Varying widths x 5"h | | |
| 30.60.132.TX | Gradual Manumission Act – Object ID Text | TX 607 | Object ID (Title + collections info) |
| | IDs the original artifact, shares relevant collections info and description. On display opening day | | |
| 30.60.140.GR | Manumission Act – Reproduction | GR 156 | Paper Document Reproduction |
| | Reproduction of the 1799 Manumissions Act, page 1. To be installed when original is removed from display. Dimensions: 18"w x 18"h (estimated) | | |
| 30.60.145.IM | Gradual Manumission Act Image | IM 160 | Document Repro |
| |  <p>Scan of p1 of NY State's 1799 Gradual Manumissions Act. Source: New York State Archives Object ID: NYSA_13036-78_L1799_Ch062</p> | | |
| 30.60.150.GR | Gradual Manumission Act – Repro ID | GR 101 | Object ID Case Label Insert |
| | IDs the reproduction of the artifact on display. [Width: x24"w] Dimensions: Varying widths x 5"h | | |
| 30.60.152.TX | Gradual Manumission Act – Repro ID Text | TX 607 | Object ID (Title + collections info) |
| | IDs the repro, relevant collections info and description. Displayed when original artifact is returned. | | |
| 30.60.180.GR | Press Button Panel | GR 152 | Smart Glass Case Push Button Panel |
| | Displays a prompt for visitors to illuminate the case Dimensions: 4.5"w x 1.75"h | | |
| 30.60.182.TX | Press Button text | TX 542 | Short Prompt Text (15 wds max.) |
| | Prompts visitor to push button to illuminate case. | | |
| 30.60.200.GR | Abolishing Slavery Listening Station: Betty | GR 076 | Listening Station Panel |
| | Graphic panel for prompt and audio handset beneath a Talking Portrait monitor Dimensions: 12"w x 14"h | | |

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| 30.60.202.TX | Listening Station Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| | Prompts visitors to listen to talking portrait. | | |
| 30.60.205.FX | Talking Portrait Monitor | FX 065 | Monitor |
| | 32" diagonal low-profile wall-hung monitor that plays Betty's Talking Portrait Media. | | |
| 30.60.210.AV | Betty's Talking Portrait Media | AV 015 | Video (with sound) |
| | Video animates a portrait Betty, who speaks about her personal experience of enslavement over the years, from capture to freedom after the war. | | |
| | Source: Trivium Interactive | | |
| 30.60.215.FX | Audio Hand Set | FX 095 | Audio Handset |
| | Hand-held listening device plays audio for visitors. | | |
| 30.60.220.FX | Docent Push Button | FX 075 | Push Buttons |
| | Discreetly located push button allows docent/staff to broadcast the language/music audio through the speaker for a group to hear. | | |
| 30.60.225.FX | Docent Speaker | FX 080 | Speaker |
| | Small panel-mounted or embedded speaker broadcasts the language/music audio for large groups. Sound triggered by docent push button. | | |
| 30.60.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code | | |
| | Dimensions: 8"w x 4"h | | |
| 30.60.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. | | |
| | Source: Trivium | | |
| 30.60.910.TX | Partners QR Caption - NMAA | TX 730 | Partners Call-Out (Title + 30 wds max) |
| | Calls out the partner organization associated with the exhibit storyline--Smithsonian Institution National Museum of African American History & Culture--and encourages visitors to learn more about them on the Virtual Wing website. | | |
| 30.60.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code | | |
| | Dimensions: 8"w x 4"h | | |

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|---------------------|--|--------|--------------|
| 30.60.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Dig Deeper" web connection point. | | |
| | Source: | | |
| | Trivium | | |

| | | | |
|---------------------|---|--------|--|
| 30.60.930.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| | Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |

Section: 01.35 Changes & Preservation (201)**Visitor Experience:**

Visitors encounter an introductory panel that summarizes the Manor's major transitions in the hundred years following the Revolutionary War until its preservation and establishment as a historic site in the early 1900s. A brief timeline dates these periods, identifying the time frame of each exhibit to follow.

As visitors move clockwise, they encounter an exhibit dedicated to the period just after the war (1780 to 1868) when Manor lands were divided among a long succession of land owners. The next exhibit dives into Manor Hall's use as a city building, from 1868-1908, when it operated as Yonkers town and city hall. Historic wall-hung images provide glimpses of how the Manor changed over time.

A furniture and painting display from the Cochran collection anchor the center of the gallery. A screen mounted to the rail displays a digital catalog of the entire Cochran collection, giving a sense for its extent and variety. Nearby graphics discuss the major efforts to preserve the Manor, from 1908 to today, and the key contributions of the Cochran and Rockefeller families.

Before visitors exit the space, they engage with two custom media experiences on screen. One shares a visual chronology of dramatic change in the Manor's neighborhood and landscape, from Revolutionary times to today. The other plays a video interview with Manor historians and site interpreters discussing the value of reinterpreting Philipse Manor through multiple cultural perspectives, and lessons from the site that still resonate today.

Exhibit: 35.10 Changes & Preservation Intro**Exhibit Goals**

- Summarize the major changes and preservation efforts associated with the Manor that occurred after the Revolutionary War.
- Characterize and date distinct periods of Manor use after the war: private use, city use, early preservation efforts, and stewardship by NY state OPRHP.

Exhibit Components:

| | | | |
|---------------------|--|--------|--|
| 35.10.010.GR | Changes & Preservation Gallery Intro | GR 036 | 36" Freestanding Wall Panel |
| | Displays gallery introduction text and associated images. Mounted on reverse of exhibit wall displaying the painting. Dimensions: 36"w x 76"h | | |
| 35.10.012.TX | Changes & Preservation Intro Story | TX 510 | Long Gallery Intro (Title + 100 wds) |
| | Summarizes the major changes and preservation efforts associated with the Manor that occurred after the Revolutionary War. | | |
| 35.10.014.TX | Changes & Preservation Timeline Title | TX 654 | Timeline Title (1-3 words (25 ch. max)) |
| | Labels major 'eras' or categories of Manor use after the Revolutionary War to present day. | | |
| 35.10.018.TX | Timeline Entry 1 - TBD | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD event with description | | |
| 35.10.022.TX | Timeline Entry 2 - TBD | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD event with description | | |
| 35.10.028.TX | Timeline Entry 3 - TBD | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD event with description | | |
| 35.10.032.TX | Timeline Entry 4 - TBD | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD event with description | | |
| 35.10.038.TX | Timeline Entry 5 - TBD | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD event with description | | |
| 35.10.042.TX | Timeline Entry 6 - TBD | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD event with description | | |

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|---------------------|--|--------|---|
| 35.10.048.TX | Timeline Entry 7 - TBD | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD event with description | | |
| 35.10.052.TX | Timeline Entry 8 - TBD | TX 655 | Timeline Event (Event title (20 chs max) + 30 words) |
| | TBD event with description | | |
| 35.10.800.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. Dimensions: 12"w x 12"h | | |
| 35.10.805.TX | Architecture Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| | Draws attention to a significant architectural feature--Delft tiles & cast iron fireback--within view and prompts visitors to use the QR code for more info. | | |
| 35.10.810.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| | Architectural Icon with QR code for the architectural treasure web connection point. Source: Trivium | | |

Exhibit: 35.20 Preserving the Manor**Exhibit Goals**

- Discuss major efforts to preserve the Manor from 1908 to today, and the state and federal recognition these efforts received (NHL/NRHP status).
- Display a prominent chair and painting from the Cochran Collection, as well as a digital catalog of the other objects in the collection.
- Highlight the contributions of the Cochran and Rockefeller families that enabled the preservation of Philipse Manor historic sites.
- Celebrate the past preservation efforts of the American Scenic and Historic Preservation Society and the ongoing stewardship of NY State OPRHP.

Exhibit Components:

| | | | |
|---|--|--------|-----------------------------------|
| 35.20.010.GR | Preserving Exhibit Intro | GR 036 | 36" Freestanding Wall Panel |
| Displays Preserving Overview Story and image. Dimensions: 36"w x 76"h | | | |
| 35.20.012.TX | Preserving Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| Discusses the major efforts to preserve the Manor, from 1908 to today, and the recognition these efforts have received. | | | |
| 35.20.015.IM | Preserving Image | IM 175 | Existing Image |
| TBD. Perhaps an image of preservation efforts or a plaque sharing its landmark status (NHL/NRHP). | | | |
| 35.20.017.TX | Preserving Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| Identifies image and shares a related fact. | | | |
| 35.20.080.GR | Key Contributions Rail Graphic | GR 072 | 14" Rail Panel – w-Backer |
| Displays a stories and images pertaining to the Cochran and Rockefeller family contributions. [Width: x65"w] Dimensions: Varying widths x 14"h | | | |
| 35.20.082.TX | Cochran Contributions Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| Discusses contributions of Eva Smith Cochran and her son Alexander Smith Cochran in supporting PMH preservation. | | | |
| 35.20.085.IM | Cochran Portrait 1 | IM 175 | Existing Image |
| TBD. Likely a photo of Eva Smith Cochran, Alexander, or both. | | | |

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| 35.20.087.TX | Cochran Photo Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the image and shares a related fact. | | | |
| 35.20.100.TX | Rockefeller Contributions Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| Discusses the contributions of John D. Rockefeller, Jr. in supporting the preservation of the Upper Mills and "Philipse Castle." | | | |
| 35.20.105.IM | Rockefeller Photo | IM 155 | Black & White Photo |
| TBD Photo of John D. Rockefeller, Jr. Possibly in his car w/ Aby A. Rockefeller at the opening of Philipsburg Manor in 1943. | | | |
| 35.20.110.TX | Rockefeller Photo Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the image and shares a related fact. | | | |
| 35.20.195.OB | TBD Cochran Collection Chair | OB 300 | Accessioned Object/Artifact |
| Cochran Collection chair on display. | | | |
| Content Guidelines: | | | |
| - Needs input from NYS OPRHP | | | |
| Source: | | | |
| NY State OPRHP | | | |
| 35.20.200.GR | Cochran Collection Rail | GR 072 | 14" Rail Panel – w-Backer |
| Displays the Cochran Collection Focus Story and Chair object ID. [Width: x24"w] | | | |
| Dimensions: | | | |
| Varying widths x 14"h | | | |
| 35.20.202.TX | Cochran Collection Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| Intro to Cochran Collection of American Portraiture, once on display at PMH and today preserved by NYOPRHP. | | | |
| 35.20.206.TX | Chair Object ID Text | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| Identifies the chair, shares collections info, and a description. | | | |
| 35.20.250.FX | Cochran Collection Tablet | FX 070 | Tablet |
| Tablet displaying a digital catalog of the Cochran Collection | | | |
| 35.20.255.AV | Cochran Collection Digital Catalog | AV 005 | Digital Interactive |
| Interactive allows visitors to explore all the objects in the Cochran Collection. | | | |

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| 35.20.300.OB | John Quincy Adams Portrait | OB 300 | Accessioned Object/Artifact |
|  | Cochran Collection portrait of John Quincy Adams on display. Source: NY State OPRHP Object ID: PM.1972.23.A &.B Dimensions: 24.5 x 32.8 x (w x h x d) weight (lbs): | | |
| 35.20.305.GR | Portrait ID | GR 104 | Portrait ID Panel |
| | Identifies the portrait on display. Dimensions: 6"w x 4"h | | |
| 35.20.307.TX | Portrait ID Text | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the portrait, shares collections info, and a description. | | |
| 35.20.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 35.20.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | | |
| 35.20.930.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| | Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |
| 35.20.960.GR | Augmented Reality QR Code Panel | GR 010 | AR Glyph Panel |
| | Contains QR code and text prompt for the AR experience. Dimensions: 4"w x 4"h | | |
| 35.20.961.IM | Augmented Realty QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for that visitors scan on their phones to access an AR experience. Source: Trivium | | |
| 35.20.962.TX | Augmented Reality Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| | Simple directive the encourages visitors to point their phone at the QR code for the AR experience. | | |

Exhibit: 35.30 Succession of Landowners**Exhibit Goals**

- Discuss the period 1780 to 1868 when the Manor lands were subdivided and privately owned by many.
- Outline land use at this time and the continued presence of enslaved workers in the late 1700s/early 1800s.
- Acquaint visitors with the Beekman family, one of the prominent landowners of the era.
- Interpret key historic images of PMH and the Manor from this time period

Exhibit Components:

| | | | |
|---|--|--------|-----------------------------------|
| 35.30.010.GR | Succession of Landowners Panel | GR 036 | 36" Freestanding Wall Panel |
| Displays overview story and image, plus "Beekman Family" Focus story and image Dimensions: 36"w x 76"h | | | |
| 35.30.012.TX | Succession of Landowners Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| Discusses the period 1780 to 1868 when the Manor lands were subdivided and privately owned by many. | | | |
| 35.30.015.IM | Post-Revolution Manor Map | IM 175 | Existing Image |
| Late 1700s to early 1800s map, perhaps by Bourquin, that shows the numerous plots and landowners on former Manor lands. | | | |
| 35.30.017.TX | Post-Rev Manor Map Caption | TX 540 | Brief Image Caption (15 wds max.) |
| Identifies map, time period, and shares a related fact. | | | |
| 35.30.018.TX | "Beekman Family" Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| Discusses the Beekman family, one of the prominent landowners of the time period. | | | |
| 35.30.020.IM | Beekman Portrait or Property Map | IM 175 | Existing Image |
| Map of the Beekman manor property/"Beekmantown" or Beekman family member portrait | | | |
| 35.30.022.TX | Beekman Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the subject and time period; shares a related fact. | | | |
| 35.30.100.GR | Wall Image Panel 1 | GR 160 | Wall / Window Image Panel |
| Displays a historic image of PMH and interpretive caption. Dimensions: 18"w x 28"h | | | |

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| 35.30.105.IM | Historic Manor Image | IM 175 | Existing Image |
| TBD image associated with the Manor associated w/ the succession of landowners time frame, 1780 -1868. | | | |
| 35.30.107.TX | Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the image and shares a related fact. | | | |
| 35.30.120.GR | Window Image Panel 1 | GR 160 | Wall / Window Image Panel |
| Displays a historic image of PMH and interpretive caption. Dimensions: 18"w x 28"h | | | |
| 35.30.125.IM | Window Manor Image | IM 175 | Existing Image |
| TBD image associated with the Manor associated w/ the succession of landowners time frame, 1780 -1868. | | | |
| 35.30.127.TX | Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the image and shares a related fact. | | | |
| 35.30.140.GR | Window Image Panel 2 | GR 160 | Wall / Window Image Panel |
| Displays a historic image of PMH and interpretive caption. Dimensions: 18"w x 28"h | | | |
| 35.30.145.IM | Historic Manor Image | IM 175 | Existing Image |
| TBD image associated with the Manor associated w/ the succession of landowners time frame, 1780 -1868. | | | |
| 35.30.147.TX | Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Identifies the image and shares a related fact. | | | |
| 35.30.160.GR | Wall Image Panel 2 | GR 160 | Wall / Window Image Panel |
| Displays a historic image of PMH and interpretive caption. Dimensions: 18"w x 28"h | | | |
| 35.30.165.IM | Historic Manor Image | IM 175 | Existing Image |
| TBD image associated with the Manor associated w/ the succession of landowners time frame, 1780 -1868. | | | |

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|---------------------|----------------------|--------|---------------------------------|
| 35.30.167.TX | Image Caption | TX 535 | Long Image Caption (30 wds max) |
|---------------------|----------------------|--------|---------------------------------|

Identifies the image and shares a related fact.

