



**Questions and Responses
Round 2**

C003432

**Marine and Recreational Vehicle Safety Certification
System**

No.	IFB Section	IFB Page	Question	Response
1	1.2	8	How many total certifications were issued in 2019 and 2020 respectively, cumulative of both in-person and online training methods. We would like to learn a bit more about volume.	27,020 certificates were issued in 2019. 40,867 certificates were issued in 2020.
2	5.10, C	27	Although this refers to “Contractor” rather than “Bidder”, the instruction is to “complete the Staffing plan form and submit it as part of their bid or proposal or within a reasonable time, but no later than the time of award of the contract”. Please clarify. Does OPRHP expect the form to be included in proposals, and if so, where should it be included?	The Staffing Plan as referenced does not need to be completed prior to bid opening. The notified Tentative Awardee will be required to complete a staffing plan prior to contract approval.
2a			Is the staffing plan form included in the IFB? Neither Form A nor Form B request all of the information requested in 5.10.C.	The Staffing Plan form is not included in the IFB and will be transmitted to the Tentative Awardee. Form A and Form B do not apply to Equal Employment Opportunities.
3	5.12, B	28	Please confirm that Certificate Production is consistent with Attachment 1 – Bid Form and includes costs of mailing certificates as well as production/generation.	Confirmed. The cost per certificate (Item #3) provided in Attachment 1 - Bid Form must include cost of mailing certificates as well as production/generation.