

ROBERTO CLEMENTE STATE PARK

301 WEST TREMONT AVENUE BRONX, NEW YORK 10453 – PHONE: 718-299-8750 FAX: 718-901-7226

Dear Patrons:

Welcome to our 2014 season. We are anxiously awaiting your completed Park Use Permit request for another fun packed season. When filling out our park use permit application, we thought it would be helpful to highlight a few points of interest.

- Reservations are on a first come first serve basis.
A \$30.00 processing fee for your Park Use Permit is to be submitted in full by Money Order ONLY payable to NYSOPRHP / RCSP. Please note that this fee is NON REFUNDABLE. No personal checks will be accepted.
- Total Balance must be paid 3 weeks prior to the reservation date.
- No Refunds – No Rain dates – No Credits – All Reservations are final.
- Park Picnic Hours are 8:00AM to 7:00PM
- Upon arrival on the day of the reservation the guarantee must check in at the Main office before going to their area.
- All permitted groups are required to provide New York State Parks with an insurance policy. Additional insurance or bonds may be required of large groups or special activities.

PLEASE BE ADVISED THAT ALL RESERVED PICNIC AREAS MUST BE OCCUPIED BY 11:00AM IN ORDER TO SECURE YOUR SPACE. AFTER 11:00AM ALL RESERVATIONS NOT CLAIMED WILL BE CANCELLED AND OPENED TO THE GENERAL PUBLIC.

Upon receipt of your application and payment, we will mail back your copy with any other pertinent information needed. Please do not make any commitments until we have confirmed your request. Should you have any questions regarding the above, please feel free to contact the administration office at 718-299-8750 Monday thru Friday 9:00AM to 5:00PM.

I have read all the information on this page and all attached pages to this permit and agree to the terms for this permit.

Patron Signature: _____ Date: _____

Sincerely,

Frances Rodriguez, Park Director

PICNIC RESERVATION INFORMATION

Fees:

All groups must file a permit. **A processing fee of \$30.00 plus the additional picnic area fee, depending on the number of participants will be charged accordingly.**

To reserve a picnic area, make a school check or money order payable to: NYSOPRHP / RCSP. Full payment is required two (2) weeks prior to the picnic date.

Picnic fees are as follows:

(1 – 50 people - \$35.00) (51 – 100 people - \$70.00) (101 – 150 people - \$105.00)
(151 – 200 people - \$140.00)

LIMITATIONS

1. Park Hours: 8:00AM to 7:00PM
2. No SUNDAY or HOLIDAY reservations accepted.
3. All Bus Groups arriving in the park to stay from April to Columbus Day **MUST HAVE RESERVATIONS**. There is a \$35 Bus entry parking fee.
4. Maximum group size 200 people.
5. You must give an accurate estimate of group size; otherwise you may find yourself in an area too small to accommodate your group.
6. Picnic permits are valid only for the original date booked. If you desire a “RAIN DATE” you must make a separate reservation and pay an additional fee.
7. For the use of the Baseball fields there is a separate permit. For other fields such as the “Softball, or Multipurpose Fields, there are separate fees for organized events and games.
8. Groups of 100 children or more **MUST** have a Public Safety Officer present during the outing.
9. All School escorted trips are expected to stop in at the administrative office and check-in for courtesy and security purposes.