Exhibit: 35.40 City Use**Exhibit Goals**

- Discuss the period 1868-1908 when PMH operated as Yonkers town and city hall.
- Outline neighborhood changes and new uses of former Manor lands.
- Explore the addition of the Gothic Chamber, including the architectural features gained and lost.
- Interpret key historic images of PMH and the Manor from this time period.

Exhibit Components:

| | | | |
|---------------------|---|--------|-----------------------------------|
| 35.40.010.GR | City Use Exhibit Intro Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays overview story and image, plus "Gothic Chamber" Focus story and image Dimensions: 36"w x 76"h | | |
| 35.40.012.TX | City Use Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Discusses the period 1868-1908 when PMH operated as town and city hall | | |
| 35.40.015.IM | City Use Image | IM 155 | Black & White Photo |
| | TBD image of PMH when it functioned as city hall | | |
| 35.40.017.TX | City Use Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact. | | |
| 35.40.020.TX | "Gothic Chamber" Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Discusses the addition of the Gothic or City Council Chamber, and how this changed the architecture of PMH. | | |
| 35.40.025.IM | "Gothic Chamber" Image | IM 150 | Color Photo |
| | TBD. "Before and after" architectural plans or a photograph of the Gothic Chamber. | | |
| 35.40.027.TX | "Gothic Chamber" Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact. | | |
| 35.40.100.GR | Wall Image Panel 1 | GR 160 | Wall / Window Image Panel |
| | Displays a historic image of PMH and interpretive caption. Dimensions: 18"w x 28"h | | |

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|---------------------|--|--------|--|---|
| 35.40.105.IM | Historic Manor Image | IM 175 | Existing Image | TBD image associated with the Manor associated w/ the city use time frame, 1868 - 1908. |
| 35.40.107.TX | Image Caption | TX 535 | Long Image Caption (30 wds max) | Identifies the image and shares a related fact. |
| 35.40.110.IM | Historic Manor Image (optional?) | IM 175 | Existing Image | TBD image associated with the Manor associated w/ the city use time frame, 1868 - 1908. |
| 35.40.112.TX | Image caption text (optional?) | TX 535 | Long Image Caption (30 wds max) | Identifies the image and shares a related fact. |
| 35.40.120.GR | Wall Image Panel 2 | GR 160 | Wall / Window Image Panel | Displays a historic image of PMH and interpretive caption. Dimensions: 18"w x 28"h |
| 35.40.125.IM | Historic Manor Image – more than 1 image? | IM 175 | Existing Image | TBD image associated with the Manor associated w/ the city use time frame, 1868 - 1908. |
| 35.40.127.TX | Image Caption | TX 535 | Long Image Caption (30 wds max) | Identifies the image and shares a related fact. |
| 35.40.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h |
| 35.40.905.IM | Partners QR Code | IM 205 | QR Code Icon | Custom graphic surround and QR code for the "Partners" web connection point. Source: Trivium |
| 35.40.910.TX | Partners QR Caption - Yonkers Historical | TX 730 | Partners Call-Out (Title + 30 wds max) | Calls out the partner organization associated with the exhibit storyline--Yonkers Historical Society--and encourages visitors to learn more about them on the Virtual Wing website. |
| 35.40.915.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) | Calls out topic associated with the exhibit storyline---TBD--and encourages visitors to learn more about it on the Virtual Wing website. |

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|---------------------|---------------------------------|--------|-------------------------|
| 35.40.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
|---------------------|---------------------------------|--------|-------------------------|

Connection Point Label – with text and QR code

Dimensions:8"w x 4"h

| | | | |
|---------------------|---------------------------|--------|--------------|
| 35.40.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
|---------------------|---------------------------|--------|--------------|

Custom graphic surround and QR code for the "Dig Deeper" web connection point.

Source:Trivium

Exhibit: 35.50 Value of Preserving**Exhibit Goals**

- Share insight from NYS OPRHP historians, preservationists, and interpreters about the value of preserving the site.
- Celebrate the virtues of interpreting the "whole" history of Philipse Manor through the eyes of different cultures associated with the site.
- Touch on the open questions that remain about the site and the evolving nature of history--a work in progress that changes with new discoveries and understandings.

Exhibit Components:

| | | | |
|--|---|--------|---------------------------------|
| 35.50.030.FX | Value of Preserving Wall Monitor | FX 065 | Monitor |
| 32" wall monitor that displays the Value of Preserving the Manor media. | | | |
| 35.50.035.AV | Value of Preserving the Manor Program | AV 015 | Video (with sound) |
| Video interview with OPRHP historians, preservationists and interpreters discussing the value of preserving the site. Source: Trivium Interactive | | | |
| 35.50.050.GR | Value of Preserving... Listening Station | GR 076 | Listening Station Panel |
| Graphic for prompt and audio hand set. Dimensions: 12"w x 14"h | | | |
| 35.50.052.TX | Listening Station Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| Prompts visitor to interact | | | |
| 35.50.055.FX | Docent Push Button | FX 075 | Push Buttons |
| Discreetly located push button allows docent/staff to broadcast the language/music audio through the speaker for a group to hear. | | | |
| 35.50.060.FX | Docent Speaker | FX 080 | Speaker |
| Small panel-mounted or embedded speaker broadcasts the language/music audio for large groups. Sound triggered by docent push button. | | | |
| 35.50.065.FX | Audio Hand Set | FX 095 | Audio Handset |
| Hand set that visitors can hold up to their ear to hear audio associated with the Value of Preserving media. | | | |

Exhibit: 35.60 Changing Neighborhood

Exhibit Goals

- Depict the dramatic changes in the Manor lands surrounding PMH, from post-revolutionary times to today.
- Provide a clear visual chronology of these changes.

Exhibit Components:

| | | | |
|--------------|---|--------|-----------------------------------|
| 35.60.010.GR | Changing Neighborhood Exhibit Intro | GR 038 | 41" Freestanding Wall Panel |
| | Displays overview story and image, plus monitor for the Changing Neighborhood media element. Dimensions: 41"w x 76"h | | |
| 35.60.012.TX | Changing Neighborhood Overview Story – 75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Highlights the dramatic changes in the manor lands surrounding PMH, from post-revolutionary times to today | | |
| 35.60.015.IM | Saw Mill River Photo | IM 150 | Color Photo |
| | A recent photo of the landscape near PMH, showing the recent daylighting of the Saw Mill River. | | |
| 35.60.017.TX | Saw Mill River Photo Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the scene and discusses the recent restoration of the river and natural landscape. | | |
| 35.60.050.FX | Changing Neighborhood Wall Monitor | FX 065 | Monitor |
| | 32" wall monitor that displays the Changing Neighborhood animation. | | |
| 35.60.055.FX | Changing Neighborhood Spinner | FX 110 | Spin Browser |
| | Dial spinner controls the Changing Neighborhood animation, allowing visitors to move the forward and backward in time. | | |
| 35.60.060.AV | Changing Neighborhood Program | AV 040 | Animation |
| | Animation of the manor lands simulating how they changed dramatically over time, from post-revolutionary times to today. | | |
| 35.60.070.GR | Spin Browser Panel – Changing Neighborhoods | GR 060 | Spin Browser Panel |
| | Prompt text and spin-browser mechanism. Dimensions: 12"w x 14"h | | |
| 35.60.072.TX | Spin Browser Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| | Prompts visitor to interact | | |

Section: 01.40 Maintaining Manor Hall (202)**Visitor Experience:**

This two-part exhibit shares focused stories about the architectural restorations and repairs of Manor Hall over time.

A corner panel provides an overview of the types of maintenance necessary to upkeep a public site of such significance. Visitors may delve deeper into two concentrated times of intensive repair and restoration, one in the early 1900s and one in the 1970s. Artifacts from these two efforts are on display, including a group of historic objects dating to the mid 1700s to early 1800s that were unexpectedly discovered during the work.

Just across the space, the next exhibit jumps forward in time, interpreting the recent and ongoing structural repairs and restorations of Manor Hall performed by NYS OPRHP. Visitors learn about the continued work of caring for Manor Hall's 1750s-era papier mache ceiling, and a full-size reproduction of part of the ceiling is available to touch.

Exhibit: 40.10 Past Restorations & Repairs**Exhibit Goals**

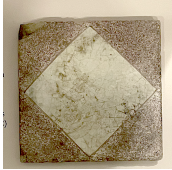


- Provide an overview summary of the many types of past repairs and restorations necessary to maintain Manor Hall, starting in the early 1900s.
- Outline the structural repairs and restorations of Manor Hall's during two intensive periods of work: in the early 1900s and 1970s.
- Share a few artifacts associated with these work initiatives.

Exhibit Components:

| | | | |
|---------------------|---|--------|-----------------------------------|
| 40.10.010.GR | Past Restoration & Repairs Panel | GR 036 | 36" Freestanding Wall Panel |
| | Wall panel displays overview story and image, plus 2 focus stories with associated images/objects. Dimensions: 36"w x 76"h | | |
| 40.10.011.TX | Exhibit Title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit | | |
| 40.10.012.TX | Restorations & Repair Overview Story | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Summarizes the many past repairs and restorations necessary to maintain Manor Hall, starting in the early 1900s. | | |
| 40.10.040.IM | Repair Receipt Image | IM 175 | Existing Image |
| | Reproduction of a TBD receipt for restoration work or repairs on PMH, early 1900s to today. OPRHP is identifying. | | |
| 40.10.045.TX | Receipt Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the series of receipts and shares a related fact about the nature and frequency of repair or restoration work. | | |
| 40.10.050.IM | Restoration Image | IM 160 | Document Repro |
| | Reproduction of a TBD receipt for restoration work or repairs on PMH, early 1900s to today. | | |
| 40.10.055.TX | Restoration Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the image and shares a related fact. | | |
| 40.10.100.TX | Early 1900s Work Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| | Structural repairs and restorations of Manor Hall's by the American Scenic & Historic Preservation Society, beginning in 1911. | | |

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|--|---|--------|---|
| 40.10.105.OB | 19th Century Delft Tile | OB 305 | Non-Accessioned Historic Object |
| <p>Antique manganese Delft tile dating to the mid to late 19th c., added during the restoration by American Scenic in early 1900s. Source: NY State OPRHP</p> | | | |
| 40.10.110.TX | Delft Tile ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| <p>Identifies object, shares relevant collections info, and object's significance.</p> | | | |
| 40.10.150.TX | 1970s Work & Artifacts Focus Story | TX 525 | Focus Story (Title + 60 wds) |
| <p>Discusses the repair/restoration work of the 1970s and the artifacts that were found during the process.</p> | | | |
| 40.10.155.OB | 16th Century Dutch Delft Tile | OB 300 | Accessioned Object/Artifact |
| <p></p> <p>Dutch Delft tile found in PMH during the 1970s renovation, dating to the 1700s. Source: NY State OPRHP Object ID: PM.1983.12</p> | | | |
| 40.10.160.TX | Dutch Delft Tile ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| <p>Identifies object, shares collections info, and explains object's significance.</p> | | | |
| 40.10.165.OB | Wine Bottle | OB 300 | Accessioned Object/Artifact |
| <p></p> <p>Wine bottle found in PMH during the 1970s renovation, dating from 1755-1770. Source: NY State OPRHP Object ID: A.PM.1990.219</p> | | | |
| 40.10.170.TX | Wine Bottle ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| <p>Identifies object, shares collections info, and explains object's significance.</p> | | | |
| 40.10.175.OB | Chinese Porcelain Sherds (4) | OB 300 | Accessioned Object/Artifact |
| <p></p> <p>Sherds found in PMH during the 1970s renovation, dating from 1790-1810. Source: NY State OPRHP Object ID: A.PM.1991.220</p> | | | |
| 40.10.180.TX | Porcelain Sherds ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| <p>Identifies object, shares collections info, and explains object's significance.</p> | | | |

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|--------------|--|--------|---|
| 40.10.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code | | |
| | Dimensions: 8"w x 4"h | | |
| 40.10.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "New Frontiers" web connection point. | | |
| | Source: Trivium | | |
| 40.10.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| | Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |

Exhibit: 40.20 Ongoing Stewardship**Exhibit Goals**

- Discuss recent and ongoing structural repairs and restorations of Manor Hall's by NYS OPRHP.
- Explain the value of this work and its central role in maintaining the building's architectural integrity and its accessibility to the public.
- Allow visitors to touch and learn more about PMH's rare papier mache ceiling and its upkeep requirements.

