

**New York State Office of Parks, Recreation and Historic Preservation
Scientific Research Application and Permitting System**

State Parks are an excellent resource for conducting scientific research. The Scientific Research Permitting System enables OPRHP to track and organize research projects and data collected in parks statewide.

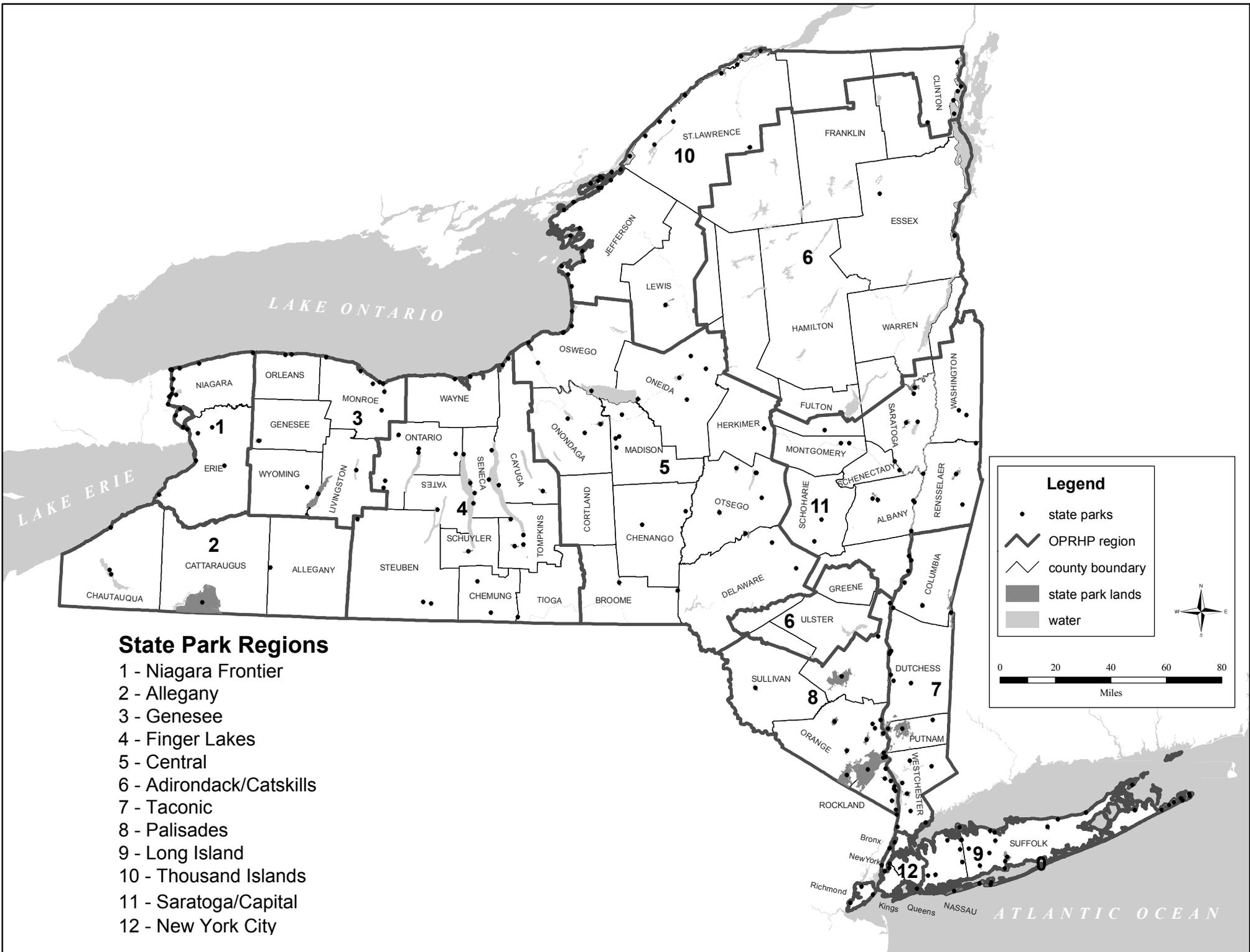
Please submit the Scientific Research Application to the appropriate OPRHP Contact based on the location of the proposed research project (see contact list and park regional map below). After review the application will be accepted or denied based on its applicability to the agency's mission and standards. A signed application will serve as the Scientific Research Permit.