CONDITIONS OF PERMIT

1. This permit is granted subject to the rules and regulations of the Office of Parks, Recreation and Historic Preservation (OPRHP), New York City Region and the special conditions enumerated in the permit. The Permit will be shown to any agency official upon request.
2. OPRHP will not be responsible for providing any utility or service in excess of that which is already available and can be provided without any official upon request.
3. It is understood that no alterations are to be made at the picnic site (e.g. cutting Trees, erection of Signs, Banners, Flags, etc.) without the express written authorization of the Park Director. The permit grantee will be responsible for any damages to park property or facilities resulting from the grantee under the permit.
4. A Responsible party / contact person must be present for the entire duration of the permit and will present proper identification and sign in at the Park Office prior to occupying area.
5. Battery operated radios are allowed. No amplified sound. We do not provide electricity. Keep music at a respectable level so that others enjoying their picnic are not disturbed.
6. Each family is allowed only 1 tent. Tents must be anchored to the tables or held down with sandbags. No spikes are allowed to be driven into the ground
7. There is no alcohol, bicycles, water guns, pets or water balloons allowed. No fighting and/or damaging of any Roberto Clemente State Park property. Anyone caught doing so will be ticketed expelled and/or subject to arrest.
8. Vehicles are not permitted to drive or park on the grass, service roads, and / or pathways along roadways.
9. Pets are not allowed on Roberto Clemente State Park grounds unless it is a service animal (i.e. seeing eye dog).
10. All accidents, injuries or other problems must be reported to the park office immediately.
11. The permit grantee agrees to indemnify, defend and save harmless, the State, the Office of Parks, Recreation and Historic Preservation, and all its officers, agents and employees, from all suit arising from the operation of this permit, or as result of the consequences of any act, omission, neglect or misconduct on the part of anyone associated with the Permittee on this project.
12. It is understood that this permit is not transferable and may be revoked at any time at the discretion of and authorized representative of (NYS PARKS).
13. Occupancy requirements:
Reservations are not guaranteed unless a group representative signs in at the park office by 11:00AM. Unclaimed tables/ grills/ areas; are available for use by other patrons after this time.
14. Refunds only by OPRHP Policy: Send a letter to Park Director detailing reason for warranted refund and / or cancellation proper form will be filled.
15. Courtesy Parking is based on availability and is limited to 1 parking per permit if available. If you are authorized to unload at the traffic circle an authorized licensed driver must be left in the vehicle at all times to move vehicle in the event of traffic congestion. No vehicles should be left unattended. If you Park without proper authorization you will be given a summons and/or towed at your expense.

(Inclement weather is not a valid reason for refund).

Hope you have an enjoyable and safe experience at Roberto Clemente State Park.

For more information. Contact: (718)-299-8750

I have read and understand the rules and regulations.

Signature

Date

ROBERTO CLEMENTE STATE PARK

301 WEST TREMONT AVENUE BRONX, NEW YORK 10453 – PHONE: 718-299-8750 FAX: 718-901-7226

To All Community Organizations & Schools:

Welcome to our 2014 season. We are anxiously awaiting your completed Park Use Permit request for another fun packed season. When filling out our park use permit application, we thought it would be helpful to highlight a few points of interest.

- Reservations are on a first come first serve basis.
A \$30.00 processing fee for your Park Use Permit is to be submitted in full by Money Order ONLY payable to NYSOPRHP / RCSP. Please note that this fee is NON REFUNDABLE. No personal checks will be accepted.
- Total Balance must be paid 3 weeks prior to the reservation date.
- No Refunds – No Rain dates – No Credits – All Reservations are final.
- Park Picnic Hours are **8:00AM to 7:00PM**
- Non Profit Organizations must present a 501C3 certificate. Schools need to present a letter from the Principal on the schools letterhead stating date of outing with the classes or groups contact information.
- Upon arrival on the day of the reservation the Lead Contact must check in at the Main office before going to their area.
- All permitted groups are required to provide New York State Parks with an insurance policy or for schools a letter from Regional Superintendent's office stating that the Dept. of Ed's insurance covers all off-site and in school activities; also stating the school and / or classes covered. Additional insurance or bonds may be required of large groups or special activities.

PLEASE BE ADVISED THAT ALL RESERVED PICNIC AREAS MUST BE OCCUPIED BY 11:00AM IN ORDER TO SECURE YOUR SPACE. AFTER 11:00AM ALL RESERVATIONS NOT CLAIMED WILL BE CANCELLED AND OPENED TO THE GENERAL PUBLIC.

Upon receipt of your application and payment, we will mail back your copy with any other pertinent information needed. Please do not make any commitments until we have confirmed your request. Should you have any questions regarding the above, Please feel free to contact the Administration Office at 718-299-8750 Monday thru Friday 9:00AM to 5:00PM.

I have read all the information on this page and all attached pages to this permit and agree to the terms for this permit.

Patron Agreement: _____ **Date:** _____

Sincerely,

Frances Rodriguez, Park Director