Exhibit Components:

| | | | |
|---------------------|--|--------|---|
| 40.20.010.GR | Ongoing Stewardship Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays a story and image about recent and ongoing PMH work/repairs | | |
| | Dimensions: 36"w x 76"h | | |
| 40.20.011.TX | Exhibit Title | TX 505 | Exhibit Title (3-5 wds) |
| | Titles the exhibit. | | |
| 40.20.012.TX | Ongoing Stewardship Overview Story | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Needs OPRHP input. Discusses recent and ongoing structural repairs/restorations of Manor Hall's by NY OPRHP, | | |
| 40.20.015.IM | Papier Mache Restoration Photo | IM 150 | Color Photo |
| | TBD photo of a worker restoring the papier mache ceiling | | |
| 40.20.017.TX | Papier Mache Photo Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Describes and dates the restoration work on the ceiling. | | |
| 40.20.050.OB | Papier Mache Ceiling Reproduction | OB 310 | Reproduction |
| | Full-size 3D-printed reproduction of part of PMH's historic papier mache ceiling, as it looked unpainted. | | |
| | Source: NY State OPRHP | | |
| | Dimensions: 10.125 x 17.625 x (w x h x d) weight (lbs): | | |
| 40.20.052.TX | Papier Mache Section Object ID | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the object, shares relevant collections info and explains its significance. | | |



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|--|---------------------------------------|--------|---|
| 40.20.800.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. Dimensions: 12"w x 12"h | | | |
| 40.20.805.TX | Architecture Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| Draws visitor attention to a significant architectural feature within view--the attic stairs--and prompts visitors to use the QR code for more info. | | | |
| 40.20.810.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| Architectural Icon with QR code for the architectural treasure web connection point. Source: Trivium | | | |
| 40.20.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | | |
| 40.20.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | | | |
| 40.20.930.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| Calls out topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | | |

Section: 01.45 Connected Manors (203)**Visitor Experience:**

Entering the gallery, visitors are introduced to several common themes connecting Hudson Valley's historic Manors associated with their establishment, influence, power, and economic success.

At the center of the gallery, a large touchable map and panel locate the region's historic Manors. The surrounding rail celebrates five unique NYS OPRHP-owned manor sites, enticing visitors to pay a visit. The gallery's perimeter exhibits share a common design and set of interpretive elements that work together to convey four universal Manor traits: their establishment on Native lands, reliance on Native and Tenant farmer labor, and dependence on elite family ties and lucrative business alliances.

A tabletop display explores new interpretations of well-known Manor artifacts. Visitors learn how these and other artifacts are now being reexamined through multiple cultural perspectives, shedding light on a diversity of Manor residents and furthering our holistic understanding of Manor culture.

Exhibit: 45.10 Introducing the Manors

Exhibit Goals

- Summarize the common history shared by the region's manors, universals associated with their establishment, continued success, and their reliance on enslaved and tenant laborers.
- Locate the historic manors of Hudson Valley and allow visitors to explore five OPRHP-owned manors in more depth.

Exhibit Components:

| | | | |
|---------------------|---|--------|--------------------------------------|
| 45.10.010.GR | Connected Manors Gallery Intro Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays gallery intro text and image(s) Dimensions: 36"w x 76"h | | |
| 45.10.012.TX | Connected Manors Gallery Intro Text | TX 510 | Long Gallery Intro (Title + 100 wds) |
| | Summarizes the common history shared by the region's manors. | | |
| 45.10.015.IM | Connected Manors Image 1 | IM 175 | Existing Image |
| | TBD. Possibly a portrait of manor residents, a scene of manor life, or an artifact from a regional manor. | | |
| 45.10.017.TX | Connected Manors Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the image and shares a related fact. | | |
| 45.10.020.IM | Connected Manors Image 2 | IM 175 | Existing Image |
| | TBD. Possibly a portrait of manor residents, a scene of manor life, or an artifact from a regional manor. | | |
| 45.10.022.TX | Connected Manors Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the image and shares a related fact. | | |
| 45.10.050.GR | Touchable Manor Map Graphic | GR 170 | Manor Map |
| | Regional map depicts and labels the geography and historic manors of the region Content Guidelines: | | |
| | Dimensions: 56.5"w x 103"h | | |
| 45.10.055.IM | Manor Map | IM 166 | Commissioned Map |
| | Regional map centered on the Hudson River depicts and labels the geography and historic manors of the region. | | |

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| 45.10.060.TX | Manor Map Labels | TX 635 | Map Label (1-5 words) |
| Titles the map, labels geographic/historic features and boundary lines, and call-outs for the map key (as needed) | | | |
| 45.10.100.GR | Westchester Manors Panel | GR 036 | 36" Freestanding Wall Panel |
| Displays zoomed-in map of the historic manors once located in Westchester county. Located above central manor map. Dimensions: 36"w x 76"h | | | |
| 45.10.105.IM | Westchester Manors Map | IM 166 | Commissioned Map |
| Commissioned map depicts the historic manors once located in Westchester county & the Bronx. Style to match the central manor map below. | | | |
| 45.10.107.TX | Westchester Manors Map Labels | TX 635 | Map Label (1-5 words) |
| Titles the map, labels geographic features and boundary lines, and lists call-outs for the map key (as needed) | | | |
| 45.10.150.GR | Manor Map Interpretive Rail | GR 072 | 14" Rail Panel – w-Backer |
| Displays images and extended captions for the 6 manors owned and stewarded by NYS OPRHP. [Width: x96"w] Dimensions: 8.08 x 1.17 (w x h) | | | |
| 45.10.155.IM | Livingston Manor Image | IM 150 | Color Photo |
| TBD Photo of Livingston Manor Content Guidelines: | | | |
| 45.10.157.TX | Livingston Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Brief overview of the site today and its historic significance. | | | |
| 45.10.160.IM | Van Cortlandt Park Image | IM 150 | Color Photo |
| TBD photo of Van Cortlandt Park Content Guidelines: | | | |
| 45.10.162.TX | Van Cortlandt Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Brief overview of the site today and its historic significance. | | | |

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| 45.10.165.IM | Schuyler Mansion Image | IM 150 | Color Photo |
| | TBD photo of Schuyler Mansion | | |
| 45.10.167.TX | Schuyler Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Brief overview of the site today and its historic significance. | | |
| 45.10.170.IM | John Jay Homestead Image | IM 150 | Color Photo |
| | TBD photo of John Jay Homestead. | | |
| 45.10.172.TX | John Jay Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Brief overview of the site today and its historic significance. | | |
| 45.10.175.IM | Clermont Image | IM 150 | Color Photo |
| | TBD photo of Clermont historic site. | | |
| 45.10.177.TX | Clermont Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Brief overview of the site today and its historic significance. | | |
| 45.10.180.IM | Philipse Manor Image | IM 150 | Color Photo |
| | TBD photo of PMH. | | |
| 45.10.182.TX | Philipse Manor Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Brief overview of the site today and its historic significance. | | |
| 45.10.800.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. Dimensions: 12"w x 12"h | | |
| 45.10.805.TX | Architecture Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| | Draws attention to a significant architectural feature within view--fireplace wall--and prompts visitors to use the QR code for more info. | | |
| 45.10.810.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| | Architectural Icon with QR code for the architectural treasure web connection point. Source: Trivium | | |

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|---------------------|---|--------|--|
| 45.10.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 45.10.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. Source: Trivium | | |
| 45.10.910.TX | Partners QR Caption - NYS OPRHP | TX 730 | Partners Call-Out (Title + 30 wds max) |
| | Calls out the partner organization associated with the exhibit storyline--New York Office of Parks, Recreation and Historic Preservation--and encourages visitors to learn more about them on the Virtual Wing website. | | |
| 45.10.920.GR | Dig Deeper QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |
| 45.10.925.IM | Dig Deeper QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Dig Deeper" web connection point. Source: Trivium | | |
| 45.10.930.TX | Dig Deeper QR Caption - TBD | TX 720 | Dig Deeper Call-Out (Title + 30 wds max) |
| | Calls out topic associated with the exhibit storyline---TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |
| 45.10.960.GR | Augmented Reality QR Code Panel | GR 010 | AR Glyph Panel |
| | Contains QR code and text prompt for the AR experience. Dimensions: 4"w x 4"h | | |
| 45.10.961.IM | Augmented Realty QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for that visitors scan on their phones to access an AR experience. Source: Trivium | | |
| 45.10.962.TX | Augmented Reality Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| | Simple directive the encourages visitors to point their phone at the QR code for the AR experience. | | |

Exhibit: 45.20 Built on Native Lands**Exhibit Goals**

- Discuss the fact that Hudson Valley's manors were established on land that once belonged to Native people, some of it taken through deceptive, fraudulent, or forceful means.
- Outline the hardship and cultural impact of land loss and displacement, and the continued resilience of the Native people today.
- Allow visitors to discover a related artifact, and its associated story of interactions between Natives and manor elite.

Exhibit Components:

| | | | |
|---------------------|--|--------|--|
| 45.20.010.GR | Native Lands Overview Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays overview story and associated image. Dimensions: 36"w x 76"h | | |
| 45.20.012.TX | Native Lands Overview Story – 75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Discusses that each manor was established on land that once belonged to Native people, some of it taken through deceptive or forceful means. | | |
| 45.20.015.IM | Native Lands Image | IM 175 | Existing Image |
| | TBD image. Possibly a land deed, an historic map, or village scene, or a portrait of a Native person | | |
| 45.20.017.TX | Native Lands Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the image and share a related fact. | | |
| 45.20.050.OB | TBD Native Object | | |
| | TBD. Possibly a land deed or items exchanged for land Source: NY State OPRHP | | |
| 45.20.055.GR | TBD Native Object ID Panel | GR 098 | Large Image/Object ID (no backer) |
| | Displays object ID text--collections info and a significance story for the object. Dimensions: 8"w x 8"h | | |
| 45.20.057.TX | TBD Native Object ID Text | TX 600 | Object ID Story (Title + 60 wds + collections info) |
| | Shares collections info and a significance story for the object. | | |
| 45.20.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | |

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| | | | |
|---------------------|---|--------|--------------|
| 45.20.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "New Frontiers" web connection point. | | |
| | Source: | | |
| | Trivium | | |

| | | | |
|---------------------|--|--------|---|
| 45.20.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| | Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |

Exhibit: 45.30 Supported by Enslaved Communities**Exhibit Goals**

- Discuss the enslaved communities who lived on the manors, and the specific ways in which they supported the manor system.
- Outline the inhumane conditions of enslavement, the grueling nature of the work, and the expectations that the enslaved were held to
- Allow visitors to discover a related artifact, and its story about enslavement on the manor.

Exhibit Components:

| | | | |
|---|---|--------|--|
| 45.30.010.GR | Enslaved Community Overview Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays overview story and associated image. Dimensions: 36"w x 76"h | | |
| 45.30.012.TX | Enslaved Community Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Discusses the enslaved communities in residence and the ways in which they supported the manor system. | | |
| 45.30.015.IM | Enslaved Community Image | IM 175 | Existing Image |
| | TBD image. Possibly a bill of sale, rental contract, newspaper ad, a runaway ad, or portrait. | | |
| 45.30.017.TX | Enslaved Community Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the image and share a related fact. | | |
| 45.30.050.OB | Burial Ground Headstone (Reproduction) | OB 310 | Reproduction |
|  | Repro of a carved field stone serving as a headstone for an enslaved person in Montgomery County, NY Content Guidelines: -Reference images will be provided. Source: Exhibit Fabricator | | |
| 45.30.055.GR | Headstone ID Panel | GR 098 | Large Image/Object ID (no backer) |
| | Displays object ID text--collections info and a significance story for the object. Dimensions: 8"w x 8"h | | |
| 45.30.057.TX | Headstone ID Text | TX 600 | Object ID Story (Title + 60 wds + collections info) |
| | Shares collections info and a significance story for the object. | | |

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| | | | |
|---------------------|--|--------|---|
| 45.30.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code | | |
| | Dimensions: 8"w x 4"h | | |
| 45.30.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "New Frontiers" web connection point. | | |
| | Source: Trivium | | |
| 45.30.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| | Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | |

Exhibit: 45.40 Provisioned by Tenants**Exhibit Goals**

- Discuss the tenant farmers who lived and worked on the manors, and the specific ways in which they supported the manor system.
- Outline the agreement between tenants and landlords, and the exploitative nature of the work and legal requirements.
- Allow visitors to discover a related artifact, and its story about tenant life on the manor.