OPRHP Contact List for Scientific Research Applications

Region	Contact
Multiple Regions	Lynn Bogan Lynn.Bogan@parks.ny.gov (518) 473-1406 NYS OPRHP Albany, NY 12238
1 - Niagara	Meg Janis Meg.Janis@ parks.ny.gov (585) 493-3615 1 Letchworth State Park Castile, NY 14427
2 - Allegany	Meg Janis Meg.Janis@ parks.ny.gov (585) 493-3615 1 Letchworth State Park Castile, NY 14427
3 - Genesee	Meg Janis Meg.Janis@ parks.ny.gov (585) 493-3615 1 Letchworth State Park Castile, NY 14427
4 - Finger Lakes	Tom Hughes Tom.Hughes@ parks.ny.gov (315) 492-1756 6105 East Seneca Turnpike Jamesville, NY 13078
5 - Central	Tom Hughes Tom.Hughes@ parks.ny.gov (315) 492-1756 6105 East Seneca Turnpike Jamesville, NY 13078

Region	Contact
7 - Taconic	Jesse Jaycox Jesse.Jaycox@ parks.ny.gov (845) 889-3868 9 Old Post Road PO Box 308 Staatsburg, NY 12580
8 - Palisades	Jesse Jaycox Jesse.Jaycox@ parks.ny.gov (845) 889-3868 9 Old Post Road PO Box 308 Staatsburg, NY 12580
9 - Long Island	Annie McIntyre Annie.McIntyre@ parks.ny.gov (631) 581-1072 Regional Environmental Office PO Box 247 Babylon, NY 11702
10 - Thousand Islands	Casey Holzworth Casey.Holzworth@ parks.ny.gov (518) 584-2000 19 Roosevelt Drive Saratoga Springs, NY 12866
11 - Saratoga / Capital District	Casey Holzworth Casey.Holzworth@ parks.ny.gov (518) 584-2000 19 Roosevelt Drive Saratoga Springs, NY 12866
12 - New York City	Gabriella Cebada Mora Gabriella.CebadaMora@parks.ny.gov (518) 474-1229 NYS OPRHP 625 Broadway Albany, NY 12238

For research occurring in Region 6, the Adirondacks and Catskills, please contact the New York State Department of Environmental Conservation.



State Park Regions

- 1 - Niagara Frontier
- 2 - Allegany
- 3 - Genesee
- 4 - Finger Lakes
- 5 - Central
- 6 - Adirondack/Catskills
- 7 - Taconic
- 8 - Palisades
- 9 - Long Island
- 10 - Thousand Islands
- 11 - Saratoga/Capital
- 12 - New York City



New York State Office of Parks,
Recreation and Historic Preservation

FOR DEPARTMENT USE ONLY	
APPLICATION NO.	DATE RECEIVED
REGION	PERMIT TYPE

- NEW** (Complete sections A-D)
 RENEWAL/MODIFICATION (Complete Section A-D where appropriate)
 FINAL and/or INTERIM REPORT (Complete Section E)

SCIENTIFIC RESEARCH APPLICATION AND PERMIT

Instructions: Please type or print. Attach additional information as necessary. Indicate fields not applicable with N/A. Electronic signatures are acceptable. Send application to the appropriate contact.

Section A - Applicant Information

1. Principal Investigator (*Last-First-Middle initial*)

2. Mailing Address

Telephone
Fax
Email

3. Affiliation (*Graduate students, include name & phone number of major professor.*)

4. Names of Field Assistants

5. Project Title

Section B - Project Information

6. Park and Project Location (*Include site names with GPS coordinates when applicable and/or attach map.*)

7. Research Purpose and Methodologies (*Include objectives, design, methods, equipment & materials, and any collection or disposition of specimens as well as proof of other required permits, if any.*) Attach research proposal if necessary.