Exhibit Components:

| | | | |
|---------------------|---|--------|--|
| 45.40.010.GR | Tenants Overview Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays overview story and associated image. Dimensions: 36"w x 76"h | | |
| 45.40.012.TX | Tenants Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Discusses the work and role of the tenant farmers, who were exploited by the manor elite to provision Caribbean sugar plantations. | | |
| 45.40.015.IM | Tenants Image | IM 175 | Existing Image |
| | TBD image. Possibly a tenant contract or rent receipt. Maybe a farming scene or portrait. | | |
| 45.40.017.TX | Tenants Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the image and share a related fact. | | |
| 45.40.050.OB | Tenants Object | OB 300 | Accessioned Object/Artifact |
| | TBD. Needs input from NYS OPRHP. Maybe a 1780 pewter porringer cataloged in historic inventory. Source: NY State OPRHP | | |
| 45.40.055.GR | TBD Tenants Object ID Panel | GR 098 | Large Image/Object ID (no backer) |
| | Displays object ID text--collections info and a significance story for the object. Dimensions: 8"w x 8"h | | |
| 45.40.057.TX | TBD Tenants Object ID Text | TX 600 | Object ID Story (Title + 60 wds + collections info) |
| | Shares collections info and a significance story for the object. | | |

Exhibit: 45.50 Powered by Family & Business Alliances**Exhibit Goals**

- Discuss the manor's elite families and the intermarriage and business alliances they formed to retain their wealth, power, and influence.
- Show the web of blood lines and marriages that connected elite Manor families.
- Discuss the business ventures of the manor elite and aspects of their lavish lifestyle.
- Allow visitors to discover a related artifact and its story about the manor elite.

Exhibit Components:

| | | | |
|---------------------|---|--------|--|
| 45.50.010.GR | Family & Business Overview Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays overview story and associated image. Dimensions: 36"w x 76"h | | |
| 45.50.012.TX | Family & Business Overview Story –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Introduces the manor elite, their intermarriage and business alliances they formed to retain their wealth, power, and influence. | | |
| 45.50.015.IM | Family & Business Image | IM 175 | Existing Image |
| | TBD image. portrait of a manor elite or perhaps a letter/account book related to a partnership or venture. | | |
| 45.50.017.TX | Family & Business Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Identifies the image and share a related fact. | | |
| 45.50.050.OB | Manor Elite Object | | |
| | TBD. Needs more input from NYS OPRHP. Maybe a ceramic plate. Source: NY State OPRHP | | |
| 45.50.055.GR | Manor Elite ID Panel | GR 098 | Large Image/Object ID (no backer) |
| | Displays object ID text--collections info and a significance story for the object. Dimensions: 8"w x 8"h | | |
| 45.50.057.TX | Manor Elite ID Text | TX 600 | Object ID Story (Title + 60 wds + collections info) |
| | Shares collections info and a significance story for the object. | | |
| 45.50.100.AV | Family Connections Interactive | AV 005 | Digital Interactive |
| | Reveals the many familial relations--with a focus on those established through marriage--between NY manor families during colonial times. | | |

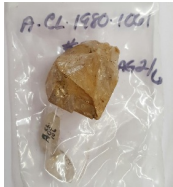
| | | | |
|---------------------|--|--------|--------|
| 45.50.105.FX | Family Connections Touch Screen | FX 070 | Tablet |
|---------------------|--|--------|--------|

Tablet displaying the Family Connections interactive.

Exhibit: 45.60 New Interpretations**Exhibit Goals**

- Explain how historians and archeologists are reexamining manor artifacts through multiple cultural perspectives, uncovering new information about a diversity of New Yorkers.
- Interpret specific display artifacts, describing new related discoveries and interpretations.

Exhibit Components:

| | | | |
|---------------------|--|--------|-----------------------------------|
| 45.60.010.GR | New Interpretations Overview Panel | GR 036 | 36" Freestanding Wall Panel |
| | Displays the New Interpretations overview story and image. Dimensions: 36"w x 76"h | | |
| 45.60.012.TX | New Interpretations Overview Story -75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Discusses how Manor artifacts are being reexamined through multiple cultural perspectives, uncovering new information about a diversity of New Yorkers. | | |
| 45.60.015.IM | Sylvester Manor Boat Carving | IM 150 | Color Photo |
| | An image of the boat carved at Sylvester Manor, likely by an enslaved boy looking outside the window. | | |
| 45.60.017.TX | New Interpretations Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact. | | |
| 45.60.050.OB | TBD Blacksmith Object | OB 300 | Accessioned Object/Artifact |
| | TBD by OPRHP. Welded/forged object from one of the Manors that speaks to the blacksmith, possibly an enslaved worker, and his skill set. Source: NY State OPRHP | | |
| 45.60.053.OB | Herkimer Diamond | OB 300 | Accessioned Object/Artifact |
| |  Herkimer diamond, likely spiritually significant to enslaved residents. Source: NY State OPRHP Object ID: ACL1980-1061 | | |
| 45.60.055.GR | New Interpretations Object ID Panel | GR 101 | Object ID Case Label Insert |
| | Displays ID text for multiple objects in the table top case display. [Width: x36"w] Dimensions: Varying widths x 5"h | | |

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|--|---------------------------------------|--------|--|
| 45.60.057.TX | Blacksmith Object ID | TX 600 | Object ID Story (Title + 60 wds + collections info) |
| Identifies the object, lists collections info, and shares a story of the object's significance. | | | |
| 45.60.060.TX | Herkimer Diamond Object ID | TX 600 | Object ID Story (Title + 60 wds + collections info) |
| Identifies the object, lists collections info, and shares a story of the object's significance. | | | |
| 45.60.940.GR | New Frontiers QR Code Panel | GR 180 | Connection Points Panel |
| Connection Point Label – with text and QR code | | | |
| Dimensions: 8"w x 4"h | | | |
| 45.60.945.IM | New Frontiers QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for the "New Frontiers" web connection point. | | | |
| Source: Trivium | | | |
| 45.60.950.TX | New Frontiers QR Caption - TBD | TX 725 | New Frontiers Call-Out (Title + 30 wds max) |
| Calls out an open question or new research topic associated with the exhibit storyline--TBD--and encourages visitors to learn more about it on the Virtual Wing website. | | | |


Section: 01.50 Descendant Communities (204)**Visitor Experience:**

Exhibits are dedicated to three cultural communities descended from the Manor's colonial community: the Munsee, African Americans, and people of Europeans descent. Graphic panels introduce each group and give a synopsis of major community changes from the Revolutionary War to today. Models and objects in each exhibit speak to the various ways descendant communities continue to honor their ancestors and commemorate their colonial ties to the region, be it through monument, art, or an act of preservation.

Exhibit: 50.10 Native Descendents**Exhibit Goals**

- Discuss how Munsee throughout the U.S. and Canada can trace their roots back to pre-colonial Hudson Valley.
- Provide a very brief overview of the Native diaspora originating in the Hudson Valley during colonial times.
- Interpret an object related to the practice of honoring past ancestors and homelands of the Hudson Valley.

Exhibit Components:

| | | | |
|---|--|--------|--|
| 50.10.010.GR | Native Descendants Panel | GR 030 | 18" Freestanding Wall Panel |
| | Displays overview story and image. Dimensions: 18"w x 76"h | | |
| 50.10.012.TX | Native Descendants Overview –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| | Discusses how Munsee throughout the country can trace their roots back to pre-colonial Hudson Valley. | | |
| 50.10.015.IM | Native Community Photo | IM 150 | Color Photo |
| | Contemporary Image of Native community members, perhaps engaged in a celebration or community activity. | | |
| 50.10.017.TX | Native Community Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | Identifies the image and shares a related fact about the descendant community. | | |
| 50.10.090.OB | "West Point" Wampum Belt (Reproduction) | OB 310 | Reproduction |
|  | Repro of the Stockbridge-Munsee's "West Point" wampum belt made in the early 2000s and presented to West Pont Academy. Content Guidelines: <ul style="list-style-type: none"> - Tentative object choice, needs discussion with NYS OPRHP. - Source: Ken Maracle of the Seneca Nation: www.wampumshop.com OR https://jakethomaslearningcentre.ca/wampum-belts Source: Exhibit Fabricator | | |
| 50.10.100.GR | Wampum Belt Object ID | GR 100 | Large Image/Object ID (with backer) |
| | Displays object ID text about the West Point wampum belt Dimensions: 8"w x 8"h | | |
| 50.10.102.TX | Wampum Belt Object ID text | TX 600 | Object ID Story (Title + 60 wds + collections info) |
| | Object ID & collections info for the belt, plus explanation for how it honors ancestors and commemorates the community's Hudson Valley roots. | | |

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|---|---------------------------------------|--------|---|
| 50.10.800.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. Dimensions: 12"w x 12"h | | | |
| 50.10.805.TX | Architecture Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| Draws attention to a significant architectural feature within view--TBD--and prompts visitors to use the QR code for more info. | | | |
| 50.10.810.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| Architectural Icon with QR code for the architectural treasure web connection point. Source: Trivium | | | |
| 50.10.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| Connection Point Label – with text and QR code Dimensions: 8"w x 4"h | | | |
| 50.10.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for the "Partners" web connection point. Source: Trivium | | | |
| 50.10.910.TX | Partners QR Caption - NMAI | TX 730 | Partners Call-Out (Title + 30 wds max) |
| Calls out the partner organization associated with the exhibit storyline--National Museum of the American Indian--and encourages visitors to learn more about them on the Virtual Wing website. | | | |

Exhibit: 50.20 African American Descendants**Exhibit Goals**

- Discuss how African Americans throughout the U.S. and Canada can trace their roots back to enslaved communities of colonial New York.
- Touch on the lack of historical documentation associated with enslaved people and the many open questions that remain about their lives during and after colonial times.
- Interpret an object related to the practice of honoring past ancestors of African descent who lived in the Hudson Valley.

Exhibit Components:

| | | | |
|--|---|--------|--|
| 50.20.010.GR | African American Descendants Panel | GR 030 | 18" Freestanding Wall Panel |
| Displays overview story and image. Dimensions: 18"w x 76"h | | | |
| 50.20.012.TX | African Amer. Descendants Overview –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| Discusses how African Americans can trace their roots back to enslaved colonial communities of colonial Hudson Valley and New York. | | | |
| 50.20.015.IM | African American Community Photo | IM 150 | Color Photo |
| Contemporary Image of African American community member(s), perhaps engaged in a commemorative activity. | | | |
| 50.20.017.TX | African American Community Caption | TX 540 | Brief Image Caption (15 wds max.) |
| Identifies the image and shares a related fact about the descendant community. | | | |
| 50.20.090.OB | Enslaved Rain Garden Maquette | OB 375 | Art Work |
| Pending NYS OPRHP approval. Miniature of Vinnie Bagwell's sculpted figure in Yonker's Enslaved Africans Rain Garden. Source: NY State OPRHP | | | |
| 50.20.100.GR | Rain Garden Maquette Object ID | GR 100 | Large Image/Object ID (with backer) |
| Displays object ID text for the Enslaved Rain Garden maquette. Dimensions: 8"w x 8"h | | | |
| 50.20.102.TX | Rain Garden Maquette Object ID text | TX 600 | Object ID Story (Title + 60 wds + collections info) |
| Object ID & collections info. Explains how the object honors ancestors and commemorates the community's Hudson Valley roots. | | | |

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|--------------|--|--------|--|
| 50.20.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code | | |
| | Dimensions: 8"w x 4"h | | |
| 50.20.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. | | |
| | Source: Trivium | | |
| 50.20.910.TX | Partners QR Caption - AA Heritage Trail | TX 730 | Partners Call-Out (Title + 30 wds max) |
| | Calls out the partner organization associated with the exhibit storyline--Westchester African American Heritage Trail--and encourages visitors to learn more about them on the Virtual Wing website. | | |

Exhibit: 50.30 European Descendants**Exhibit Goals**

- Discuss how Yonker residents of European descent can trace their roots back to the colonial Hudson Valley community.
- Explain that some families of Euro descent have remained in the area since colonial times, a fact we know because the historic record reflects their experience more than other cultural groups.
- Interpret an object related to the practice of honoring past European ancestors and homelands of the Hudson Valley.

Exhibit Components:

| | | | |
|---|---|--------|--|
| 50.30.010.GR | European Descendants Panel | GR 030 | 18" Freestanding Wall Panel |
| Displays overview story and image. Dimensions: 18"w x 76"h | | | |
| 50.30.015.TX | Euro. Descendants Overview –75 wds | TX 520 | Exhibit Overview (Title + 75 wds) |
| Discusses how Yonker residents of European descent can trace their roots back to the colonial Hudson Valley. | | | |
| 50.30.020.IM | European Community Photo | IM 150 | Color Photo |
| Contemporary photo of person/family descended from colonial tenant farmer or a restored tenant home | | | |
| 50.30.025.TX | European Community Caption | TX 540 | Brief Image Caption (15 wds max.) |
| Identifies the image and shares a related fact about the descendant community. | | | |
| 50.30.090.OB | Captors' Monument Scaled Replica | OB 370 | Statue |
| Minature of the Captors' Monument in Tarrytown, honoring the capture of British Major John André by former Philipse Manor tenant farmers. Content Guidelines: -See 3D drawing package for details. Source: Exhibit Fabricator | | | |
| 50.30.100.GR | Monument Maquette Object ID | GR 100 | Large Image/Object ID (with backer) |
| Displays object ID text about the commemorative object Dimensions: 8"w x 8"h | | | |
| 50.30.102.TX | Monument Maquette Object ID text | TX 600 | Object ID Story (Title + 60 wds + collections info) |
| Object ID & collections info. Explains how the object honors ancestors and commemorates the community's Hudson Valley roots. | | | |

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|---------------------|---|--------|--|
| 50.30.900.GR | Partners QR Code Panel | GR 180 | Connection Points Panel |
| | Connection Point Label – with text and QR code | | |
| | Dimensions: 8"w x 4"h | | |
| 50.30.905.IM | Partners QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for the "Partners" web connection point. | | |
| | Source: Trivium | | |
| 50.30.910.TX | Partners QR Caption - Westchester Historical | TX 730 | Partners Call-Out (Title + 30 wds max) |
| | Calls out the partner organization associated with the exhibit storyline--Westchester Historical Society--and encourages visitors to learn more about them on the Virtual Wing website. | | |

Exhibit: 50.40 Multilingual Wall Display

Exhibit Goals

- Incorporate an atmospheric or decorative treatment that conveys the diversity of the present-day Yonkers, and the many languages that are spoken in the community.
- Make Yonkers people of all cultural heritages feel welcome.

Exhibit Components:

| | | | |
|---|--------------------------------|--------|------------------------------|
| 50.40.020.GR | Multilingual Graphic | GR 120 | Multilingual Wall Panel |
| Displays a leading statement and translated words to follow. Dimensions: 48"w x 48"h | | | |
| 50.40.025.TX | Leading Statement Text | TX 507 | Graphic Title (3-5 wds) |
| A leading statement/question that prompts translated words to follow, such as, "Philipse Manor Hall: A Place To..." | | | |
| 50.40.045.TX | Translated Word 1: "Celebrate" | TX 740 | Translation Text (As needed) |
| Translations of the word "celebrate" (or similar) into multiple different languages spoken by residents of Yonkers. | | | |
| 50.40.065.TX | Translated Word 2: "Remember" | TX 740 | Translation Text (As needed) |
| Translations of the word "remember" (or similar) into multiple different languages spoken by residents of Yonkers. | | | |
| 50.40.085.TX | Translated Word 3: "Discover" | TX 740 | Translation Text (As needed) |
| Translations of the word "discover" (or similar) into multiple different languages spoken by residents of Yonkers. | | | |
| 50.40.105.TX | Translated Word 4: "Preserve" | TX 740 | Translation Text (As needed) |
| Translations of the word "preserve" (or similar) into multiple different languages spoken by residents of Yonkers. | | | |
| 50.40.125.TX | Translated Word 5: "Gather" | TX 740 | Translation Text (As needed) |
| Translations of the word "gather" (or similar) into multiple different languages spoken by residents of Yonkers. | | | |

Section: 01.55 Gothic Chamber Exhibit (205)**Visitor Experience:**

With the exception of an "Architectural Treasure" stand interpreting the room's beams and other architectural features, NYS OPRHP will develop the exhibit experience in this gallery.

Exhibit: 55.10 Meeting Room and Community Gallery**Exhibit Goals**

- Call attention to the beams and other architectural features of the Gothic Chamber, encouraging visitors to visit the Virtual Wing website to learn more.
- NYS OPRHP will determine the other goals of this exhibit (which is not in Amaze Design's scope of work).

Exhibit Components:

| | | | |
|---------------------|---|--------|---|
| 55.10.800.GR | Architectural Treasure Panel | GR 020 | Architectural Treasure Panel |
| | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. Dimensions: 12"w x 12"h | | |
| 55.10.805.TX | Architecture Treasure Call-Out | TX 700 | Architecture Call-Out (Common title + Story title + 60 wds) |
| | Draws attention to a significant architectural feature within view--beams--and prompts visitors to use the QR code for more info. | | |
| 55.10.810.IM | Architectural QR Code Icon | IM 205 | QR Code Icon |
| | Architectural Icon with QR code for the architectural treasure web connection point. Source: Trivium | | |

Section: 01.60 Outdoor Interpretation**Visitor Experience:**

Eye-catching fence signage uses large images to identify the site and advertise its main offerings, enticing passerby to pay a visit. Orientation signs greet visitors approaching both from the parking area and Warburton Street, providing a warm welcome, an overview of site significance, and an explanation of what to see and do at PMH.

Interpretive wayside panels overlooking the Civil War Monument and the Howitzers discuss the history and significance of these iconic landscape elements, as well as the contributions of a diverse group of Westchester veterans of war.

Walking towards the other end of the property, visitors may stop to enjoy a view of the Nepperham River. Here, a wayside panel looks back in time, describing and illustrating the same view during colonial times. Visitors learn that the Nepperham River was once a major shipping route to the ocean.

Exhibit: 60.10 Freestanding Signage**Exhibit Goals**


- Provide an orientation and welcome to the site, briefly conveying its historic significance and what people may see and do during their visit (programs, exhibits, digital activities, etc.).
- Identify and interpret the history of the Civil War Monument and the Howitzers.
- Recognize the contributions of a diversity of Westchester men who fought in the war, including African Americans.
- Reconstruct the historic view of the Nepperham River and discuss the river's important past role as a shipping route.

Exhibit Components:

| | | | |
|--|--|--------|-----------------------------------|
| 60.10.020.GR | Parking Lot Orientation Sign | GR 200 | Exterior Orientation Upright |
| Displays text and images welcoming visitors and exploring what to see and do onsite. Dimensions: 36"w x 46"h | | | |
| 60.10.030.TX | Site Welcome Story | TX 499 | Welcome Story (Title + 75 words) |
| Welcomes visitors to the site and summarizes its architectural and historical significance | | | |
| 60.10.035.IM | "A View of Philipse Manor" – Crop | IM 175 | Existing Image |
|  Crop of 1764 or 1784 image by D.R. fecit (illust. unknown) showing PMH and the lower mills of the Manor. | | | |
| 60.10.040.TX | "A View" Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| identifies the view and shares a relevant fact. | | | |
| 60.10.050.TX | What to See & Do Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| Explains that PMH offers "something for everyone" and that there is much to see and do. | | | |
| 60.10.055.IM | PMH Exhibits Image | IM 150 | Color Photo |
| TBD. Image of a display object or exhibit component. | | | |
| 60.10.060.TX | PMH Exhibits Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Discusses the types of exhibits offered at PMH. | | | |
| 60.10.065.IM | PMH Programs Image | IM 150 | Color Photo |
| TBD. Image of an interpretive program, tour, or event. | | | |

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|---------------------|--|--------|-----------------------------------|
| 60.10.070.TX | PMH Programs Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Discusses the types of programs, events, and tours offered at PMH. | | |
| 60.10.075.IM | PMH Digital Experience Image | IM 150 | Color Photo |
| | TBD. Image that captures part of the digital experience at PMH. | | |
| 60.10.080.TX | PMH Digital Experience Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Discusses the types of digital experiences offered on and offsite PMH. | | |
| 60.10.200.GR | Warburton Ave. Orientation Wayside | GR 202 | Exterior Wayside |
| | Displays text and images welcoming visitors and exploring what to see and do onsite. Repeats info from Parking Lot Orientation Sign. Dimensions: 42"w x 24"h | | |
| 60.10.205.TX | Site Welcome Story | TX 499 | Welcome Story (Title + 75 words) |
| | Welcomes visitors to the site and summarizes its architectural and historical significance | | |
| 60.10.210.IM | "A View of Philipse Manor" – Crop | IM 175 | Existing Image |
| |  Crop of 1764 or 1784 image by D.R. fecit (illust. unknown) showing PMH and the lower mills of the Manor. | | |
| 60.10.215.TX | "A View" Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| | identifies the view and shares a relevant fact. | | |
| 60.10.250.TX | What to See & Do Prompt | TX 542 | Short Prompt Text (15 wds max.) |
| | Explains that PMH offers "something for everyone" and that there is much to see and do. | | |
| 60.10.255.IM | PMH Exhibits Image | IM 150 | Color Photo |
| | TBD. Image of a display object or exhibit component. | | |
| 60.10.260.TX | PMH Exhibits Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Discusses the types of exhibits offered at PMH. | | |
| 60.10.265.IM | PMH Programs Image | IM 150 | Color Photo |
| | TBD. Image of an interpretive program, tour, or event. | | |

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| | | | |
|---|---|--------|-----------------------------------|
| 60.10.270.TX | PMH Programs Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Discusses the types of programs, events, and tours offered at PMH. | | | |
| 60.10.280.IM | PMH Digital Experience Image | IM 150 | Color Photo |
| TBD. Image that captures part of the digital experience at PMH. | | | |
| 60.10.285.TX | PMH Digital Experience Image Caption | TX 535 | Long Image Caption (30 wds max) |
| Discusses the types of digital experiences offered on and offsite PMH. | | | |
| 60.10.600.GR | Civil War Monument Wayside | GR 202 | Exterior Wayside |
| Displays story and text that interprets the Civil War Monument and undocumented African American participation. Needs OPRHP input. Dimensions: 42"w x 24"h | | | |
| 60.10.605.TX | Civil War Monument Story | TX 525 | Focus Story (Title + 60 wds) |
| Discusses the history and significance of the Civil War Monument. | | | |
| 60.10.610.IM | Monument Image | IM 175 | Existing Image |
| TBD image associated with the monument, Yonkers servicemen, or a local news story. | | | |
| 60.10.615.TX | Monument Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| Identifies the image and shares a related fact. | | | |
| 60.10.650.TX | African American Servicemen Story | TX 525 | Focus Story (Title + 60 wds) |
| Discusses African Americans from the area who served in the Civil War, and how their contributions go unrecognized by the monument. | | | |
| 60.10.655.IM | African American Service Image | IM 155 | Black & White Photo |
| TBD image. Ideally depicting local African Americans serving in the Civil War | | | |
| 60.10.660.TX | African American Service Image Caption | TX 540 | Brief Image Caption (15 wds max.) |
| Identifies the image and shares a related fact. | | | |
| 60.10.700.GR | Howitzers ID Panel (QTY. 2) | GR 202 | Exterior Wayside |
| Displays object ID text interpreting the Civil War Howitzer weapons on display on either side of the monument Dimensions: 42"w x 24"h | | | |

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| | | | |
|---------------------|--|--------|---|
| 60.10.710.TX | Howitzers ID Story (QTY. 2) | TX 605 | Long Object ID (Title, collections info + 30 wds) |
| | Identifies the cannon, shares relevant collections info, and communicates a story of their history and significance. | | |
| 60.10.800.GR | Nepperham River Sign | GR 202 | Exterior Wayside |
| | Displays story and images related to the historic view and use of the Nepperham River. Dimensions: 42"w x 24"h | | |
| 60.10.805.TX | Historic View Story | TX 525 | Focus Story (Title + 60 wds) |
| | Discusses the historic view of the Nepperham river and how it was a major shipping route to the ocean. | | |
| 60.10.810.IM | Historic View Primary Image | IM 175 | Existing Image |
| | TBD. Possibly a Hudson River Painting School image or engraving showing a view of the river and the Palisades. | | |
| 60.10.815.TX | Historic View Image Caption | IM 175 | Existing Image |
| | Identifies the view and shares a related fact about the river or the Palisades. | | |
| 60.10.820.IM | Palisades Extraction Secondary Image | IM 175 | Existing Image |
| | TBD. An image of 19th century NYC paving or brownstones built from Palisades rock or a contemporary image of extraction methods. | | |
| 60.10.825.TX | Palisades Extraction Image Caption | TX 535 | Long Image Caption (30 wds max) |
| | Discusses how Palisade rock was extracted and used to construct homes and pave cities in the 19th century, threatening its geologic integrity. | | |
| 60.10.960.GR | Augmented Reality QR Code Panel | GR 206 | AR Panels |
| | Contains QR code and text prompt for the AR experience. Dimensions: 8"w x 4"h | | |
| 60.10.961.IM | Augmented Realty QR Code | IM 205 | QR Code Icon |
| | Custom graphic surround and QR code for that visitors scan on their phones to access an AR experience. Source: Trivium | | |
| 60.10.962.TX | Augmented Reality Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| | Simple directive the encourages visitors to point their phone at the QR code for the AR experience. | | |

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| | | | |
|---|--|--------|---------------------------------|
| 60.10.963.GR | Augmented Reality QR Code Panel | GR 206 | AR Panels |
| Contains QR code and text prompt for the AR experience. Dimensions: 8"w x 4"h | | | |
| 60.10.964.IM | Augmented Realty QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for that visitors scan on their phones to access an AR experience. Source: Trivium | | | |
| 60.10.965.TX | Augmented Reality Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| Simple directive the encourages visitors to point their phone at the QR code for the AR experience. | | | |
| 60.10.966.GR | Augmented Reality QR Code Panel | GR 206 | AR Panels |
| Contains QR code and text prompt for the AR experience. Dimensions: 8"w x 4"h | | | |
| 60.10.967.IM | Augmented Realty QR Code | IM 205 | QR Code Icon |
| Custom graphic surround and QR code for that visitors scan on their phones to access an AR experience. Source: Trivium | | | |
| 60.10.968.TX | Augmented Reality Prompt text | TX 542 | Short Prompt Text (15 wds max.) |
| Simple directive the encourages visitors to point their phone at the QR code for the AR experience. | | | |

Exhibit: 60.20 Fence Signage**Exhibit Goals**

- Use attractive images and easy-to-understand labels to advertise site offerings, drawing passerby to the site and enticing people to visit.
- Celebrate PMH's programs, events, exhibits, digital offerings, and school tours.