Section C - Time Frame

8. Time Frame (*start and end dates, including project scoping and clean up*)

Section D - Project Relationships

9. Project's Relationship to Other Research Projects (*Note whether related projects are in or near State Parks.*)

Section E - Final Report

10. Project Report (*Provide a copy of the final research report when it becomes available. Submittal of interim reports is encouraged.*)

Anticipated date of Final Report:

Attached report(s) and provide comments as deemed necessary:

SCIENTIFIC RESEARCH PERMIT

Standard Conditions and Restrictions:

It is the intention of the NYS OPRHP to further scientific research within the areas administered by it, and to cooperate with authorized workers to the fullest extent compatible with its charge to protect all species of flora and fauna and all soil and geologic material in a natural state insofar as possible.

1. Except for the resources indicated in the permit, the taking or disturbing of resources (including cultural or archaeological materials) is specifically prohibited.
2. Research shall be used for scientific or interpretive purposes only, be dedicated to the public benefit, and not be used for commercial purposes.
3. All research should be done in an inconspicuous manner away from roads, trails and developed areas unless specified in the permit, and shall not cause significant damage to the environment. In some cases the researchers and state parks may agree to location that enhances environmental education opportunities while meeting research and park management goals. Because of the scarcity and/or importance of some resources, the OPRHP may designate other restrictions necessary for the preservation of the area.
4. All field equipment (traps, measuring devices, etc) left in the field must be labeled with the Principal Investigator's name, date of installation, and the OPRHP permit number.
5. A permit from the NYS DEC and USFWS is required for certain types of work. This may include, but is not limited to, work on listed species and the collection and possession of wildlife. State and federal permits must be in hand prior to initiating work and be available for inspection on site.
6. Any research that leads to the discovery of new rare species or ecological communities requires the submission of a Natural Heritage Reporting Form to the New York Natural Heritage Program.
7. The permittee shall submit a summary of information gathered to the contact for the Region where the investigations took place within a year of the research end date (as identified on this permit). The OPRHP further requires that the researcher(s) provide copies of or otherwise make available to the OPRHP any material published as a result of this permit.
8. Researcher(s) or their representatives are to contact the appropriate Facility Manager before beginning, and to present a copy of this permit together with evidence of additional research licenses and permits, if required.
9. Researcher(s) will discuss with the Facility Manager the type and extent of work to be performed. The Facility Manager will describe any rules and regulations that may apply to the work.
10. If research is not conducted in accordance with this permit and/or to the satisfaction of the OPRHP, this permit will be immediately revoked.
11. The permittee shall promptly report any and all unusual incidents directly to the Facility Manager or Park Police. Unusual incidents include, but are not limited to, damage to Park property, accidents, personal injuries, and emergencies involving medical personnel.
12. Permittee shall defend, indemnify and hold harmless the People of the State of New York, the Executive Department, the New York State Office of Parks, Recreation and Historic Preservation and its commissioners, officers, agents and employees from and against damages for injury to or death of persons and for damage to or destruction of property of State Parks or others occurring during Permittee's use of said Premises and caused by the acts, omissions, neglect or misconduct of Permittee or any of its employees, agents, contractors, licensees or guests in the conduct of Permittee's operations under this permit. The Permittee assumes all risk of loss of the Permittee's property or that of its agents, employees, contractors and guests. Permittee's liability is not limited to the insurance coverage provided.

Special Conditions:

I have read the Conditions and Restrictions above and agree to those terms.

APPLICANT'S SIGNATURE

APPLICANT'S NAME (Print or type)

DATE

APPROVAL SIGNATURE

OPRHP PERMIT ADMINISTRATOR

DATE

APPLICANT MUST CARRY THIS PERMIT AT ALL TIMES WHILE IN PARK OR HISTORIC SITE.

PERMIT VALID FROM _____ TO _____

Entrance fees/admission to the park or site will be waived only in accordance to the research identified on this permit;
specifically to those individuals identified on this permit and within the time period described on this permit.