Exhibit Components:

| | | | |
|--|------------------------------------|--------|---|
| 60.20.020.GR | Warburton Ave Fence Panel 1 | GR 204 | Fence Graphic |
| Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. Dimensions: 54"w x 33"h | | | |
| 60.20.025.IM | Architecture Image | IM 150 | Color Photo |
| Photo of a PMH architectural detail | | | |
| 60.20.030.TX | Architecture Text | TX 745 | Fence Graphic Text (Title + 20 wds event promo message) |
| Titles the site and shares a brief promotional message about PMH's architecture. | | | |
| 60.20.050.GR | Warburton Ave Fence Panel 2 | GR 204 | Fence Graphic |
| Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. Dimensions: 54"w x 33"h | | | |
| 60.20.055.IM | Exhibits Image | IM 150 | Color Photo |
| Photo of a PMH exhibit element | | | |
| 60.20.060.TX | Exhibits Text | TX 745 | Fence Graphic Text (Title + 20 wds event promo message) |
| Titles the site and shares a brief promotional message about PMH's exhibits. | | | |
| 60.20.080.GR | Warburton Ave Fence Panel 3 | GR 204 | Fence Graphic |
| Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. Dimensions: 54"w x 33"h | | | |
| 60.20.085.IM | Programs & Events Image | IM 150 | Color Photo |
| Photo of a PMH program or event. | | | |

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| | | | |
|--------------|--|--------|---|
| 60.20.090.TX | Programs & Events Text | TX 745 | Fence Graphic Text (Title + 20 wds event promo message) |
| | Titles the site and shares a brief promotional message about PMH's program and event offerings. | | |
| 60.20.120.GR | Warburton Ave Fence Panel 4 | GR 204 | Fence Graphic |
| | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. Dimensions: 54"w x 33"h | | |
| 60.20.125.IM | School Tours Image | IM 150 | Color Photo |
| | Photo of a school tour at PMH. | | |
| 60.20.130.TX | School Tours Text | TX 745 | Fence Graphic Text (Title + 20 wds event promo message) |
| | Titles the site and shares a brief promotional message about school tour offerings. | | |
| 60.20.200.GR | Dock St Fence Panel 1 | GR 204 | Fence Graphic |
| | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. Dimensions: 54"w x 33"h | | |
| 60.20.205.IM | Architecture Image | IM 150 | Color Photo |
| | Photo of a PMH architectural detail | | |
| 60.20.210.TX | Architecture Text | TX 745 | Fence Graphic Text (Title + 20 wds event promo message) |
| | Titles the site and shares a brief promotional message about PMH's architecture. | | |
| 60.20.230.GR | Dock St Fence Panel 2 | GR 204 | Fence Graphic |
| | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. Dimensions: 54"w x 33"h | | |
| 60.20.235.IM | Exhibits Image | IM 150 | Color Photo |
| | Photo of a PMH exhibit element | | |
| 60.20.240.TX | Exhibits Text | TX 745 | Fence Graphic Text (Title + 20 wds event promo message) |
| | Titles the site and shares a brief promotional message about PMH's exhibits. | | |
| 60.20.250.GR | Dock St Fence Panel 3 | GR 204 | Fence Graphic |
| | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. Dimensions: 54"w x 33"h | | |

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| | | | |
|--|-------------------------|--------|---|
| 60.20.255.IM | Programs & Events Image | IM 150 | Color Photo |
| Photo of a PMH program or event. | | | |
| 60.20.260.TX | Programs & Events Text | TX 745 | Fence Graphic Text (Title + 20 wds event promo message) |
| Titles the site and shares a brief promotional message about PMH's program and event offerings. | | | |
| 60.20.280.GR | Dock St Fence Panel 4 | GR 204 | Fence Graphic |
| Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. Dimensions: 54"w x 33"h | | | |
| 60.20.285.IM | School Tours Image | IM 150 | Color Photo |
| Photo of a school tour at PMH. | | | |
| 60.20.290.TX | School Tours Text | TX 745 | Fence Graphic Text (Title + 20 wds event promo message) |
| Titles the site and shares a brief promotional message about school tour offerings. | | | |



Parks, Recreation and Historic Preservation

Invitation for Bids

C003539

Philipse Manor Hall State Historic Site Exhibit Fabrication and Installation

October 21, 2021

Exhibit D

Schedule of Graphic Elements

| Designated Contact(s) |
|---|
| Joseph Scandurra, Rachel Flood, Sharon Featherstone ServiceContracts@parks.ny.gov Office of Parks, Recreation and Historic Preservation Contract Unit 625 Broadway, 2 nd Floor Albany, NY 12207 |

Philipse Manor Hall "Our Whole History"

Graphic Typical Specifications and Inventory
10/1/2021**GR.001 Info Desk Privacy Screen****Qty:** 2**Size:** Varying widths x 6"h**Fabrication**

Digital print direct to second surface of .375" matte acrylic (P95).

Mounting

Mount to partition supports. See 3D dwgs.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|---------------------------------------|---|
| 05.10.010.GR | Info Desk Privacy Screen / OPRHP Logo | Displays the OPRHP logo. [Width: x46"w] |
| 05.10.030.GR | Audio Description Icon Panel | Displays audio description accessibility symbol. [Width: x16"w] |

GR.002 Info Desk Ticketing Screen**Qty:** 1**Size:** 34"w x 18"h**Fabrication**

Digital print direct to second surface of .375" matte acrylic (P95).

Mounting

Mount to partition supports. See 3D dwgs.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|------------------------------|--|
| 05.10.400.GR | Ticketing - Purchasing Panel | Displays ticket prices, purchase information, or instructions. |

GR.004 Tactile Floorplan**Qty:** 1**Size:** 28"w x 14"h**Fabrication**

.125" thick 4-color zinc panel with raised text, line, and Braille.

Mounting

Mount to countertop.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|----------------------|--|
| 05.10.100.GR | Info Desk Floorplans | Raised tactile floorplan of PMH's first and second floors. |

GR.008 Friends of PMH Panel**Qty:** 1**Size:** 12"w x 22"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic backed with .5" painted MDF. Paint color TBD.

Mounting

Mount to base building wall. See 3D dwgs.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|----------------------|---|
| 05.20.200.GR | Friends of PMH Panel | Wall-mounted panel displays a Friends story and associated image. |

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Graphic Typical Specifications and Inventory
10/1/2021**GR.010 AR Glyph Panel****Qty:** 5**Size:** 4"w x 4"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic.

Mounting

Mount to podium.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|---------------------------------|--|
| 05.20.150.GR | Augmented Reality QR Code Panel | Small panel mounted to pedestal. Contains QR code and text prompt. Acts as a demo for the AR experience. |
| 10.20.960.GR | Augmented Reality QR Code Panel | Contains QR code and text prompt for the AR experience. |
| 20.20.960.GR | Augmented Reality QR Code Panel | Contains QR code and text prompt for the AR experience. |
| 35.20.960.GR | Augmented Reality QR Code Panel | Contains QR code and text prompt for the AR experience. |
| 45.10.960.GR | Augmented Reality QR Code Panel | Contains QR code and text prompt for the AR experience. |

GR.012 Museum Intro**Qty:** 1**Size:** 24"w x 42"h**Fabrication**Digital print direct to second surface .5" matte acrylic (P95) with polished edges.
Drill holes for standoffs.**Mounting**

Mount to mural wall with standoffs.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|-------------------------|--|
| 05.30.030.GR | Our Whole History Intro | Surmounted panel with exhibit intro text |

GR.014 Digital Wall Mural**Qty:** 1**Size:** 145.25"w x 115.5"h**Fabrication**

Digital output to DreamScape "Mystical" wallpaper with Dreamguard protective topcoat.

Mounting

Mount directly to finished wall. Edges captured by 1/2" aluminum trim.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|---------------------------------|--------------------|
| 05.30.010.GR | Our Whole History Mural Graphic | Wall mural image |

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GR.020 Architectural Treasure Panel**Qty:** 11**Size:** 12"w x 12"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic. Back with .5" painted MDF. Paint color TBD.

Mounting

Mount to free-standing structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|------------------------------|--|
| 05.20.050.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |
| 10.20.500.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |
| 15.30.800.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |
| 20.20.800.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |
| 25.10.800.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |
| 30.20.800.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |
| 35.10.800.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |
| 40.20.800.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |
| 45.10.800.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |
| 50.10.800.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |
| 55.10.800.GR | Architectural Treasure Panel | Text and QR code associated with an architectural feature within view. Mounts to freestanding fixture. |

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Graphic Typical Specifications and Inventory
10/1/2021**GR.030 18" Freestanding Wall Panel****Qty:** 5**Size:** 18"w x 76"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlaminate applied to aluminum sign blank. Wrap edges.

Mounting

Mount to wall substrate and structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|------------------------------------|--|
| 10.20.400.GR | Munsee Names Panel | Displays names of local Munsee people from the 1700s and a cultural chronology timeline. |
| 10.30.400.GR | Tenant Names Panel | Displays names of tenant farmers from the Manor during the mid 1700s. |
| 50.10.010.GR | Native Descendants Panel | Displays overview story and image. |
| 50.20.010.GR | African American Descendants Panel | Displays overview story and image. |
| 50.30.010.GR | European Descendants Panel | Displays overview story and image. |

GR.032 20" Freestanding Wall Panel**Qty:** 2**Size:** 20"w x 76"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlaminate applied to aluminum sign blank. Wrap edges.

Mounting

Mount to wall substrate and structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|--------------------------------|---|
| 20.10.010.GR | Work Gallery Intro Panel | Displays intro text and images introducing the main themes/messages of the "Work and Commerce" gallery. |
| 30.50.010.GR | Sweeping Change Overview Panel | Displays overview story and image |

GR.034 23" Freestanding Wall Panel**Qty:** 1**Size:** 23"w x 76"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlaminate applied to aluminum sign blank. Wrap edges.

Mounting

Mount to wall substrate and structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|------------------------|---|
| 25.30.010.GR | Share Your Story Panel | Displays invitation for visitors to share their story of exclusion. |

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GR.036 36" Freestanding Wall Panel**Qty:** 22**Size:** 36"w x 76"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges.

Mounting

Mount to wall substrate and structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|--------------------------------------|---|
| 05.20.010.GR | Architecture Panel | Displays text and images interpreting the architectural significance of the building and its standout details. |
| 05.20.115.GR | Digital Offerings Panel | Displays text and images introducing the Virtual Wing website and the building's Augmented Reality (AR) experiences.. |
| 10.20.010.GR | Munsee Exhibit Overview Panel | Displays an overview story about the Munsee people, a Munsee homelands map, and cultural timeline. |
| 10.30.500.GR | Philipse Family Tree Panel | Displays text and images related to the Philipse family tree. |
| 30.10.010.GR | Surviving Change Gallery Intro Panel | Displays intro story and timeline graphic. |
| 30.20.010.GR | Revolutionary Times Overview Panel | Wall panel displays overview story and image, plus Neutral Ground Focus story with image. |
| 30.30.010.GR | Forced Relocation Overview Panel | Wall panel displays overview story and image. |
| 30.40.010.GR | Fighting for Rights Overview Panel | Wall panel displays overview story and image. |
| 30.60.010.GR | Abolishing Slavery Overview Panel | Wall panel displays overview story and image. |
| 35.10.010.GR | Changes & Preservation Gallery Intro | Displays gallery introduction text and associated images. Mounted on reverse of exhibit wall displaying the painting. |
| 35.20.010.GR | Preserving Exhibit Intro | Displays Preserving Overview Story and image. |
| 35.30.010.GR | Succession of Landowners Panel | Displays overview story and image, plus "Beekman Family" Focus story and image |
| 35.40.010.GR | City Use Exhibit Intro Panel | Displays overview story and image, plus "Gothic Chamber" Focus story and image |
| 40.10.010.GR | Past Restoration & Repairs Panel | Wall panel displays overview story and image, plus 2 focus stories with associated images/objects. |
| 40.20.010.GR | Ongoing Stewardship Panel | Displays a story and image about recent and ongoing PMH work/repairs |
| 45.10.010.GR | Connected Manors Gallery Intro Panel | Displays gallery intro text and image(s) |
| 45.10.100.GR | Westchester Manors Panel | Displays zoomed-in map of the historic manors once located in Westchester county. Located above central manor map. |
| 45.20.010.GR | Native Lands Overview Panel | Displays overview story and associated image. |

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| | | |
|--------------|------------------------------------|--|
| 45.30.010.GR | Enslaved Community Overview Panel | Displays overview story and associated image. |
| 45.40.010.GR | Tenants Overview Panel | Displays overview story and associated image. |
| 45.50.010.GR | Family & Business Overview Panel | Displays overview story and associated image. |
| 45.60.010.GR | New Interpretations Overview Panel | Displays the New Interpretations overview story and image. |

GR.038 41" Freestanding Wall Panel**Qty:** 3**Size:** 41"w x 76"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlaminate applied to aluminum sign blank. Wrap edges.

Mounting

Mount to wall substrate and structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|-------------------------------------|--|
| 10.10.010.GR | Home Gallery Intro Panel | Displays gallery intro text, plus a focus story with image. Also a mounting surface for the "Mapping Regional Cultures" interactive. |
| 20.60.010.GR | Domestic Labor Wall Panel | Displays overview story and associated image, plus "Crew of Six" focus story and image. |
| 35.60.010.GR | Changing Neighborhood Exhibit Intro | Displays overview story and image, plus monitor for the Changing Neighborhood media element. |

GR.040 54" Freestanding Wall Panel**Qty:** 1**Size:** 54"w x 76"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlaminate applied to aluminum sign blank. Wrap edges.

Mounting

Mount to wall substrate and structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|--------------------------|--|
| 10.30.010.GR | Europeans Overview Panel | Displays overview story, Manor map of their settlement, cultural timeline, and "European Home Life" story & image. |

GR.042 Corner Wall Panels**Qty:** 4**Size:** Varying widths x 76"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlaminate applied to aluminum sign blank. Wrap edges.

Mounting

Mount to freestanding wall structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|----------------------------|--|
| 20.50.010.GR | Farming and Milling Part 1 | Displays overview story for both farming and milling, plus milling focus story and backing for |

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| | | |
|--------------|-----------------------------|--|
| | | prop barrel and milling tool. [Width: x30.5"w] |
| 20.50.100.GR | Farming and Milling Part 2 | Displays farming focus story and associated image, plus backing for farming tools. [Width: x29.5"w] |
| 20.70.010.GR | Building & Expansion Part 1 | Displays overview story and associated image, plus Expansion Focus Story and images. [Width: x36.25"w] |
| 20.70.100.GR | Building & Expansion Part 2 | Displays focus story on building materials and associated image, plus touchable stone, brick, and wood detail. [Width: x36.25"w] |

GR.044 African Descent Overview Wall**Qty:** 1**Size:** 87.5"w x 54"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges.

Mounting

Mount to wall substrate and structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|--------------------------------|---|
| 10.40.010.GR | African Descent Overview Panel | Displays overview story, regional enslavement map, cultural timeline, and sensing stories. Mounting surface for Pinkster tablet |

GR.046 Wall-mounted Panel**Qty:** 2**Size:** Varying widths x 51.5"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges.

Mounting

Mount to freestanding exhibit structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|---------------------------------|--|
| 20.40.010.GR | International Trade Wall Panel | Displays overview story, world trade map and "Philipse Family Slave Trade" focus story. [Width: x103.5"w] |
| 20.80.010.GR | Munsee-Settler Trade Wall Panel | Displays overview story and associated image, plus "Women Traders" focus story and image. [Width: x55.5"w] |

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GR.050 Edge-lit Acrylic Panel**Qty:** 1**Size:** 18"w x 76"h**Fabrication**

.5" acrylic with etched or engraved letters.

Mounting

Mount to freestanding structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|----------------------|--|
| 10.40.500.GR | Enslaved Names Panel | Acrylic panel with the etched names of enslaved individuals who lived at the Manor's Lower Mills |

GR.060 Spin Browser Panel**Qty:** 2**Size:** 12"w x 14"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic.

Mounting

Mount to podium surface.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|--|---|
| 10.10.100.GR | Spin Browser Panel – Mapping Regional Cultures | Prompt text and spin-browser mechanism. |
| 35.60.070.GR | Spin Browser Panel – Changing Neighborhoods | Prompt text and spin-browser mechanism. |

GR.070 14" Rail Panel – No Backer**Qty:** 3**Size:** Varying widths x 14"h**Fabrication**

Digital output rear-mounted to 1/8" non-glare acrylic.

Mounting

Mount to rail surface.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|----------------------------------|---|
| 10.40.100.GR | African Descent Rail Panel | Displays small lift-and-drop, language and music text, push buttons, and audio hand set. [Width: x84.5"w] |
| 10.40.400.GR | Enslaved Quarters Rail Panel | Mounting surface for the touchable barracks model. Displays the model's ID text. [Width: x14"w] |
| 20.40.100.GR | International Trade Rail Graphic | Rail graphic displays three focus stories and associated images or objects. [Width: x99"w] |

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GR.072 14" Rail Panel – w-Backer**Qty:** 5**Size:** Varying widths x 14"h**Fabrication**

Digital output rear-mounted to 1/8" non-glare acrylic. Backed with .5" painted MDF. Paint color TBD.

Mounting

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|--------------------------------|--|
| 30.50.200.GR | Growth and Challenges Rail | Displays "Growth & Challenges" Focus Story and three related images. [Width: x36"w] |
| 30.60.050.GR | Times of Conflict Rail | Displays Times of Conflict Story and image, plus ID and transcription for the Coroner's report. [Width: x32"w] |
| 35.20.080.GR | Key Contributions Rail Graphic | Displays a stories and images pertaining to the Cochran and Rockefeller family contributions. [Width: x65"w] |
| 35.20.200.GR | Cochran Collection Rail | Displays the Cochran Collection Focus Story and Chair object ID. [Width: x24"w] |
| 45.10.150.GR | Manor Map Interpretive Rail | Displays images and extended captions for the 6 manors owned and stewarded by NYS OPRHP. [Width: x96"w] |

GR.074 Sensory Rail**Qty:** 4**Size:** 36"w x 14"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic.

Mounting

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|---|--|
| 10.20.100.GR | Longtime Residents – Smell & Sound Rail | Displays smell lift-and-drop, language and music text, push buttons, and audio hand set. |
| 10.20.200.GR | Munsee – Touch Rail Panel | Displays touchable materials and fabrics |
| 10.30.200.GR | Newly Arrived – Smell & Sound Rail | Displays smell lift-and-drop, language and music text, push buttons, and audio hand set. |
| 10.30.350.GR | Newly Arrived – Touch & See Rail | Mounting surface for fabric swatches and tablet displaying Old Dutch Church imagery. |

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GR.076 Listening Station Panel**Qty:** 6**Size:** 12"w x 14"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic.

Mounting

Mount to rail surface.

| Exh. Element No. | Name | Description |
|-------------------------|---|---|
| 30.20.160.GR | Wartime Accounts Listening Station | Displays visitor prompt text, labeled push buttons, and audio handset. |
| 30.20.200.GR | Talking Portrait Listening Station: Fred III | Graphic for listening station visitor prompt and audio hand set. |
| 30.30.200.GR | Talking Portrait Listening Station: Nimham | Graphic for listening station visitor prompt and audio hand set. |
| 30.40.200.GR | Talking Portrait Listening Station: Prendergast | Graphic for listening station visitor prompt and audio hand set. |
| 30.60.200.GR | Abolishing Slavery Listening Station: Betty | Graphic panel for prompt and audio handset beneath a Talking Portrait monitor |
| 35.50.050.GR | Value of Preserving... Listening Station | Graphic for prompt and audio hand set. |

GR.078 Munsee-Settler Trade Rail**Qty:** 1**Size:** 51.5"w x 19.5"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic.

Mounting

Mount to rail structure.

| Exh. Element No. | Name | Description |
|-------------------------|---------------------|--|
| 20.80.100.GR | Regional Trade Rail | Displays Wampum focus story and image, IDs for all trade objects, and serves as a surface for objects. |

GR.080 Lift-and-drop**Qty:** 6**Size:** 10"w x 10"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic backed by .5" painted MDF. Paint color TBD. Bottom panels are perforated for scent.

Mounting

Mechanically fasten to each other and to the rail surface beneath.

| Exh. Element No. | Name | Description |
|-------------------------|-------------------------------|---|
| 10.20.150.GR | Corn Scent Lift & Drop Top | Displays a prompt that encourages visitors to guess the identity of the smell inside. |
| 10.20.160.GR | Corn Scent Lift & Drop Bottom | Displays the corn scent story. Perforated to allow the scent to become airborne. |

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| | | |
|--------------|----------------------------------|---|
| 10.30.270.GR | Apple Scent Lift & Drop Top | Displays a prompt about the ID of the smell beneath. |
| 10.30.275.GR | Apple Scent Lift & Drop Bottom | Displays the apple scent story. Perforated to allow the scent to become airborne. |
| 10.40.200.GR | Thyme Scent Lift-and-Drop Top | Displays a prompt encouraging visitors to guess the identity of the smell inside. |
| 10.40.220.GR | Thyme Scent Lift-and-Drop Bottom | Displays the Thyme scent story. Perforated to allow the scent to become airborne. |

GR.090 Display Case Object ID**Qty:** 2**Size:** Varying widths x 6"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges.

Mounting

Mount to structure inside case.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|-------------------------------|--|
| 10.20.300.GR | Munsee Village Model Case ID | Displays labels for the longhouse, fishing scene, farmlands, and lean-tos. Inside the case. [width: x75.5"w] |
| 15.20.100.GR | Artifact Clues Case Object ID | IDs the objects in the case. [width: x38"w] |

GR.092 Shelf Edge Object ID**Qty:** 2**Size:** 40"w x 5"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges.

Mounting

Mount inside case.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|-------------------------|--|
| 20.30.010.GR | Luxury Case Object ID 1 | Titles the case exhibit and IDs the objects in the case. |
| 20.30.050.GR | Luxury Case Object ID 2 | IDs the objects in the case. |

GR.094 Case Story / Object ID Panel**Qty:** 1**Size:** 20"w x 30"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges.

Mounting

Mount inside case.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|----------------------------|--|
| 30.50.100.GR | Sweeping Change Case Panel | Displays 2 stories, images and object ID text for the objects in the Sweeping Change cabinet case. |

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GR.096 Small Image/Object ID**Qty:** 4**Size:** 7"w x 7"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic backed by .25" painted substrate. Paint color TBD.

Mounting

See 3D package for mounting locations.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|--------------------------------|-------------------------------------|
| 15.30.110.GR | Van Bergen Overmantel Image ID | IDs the Van Bergen Overmantel image |
| 20.30.085.GR | Chair Object ID | IDs the chair |
| 20.50.035.GR | Flour Barrel ID Panel | IDs the flour barrel |
| 20.50.045.GR | Milling Billet ID Panel | IDs the milling billet |

GR.098 Large Image/Object ID (no backer)**Qty:** 4**Size:** 8"w x 8"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic.

Mounting

Mount inside artifact case.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|-----------------------------|--|
| 45.20.055.GR | TBD Native Object ID Panel | Displays object ID text--collections info and a significance story for the object. |
| 45.30.055.GR | Headstone ID Panel | Displays object ID text--collections info and a significance story for the object. |
| 45.40.055.GR | TBD Tenants Object ID Panel | Displays object ID text--collections info and a significance story for the object. |
| 45.50.055.GR | Manor Elite ID Panel | Displays object ID text--collections info and a significance story for the object. |

GR.100 Large Image/Object ID (with backer)**Qty:** 3**Size:** 8"w x 8"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic backed by .25" painted substrate. Paint color TBD.

Mounting

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|--------------------------------|--|
| 50.10.100.GR | Wampum Belt Object ID | Displays object ID text about the West Point wampum belt |
| 50.20.100.GR | Rain Garden Maquette Object ID | Displays object ID text for the Enslaved Rain Garden maquette. |

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50.30.100.GR

Monument Maquette Object ID

Displays object ID text about the commemorative object

GR.101 Object ID Case Label Insert**Qty:** 8**Size:** Varying widths x 5"h**Fabrication**

Digital print only. Fits into case-mounted label holder.

Mounting

Slides into case-mounted label holder.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|--|---|
| 30.20.120.GR | Proclamation Object ID | IDs the document repro. [Width: x12"w] |
| 30.30.130.GR | Map of New Stockbridge – Artifact ID Label | Identifies the original artifact. [Width: x24"w] |
| 30.30.150.GR | Map of New Stockbridge – Repro ID | IDs the map repro. [Width: x24"w] |
| 30.40.130.GR | NY State Constitution – Artifact ID | IDs the original artifact to be displayed in the case. [Width: x24"w] |
| 30.40.160.GR | NY State Constitution – Reproduction ID | IDs the reproduction of the artifact on display. [Width: x24"w] |
| 30.60.130.GR | Gradual Manumission Act – Artifact ID | IDs the original artifact to be displayed in the case. [Width: x24"w] |
| 30.60.150.GR | Gradual Manumission Act – Repro ID | IDs the reproduction of the artifact on display. [Width: x24"w] |
| 45.60.055.GR | New Interpretations Object ID Panel | Displays ID text for multiple objects in the table top case display. [Width: x36"w] |

GR.102 Multiple Object ID**Qty:** 1**Size:** 12"w x 12"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges.

Mounting

Mount inside case.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|-------------------------------|--|
| 20.60.160.GR | Domestic Case Object ID Label | Displays object IDs for the butter molds, skimmer, and milk pan. |

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GR.104 Portrait ID Panel**Qty:** 1**Size:** 6"w x 4"h**Fabrication**

Digital output to vinyl with matte UV overlaminate applied to 3mm aluminum sign blank or Dibond. Back with .5" painted MDF. Paint color TBD.

Mounting

Mounts to exhibit wall beneath framed portrait.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|--------------------|-------------------------------------|
| 35.20.305.GR | Portrait ID | Identifies the portrait on display. |

GR.106 Glass Case Mural**Qty:** 1**Size:** 132"w x 48"h**Fabrication**

Digital output to adhesive or cling vinyl substrate. Image to be semi-translucent. Apply directly to interior surface of glass.

Mounting

Mounts to glass.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|---------------------------------------|---|
| 10.20.350.GR | Munsee Village Model Background Mural | Background image for the model village scene. Applied to two sides of the case. |

GR.108 Case Cling Graphic**Qty:** 2**Size:** 18"w x 18"h**Fabrication**

Digital output to adhesive or cling vinyl. Image to be opaque.

Mounting

Mount directly to interior surface of glass case

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|------------------------------|--|
| 10.20.375.GR | Munsee Home Life Story Panel | Story graphic applied to glass surface of the village model. |
| 15.20.010.GR | Artifact Clues Story Panel | Displays artifacts overview story and associated image. |

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GR.110 Touch and See Upright**Qty:** 1**Size:** 36"w x 36"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges. Back with .5" painted MDF. Paint color TBD.

Mounting

Mount to structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|---------------------------|---|
| 10.30.300.GR | Touch & See Upright Panel | Displays touch and sight stories. [36"w x 30"h] |

GR.112 Free and Enslaved Upright**Qty:** 1**Size:** 30"w x 36"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges. Back with .5" painted MDF. Paint color TBD.

Mounting

Mount to structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|---------------------------------|--|
| 10.40.300.GR | Enslaved Quarters Upright Panel | Displays Enslaved Home Life Story & images, plus an illustrated section of Manor Hall with annotations [30"w x 36"h] |

GR.114 Primary Sources Exhibit Intro**Qty:** 1**Size:** 26"w x 34"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic backed by .5" painted MDF. Paint color TBD.

Mounting

Mounts to wall.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|-----------------------------|--|
| 15.10.010.GR | Primary Sources Intro Panel | Displays introductory story about primary sources, plus an associated image. |

GR.116 Primary Sources Captioned Wall Image**Qty:** 4**Size:** 30"w x 20"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic backed by .5" painted MDF. Paint color TBD.

Mounting

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|------------------------------------|--|
| 15.10.100.GR | Primary Sources: Captioned Image 1 | Displays a relevant primary source image and caption |

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| | | |
|--------------|------------------------------------|--|
| 15.10.120.GR | Primary Sources: Captioned Image 2 | Displays a relevant primary source image and caption |
| 15.10.140.GR | Primary Sources: Captioned Image 3 | Displays a relevant primary source image and caption |
| 15.10.160.GR | Primary Sources: Captioned Image 4 | Displays a relevant primary source image and caption |

GR.118 Exploring Archives Wall Panel**Qty:** 1**Size:** 42"w x 42"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlaminate applied to aluminum sign blank. Wrap edges. Back with .5" painted MDF. Paint color TBD.

Mounting

Mount to wall.

| Exh. Element No. | Name | Description |
|-------------------------|-----------------------------------|---|
| 15.30.010.GR | Exploring the Archives Wall Panel | Displays enlargement of handwritten script from a primary document. |

GR.120 Multilingual Wall Panel**Qty:** 1**Size:** 48"w x 48"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlaminate applied to aluminum sign blank. Wrap edges. Back with .5" painted MDF. Paint color TBD.

Mounting

Mount to wall.

| Exh. Element No. | Name | Description |
|-------------------------|----------------------|--|
| 50.40.020.GR | Multilingual Graphic | Displays a leading statement and translated words to follow. |

GR.122 Overmantel Graphic**Qty:** 1**Size:** 96"w 18"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic backed by .5" painted MDF. Paint color TBD.

Mounting

Mount to wall.

| Exh. Element No. | Name | Description |
|-------------------------|-----------------------------------|--|
| 15.30.100.GR | Van Bergen Overmantel Image Panel | Wall panel in service wing displaying the 1733 Van Bergen Overmantel painting. |

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GR.124 Fire Screen Panel**Qty:** 1**Size:** 21.5"w x 26.75"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic

Mounting

Mounts to firescreen structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|------------------|--|
| 20.20.010.GR | Firescreen Panel | Firescreen panel that displays the exhibit overview story. |

GR.126 Table Pull-out Panel**Qty:** 4**Size:** 8"w x 12"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic cut to shape.

Mounting

Mount to table pull-out structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|------------------------------------|--|
| 20.20.100.GR | Teapot Pull-Out Graphic | Displays a prompt and an object ID for the teapot. Visitors pull this hidden panel out from under the pie crust table. |
| 20.20.120.GR | Sugar Pull-Out Graphic | Displays a prompt and an object ID for the nipped sugar. Visitors pull this hidden panel out from under the pie crust table. |
| 20.20.130.GR | Teacup & Saucer Pull-Out Graphic | Displays a prompt and discusses hidden cost of the tea item. Visitors pull this hidden panel out from under the pie crust table. |
| 20.20.140.GR | "Biscuit" Cookies Pull-Out Graphic | Displays a prompt and an object ID for the cakes. Visitors pull this hidden panel out from under the pie crust table. |

GR.130 Flipbook 1**Qty:** 1**Size:** 9"w x 11"h, 12pp**Fabrication**

Lambda digital output mounted back to back with white adhesive film, then cut shape, trimmed and perforated for mounting rings. Laminated with 15mil MacTac PermaFlex (Lustex).

Mounting

See 3D package for mounting.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|---------------------------------------|--|
| 20.40.200.GR | Trade Voyages Flipbook (Page Qty TBD) | About the multiple trade voyages made by Philipse family during the late 1700s–mid-1800s |

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GR.132 Flipbook 2**Qty:** 1**Size:** 7.5"w x 11"h, 12pp**Fabrication**

Lambda digital output mounted back to back with white adhesive film, then cut shape, trimmed and perforated for mounting rings. Laminated with 15mil MacTac PermaFlex (Lustex).

Mounting

See 3D package for mounting.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|------------------------------|--|
| 20.60.100.GR | "Cooking for the Philipeses" | Quantity of pages TBD. Flipbook shares a menu of a typical meal and a few recipes with images. |

GR.140 Discovery Doors Wall Panel**Qty:** 1**Size:** 60"w x 40"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic backed with .5" painted substrate. Paint color: TBD

Mounting

Cleat-mount to wall.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|-----------------------|---|
| 25.20.010.GR | Discovery Doors Panel | Displays overview story and image, plus a series of three or four small interactive graphic "doors" |

GR.142 Interactive Doors**Qty:** 3**Size:** 9"w x 16"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic backed by .25" painted MDF. Paint color TBD.

Mounting

Mechanically hinge to wall panel.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|----------------------|--|
| 25.20.020.GR | Bedroom Door Graphic | Displays an illustration of one of PMH's bedroom doors and a prompt. |
| 25.20.040.GR | Attic Door Graphic | Displays an illustration of PMH's attic door and a prompt. |
| 25.20.060.GR | Kitchen Door Graphic | Displays an illustration of PMH's dining room / kitchen door and a prompt. |

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GR.150 Smart Glass Case Story Panel**Qty:** 3**Size:** 24"w x 24"**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges.. Back with .5" painted MDF. Paint color TBD.

Mounting

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|------------------------------|---|
| 30.30.100.GR | Smartglass Case Story Panel | Displays the Map of New Stockbridge Focus Story on wall behind the smartglass case. |
| 30.40.100.GR | Smart Glass Case Story Panel | Displays the Constitution focus story. |
| 30.60.100.GR | Smart Glass Case Story Panel | Displays Manumissions Act focus story. |

GR.152 Smart Glass Case Push Button Panel**Qty:** 3**Size:** 4.5"w x 1.75"h**Fabrication**

Digital output rear-mounted to .125" non glare acrylic.

Mounting

Mount to top right front edge of case.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|--------------------|---|
| 30.30.180.GR | Push Button Panel | Prompts visitor to push button to illuminate case. |
| 30.40.180.GR | Push Button Panel | Displays a prompt for visitors to illuminate the case |
| 30.60.180.GR | Press Button Panel | Displays a prompt for visitors to illuminate the case |

GR.156 Paper Document Reproduction**Qty:** 4**Size:** 18"w x 18"h (estimated)**Fabrication**

Digital output to paper substrate TBD. Trim to document edge.

Mounting

Display inside case.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|---|---|
| 30.20.110.GR | Philipsburg Proclamation - Reproduction | Reproduction of the 1779 Philipsburg Proclamation. |
| 30.30.140.GR | Map of New Stockbridge – Reproduction | Reproduction if the 1823 Map of New Stockbridge. To be installed when original is removed from display. |
| 30.40.150.GR | NY State Constitution – Reproduction | Reproduction of the document to replace original artifact when it is returned to the archive. |
| 30.60.140.GR | Manumission Act – Reproduction | Reproduction of the 1799 Manumissions Act, page 1. To be installed when original is removed from display. |

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GR.158 Short Freestanding Panel**Qty:** 2**Size:** 20"w x 40.5"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlaminate applied to aluminum sign blank. Wrap edges.

Mounting

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|---------------------------------------|--|
| 30.20.100.GR | Freestanding Proclamation Story Panel | Displays Proclamation Focus Story & image, plus document Object ID |
| 30.20.150.GR | Freestanding Allegiance Story Panel | Displays Allegiance story and accompanying image. |

GR.160 Wall / Window Image Panel**Qty:** 6**Size:** 18"w x 28"h**Fabrication**

Digital output rear-mounted to .125" non-glare acrylic. Back with .5" painted MDF. Paint color TBD

Mounting

Mount to wall or upright frame structure.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|----------------------|--|
| 35.30.100.GR | Wall Image Panel 1 | Displays a historic image of PMH and interpretive caption. |
| 35.30.120.GR | Window Image Panel 1 | Displays a historic image of PMH and interpretive caption. |
| 35.30.140.GR | Window Image Panel 2 | Displays a historic image of PMH and interpretive caption. |
| 35.30.160.GR | Wall Image Panel 2 | Displays a historic image of PMH and interpretive caption. |
| 35.40.100.GR | Wall Image Panel 1 | Displays a historic image of PMH and interpretive caption. |
| 35.40.120.GR | Wall Image Panel 2 | Displays a historic image of PMH and interpretive caption. |

GR.170 Manor Map**Qty:** 1**Size:** 56.5"w x 103"h**Fabrication**

Digital output to .5" solid core (black) interior grade, high-pressure laminate, matte finish.

Mounting

Mount to table base. See 3D EX.45.06, EX.45.08

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|-------------------------|-----------------------------|---|
| 45.10.050.GR | Touchable Manor Map Graphic | Regional map depicts and labels the geography and historic manors of the region |

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GR.180 Connection Points Panel**Qty:** 40**Size:** 8"w x 4"h**Fabrication**

Digital output to vinyl with 3-mil lustre overlamine applied to aluminum sign blank. Wrap edges.

Mounting

Surmount to exhibit panels

| Exh. Element No. | Name | Description |
|-------------------------|-----------------------------|--|
| 05.20.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 10.10.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 10.20.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 10.20.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 10.20.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 10.30.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 10.30.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 10.40.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 10.40.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 10.40.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 15.10.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 20.40.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 20.40.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 20.40.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 20.50.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 20.60.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 20.70.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 20.70.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 20.80.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 20.80.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 25.20.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 30.20.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 30.20.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 30.30.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |

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|--------------|-----------------------------|--|
| 30.50.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 30.60.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 30.60.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 35.20.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 35.40.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 35.40.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 40.10.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 40.20.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 45.10.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 45.10.920.GR | Dig Deeper QR Code Panel | Connection Point Label – with text and QR code |
| 45.20.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 45.30.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 45.60.940.GR | New Frontiers QR Code Panel | Connection Point Label – with text and QR code |
| 50.10.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 50.20.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |
| 50.30.900.GR | Partners QR Code Panel | Connection Point Label – with text and QR code |

GR.200 Exterior Orientation Upright**Qty:** 1**Size:** 36"w x 46"h**Fabrication**

Digital output to .5" solid core (black) exterior grade high-pressure laminate, matte finish.

Mounting

Mount to steel tube upright structure. See 3D package.

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|------------------------------|--|
| 60.10.020.GR | Parking Lot Orientation Sign | Displays text and images welcoming visitors and exploring what to see and do onsite. |

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GR.202 Exterior Wayside**Qty:** 4**Size:** 42"w x 24"h**Fabrication**

Digital output to .5" solid core (black) exterior grade high-pressure laminate, matte finish.

Mounting

Mount to wayside structure. See 3D package.

| Exh. Element No. | Name | Description |
|-------------------------|------------------------------------|--|
| 60.10.200.GR | Warburton Ave. Orientation Wayside | Displays text and images welcoming visitors and exploring what to see and do onsite. Repeats info from Parking Lot Orientation Sign. |
| 60.10.600.GR | Civil War Monument Wayside | Displays story and text that interprets the Civil War Monument and undocumented African American participation. Needs OPRHP input. |
| 60.10.700.GR | Howitzers ID Panel (QTY. 2) | Displays object ID text interpreting the Civil War Howitzer weapons on display on either side of the monument |
| 60.10.800.GR | Nepperham River Sign | Displays story and images related to the historic view and use of the Nepperham River. |

GR.204 Fence Graphic**Qty:** 8**Size:** 54"w x 33"h**Fabrication**

Digital output to .5" solid core (black) exterior grade high-pressure laminate, matte finish.

Mounting

Mechanically fasten to fence. See 3D package.

| Exh. Element No. | Name | Description |
|-------------------------|-----------------------------|---|
| 60.20.020.GR | Warburton Ave Fence Panel 1 | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. |
| 60.20.050.GR | Warburton Ave Fence Panel 2 | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. |
| 60.20.080.GR | Warburton Ave Fence Panel 3 | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. |
| 60.20.120.GR | Warburton Ave Fence Panel 4 | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. |
| 60.20.200.GR | Dock St Fence Panel 1 | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. |
| 60.20.230.GR | Dock St Fence Panel 2 | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. |
| 60.20.250.GR | Dock St Fence Panel 3 | Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. |

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offerings.

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|--------------|-----------------------|
| 60.20.280.GR | Dock St Fence Panel 4 |
|--------------|-----------------------|

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|---|
| Advertises PMH's site offerings with large images, site title and brief descriptions of site offerings. |
|---|

GR.206 AR Panels**Qty:** 3**Size:** 8"w x 4"h**Fabrication**

Digital output to .125" solid core (black) exterior grade high-pressure laminate, matte finish.

Mounting

Surmount to exterior high-pressure laminate panel

| <i>Exh. Element No.</i> | <i>Name</i> | <i>Description</i> |
|--------------------------------|---------------------------------|---|
| 60.10.960.GR | Augmented Reality QR Code Panel | Contains QR code and text prompt for the AR experience. |
| 60.10.963.GR | Augmented Reality QR Code Panel | Contains QR code and text prompt for the AR experience. |
| 60.10.966.GR | Augmented Reality QR Code Panel | Contains QR code and text prompt for the AR experience. |